



Kingborough

AGENDA

Council Meeting No.16

Monday, 24th November 2014

NOTICE is hereby given that a meeting of Council
will be held in the Kingborough Civic Centre,
Kingston on Monday, 24th November 2014 at 5.30p.m.

Gary Arnold
GENERAL MANAGER

kingborough.tas.gov.au



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QUALIFIED PERSONS

IN ACCORDANCE WITH SECTION 65 OF THE LOCAL GOVERNMENT ACT 1993, I CONFIRM THAT THE REPORTS CONTAINED IN COUNCIL MEETING AGENDA NO. 16 HELD ON MONDAY, THE 24TH NOVEMBER 2014 CONTAIN ADVICE, INFORMATION AND RECOMMENDATIONS GIVEN BY A PERSON WHO HAS THE QUALIFICATIONS OR EXPERIENCE NECESSARY TO GIVE SUCH ADVICE, INFORMATION OR RECOMMENDATIONS.

Gary Arnold
GENERAL MANAGER

18TH NOVEMBER 2014

AGENDA of an Ordinary Meeting of Council held at the Kingborough Civic Centre, Kingston on Monday, 24th November 2014 at 5.30p.m.

	From	To	Time Occupied
Open Council	5.30 p.m.		
Closed Council			
Open Council			
TOTAL TIME OCCUPIED			

AUDIO RECORDING

Chairperson to direct commencement of recording.

Declare meeting open (time), welcome all in attendance and read:

All persons in attendance are advised that it is Council policy to record Council Meetings.

The audio recording of this meeting will be made available to the public on Council's web site for a period of six months.

Councillors and staff in attendance include:

PRESENT:

		PRESENT	APOLOGY
Mayor	Councillor S Wass		
Deputy Mayor	Councillor P Wriedt		
	Councillor R Atkinson		
	Councillor B Black		
	Councillor Dr G Bury		
	Councillor F J Fox		
	Councillor D Grace		
	Councillor M Percey		
	Councillor N Street		
	Councillor D Winter		

IN ATTENDANCE:

APOLOGIES

DECLARATIONS OF INTERESTS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005 and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

PUBLIC QUESTION TIME

GUIDELINES FOR PUBLIC QUESTION TIME

At each meeting of Council or a Council Committee there will be an opportunity for question to be asked by any member of the public. A question may either be in writing, or may be verbally asked at the meeting. You are reminded that the forum is designed to accommodate questions only. Neither the questions nor answers will be debated.

A period of 15 minutes, if required, will be set aside and the Chairperson will endeavour to deal with as many questions as possible at each meeting. If a response to a question cannot be provided at the meeting a written response will be provided as soon as practicable. If time constraints do not permit all questions to be put, the Council will reply to any question that is put in writing.

A Question must not relate to any matter that is listed on the agenda for the meeting.

Questions in Writing

A member of the public may give written notice to the General Manager 7 days before a meeting of a question to be put to the meeting. The question will appear in the agenda of the meeting, and a written response will be read at the meeting and will subsequently be recorded in the minutes. There is no standard form for such questions, but they should be clearly headed Question(s) on Notice.

Questions asked at the Meeting

At the commencement of Question Time the Chairperson will ask members of the public present, if there are any questions, and if so what are those questions. This procedure is to permit the Chairperson to determine an appropriate time limit for Question Time and perhaps limit the opportunity for multiple questions, and to determine whether each question is appropriate. There is to be no discussion, preamble or embellishment of any question at this time.

The Chairperson will then determine which of those questions will be accepted and will provide the reason for any refusal; will determine the order of the questions, and may set a time limit for Question Time. The Chairperson may require a question to be put on notice and in writing.

A member of the public present may only ask one question at a time. The Chairperson may give preference to questions from other members of the public before permitting second or further questions from a member of the public. The Chairperson may rule that a multi-part question is in fact two or more questions, and deal with them accordingly.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session.

Lengthy preambles or introductions are discouraged, and the Chairperson may require that a member of the public immediately put the question.

QUESTIONS ON NOTICE FROM THE PUBLIC

At the time the Agenda was compiled there were no Questions on Notice submitted by the public.

QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

QUESTIONS ON NOTICE FROM COUNCILLORS

At the time the Agenda was compiled there were no Questions on Notice submitted by Councillors.

QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

OFFICER'S COMMENTS

Information from previous reports is included for Council's consideration.

Council resolved at its February 2014 meeting (Minute No. C49/5-14) refers:

BRUNY ISLAND ADVISORY COMMITTEE

MOVED Cr Grace
SECONDED Cr Higgins

That the report of the General Manager be received and that:

- (d) an application be made to Parks & Wildlife Service for the Service to convert the disused public toilets on Adventure Bay foreshore to changerooms.

Following advice that Crown Land Services (as the responsible agency) would not undertake the conversion, a further report on the matter was considered by Council at its April 2014 meeting and Council resolved (Minute No. C117/7-14 refers):

DISUSED TOILETS - ADVENTURE BAY

MOVED Cr Black
SECONDED Cr Wriedt

That the report of the General Manager be received and:

- (a) Council note the advice that Crown Land Services will not undertake the conversion of the disused toilets to changing facilities and will demolish the buildings should Council not wish to lease the site; and
- (b) the Bruny Island Advisory Committee be advised of the decision of Crown Land Services and that Council do not intend to take on the conversion.

REPORT TO: COUNCIL
SUBJECT: **DISUSED TOILETS - ADVENTURE BAY**

OFFICER: IAN HOLLOWAY **FILE REF:** 5.183

1. PURPOSE

- 1.1 To receive a report in relation to the comparison of toilet and changing facilities at Adventure Bay and other popular beaches in Kingborough.

2. BACKGROUND

- 2.1 At the March 2014 Council meeting, Council resolved to defer any decision in relation to the disused toilets at Adventure Bay pending further information relating to the comparison of facilities at other popular beaches in Kingborough (Minute No. 82/6-14 refers).

3. STATUTORY REQUIREMENTS

- 3.1 There are no statutory requirements relating to this report.

4. DISCUSSION

- 4.1 Other comparable beaches within Kingborough are Hinsby Beach, Kingston Beach, Blackmans Bay and Coningham.
- 4.2 At Kingston Beach there are public toilets without changing facilities at Osborne Esplanade and at Christopher Johnson Reserve. At Blackmans Bay there is only toilet facilities whilst at Coningham, again there are only basic toilet facilities which are some distance from the main beach entrance area.
- 4.3 In relation to overall usage of beaches within Kingborough, Kingston Beach, Hinsby, Blackmans Bay and Coningham beaches would, based on anecdotal evidence attract considerable more people than Adventure Bay.
- 4.4 In the previous report, it was advised that Bruny Bowls Club receive requests from the public who have been on the beach to use their showers. It should be noted that there are no showers provide by Council at any beach in Kingborough.

5. FINANCE

- 5.1 As Council is aware, there are a number of toilets that require upgrading in the short term including Kingston Beach and Coningham. With limited capital funding to allocate towards public toilet upgrades, priority should be focused on the maintenance, renewal and prioritised construction of public toilets and not conversion of the disused toilets at Adventure Bay.

6. COMMUNICATION AND CONSULTATION

- 6.1 No additional consultation is required other than that outlined in the previous report on this subject.

7. RISK

- 7.1 No additional risks have been identified.

8. CONCLUSION

8.1 Whilst the conversion of the disused public toilets at Adventure Bay may provide some limited benefit, Council should consider the overall demand for limited capital works funding and concentrate on the replacement of public toilets such as Kingston Beach and Coningham.

