

MINUTES

BRUNY ISLAND ADVISORY COMMITTEE

Meeting No. 6

Thursday 13 December 2018

ATTENDANCE

Committee Members:		PRESENT	APOLOGY
Chairperson	Cr Sue Bastone	X	
Members	Mr Trevor Adams	X	
	Mr Alex Matysek	X	
	Mr John Kobylec	X	
	Mr Bill Hughes	X	
	Ms Siobhan Gaskell	X	
	Mr Gerald McAfee	X	
	Ms Jackie Marsh	X	
	Dr Rosemary Sandford	X	
	Mr Mathew Fagan	X	

Council Officers:	
Liaison Officer Governance & Property Services	Ms Michelle Allen
Executive Manager Governance & Community Services	Mr Daniel Smees
Non-Members:	
Mayor	Dean Winter
Councillor	David Grace

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF PREVIOUS MINUTES

Confirmation of the Minutes held on 11 October 2018:

Moved: Trevor Adams

Seconded: John Kobylec

PRESENTATIONS & GUEST SPEAKERS:

The Bruny Island students gave a presentation on their Canberra, the grade six students were presented with a certificate for their contribution to BIAC and the grade five students were introduced for next year's meetings.

CORRESPONDENCE

No correspondence has been received.

QUESTIONS ON NOTICE FROM THE PUBLIC

There were no questions on notice from the public.

QUESTIONS ON NOTICE FROM COMMITTEE MEMBERS

There were no questions on notice from the Committee.

QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

Richard Clarke asked three questions:

Question: TasNetworks tree trimming – There has been a lot of tree trimming undertaken lately under power lines by TasNetworks and the remains have been left on people's property for months. What plans does Council have in place for the removal of the material and what can Council do to remedy this situation?

Answer: Daniel Smee responded – Council has no power to act in relation to this matter other than if the material was deemed to constitute a bushfire fire hazard. Just because something is flammable and can burn doesn't mean that Council can issue an Abatement Notice. Whilst it is understood that the situation is undesirable, Council needs a head of power to be able to take action in relation to this matter.

Cr Bastone indicated that this is an issue TasNetworks needs to address.

John Kobylek advised that he understood that the material was being chipped by TasNetworks this week.

Question: Can Council inform BIAC as to the true cost of the acquisition of the land for the information trail at Dennes Point or is still a secret deal done behind closed doors?

Answer: Daniel Smee advised that the compensation paid for the acquisition of the land was approximately \$82,000.

Question: The weakening of BIAC was initially brought about by the appointment of four members of a tiny minority anti-fish farming group from Dennes Point. The subsequent apparent block voting was always a risk of these appointments. This was allowed soon after the previous Mayor tried to disband BIAC. The current situation is not in the best interest of Bruny as a whole. Councillors must accept that the current dysfunctional state of BIAC is a product of their own doing. What will they do to fix this and how far are they prepared to go with the current situation. Will some members be asked to resign?

Answer: Mayor Dean Winter responded – I totally disagree with the pretext of your question. Council appointed the membership of BIAC in Open Session on the basis of merit and advice from staff. Council is aware of the current friction in relation to the future of BIAC and it is up to the members to ensure that they work collaboratively to resolve the issue. It is hoped that today's meeting will provide clarity in relation to this matter.

QUESTIONS WITHOUT NOTICE FROM THE COMMITTEE

Bill Hughes asked the following question:

Question: Why is Council refusing to allow a local business to operate on the basis that it does not produce product on site, when there are a number of other businesses in operation that clearly do not comply with this criteria?

Answer: Mayor Dean Winter responded – The issue is a planning matter and relates to the Interim Kingborough Planning Scheme that is dictated by the State Planning provisions. The zoning of the land the business proposes to operate from doesn't allow the sale of products not produced onsite. Council has no discretion in relation to this matter. Other businesses may be in different zones or have permits approved under previous planning schemes.

Question: Will the Council be closing these other businesses down if they are not selling products produced onsite?

Answer: No, the interim planning scheme does not apply retrospectively. Existing business may have been approved under different planning scheme and conditions. Council assesses every application on its merits and in this case the application can't be accepted as the planning activity is prohibited under the Interim Planning Scheme. If further information is provided that enables the development to comply with the restrictions of the zoning, then Council would also assess this on its merits.

GENERAL BUSINESS

The table on the following pages shows the General Business items.

NEXT MEETING

The next meeting will be held at the Bruny Island Community Health Centre on Thursday 14 February 2019 at 10am.

