

Kingborough

PUBLIC AGENDA

This Agenda is provided for the
assistance and information of members
of the public.

COUNCIL AGENDA

NOTICE is hereby given that an Ordinary meeting of the Kingborough Council
will be held at the Civic Centre, 15 Channel Highway, Kingston on
Tuesday, 28 January 2020 at 5.30pm



Kingborough Councillors 2018 - 2022



Mayor
Councillor Dean Winter



Deputy Mayor
Councillor Jo Westwood



Councillor Sue Bastone



Councillor Gideon Cordover



Councillor Flora Fox



Councillor David Grace



Councillor Amanda Midgley



Councillor Christian Street



Councillor Steve Wass



Councillor Paula Wriedt

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 2 to be held on Tuesday, 28 January 2020 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Wednesday, 22 January 2020

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GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the *Local Government (Meeting Procedures) Regulations 2015*

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Kingborough Civic Centre, 15 Channel Highway, Kingston
Tuesday, 28 January 2020 at 5.30pm.

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publically available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

Mayor Councillor D Winter
Deputy Mayor Councillor J Westwood
Councillor S Bastone
Councillor G Cordover
Councillor F Fox
Councillor D Grace
Councillor A Midgley
Councillor C Street
Councillor S Wass
Councillor P Wriedt

Staff:

4 APOLOGIES

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of Council Meeting No.1 held on 13 January 2020 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

20 January - Placescore

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from open session to the closed session of this agenda or from closed session to the open session of this agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

At the time the Agenda was compiled there were no Questions on Notice from the Public.

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

At the Council meeting on 13 January 2020, **Cr Grace** asked the following questions without notice to the General Manager, with a response that the questions would be taken on notice:

12.1 Middleton Toilets

I raised the issue about the Middleton toilets some months back and so did the Deputy Mayor and I suggested to our engineering Manager to contact a person at Middleton who would give him some information as to where the blockage was within that toilet system. Nothing was done and tenders were called to put in a new treatment plant in as I heard today at a cost of \$40,000. We got the note from the engineer saying that they couldn't install a new system owing to a wet Spring. Farmers have told me that it's been the driest Spring we've had in 15 years. It says here that they found a blockage. Now that they have identified the problem, is it necessary to spend the \$40,000 on the replacement on a new system? Can we get a further report on it before any more work is done.

Officer's Response:

The unacceptable environmental health risk that occurred during the last Middleton Fair, that had sewage seeping out from the existing system did undergo investigation from an expert waste water designer. After this investigation the capital bid was approved in the 2019/2020 budget. The contract was awarded on 14 November 2019. Council has very limited technical information on the construction of the old system and with this in mind has no confidence that the old system can continue to operate as required. Whilst recent repair to a cracked inlet will provide some temporary relief to the site, Council has also doubled the amount of portable facilities being supplied for the up coming fair to handle the load required over that time. Under investigation the old septic system has a large amount of root mass that is invading the infrastructure and has had a long history of maintenance undertaken to stop the penetration of roots from trees in close proximity. A waste water designer, the contractor and a Council officer undertook test holes at the site and all agreed that the risk of starting the project on 4 December 2019 with the ground conditions that were present at the time, was far too great to guarantee completion before the fair. The officers also took into account the condition that the site may be left after the completion of the works.

Darren Johnson, Acting Executive Manager Engineering Services

12.2 Coningham Toilets

How many more years do we have to wait to see the Coningham toilets installed?

Officer's Response:

The tender has been awarded, but due to discrepancies in the site plan and concerns from the neighbours, the contractor (landmark) is finalising a more detailed site plan that will go through planning as a minor amendment. It is still the intention to have the project finalised before the end of the financial year.

Craig Reid, Senior Project Manager

At the Council meeting on 13 January 2020, **Cr Bastone** asked the following questions without notice to the General Manager, with a response that the questions would be taken on notice:

12.3 Record Of Road Clearing

What responsibilities does the Council have in relation to clearing areas that are reserved for roads in the future? Is a record kept of when this maintenance is done and in the case of fire in these areas spreading, what is the Council's responsibility?

Officer's Response:

Reserved roads are corridors of land identified as potential future roads. These are Crown land under their responsibility to manage. They may lease or provide a right of use over these corridors to adjacent landowners or others who may have a vested interest in using the corridor for the purpose of access. Unless Council is party to a lease or right of use we have no responsibility to maintain or clear these sections of land.

Darren Johnson, Acting Executive Manager Engineering Services

12.4 Maintenance Of Verges

What responsibility does the Council have in relation to maintaining the verges in villages on the Channel Highway where there is a footpath and are records kept of when this maintenance occurs?

Officer's Response:

Council's responsibility for maintenance of State Highways is set out in section 11 of the *Roads and Jetties Act 1935*. Notwithstanding this, three things need to be considered as to whether Council undertakes any maintenance work:

- a. If there is no footpath, the maintenance of the road corridor (from property boundary to property boundary) remains with the State Authority. If there is footpath on either side of the road or both, Council may be responsible for maintaining the section of road corridor from the shoulder or kerb back to the property boundary on both sides of the road. This would not apply if either b) or c) below are in place.
- b. If the State Highway is not in a built up area i.e city, town or village the maintenance requirements for Council would not apply.
- c. If there is an agreement with the State Authority for a section of road corridor then this will apply regardless of the provisions of section 11 of the *Roads and Jetties Act 1935*. For example with the newly constructed shared path from Margate to Snug, Council has negotiated an agreement with the Department of State Growth as to the maintenance requirements of both parties.

Where Council is required to maintain roads there would be maintenance records and/or schedules.

For the area of Woodbridge specifically, DSG is responsible for roadside mowing up to and from the following sections at Woodbridge:

Chainage to approx. Schemers Creek

Chainage from approx. Thomas Road

It is the responsibility of the Local Authority for roadside mowing within these chainage points. The continuation of mowing in the Woodbridge area is scheduled for February 2020.

Darren Johnson, Acting Executive Manager Engineering Services

12.5 Road Kill

Due to the large number of wildlife on our roads at night, probably as a result of the lack of rain, could Councillors please be kept up to date as to what measures are being taken by our Council to help stop the ever increasing amount of road kill? Has thought been given to the electrical warning fencing being trialled on both the Sandfly Road and the Channel Hwy?

Officer's Response:

In June 2018 the Department of State Growth (DSG) erected a virtual fence along a 5 km section of the Huon Highway between Leslie Road and Sandfly Road to trial the effectiveness of the devices. The virtual fence posts emit a high frequency noise and flashing light which is triggered by vehicle headlights to discourage animals from entering the road space when a vehicle is approaching. A team from UTAS has been monitoring the road kill, both before the virtual fence was installed and since its installation to measure their effectiveness.

Virtual fencing is expensive, around \$20,000/km. However following the conclusion of the trial and should the results be positive there may be opportunities for Council to seek grant funding for implementing a program in the future targeting road kill hotspots.

Darren Johnson, Acting Executive Manager Engineering Services

12.6 Water Restrictions

Do Stage 1 water restrictions that are currently in place only apply to properties which are supplied by Taswater? Are properties on bore and tank water exempt?

Officer's Response:

Yes the water restrictions only apply to Taswater connected properties with bore and tank water exempt.

Jon Doole, Manager Environmental Services

12.7 New Road, Bruny Island

Why is the asphalt surface on the newly made road from Alonnah to Lunawanna only 5 mts wide? Is it not generally 6.8 mts wide?

Officer's Response:

The construction and ownership of this road is the responsibility of DSG not Council. Any questions relating to its construction would need to be addressed to them directly. It is my understanding that the sealing works have only just started and what is currently sealed may not be the finished product.

Darren Johnson, Acting Executive Manager Engineering Services

12.8 Pipeline

Can we have discussions with Taswater to lay a pipe from mainland Kingborough to Bruny Island in conjunction with the new powerline that will be laid? This pipeline could then be in place ready to transport water at a time in the future when Bruny Island needs a greater consistent water supply.

Officer's Response:

It would be up to Taswater to make a decision on any infrastructure requirements that they may need into the future as the Authority in this area.

Darren Johnson, Acting Executive Manager Engineering Services

12.9 Leased Land To Sealink

I believe Sealink is now leasing land from the Oyster Cove Inn to be used as overflow parking? Is a permit needed for this?

Officer's Response:

Council does not get involved in the leasing of private land. The property known as 3 Ferry Road, Kettering is zoned Village and the Bushfire-Prone Code; Biodiversity Code; and Waterway and Coastal Protection Code all apply to the site. In the Village Zone, the use class 'vehicle parking' is a 'discretionary' use class with the qualification that it must be 'a public car park'. If it was determined that this was not considered to be a public car park then the use of the site for vehicle parking would be prohibited.

This advice only relates to the change of use and does not reflect planning permit requirements for any proposed buildings and works.

Note: the parking that currently exists on-site is permitted as it ancillary to the primary use of the site as a Hotel.

Tasha Tyler-Moore, Manager Development Services

12.10 Permits Required For Dormitory Accommodation

Several properties in Kingborough have been bought as dormitories for foreign workers, with up to 14 people being resident in some cases. Are permits required for this type of dwelling? Are there safety standards that need to be met?

Officer's Response:

Council does not get involved in the way properties are leased and share houses are very common and do not normally generate the need for a new planning permit. A 'boarding house' would only require a permit if it was a commercial proposition and probably advertised as such.

There are requirements under both *Land Use Planning and Approvals Act 1997* (LUPAA) and the *Building Act 2016* that need to be satisfied for communal housing.

Planning (LUPAA)

The need for a Planning Permit is dependent on the zoning and code overlays of a site. For the purpose of the question let's assume that it is just a change of use class, therefore not including buildings and works (which could trigger other requirements). The use class could be one of the following:

- 'boarding house' which is defined as 'use of land for a dwelling in which lodgers rent one or more rooms, generally for extended periods, and some parts of the dwelling are shared by all lodgers'.
- 'Communal residence' which is defined as 'use of land for a building to accommodate persons who are unrelated to one another and who share some parts of the building. Examples include a boarding house, residential college and residential care home'.
- 'Hostel' which is defined as 'a supervised place of accommodation, usually supplying board and lodging for students, nurses or the like'.

All three definitions that are included in the Kingborough Interim Planning Scheme 2015 fall under the umbrella use term 'residential'.

In most zones 'residential' is only 'no permit required' (NPR) if it is a single dwelling (other zones 'residential' is not NPR under any circumstance). Therefore any of the shared housing types listed above would be either 'permitted' or 'discretionary' (meaning that they need Planning approval) or otherwise they would be 'prohibited'. In the event that an application was received for a change of use of that nature the scheme requires assessment against the applicable zone and overlay code requirements as well as the Access and Parking Code. Planning does not address safety requirements, that is dealt with under the Building Act 2016. Additionally, there may be other requirements under other legislation that is applicable.

Building Act

A boarding house (Class 1b) building is defined in the NCC as follows:

i) a boarding house, guest house, hostel or the like—

(A) with a total area of all floors not exceeding 300 measured over the enclosing walls of the Class 1b building; and

(B) in which not more than 12 persons would ordinarily be resident; or

(ii) 4 or more single dwellings located on one allotment and used for short-term holiday accommodation, which are not located above or below another dwelling or another Class of building other than a private garage (see Figure 1.3.1, 1.3.2 and 1.3.3).

A Class 1b building is a small guest house, boarding house or the like and in some circumstances, multiple dwellings on one allotment used for short term holiday accommodation. Guest, boarding, or lodging houses which do not meet the criteria for a Class 1b building are classified as Class 3 buildings.

Class 1b buildings used for short-term holiday accommodation include cabins in caravan parks, tourist parks, farm stay, holiday resorts and similar tourist accommodation. This accommodation itself is typically rented out on a commercial basis for short periods and generally does not require the signing of a lease agreement. Short-term accommodation can also be provided in a boarding house, guest house, hostel, bed and breakfast accommodation or the like.

Apart from their use, the primary difference between Class 1a and Class 1b buildings is that the latter is required to have a greater number of smoke alarms and in some circumstances, access and features for people with a disability.

A building approval under the *Building Act 2016* is required to be in force prior to changing the classification of a building from a Class 1a to a Class 1b or Class 3.

Tasha Tyler-Moore, Manager Development Services

Cr Westwood submitted the following question on notice:

12.11 Blackmans Bay Beach Toilets

Can Council please advise on works planned for the Blackmans Bay toilets. Specifically, what type of work is planned and when is this likely to occur? Will a baby change table be provided?

Officer's Response:

Recently Council upgraded the toilet with new toilet seats and shower facilities and repair to some fire damage. Maintenance activities will only take place as required. With regards to planned capital works, a bid will be put forward to upgrade the facility with anti-graffiti coatings, internal tiling, new floor coatings, new roof and doors as well as a baby change table. This bid will be for the 20/21 financial year. If this bid is unsuccessful, investigation into a baby change table will be done as a maintenance activity.

Darren Johnson, Acting Executive Manager Engineering Services

Cr Cordover submitted the following question on notice:

12.12 Single Use Plastics

How many outlets in Kingborough (such as takeaway restaurants, cafes, franchises and small businesses) will be affected by the planned industry phase-out of single-use plastics as announced in the Australian Packaging Covenant Organisation's Australia's 2025 National Packaging Targets? If a phase-out were to happen more rapidly than 2025, how many outlets in Kingborough would be impacted?

Officer's Response:

Council currently has 201 food premises registered as well as 67 mobile food businesses. It is anticipated that a significant percentage of these would be impacted to varying degrees.

There are probably a number of small businesses that are not registered with council that may be impacted by the phase-out as well.

If the phase-out was brought forward the numbers of premises impacted would be similar to those indicated.

Jon Doole, Manager Environmental Services

Cr Winter submitted the following questions on notice:

12.13 Sale Of Car Park To John Street Medical Centre

In July 2019, Council agreed to sell a parcel of public car park to the John Street Medical Centre. What is the status of this activity?

Officer's Response:

Council's solicitor has prepared a contract for sale, this was forwarded to the purchaser some months ago. Council's solicitor received a response a few weeks ago with the purchaser requesting numerous changes that Council has not agreed to as the agreement would not have been in accordance with the Council resolution. We are waiting for the purchasers further response.

Sean Kerr, Property Officer

12.14 Water Quality At Blackmans Bay Beach (South)

Cr Winter submitted the following question on notice:

How has Blackmans Bay Beach summer water quality results been performing? What steps will Council take to remove the 'poor' water quality rating once it feels water quality has improved sufficiently to remove the 'poor' rating?

Officer's Response:

The results for the southern end of Blackmans Bay Beach have so far been 100% compliant for the summer sampling period. This is weekly sampling from December – March; seven weeks of results have been received.

Staff are very encouraged by these results and are both hopeful and optimistic that they will continue, particularly given the installation of the low-flow diversion and the ongoing stormwater catchment investigations. It is however critical that the remainder of the summer season samples continue to demonstrate compliance.

The results for this end of the beach have been good since mid-June 2019. There has only been one failure since this time. This was in mid-October 2019 and was attributable to rainfall at the time of sampling. Council needs to have 12 months of compliant data; sampling therefore needs to continue until mid-June 2020 (for this data set, special consideration will be requested for the October 2019 non-compliance due to rainfall).

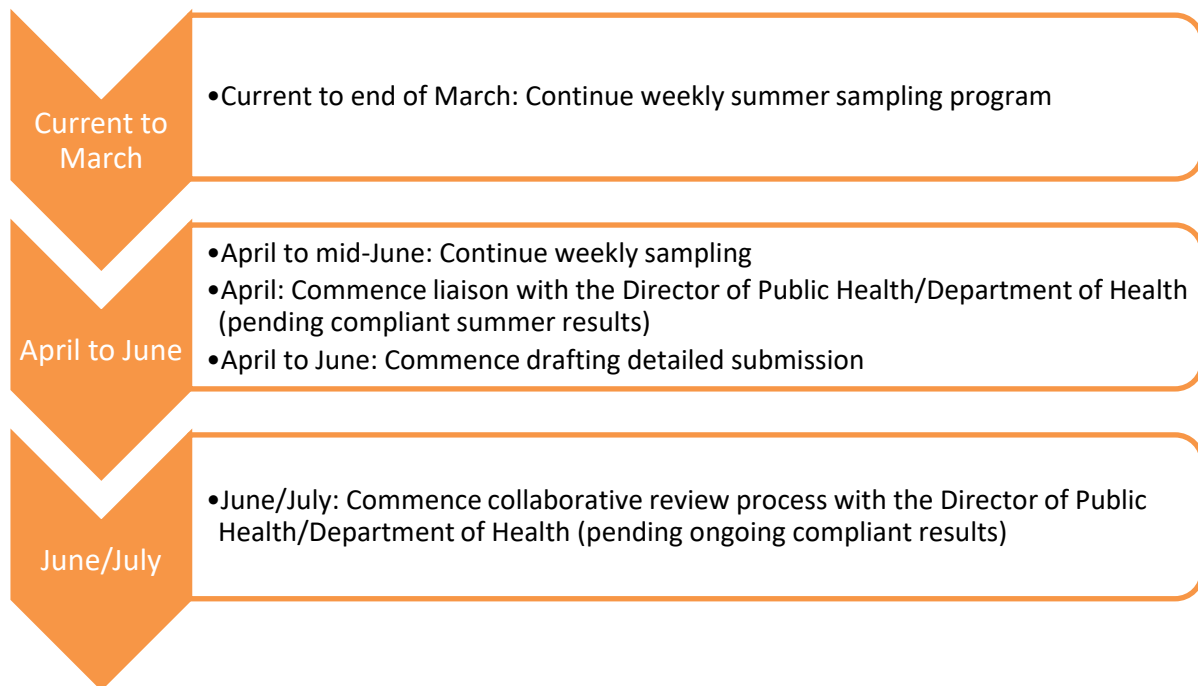
Once the summer sampling period has concluded and in anticipation of ongoing compliant results, Council will liaise with the Director of Public Health/Department of Health to discuss expectations and criteria for collaboratively reviewing the long-term grading at this site. This will be in April.