8.2

9. RECOMMENDATION

Moved Cr /Seconded Cr
That the report of the General Manager be received and:

- (c) Council note the advice that Crown Land Services will not undertake the conversion of the disused toilets to changing facilities and will demolish the buildings should Council not wish to lease the site; and
- (d) the Bruny Island Advisory Committee be advised of the decision of Crown Land Services and that Council do not intend to take on the conversion

IAN HOLLOWAY
EXECUTIVE OFFICER

ENDORSED:
GARY ARNOLD
GENERAL MANAGER

Date: 1 April 2014.

REPORT TO: COUNCIL

SUBJECT: **BRUNY ISLAND ADVISORY COMMITTEE**

OFFICER: IAN HOLLOWAY

FILE REF: 5.183

1. **PURPOSE**

Strategic Plan Reference

Future Direction	1	Good governance
Desired Strategic Outcome	1.4	Robust local decision making and delivery

- 1.1 To receive the minutes and consider the recommendations from the Bruny Island Advisory Committee.

2. **BACKGROUND**

- 2.1 A meeting of the Bruny Island Advisory Committee was held on Thursday 13 February 2014 and a copy of the minutes is attached.

3. **STATUTORY REQUIREMENTS**

- 3.1 The Bruny Island Advisory Committee has been appointed by Council in accordance with Section 24 of the *Local Government Act 1993*.

4. **DISCUSSION**

- 4.1 The Bruny Island Advisory Committee has made a series of recommendations for Council's consideration.

Green Waste Disposal – South Bruny

- 4.2 The Committee noted the outcome of the free green waste disposal program conducted in January 2014. However, discussion was centred upon whether a permanent green waste disposal area may be available at Alonnah to service South Bruny on a 'user pay' system.
- 4.3 The provision of a site would be restricted to the Depot land where the green waste could be chipped on a regular basis. However, this would require providing a dedicated area within the current compound with internal security fencing to prevent access into the balance of the depot area.
- 4.4 The reasoning for an Alonnah disposal point is to provide a disposal location in close proximity for the Adventure Bay and Lunawanna residents in lieu of transporting to the transfer station at North Bruny.
- 4.5 Whilst it is understandable that residents desire close access to green waste disposal points, the management of green waste at one location provides an economy of scale and that location should be the waste transfer station.

Speed limit Matthew Flinders Drive

- 4.6 The commencement of Matthew Flinders Drive has a posted speed limit of 50km/h (default urban speed limit). This zone changes to 70km/h around 2 Matthew Flinders Drive and also includes Jannali Road and Paraweena Road both of which are gravel roads.

- 4.7 There are a number of residential properties along the roads and the reduction in the speed limit would not only assist general road safety but also assist in reducing the volume of dust and therefore reducing the adverse impact on the domestic tank water supplies.
- 4.8 The Committee is aware that the final decision rests with the Department of Infrastructure, Energy and Resources however the Committee requests Council support for the lowering of the speed limit.

Public Toilet facilities - Alonah

- 4.9 At the December 2013, Infrastructure & Recreational Services Committee, a report was presented that advised that it was feasible to install a public toilet on the foreshore at or near Pontoon Road, Alonah.
- 4.10 The current toilet at Alonah is behind the Service Centre and is a single 'unisex' facility that is not ideally located and does not meet the needs of the foreshore users.
- 4.11 The Committee believes that there is the need for new facilities at Alonah given the number of visitors that use the beach and foreshore and those that travel through to the Lighthouse. However, the Committee acknowledge that there are demands for other toilet facilities but recommend to Council that funding be allocated to finalise the location, prepare drawings and seek any external approvals so that should Council allocate funding in a future budget the project could proceed in a more timely manner.

Disused foreshore toilets – Adventure Bay

- 4.12 The Committee has noted that the public toilets at the Adventure Bay Hall come under pressure during the peak summer period due to a number of beach users using the toilets as changerooms.
- 4.13 The former public toilets on the foreshore that were closed remain in place and the Committee believe that there is an advantage in converting the facilities to changerooms to alleviate some of the pressure on the public toilets and also it would reduce the need for parents to take children across Adventure Bay Road for changing clothes.
- 4.14 The former toilets are under the jurisdiction of Parks & Wildlife Service and the Committee has recommended that Council request Parks & Wildlife Service to give consideration to the conversion to changerooms.

5. FINANCE

- 5.1 The Committee has recommended that Council consider an allocation of \$10,000 in the 2014/15 budget to undertake planning for a new toilet block at Alonah. An alternative to the funding within the 2014/15 budget is to allocate funding from the Bruny Island Public Open Space Account that at 31 January 2014 had a balance of \$48,451.

6. COMMUNICATION AND CONSULTATION

- 6.1 The Bruny Island Advisory Committee was established to provide communication and consultation between Council and Bruny Island ratepayers and residents.

7. RISK

- 7.1 The risk associated with the recommendations is that the Committee may consider that Council is not supportive of the Committee if Council does not approve the Committee's recommendations.

8. CONCLUSION

- 8.1 Whilst it would be more convenient for South Bruny residents to have a permanent green waste disposal point at Alonnah, from a management perspective the disposal of green waste at the North Bruny Transfer Station is the most viable option.
- 8.2 The reduction of the 70km/h speed limit would provide benefits to residents along the road as it would reduce the volume of dust and lessen the adverse impact on their domestic water supply as well as improving road safety.
- 8.3 The current public toilet facilities at Alonnah are inadequate for the area. The Committee is seeking funding to undertake preparatory planning so that if Council is able within a future budget to allocate funding to construct new toilets, the background investigations and planning is complete allowing the project to proceed in a timelier manner.
- 8.4 The conversion of the disused public toilets on the Adventure Bay foreshore to changerooms has advantages for beach users and would reduce the user numbers. However, this should be undertaken by Parks & Wildlife Service as the owner of the facilities.

9. RECOMMENDATION

Moved Cr

/Seconded Cr

That the report of the Deputy General Manager be received and that:

- (a) the Bruny Island Advisory Committee be advised that Council will only provide 'user pay' green waste disposal facilities at the North Bruny Waste Transfer Station;
- (b) Council make application to the Department of Infrastructure, Energy and Resources for the 70km/h speed limit zone on Matthew Flinders Drive to be converted to a 50km/h zone;
- (c) Council consider the allocation of \$10,000 in the 2014/15 budget deliberations for preplanning for additional public toilet facilities at Alonnah;
- (d) an application be made to Parks & Wildlife Service for the Service to convert the disused public toilets on the Adventure Bay foreshore to changerooms.

IAN HOLLOWAY
EXECUTIVE OFFICER

ENDORSED:

TONY FERRIER
DEPUTY GENERAL MANAGER

Date: 17 February 2014.

KINGBOROUGH COUNCIL TO HOLD PUBLIC SIGNING CEREMONY TO BECOME A REFUGEE WELCOME ZONE

The following Notice of Motion was submitted by **Cr Black**

Moved Cr Black /Seconded Cr

That Kingborough Council sign up to become a Refugee Welcome Zone by holding a public signing ceremony which is a commitment in spirit to welcoming refugees into the Kingborough community.

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

SUPPORTIVE INFORMATION

The Refugee Council of Australia (RCOA) is the national peak body for refugees and the organizations and individuals who support them. RCOA promotes the adoption of flexible, humane and constructive policies towards refugees and asylum seekers through conducting policy analysis, research, advocacy and public education on refugee issues.