CLOSURE

There being no further business the meeting closed at 12.14pm

CURRENT ISSUES

1. PLANNING, STRATEGIES AND FUTURE DEVELOPMENT

No.	Item	Description	Status	Responsible Officer
1	New Kingborough Planning Scheme	Council is to prepare a Local Provisions Schedule (LPS) in accordance with the government's requirements and as stipulated within State Planning Provisions (SPP) and the LPS Guidelines. The SPP and Kingborough LPS will be combined to create the new scheme that will ultimately replace the existing Kingborough Interim Planning Scheme 2015.	<p>It was noted that the latest information is that a draft LPS is expected to be ready to present to Council in February 2019. If approved this will be forwarded to the Tasmanian Planning Commission as their consent is required before the draft LPS can be publicly advertised for comment. There are no particular Bruny Island related matters to report to this meeting of BIAC.</p> <p>Bill advised that Mr McLean shoots kangaroos on the property and in that respect he satisfies a condition of the produce is coming from the property and given that the infrastructure is all there it makes sense to pout the two businesses together.</p> <p>Mayor Dean Winter advised that this is not a matter for this forum and Mr McLean may have to discuss his application with Council's Planning Department. Mayor Winter is seeking advice on ways to assist the applicant.</p>	Tony Ferrier

2	Bruny Island Liveability Study	<p>A final report has now been produced for the 'Bruny Life Community Survey: results, observations and recommended actions'. BIAC has delegated to a subcommittee the task of investigating the Community Board proposal.</p>	<p>Mathew Fagan provided an update to the group and a copy of the documents are attached.</p> <p>The subcommittee has been meeting regularly and has been consulting with the community. A proposal has now been developed and is attached. The subcommittee now wish to hold five community consultation meetings across the island.</p> <p>Following discussion, the following was moved:</p> <p>MOTION</p> <p>Moved: Rosemary Sandford</p> <p>Seconded: John Kobylec</p> <p>That BIAC provide the BIAC subcommittee's report to Council and seek its endorsement to proceed to the community consultation stage at the next meeting of Council on 14 January 2019.</p> <p>Discussion then took place on the motion.</p> <p>Moved: Rosemary Sandford</p> <p>Seconded: Alex Matysek</p> <p>That the motion now be put.</p> <p>For - Rosemary Sandford, Alex Matysek, Gerrard McAfee, Siobhan Gaskell, John Kobylec and Cr Sue Bastone</p> <p>Against - Trevor Adams, Bill Hughes, Mathew Fagan and Jackie Marsh</p> <p>(CARRIED)</p> <p>The original motion was then put.</p> <p>For - Rosemary Sandford, Alex Matysek, Gerrard McAfee, Siobhan Gaskell, John Kobylec and Cr Sue Bastone</p> <p>Against: Trevor Adams, Bill Hughes, Mathew Fagan and Jackie Marsh</p> <p>(CARRIED)</p> <p>Following the vote, Matthew Fagan tabled his resignation from BIAC.</p>	Tony Ferrier
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3	Waste Management Strategy	Council has adopted a Waste Management Strategy to provide direction in relation to the many issues associated with waste disposal in the municipality. Council has also appointed Kingborough Waste Services to deliver the actions within this Strategy.	<p>It was noted that the Committee has been previously briefed on KWS managing most of the operational aspects of Council's waste management. A Service Level Agreement is in place and new reporting procedures will be implemented from the beginning of 2019. Council considered the tenders for the collection of waste from public bins at its meeting on 26 November.</p> <p>John Kobylec asked why the new contract for the rubbish collection and toilet cleaning on Bruny has separated and this seems very inefficient and not cost effective.</p> <p>Council has already awarded both contracts and it was very similar in cost to the contracts being combined.</p>	David Reeve
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2. PUBLIC INFRASTRUCTURE

No.	Item	Description	Comments / Update	Responsible Officer
4	Bruny Island Airstrip	Council has sought and obtained expressions of interest into the future management of the Airstrip. Council has completed a survey to accurately identify boundaries and has prepared a draft lease agreement that is currently being considered by a prospective lessee.	The Committee was advised that Council is having ongoing positive discussions with the interested parties and there is nothing conclusive to report at this stage.	Tony Ferrier
5	Lunawanna Hall Public Toilets	An upgrade of the Lunawanna Hall toilet facilities was recommended to be undertaken in 2018/19.	It was reported that Council has applied for a grant under the Building Better Regions fund for the replacement of the toilet block at Lunawanna and will advise on the result when notified. The toilets are otherwise still scheduled to be upgraded during 2019/20.	Michelle Allen

6	BIAC Bus Trip	Bill Hughes suggested that another bus trip be organised to look at actions that have been completed and to create a new list of actions that the Committee may want to consider.	It was noted that Michelle has received no items to be looked at on the bus trip. Cr Sue Bastone asked that people get their items to Michelle.	Michelle Allen
7	Lunawanna Hall Grant Application	Saluting Their Service Grants to replace the honour board and restore the wall	Bill Hughes advised that the Lunawanna Hall Committee, in partnership with Council, will be applying for a Saluting Their Service grant from the Department of Veterans Affairs.	Michelle Allen
8	Alonnah Hall Upgrade	Premier Hodman promised if elected he would provide \$150,000 to upgrade the Alonnah Hall.	Trevor Adams enquired if the funds to upgrade hall had been sidelined because of a leak in the roof. Michelle Allen advised that she is currently seeking a meeting date with Bill Morgan to discuss this issue and will advise when Bill is available.	