Sampling will continue from April to mid-June however staff will also be able to concurrently commence the preparation of a detailed submission for review. Our understanding is that a review of a long-term grading for a designated recreational site within the five-year period has not been undertaken before in Tasmania. However given that this has been such a priority area for Council there is a clear demonstration of the investment and commitment to recreational water in Kingborough.

If the weekly sampling results continue to demonstrate compliance for the 12 month period ie – until mid-June 2020, staff can then commence the review process with the Director of Public Health/Department of Health. This will be with the intention of having the long-term grading lifted

and signage removed. This will commence in June/July. It is important to note that this is a collaborative review process. Staff are in regular contact with Officers from the Department of Health and they are aware of both the ongoing results and the plan/timings for a review of the long-term grading. A definitive time-frame for this final stage of the process cannot currently be provided however we are placing ourselves in the best possible position to ensure efficiency in review.

A timeline for the process is below. It should be noted that the information above and the outline below are only applicable pending ongoing compliant results until mid-June 2020.



Abylene McGuire, Senior Environmental Health Officer

OPEN SESSION ADJOURNS

PLANNING AUTHORITY IN SESSION

Planning Authority commenced at

13 OFFICERS REPORTS TO PLANNING AUTHORITY

13.1 DELEGATED AUTHORITY FOR THE PERIOD 3 JANUARY 2020 TO 14 JANUARY 2020

File Number: 17.170

Author: Tasha Tyler-Moore, Manager Development Services

The following are matters that have received delegated approval from the Manager – Development Services for the period 3 January 2020 to 14 January 2020.

DEVELOPMENT APPLICATIONS FOR PERMITTED DEVELOPMENT/USE		
DA-2019-675	Ms E C Keep 4048 Bruny Island Main Road ALONNAH	Change of use from residential to visitor accommodation
DA-2019-694	Mr R Brand 17 Serena Road ADVENTURE BAY	Change of use from residential to visitor accommodation
DA-2019-696	Mr J Deville & Mrs T Perin-Deville Unit 4B Sherburd Street KINGSTON	Extension to dwelling (awning over deck)
DEVELOPMENT APPLICATIONS FOR DISCRETIONARY DEVELOPMENT/USE		
DA-2019-104	G Hills & Partners Architects 6 Ocean Esplanade BLACKMANS BAY	Three multiple dwellings (one existing, one approved)
DA-2019-293	Friend Building 12 Websters Road LESLIE VALE	Dwelling and outbuilding (shed)
DA-2019-369	G Hills & Partners Architects 1520 Channel Highway MARGATE	Amenities block
DA-2019-479	ERA Planning 17 Denison Street KINGSTON	Partial demolition, extensions and alterations to church
DA-2019-496	JSA Consulting Engineers P/L 7 Ferry Road and Ferry Road road reserve KETTERING	Widening of existing crossover to allow safe access for B84 and articulated vehicles

DA-2019-528	Mr T L Smith 1012 Adventure Bay Road ADVENTURE BAY	Change of use from residential to visitor accommodation - Retrospective
DA-2019-550	SJM Property Development P/L 17 Eleni Avenue KINGSTON	Dwelling
DA-2019-576	Miss B J Pellow 320 Woodbridge Hill Road WOODBIDGE	Change of use from residential to visitor accommodation
DA-2019-579	ERA Planning 'Kingston Park', 42 Channel Highway KINGSTON	Stage 1 Kingston Park - Playground
DA-2019-629	JMG Engineers 2 Windsor Street KINGSTON BEACH	Partial change of use to visitor accommodation (two upstairs apartments)
DA-2019-652	G Hills & Partners Architects 26 Kelp Street KINGSTON	Extension to existing outbuilding (shed) and construction of awning - Retrospective
DA-2019-660	P & J Sheds P/L 1 Swift Place KINGSTON	Demolish existing outbuilding and construct new outbuilding (shed)
DEVELOPMENT APPLICATIONS FOR SUBDIVISION /BOUNDARY ADJUSTMENT		
DAS-2019-39	Lark & Creese 80 Mountain Road ALLENS RIVULET	Boundary adjustment
DEVELOPMENT APPLICATIONS FOR NO PERMIT REQUIRED		
DA-2020-4	S P Ho 19 Myuna Road BLACKMANS BAY	Dwelling alterations

RECOMMENDATION

That the report be noted.

ATTACHMENTS

Nil

File Number: PSA-2019-1
Author: Lauren O'Brien, Planning Officer
Authoriser: Tasha Tyler-Moore, Manager Development Services

13.2 PSA-2019-1 - APPLICATION TO ADJUST ZONE BOUNDARY FOR ENVIRONMENTAL MANAGEMENT AND SITE SPECIFIC AMENDMENT TO P1 OF CLAUSE 14.5.1 AT 757 AND LOT 3 CHANNEL HIGHWAY, KINGSTON FOR ALL URBAN PLANNING PTY LTD

Application Number: PSA-2019-1
Applicant: All Urban Planning Pty Ltd
Owner: Ms N Urosevic
Zoning: Environmental Living and Environmental Management
Proposal in brief: The proposed amendment seeks to:

- rezone a portion of the site from Environmental Living Zone to Environmental Management Zone
- introduce a site specific listing to the subdivision provisions of the Environmental Living Zone for Lot 3 Channel Highway, Kingston.

No. of Representations: This report is pre-public exhibition, and therefore the proposed amendment has not been advertised yet. Draft amendments are advertised for a minimum period of 28 days for public comment following initiation by the Planning Authority.

Recommendation: Initiate and certify the proposed amendment in accordance with section 11 of this report.

1. PURPOSE

The purpose of this report is to consider the application made for a planning scheme amendment at 757 Channel Highway and Lot 3 Channel Highway, Kingston (see Figure 1).

The proposal is an application to amend the Kingborough Interim Planning Scheme 2015 (the Scheme) in accordance with section 33(1) of the former provisions of the *Land Use Planning and Approvals Act 1993* (LUPAA). The application is made by All Urban Planning on behalf of Natalia Urosevic and is accompanied by a planning submission in support of the proposal.

Section 43A of the former provisions of LUPAA provides a mechanism for the planning authority to consider an application for a combined permit for a use or development that cannot be approved unless the planning scheme is amended. Accordingly, a development application for subdivision has been submitted to Council concurrently with the amendment proposal and should the planning authority decide to initiate and certify the amendment, the request for a combined permit is able to be subsequently considered at the same time. This report relates to the proposed amendment, whilst a separate report has been prepared for the development application (DAS-2019-5).

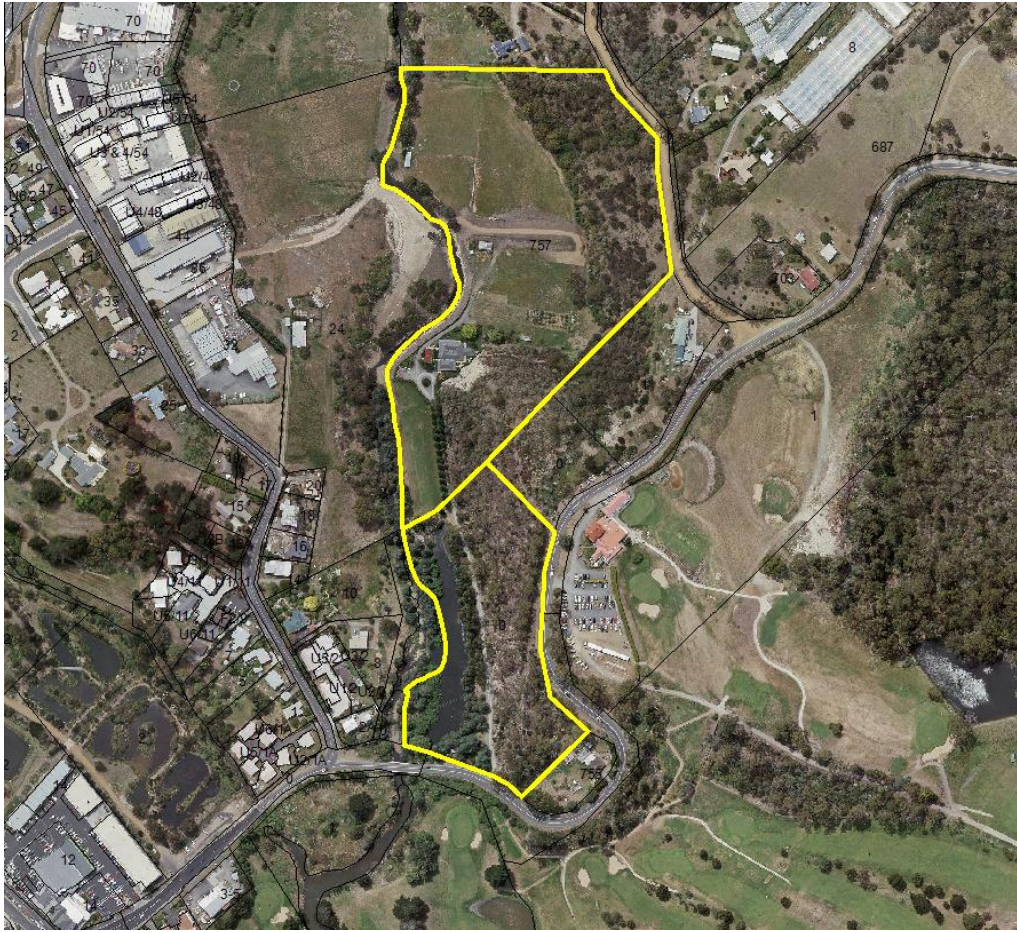


Figure 1: Land affected by this planning scheme amendment (subject land boundary in yellow)

2. BACKGROUND

This report considers a proposed amendment to the Scheme for the land at 757 Channel Highway and Lot 3 Channel Highway. For the purposes of the planning scheme amendment, only Lot 3 Channel Highway will be referenced in assessment section of the report, as 757 Channel Highway is only relevant to the section 43A application.

The assessment takes into account the following matters:

- the ability of the subject land to facilitate development to a standard required by the Scheme;
- environmental and landscape values;
- strategic justification for the rezoning;
- consistency with the Southern Tasmania Regional Land Use Strategy;
- consistency with the Kingborough Land Use Strategy;
- consistency with the Kingborough Council Strategic Plan 2015-2025; and
- compliance with the requirements of the former provisions of LUPAA.

Listed above are the core issues assessed in order to determine whether the proposed amendment is strategically justified.

The following comprehensive assessment of the relevant strategic matters provides sufficient evidence on which to base a decision on whether to initiate and certify the amendment as suitable for public exhibition.

2.1 Description of proposal

The application to amend the Scheme seeks to:

- rezone a portion of land at Lot 3 Channel Highway, Kingston from Environmental Living Zone to Environmental Management Zone (see Figure 2).
- introduce a site specific listing for Lot 3 Channel Highway, Kingston in the development standards for subdivision to allow the minimum lot size to match the entire portion of the land zoned Environmental Living.

2.2 Site details

The subject land is a private landholding located northeast of Kingston town centre. The land comprises two land titles as follows:

Address	Certificate of Title	Area of land (approximate)
757 Channel Highway, Kingston	138474/3	5.0 ha
Lot 3 Channel Highway, Kingston	249340/3	2.2 ha

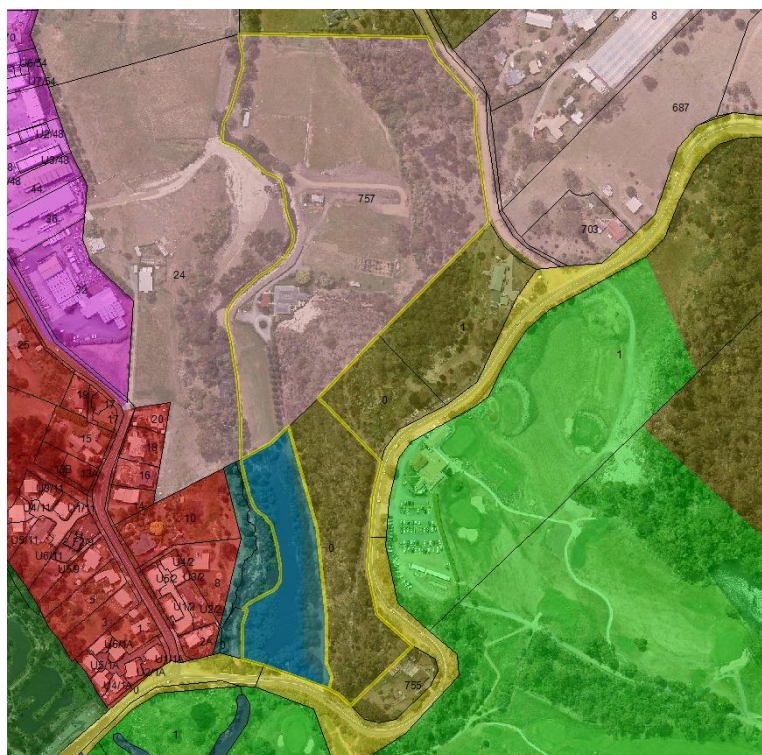


Figure 2: Proposed rezoning – blue circle shows land proposed to be zoned to Environmental Management

The site area is approximately 7.7 hectares, which includes 5.0 hectares of land zoned Rural Living (Area A), approximately 1.61 hectares of land zoned Environmental Living and approximately 0.76 hectares of land zoned Environmental Management. The site is irregularly shaped. Lot 3 Channel Highway has frontages to Channel Highway on the east and south. 757 Channel Highway has a frontage to Proctors Road on the east, though practical access is prevented from Proctors Road due to the steep topography.

Existing development consists of a residential dwelling within the lot at 757 Channel Highway. Lot 3 Channel Highway contains the access to 757 Channel Highway, a wetland area and a large amount of bushland. The access follows the edge of the vegetated escarpment to the east.

From this point of the report, only Lot 3 Channel Highway will be referenced, as 757 Channel Highway is only relevant to the section 43A application.

2.3 Location

2.3.1 Context

The site is located on the northern outskirts of Kingston (see Figure 3). This part of Kingston is a mix of general residential, rural living, recreational and environmental management uses and development.



Figure 3: Site context (subject land boundary in yellow)

2.3.2 Surrounding development

To the immediate north and north east is land zoned Environmental Living, with lots containing residential dwellings. The neighbouring lots to the north east are below the 10 hectare minimum lot size under the performance criteria for subdivision in the Environmental Living Zone.

To the immediate east and south is the Kingston Beach Golf Club (see Figure 4). The Kingston Beach Golf Club has right of access to the dam on Lot 3 Channel Highway for maintenance.

To the immediate west of the site is a mix of single and two-storey dwellings, including multi-dwelling development.

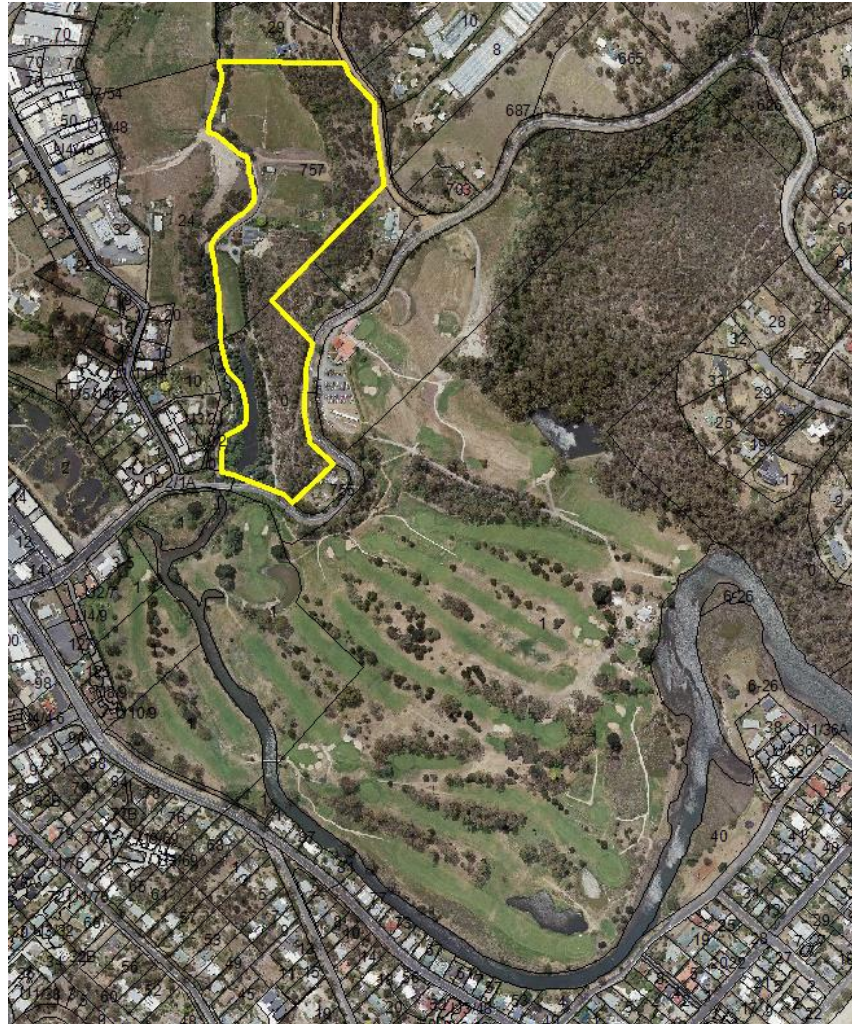


Figure 4: Use to the east and south - Kingston Beach Golf Club

2.4 Existing planning controls

The Kingborough Interim Planning Scheme 2015 (the Scheme) contains the zoning and development standards for the site. The subject site is zoned Environmental Living and Environmental Management (see Figure 5).