A Refugee Welcome Zone is a Local Government Area which has made a commitment in spirit to welcoming refugees into the community, upholding the human rights of refugees, demonstrating compassion for refugees and enhancing cultural and religious diversity in the community.

This public commitment is also an acknowledgment of the tremendous contributions refugees have made to Australian society in the fields of medicine, science, engineering, sport, education and the arts. By making this Declaration it is hoped that local government will be encouraged in their continuing efforts to support the men, women and children who make the difficult journey to Australia to seek our protection.

The Refugee Welcome Zone initiative began in June 2002 as part of Refugee Week celebrations. At the time, 15 local Councils in Victoria, New South Wales and South Australia were declared Refugee Welcome Zones. Today, with more than 100 Local Government Areas having declaring themselves Refugee Welcome Zones, the initiative has proven to be a great success in connecting local governments with the issues facing refugees and asylum seekers.

The process for becoming a Refugee Welcome Zone is very straightforward. It simply involves the Council signing the Refugee Welcome Zone Declaration, which is “a commitment in Spirit to welcoming refugees into our community, upholding the human rights of refugees, demonstrating compassion for refugees and enhancing cultural and religious diversity in our community”. To mark the occasion of becoming a Refugee Welcome Zone, many Councils

choose to hold public signing ceremonies. These provide an opportunity to highlight the initiative and acknowledge the work of local groups and individual, which Kingborough Council already demonstrates in its Community operations.

Welcome Zones are not required to uphold any statutory responsibilities or financial commitments. The signing of the Declaration is a simply a way of demonstrating broad support for the principles it contains. Any actions or activities undertaken by Refugee Welcome Zones to implement the Declaration are voluntary. However, while signatories to the Refugee Welcome Zone Declaration are not required to undertake any specific activities, any initiatives which help to create a welcoming atmosphere and assist the settlement of refugees and their communities are welcomed and encouraged that support refugees and asylum seekers.

Currently there are 7 councils that are Refugee Zones in Tasmania, these are; Break O'Day Council, Clarence City Council, Derwent Valley Council, Hobart City Council, La Trobe Council, Launceston City Council and West Tamar Council.

OFFICERS COMMENTS :

As outlined in the motion 'Welcome Zones' are not required to uphold any statutory responsibilities or financial commitments.

PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

PETITIONS RECEIVED IN LAST PERIOD

Moved Cr

/Seconded Cr

Traffic Study

A petition containing signatures petitioning Council to :

1. Conduct a traffic study on Burwood Drive, Golden Grove, Lady Pentryn Drive and Scarborough Avenue.
2. Increasing development is impacting on the capacity of the existing road network, the safety of vehicles on the road and pedestrian safety.

That the petition be received and referred to the appropriate Department for a report to Council.

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

REPORTS**REPORT TO:** COUNCIL**SUBJECT:** **APPOINTMENTS OF REPRESENTATIVES TO SUB-COMMITTEES, ADVISORY COMMITTEES AND EXTERNAL BODIES****OFFICER:** GARY ARNOLD**FILE REF:** 12.22 & 12.17**1. PURPOSE****Strategic Plan Reference**

Future Direction	1	Good governance
Desired Strategic Outcome	1.6	Forward planning and leadership

1.1 The purpose of this report is to enable Council to review and resolve its representation on sub-committees, advisory committees and external bodies for the term of the new Council and to also provide Council with the opportunity to review the corresponding policy.

2. BACKGROUND

2.1 It is appropriate for Council to appoint representatives to various sub-committees, advisory committees, and external bodies following the conduct of an election.

2.2 In addition to its four standing committees, Council has a number of special purpose and community based committees and advisory groups to which it appoints Council representatives. Council also appoints by invitation Council representatives to committees established and operated by community organisations, regional, statewide or national bodies.

2.3 Council Policy 1.7 – Councillor Representation on Council Committees and external bodies Policy was last revised in November 2011.

3. STATUTORY REQUIREMENTS

3.1 Section 24 of the *Local Government Act 1993* provides the head of power for Council to form special committees, it states:

24- (1) *A Council may establish, on such terms and for such purposes as it thinks fit, special committees.*

(2) *A special committee consists of such persons appointed by the Council as the Council thinks appropriate.*

(3) *The Council is to determine the procedures relating to meetings of a special committee.*

4. DISCUSSION

4.1 Council's current policy relating to Council Representation on Council Committees and external bodies states:

- (1) *Where Council proposes a Councillor as Chairman or member of a Special Committee, formed under the provisions of S.24 of the Local Government Act 1993, that Councillor will be drawn from the Committee of Council that the Special Committee would normally report to.*
 - (2) *Where Council is requested to provide Councillor representation on a community based committee, other than those formed under S.24 of the Act that Councillor will be drawn from the Committee of Council that most closely follows the function of the community committee.*
 - (3) *Where Council appoints representation on an External Body, that representation will be drawn from the Committee of Council that would most closely follow the functions of the Statutory Authority.*
- 4.2 In some instances it may be that Council determines that it is not necessary or appropriate for a Councillor to be the nominated representative. If so resolved, the General Manager will determine which member of staff will be Council's nominated representative on the respective committee.
 - 4.3 In relation to the Section 24 Committees, previously Council appointed two Councillors to the Committees – one as Chairperson and one as Deputy Chairperson. It is proposed that only one Councillor be appointed. In the event that the Councillor is unable to attend a meeting, then that Committee would appoint an Acting Chairperson from the floor for that particular meeting in line with meeting procedures.
 - 4.4 The other matter that requires consideration is the future of the Bruny Island Advisory Committee. This Committee was established to provide advice to Council on matters relating to Council activities on the Island with individuals nominating for membership on a bi-annual basis.
 - 4.5 The Committee comprises of seven members with two 'reserve' members with a Councillor acting as Chairperson. The current membership is half way through their term.
 - 4.6 A resignation has been received from Mrs Ritter who will no longer be a resident and therefore not eligible to participate on the Committee. In addition, member Mr Bill Hughes has not attended the past three meetings (April, June & October 2014) and therefore in accordance with the Committee's Terms of Reference is now disqualified from the Committee.
 - 4.7 In addition to the Bruny Island Advisory Committee, there is the Bruny Island Community Association which meets on a monthly basis and is well attended by the community. This Committee is active in raising matters of community interest/concern with Council and also has the ability to directly lobby Federal and State parliamentarians.
 - 4.8 With two "community based committees" on the Island, consideration should be given as to whether this is required and whether effective consultation could be achieved through direct liaison with the Bruny Island Community Association.

- 4.9 It is recommended that discussions be held with the Bruny Island Community Association and the Bruny Island Advisory Committee as to the feasibility of having Council dealing with two organisations whereas community consultation can be effectively undertaken through the Community Association.
- 4.10 If, following consultation, it is considered that there is need for a formal consultative mechanism for Bruny, the alternative to consider is to model a consultative group on the Kingborough Community Consultative Forum (KCCF) which has been a successful model operating for approximately 10 years.
- 4.11 Bruny Island has a number of community groups and engaging with those groups via a KCCF style forum would widen Council's opportunity to exchange information and also provide an opportunity for the various group to meet and exchange information and discuss issues between the groups as well as with Council.
- 4.12 The following schedule provides details of the various Committees:

	Committee Name	Type of Committee	Appointee
1	Abel Tasman Art and Design Prize Committee	Section 24 Special Committee	
2	Kingborough Municipal Emergency Planning	Statutory	Mayor Wass (Chairperson)
3	Kingborough Access Advisory Committee	Section 24 Special Committee	
4	Bruny Island Advisory Committee	Section 24 Special Committee	
5	Channel Heritage Centre	Community	
6	Kingborough Bicycle Advisory Committee	Section 24 Special Committee	
7	Kingborough Community & Police Liaison Group	Community	
8	Local Government Association of Tasmania	Statewide	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
9	Cycling South	Regional	
10	Southern Waste Strategy Authority	Regional	
11	Southern Tasmanian Councils Authority	Regional	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
12	Kingborough Sports Complex Users Group Advisory Committee	Council	

	Committee Name	Type of Committee	Appointee
13	Huon Valley & Kingborough Tourism Association	Community	
14	Copping Refuse Disposal Site Joint Authority	Regional	
15	Kingborough Road Safety Committee	Section 24 Special Committee	
16	TasWater	Statewide	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
17	Kingborough Community Enterprise Centre	Community	

4.13 It should be noted that Council also has a number of Special Committees established under Section 24 of the *Local Government Act 1993* to manage halls throughout the municipality. These Committees comprise community representatives and Council has previously not appointed a Council representative.