3. ENVIRONMENTAL MANAGEMENT

No.	Item	Description	Comments / Update	Responsible Officer
9	Cat Control	Council, in conjunction with the Bruny Island community and a range of partner organisations is implementing a cat management program for Bruny Island. The program aims to minimise the adverse impacts of domestic, stray and feral cats.	It was noted that to date 102 stray and feral cats have now been managed in the Neck Game Reserve, Simpsons Bay and Alonnah areas. Monitoring has found more cats across North Bruny than had been identified in previous surveys, especially from Great Bay south, and as expected, some feral cats are evading capture as they are not entering traps. Based on cat management work undertaken on other islands, the Feasibility Study (for managing feral cats on Bruny) confirmed that to achieve effective control, tools that are not currently permitted for use will be required. These include the use of padded leg-hold traps and localised use baits e.g. 'Curiosity' which has a low level of non-target impact. Community feedback is currently being sought about these and other control methods. People who nominated an interest in cat management during the Bruny life survey will be contacted. In addition, ethics approval	Kaylene Allan

			<p>has just been received from the Tasmanian Animal Ethics Committee to assess whether elevated platforms used in conjunction with padded leg-hold traps will reduce the risk to non-target species. The study will be undertaken over summer.</p> <p>A Steering Committee meeting for the project was held in early November with all the key partners including representatives from the Federal and State governments. Based on the feasibility study, research and project progress to date, the aim of the meeting was to prioritise feral cat management options and research needs for inclusion in the Bruny Island Cat Management Plan (2020 – 2035). The Federal Government representatives were very complimentary of the work undertaken to date and recommended that funds be sought to intensify and extend feral cat management, particularly at the Neck and across North Bruny. Work is currently being undertaken with NRM South to prepare a funding proposal for the Regional Land Partnerships (RLP) Initiative.</p>	
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4. COMMUNITY SERVICES

No.	Item	Description	Comments / Update	Responsible Officer
10	Community Hall Management Committee Nominations	New Hall Management Committees	Michelle Allen advised that the Hall Management Committee members have been endorsed by Council and are currently being notified.	Michelle Allen
11	School Holiday Program	Summer School Holiday Program	<p>It was reported that Council will be offering a bus service from Bruny for two days during the School Holiday Program.</p> <p>Bill Hughes asked if there was any plan to bring the young people from the other areas of Kingborough to Bruny for an event like a couple of years ago.</p> <p>Michelle Allen advised that the event in the past was very costly and time consuming but the Youth team is working on another project (Pop up Libraries) that will be reported on at the February meeting.</p>	Sarah Johns

5. TOURISM & ECONOMIC DEVELOPMENT

No.	Item	Description	Comments / Update	Responsible Officer
12	Destination Action Plan (DAP)	Implementation of a DAP for Bruny Island that aims to improve visitor experiences.	<p>It was noted that the most recent Bruny DAP meeting was held on 16 November 2018. There was a presentation and discussion on how a communication and interpretation strategy could be developed for Bruny Island that supports the needs of both residents and visitors. Reports on the progress of existing on-ground projects were also provided, plus discussion held on the prospects of future potential projects.</p> <p>Trevor Adams requested a list of the proposed projects.</p> <p>Alex Matysek advised that the following projects are under consideration:</p> <ul style="list-style-type: none"> • Interpretive panel for the Alonnah pontoon • relocate a scenic lookout at Mount Mangana, • repair to the whale pod sculpture at Adventure bay and • an indigenous heritage storytelling project 	Tony Ferrier
13	Signage at the Adventure Bay turn-off	Concern expressed at the proliferation of signs at the Adventure Bay turn-off.	It was noted that the removal of illegal roadside signage and cleaning up the signage at the Adventure Bay turn-off was discussed at the abovementioned Bruny DAP meeting. Council has provided draft letters and text for Bruny News article to DSG for endorsement. A positive response from DSG is still to come despite repeated requests.	Tony Ferrier