The Scheme does not contain any local area objectives for the Environmental Living Zone. However, a key zone purpose is to provide for residential use or development in areas where existing natural and landscape values are to be retained.

The Scheme also does not contain any local area objectives for the Environmental Management Zone. However, a key zone purpose is to provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural disaster.

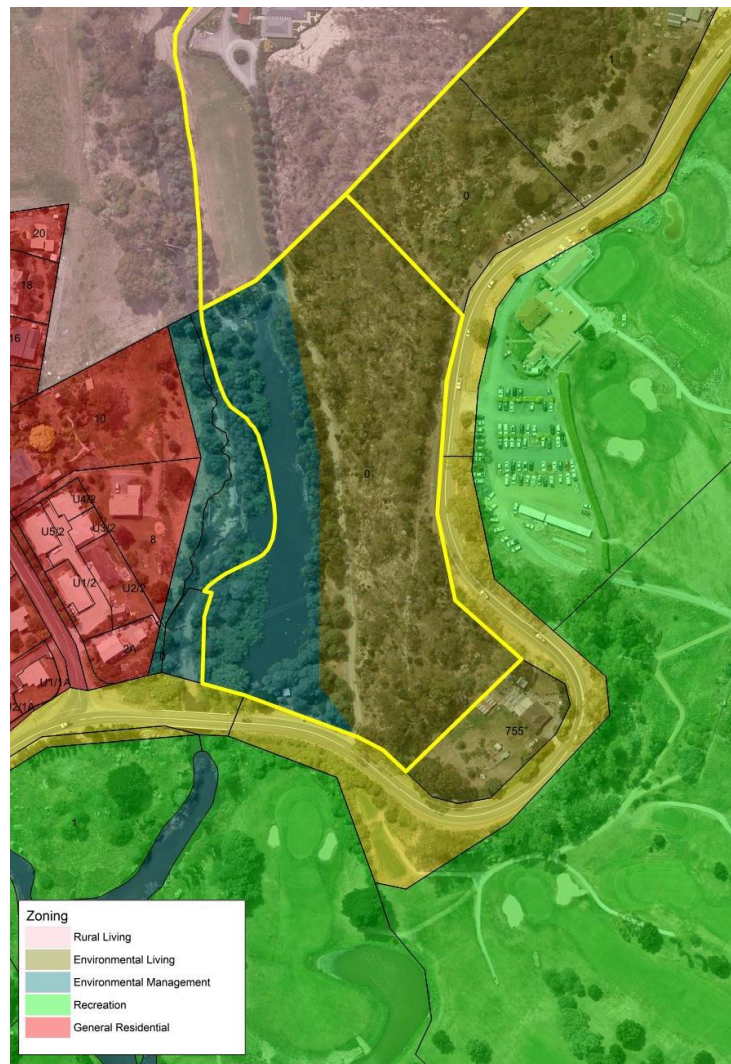


Figure 5: Zoning map, Kingborough Interim Planning Scheme 2015 (subject land boundary in yellow)

The site is affected by the following overlays:

- Bushfire-Prone Area;
- Landslide Hazard Area;
- Biodiversity Protection Area;
- Waterway and Coastal Protection Area;
- Historic Heritage;
- Inundation Prone Area;
- Coastal Erosion Hazard Area; and
- Acid Sulfate Soils (see Figure 6).

These overlays and their effect on the site are discussed further below in section 4 of this report.

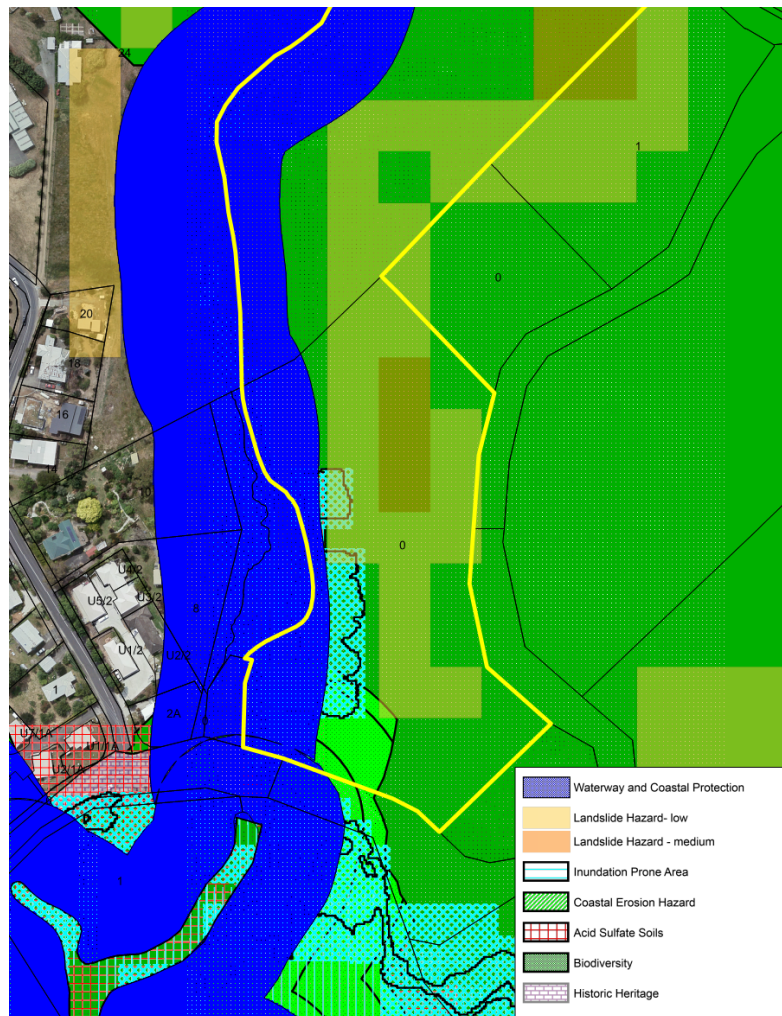


Figure 6: Overlays, Kingborough Interim Planning Scheme 2015 (subject land boundary in yellow)

2.4 Request to amend the planning scheme

In February 2019, the proponent submitted a planning scheme amendment request to Council, along with a development application for subdivision.

Discussions were held with the applicant prior to the submission.

The request seeks to amend the Scheme, comprising two components:

- rezone approximately 0.3 hectares of the site from Environmental Living Zone to Environmental Management Zone; and
- introduce a site specific qualification to the subdivision provisions of the Environmental Living Zone that will allow Lot 3 to be smaller than the allowable minimum lot size in an Environmental Living Zone.

3. STATUTORY REQUIREMENTS

3.1 *Land Use Planning and Approvals Act 1993*

Amendments to the *Land Use Planning and Approvals Act 1993* (LUPAA) came into effect on 17 December 2015. Section 3(2)(b) of Schedule 6 of LUPAA provides for a planning scheme amendment application to the planning instrument (i.e. Kingborough Interim Planning Scheme 2015 (the Scheme)) to be considered under the former provisions of LUPAA.

Pursuant to section 33(1) of the former provisions of LUPAA, a person may request a planning authority to amend a planning scheme administered by it.

This report considers a proposed amendment request to the Scheme

Pursuant to section 33(2B) of the former provisions of LUPAA, *before making a decision as to whether or not to initiate an amendment of the planning scheme, the planning authority must consider –*

(a) whether the requested amendment is consistent with the requirements of section 32; and

(ab) any representation made under s30I, and any statements in any report under section 30J as to the merit of the representation, that may be relevant to the amendment; and

(b) any advice referred to in section 65 of the Local Government Act 1993 received by it.

The above initiation requirements for the proposed scheme amendment have been assessed and are detailed in section 5 of this report.

4. DISCUSSION

The subject land is zoned Environmental Living and Environmental Management under the Scheme.

The zone purpose statements for the Environmental Living Zone under section 14.1 of the Scheme are to:

- 14.1.1.1 *To provide for residential use or development in areas where existing natural and landscape values are to be retained. This may include areas not suitable or needed for resource development or agriculture and characterised by native vegetation cover, and where services are limited and residential amenity may be impacted on by nearby or adjacent rural activities.*
- 14.1.1.2 *To ensure development is reflective and responsive to the natural or landscape values of the land.*
- 14.1.1.3 *To provide for the management and protection of natural and landscape values, including skylines and ridgelines.*
- 14.1.1.4 *To protect the privacy and seclusion that residents of this zone enjoy.*
- 14.1.1.5 *To provide for limited community, tourism and recreational uses that do not impact on natural values or residential amenity.*

- 14.1.1.6 *To encourage passive recreational opportunities through the inclusion of pedestrian, cycling and horse trail linkages.*
- 14.1.1.7 *To avoid land use conflict with adjacent Rural Resource or Significant Agriculture zoned land by providing for adequate buffer areas.*

The zone purpose statements for the Environmental Management Zone under section 29.1 of the Scheme are:

- 29.1.1.1 *To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard.*
- 29.1.1.2 *To only allow for complementary use or development where consistent with any strategies for protection and management.*
- 29.1.1.3 *To facilitate passive recreational opportunities which are consistent with the protection of natural values in bushland and foreshore areas.*
- 29.1.1.4 *To recognise and protect highly significant natural values on private land.*
- 29.1.1.5 *To protect natural values in un-developed areas of the coast.*

There are no Local Area Objectives or Desired Future Character Statements for the Environmental Living Zone or Environmental Management Zone.

4.1 Proposal

The proposal seeks to rezone a portion of the land at Lot 3 Channel Highway, Kingston from Environmental Living Zone to Environmental Management Zone (see Figure 7). This rezoning reflects the division of the high land from the low land on the site, as well as reflects the alignment of the existing road access.

The proposal also seeks to introduce a site specific listing for Lot 3 Channel Highway, Kingston in the development standards for subdivision (P1(a) in Clause 14.5.1 of the Scheme) to allow the minimum lot size to match the entire portion of the land zoned Environmental Living. This amendment would facilitate for the land to be subdivided so that the land zoned Environmental Living becomes its own lot.

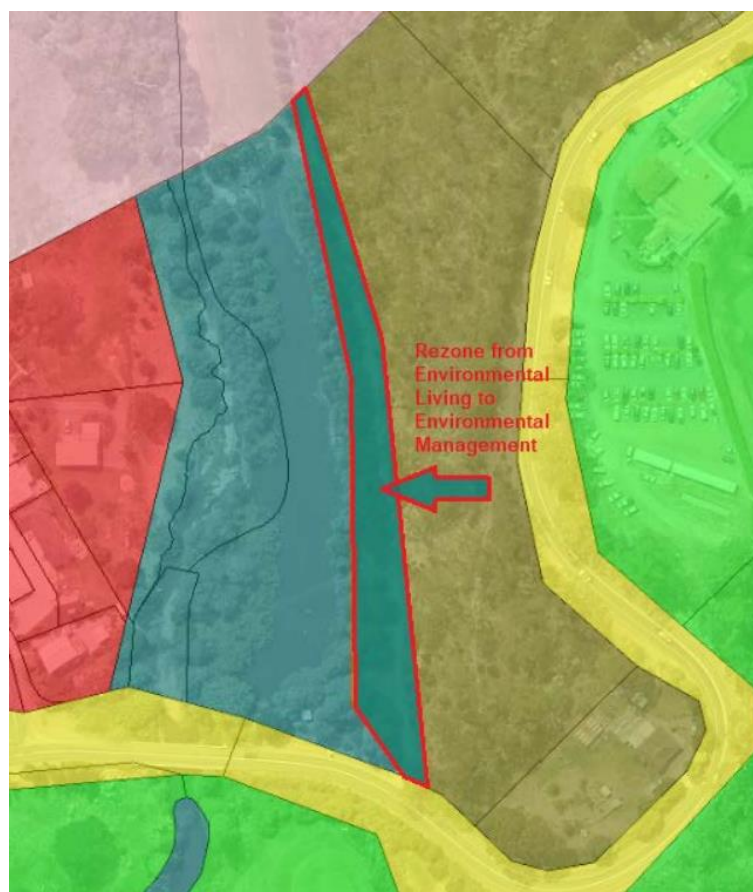


Figure 7: Proposed rezoning

14.5.1 Lot Design	
Acceptable Solutions	Performance Criteria
A1 The size of each lot must be no less than the following, except if for public open space, a riparian or littoral reserve, or a Utilities, Emergency services, or Community meeting and entertainment use class, by or on behalf of the State Government, a Council, a statutory authority, or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority:	P1 The size of lots may be less than that specified in A1 provided all of the following are satisfied: <ul style="list-style-type: none"> (a) the number of lots is no more than 1 lot per 10ha, or 1 lot per 20ha on Bruny Island; except for: <ul style="list-style-type: none"> (i) 3 Sawdust Road, Adventure Bay (CT 54720/9); (ii) Lot 200 Bonnie Vale Drive, Howden (CT 162233/200); and (iii) 50 Rada Road, Kettering (CT 102793/2 & 105924/1); (iv) 367 Brightwater Road, Howden (CT62191/1); (v) 105 Ferry Road, Kettering (CT 239256/1); (vi) <u>Lot 3 Channel Highway, Kingston (CT 249340/3)</u> where the minimum lot size is determined as the entire portion of the land in this zone; (b) lots are clustered so that their building areas are in proximity to each other thereby reducing overall impact on natural values; (c) a net conservation benefit is provided through mechanisms on titles for collective responsibility and management of natural values on private land

	<p>outside those areas required for building areas, private open space and bushfire protection measures;</p> <p>(d) mechanisms on large titles, with nominal future subdivision potential under A1, prevent further subdivision.</p>
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Table 1: Proposed changes to 17.3.5 Discretionary Use (NOTE: text that is underlined is proposed as new.)

The following describes the potential environmental impacts of the proposed amendment.

4.2 Consideration of environmental impacts

4.2.1 Codes

The relevant codes which affect the site are as follows:

- E1.0 Bushfire-Prone Areas Code;
- E3.0 Landslide Code;
- E10.0 Biodiversity Code; and
- E11.0 Waterway and Coastal Protection Code;
- E13.0 Historic Heritage Code
- E15.0 Inundation Prone Areas Code;
- E16.0 Coastal Erosion Hazard Code; and
- E20.0 Acid Sulfate Soils Code.

Code E1.0 Bushfire-Prone Areas

The subject land is considered bushfire-prone, and therefore the Bushfire-Prone Areas Code applies. Initial assessments and the Bushfire Risk Assessment prepared by North Barker (20 November 2019) suggest that the proposal would not increase the risk from bushfire. The assessment by North Barker notes that an additional bushfire risk assessment will be required to any future building work. It is therefore considered that the proposed amendment to the Scheme does not increase the risk from the bushfire-prone area.

Code E3.0 Landslide

Much of the subject site is within a low and medium landslide hazard area.

The proposed amendment will not alter the development potential of the site or allow for the subject site to be subdivided into more than two lots. Therefore it is considered that the proposed amendment does not increase the landslide hazard to existing or future users of the site.

Code E10.0 Biodiversity

The subject land contains high priority biodiversity values. Notwithstanding, the proposed amendment would not increase the development potential of the lot and any impacts on biodiversity are capable of being addressed through application of the Environmental Living Zone and Biodiversity Code requirements.

Code E11.0 Waterway and Coastal Protection

While the subject land is affected by the Waterway and Coastal Protection Code, the area proposed to be zoned from Environmental Living Zone to Environmental Management Zone is not within the Waterway and Coastal Protection Area. The area to which the site specific listing pertains to is also outside of the Waterway and Coastal Protection Area.

It is considered that the proposed amendments do not increase the risk to sustainable water and/or coastal management.

Code E13.0 Historic Heritage

The subject land does not contain any listed heritage places under either the Scheme or the Historic Cultural Heritage Act. However, it is noted that the dwelling at 757 Channel Highway is a good example of one of the earlier farm houses in the area. The proposed amendment would facilitate a boundary adjustment, thereby preserving the house's curtilage on a single title.

The subject land is within the Kingston Beach Heritage Precinct in the Scheme. The extension of the Environmental Management Zone would in effect preserve the vegetated access to the property.

It is considered that the proposed amendment does not have any negative impacts on the significance of the heritage precinct.

Code E15.0 Inundation Prone Areas

A small portion of the area west of the access driveway at Lot 3 Channel Highway is located within a coastal and riverine inundation hazard areas. This area is proposed to be rezoned to Environmental Management Zone, and this will not increase the coastal or riverine inundation hazard to existing or future users of the site.

Additionally, as the proposed site specific listing is outside of the Coastal and Riverine Inundation Hazard Areas it is considered that the proposed amendment does not increase the coastal or riverine inundation hazard to existing or future users of the site.

E16.0 Coastal Erosion Hazard Code

The area of the subject land which is affected by the Coastal Erosion Hazard Code is located in the south west corner of the lot. This area includes the existing vehicle access.

As the proposed amendment will not alter the development potential of the site or use of the access, it is considered that the proposed amendment does not increase the coastal erosion hazard to existing or future users of the site.

E20.0 Acid Sulfate Soils Code

While the subject land is affected by the Acid Sulfate Soils Code, the proposed amendment is related to land which is located outside of the area identified as potentially containing acid sulphate soils.

