

# Kingborough

## **PUBLIC MINUTES**

These Minutes are provided for the  
assistance and information of members  
of the public.

# MINUTES

**9 April 2018**



Back (L – R): Cr Paul Chatterton, Cr Mike Percey, Cr Sue Bastone, Cr Dean Winter, Cr Richard Atkinson  
Front (L – R): Cr Dr Graham Bury, Cr Flora Fox, Mayor Cr Steve Wass, Deputy Mayor Cr Paula Wriedt, Cr David Grace

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MINUTES of an Ordinary Meeting of Council to be held at the Kingborough Civic Centre, 15 Channel Highway, Kingston on Monday, 9 April 2018 at 5.30pm.

	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Council	5.30pm	5.53pm	23 minutes
Planning Authority	5.53pm	6.08pm	15 minutes
Open Council	6.08pm	6.50pm	42 minutes
Closed Council	6.50pm	7.43pm	53 minutes
Open Council	7.43pm	7.44pm	1 minute
<b>TOTAL TIME OCCUPIED</b>			<b>2 hours, 14 minutes</b>

## **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

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The Mayor paid respect to the traditional and original owners of this land the muwinina people, paid respect to those that have passed before us and acknowledged today's Tasmanian Aboriginal community who are the custodians of this land.

## **ATTENDEES**

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### **Councillors:**

Mayor Councillor S Wass	✓
Deputy Mayor Councillor P Wriedt	✓
Councillor R Atkinson	✓
Councillor S Bastone	✓
Councillor Dr G Bury	✓
Councillor P Chatterton	✓
Councillor F Fox	✓
Councillor D Grace	✓
Councillor M Percey	✓
Councillor D Winter	✓

### **Staff:**

<b>TITLE</b>	<b>NAME</b>
General Manager	Mr Gary Arnold
Deputy General Manager	Mr Tony Ferrier
Manager Governance & Property Services	Mr Daniel Smee
Manager Community Services	Ms Angela Jenni
Manager Development Services	Ms Tasha Tyler-Moore
Property Officer	Mr Sean Kerr
Media & Communications Officer	Ms Sarah Wilcox
Executive Assistant	Mrs Amanda Morton

## **APOLOGIES**

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There were no apologies.

## **CONFIRMATION OF MINUTES OF COUNCIL MEETING NO. 6 HELD ON 26 MARCH 2018**

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MOVED            Cr Fox  
 SECONDED       Cr Percey

That the Minutes of Council Meeting No. 6 held on 26 March 2018 be confirmed.

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

## **WORKSHOPS HELD SINCE COUNCIL MEETING ON 26 MARCH 2018**

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No workshops were held since the last Council meeting.

## **DECLARATIONS OF INTEREST**

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Cr Chatterton declared an interest in an item in closed session headed "Manor Gardens Day Respite Centre".

Cr Wass declared an interest in an item in closed session headed "Kingston Tennis Club Lease".

## **TRANSFER OF AGENDA ITEMS**

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There were no agenda items transferred.

## **QUESTIONS ON NOTICE FROM THE PUBLIC**

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### **1 North Roslyn Avenue Traffic Safety**

At the Council meeting on 26 March 2018, **Ms Tricia Ramsay** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

*“Council is asked to provide petitioners with guaranteed assurances that a significant real reduction in excessive traffic volumes and speeds will occur on our road before next summer?”*

**Officer’s Response:**

It is not possible to make guaranteed assurances as regards reductions to traffic volumes or speeds for any roads, however for North Roslyn Avenue it is intended to improve signage, replace guideposts and improve speed limit delineation and as has been outlined in response to a previous question on this matter to undertake a traffic survey encompassing Auburn Road, Kunama Drive and possibly Jindabyne Road and the Kingston Heights area. The traffic survey will be used to inform any further actions required.