6. STATE GOVERNMENT AGENCY ITEMS

No.	Item	Description	Comments / Update	Responsible Agency
14	Bruny Island Ferry Contract	Renewal of the Bruny Island Ferry contract is due in June 2018.	<p>Trevor Adams reported that:</p> <ul style="list-style-type: none"> • Resident and BI stickers will not be issued until February, • Sealink is looking at cancelling the 6.30pm ferry from Kettering and only having the 7pm service • Sealink will employ Bruny residents as casual staff in the ticketing, marshalling and ferry crew roles • There is a proposal to purchase online tickets in the near future to speed up the process at the ticket box but it does not guarantee a space on the ferry at a certain time • Looking at trialling a later ferry around 9pm during periods when there are functions in Hobart • Looking at altering the both terminals with floating ramps and two vehicle access on and off the ferry • Ferry travel data is being collected and includes type of vehicle, amount of residents and much more information. <p>Rosemary Sandford asked if the new ferry will be bigger than the one currently being built and what will the capacity be.</p> <p>Trevor Adams responded that the second ferry is going to be bigger than the one currently being built and the current boat being built has a capacity of 38 with a ramp that holds 8 cars and the new ferry has a capacity of 56 with a ramp that holds 12.</p>	DSG
15	Minister of Infrastructure & list of Items to be discussed	BIAC requested that an invitation be sent to the Minister for Infrastructure to attend a BIAC meeting.	There is nothing further to report at this time.	Michelle Allen

16	Road Speeds at North Bruny	Reduction of speed limits and speed bumps at the northern end of the island.	It was noted that DSG's Traffic Manager had advised Council's Roads Engineer that they are currently consulting with the community on the reduction of speed limits on Bruny.	DSG
17	State Government Promise	During the election the Premier promised Bruny Island \$8 million over four years.	<p>John Kobylec asked if Council knew what was happening with the funds promised from the State Government during the election as this could be used to replace the Lunawanna toilet block.</p> <p>Mayor Dean Winter advised that Council has not yet received any funding from the State Government and is seeking advice to when the money will be available.</p>	DSG

7. LONG TERM ITEMS

The following issues require resolution in the longer term and are listed for reference.
If there is any progress on any item, it will be moved to the current section of the Agenda.

No.	Item	Description	Comments / Update	Responsible Officer
18	Pedestrian Bridge at Alonnah	A request for the installation of a pedestrian bridge and connecting footpath at Main Road, Alonnah or for signage warning of narrow bridge ahead to slow vehicles and improve pedestrian safety.	Shane Gregory provided the following response to the email sent in Nov 2017: While this bridge does not meet Australian Standards criteria for installation of narrow bridge signage, the Department will review existing pedestrian warning signage at this location. Trevor Adams advised that there are no warning signs on the bridge.	DSG/ David Reeve
19	Adventure Bay Rd (Bligh Creek to East Cove)	Request for the provision of a footpath linking these two areas.	This project is not currently listed as a priority in Council's Capital Works program but its need will continue to be monitored in terms of numbers and types of vehicle traffic versus number of pedestrians.	David Reeve
20	Harvey Road	Request for sealing of Harvey Road	The sealing of Harvey Road has been listed for inclusion in Council's five-year Capital Works program. In the interim, it had been included in the dust suppressant trial.	David Reeve
21	Lockleys Road	Request for sealing of Lockleys Road	The project is not currently listed as a priority in Council's Capital Works program but its need will continue to be monitored, particularly in light of use by tourist buses endeavouring to show passengers the white wallabies.	David Reeve
22	Road Sealing	Program for sealing of State roads on Bruny Island	Shane Gregory provided the following response to the email sent in Nov 2017: Kingborough Council maintains the Department's roads on Bruny Island under contract. The contract requires that the road is maintained to a minimum specification, which would require maintenance grading. On that basis Council is best placed to respond to BIAC. I also ask that Council's staff responsible for delivery of maintenance services for the Department ensure that the contractual obligations are being met.	DSG