As the proposed amendment will not alter the development potential of the site or use of the access, it is considered that the proposed amendment does not increase the risks of disturbing potential acid sulphate soils.

Strategic alignment – Southern Tasmania Regional Land Use Strategy

The Southern Tasmania Regional Land Use Strategy (STRLUS) has been implemented to provide guidance and direction for future development and use in the southern region. Section 30O of the former provisions of LUPAA requires that a proposed amendment must be consistent with the STRLUS.

The STRLUS contains a number of regional policies that are in place to support strategic directions for the southern region. The following policy is considered the most relevant to the proposed amendment.

- *C1 – Maintain, protect and enhance the biodiversity, landscape, scenic and cultural values of the region's coast.*

The proposed amendment seeks to rezone a portion of land from Environmental Living Zone to Environmental Management Zone. The amendment is a proactive approach to the recognition and protection of the biodiversity and scenic values of the land.

As the proposed amendment does not increase the development potential of the site and seeks to preserve appropriate land for non-development, it is considered that the proposed amendment is consistent with the STRLUS.

Strategic alignment – Kingborough Land Use Strategy

The Kingborough Land Use Strategy (KLUS) has been prepared to examine the local needs and direction in more detail than the STRLUS is able to provide. In particular, KLUS identifies several land uses which land use planning can help ameliorate at the local level, these are discussed in relation to the proposed amendment below.

Natural resource management

Kingborough has diverse and scenic landscapes, including highly valued coastal, mountain and rural areas. As discussed previously, the proposed amendment seeks to rezone a portion of land from Environmental Living Zone to Environmental Management Zone. The amendment is a proactive approach to the recognition and protection of the biodiversity and scenic values of the land.

As the proposed amendment does not increase the development potential of the site and seeks to preserve appropriate land for non-development, it is considered that the proposed amendment is consistent with the KLUS.

Strategic alignment – Kingborough Council Strategic Plan 2015-2025

The Kingborough Council Strategic Plan 2015-2025 (the Strategic Plan) acknowledges “the challenges within the current economic climate and

expectations of continued population growth” that Kingborough faces over the next 20 years. According to the Strategic Plan, “Over the next 20 years, Kingborough is predicted to have the greatest increase in population compared to all other municipalities in Tasmania”.

The Strategic Plan includes a number of Strategic Outcomes that are listed under Key Priority Areas. Below is the relevant Key Priority Area, Strategic Outcome and Strategy.

Key Priority Area	3.0	Sustaining the natural environment whilst facilitating development for our future
Strategic Outcomes	3.1	A Council that values and prioritises its natural environment, whilst encouraging investment and economic growth.
	3.4	Best practice land use planning systems are in place to manage the current and future impacts of development.
	3.5	Management of environmental assets is based on professional advice and strategic planning.

While the proposed amendment may not directly improve the condition of natural environment the expansion of the Environmental Management Zone is a proactive set in preserving the environmental values of the subject land. This action is directly related to the above Strategic Outcome.

It is therefore considered that the proposed amendment is consistent with the Strategic Plan.

5. STATUTORY ASSESSMENT

5.1 Section 30O and 32 of LUPAA

Pursuant to section 32(1) of the former provisions of LUPAA, *a draft amendment of a planning scheme, and an amendment of a planning scheme, in the opinion of the relevant decision-maker within the meaning of section 20(2A) -*

(a)

(b)

(c)

(d)

(e) *must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area; and*

(ea) *must not conflict with the requirements of section 30O; and*

(f) *must have regard to the impact the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.*

The proposed amendment is assessed against section 32(1) of the former provisions of LUPAA 1993 below.

Potential land use conflicts

Section 32(e) of the former provisions of LUPPA requires that planning scheme amendments must avoid the potential for land use conflicts in adjacent planning scheme areas.

The proposed rezoning and site specific amendment to the Scheme would not alter the development potential of the land or impact environmental values beyond what is currently permitted.

Future potential development would be consistent with the surrounding land use pattern and would not create any potential for conflict with regards to zoning or land use.

It is therefore considered that the proposed amendment would not increase the potential for land use conflict and meets the requirement of section 30O of the former provisions of LUPAA.

Section 32(ea) of the former provisions of LUPAA requires that planning scheme amendments must not conflict with the requirements of section 30O of the former provisions of LUPAA.

Section 30O of the former provisions of LUPAA requires that an amendment to an interim planning scheme is as far as practicable, consistent with the regional land use strategy.

Strategic alignment with the Southern Tasmania Regional Land Use Strategy is addressed in section 4 of this report.

It is considered that the proposed amendment is consistent with the regional land use strategy and local land use strategy, and therefore meets the requirements of section 30O of the former provisions of LUPAA.

Impact on the use and development of the region

Section 32(f) of the former provisions of LUPAA require that planning scheme amendments must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.

The proposed minor zone boundary realignment and site specific amendment would not result in any physical changes to the site or alter the development potential of the land. The proposed amendment aims to formalise the existing use of the entry area and wetland as part of the legal curtilage and title of the existing house at 757 Channel Highway.

It is considered the proposed amendment will have a neutral impact on use and development in the region, and therefore meets the requirements of section 32(f) of the former provisions of LUPAA. Further rationale is provided in section 4 of this report.

5.2 Sections 30I and 30J of LUPAA

Section 33(2B)(ab) of the former provisions of LUPAA requires that any representations made under section 30I of the former provisions of LUPAA, and any statements in a report under section 30J of the former provisions of LUPAA as to the merit of a representation, that may be relevant to the amendment application, must be considered.

No representations were received during the exhibition of the Scheme which are relevant to the proposed amendment, therefore sections 30I and 30J of the former provisions of LUPAA have been satisfied.

5.3 Objectives of Schedule 1 of LUPAA

LUPAA requires that planning scheme amendments must seek to further the objectives of Schedule 1 of the former provisions of LUPAA.

The objectives of the former provisions of LUPAA require use and development to occur in a fair, orderly and sustainable manner and for the planning process to facilitate economic development in accordance with the other Schedule 1 objectives.

The following table assess the proposed amendment against the objectives of Schedule 1 of the former provisions of LUPAA.

Objectives of Schedule 1 of the former provisions of the <i>Land Use Planning and Approvals Act 1993</i>		
Part 1 Objectives		
Objective	Proponent response	Comment
<i>(a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity</i>	The amendment does not conflict with this Objective in that it will reflect the existing use of the land and not alter the development potential or environmental values.	The objective has been satisfactorily addressed.
<i>(b) to provide for the fair, orderly and sustainable use and development of air, land and water</i>	The amendment does not conflict with this Objective in that it will reflect the existing use of the land and not alter the development potential or environmental values.	The objective has been satisfactorily addressed.
<i>(c) to encourage public involvement in resource management and planning</i>	An opportunity for public input will be available through the notification of the amendment.	The objective has been satisfactorily addressed.
<i>(d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c)</i>	n/a	n/a
<i>(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State</i>	This Objective is not relevant to the circumstances of the proposed amendments.	Agreed

Part 2 Objectives		
Objective	Proponent response	Comment
(a) <i>to require sound strategic planning and co-ordinated action by State and Local Government</i>	As demonstrated throughout this assessment the proposal the proposal will reflect the existing use of the land and not alter the development potential or environmental values. The Objective is not relevant to the proposal.	The objective has been satisfactorily addressed.
(b) <i>to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land</i>	As set out throughout this assessment the proposal the amendment does not conflict with this Objective in that it will reflect the existing use of the land and not alter the development potential or environmental values.	The objective has been satisfactorily addressed.
(c) <i>to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land</i>	The amendment does not conflict with this Objective in that it will reflect the existing use of the land and not alter the development potential or environmental values.	The objective has been satisfactorily addressed.
(d) <i>to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels;</i>	The amendment does not conflict with this Objective in that it will reflect the existing use of the land and not alter the development potential or environmental values.	The objective has been satisfactorily addressed.
(e) <i>to provide for the consolidation of approvals for land use or development and related matters and to co-ordinate planning approvals with related approvals</i>	The proposal does not conflict with this objective.	The objective has been satisfactorily addressed. It is noted that the proposed amendment is part of a section 43A application, which inherently coordinates planning approvals with related approvals.
(f) <i>to secure a pleasant, efficient and safe working, living and recreational</i>	The proposal will assist to preserve the picturesque entry to the existing house at 757 Channel Highway and will	The objective has been satisfactorily addressed.

<i>environment for all Tasmanians and visitors to Tasmania</i>	maintain a pleasant living environment for that site. The balance of Lot 3 will continue to be available for future residential use and development subject to the provisions of the Environmental Living Zone and the applicable Planning Scheme Codes.	
<i>(g) to conserve those buildings, areas or other places which are scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value</i>	<p>The sites are not listed as heritage places under either the Planning Scheme or the Historic Cultural Heritage Act. The site is however within the Kingston Beach Heritage Precinct under the Historic Heritage Code.</p> <p>The proposal will facilitate the reorganisation of title boundaries to maintain the curtilage of the picturesque wetland entry to the existing house at 757 Channel Highway. The house is a fine example of one of the earlier farm houses in the area and the boundary adjustment to preserve the house's curtilage on a single title would be a positive heritage outcome consistent with this Objective.</p>	The objective has been satisfactorily addressed.
<i>(h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community</i>	The proposal does not alter the development potential of the land or impact on public infrastructure.	The objective has been satisfactorily addressed.
<i>(i) to provide a planning framework which fully considers land capability</i>	<p>The proposal does not alter the development potential of the land. The lower wetland area to be adhered to 757 Channel Highway will continue to be zoned Environmental Management in recognition of the riparian values of the land. The balance of Lot 3 will continue to be available for future residential use and development subject to the provisions of the Environmental Living Zone and the applicable Planning Scheme Codes. These planning provisions will ensure that appropriate regard is had to the land capability as part of any future proposal.</p>	<p>The objective has been satisfactorily addressed.</p> <p>It is noted that a site inspection completed on 14 February 2019 indicated that unauthorised works have been undertaken on the Environmental Management zoned land at 757 Channel Highway, Kingston.</p> <p>The applicant was made aware of this issue.</p>

5.4 State Policies

LUPAA requires that planning scheme amendments must be prepared in accordance with State Policies.

State Policies are made under the *State Policies and Projects Act 1993* (SPPA). As specified by section 13C of SPPA, the Council is bound by State Policies and under section 13(1), if a Planning Scheme is inconsistent with a State Policy; the Planning Scheme is void to the extent of that inconsistency. The proposed amendment is assessed against the provisions of the relevant State Policies as follows:

State Coastal Policy 1996

The *State Coastal Policy 1996* applies to the proposal in relation to the subject land as it is located within 1km of the coast. This policy seeks to protect natural and cultural values of the coastal zone, ensure the sustainable development of coastal areas and resources and share responsibility for integrated management of coastal areas and resources.

There are three main principles that guide Tasmania's *State Coastal Policy 1996*:

- Natural and cultural values of the coast shall be protected.
- The coast shall be used and developed in a sustainable manner.
- Integrated management and protection of the coastal zone is a shared responsibility

As the proposed amendment does not seek to remove any provisions which would affect water quality or change the development potential of the land, it is considered that the proposed amendment is in accordance with the *State Coastal Policy 1996*.

State Policy on Water Quality Management 1997

There are provisions contained within specific codes under the Scheme to mitigate any detrimental issues associated with wastewater disposal and the protection of water quality upon future subdivision.

The proposed amendment does not alter any provision which relates to or will have any impact on water quality.

It is considered there are sufficient provisions contained within the Scheme to manage the impacts on water quality, and accordingly the proposed amendment is consistent with the *State Policy on Water Quality Management 1997*.

State Policy on the Protection of Agricultural Land 2009

The existing zoning of the subject land (i.e. Environmental Management Zone and Environmental Living Zone) effectively acknowledges there is no agricultural potential for the site. It is therefore considered the proposed amendment does not have any implications under the *State Policy on the Protection of Agricultural Land 2009*.

National Environmental Protection Measures

There are no National Environmental Protection Measures relevant to the assessment of the draft amendment.

6. PUBLIC CONSULTATION

If Council initiates the proposed amendment, it must also certify the draft amendment in accordance with section 35 of the former provisions of LUPAA. Section 38 of the former provisions of LUPAA requires that the proposal be advertised for a period of between 3 weeks and 2 months, as determined by the planning authority.

It is proposed to publicly exhibit the planning scheme amendment for a minimum period of 28 days with notification:

- a) on the Kingborough Council website;
- b) twice in a newspaper circulating in the area, with one notice to be on a Saturday; and
- c) in writing to owners and occupiers for the property and adjoining properties.

A full package of exhibition material will be made available for viewing on the Kingborough Council website and at Customer Service at the Civic Centre in Kingston. This packages will include:

- Attachment A: Planning submission: PSA-2019-1;
- Attachment B: draft Kingborough Interim Planning Scheme 2015: PSA-2019-1; and
- Attachment C: Instrument of Certification: PSA-2019-1.

All attachments have been provided to Council as additional information to this report.

Council will review all submissions to the planning scheme amendment and report them to the Tasmanian Planning Commission (the Commission). The report would include the planning authority's views on the merit of each representation, whether the amendment should be modified and the impact of the representation on the amendment as a whole.

7. CRITICAL DATES / TIME FRAMES

If Council supports the amendment and initiates and certifies the amendment for public exhibition, it must advise the Commission within seven days.

Post-public exhibition, Council has 35 days from the close of the notification period to forward its report to the Commission. The Commission may grant an extension of time if requested.

The Commission must complete its consideration and decision process within three months of receiving Council's report on the representations, unless an extension of time has been agreed by the Minister.

If the Commission approves the amendment, the amendment takes effect seven days after being signed by the Commission, unless a date is specified.

8. CONCLUSION

The above assessment demonstrates that the proposed amendment meets all statutory requirements and is a logical amendment to reflect the approved development of the land and future intention of the land.

9. RECOMMENDATION

That Council resolves that the report of the Manager Development Services be received and that:

- (a) Pursuant to section 34(1) (b) of the former provisions of the *Land Use Planning and Approvals Act 1993*, Council resolve to initiate Amendment PSA-2019-1 to the *Kingborough Interim Planning Scheme 2015*;
- (b) Pursuant to section 35 of the former provisions of the *Land Use Planning and Approvals Act 1993*, Council certify that Amendment PSA-2019-1 to the *Kingborough Interim Planning Scheme 2015* meets the requirements of section 32 of the former provisions of the *Land Use Planning and Approvals Act 1993* and authorise the General Manager to sign the Instrument of Certification;
- (c) Pursuant to section 56S of the *Water and Sewer Industry Act 2008*, Council refers Amendment PSA-2019-1 to TasWater; and
- (d) Pursuant to section 38 of the former provisions of the *Land Use Planning and Approvals Act 1993*, Council place Amendment PSA-2019-1 to the *Kingborough Interim Planning Scheme 2015* on public exhibition for a period of at least 28 days following certification.

ATTACHMENTS

Nil

File Number: DAS-2019-5
Author: Lauren O'Brien, Planning Officer
Authoriser: Tasha Tyler-Moore, Manager Development Services

13.3 DAS-2019-5 - DEVELOPMENT APPLICATION FOR BOUNDARY ADJUSTMENT AT LOT 3 AND 757 CHANNEL HIGHWAY, KINGSTON FOR ALL URBAN PLANNING PTY LTD

Application Number: DAS-2019-5
Applicant: All Urban Planning Pty Ltd
Owner: Ms N Urosevic
Zoning: Rural Living, Environmental Living and Environmental Management
Discretions: Clause 13.5.1 (A1) – Lot Design, Clause 14.5.1 (A1 & A2) – Lot Design, Clause 29.5.1 (A1) – Subdivision, Clause E3.8.1 (A1) – Subdivision, Clause E10.8.1 (A1) – Subdivision, Clause E15.8.1 (A1) – Subdivision within medium and high inundation areas, Clause E15.8.3 (A1) – Subdivision within a riverine inundation area, Clause E16.8.1 (A1) – Subdivision in coastal erosion hazard areas and Clause E16.8.1 (A2) – Subdivision in coastal erosion hazard areas.
Existing Land Use: Residential and vacant
No. of Representations: This report is pre-public exhibition, and therefore the proposed boundary adjustment has not been advertised yet. Section 43A applications are advertised for a minimum period of 28 days for public comment following initiation by the Planning Authority.
Recommendation: Approval subject to conditions

1. PROPOSAL

1.1 Description of the Proposal

A proposal has been received for a boundary adjustment at Lot 3 and 757 Channel Highway, Kingston (the subject site) (see Figure 1) as part of a section 43A application under the *Land Use Planning and Approvals Act 1993* (LUPAA) which enables an application for use or development to be submitted concurrently with an application for a planning scheme amendment. 757 Channel Highway is zoned Rural Living (Area A) and Lot 3 Channel Highway is split zoned Environmental Management and Environmental Living. This report considers a proposed boundary adjustment under the assumption that the land has been rezoned in accordance with PSA-2019-1 (see Figure 2).

The application proposes to adhere the existing wetland and driveway area of Lot 3 Channel Highway to 757 Channel Highway. Lot 2, which would consist of the wetland and driveway area would then be added to Lot 3, which contains the existing buildings (see Figure 3).