*David Reeve - Executive Manager Engineering Services*

C203/7-18

*(Commences at ±3 minutes of audio recording)*

**2 Delegations**

At the Council meeting on 26 March 2018, **Mr Mervin Reed** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

*“At the last meeting the General Manager, on your behalf Mayor, indicated that information on delegations as requested by Mr McDonald was publically available. However, the information on the website does not include the monetary amount of the financial delegations for the General Manager and other senior staff. Would you please provide that information in writing to be included in the minutes of this meeting.”*

**Officer’s Response:**

Council’s Purchasing Policy No 3.7, available on Council’s website, identifies at 4.7 (b) that the General Manager is delegated to approve purchases below the prescribed amount of \$250,000 under the Local Government Act 1993 and Local Government (General) Regulations 2015.

At 4.7 (d) of the Policy the General Manager is permitted to appoint Authorised Purchasing Officers who are then authorised, to an amount set by the General Manager but not exceeding \$100,000.

*Gary Arnold - General Manager*

C204/7-18

*(Commences at ±3 minutes of audio recording)*

**3 State of Council Roads on Bruny Island**

At the Council meeting on 26 March 2018, **Mr Mervin Reed** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

*“Recently I had the pleasure of a weekend on Bruny Island and drove right around both North and South Bruny Island and I was quite concerned that the state of the roads, particularly the lack of apparent grading and in some cases, re-sheeting of the Council maintained roads. Specifically, the road from Lunawanna to the State controlled road at the boundary of the light house on South Bruny was not very good with substantial*

*potholes for a lot of the road and on some parts of the road it was apparent that grading had not been done for some time. There is a sign saying that this road is maintained by Council. The roads on North Bruny were not much different particularly the road leading to Dennes Point. It appears that the grader that was disclosed to be resident on Bruny Island has not been all that active and therefore my question is:*

- 1. When can the Bruny Island residents expect that the grading of the roads will be brought up to standard given the traffic on them?*
- 2. How long will it be before they can see some action, especially given that Council has a grader stationed on the island?"*

**Officer's Response:**

Regular inspections are carried out on all roads under the control of Kingborough Council. There is a Supervisor that is currently responsible for maintenance and any capital works on council owned roads and is also responsible for the administration of the current DSG road maintenance contract. Part of his role is to carry out regular inspections of the road network and assess and program relevant required works.

The most recent road inspection carried out on Lighthouse Road was carried out in the week commencing 26<sup>th</sup> March 2018. The condition of that road was assessed as fair to good with grading works programmed within the next 3 weeks. The 11 km section of Lighthouse Road that is owned, maintained and controlled by Kingborough Council has been re-sheeted in its entirety over the last 3 years and does not require re-sheeting. The final section of Lighthouse Road that is controlled by other parties is assessed as poor to very poor.

The most recent road inspection carried out on Main Road, the "road leading to Dennes Point" which is a DSG controlled road, was carried out in the week commencing 26<sup>th</sup> March 2018. The condition of the road was assessed as good with grading works programmed within the next 6 weeks.

The "grader stationed on Bruny Island" is utilised to carry out maintenance and capital works and is used efficiently and effectively as is all plant and machinery based either on Bruny Island Depot or at the Kingston Depot.

All roads within the Kingborough municipality are maintained to an acceptable standard based on intervention levels, funding limits and resource availability. It is of note that unsealed roads will ultimately have some form of potholing or surface degradation at some time. The challenge for Council staff is to ensure the entire network is maintained in a safe and accessible manner while maintaining a balanced budget.



*Peter Caccioppola – Manager Works*

## **QUESTIONS WITHOUT NOTICE FROM THE PUBLIC**

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**Mr Mervin Reed** asked the following questions without notice:

C205/7-18

*(Commences at ±3 minutes of audio recording)*

### **1 Roslyn Avenue / Jindabyne Road Traffic**

Following the Council's 2001 Transport Strategy Review and the 2002 Ombudsman's report of 17 January 2002 there have been no efforts made by Council to open this issue for public consultation.

- (a) In light of the history and documentation held by the Council is the current Mayor satisfied and separately is the current General Manager satisfied that natural justice and procedural fairness has been accorded residents affected and potentially affected by the Council's determinations, particularly noting that the past promise of consultation by the Council was as referenced in the Ombudsman's report of 17 January 2002?
- (b) Are the Mayor and/or the General Manager prepared to provide for that public consultation?
- (c) Is the Mayor and/or General Manager prepared to now provide a full copy of the legal advice received by Council concerning this matter (noting that legal professional privilege has been waived by the disclosure of key paragraphs in that advice by the then General Manager, Mr McClean's report of 22 March 2002, and if not, why not?