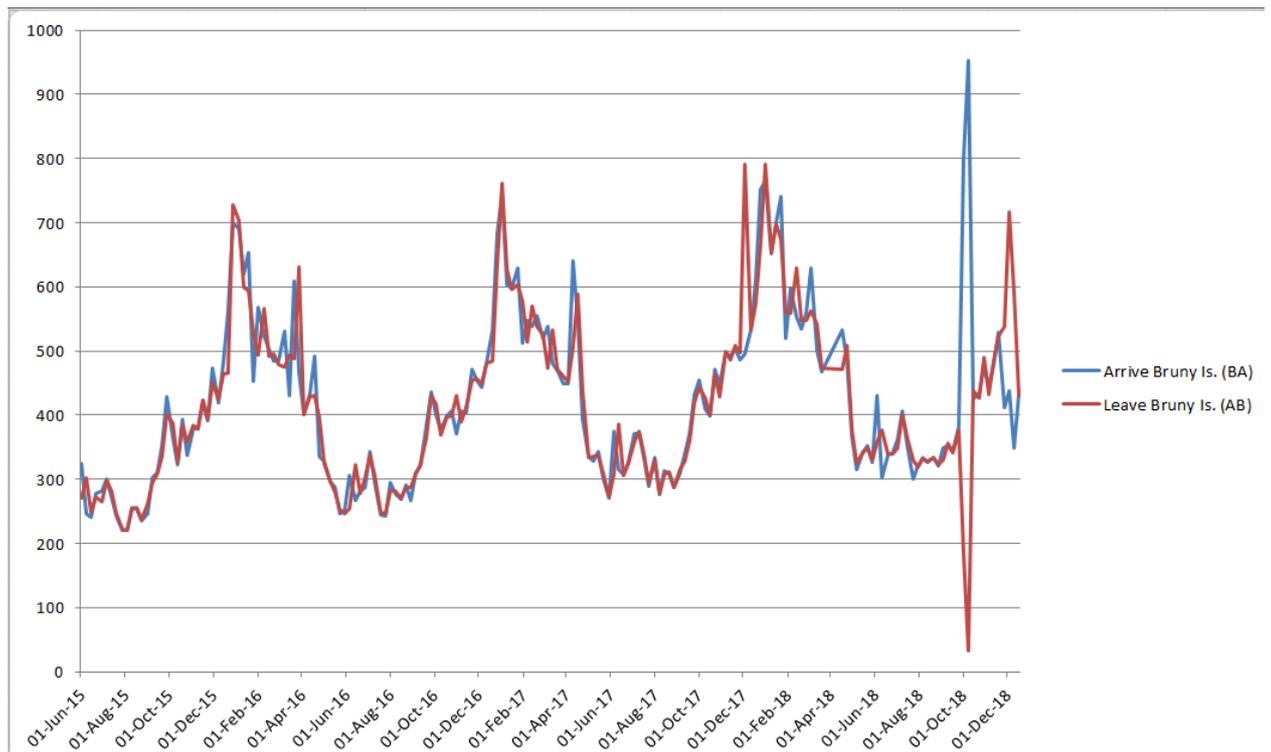
23	Road Safety Audit	DSG and Council have been proceeding with the implementation of a road safety audit.	Nothing further to report.	DSG
24	Coolangatta Road	Concern at lack of maintenance on Coolangatta Road by DSG.	<p>Shane Gregory provided the following response to the email sent in Nov 2017:</p> <p>Council's Engineering staff are mistaken in their understanding of ownership of Coolangatta Road. The Department of State Growth is responsible for the management of State Highways and subsidiary roads as proclaimed under the provisions of the <i>Roads and Jetties Act 1935</i>. Coolangatta Road is not one of these roads.</p> <p>Ownership of Coolangatta Road is recorded on the LIST, which shows Council as the owner between Adventure Bay and Resolution Road, and of a small section at the western end. The remainder of the road is shown as being under the ownership of DPIPWE/PWS.</p>	P&WS DSG
25	Road swaps	There are anomalies in relation to Council and State Govt road ownership and it is suggested that some swaps could address these.	Preliminary discussions between Council and DSG have occurred but the matter is ongoing and of low priority.	DSG

Appendix:

Bruny Traffic Counts

No Traffic Count has been provided to date. A copy will be attached to the Minutes.

Date	Arrive Bruny Is. (BA)	Leave Bruny I. (AB)	
1-Oct-18	798	185	983
8-Oct-18	952	32	984
15-Oct-18	425	437	862
22-Oct-18	434	427	862
29-Oct-18	476	490	966
5-Nov-18	443	432	876
12-Nov-18	479	485	963
19-Nov-18	528	524	1052
26-Nov-18	411	537	948
3-Dec-18	437	716	1153
10-Dec-18	348	591	939
17-Dec-18	433	430	863



SCHOOL HOLIDAY ACTIVITIES

DATE	ACTIVITY	COST
10am - 2pm Wed 16 Jan	'Fun with weaving' workshop Work with skilled artists from ReCreate to weave a wall hanging, small table mat or small bag from recycled textiles & fibres. No sewing required!	\$25 Ages 12-18 yspace All materials supplied
9am - 3pm Tues 22 Jan	Learn to surf @ Clifton Beach With West Coast Surf School. Beginners to experienced surfers welcome. Wetsuits and boards provided.	\$25 Ages 12-18 Transport provided* Please bring lunch
10am - 2pm Wed 23 Jan	Cooking workshop Simple summer dishes. Make a variety of delicious sweet and savoury dishes to eat and take home.	\$15 Ages 12-18 yspace
9.30am - 3pm Tues 29 Jan	Bowling Try your skills in the bowling alley at ZONE Bowling.	\$30 Ages 10-17 Transport provided* Please bring lunch
	Inflatable World The fun continues at Inflatable World.	
9.30am - 3pm Wed 30 Jan	Rock climbing and abseiling Join us for a day of adventure at Coningham with Rock Climbing Tasmania.	\$35 Ages 12-18 Transport provided* Please bring lunch

Bookings must be made for the whole day.

Required bookings and payments can be made at <https://shpJan2019.eventbrite.com.au>.

Priority will be given to young people who reside in the Kingborough municipality.