Figure 1: The subject site shown in yellow

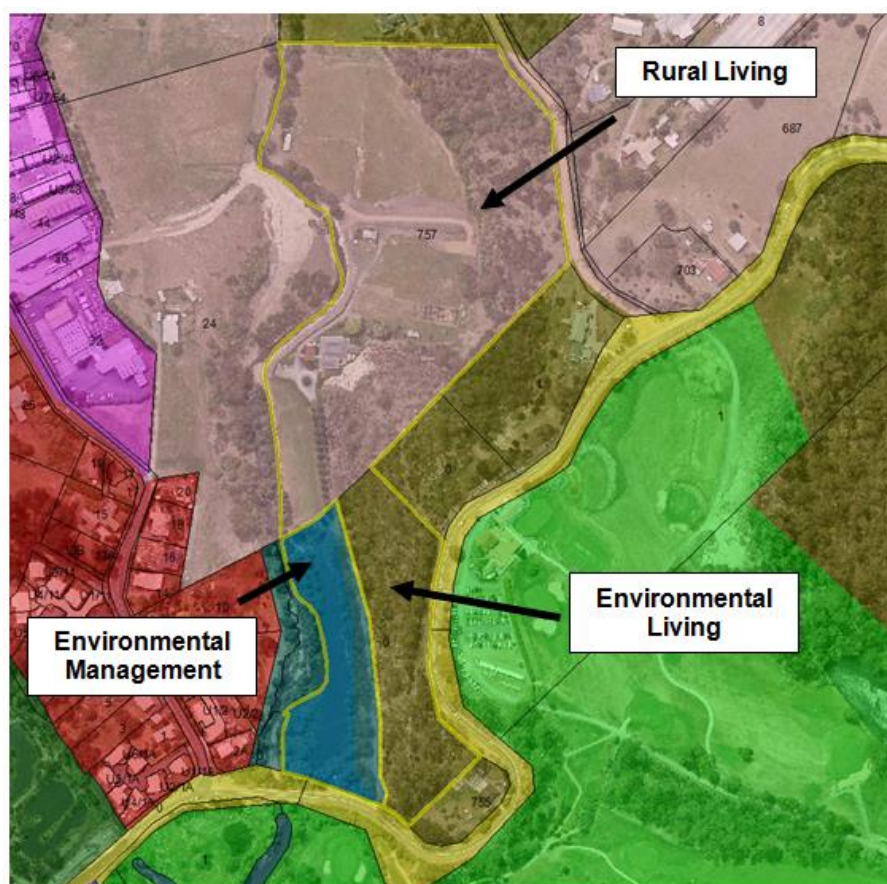


Figure 2: The subject site zoning



Figure 3: proposed subdivision (Leary & Cox, 2019)

1.2 Description of Site

The subject site has two frontages, being Channel Highway and Proctors Road. An existing access is located from Channel Highway. The subject site contains a mixture of cleared and dense vegetation. Most of the vegetated areas are located in the Environmental Management zoned land. The site slopes downwards towards Channel Highway.

An existing dwelling and multiple outbuildings are located at the subject site. All buildings are wholly located within 757 Channel Highway, Kingston.

2. ASSESSMENT

2.1 State Policies and Act Objectives

The proposal is consistent with the outcomes of the State Policies, including those of the State Coastal Policy.

The proposal is consistent with the objectives of Schedule 1 of the *Land Use Planning and Approvals Act 1993*.

2.2 Strategic Planning

The relevant statements associated with the Scheme are as follows:

Rural Living

The relevant Zone Purpose Statements for this Zone are:

- 13.1.1.1 *To provide for residential use or development on large lots in a rural setting where services are limited.*
- 13.1.1.2 *To provide for compatible use and development that does not adversely impact on residential amenity.*

There are no Local Area Objectives or Desired Future Character Statements for this Zone.

Environmental Living

The relevant Zone Purpose Statements for this Zone are:

- 14.1.1.1 *To provide for residential use or development in areas where existing natural and landscape values are to be retained. This may include areas not suitable or needed for resource development or agriculture and characterised by native vegetation cover, and where services are limited and residential amenity may be impacted on by nearby or adjacent rural activities.*
- 14.1.1.3 *To provide for the management and protection of natural and landscape values, including skylines and ridgelines.*
- 14.1.1.7 *To avoid land use conflict with adjacent Rural Resource or Significant Agriculture zoned land by providing for adequate buffer areas.*

There are no Local Area Objectives or Desired Future Character Statements for this Zone.

Environmental Management

The relevant Zone Purpose Statements for this Zone are:

- 29.1.1.1 *To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard.*
- 29.1.1.4 *To recognise and protect highly significant natural values on private land.*

There are no Local Area Objectives or Desired Future Character Statements for this Zone.

2.3 Statutory Planning

The land is zoned Rural Living, Environmental Living and Environmental Management under the Kingborough Interim Planning Scheme 2015 (the Scheme). This subdivision proposal has been lodged in accordance with section 43A of the Land Use Planning and Approvals Act 1993 (the Act) which states as follows:

43A. Application for a permit when amendment requested

- (1) *A person who requests a planning authority to amend a planning scheme may also request the planning authority to consider, in accordance with this Division, an application for a permit which would not be allowed if the planning scheme were not amended as requested.*
- (2) *Where a planning authority has decided to initiate an amendment under section 33(3), it may consider the application for a permit under section 43A(1) concurrently with the preparation of the requested amendment to the planning scheme.*
- (3) *An application may be made for a permit under this section even if it could not be granted under the existing planning scheme.*

Accordingly, the application has been assessed as though the draft amendment to the Planning Scheme has been approved and is in place.

Council's assessment of this proposal should also consider the issues raised in the representations, the outcomes of any relevant State Policies and the objectives of Schedule 1 of the Land Use Planning and Approvals Act 1993.

2.4 Use and Development Standards

The proposal satisfies the relevant Acceptable Solutions of the Scheme (see checklist in Attachment 1), with the exception of the following:

Rural Living Zone13.5.1 – Lot Design

Acceptable Solution	Performance Criteria	Proposal
<p>A2</p> <p>The design of each lot must provide a minimum building area that is rectangular in shape and complies with all of the following, except if for public open space, a riparian or littoral reserve or utilities;</p> <p>(a) clear of the frontage, side and rear boundary setbacks;</p> <p>(b) not subject to any codes in this planning scheme;</p> <p>(c) clear of title restrictions such as easements and restrictive covenants;</p> <p>(d) has an average slope of no more than 1 in 5;</p> <p>(e) is a minimum of 30 m x 30 m in size.</p>	<p>P2</p> <p>The design of each lot must contain a building area able to satisfy all of the following:</p> <p>(a) is reasonably capable of accommodating residential use and development;</p> <p>(b) meets any applicable standards in codes in this planning scheme;</p> <p>(c) enables future development to achieve reasonable solar access, given the slope and aspect of the land;</p> <p>(d) minimises the requirement for earth works, retaining walls, and cut & fill associated with future development;</p>	<p>A building area is not identified on the proposed subdivision plan.</p>

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- the proposed new lot sizes would have an area large enough to accommodate residential use, development and bushfire management clearing;
- the proposal complies with the relevant standards of the Scheme, as outlined in this report;
- future development may be designed in a manner which would obtain reasonable solar access due to the location of the existing dwelling and likely development area of Lot 1;
- the proposed boundary adjustment would not change the existing requirement for earth works, retaining walls, and cut & fill associated with future development;
- the information submitted with the application demonstrates there is sufficient cleared area within the lot to accommodate a 24 x 15m building area without impacting on environmental values;
- as demonstrated in this report, the proposal satisfies the applicable standards in codes in this scheme, including the Bushfire Prone Areas Code (E1.0), Landslide Hazard Code (E3.0), the Biodiversity Code (E10.0) and Coastal Erosion Hazard Code (E16.0);
- the slope and aspect of the land enable future development to achieve reasonable solar access;
- a building area has been shown on the plan of subdivision to demonstrate the lot is capable of a containing building area that minimises cut and fill and impacts on environmental values, with the nominated building area located in a weed infested area;
- while native vegetation will be impacted for bushfire hazard management and access purposes, the building area is located to avoid impacts on native vegetation subject to codes in this planning scheme; and
- to ensure future development on Lot 1 is located in the identified building area, a condition is recommended for inclusion in any permit issued requiring a designated building area consistent with the building area shown on the subdivision plan be shown on the final plan of survey.

Environmental Living Zone14.5.1 – Lot Design

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>Each lot, or a proposed lot in a plan of subdivision, must be for public open space, a riparian or littoral reserve, or a Utilities, Emergency services, or Community meeting and entertainment use class, by or on behalf of the State Government, a</p>	<p>P1</p> <p>Each lot, or a proposed lot in a plan of subdivision, excluding for public open space, riparian or littoral reserve or utilities, must satisfy the following:</p>	<p>No lots are for the listed purposes in the Acceptable Solutions.</p>

Council, a statutory authority, or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority.	<p>(a) the number of lots is no more than 1 lot per 10ha, or 1 lot per 20ha on Bruny Island; except for:</p> <p>(i) 3 Sawdust Road, Adventure Bay (CT 54720/9);</p> <p>(ii) Lot 200 Bonnie Vale Drive, Howden (CT 162233/200); and</p> <p>(iii) 50 Rada Road, Kettering (CT 102793/2 & 105924/1);</p> <p>(iv) 367 Brightwater Road, Howden (CT62191/1);</p> <p>(v) 105 Ferry Road, Kettering (CT 239256/1);</p> <p>where the minimum lot size is determined as the entire portion of the land in this zone;</p> <p>(b) lots are clustered so that their building areas are in proximity to each other thereby reducing overall impact on natural values;</p> <p>(c) a net conservation benefit is provided through mechanisms on titles for collective responsibility and management of natural values on private land outside those areas required for building areas, private open space and bushfire protection measures;</p> <p>(d) mechanisms on large titles, with nominal future subdivision potential under A1, prevent further subdivision.</p>	
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The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- the amendment included a specified departure which allows a sub-minimum lot size in this instance;
- the application demonstrates that the lot is clustered, so a future building area is capable of being located in proximity to an existing dwelling on Channel Highway;
- a net conservation benefit is proposed through the protection of remaining values outside the building area and bushfire hazard management area under a Part 5 Agreement;
- there is no nominal future subdivision potential as the lot is of insufficient size area to enable further subdivision; and
- a condition is recommended on any planning permit granted requiring a Part 5 Agreement which protects the environmental values outside the building area and bushfire hazard management area as shown in Figure 1 of the Bushfire Risk Assessment (North Barker, 20/11/2019).

Environmental Management Zone Clause 29.5.1 - Subdivision

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>Subdivision must comply with any of the following:</p> <p>(a) be for the purpose of providing for public open space, a reserve, or a Utilities, Emergency services, or Community meeting and entertainment use class, by or on behalf of the State Government, a Council, a statutory authority, or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority.</p> <p>(b) be for lots proscribed in an applicable reserve management plan.</p>	<p>P1</p> <p>Subdivision is for the purpose of providing a lot for an allowable use.</p>	<p>No lots are for the listed purposes in the Acceptable Solutions and a reserve management plan does not apply to the subject site.</p>

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- the use is for residential access to an existing residential use within the Rural Living zone
- while a residential use in the Environmental Management Zone is prohibited unless it is provided for in a reserve management plan, under Clause 9.6, if an application for use of land includes access that runs through a different zone to the land upon which the use is proposed to take place, the use status of the application is to be determined disregarding the use status of the access in the different zone;

- as a residential use is no permit required within the Rural Living zone, the use is allowable.

Landslide Code 2.4.2

2.4.3 Clause E3.8.1 - Subdivision

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>No acceptable solution.</p>	<p>P1</p> <p>Subdivision of a lot, all or part of which is within a Landslide Hazard Area must be for the purpose of one of the following:</p> <p>(a) separation of existing dwellings;</p> <p>(b) creation of a lot for the purposes of public open space, public reserve or utilities;</p> <p>(c) creation of a lot in which the building area, access and services are outside the High Landslide Hazard Area and the landslide risk associated with the subdivision is either:</p> <p>(i) acceptable risk, or</p> <p>(ii) capable of feasible and effective treatment through hazard management measures, so as to be tolerable risk.</p>	<p>While the subdivision creates no more than two lots, part of proposed Lot 1 is within a Medium Landslide Hazard Area. Therefore the proposed subdivision requires assessment against Clause E3.8.1 of the Scheme.</p>

The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- the building and access area are located outside of a high and medium hazard area;
- there is no evidence of instability;
- the landslide risk associated with the proposed subdivision is low and acceptable; and
- to ensure future development on the lot is located outside the landslide hazard area, a condition is recommended for inclusion in any permit issued requiring a designated building area consistent with the building area be shown on the final plan of survey.

Biodiversity Code Clause E10.8.1 - Subdivision

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>Subdivision of a lot, all or part of which is within a Biodiversity Protection Area, must comply with one or more of the following:</p> <p>(a) be for the purposes of separating existing dwellings;</p> <p>(b) be for the creation of a lot for public open space, public reserve or utility;</p> <p>(c) no works, other than boundary fencing works, are within the Biodiversity Protection Area;</p> <p>(d) the building area, bushfire hazard management area, services and vehicular access driveway are outside the Biodiversity Protection Area.</p>	<p>P1</p> <p>Clearance and conversion or disturbance must satisfy the following:</p> <p>(a) if low priority biodiversity values:</p> <p>(i) subdivision works are designed and located to minimise impacts, having regard to constraints such as topography or land hazard and the particular requirements of the subdivision;</p> <p>(ii) impacts resulting from future bushfire hazard management measures are minimised as far as reasonably practicable through appropriate siting of any building area;</p> <p>(b) if moderate priority biodiversity values:</p> <p>(i) subdivision works are designed and located to minimise impacts, having regard to constraints such as topography or land hazard and the particular requirements of the subdivision;</p> <p>(ii) impacts resulting from future bushfire hazard management measures are minimised as far as reasonably practicable through appropriate siting of any building area;</p> <p>(iii) moderate priority biodiversity values outside the area impacted by subdivision works, the building area and the area likely impacted by future bushfire hazard management measures are retained and protected by</p>	<p>The boundary adjustment would not be for the purpose of separating existing dwellings. The proposal would not be for the creation of public open space, public reserve or utility and the Biodiversity overlay applies to the whole site.</p> <p>The majority of proposed Lot 1 contains Eucalyptus tenuiramis forest and woodland on sediments (DTO), which is a listed threatened native vegetation community under the Nature Conservation Act 2002 and a high priority under Table E10.0.</p> <p>Proposed Lot 1 also contains habitat for threatened fauna which is a moderate priority under the Biodiversity Code, including:</p> <p>individual blue gum (Eucalyptus globulus) trees which provide foraging habitat for the swift parrot;</p> <p>individual white gums (Eucalyptus viminalis) trees which provide potential foraging habitat for the forty-spotted pardalote</p> <p>The remaining values on proposed Lot 2 include riparian vegetation which contains a mix of native and exotic species, including environmental and declared weeds.</p> <p>While the building area for proposed Lot 1 is located in an area containing weeds, future development of the lot will require clearance and conversion or disturbance of approximately 600m² of high priority biodiversity</p>

	<p>appropriate mechanisms on the land title;</p> <p>(iv) residual adverse impacts on moderate priority biodiversity values not able to be avoided or satisfactorily mitigated are offset in accordance with the Guidelines for the Use of Biodiversity Offsets in the Local Planning Approval Process, Southern Tasmanian Councils Authority 2013 and Council Policy 6.10.</p> <p>(c) if high priority biodiversity values:</p> <p>(i) subdivision works are designed and located to minimise impacts, having regard to constraints such as topography or land hazard and the particular requirements of the subdivision;</p> <p>(ii) impacts resulting from future bushfire hazard management measures are minimised as far as reasonably practicable through appropriate siting of any building area;</p> <p>(iii) high priority biodiversity values outside the area impacted by subdivision works, the building area and the area likely impacted by future bushfire hazard management measures are retained and protected by appropriate mechanisms on the land title;</p> <p>(iv) special circumstances exist;</p> <p>(v) residual adverse impacts on high priority biodiversity values not able to be avoided or satisfactorily mitigated are offset in accordance with the Guidelines for the Use of</p>	<p>values (DTO) for the purposes of bushfire hazard management area and access. Therefore the proposal requires assessment under the performance criteria (P1) (c).</p> <p>No loss of white gums is anticipated as a result of subdivision works or future development of the lot. Some individual blue gums may require removal to accommodate future development of the lot. However this cannot be determined at the subdivision stage and will require assessment at the time of development.</p>
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	<p>Biodiversity Offsets in the Local Planning Approval Process, Southern Tasmanian Councils Authority 2013 and Council Policy 6.10.</p> <p>(vi) clearance and conversion or disturbance will not substantially detract from the conservation status of the biodiversity value(s) in the vicinity of the development.</p>	
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The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- the subdivision works have been designed and located to minimise impacts on priority biodiversity values through location of the building area outside priority biodiversity values, avoiding the need for boundary fencing and ensuring the access is the shortest possible;
- impacts from future bushfire hazard management measures are minimised through locating the building area adjacent to an existing lot and road, with the proposed location providing the lowest possible BAL of any viable building area;
- remaining high priority biodiversity values are proposed to be retained and protected under a Part 5 Agreement;
- the extent of impact is limited relative to what is being retained and clearance and conversion or disturbance will not substantially detract from the conservation status of the biodiversity values in the vicinity of the development;
- any residual impacts are able to be offset in accordance with the Guidelines for the Use of Biodiversity Offsets in the Local Planning Approval Process, Southern Tasmanian Councils Authority 2013 and Council Policy 6.10 via the proposed Part 5 Agreement;
- To ensure future development of the lot contains the hazard management area within the lot boundary and minimises the impacts of hazard management on priority biodiversity values, a condition should be included in any permit issued requiring a Part 5 Agreement to specify that future development of the lot must be limited to a single dwelling and associated infrastructure, requiring this dwelling to be constructed to BAL 29 and limiting the hazard management area to that shown in the Bushfire Risk Assessment (North Barker, 20/11/2019).