#### **General Manager responds:**

Thank you for the reference to the historical context. As you would be aware, any decision for public consultation on the matter of the type that you have raised tonight is a Council decision. During my term of office, this Council has, on at least one occasion that I can recall in the last four years, considered that matter and resolved not to go down that path. The reality is that Council have considered the matter since 2002.

C206/7-18

*(Commences at ±6 minutes of audio recording)*

### **2 Budget Disaster**

We ask formally, requesting an answer in writing to all ratepayers, as to when will you convene a meeting of ratepayers prior to the budget being formally considered and voted by the Council, to provide a briefing of the budget disaster facing the Council and tell us how you're going to keep the rate rises in the order of 3% or CPI?

#### **General Manager responds:**

There is no budget disaster with the Kingborough Council. I'm mindful of the City of Launceston approach. In fact, earlier today, Councillor Winter brought it to my attention. I've got a copy of the recommendation that went to the City of Launceston today and I'm mindful that there was a media release in the Examiner Newspaper. But the recommendation is that Council approves the release of the attached proposed annual plan, invites submissions from the community on the proposed annual plan and budget, determines to close the submissions period at 5pm on Monday 30 April, determines to consider submissions at its workshop meeting on Monday 14 May and notes that the Council meeting of 18 June 2018 is the intended date on which the



budget will be adopted and a rate will be set. Council officers have, for some time, at the request of Councillors, have been looking at the appropriate mechanism by which to engage the community in the setting of the Council budget. The City of Launceston approach appears to be, from my observation, best practice. It's one that I will be raising with the Council next Monday night at the budget workshop and it's one that I will be recommending to Council they adopt.

C207/7-18

*(Commences at ±10 minutes of audio recording)*

### **3 Conflict of Interest**

It has come to the attention of the Kingborough Ratepayers Association Inc that the Deputy General Manager of the Kingborough Council, Mr Tony Ferrier, has delegations in respect of the Environmental Management and Pollution Control Act 1994 and the Land Use Planning and Approvals Act 1993. It has also come to our attention that Mr Ferrier is a board member and Deputy Chairman of the Environmental Protection Authority.

We request that Council make appropriate enquiries and formally advise the ratepayers and future ratepayers of its views as to any potential or actual conflict or breach of standards. Would you please advise what are the actual administrative and financial arrangements re any EPA payments to Mr Ferrier, and any consequent changes, if any, to his Council remuneration?

#### **General Manager responds:**

Mr Reed, it is a matter for the public record that Mr Ferrier has been appointed by the Minister to the Board of the EPA and for the last four years has been the deputy chair. It is also on the public record that, prior to that, Mr Ferrier served for six years in the EPA board's predecessor, the EMPCA board. It's also on the public record that all officers of Local Government, Mr Ferrier and myself included, are required under legislation, Section 55 of the Local Government Act in fact, to declare any occasion where there is the potential or perceived potential for a conflict of interest. Mr Ferrier also has similar obligations under EMPCA. He has not got a conflict of interest. He is a ministerial appointment to that role and he is acutely aware of his legislative requirements.

**Mr Mark McBride** asked the following question without notice:

C208/7-18

*(Commences at ±16 minutes of audio recording)*

### **4 Paris Climate Accord**

Esoteric Senator Abetz, spokesman for the esoteric Monash Group described the international Paris Climate Accord as meaningless. Mayor, on behalf of Council, do you find anything meaningless about the Paris Climate Accord?

#### **General Manager responds:**

I am not aware if Council have considered a report on the Paris Accord per se. Council's record in addressing matters of climate change, mitigation particularly is well documented but I thank you for your question and I will do some research on your behalf.

## QUESTIONS ON NOTICE FROM COUNCILLORS

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C209/7-18

(Commences at ±16 minutes of audio recording)

### 1 Findings of the Tasmanian Audit Office

At the Council meeting on 26 March 2018, **Cr Winter** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

*“Following on from that question, I think Cr Bury may have mentioned that Council had a revenue problem according to the Auditor General. Where has the Auditor General set out of the officers belief that Council has a revenue problem? In what report?”*

#### **Officer’s Response:**

I believe the comment in regards to Council having a revenue problem was made by the Internal Auditor at the Audit Panel meeting in April 2016 when discussing the Financial Sustainability audit.