5. **FINANCE**

5.1 There are no financial implications to Council.

6. **COMMUNICATION AND CONSULTATION**

6.1 The various Committees will be advised of the appointments to that particular Committee.

6.2 In regards to Bruny Island, communication will be undertaken with both organisations.

7. **RISK**

7.1 There are no perceived risks to Council.

8. **CONCLUSION**

8.1 The appointment of Councillors as representatives to sub-committees, advisory committees and external bodies is appropriate due to a new Council term.

8.2 The policy has been reviewed and is attached for Council endorsement

9. **RECOMMENDATION**

Moved Cr /Seconded Cr

That the report of the General Manager be received and noted and that Council:

- a) endorse and adopt Policy 1.7 - Council Representation on Council Committees and external bodies;

- b) Council consider and resolve its representatives to sub-committees and advisory committees as follows:

	Committee Name	Type of Committee	Appointee
1	Abel Tasman Art and Design Prize Committee	Section 24 Special Committee	
2	Kingborough Municipal Emergency Planning	Statutory	Mayor Wass (Chairperson)
3	Kingborough Access Advisory Committee	Section 24 Special Committee	
4	Bruny Island Advisory Committee	Section 24 Special Committee	
5	Channel Heritage Centre	Community	
6	Kingborough Bicycle Advisory Committee	Section 24 Special Committee	
7	Kingborough Community & Police Liaison Group	Community	
8	Local Government Association of Tasmania	Statewide	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
9	Cycling South	Regional	
10	Southern Waste Strategy Authority	Regional	
11	Southern Tasmanian Councils Authority	Regional	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
12	Kingborough Sports Complex Users Group Advisory Committee	Council	
13	Huon Valley & Kingborough Tourism Association	Community	
14	Copping Refuse Disposal Site Joint Authority	Regional	
15	Kingborough Road Safety Committee	Section 24 Special Committee	
16	TasWater	Statewide	Mayor Wass Deputy Mayor Cr Wriedt (Proxy)
17	Kingborough Community Enterprise Centre	Community	


- (c) Council undertake:
- (i) discussion with the Bruny Island Community Association and the Bruny Island Advisory Committee via the Bruny Island Community Association.
 - (ii) liaison with the community groups on Bruny Island to assess support for the establishment of a Bruny Island Community Consultative Forum in lieu of the Bruny Island Advisory Committee.

GARY ARNOLD
GENERAL MANAGER

Date: 30 October 2014

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

	COUNCIL REPRESENTATION ON SPECIAL COMMITTEES OF COUNCIL AND EXTERNAL BODIES	Policy Number 1.7		
		<small>LAST REVIEWED</small> Nov 2013	<small>NEXT REVIEWED</small> Nov 2015	<small>MINUTE REF</small>
POLICY STATEMENT:	1.1 To provide information in relation to Council representation on special committees of Council and external bodies.			
OBJECTIVE:	2.1 The objective of this policy is to provide guidance to Council on the appointment of Council representatives to Special Committees, and when requested, to external bodies.			
SCOPE:	<p>3.1 Section 24 of the <i>Local Government Act 1993</i> enables Council to establish a Special Committee on such terms and for such purposes as it thinks fit. A Special Committee may comprise (at Council's discretion) jointly of Councillors, Council officers, representatives from a special interest group, or from interested members of the public. This policy deals with the appointment of Council's direct representative to such a Special Committee and therefore relates only to Councillors and Council officers.</p> <p>3.2 This policy also applies where Council has been invited to nominate a representative to become a member of an external body; being a committee established and operated by a community organisation or an organisation external to Council.</p> <p>3.3 This policy applies to elected members and where determined, Council officers.</p> <p>3.4 This policy does not apply in situations where Council has not been invited to appoint a representative, but an individual Councillor is directly approached to participate on an external committee or body.</p>			
PROCEDURE: (POLICY DETAIL)	<p>4.1 Council may determine that its representative to such a committee or body is either an elected member or a Council officer. Where it is determined that the appointment will be a Council officer, the General Manager will determine which officer shall be the representative.</p> <p>4.2 Where Council appoints a Councillor to a Special Committee formed under the provisions of section 24 of the <i>Local Government Act 1993</i>, the Councillor will be drawn from the Council Committee to which the Special Committee would normally report.</p> <p>4.3 Council may determine whether its representative to a section 24 Committee will assume the position as Chairperson of that Committee.</p> <p>4.4 Where Council is invited to provide a representative on an external committee or body, the Councillor will be drawn from the Council Committee that most closely follows the function of the external committee or body.</p> <p>4.5 Where Council appoints representation on an external body, that representation will be drawn from the Committee of Council that would most closely follow the functions of the external body.</p>			
COMMUNICATION:	Members of the public Kingborough Council Staff			
LEGISLATION:	The <i>Local Government Act 1993</i> at section 24			
RELATED DOCUMENTS:	Council Committee Policy 1.2			

REPORT TO: COUNCIL

SUBJECT: **LEASE OF LAND - GIRL GUIDES AUSTRALIA**

OFFICER: IAN HOLLOWAY

FILE REF: 7601829

1. **PURPOSE**

Strategic Plan Reference

Future Direction	3	Wellbeing and inclusiveness
Desired Strategic Outcome	3.4	A community actively participating in a wide range of recreational, educational, entertainment and sporting opportunities.

1.1 To establish a rental figure for the lease of Council land at 160 Burwood Drive, Blackmans Bay to Girl Guides Australia.

2. **BACKGROUND**

2.1 A report was considered by Council at its July 2014 meeting regarding the land at 160 Burwood Drive, Blackmans Bay occupied by Girl Guides Australia. Council resolved (Minute No. C259/11-14) to offer the land to Girl Guides Australia subject to various conditions.

3. **STATUTORY REQUIREMENTS**

3.1 Part 12 – Division 1 of the *Local Government Act 1993* prescribes the manner which Council acquires, sells or leases land.

3.2 Section 177 of the *Act* requires that before Council sells or leases land it must first obtain an independent valuation relating to the land.

3.3 The land is not considered ‘public land’ as defined by the *Act* and therefore Council may determine the length of the lease and is not required to advertise its intention to lease the land.

4. **DISCUSSION**

4.1 Following Council’s July resolution, discussions were held with Girl Guides Australia and advice was subsequently provided by the Guides that they appreciated Council’s offer to purchase the land however at this time it would prefer to retain occupation via a lease.

4.2 Following receipt of that advice a valuation for the lease of the land was obtained. The valuer advised that they assessed the land value at \$200,000 and applied a rate of 2% return on the land having regard to the zoning and the location. The annual rental was assessed at \$4,000 per annum.