Conditions should be included in any permit issued:

- requiring the Part 5 Agreement to protect the remaining values, including a Conservation Management Plan and requiring future development to minimise and offset impacts on high conservation value trees and minimise collision risk; and

- specifying no vegetation removal is approved as part of the subdivision works.

Inundation Prone Areas CodeClause E15.8.1 – Subdivision within medium and high inundation areas

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>No acceptable solution.</p>	<p>P1</p> <p>Subdivision of a lot, all or part of which is within a Medium or High Inundation Hazard Area must be for the purpose of one or more of the following:</p> <p>(a) separation of existing dwellings;</p> <p>(b) creation of a lot for the purposes of public open space, public reserve or utilities;</p> <p>(c) creation of a lot in which the building area, access and services are outside the hazard area, with the exception of stormwater.</p>	<p>The proposal involves subdivision of a lot, all or part of which is within a Medium Inundation Hazard Area</p>

The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- the proposal complies with P1 (c) as the access, building area and services are outside the coastal inundation area.

Inundation Prone Areas CodeClause E15.8.3 – Subdivision within a riverine inundation area

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>Each lot, or a lot proposed in a plan of subdivision, within a Riverine Inundation Hazard Area must:</p> <p>(a) be able to contain a building area, vehicular access and services, that are wholly located outside a Riverine Inundation Hazard Area;</p>	<p>P1</p> <p>Each lot, or a lot proposed in a plan of subdivision, within a riverine inundation hazard area, must not create an opportunity for use or development that cannot achieve a tolerable risk from flood, having regard to:</p> <p>(a) any increase in risk from flood for adjacent land;</p>	<p>The proposed access to Lot 2 and 3 would be within a Riverine Inundation Hazard Area and the subdivision is not for one of the stated purposes in the Acceptable Solution.</p>

<p>(b) be for the creation of separate lots for existing buildings;</p> <p>(c) be required for public use by the Crown, a council or a relevant agency; or</p> <p>(d) be required for the provision of Utilities.</p>	<p>(b) the level of risk to use or development arising from an increased reliance on public infrastructure;</p> <p>(c) the need to minimise future remediation works;</p> <p>(d) any loss or substantial compromise by flood of access to the lot, on or off site;</p> <p>(e) the need to locate building areas outside the riverine inundation hazard area;</p> <p>(f) any advice from a State authority, regulated entity or a council; and</p> <p>(g) the advice contained in a flood hazard report.</p>	
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The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- there will be no increase in risk from flood for adjacent land as no works or changes to flow are proposed;
- there will be no increase reliance on public infrastructure;
- the proposal does not create a need for future remediation works;
- access is existing and therefore there will be no change to flood risk; and
- advice from Council's Stormwater and Waterways Engineer confirms that a flood hazard report is not required in this instance as flood risk will not change as a result of the proposed subdivision and any future proposed flood mitigation works would require separate assessment and approval.

Coastal Erosion Hazard Code Clause E16.8.1 – Subdivision in coastal erosion hazard areas

Acceptable Solution	Performance Criteria	Proposal
<p>A1</p> <p>No acceptable solution.</p>	<p>A2</p> <p>Subdivision of a lot, all or part of which is within an Coastal Erosion Hazard Area must be for the purpose of one or more of the following:</p>	<p>A portion of the land is subject to the Coastal Erosion Hazard Area.</p>

	<p>(a) separation of existing dwellings;</p> <p>(b) creation of a lot for the purposes of public open space, public reserve or utilities;</p> <p>(c) creation of a lot in which the building area, access and services are outside the Coastal Erosion Hazard Area.</p>	
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The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- the building areas, access and services for all lots are located entirely outside the Coastal Erosion Hazard Area.

Coastal Erosion Hazard Code Clause E16.8.1 – Subdivision in coastal erosion hazard areas

Acceptable Solution	Performance Criteria	Proposal
<p>A2</p> <p>No acceptable solution.</p>	<p>P2</p> <p>Subdivision must satisfy all of the following:</p> <p>(a) not increase risk to adjoining or nearby property;</p> <p>(b) any increased reliance on public infrastructure must not result in a unacceptable level of risk;</p> <p>(c) need for future remediation works is minimised;</p> <p>(d) access to the lot will not be lost or substantially compromised by coastal hazards on or off-site;</p> <p>(e) no building area is located within the Coastal Erosion Hazard Area;</p> <p>(f) provision of a developer contribution for required mitigation works consistent with any adopted Council</p>	<p>A portion of the land is subject to the Coastal Erosion Hazard Area.</p>

	Policy, prior to commencement of works;	
	(g) not be prohibited by the relevant zone standards.	

The application was referred to Council's Environmental Planner who advised that the proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- no building areas are located within the coastal erosion hazard area;
- the extent of potential erosion is minimal and will not result increase reliance on public infrastructure;
- future remediation is not necessary;
- access is existing and therefore the erosion hazard will not change;
- no developer contributions are required; and
- the proposal is not prohibited by the zone requirements.

3. PUBLIC CONSULTATION

As the application has been lodged in accordance with section 43A of the Act, it has not yet been advertised. If the Council initiates and certifies the draft planning scheme amendment and approves the subdivision, both applications will then be advertised. With regards to the subdivision application, both the proposal plans and Council's decision, including any Planning Permit issued, will be advertised and members of the public will be able to submit representations regarding any component of the applications including the conditions imposed in the Planning Permit. If representations are received during this public exhibition period, a report will come back to the Planning Committee for consideration of the issues raised in the representations.

4. CONCLUSION

The application seeks approval of a boundary adjustment at Lot 3 and 757 Channel Highway, Kingston in association with a proposed rezoning of the land. The technical design and layout of the boundary adjustment satisfies the relevant Acceptable Solutions and Performance Criteria of the Scheme as proposed to be amended.

In the event that the Council is satisfied that the proposed planning scheme amendment is consistent with the State Coastal Policy 1996 and the objectives of the Resource Management and Planning System, and initiates the amendment, then a permit for the subdivision can be granted subject to conditions.

Otherwise, if the Council decides not to initiate the planning scheme amendment as it is proposed, then a permit for the subdivision cannot be granted and a decision on the application is not required.

5. RECOMMENDATION

That the Planning Authority resolves that the report of the Manager Development Services be received and that in the event that the Council decides to initiate and certify draft amendment PSA-2019-1 under Section 33(3) & Section 35 of the *Land Use Planning and Approvals Act*

1993 respectively the development application for a boundary adjustment at Lot 3 and 757 Channel Highway, Kingston be approved and a draft planning permit granted subject to the following conditions:

1. Except as otherwise required by this Permit, use and development of the land must be substantially in accordance with Development Application No. DAS-2019-5 and Council Plan Reference No. P2 submitted on 25 November 2019. This Permit relates to the use of land or buildings irrespective of the applicant or subsequent occupants, and whoever acts on it must comply with all conditions in this Permit. Any amendment, variation or extension of this Permit requires further planning consent of Council.
2. Prior to the permit coming in to effect the landowner must enter into a Part 5 Agreement under the Land Use Planning and Approvals Act 1993 with and to the satisfaction of Kingborough Council to retain and protect the environmental values on Lot 1, outside those areas required for a building area, private open space and bushfire protection measures, and ensure future development is located to minimise impacts on environmental values. This Part 5 Agreement must:
 - a) verify the extent of the conservation zone, which is to encompass all native vegetation outside the bushfire hazard management area and access as shown in Figure 1 of the Bushfire Risk Assessment (North Barker, 20/11/2019);
 - b) provide for the protection and management of all native vegetation and habitat values within the conservation zone;
 - c) include a Conservation Management Plan including but not limited to restricting vegetation removal, incorporating a weed management plan, incorporating management prescriptions for future development of the lot and requiring monitoring and reporting for a minimum of 5 years, to ensure that environmental values are managed for their long term survival. These prescriptions must be drafted by a suitably qualified environmental consultant and including timeframes and details for each action;
 - d) management prescriptions for future development of the lot must include the following requirements:
 - i. the prior written consent of Council prior to felling, lopping, ringbarking or otherwise injuring or destroying of eucalypt trees with a diameter >25 cm at 1.5m from natural ground level can take place;
 - ii. future development of the lot to be designed, located and constructed to avoid and minimise impacts on blue gum (*Eucalyptus globulus*) and white gum (*Eucalyptus viminalis*) trees and any native tree with a diameter >70cm at 1.5m from natural ground level;
 - iii. Council will only approve impacts on these trees where it can be demonstrated that, based on the advice of a suitably qualified and independent arborist, the trees are unable to be retained because either:
 - the health and viability of the trees is such that they represent a danger; and/or,
 - there is no feasible alternative location and design which avoids or mitigate the impacts of the development on the health of these trees while also allowing the lot to be developed for its intended purpose.

- iv. the loss of individual white gums (*Eucalyptus viminalis*) with a diameter >25cm at 1.5m from natural ground level, blue gums (*Eucalyptus globulus*) with a diameter >40cm at 1.5m from natural ground level and any native tree with a diameter >70cm at 1.5m from natural ground level to be offset to the satisfaction of Council;
- v. buildings and structures must not pose an unacceptable risk of bird collision by incorporating design elements and strategies in accordance with the document "Minimising the swift parrot collision threat – Guidelines and recommendations for parrot-safe building design".

Buildings and structures will be deemed to pose such a risk unless they comply with any one of the following:

- the glazed surface of the window does not have a total surface area of greater than 2m² and does not result in a sight line through the building from one window to another, such as corner windows;
 - the glazed surface of a window is treated to include visual markers or muted reflections, the purpose of which is to give them the appearance of an impenetrable surface. Such surfaces may include any one of the following types of treatments: the use of low-reflectivity glass (0-10%); films; coatings; fritted glass; or screens; or
 - the glazed surface of a window is installed at a minimum of 20 degrees from vertical, angled in at its base to reflect the ground.
- vi. future development of the lot must be limited to a single dwelling and associated infrastructure, this dwelling to be constructed to BAL 29 and the bushfire hazard management area is limited to that shown in the Bushfire Risk Assessment (North Barker, 20/11/2019);
 - vii. any landscaping of the site will incorporate native species (preferably Tasmanian endemic species) and will not include non-declared priority weeds listed in the Kingborough Weed Management Strategy;
- e) be drafted using Council's template Part 5 Agreement for subdivision in the Environmental Living zone;
 - f) be signed and sealed prior to commencement of works; and,
 - g) be submitted to the Land Titles Office with the final plan of survey and registered on the title.

3. All costs associated with drafting and registering the Part 5 Agreement on the title are to be borne by the developer. All terms of this Agreement must be complied with once executed.
4. Ongoing management of the site must be in accordance with the Part 5 Agreement.
5. Please note, planning permits containing a requirement for a Part 5 Agreement are not valid until such time as the Agreement is executed, as specified in the Land Use Planning and Approvals Act 1993. Therefore the above Agreement must be executed prior to commencement of works and registered on each title. The template, and a checklist for the process of drafting and lodging such an Agreement, may be obtained from Council's planning team.

6. Prior to sealing of the Final Plan of Survey, a bond must be paid to Council for the cost of five years of monitoring and implementation of the Part 5 Agreement, excluding any initial actions already undertaken. Reporting to Council on compliance with and implementation of the Agreement is to be undertaken by a suitably qualified consultant and not less than once annually for a minimum period of 5 years. The bond will be repaid to the payer in stages on an annual basis once each annual report is received and satisfactory implementation of works demonstrated, in accordance with the cost schedule identified in the Agreement.
7. The Final Plan of Survey must incorporate a designated building area for Lot 1, to be shown as a "Building Area" on the plan. This building area must be broadly consistent with the building area and bushfire hazard management area as shown in Figure 1 of the Bushfire Risk Assessment (North Barker, 20/11/2019). The final "Building Areas" must be to the satisfaction of the Manager Development Services.
8. The Schedule of Easements must include a covenant requiring that all buildings, structures, on-site wastewater and bushfire hazard management areas must be located entirely within the above Building Area.
9. No felling, lopping, ringbarking or otherwise injuring or destroying of native vegetation or individual trees is approved as part of this planning permit.

ADVICE

- A. A Final Plan of Survey must be submitted to Council for sealing, together with a Schedule of Easements, a copy of the survey notes, and a copy of the balance plan (where applicable). Payment of Council's fee for sealing the Final Plan of Survey and Schedule of Easements must be made upon submission of plans.
- B. In accordance with section 53(5) of the Land Use Planning and Approvals Act 1993 this permit lapses after a period of two years from the date on which it is granted if the use or development in respect of which it is granted is not substantially commenced within that period.

ATTACHMENTS

1. **Assessment Checklist**
2. **Location Plan**
3. **Development Plans**

ATTACHMENT 1 – ASSESSMENT CHECKLIST**RURAL LIVING (AREA A)**

ISSUE	COMPLIANCE / COMMENTS
<p>Lot design (Cl. 13.5.1)</p> <ul style="list-style-type: none"> • A1 - Lot size must be no less than 2.5 ha • A2 – Lot design must have a minimum building area, rectangular in shape • A3 – Frontage must be no less than 40m • A4 – No lot is an internal lot • A5 – Setback from a new boundary must comply with the relevant Acceptable Solutions building setback 	<p>A1 – complies – the proposed lot size would be 5.022ha.</p> <p>A2 – does not comply - a building area is not identified on the proposed subdivision plan.</p> <p>A3 – complies – the width of the proposed frontage is 87.8m</p> <p>A4 – complies – the proposed lot would have frontage to Channel Highway in the Environmental Management section.</p> <p>A5 – complies – the setback from the frontage to the existing dwelling is in excess of 20m.</p>
<p>Roads (Cl. 13.5.2)</p> <ul style="list-style-type: none"> • A1 – The subdivision includes no new road 	<p>A1 – complies – no new roads are proposed as part of the subdivision as the proposal is an adjustment to the existing lots.</p>
<p>Ways and Public Open Space (Cl. 13.5.3)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution • A2 – No acceptable solution 	<p>A1 & A2 – N/A – provisions for ways or public open space is not required as the proposal is for a boundary adjustment.</p>
<p>Services (Cl. 13.5.4)</p> <ul style="list-style-type: none"> • A1 – Each lot must be connected to a reticulated potable water supply where available • A2 – No acceptable solution • A3 – Each lot must be connected to a stormwater system to service the building area by gravity 	<p>A1 – A3 – N/A – provisions for services is not required as the proposal is for a boundary adjustment.</p>

ENVIRONMENTAL LIVING

ISSUE	COMPLIANCE / COMMENTS
<p>Lot design (Cl. 14.5.1)</p> <ul style="list-style-type: none"> • A1 – Lot size must be no less than • A2 - Lot design must have a minimum building area, rectangular in shape • A3 – Frontage must be no less than 40m • A4 – No lot is an internal lot • A5 – Setback from a new boundary must comply with the relevant Acceptable Solutions building setback 	<p>A1 – does not comply – the proposed lot size would be 1.257ha.</p> <p>A2 – does not comply – a building area is not identified on the subdivision plan.</p> <p>A3 – complies – there is no change to the existing frontage of proposed Lot 1.</p> <p>A4 – complies – the proposed lot is not internal.</p> <p>A5 – N/A – there are no existing buildings on the Environmental Living Zone.</p>
<p>Roads (Cl. 14.5.2)</p> <ul style="list-style-type: none"> • A1 – The subdivision includes no new road 	<p>A1 – complies – no roads are proposed as part of the application.</p>
<p>Ways and Public Open Space (Cl. 14.5.3)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution • A2 – No acceptable solution 	<p>A1 & A2 – N/A – provisions for ways or public open space is not required as the proposal is for a boundary adjustment.</p>
<p>Services (Cl. 14.5.4)</p> <ul style="list-style-type: none"> • A1 – It is not necessary to connect a lot to a reticulated potable water supply • A2 – No acceptable solution • A3 – Each lot must be connected to a stormwater system to service the building area by gravity 	<p>A1 – A3 – N/A – provisions for services is not required as the proposal is for a boundary adjustment.</p>

ENVIRONMENTAL MANAGEMENT

ISSUE	COMPLIANCE / COMMENTS
<p>Subdivision (Cl. 29.5.1)</p> <ul style="list-style-type: none"> A1 – A subdivision must be for any of the following: <ul style="list-style-type: none"> (a) public open space, a reserve, or a utilities, emergency services or community meeting and entertainment use class (b) be for lots proscribed in an applicable reserve management plan 	<p>A1 – does not comply – the proposed subdivision is not for the uses outlined in the Scheme and a reserve management plan does not apply to the subject site.</p>