The Financial Sustainability audit noted the following:

It was noted that comparatively, Kingborough Council’s rates charges are currently one of the lowest amongst Councils in Tasmania. Rates charges for Kingborough, based on the average property capital value of \$370,000 are \$1,206 (Clarence: \$1,388, Hobart: \$1,446, Sorell: \$1,562). It was also noted that the median weekly household earnings for rate payers in the community are significantly higher than the average for Tasmania (Kingborough: \$1,208, Tasmania: \$948).

*John Breen – Chief Financial Officer*

C210/7-18

(Commences at ±16 minutes of audio recording)

### 2 Bushfire Management and Risk Reduction

**Cr Winter** has submitted the following question on notice:

- What fuel reduction burns are being planned by Council for this autumn?
- Are there any internal or external factors limiting Council's ability to undertake bushfire management and risk reduction work?
- Is Council adhering to its legal obligations to minimise fire risk on its own land?
- Is Council dedicating enough resources to this area?
- Is Council aware of what fuel reduction burns are planned by the Tasmania Fire Service in Kingborough this autumn?

#### **Officer’s Response:**

- a) **Burn plans** have been written in preparation for conducting fuel reduction burns at Boronia Hill Reserve and Denison St Reserve in Kingston. The priority for this autumn is to complete a fuel reduction burn in Boronia Hill Reserve of approximately 4 hectares in size, with the burn in Denison Street which is approximately 1 hectare in size being conducted as secondary priority. The burn at Boronia Hill Reserve is planned for April 2018 subject to favourable weather

conditions. The burn at Denison St may also take place in April 2018 subject to the burn at Boronia Hill Reserve having been completed first. Completion of either burn relies entirely on the availability of TFS volunteer crews together with the right weather conditions on the given days.

b) **Council's ability to undertake bushfire management work:** At present the limiting factors to Council's ability to undertake fuel reduction work include:

- The relative infancy of the Bushfire Mitigation Program. Prior to the engagement of a temporary Bushfire Management Officer in November 2016, Council did not have a bushfire mitigation program or any internal policy documents, operating procedures, legal or WH&S framework or internal processes in place to support bushfire risk assessment or mitigation activities.
- Human resources: Council currently has over 80 bushland reserves and only a single staff member who is trained and certified to perform bushfire risk assessment and fuel reduction activities (from writing burn plans to working on an active fireground). The initial priority for the Bushfire Management Officer position was to develop the strategic approach to bushfire mitigation for Council rather than perform an operational role of conducting on ground burning operations.
- Council currently relies on the services of Tas Fire Service volunteer brigades to conduct fuel reduction burning on weekends when crews are available. Council also relies on the use of Tasmania Fire Service appliances as it does not have any dedicated firefighting appliances or equipment. Council's reliance upon the services of Tas Fire Service volunteer brigades limits burning operations to weekends, which greatly reduces the weather window opportunities for suitable conditions to burn.
- Budget: Council has budgeted for the engagement of a Bushfire Management Officer for a period of 3 years. The extension of a bushfire management program beyond this period is not guaranteed. Much of the work to be done will rely on greater capacity building and training of existing staff to build a fire mitigation team into the future or alternatively the engagement of external consultants and contractors to continue the work of the program.

c) **Is Council meeting its legal obligations:** Council has obligations under a range of legislation as well as the common law to proactively minimise and abate risk on its own land so that it does not pose a particular fire risk.

State Acts under which local governments have obligations and duties to comply with when carrying out their bushfire mitigation operations include:

- *The Fire Service Act 1979*
- *The Threatened Species Protection Act, 1995*
- *Weed Management Act 1999*
- *Land Use Planning and Approvals Act 1993*
- *Local Government Act 1993*
- *Environmental Management and Pollution Control Act 1994*
- *Environmental Protection and Policy (Air Quality ) 2004*

The key piece of legislation containing Council's legal obligations in relation to fire is the *Fire Service Act 1979*. The Act contains the following provisions relating to local Councils. It:

- establishes a requirement for Councils to contribute to the costs of the operating costs of fire brigades;
- requires councils to participate in the relevant Fire Management Area Committee, which is responsible for providing effective fire management in the councils municipal area and has as part of its functions to coordinate fire management activities (community education and information, and fuel management).