4.3 It is considered that a 25 year lease is appropriate given that the Guides have established structures on the land and such a term provides certainty of tenure. If at any time the Guides no longer require the site or

Council require the land, the lease provides for either party to provide notice to terminate the lease.

5. **FINANCE**

- 5.1 Council set the charge for the Girl Guides Australia lease for 2014/2015 at \$314.00. The Guides are responsible for payment of TasWater charges but do not pay Council rates.
- 5.2 The valuation rental of \$4,000 is, based on existing charges, an excessive one however a fee of \$314 for exclusive use of the land can be considered an undercharging.
- 5.3 In addition, the fee should be set as a component of the lease agreement and not set under Council's annual fees and charges schedule. By setting the fee as a component of the lease (which is the correct commercial procedure), Girl Guides are aware of the lease fee before signing the agreement.
- 5.4 A fee of \$1,000 per annum with exemption from Council rates but responsible for TasWater and other service charges would be an equitable figure based on comparison between current fee and the valuation rental. It is further recommended that a review of the lease fee be undertaken every five years.

6. **COMMUNICATION AND CONSULTATION**

- 6.1 Council's decision will be communicated to Girl Guides Australia.

7. **RISK**

- 7.1 Provided that Council comply with the requirements of the *Local Government Act 1993* in regards to leasing the land, no risks to Council have been identified.

8. **CONCLUSION**

- 8.1 The Guides have advised that they do not wish to purchase the land preferring a lease. To provide security for the Guides, a 25 year lease is deemed appropriate.
- 8.2 The rental fee should be established within the lease rather than as part of Council's annual fees and charges structure. Based on the valuation rental of \$4,000, a lease fee of \$1,000 is deemed appropriate with a review every five years.

9. **RECOMMENDATION**

Moved Cr /Seconded Cr

That the General Manager be received and that:

- (a) Council enter into a lease agreement with Girl Guides Australia for the land at 160 Burwood Drive, Blackmans Bay with a lease term of 25 years;

- (b) A lease fee of \$1,000 per annum be set with exemption from Council rates but responsible for TasWater charges with a review of the lease fee to be undertaken every five years.

IAN HOLLOWAY
EXECUTIVE OFFICER

ENDORSED:
GARY ARNOLD
GENERAL MANAGER

Date: 30 October 2014

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

REPORT TO: COUNCIL

SUBJECT: **DOG CONTROL – ALUM CLIFFS TRACK – WANDELLA AVENUE TO SHOT TOWER**

OFFICER: IAN HOLLOWAY FILE REF: 5721026, 5711717, 5711696 & 8.3

1. **PURPOSE**

Strategic Plan Reference

Future Direction	2	Managing and protecting our natural environment
Desired Strategic Outcome	2.5	Viable and connected bush land areas and wildlife habitats, including protection for threatened species and communities.

- 1.1 To consider the prohibition of dogs on the section of Alum Cliffs track from the Shot Tower to Wandella Avenue.

2. **BACKGROUND**

- 2.1 Council is finalising the procurement of rights of way from the Shot Tower to Wandella Avenue for the final leg of the Alum Cliffs walking track. The negotiations are with Parks & Wildlife Service and two individual property owners.
- 2.2 Both private property owners have expressed their desire not to have dogs on this particular section of the track given the abundance of wildlife within that zone which is heavily timbered.

3. **STATUTORY REQUIREMENTS**

- 3.1 Section 22 of the *Dog Control Act 2000* provides for Council to declare an area containing sensitive habitat for native wildlife to be an area where dogs are prohibited from entering.
- 3.2 Section 24 of the *Act* requires that before Council resolves to make a declaration under this Division, it is to notify the public of the intention including the reasons for the declaration. Council must invite submissions to the proposed declaration (open for 15 working days after the notice is published).

4. **DISCUSSION**

- 4.1 The owner of 13 Wandella Avenue has dedicated his property as 'land for wildlife' which is an initiative of the State Government whereby owners can register their land as a conservation area. Whilst the owners of 300 Channel Highway have not registered their property, they are mindful of the native wildlife and the fact that the neighbouring land is dedicated as 'land for wildlife'.
- 4.2 Both private properties have a creek that has its catchment in the hill on the western side of the Channel Highway. This creek provides valuable drinking water for native wildlife and is the only natural source within that general area.

4.3 The bushland is classified as Eucalyptus globulus dry forest and is the home to a variety of native animals such as potoroo, wallaby and bandicoots as well as small reptiles.

5. FINANCE

5.1 Council would be required to meet the cost of advertising its intention to declare the track a prohibited area. This cost would be met from Council's operation budget.

6. COMMUNICATION AND CONSULTATION

6.1 The intention to declare the section of track a prohibited area requires that the intention is advertised and submissions can be made to Council for consideration.

7. RISK

7.1 The owners of the properties involved would be disappointed if dogs were allowed on the track and potentially interfere with the wildlife habitat.

8. CONCLUSION

8.1 Given the sensitivity of the area close to the urban environment and that the land at 13 Wandella Avenue has been declared 'land for wildlife' it is important that there is minimal disturbance and prohibiting dogs would assist in this regard.

9. RECOMMENDATION

Moved Cr /Seconded Cr

That the report of the General Manager be received and that Council advertise its intention to declare the section of Alum Cliffs Track between Wandella Avenue and the Shot Tower a 'prohibited area' in accordance with the Dog Control Act 2000.

IAN HOLLOWAY
EXECUTIVE OFFICER

ENDORSED:
GARY ARNOLD
GENERAL MANAGER

Date: 6 November 2014.

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

REPORT TO: COUNCIL

SUBJECT: **CODE OF CONDUCT PANEL**

OFFICER: IAN HOLLOWAY

FILE REF: 12.143

1. **PURPOSE**

Strategic Plan Reference

Future Direction	1	Good governance
Desired Strategic Outcome	1.5	Forward planning and leadership

1.1 To consider the appointment of Chairperson and Councillors to the Code of Conduct Panel.

2. **BACKGROUND**

2.1 In January 2012, Council appointed Mr Rob Winter (Crawford & Company) as Chairperson of the Panel and adopted the Code of Conduct for Councillors policy.

3. **STATUTORY REQUIREMENTS**

3.1 Section 28G of the *Local Government Act 1993* requires that a Code of Conduct Panel is to consist of 2 members appointed by the Council of whom one is a person of good standing in the community and is not or has not been a councillor or employee of that council within the previous five years.

3.2 Subsection (4) of Section 28G requires that at the first ordinary meeting after an ordinary election, a council is to nominate 3 councillors, other than the mayor.

3.3 In the event of a complaint, the Chairperson shall select one of the councillors to be the second member of the Code of Conduct Panel.

4. **DISCUSSION**

4.1 Until such times as there is a legislative change to the *Local Government Act, 1993*, Council is to ensure that there is a Code of Conduct Panel.

4.2 Mr Winter has been asked if he is prepared to continue his role as independent Chairperson and there are no reasons why Mr Winter, given his professional experience and standing, should not continue in that role.

5. **FINANCE**

5.1 Costs associated with the operation of the Code of Conduct Panel are funded from Council's operational budget.

6. **COMMUNICATION AND CONSULTATION**

6.1 No public communication or consultation is required for this matter.

7. RISK

7.1 By ensuring that Council appoints the Panel in accordance with the *Local Government Act, 1993*, Council is not exposed to risk.

8. CONCLUSION

8.1 The re-appointment of Mr Winter as independent Chairperson of is recommended with Council nominating three councillors to the panel.