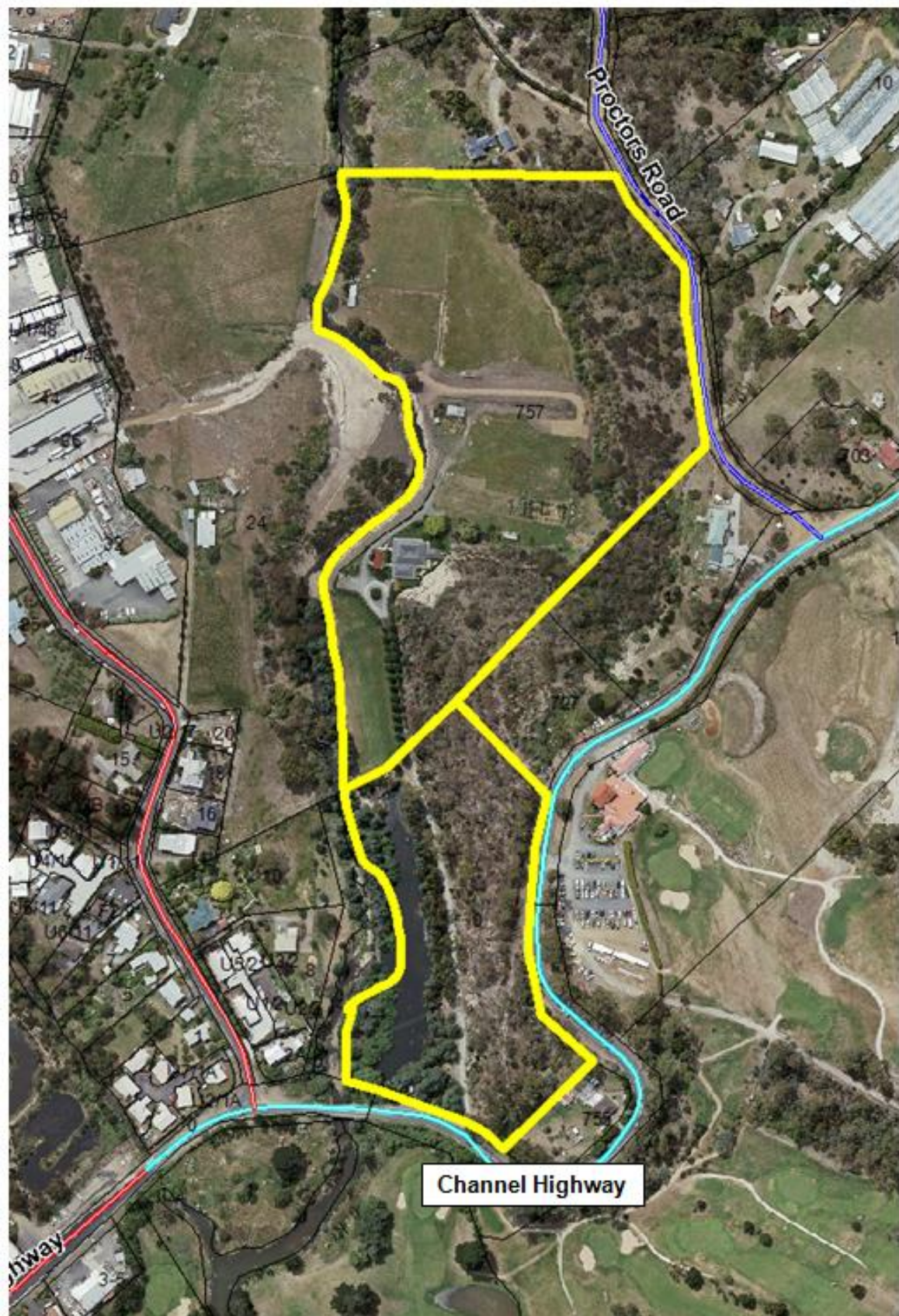
CODE PROVISIONS

ISSUE	COMPLIANCE / COMMENTS
E1.0 Bushfire-Prone Areas Code	
<p>The development is exempt under Clause E1.4(a) an accredited person, having regard to the objective of all applicable standards in this code, certifies there is an insufficient increase in risk to the use or development from bushfire to warrant any specific bushfire protection measures.</p>	
E3.0 Landslide Code	
<p>Subdivision (Cl. E3.8.1)</p> <ul style="list-style-type: none"> A1 – No acceptable solution A2 – Subdivision is not prohibited by the relevant zone standards 	<p>A1 – does not comply – there is no acceptable solutions.</p> <p>A2 – complies – subdivision is not prohibited under the zone standards.</p>
E5.0 Road and Railway Assets Code	
<p>While the Road and Railways Assets Code applies to the subject site, there are no subdivision standards in Code E5.0 and therefore the application does not require assessment against Code E5.0.</p>	
E10.0 Biodiversity Code	
<p>Buildings and works (Cl.E10.8.1)</p> <ul style="list-style-type: none"> A1 – Subdivision of a lot, must comply with one or more of the following: <ul style="list-style-type: none"> (a) be for the purposes of separating existing dwellings; 	<p>A1 – does not comply – the boundary adjustment would not be for the purpose of separating existing dwellings. The proposal would not be for the creation of public open space, public reserve or utility and the Biodiversity overlay applies to the whole site.</p>

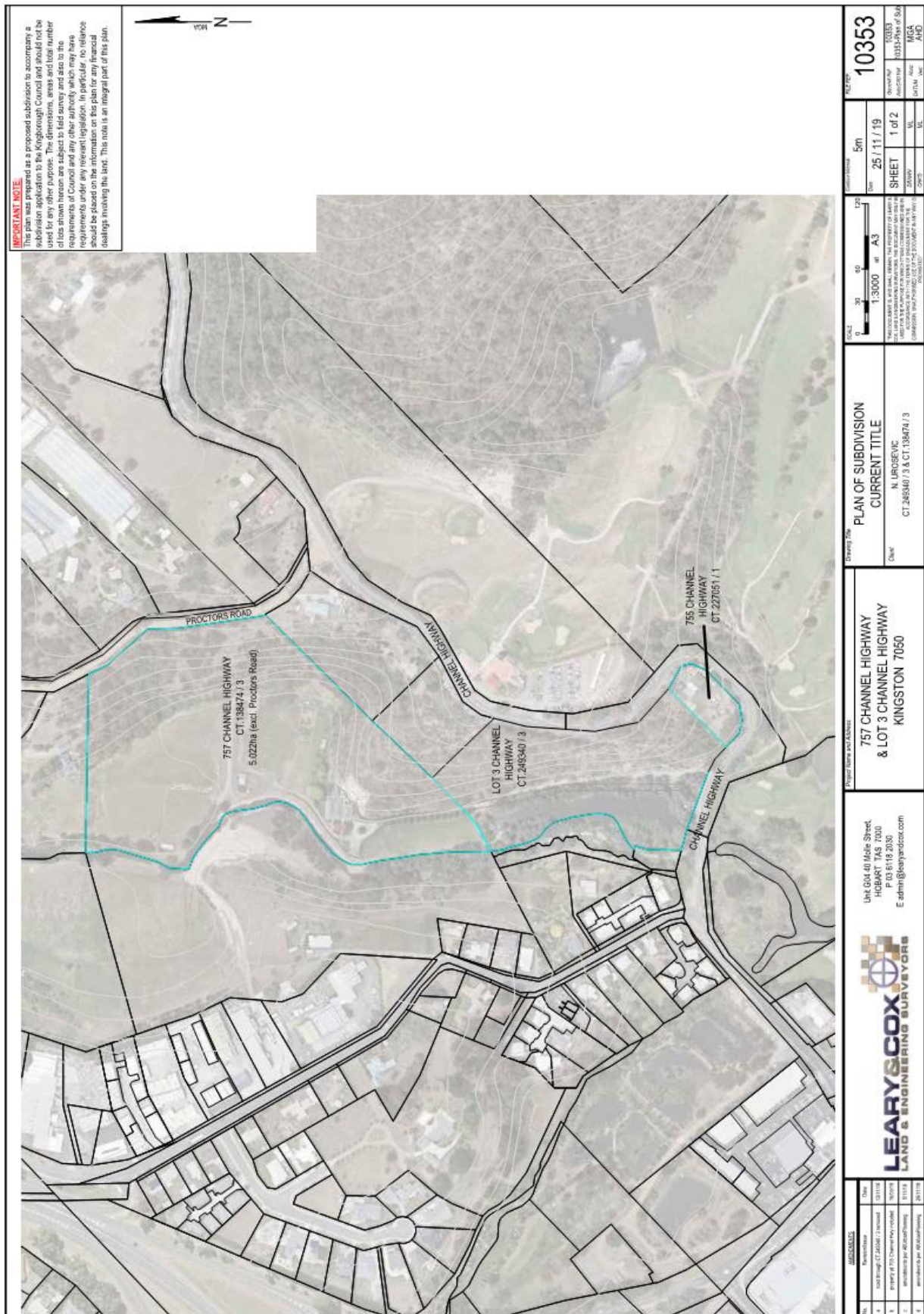
<p>(b) be for the creation of a lot for public open space, public reserve or utility;</p> <p>(c) no works, other than boundary fencing works, are within the Biodiversity Protection Area;</p> <p>(d) the building area, bushfire hazard management area, services and vehicular access driveway are outside the Biodiversity Protection Area.</p> <ul style="list-style-type: none"> • A2 - Subdivision is not prohibited by the relevant zone standards. 	<p>A2 – complies – subdivision is not prohibited under the relevant zone standards.</p>
E11.0 Waterway and Coastal Protection Code	
<p>Subdivision (Cl.E11.8.1)</p> <ul style="list-style-type: none"> • A1 - Subdivision of a lot must comply with one or more of the following: <ul style="list-style-type: none"> (a) be for the purpose of separation of existing dwellings; (b) be for the creation of a lot for public open space, public reserve or utility; (c) no works, other than boundary fencing works, are within a Waterway and Coastal Protection Area, Future Coastal Refugia Area or Potable Water Supply Area; (d) the building area, bushfire hazard management area, services and vehicular access driveway are outside the Waterway and Coastal Protection Area, Future Coastal Refugia Area or Potable Water Supply Area. • A2 - Subdivision is not prohibited by the relevant zone standards. 	<p>A1 – complies - no works are required within the Waterway and Coastal Protection Area and all building areas, bushfire hazard management areas, services and vehicular access driveway are located outside the Waterway and Coastal Protection Area.</p> <p>A2 – complies – subdivision is not prohibited in the relevant zone standards.</p>
E13.0 Historic Heritage Code	
<p>While the Historic Heritage Code applies to the subject site, there are no subdivision standards and therefore the application does not require assessment against Code E13.0.</p>	
E15.0 Inundation Prone Areas Code	
<p>Medium and high inundation hazard areas (Cl.E15.8.1)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution • A2 – Subdivision is not prohibited by the relevant zone standards 	<p>A1 – does not comply – there are no acceptable solutions.</p> <p>A2 – complies - subdivision is not prohibited in the relevant zone standards.</p>
<p>Subdivision within a riverine inundation hazard area (Cl.E15.8.3)</p>	<p>A1 – does not comply – the proposed access to Lot 2 and 3 would be within a Riverine Inundation Hazard Area and the subdivision</p>

<ul style="list-style-type: none"> • A1 – Each lot, or a lot proposed in a plan of subdivision, within a Riverine Inundation Hazard Area must: <ul style="list-style-type: none"> (a) be able to contain a building area, vehicular access and services, that are wholly located outside a Riverine Inundation Hazard Area; (b) be for the creation of separate lots for existing buildings; (c) be required for public use by the Crown, a council or a relevant agency; or (d) be required for the provision of Utilities. 	is not for one of the stated purposes in the Acceptable Solution.
E16.0 Coastal Erosion Hazard Code	
Subdivision in Coastal Erosion Hazard Areas (Cl. E16.8.1) <ul style="list-style-type: none"> • A1 – No acceptable solutions • A2 – No acceptable solutions 	A1 & A2 – does not comply – there are no acceptable solutions.
E20.0 Acid Sulfate Soils Code	
While the Acid Sulfate Soils overlay applies to a portion of the subject site, there are no subdivision standards and therefore the application does not require assessment against Code E20.0.	
E23.0 On-Site Wastewater Management Code	
Development standards for new boundaries (Cl.E23.9.2) <ul style="list-style-type: none"> • A1 – A new boundary must have a separation distance from an existing land application area that complies with E.23.10.1 A3. 	A1 – complies – the new boundary would have adequate separation between the existing land application area at 757 Channel Highway.
Other Issues/Comments:	Nil.

ATTACHMENT 2 – LOCATION PLAN



ATTACHMENT 3 – DEVELOPMENT PLAN



File Number: DA-2019-130
Author: Sarah Silva, Senior Planning Officer
Authoriser: Tasha Tyler-Moore, Manager Development Services

13.4 DA-2019-130 - DEVELOPMENT APPLICATION FOR DEMOLITION AND CONSTRUCTION OF DWELLING AT 30 KARINGAL COURT, TAROONA FOR ERA PLANNING

Application Number: DA-2019-130
Applicant: ERA Planning
Owner: Mr R M N Tall and Mrs M B Tall
Subject site: 30 Karingal Court, Taroona (PID: 5716657)
Recommendation: Refusal
Certificate of title: CT 63468/6
Existing land use: Residential/single dwelling
Proposal: Demolition of dwelling and construct new dwelling
Proposed Use Class: Residential/single dwelling
Zoning: Low Density Residential
Codes: E1.0 – Bushfires Area Code
E3.0 – Landslide Code
E6.0 - Parking and Access
E7.0 - Stormwater Management
E10.0 – Biodiversity Code
E11.0 - Waterway and Coastal Protection
E15.0 - Inundation Prone Areas Code
E16.0 – Coastal Erosion Hazard
E25.0 – Local Development Code
Discretions: Clause 12.4.2 Setbacks (A1 & A3)
Clause 12.4.3 Site coverage and private open space (A1(a))
Clause 12.4.6 Privacy (A1)
Clause 12.4.7 Front Fences (A1)
Clause E3.7.1 Buildings and works, other than minor extensions (A1)
Clause E3.7.3 Major Works (A1)
Clause E7.7.1 Stormwater drainage and disposal (A1)
Clause E11.7.1 Building and works (A1)
Clause E16.6.1 Buildings and works (A1)
Clause E25.7.1 Building height in coastal proximity (A1)

Planning Scheme:	Kingborough Interim Planning Scheme 2015
Public Notification:	Public advertising was undertaken between 18 December 2019 and 9 January 2020 in accordance with section 57 of the Land Use Planning and Approvals Act 1993
Representations:	Four (4) objections: <ul style="list-style-type: none">(a) Impact on beach / public land(b) Site coverage(c) Setbacks(d) Environmental Implications(e) Waterways and Coastal Protection Area.(f) Landslide Risk(g) Height of building will impact views.(h) Incorrect Bushfire Assessment(i) Weeds

1. PROPOSAL

1.1 Description of Proposal

The proposal is to demolish the existing two-storey dwelling and construct a new two-storey dwelling which would comprise a single storey above ground level and a semi-basement level at 30 Karingal Court, Taroon.

The proposed dwelling would include one (1) detached bedroom (master suite), a kitchen and living areas at ground floor level. This level will also include a garage and outdoor guest parking area, a terrace area, and a viewing platform that would cantilever out over the cliff face. A second bedroom and living areas (excluding a kitchen) would be located at lower ground floor level.

The works include a 3m deep cut along approximately 11m of the cliff face and extending back approximately 13m. The purpose of the cut is to create the additional lower level, which is to take advantage of the water view; this level would be visible from the public beach and River Derwent to the east. The basement level would include two balcony areas, one of which would be located underneath the viewing deck at ground floor level and would also extend slightly outwards of the cliff edge.

The pedestrian entry and driveway access from Karingal Court would be flanked by fluted precast concrete walls that reach a maximum height of 1m AGL within 4.5m of the property frontage. A stacked stone wall with an integrated post box is to be located 0.9m from the property frontage and will be a maximum height of 2.38m at the highest point.

In terms of visual appearance, the dwelling will appear as a single dwelling in character from Karingal Court and two-storey in appearance from the public beach and River Derwent. While the existing deck currently extends out over the cliff face by approximately 1m and is visible from the public spaces below, the remainder of the existing dwelling is setback approximately 5m from the edge of the cliff (approximately 10m from the actual site boundary). The proposal includes shifting the whole footprint of the dwelling toward the water so that the actually dwelling itself would extend approximately 1.5m over the edge of the cliff (approximately 4m from the actual site boundary), with the basement level cut into the cliff face. The proposed viewing platform will extend right out to the eastern rear boundary beyond the cliff line and cantilevered over the beach; approximately 2.87m further than the existing terrace.

The application includes the following technical reports:

- A Geotechnical and Structural Report, prepared by GHD Pty Ltd in February 2019;
- A Coastal Vulnerability and Geotechnical Assessment, prepared by GES Solutions Pty Ltd November 2019;
- Landslide Risk Management Report, prepared by GHD in October 2019;
- An Analysis of Window-Collision Risk, prepared by EcoTas in May 2019; and
- A Bushfire Assessment Report, prepared by ERA Planning in March 2019.

1.2 DESCRIPTION OF SITE

The subject site is zoned Low Density Residential under the Kingborough Interim Planning Scheme 2015 and has an area of 763m². The site is currently developed with a two-storey single dwelling, including a large detached deck that has an area of approximately 56m². The site is located at the end of the Karingal Court cul-de-sac and subsequently has a very narrow road frontage of only 3.66m. The lot is irregular in shape and has a narrow arm that extends for a length of approximately 8.62m and a width of 6m from Karingal Court. As the dwelling is also setback behind the neighbouring dwelling to the south, the dwelling is currently barely visible from the road. The site has direct frontage to publicly accessible Dixons Reef Beach and the River Derwent to the east. It is noted that approximately 5m of the far eastern side of the site is a cliff face.

To the north of the site is a Crown Land Reserve which contains a Class 3 waterway that runs towards the beach. The surrounding area to the west and south are similar single dwelling residential developments with the same Low Density Residential zoning. Refer to Figure 1 below for a Locality Plan and Figures 2 to 4 for an image of the existing site frontages.



Figure 1 – Locality Plan (Exponare Maps)



Figure 2 – Image of site from Karingal Court (Google Earth)



Figure 3 – Image of existing site from River Derwent (application plans)



Figure 4 – Image of existing site from Dixons Reef Beach below, showing the existing terrace. Note the proposed development will be cut 3m down into this cliff face and extend approximately 2.87m further out than the existing terrace

2. ASSESSMENT

The proposed development involves the construction of a new dwelling on a “soft-rock” cliff. This cliff is identified in an assessment of coastal hazard issues in Kingborough as having a potentially increasing risk of erosion and slumping due to sea-level rise and water saturation (Sharples 2016). This application is the first of its kind in Kingborough, and as such, the issues and challenges associated with the assessment have not been dealt with under the planning scheme before.