Council has common law obligations to take all reasonable steps to inspect and maintain their own land so that it does not pose a particular fire risk. The engagement of a temporary Bushfire Management Officer who has commenced inspecting and assessing the fire risk in Council's reserves has advanced significant progress towards meeting these obligations.

It is also the Common Law responsibility of an owner or occupier of land to prevent the spread of fire from that land to adjoining properties. Given that Council does not currently have any resources to extinguish a fire, Council is obliged at a minimum to request the assistance of TFS to fight the fire as soon as Council becomes aware of it.

Council is currently developing a Bushfire Mitigation Strategy which covers land owned and managed by Council within the Kingborough local government area. The aim of the strategy is to guide Council's bushfire risk management actions within its natural area reserves for the next 10 years. The first step in developing the strategy is to identify, assess and prioritise the bushfire risk in Council's reserves. Once more is known about the true level of risk, resources can be allocated on the basis of risk and appropriate mitigation action can be undertaken in order of priority.

The relatively small size of the majority of Kingborough's bushland reserves limits the practicality of conducting planned burning to reduce bushfire risk. Council will rely on a range of preventative strategies and actions including ongoing education of the community in relation to raising awareness of and promoting preparedness for bushfire risk within the municipality.

A key principle underpinning the strategy is that the mitigation of risk is fundamental to bushfire safety; however, bushfire risk can never be completely removed. Mitigation of the risk must balance the bushfire threat with the desirability (and requirements under other environmental legislation) to maintain the environment in an as natural a state as possible.

A key consideration of Council regarding bushfire management should be as identified in its Risk Management Strategy and in relation to interactions with Council's corporate insurer.

- d) **Dedication of resources:** Bushfire is recognised as the dominant risk to communities in the Kingborough Area and poses a greater risk than all other natural disasters combined. The engagement of a Bushfire Management Officer is a significant step towards investing resources in this area, however the position is not permanent and at this time the contract for this role expires in November 2019. The Bushfire Management Officer role focuses only on the risk on Council owned or managed land which represents less than 2% of the total land area within the LGA.
- e) **Awareness of TFS Planned Burns:** In order to maintain an awareness of what fuel reduction burns are planned by the Tasmania Fire Service in the Kingborough area this autumn, Council's Bushfire Management Officer regularly attends Fire Management Area Committee (FMAC) meetings. FMACs are supported by the State Fire Management Council and are made up of representatives from state and local government agencies (Parks, Forestry,

TasNetworks, Taswater) as well as private agencies (Norske Skog, Wellington Park Trust, Tas Farmers and Graziers Association) who are responsible for land and fire management in Tasmania. FMAC meetings are held two to three times per year and member organisations provide information about their bushfire mitigation activities which are then incorporated into a Fire Protection Plan for the FMAC area.

The most recent information from the Fuel Reduction Unit of TFS indicating the location of proposed burns within the Southern Fire Management Area for the autumn 2017/2018 season listed proposed burns for:

- Hickmans Hill at Allens Rivulet (200ha)
- Sandfly (144ha)
- Tinderbox Road (40ha)
- Snug Tiers (58ha)
- Little Peppermint Bay (51ha)

An updated list of both proposed and completed burns for autumn 2018 will be provided for the information of FMAC members at the next Southern FMAC meeting.

*Meg Lorang - Bushfire Management Officer*

## **QUESTIONS WITHOUT NOTICE FROM COUNCILLORS**

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C211/7-18

*(Commences at ±16 minutes of audio recording)*

### **1 Parking on Footpaths**

**Cr Grace** asked the following question without notice:

Again I am forced to raise the question about our compliance of this Council regarding parking on footpaths and nature strips. I'm finding that people are ringing me up, some have been to the General Manager, complaining that they park two wheels of their car on the side of a footpath, they come back and they've got a fine of \$78. I'm told down at Beach Road in Margate that people have been fined for parking their car on the nature strip. They've done it for 30 years. My question is, why aren't we doing more consultation, we know we put these compliance officers on to deal with things and we should be letting the public know, and I mentioned this before, they don't give them a warning, they give them a fine. Our media officer should be making reports not only in the Chronicle, the newspaper as well, that the compliance officers are out there now and they are going to do their job. At least give the people a chance to know that we have these officers on because they've got away with it for years and I'm sick of getting the phone calls about it. I know it's illegal, I can't do anything about it, I can't waive any fines.

