



**ROADS, PARKING AND STORMWATER
BY-LAW 4 OF 2011**

**APPLICATION FOR A PERMIT TO CARRY
OUT WORKS WITHIN A
COUNCIL ROAD RESERVATION**

APPLICANT'S NAME:

POSTAL ADDRESS:

PHONE/FAX NO: (Home) (Business)

EMAIL ADDRESS:

This application is to be completed as appropriate to this particular proposal. For your information, copies of drawings relating to minimum sight distance and geometric requirements for access design may be attached to assist in determining an appropriate location. Please note that the sight distance criteria are the minimum applicable for the speed environment on the Council road, while the construction standards may be varied if considered inadequate.

The application for a Road Permit incurs a fee as set by Council and listed in the Fees and Charges schedule. The application fee is non-refundable.

To assist in assessing your application *PLEASE* complete the following details:

1. This application is to undertake works to: (tick appropriate)

(a) Construct a new access.

(b) Amend an existing access.

(c) Carry out any other works within a Council road reserve (please provide details)

Description of works for item (c) _____

2. Location of works subject to this application:

Property address or name of Council road where works are to be undertaken:

A plan or copy of your title showing a detailed location of the proposed and/or any existing accesses or works to be undertaken MUST be lodged with this application.

3. **Access Type** – (Please tick access type and fill in details)

(a) Rural Access

(b) Urban: How many dwellings? _____

(c) Industrial: How many vehicles will enter the site per day? _____

What type of vehicle will use the access? (Please tick)

Cars Trucks Buses Semi-trailers Others

(d) Commercial: How many vehicles will enter the site per day? _____

What type of vehicles will use the access? (Please tick)

Cars Trucks Buses Semi-trailers Others

(e) Development: What is the proposed land use? _____

How many blocks/lots in the subdivision? _____

(f) Other (Please specify) _____

Note: Has Council approval for the development/subdivision been obtained? YES NO

Is a copy of the Planning permit attached? YES NO

Are there any other comments you would like to submit in respect to this application?

PLEASE NOTE THAT NO WORKS ARE TO BE COMMENCED WITHIN THE COUNCIL ROAD RESERVATION UNTIL THE NECESSARY COUNCIL APPROVAL HAS BEEN GIVEN AND A PERMIT IS ISSUED TO YOU BY THE ROADS & STORMWATER ENGINEER.

APPLICANT'S SIGNATURE: _____ DATE: _____

Privacy Statement

Completion of this form may require the disclosure of personal information. The intended recipients of this information are officers of the Kingborough Council in order to advance the purposes of this form and to carry out Council business. The Personal Information Protection Act 2004 and Council's Privacy Policy regulate the use of this information, which will not be disclosed to any other party, except with your permission or if required or authorised by law. You may make application to access or amend personal information held by Council by contacting the Customer Service Unit on 6211 8200. Should you not provide the information sought, Council will not be able to process this form.

Office Use Only

PID:	Permit assessed by:
Approval granted: <input type="checkbox"/> YES <input type="checkbox"/> NO	Permit Issued: <input type="checkbox"/> YES <input type="checkbox"/> NO
Fee paid: <input type="checkbox"/> YES <input type="checkbox"/> NO	Receipt No.:
Special Instructions:	