



Kingborough

Right to Information Act 2009 Application for Assessed Disclosure

Applicant's Details:			
Name:		Title:	
Postal Address:			
Daytime Contact Information:			
Telephone:	Business	Home	Mobile
Email:			

General topic of information applied for: (one sentence summary of information requested)

Description of efforts made prior to this application to obtain this information:

Application fee \$40.50 included (please tick)	
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OR

Application for waiver:	Member of Parliament		Financial Hardship*		General public interest or benefit	
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*Please provide details of income support (eg Centrelink or Veterans Affairs payments)

Details for the Information sought:

(If there is insufficient room in the space provided, please attach further details.)

(If the application is for your personal information, please provide proof of identity.)

Applicant's Signature:		Date:	
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Information about assessed disclosure under the Right to Information Act 2009

Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

(1) *The object of this Act is to improve democratic government in Tasmania –*

(a) *by increasing the accountability of the executive to the people of Tasmania; and*

(b) *by increasing the ability of the people of Tasmania to participate in their governance; and*

(c) *by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*

(2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*

(3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*

(4) *It is the intention of Parliament –*

(a) *that this Act be interpreted so as to further the object set out in subsection (1); and*

(b) *that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

Applications for assessed disclosure

- Applications are to be addressed to:
Right to Information Officer
Kingborough Council
Locked Bag 1
KINGSTON TAS 7050
- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
- Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$40.50 as at 1st July 2019 and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; in cases of financial hardship – we take that to mean that the applicant is on income support payments (eg Centrelink or Veterans Affairs payments); and where the information sought is intended to be used for a purpose that is of general public interest or benefit

Responsibilities of Council

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, Council has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.