#### **General Manager responds:**

I'll begin by stating the obvious, it is against the traffic regulations in this State to park on a footpath. I do take your point, however, in regards to publicity and I will consult with our communications officer and see whether we can put out some media releases regarding the matter.

**2 Availability of Financial Sustainability Audit**

**Cr Winter** asked the following questions without notice:

The answer to my question regarding the findings of the Tasmanian Audit Office references a financial sustainability audit and quotes from it. My question is, is this a public document and, if not, can the document be made public given it has been quoted from on the public agenda?

**General Manager responds:**

I will go through our Audit Panel records and see whether it is a public document and, if it is, obviously we will make it available.

**3 Kerbside Waste Collection**

What is the current situation with Council's kerbside waste collection arrangements? Are we back to a normal situation or does Aussie Waste still require assistance from other operators?

**General Manager responds:**

I'm pleased to report that Aussie Waste are currently performing at the requirements of their contract without assistance.

**4 Community Involvement in Budget Deliberations**

**Cr Bury** asked the following question without notice:

This is a follow up question on the General Manager's statement about the next workshop going to include some statement about Launceston and the way they involve the community. We have been going through the process to have online forum I think 'Have Your Say', I believe. Does the General Manager intend to incorporate that in the discussion next Monday because it would require a certain amount of thought?

**General Manager responds:**

The answer to your question is yes. I've also invited our Communications Officer to attend the council workshop. She is aware of the Launceston approach and with my colleague, John Breen, our Chief Financial Officer, we hope to be able to present to Council at the workshop as to how Council may be able to implement a similar approach moving forward. Obviously, as I said early in the meeting answering Mr Reed, a Council decision is required but it does appear to be a best practice approach that Launceston have adopted.

## **MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

At the time the Agenda was compiled there were no Notices of Motion received.

## **PETITIONS RECEIVED**

At the time the Agenda was compiled, no petitions had been received.

## **PETITIONS STILL BEING ACTIONED**

There are no petitions still being actioned.

**OPEN SESSION OF COUNCIL ADJOURNS**

## PLANNING AUTHORITY IN SESSION

Planning Authority Meeting commenced at 5.53pm

### OFFICERS REPORTS TO PLANNING AUTHORITY

C215/7-18

*(Commences at ±23 minutes of audio recording)*

#### **DELEGATED AUTHORITY FOR THE PERIOD 14 MARCH 2018 TO 27 MARCH 2018**

MOVED            Cr Bury  
SECONDED       Cr Percey

That the report be noted.

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

C216/7-18

*(Commences at ±23 minutes of audio recording)*

#### **DA-2017-559 - DEVELOPMENT APPLICATION FOR BOUNDARY FENCE (RETROSPECTIVE) AT 2966 CHANNEL HIGHWAY, KETTERING (CT173131/103) FOR MR S E ROSS AND MRS E M ROSS**

MOVED            Cr Atkinson  
SECONDED       Cr Percey

That the Planning Authority resolves :

1. That the report of the Manager Development Services be received and that a planning permit for the proposed boundary fence (retrospective) at 2966 Channel Highway, Kettering CT173131/103 for Mr S E Ross and Mrs E M Ross be refused for the following reason:

The proposal fails to satisfy the requirements of Clause 12.4.7 P1 of the Kingborough Interim Planning Scheme 2015 in that the design of the proposed fencing within 4.5m of the frontage, in particular the height, materials and transparency of the fencing, does not maintain and enhance the streetscape.



2. That the owner be advised that a planning enforcement notice will be issued with directions requiring actions to be satisfied in relation to the fence.