The recommended age range is 12 – 18 (except for 29th January) with concessions made only with agreement by the parents and Youth Services.

*Transport from Bruny for 22 and 29 January is dependent upon numbers of young people registered from Bruny.

Please contact 6211 8138 or 6211 8290 for more information.

Transport is provided from/to Woodbridge including Kettering ferry terminal for 22, 29 and 30 December.

For more information please contact Council's Youth Officer on 6211 8200 or email kc@kingborough.tas.gov.au.



youthservices

KINGBOROUGH COUNCIL

www.kingborough.tas.gov.au/youth



Reform of the Bruny Island Advisory Committee

[Draft] Presentation by the BIAC sub-committee*
established in August 2018 to develop details
and engage with the Bruny Island community
on the proposed Bruny Island Community Board

* Jackie Marsh, Bill Hughes, Mathew Fagan and Jenny Boyer

In a nutshell, what is proposed?

1. That all Bruny Island residents and landowners have the opportunity to choose seven local representatives for a two-year trial of a reformed BIAC
2. That these representatives provide advice to both the Tasmanian Government and Kingborough Council on matters relating to Bruny Island

2

Why do we need reform?

- Islanders want to be involved in managing change on Bruny
- Islanders want to plan for the future
- There is currently no formal or structured way for Islanders to advise the State Government
- There is currently no representative body of Bruny Islanders to provide advice to Council and/or Government

3

What would reformed BIAC do?

- Work with Bruny Islanders, State Government, Council, local businesses and local associations to:
 - manage change on Bruny
 - plan for the future
 - advise Council and State Government
 - represent Bruny Islanders

4

What 'change' is there to 'manage'?

- Growth in visitor numbers
- Growth in marine and land-based development
- Unique and changing demographics
- Flow on changes that are specific to Bruny (ferry systems; environment; 'peace and quiet'; economy; jobs; community infrastructure; local service needs etc.)

5

What sort of 'plan'?

- A set of principles to help find the balance between environment, lifestyle and economy
- Preferred ways of engaging with all individuals, families and groups on Bruny Island about opportunities and challenges
- Suggested priorities for Council and State Government investment
- Good information and data about Bruny, to make sound decisions

6

What sort of 'advice'?

For State Government

- Ferry, Tourism, Main Roads, South Bruny National Park, Forestry, Emergency Services, Education etc

For Kingborough Council

- As per current matters dealt with by BIAC

7

What sort of 'representation'?

- Every Islander to have a say about who represents them
- Representatives to consider the interests of the whole Island and adhere to a Code of Conduct
- Representatives to have responsibility for listening to and conveying the views of fellow Islanders
- A respectful 'three-way' process with State Government and Council

8

What's the structure?

- Memorandum of Understanding (MOU) between State Government, Council and reformed BIAC for 2-year trial/evaluation
- New BIAC Terms of Reference and Members Code of Conduct, to 'help manage change', 'plan', 'advise' and 'represent'
- BIAC remains a committee of Council
- No bank account, no staff, no delegated powers
 - any funding via auspicing arrangements (as per other unincorporated groups on Bruny)

9

How to select representatives?

- A Hare-Clark postal vote overseen by TEC or other independent body
- Residents and non-resident landowners over 18 years can nominate/vote
- Each member represents whole Island
- Seven elected members (voting)
- One representative each from State Government and Council (non-voting)
- Chair selected by voting members

10

Who pays?

- State Government to help fund a two-year trial of the new arrangements including cost of election, cost of Government representative(s) attending, and evaluation
- Kingborough Council to allocate similar resources as for the current BIAC
- Elected members to be volunteers
- Funding for a Bruny-based community development worker still to be confirmed

11

Next steps?

- Discuss model with the community and confirm support for reform (Jan 19)
- Present draft MOU; draft Terms of Reference; and draft Members Code of Conduct, to State Government and Kingborough for endorsement (Feb 19)
- Commence election process (Mar 19)
- Reformed BIAC commences (May 19)

12

Proposed content (for community comment)

TERMS OF REFERENCE

for a reformed Bruny Island Advisory Committee involving the Tasmanian Government (represented by an appropriate Department) and Kingborough Council

Preamble

- The process by which the reformed BIAC was established
- Read in conjunction with the MOU between BIAC, Kingborough Council and the Tasmanian Government; and the BIAC Members Code of Conduct

Guiding Principles (Vision)

- *In development via Mel Maddock, based on BIAC Workshop*

Purpose

- Help manage change on Bruny Island
- Facilitate planning for the future of Bruny Island
- Work with State Government, Kingborough Council, local associations and local businesses on matters relating to Bruny Island
- Represent all Bruny Islanders