9. RECOMMENDATION

Moved Cr /Seconded Cr

That the report of the General Manager be received and that:

(a) In accordance with the provisions of the *Local Government Act 1993*, Council appoint Mr Rob Winter of Crawford & Company as Chairperson of the Code of Conduct Panel;

(b) Council appoint Councillors _____

to the Code of Conduct Panel

IAN HOLLOWAY
EXECUTIVE OFFICER

ENDORSED:
 GARY ARNOLD
GENERAL MANAGER

Date: 11 November 2014

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

REPORT TO: COUNCIL

SUBJECT: NATIONAL STRONGER REGIONS FUND

OFFICER: TONY FERRIER

FILE REF: 7.32, 5731507

1. PURPOSE

Strategic Plan Reference

Future Direction	1	Good governance
Desired Strategic Outcome	1.6	Forward planning and leadership
Future Direction	4	Planning and managing growth
Desired Strategic Outcome	4.4	Kingston is the commercial and community centre for Kingborough

- 1.1 This report is seeking Council's endorsement of a grant application to be lodged under the Australian Government's National Stronger Regions Fund to assist in the redevelopment of the former Kingston High School site.

2. BACKGROUND

- 2.1 The National Stronger Regions Fund (NSRF) is a new Commonwealth program to promote economic development in Australia's regions. The Government is providing \$1Billion over 5 years commencing in 2015-16. The objective is to fund investment ready projects which support economic growth and sustainability of regions across Australia, particularly disadvantaged regions, by supporting investment in priority infrastructure.
- 2.2 The first two Rounds of the NSRF grant program have been announced. Applications for the first Round are due to be submitted by 28 November 2014 and applications in a second Round are due by 31 July 2015. Grants from \$20,000 up to \$10M will be provided and these must be matched by at least \$ for \$. The NSRF funded component of the project must be completed (i.e. fully constructed) on or before 31 December 2019.
- 2.3 Grants will be provided for new or upgraded infrastructure (construction projects) that can be clearly shown to stimulate economic activity/productivity. An application from Council will however need to show that this is not a cost shifting exercise, in that the Commonwealth is not funding what might be considered as the core business of local government.
- 2.4 It will also be necessary to show that the project will address an area of regional disadvantage. This is not defined in the guidelines but grants will be directed towards areas of greatest need and to projects that will have the greatest economic impact. A cost-benefit analysis will be required for grants over \$1M.
- 2.5 A comprehensive application will be required and this will need to at least include such accompanying documents as a project plan, business case, risk management plan, procurement management plan, asset management plan and a site development plan. Full costings will need to

be supplied, plus evidence of approvals and community/government support.

- 2.6 An applicant can only have one active application per Round of the NSRF. Proponents may submit an application for the same project in a future Round if the initial application was unsuccessful.
- 2.7 The assessment criteria that applications will be assessed against are:
1. *The extent to which the project contributes to economic growth in the region.*
 2. *The extent to which the project supports or addresses disadvantage in a region.*
 3. *The extent to which the project increases investment and builds partnerships in the region.*
 4. *The extent to which the project and applicant are viable and sustainable.*
- 2.8 It appears that the most obvious candidate project for this grant program in Kingborough is the redevelopment of the former Kingston High School (KHS) site. This project is reasonably advanced and will have the greatest economic impact in the municipality.

3. STATUTORY REQUIREMENTS

- 3.1 There are no statutory requirements to consider in relation to this report.

4. DISCUSSION

- 4.1 The proposed redevelopment of the KHS site will have major economic and community benefits and does appear to be the project that best suits this grant program for Council. This may well be the only opportunity for the next few years to obtain a large grant that could effectively accelerate the implementation of the Development Plan for this site.
- 4.2 It is therefore proposed to submit a grant application and some preliminary work has been done in preparing the necessary documentation. A thorough and professional application will need to be submitted as the grants will be very competitive.
- 4.3 The entire KHS project will not be able to be constructed within the NSRF deadline, so a more realistic component will need to be defined. It is proposed that the NSRF funded component would include the construction of the Boulevard Road, the Community Hub building and that part of the public open space around the northern edges of the site. If these works were able to be completed by 2019, then the site would be ready (and have greater appeal) for further private investment. Council would then be able to move on to the construction of the Promenade and the remaining public open space areas fairly quickly afterwards.

5. FINANCE

- 5.1 As has been previously reported, there will be for a number of years, significant financial implications for the Council in taking on the responsibility for the future ownership and development of the former Kingston High School site. The economic feasibility for the project estimated that the revenue obtained from the sale of land would be approximately equivalent to the development costs.

- 5.2 These costs however did not include the construction of the public open space component, which will include extensive landscaping, construction of two amphitheatre spaces, playgrounds, a network of pedestrian paths, tree planting and water features. The costs also did not include the ongoing project management and administration costs (including consultants or additional staff) or the site maintenance over the life of the project. All of these additional costs are estimated to amount to at least \$5M over and above the site development costs.
- 5.3 It was therefore always envisaged that Council would need to access other sources of income to fund these additional components. An external grant would obviously assist in this regard. In the case of the NSRF program, it is proposed to seek a grant of \$4M. This can be justified on the basis that it goes some way in meeting the expected additional costs and would accelerate the initial stages of the project in order to obtain the maximum economic benefit.
- 5.4 The expected future financial burden on Council was discussed at the Councillor workshop held on 14 August 2014. In order to develop the site to a condition that then enables the creation of titles and sale of land (hence obtaining some revenue to pay for the construction of the public infrastructure provided), it will be necessary for Council to go into debt on two occasions by up to about \$5M. The total cost to Council to fully develop this site is in the order of about \$15M.

6. COMMUNICATION AND CONSULTATION

- 6.1 The KHS project has in itself had a great deal of public exposure. It is to be expected that there would be limited public awareness of the NSRF grant program.
- 6.2 The Department managing the NSRF program discourages any consultation about prospective projects and asks potential applicants to rely upon the published guidelines when preparing their applications. That way, no proponent can be seen to be provided with more assistance than any other.

7. RISK

- 7.1 While the KHS project can be shown to have many economic and community benefits, it is a very large and complex development project and it will be difficult to show how the NSRF funded component will be separated out. This will make the application more complicated than a single stand-alone project.
- 7.2 The construction components of the project may not in themselves appear significant economic generators. The NSRF funded component will consist of a road being constructed (the proposed Boulevard that will open up the site for further development), the Community Hub (as based on the former school gymnasium) and a significant part of the public open space. The challenge within the application will be to show how these works will create the desired future economic opportunities within the context of the whole KHS site redevelopment and make the grant worthwhile.
- 7.3 There is a risk that the Australian Government will regard this project proposal as being a little premature. The application would argue that a great deal of work has been done and the on-ground projects can be completed within the timeframe. Nevertheless, there is the risk that other

projects may be favoured that are construction projects which have been fully designed, have approvals in place and are more thoroughly costed. There has been little time to prepare the application (the NSRF was only announced a month ago) and there is little doubt that, given more time, more information could be included. That said, there will be future funding Rounds and if Council is unsuccessful then future improved applications can be submitted.

8. CONCLUSION

- 8.1 The potential availability of a grant for the Australian Government's National Stronger Regions Fund is the first opportunity that Council has had in obtaining any additional funds to accelerate the implementation of the Development Plan for the former Kingston High School site. It is proposed that an application be submitted, together with all of the necessary accompanying documentation.

9. RECOMMENDATION

Moved Cr /Seconded Cr

That the report of the Deputy General Manager on the proposed application under the Australian Government's National Stronger Regions Fund be received and that Council endorse such an application being made that contributes to the implementation of the Development Plan for the former Kingston High School site.