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Fox	Cr Percey
Cr Wass	Cr Wriedt			

AGAINST

Cr Chatterton	Cr Grace	Cr Winter		
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Carried

**PLANNING AUTHORITY SESSION ENDS**

## OPEN SESSION OF COUNCIL RESUMES

Open session of Council resumed at 6.08pm

### **OFFICERS REPORTS TO COUNCIL**

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C217/7-18

*(Commences at ±38 minutes of audio recording)*

#### **DOG MANAGEMENT POLICY REVIEW**

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MOVED            Cr Chatterton  
SECONDED       Cr Atkinson

That Council endorse the release of the attached Draft Dog Management Policy for public comment for a period of six weeks in accordance with the provisions of the *Dog Control Act 2000*.

MOVED            Cr Bury  
SECONDED       Cr Fox

That the matter be deferred pending a workshop.

FOR

Cr Atkinson	Cr Bury	Cr Chatterton	Cr Fox	Cr Wass
Cr Winter	Cr Wriedt			

AGAINST

Cr Bastone	Cr Grace	Cr Percey		
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Carried

C218/7-18

*(Commences at ±55 minutes of audio recording)*

#### **CORPORATE COMMUNICATIONS STRATEGY**

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MOVED            Cr Fox  
SECONDED       Cr Wriedt

That the 2018 Corporate Communications Strategy attached to this report be adopted.

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

## **HUMAN RESOURCE POLICIES**

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MOVED            Cr Chatterton  
 SECONDED       Cr Atkinson

That the following human resource policies as attached be approved:

- (a) Bullying, Harassment and Discrimination (Policy Number 9.3).
- (b) Equal Employment Opportunity and Diversity (Policy Number 9.9).
- (c) Recruitment and Selection (Policy Number 9.5).

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

## **PRIVACY POLICY**

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Item withdrawn.

## **INFORMATION REPORTS**

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MOVED            Cr Wriedt  
 SECONDED       Cr Grace

That the following information reports be noted:

1. General Manager's Diary for the period 5 March 2018 to 29 March 2018.
2. Current and Previous Minute Resolutions.
3. Minutes Kingborough Access Advisory Committee dated 21 February 2018.

**Cr Winter** left the room at 6.38pm  
**Cr Winter** returned at 6.41pm

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

## **CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION**

MOVED            Cr Chatterton  
 SECONDED      Cr Percey

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* the following items are to be dealt with in Closed Session.

<b>Heading</b>	<b>Reference</b>
Applications for Leave of Absence	15(2)(h)
Land Acquisition – John Street	15(2)(f)
Manor Gardens Day Respite Centre	15(2)(g)
Crofton Drive Public Open Space – Creation of Right of Way	15(2)(f)
Kingston Tennis Club Lease	15(2)(f)
Margate Anglican Cemetery	15(2)(f)
Proposed Right of Way Linking Sandfly Road to the Margate Rivulet Track	15(2)(f)
Current and Previous Minute Resolutions	15(2)(c)

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

## **CLOSED SESSION**

MOVED            Cr Grace  
 SECONDED      Cr Winter

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* that Council move into Closed Session.

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

In accordance with the *Kingborough Council Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting ceased.

Open Session of Council adjourned at 6.50pm

**OPEN SESSION OF COUNCIL ADJOURNS**

## OPEN SESSION OF COUNCIL RESUMES

Open Session of Council resumed at 7.43pm

C233/7-18

MOVED            Cr Winter  
 SECONDED      Cr Percey

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Heading	Decision
Applications for Leave of Absence	Approved
Land Acquisition – John Street	Approved subject to completion of the contract
Manor Gardens Day Respite Centre	Further investigations to be conducted
Crofton Drive Public Open Space – Creation of Right of Way	Approved
Kingston Tennis Club Lease	Approved
Margate Anglican Cemetery	Confirmed
Proposed Right of Way Linking Sandfly Road to the Margate Rivulet Track	Approved
Current and Previous Minute Resolutions	Noted

FOR

Cr Atkinson	Cr Bastone	Cr Bury	Cr Chatterton	Cr Fox
Cr Grace	Cr Percey	Cr Wass	Cr Winter	Cr Wriedt

Carried Unanimously

### **CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 7.44pm

.....  
 (Confirmed)

.....  
 (Date)