Roles and responsibilities of BIAC members

Consultation and Information Gathering

- To liaise with, and to communicate with Bruny Islanders and Bruny island community groups regarding local issues and initiatives
- To actively seek good quality information and keep well informed of community priorities, broader issues and local initiatives
- To attend to information provided to BIAC members by Bruny Islanders and respond to submissions from community groups and individuals
- To monitor the range and level of State Government and Council services provided on Bruny Island
- To be proactive and to anticipate strategies, policies, developments and trends that may have a future impact on Bruny Island

Provision of Advice

- To work in cooperation with the State Government and Council with a focus on finding solutions and planning for the future
- To respect the diversity of viewpoints on Bruny Island in providing advice to Council and State Government
- To scrutinize State Government and Council policies and services on Bruny Island and provide advice on ways of enhancing effectiveness
- To ensure that advice provided by BIAC is made on the basis of sound information collected from a variety of credible sources
- To promote Islanders' issues and initiatives to State Government and Council

Accountability

- To prepare for and attend meetings of BIAC and other meetings of groups associated with BIAC's work
- To actively contribute to the development of BIAC initiatives and policies
- To provide advice without bias, acting at all times with integrity and professionalism
- To act in accordance with democratic accountability to all Bruny Islanders
- To act in accordance with BIAC's Code of Conduct
- To clarify and promote the role of BIAC on Bruny Island

Innovation

- To develop innovative ways to engage with the whole Bruny Island community, including through the use of accessible technologies
- To develop innovative ways of measuring impacts, managing change and planning with community adapted to the specific needs of Bruny Islanders

Governance

Election and Appointment

- Set out the process of advertising, nomination and election of seven Bruny Islanders to BIAC
- Set out the process of appointment of Council and State Government representatives to BIAC
- Confirm the appointment of BIAC as a section 24 committee of Council
- Set out the process for filling casual vacancies to BIAC
- Set out the process for appointing the BIAC chairperson

Meetings and Decision Making

- BIAC to meet monthly (12 meetings per year)
- Meetings to conform with Local Government Meeting Procedures
- Members to seek to reach consensus on provision of advice. If consensus cannot be reached the processes of the Local Government Meeting Procedures will apply.
- Meetings open to the public and incorporate the ability for Bruny Islanders to make informal verbal submissions to BIAC
- Agenda and minutes to be available via a BIAC webpage, BIAC social media and printed copies in a local places open to the public
- Quorum is at no less than half of the elected members
- Decisions are made by BIAC as a whole. All members are bound by decisions, and will refrain from publicly opposing, or campaigning against, BIAC decisions.

Role of the Chair

- Chair meetings of BIAC
- Comment on behalf of BIAC
- Provide the first point of liaison with State Government and Council outside of BIAC meetings
- Ensure these Terms of Reference, the MOU with State Government and Council, and the Member Code of Conduct is upheld

Establishment of ad hoc panels and sub-committees

- Set out process for setting up expert or time-limited groups to progress specific matters of interest to BIAC
- These groups must include at least one BIAC member

Amendments to key governance documents and processes

- Process by which BIAC, State Government and Council can amend the MOU, Terms of Reference and Code of Conduct (or develop additional and/or replacement governance documents)

Trial, Evaluation and Continuance

- Acknowledgement that the reformed BIAC is a two-year trial
- Set out the process of evaluation
- Set out timing and method for decisions on whether the trial model is continued; continued with changes; or discontinued

Proposed content (for community comment)
CODE OF CONDUCT*
for a reformed Bruny Island Advisory Committee

BIAC members, as elected representatives of their community, have a responsibility to ensure that they are familiar with, and that their actions comply with, the principles set out in this Code of Conduct.

These principles are as follows:

- Service to the Community
- Selflessness
- Integrity
- Objectivity
- Accountability and Stewardship
- Openness
- Honesty
- Leadership
- Respect

Service to the Community

As a BIAC member you have a duty to act in the best interests of the Bruny Island community, which you have been elected to represent.

You have a duty to establish and reflect, through BIAC, the views of the community as a whole, recognising the diversity of opinion that may exist on any given issue.

You should ensure that you are, within reason, accessible to your local community and local residents. You should make available various mechanisms to allow the general community to express their views to you.

Selflessness

You have a duty to take decisions solely in terms of the interest of the Bruny Island community. You must not use your position as a BIAC member to gain financial, material, political or other personal benefit for yourself, family or friends.

Integrity

You must not place yourself under any financial or other obligation to any individual or organisation that might reasonably be thought to influence you in your representation of the Bruny Island community.

If you have any private and/or personal interest in a matter to be considered by BIAC you have a duty to declare this and if deemed necessary by other members, withdraw from discussions and the decision making process with regard to that matter.

You should not accept gifts or hospitality that may be seen to influence or be intended to influence your opinion or judgment. The offer and/or receipt of any gifts, regardless of form, should always be reported to BIAC.

Objectivity

In all your decisions and opinions as a BIAC member, you must endeavour to represent the overall views of your community, taking account of information which is provided to you or is publicly available, assessing its merit and gathering information as appropriate, whilst laying aside personal opinions or preferences.