TONY FERRIER
DEPUTY GENERAL MANAGER

Date: 12 November 2014

VOTING

	For	Against		For	Against
Cr Wass			Cr Fox		
Cr Wriedt			Cr Grace		
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Bury			Cr Winter		

COMMUNICATION ITEMS**REPORT TO:** COUNCIL**SUBJECT:** **GENERAL MANAGER'S REPORT OCTOBER/NOVEMBER 2014****OFFICER:** GARY ARNOLD **FILE REF:** 25.7 & 25.8**1. PURPOSE****Strategic Plan Reference**

Future Direction	1	Good governance
Desired Strategic Outcome	1.6	Forward planning and leadership

1.1 This report provides a summary of the activities undertaken by the General Manager during the period 15 October to 14 November 2014, as well as information matters that may be of interest to Councillors.

2. COUNCIL MANAGEMENT

2.1 Various meetings and discussions were held with staff, both individually and collectively in teams.

2.2 Responded to various queries raised by Councillors.

2.3 Attended the following Council related meetings:

- Council AGM 20 October 2014
- Council meeting 27 October 2014
- Declaration of the poll 5 November 2014
- Council meeting 10 November 2014

3. COMMUNITY ENGAGEMENT

3.1 Various discussions with residents and developers were held.

4. LOCAL, STATE & FEDERAL GOVERNMENT PROGRAMS

- Attended AGM of STCA with Cr Wass, Cr Fox and Cr Grace 24 October 2014
- Attended Premier's Collaboration Working Group 28 October 2014
- Attended GM of TasWater with Mayor ,Cr Wass on 13 November 2014

5. EXTERNAL COMMITTEES/PROGRAMS

5.1 Reports or minutes of External Committees received during this period (available in the Councillors reference library) and tabled at the meeting.

6. OTHER

6.1 Various other discussions and meetings relating to day to day operational matters and issues.

7. RECOMMENDATION

Moved Cr /Seconded Cr

That it be recommended to Council that the report of the General Manager be received and that the information be noted.

GARY ARNOLD
GENERAL MANAGER

Date: 14 November 2014.

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

OPEN SESSION					
MONTH & YEAR	MINUTE NO	RESOLUTION TITLE	STATUS	COMMENTS	RESPONSIBLE OFFICER
Oct 2014	C346/14-14	Question without notice – Family Day Care	Completed	Response within current agenda.	GM (GA)
	C350/14-14	Question without notice – Access works for subdivisions	Completed	Response within current agenda.	DGM (TF)
	C354/14-14	Bruny Island Advisory Committee	Progressing	Committee to be advised of Council's decision	EO (IH)

Previous Council resolutions – still being actioned					
MONTH & YEAR	MINUTE NO	RESOLUTION TITLE	STATUS	COMMENTS	RESPONSIBLE OFFICER
Sept 2014	C312/13-14	Kingston High School Performing Arts Centre signage	Progressing	Design incorporating Council logo being prepared.	MC&RS (DS)
	C313/13-14	Taroona Landslide	Progressing	Invitation forwarded to infrastructure owners re Management Group. Planning Scheme Specific Area Plan to be developed	EO (IH)
	CDA20/3-14	Kingston Beach Digital Hub	Progressing	Initial discussions held with LINC	MC&RS (DS)
August 2014	C279/12-14	Proposed New Kingborough Strategic Plan	Progressing	Process commenced	DGM (TF)
	ED20/3-14	Parking Strategy for Central Kingston	Progressing	Strategy preparation commenced	DGM (TF)
	C232/11-14	Kingston Beach oval fencing	Progressing	Development application being prepared – quotes obtained for fencing.	MC&RS (DS)
	C237/11-14	Lease – Taroona Tennis Club	Progressing	Lease to be prepared	EO (IH)

MONTH & YEAR	MINUTE NO	RESOLUTION TITLE	STATUS	COMMENTS	RESPONSIBLE OFFICER
	C239/11-14	Review of Policies	Progressing	Review not to be undertaken until December 2014	EO (IH)
	C240/11-14	Dog Management Policy	Progressing	Policy review commencing	MES (JD)
	C241/11-14	Community Resilience Project	Progressing	Recommendations to be considered by Emergency Management Committee	EO (IH)
	IRS72/6-14	Tree – Illawarra Road	Completed	Trees have been removed.	EMES (BD)
Mar 2014	C81/6-14	Speed limit – Tinderbox Road	Completed	Signage has been installed.	EMES (BD)
April 2014	IRS18/2-14	Public Toilet Strategy	Progressing	Working group established & inspections commenced	EO (IH)
	C90/6-14	Review of By-Laws	Progressing	Working group reviewing By-Laws	EO (IH)
Feb 2014	C48/5-14	Lighting at Sherburd Oval	Progressing	Planning Permit received – tender to be progressed	EO (IH)
Oct 2013	ED28/5-13	Sports Precinct Energy audit	Progressing	Consultant engaged to undertake audit	MES (JD)
Aug 2013	IRS73/7-13	Blackmans Bay Skate Park	Completed	Further report to Council required.	EMES (BD)
	C211/7-13	Petition – Footpath at Woodbridge	Progressing	Initial consultation complete. Community priorities have changed. Concept design out for comment.	EMES (BD)
	IRS55/5-13	Dennes Point Consultation	Completed	Community consultation very successful. Outcomes being evaluated for preparation of action plan..	EMES (BD)
March 2013	C87/3-13	Communication towers	Progressing	To be progressed with communication companies	DGM (TF)

CLOSED SESSION					
MONTH & YEAR	MINUTE NO	RESOLUTION TITLE	STATUS	COMMENTS	RESPONSIBLE OFFICER
Oct 2014	C362/14-14	Antarctic Experience	Completed	Awards announced	MES (JD)
	C363/14-14	Natural Disaster Resilience grant Program	Completed	Climate Planning advised of appointment for project	EO (IH)
	C364/14-14	Copping Joint Authority	Completed	Authority advised of Council's position	EMES (BD)
	C365/14-14	Tender – Norwood Avenue	Completed	Report provided to November this agenda.	EMES (BD)

Previous Council resolutions – still being actioned					
MONTH & YEAR	MONTH & YEAR	MONTH & YEAR	MONTH & YEAR	MONTH & YEAR	MONTH & YEAR
Sept 2014	C330/13-14	Kingborough Family Day Care	Progressing	Discussions underway with Educators	MC&RS (DS)
	C337/13-14	Tender – demolition of former Kingston High School	Progressing	Negotiations re tender sum being conducted	GM (GA)
August 2014	ED25/3-14	Civic Centre Photovoltaic Installation	Progressing	Installation scheduled for October / November 2014	MES (JD)
	C296/12-14	25 Osborne Esplanade	Progressing	Valuation provided to property owner	EO (IH)
July 2014	C258/11-14	Bruny Island Waste Transfer Station	Completed	Report provided to this agenda.	EMES (BD)
	C259/11-14	Lease of property – Burwood Drive	Completed	Girl Guide Association advised that lease is preferred. Report in current agenda.	EO (IH)
	C260/11-14	Alum Cliffs Track	Completed	Contract for right of way over 300-308 Channel Highway completed. Report on right of way over 13 Wandella Ave in current agenda.	EO (IH)
June 2014	C217/10-14	Request for purchase of land	Progressing	Waiting on response from Department	EO (IH)

MAYOR'S COMMUNICATIONS

Mayor Wass reported the following :

Regular meetings :

1. With the General Manager and staff.
2. With Councillors
3. With Community Members.
4. With Developers.

Activities :

29 th October 2014	North West Bay Golf Club, Margate – Invitation by Associate Members re: fund raising event.
	WIN News interview at the Civic Centre
31 st October 2014	Kingborough Chronicle Interview at the Civic Centre
2 nd November 2014	Cure Brain Cancer Foundation in Margate – Invitation walk for brain cancer
5 th November 2014	Declaration of Poll – Kingborough Council Elections at the Civic Centre
	Launch of the Wurragara Project at Kingston Beach, with Cr's Black and Fox in attendance
8 th November 2014	Invitation from the Tarooma Community Association in Tarooma – Launch of the Tarooma St Ayles Skiff "Chilton" with Cr's Fox and Grace in attendance
9 th November 2014	Bush Fire Awareness Expo, Kettering
11 th November 2014	Remembrance Day Service, Civic Centre with Cr's Grace and Street in attendance
12 th November 2014	STCA briefing by CEO Brenton West with the General Manager at the Civic Centre
13 th November 2014	Taswater general meeting with the General Manager at Riverside
15 th November 2014	Invitation from the Kingston Primary School Association, Kingston to open the school fair
16 th November 2014	Invitation from the Kingborough Helpline Hands luncheon in Kingston with Cr Dr Bury
17 th November 2014	STCA meeting with the General Manager in Hobart
19 th November 2014	LGAT general meeting with the General Manager in Launceston
20 th November 2014	LGAT Mayors Professional Development Day in Launceston

Councillors Attending Functions on behalf of the Mayor :

11 th November 2014	Cr Dr Bury – Remembrance Day service in Tarooma
	Cr Fox – Calvin Christian School Remembrance Day Service in Kingston
13 th November 2014	Deputy Mayor Cr Wriedt – Antarctic Experience Presentation and Award Winners, Civic Centre
15 th November 2014	Cr Fox – 68 th Huon School, Ranelagh

MINUTES AND REPORTS OF COMMITTEES

PLANNING AUTHORITY COMMITTEE MEETING NO. 13

Moved Cr

/Seconded Cr

That the following Minutes of Meeting No. 13 of the Planning Authority Committee held on Monday, the 10th November 2014 be confirmed and the recommendations contained therein be adopted.

- | | |
|-------------|--|
| PA101/13-14 | Declarations of Interest – Code of Conduct |
| PA102/13-14 | Questions on Notice from Councillors |
| PA103/13-14 | Delegated Authority for the Period - 1 October 2014 to 31 October 2014 |
| PA104/13-14 | DA-2014-160 - Development Application for Visitor centre including ticket office, café, restaurant, & storage with associated car & bus parking; garage & fuel storage compound requiring relaxation of front boundary setback; jetty adjacent to existing boat ramp & footpath within adjoining carparking area; & associated road works within adjoining Adventure Bay Road reserve at 1005 Adventure Bay Road, adjoining Adventure Bay Road reserve (CT 60705/13, CT 60705/14), & adjoining Crown reservation to the north containing boat ramp & carpark (UPI 1300284), Adventure Bay for Bruny Island Cruises |
| PA105/13-14 | DA-2014-287 - Development Application for Continuation of existing tourism facility including ticket office and cafe and associated carparking, bus parking and signage at 898 and 915 Adventure Bay Road, Adventure Bay and adjoining Crown Land for Bruny Island Cruises |
| PA106/13-14 | DA-2014-178 - Development Application for Nine units (one existing) requiring relaxation of side boundary setbacks at 4 Tanina Mews, Kingston Beach for Tim Penny Architecture |
| PA107/13-14 | DA-2014-240 - Development Application for Construction and upgrade of access tracks at 117 Wingara Road, Howden for PDA Surveyors |
| PA108/13-14 | DA-2013-269 - Development Application for Extension to existing dwelling (as constructed) including studio/garage and decks requiring relaxation of rear and side boundary setbacks (re-advertised) at 118 Wells Parade, Blackmans Bay for Mr D G Goldstone and Mrs S M Goldstone |
| PA109/13-14 | DA-2014-273 - Development Application for Columbarium wall at 'Woodbridge Cemetery', Channel Highway, Woodbridge for Kingborough Council |
| PA110/13-14 | DAS-2014-18 - Development Application for Subdivision of two lots at 75 Roslyn Avenue, Kingston Beach for Noel Leary & Associates |

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

GOVERNANCE AND FINANCE COMMITTEE MEETING NO. 6

Moved Cr /Seconded Cr

That the following Minutes of Meeting No. 6 of the Governance and Finance Committee held on Monday, the 17th November 2014 be confirmed and the recommendations contained therein be adopted.

- GF78/6-14 Manager Finance’s Report
- GF79/6-14 Request For Waivering Of Fees
- GF80/6-14 Bi-Monthly Councillor Attendance And Reimbursement Table
- GF81/6-14 Customer Service Charter
- GF82/6-14 Review Of Policy 3.1 – Remission Of Minimum General Rate Difference Policy
- GF83/6-14 Review Of Policy 3.3 –Donations Policy
- GF84/6-14 Policy 3.5 –Signatories For Bank Instrument Policy
- GF85/6-14 Policy 3.6 –Sundry Debt Management Policy
- GF86/6-14 Policy 3.9 – Rate Rebate For Conservation Covenant Policy
- GF87/6-14 Code For Tenders & Contracts Matters Of General Interest
- GF88/6-14 Confirmation Of Items To Be Dealt With In Closed Session

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

CLOSED SESSION

Minute No’s. GF89/6-14 and GF90/6-14 are to be considered in ‘Closed Session’.

N.B. Minutes of Governance and Finance Committee Meeting No. 6 were forwarded under separate cover.

INFRASTRUCTURE AND RECREATIONAL SERVICES COMMITTEE
MEETING NO. 10

At the time of drafting this Agenda, the Minutes of the Infrastructure and Recreational Committee had not been prepared. The Minutes will be made available to Councillors at the Council meeting on the 24th November 2014.

MATTERS OF GENERAL INTEREST

Extract from Meeting Procedures Policy – Policy No. 5:

Matters of General Interest

- *It is a requirement of Regulation 8(5) that no matter that is not on the agenda is discussed at a meeting, with the exception of urgent matters that comply with sub-regulation 8(6).*
- *Provision shall be made in the Agenda at the conclusion of all other agenda items in Open Session for a Councillor or the General Manager to advise the meeting of a matter of general interest. In accordance with Regulation 8(5) there is to be no discussion on the matter of general interest.*

CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

Moved Cr /Seconded Cr

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2005* the following items are to be dealt with in Closed Session.

Matter	Local Government (Meeting Procedures) Regulations 2005 Reference
Applications for Leave of Absence	15(2)(i)
Governance & Finance Committee Closed Session	15(2)(h), (j)
Infrastructure & Recreational Services Committee Closed Session	15(2)(c)

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

CLOSED SESSION

Moved Cr /Seconded Cr

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2005* that Council move into Closed Session.

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

In accordance with the *Kingborough Council Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

The Open Session of Council adjourned at

The Open Session of Council resumed at

Moved Cr /Seconded Cr

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

VOTING

	For	Against		For	Against
Cr Atkinson			Cr Percey		
Cr Black			Cr Street		
Cr Dr Bury			Cr Wass		
Cr Fox			Cr Winter		
Cr Grace			Cr Wriedt		

CLOSURE There being no further business, the Chairperson declared the meeting closed at

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(Confirmed)

.....
(Date)