You may be appointed or nominated by BIAC to serve as a member of another group and you should ensure that this Code of Conduct is observed when carrying out the duties of the other group.

You are free to choose and express your political and/or religious affiliations; however you must ensure you represent the interests of the Bruny Island community and BIAC and not the interests of a particular political party or other group.

* *The reformed BIAC Code of Conduct should be consistent with the Local Government Code of Conduct framework as per the Local Government Act 1993*

Accountability and Stewardship

You are accountable for the actions that you take and the advice that you give on behalf of your community through BIAC.

You must ensure that BIAC uses resources allocated to it prudently and that any such resources are used strictly for the purposes of BIAC business and for no other purpose.

You will individually and collectively ensure that the business of BIAC is conducted according to the BIAC Terms of Reference; the MOU between BIAC, the State Government and Kingborough Council; and this Code of Conduct.

You will individually and collectively ensure that information provided to BIAC is also made available to the people of Bruny Island in a timely and accessible manner.

Openness

You have a duty to be open about your decisions, actions and representations, giving reasons for these where appropriate. You should be able to justify your decisions and be confident that you have not been unduly influenced by the views and/or opinions of others.

If you have dealings with the media, members of the public, or others not directly involved in BIAC, you should ensure that an explicit distinction is made between the expression of your personal views and opinions from any views or statement made about or on behalf of BIAC.

Honesty

You have a duty to act honestly.

You must declare any private interest relating to your BIAC duties and take steps to resolve any conflicts arising in a way that protects the interest of the community and BIAC.

Notwithstanding anything else in this Code of Conduct, BIAC members will at all times operate in accordance with the law as it applies in the State of Tasmania.

Leadership

You have a duty to promote and support the principles of this Code of Conduct by leadership and example, and to maintain and strengthen the community's trust and confidence in the integrity of BIAC and its members in representing the views and needs of Bruny Island.

You must promote social inclusion and challenge discrimination in any form.

You should act to assist BIAC, as far as possible, in the interest of the whole community that it serves. Where particular interest groups' concerns are in conflict with those of other groups or other areas you should help to ensure that the BIAC is aware of them.

Respect

You must respect fellow members of BIAC and those that you represent, treating them with courtesy, respect and in a nondiscriminatory manner at all times.

This should extend to any person, regardless of their position, you have dealings with in your capacity as a BIAC member.

* *The reformed BIAC Code of Conduct should be consistent with the Local Government Code of Conduct framework as per the Local Government Act 1993*

**Proposed content for a Memorandum of Understanding
between a reformed Bruny Island Advisory Committee*
and the Tasmanian Government (represented by an appropriate Department)
and the Kingborough Council**

- Preamble noting that Bruny Island is a uniquely discrete community, existing within a larger municipal area and undergoing rapid change. This makes it an ideal site for a pilot in a model of sub-municipal representation.
- Preamble noting the discussions with the Council, the Premier and Opposition members and the extensive research undertaken by BIAC in 2017-2018 (particularly the Bruny Life Community Survey).
- The pilot will be undertaken over a two-year period and subject to an independent evaluation.
- There is no undertaking that the pilot will be extended beyond the initial two-year pilot period.
- Nothing in the MOU should be interpreted as suggesting that a reformed BIAC would have any municipal decision making authority or delegated powers – it would remain advisory only.
- Acknowledgement that a reformed BIAC would remain a Kingborough Council committee pursuant to section 24 of the *Local Government Act* 1993, with the members elected on Bruny then 'appointed' by the Council.
- The reformed BIAC would have seven elected members (being residents and/or registered landowners of Bruny Island) and two ex-officio members (or other form of non-voting members) – one being a Kingborough Councillor and one being a person appointed by the Secretary of the relevant State Government Department.
- The State Government and Kingborough Council would not be bound to do anything in relation to a decision of the reformed BIAC.
- The State Government and Kingborough Council members on BIAC would be free to express views that are contrary to any decision of a reformed BIAC. (For example: 'BIAC has advised that sealing the entire length of Lighthouse Rd is an infrastructure priority. The Tasmanian Government representative on BIAC expressed a view that this request was unlikely to be actioned in the foreseeable future.')
- The MOU would note a broad intent for the State Government representative on BIAC to be a senior public servant and that representative would use 'best endeavours' to provide information to BIAC that helps to inform its advice.
- The MOU would cross-reference to the proposed reformed BIAC terms of reference (which would also be signed-off by the State Government)
- The MOU would set out, without binding the State Government, any proposed funding support the State Government might provide to support the two-year pilot.

** The 'reformed BIAC' could be re-named the 'Bruny Island Community Board' (which is name used in New Zealand for sub-municipal entities that have a mix of local elected members and appointees), but this is not essential.*