The expert assessments submitted with the application conclude that the risk to life and property of the proposed development is tolerable and acceptable subject to implementation of recommended mitigation measures. However, these assessments rely upon a series of assumptions and limitations, including (but not limited):

- A building design life of 50 years, with footing design life to 2100¹;

¹ While individual components of a building may only last 50 years before requiring replacement or repair, a life expectancy of 50 years does not reflect reality, with most dwellings routinely having a design life well beyond 50 years. While the Landslide Code is silent on design life, the planning scheme assumes a design life to at least 2100, with inundation and coastal erosion risk extrapolated to 2100. On this basis, a design life to 2100 accords with current expectations and planning scheme requirements and is considered reasonable. In response to a further information request regarding design life, the expert assessments have provided details on what would be required to achieve a footing design life to 2100.

- Incorporation of risk mitigation measures, including footing design, good hillside practices and cliff recession monitoring;
- Adopted indicative annual probabilities;
- Approximately 1/3 of the cliff frontage being affected in a single event;
- Average daily usage of affected rooms/spaces (1 hour/day for the deck, 8 hours/day for the master suite, 4 hours/day for the living area, 2 hours/day for the study/lounge area and 5%/year with an average daily use of 8 hours/day for the guest suite);
- The ability to escape being high as the structure is designed so failure will not impact on the foundation system other than creating a cantilever of the dwelling structure; and
- A modelled horizontal cliff recession of 2m by 2100 with an additional 2m added as a safety factor and an additional 0.5m of vertical erosion.

The Landslide Risk Assessment concludes that, based on the assumptions, the likelihood that the cliff will regress faster than the adopted rates is believed to be low. However, in the event that these assumptions are incorrect and the cliff-line recession rate is faster, the level of risk to life and property may increase to a level where it is no longer acceptable or additional mitigation measures may be required. The experts providing this advice also disclaim liability arising from any assumptions being incorrect and acknowledge that pragmatically, the regulator (the Planning Authority) should be the determining authority in relation to what constitutes an acceptable risk.

It should be noted that Council has had a previous Professional Indemnity Claim brought against it by the owners of 20 Karingal Court (Muirheads v Kingborough Council [1997] TASSC 134 (7 November 1997)). The outcome of this claim was that Council was ordered to pay damages of \$202, 500 for the diminution of in the value of the Muirheads property and for general damages as a result of landslip which occurred in March 1996. The erosion risk and particulars of the two situations are not equivalent, with the site at 20 Karingal Court more prone to slumping. However, the outcome highlights the potential risks to Council in approving a development in a hazard area and the need to ensure any development of the land fully addresses these risks, all mitigation measures are feasible and complied with and that future owners of the land are fully aware of the risks and requirements.

The proposal also involves a substantial cut in the eroding cliff-face in order to construct the basement floor. This cut alters the natural landform, which is recognised as having moderate geo-conservation significance.

There are alternative locations and possible designs for a dwelling on the subject land which would position the house outside the erosion zone identified within the Coastal Vulnerability Assessment, not rely upon the major cut to the coastal cliffs.

2.1 State Policies and Act Objectives

The proposal is not consistent with the outcomes of the State Policies, in particular those of the State Coastal Policy, which include:

1.1 Natural Resources and Ecosystems

1.1.10 – The design and siting of buildings, engineering works and other infrastructure, including access routes in the coastal zone, will be subject to planning controls to ensure compatibility with natural landscapes.

Given the change to natural landforms, the proposal is inconsistent with the objectives of Schedule 1 of the Land Use Planning and Approvals Act 1993.

2.2 Strategic Planning

The relevant statements associated with the Scheme are as follows:

Clause 12.1.1 – Low Density Residential Zone Purpose Statement

12.1.1.1 – To provide for residential use or development on larger lots in residential areas where there are infrastructure or environmental constraints that limit development.

The proposal complies with the abovementioned statements as the development is a single residential dwelling on a site that has environmental constraints.

Clause 12.1.2 Local Area Objectives – Tarooma

Local Area Objectives	Implementation Strategy
(a) The relative low residential density of Tarooma will be maintained and any significant change to higher densities is to be avoided.	(a) Infill development should only be encouraged on sites convenient to urban facilities and services.
(b) Areas within Tarooma that are zoned Low Density Residential are to be developed so that both visual landscape and natural environmental values are protected.	(b) Existing larger lot sizes are to be retained in order that there is sufficient land to accommodate substantial vegetation on site and provide for the desired landscape and natural amenity with only minimal expansion of the existing urban footprint permitted.

It is considered that the proposal is not in-line with objective (b) or the corresponding implementation strategy given that the proposal includes a 3m excavation of the cliff face and will consequently alter the natural landscape and amenity of the site. The proposal is to shift the footprint of the dwelling forward to sit upon the cliff edge, rather than be setback approximately 5m from the cliff, as is the case with the existing dwelling. The cliff has been identified as having moderate geo-conservation priority values and the proposal involves a large cut in the face of the cliff.

Clause 12.1.3 Desired Future Character Statements - Tarooma

Desired Future Character Statement:

The existing neighbourhood character that is associated with the area's landscape and environmental values should be protected.

Implementation Strategy:

The visual amenity of hillsides and skylines is retained by providing for larger lots that are able to retain sufficient native vegetation. Native vegetation is to be protected along the coastline and alongside gullies and watercourses. In some cases these areas also provide a buffer or transition between more closely settled urban areas and other areas with high natural values.

Native vegetation will not be impacted by the development and it is acknowledged that the existing deck cantilevers off the edge of the cliff. For the proposed development it would be more desirable to set the dwelling back further from the cliff to provide sufficient room to establish stabilising vegetation to assist in minimising future erosion.

2.3 Statutory Planning

The use is categorised as Residential under the Scheme which is a No Permit Required use in the Low Density Residential Zone. While the application is classified as a No Permit Required use, it relies on Performance Criteria to comply with the Scheme provisions, and is therefore discretionary. Additionally the Stormwater Management Code, Biodiversity Code, Waterways and Coastal Protection, Coastal Erosion Hazard Code, and Local Development Code all trigger a discretionary application.

Council's assessment of this proposal should also consider the issues raised in the representations, the outcomes of any relevant State Policies and the objectives of Schedule 1 of the Land Use Planning and Approvals Act 1993.

2.4 Use and Development Standards

The proposal satisfies the relevant Acceptable Solutions of the Scheme (see checklist in Attachment 1), with the exception of the following:

Low Density Residential Zone

Clause 12.4.2 Setbacks and Building Envelope

Acceptable Solution	<p>A1 – Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6 m into the frontage setback, must have a setback from a frontage that is:</p> <p>(a) if the frontage is a primary frontage, at least 4.5 m, or, if the setback from the primary frontage is less than 4.5 m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or</p> <p>(b) if the frontage is not a primary frontage, at least 3 m, or, if the setback from the frontage is less than 3 m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or</p>
	<p>(c) if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street.</p>
Proposal	Does not comply - the front setback to the entrance wall is 2.7m and 0.9m and will be less than the existing dwelling on the site. Accordingly the Performance Criteria below needs to be addressed.
Performance Criteria	<p>P1A dwelling must:</p> <p>(a) be compatible with the relationship of existing buildings to the road in terms of setback or in response to slope or other physical constraints of the site; and</p> <p>(b) have regard to streetscape qualities or assist the integration of new development into the streetscape.</p>

The proposed variation can be supported pursuant to this Performance Criteria P1 because:

- There are a number of other properties within Karingal Court that do not comply with the current setback provisions including the adjoining neighbouring to the south 28 Karingal Court and 16 Karingal Court which are both built up right to the front boundary (zero setback).
- Additionally, given the small frontage of the site of only 3.6m and its battle axe, the entrance walls are unlikely to appear unduly bulky or visually obtrusive to the streetscape, particularly given the natural stone material of the entrance wall and that only the tapered edge of the pedestrian entrance wall face the front boundary.

For the reasons discussed it is considered that the proposed development will be in keeping with character of Karingal Court and will integrate effectively into the streetscape.

Acceptable Solution	<p>A3 – A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must:</p> <p>(a) be contained within a building envelope (refer to diagrams 12.4.2A, 12.4.2B, 12.4.2C and 12.4.2D) determined by:</p> <ul style="list-style-type: none"> (i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and (ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level; and <p>(b) only have a setback within 1.5m of a side boundary if the dwelling:</p> <ul style="list-style-type: none"> (i) does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining lot; or (ii) does not exceed a total length of 9m or one-third the length of the side boundary (whichever is the lesser).
Proposal	<p>Does not comply - The maximum height of the building is 5.75m, excluding the chimney which protrudes to a height of 6.35m.</p> <p>The building is setback 0m – 1.25m from the southern side boundary (and the length of the wall exceeds 9m); 0m from the northern side boundary (to the carparking area and the terrace/deck); and 3.99m to the rear boundary (to the dwelling) and 0m to the deck (viewing platform).</p> <p>Accordingly the Performance Criteria below needs to be addressed.</p>
Performance Criteria	<p>P3 The siting and scale of a dwelling must:</p> <p>(a) not cause unreasonable loss of amenity by:</p> <ul style="list-style-type: none"> (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or (ii) overshadowing the private open space of a dwelling on an adjoining lot; or (iii) overshadowing of an adjoining vacant lot; or

	<p>(iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and</p> <p>(b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.</p>
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The proposed variation can be supported pursuant to this Performance Criteria P3 of the Zone because:

- The existing dwelling is two-storeys above ground level and reaches a maximum height of 6.75m along the southern boundary. The proposed dwelling will have a maximum height of 5.75m (with the exception of the chimney) and subsequently any amenity impacts in terms of reduction of sunlight or overshadowing to the southern neighbour are expected to be reduced.
- The application includes shadow diagrams (Drawing No. A.3.03 Rev C) that demonstrates the amount of shadowing to the adjoining property to the south is comparable to the existing situation.
- The proposed building setback to the dwelling at 28 Karingal is similar to the existing setback, although the 3m high precast concrete blade will extend to the shared boundary at two different points. Given that the existing dwelling extends up to 5.95m and is setback approximately 3.9m from the shared boundary, the proposal is not expected to result in any additional amenity impacts in terms of visual bulk.
- The footprint of the proposed dwelling will be forward to that of the existing dwelling, it will be single storey above ground level and the external colours selected are to be natural more muted tones (than the existing white) which will assist in visual impacts to the adjoining dwelling to the south. The use of non-reflective external colours is a recommended condition of this report.
- There are no neighbours to the north and the land is not residentially zoned.
- The variation to the rear setback to the dwelling is negligible (only 10cm). It is noted that the dwelling is sited on the edge of a cliff and will be more prominent to the public spaces below. The application argues that any bulk will be minimised through the use of more natural, less reflective colours than the existing white dwelling. The viewing deck will have glass balustrading with dark rails, which would be less prominent than the existing deck.

In summary, as can be demonstrated in the plans provided with the application (refer to Figures 4 and 5 below), the existing house is highly prominent, given its location and that the deck cantilevers out over the cliff face. The proposed house, given its lower height above natural ground level and its darker colours, while still visually prominent, is more inconspicuous, particularly given that the house is split into two sections at the rear (the living area is separated from the master bedroom) and the area in between is to be a landscaped courtyard with a wire/mesh balustrade; assisting in reducing the overall bulk. It is noted however that the closer proximity of the footprint of the proposed dwelling to the rear boundary and the lower section of the building that is to be excavated into the cliff, the dwelling will have more interaction with the public frontages below, which is considered to be a detriment to not only the natural landscape of the cliff and to the amenity of the public using to beach below, but also potentially to the privacy of the future residents of the dwelling and this is something that Council needs to consider when making a decision whether to approve the application.



Figure 5 – Image of existing house from River Derwent

Clause 12.4.3 – Site Coverage

Acceptable Solution	<p>A1 - Dwellings must have:</p> <ul style="list-style-type: none"> (a) a site coverage of not more than 25% (excluding eaves up to 0.6m); and (b) a site area of which at least 25% of the site area is free from impervious surfaces; (c) for multiple dwellings, a total area of private open space of not less than 60 m² associated with each dwelling.
Proposal	Does not comply with A1(a) as the proposed site cover is 30% (229m ² /763m ²).
Performance Criteria	<p>P1 - Dwellings must have:</p> <ul style="list-style-type: none"> (a) private open space that is of a size and dimensions that are appropriate for the size of the dwelling and is able to accommodate: <ul style="list-style-type: none"> (i) outdoor recreational space consistent with the projected requirements of the occupants; and (ii) operational needs, such as clothes drying and storage; and (b) have reasonable space for the planting of gardens and landscaping. (c) not be out of character with the pattern of development in the surrounding area; and (d) not result in an unreasonable loss of natural or landscape values.

The proposed variation can be supported pursuant to this Performance Criteria P1 of the Zone for the following reasons:

- The proposed dwelling exceeds the site coverage by only 5% which is relatively minor;
- There are a number of different areas of private open space areas on the site that can be alternated depending on the season.
- The site includes an outdoor storage area that is located towards the front of the dwelling (to the western side of the site).
- landscaping is to be incorporated on the site and the development will meet the minimum pervious surface requirement.
- The site has a very small frontage and the dwelling will be barely visible from the road (which is similar to the existing dwelling).
- There will be no impact to native vegetation on site.
- The applicant provides that, as the dwelling is to be constructed of materials reflective of its natural environment, the dwelling will not result in a loss of natural or landscape values.

While the proposal can comply with most of the Performance Criteria, Council disagrees with the statement that the dwelling will not result in a loss of natural or landscape values as excavation of a cliff face is proposed, thereby altering the natural landform of the cliff and altering the landscape. This impact is not considered necessary and the dwelling could be sited in an alternate location to avoid this. Nonetheless if Council were to agree with the statements provided by the applicant, a condition to restrict the external colours of the building is included within the recommendation below.

Clause 12.4.6 - Privacy

Acceptable Solution	<p>A1 - A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1 m above natural ground level must have a permanently fixed screen to a height of at least 1.7 m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a:</p> <p>(a) side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3 m from the side boundary;</p> <p>(b) rear boundary, unless the balcony, deck, roof terrace, parking space or carport has a setback of at least 4m from the rear boundary;</p> <p>(c) dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6 m:</p> <p>(i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or</p> <p>(ii) from a balcony, deck, roof terrace or the private open space, or the other dwelling on the same site.</p>
Proposal	Does not comply - the proposal includes a terrace/viewing platform setback 0m from the northern side and eastern rear boundary, and does not propose any privacy screening.

Performance Criteria	<p>P1 - A balcony, deck, roof terrace, parking space or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1 m above natural ground level, must be screened, or otherwise designed, to minimise overlooking of:</p> <ul style="list-style-type: none"> (a) a dwelling on an adjoining lot or its private open space; or (b) another dwelling on the same site or its private open space; or (c) an adjoining vacant residential lot.
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The proposed variation can be supported pursuant to this Performance Criteria P1 of the Zone for the following reasons:

- The subject areas are not located next to any dwelling or private open space on and adjoining lot or an adjoining vacant residential lot. The subject areas overlook public spaces below.
- There is no other dwelling on the site.

Clause 12.4.7 Frontage Fences

Acceptable Solution	<p>A1 – A fence (including a free-standing wall) within 4.5 m of a frontage must have a height above natural ground level of not more than:</p> <ul style="list-style-type: none"> (a) 1.2 m if the fence is solid; or (b) 1.5 m, if any part of the fence that is within 4.5 m of a primary frontage has openings above a height of 1.2 m which provide a uniform transparency of not less than 30% (excluding any posts or uprights).
Proposal	Does not comply, the proposal includes a 2.39m high stacked stone wall that looks to be setback 0.9m from the front boundary.
Performance Criteria	P1 - A fence (including a free-standing wall) within 4.5 m of a frontage must allow for mutual passive surveillance between the road and the dwelling (particularly on primary frontages), and maintain or enhance the streetscape.

The proposed variation can be supported pursuant to this Performance Criteria P1 of the Zone for the following reasons:

- The existing site layout results in the property extending at an angle for a length of 16m for a width of 6m before access to the lot proper, there is currently almost no passive surveillance between the existing dwelling and the street; and
- The only front fence proposed is a 2.39m high stacked stone wall that looks to be setback 0.9m from the front boundary. Given the natural materials and that the fence is only located on the south-eastern side of the access, the fence is unlikely to appear unduly bulky or visually obtrusive to the streetscape.

E3.0 - Landslide Code**Clause E3.7.1 – Buildings and works, other than minor extensions**

Acceptable Solution	A1 – No acceptable solution
Proposal	<p>The subject land includes both Medium and Low Landslide Hazard Areas. While it would be possible to locate the dwelling outside the Medium Landslide Hazard Area, part of the proposed dwelling and works are within a Medium Landslide Hazard Area and the remainder is within a Low Landslide Hazard Area.</p> <p>As a building is proposed within a Medium Landslide Hazard Area and works are proposed within Low and Medium Landslide Hazard Areas, the proposal requires assessment the against Performance Criteria.</p>
Performance Criteria	<p>P1 - Buildings and works must satisfy all of the following:</p> <p>(a) no part of the buildings and works is in a High Landslide Hazard Area;</p> <p>(b) the landslide risk associated with the buildings and works is either:</p> <p>(i) acceptable risk; or</p> <p>(ii) capable of feasible and effective treatment through hazard management measures, so as to be tolerable risk.</p>

A Landslide Risk Assessment was undertaken by a suitably qualified person in accordance with the Australian Geomechanics Society's Practice Note Guidelines for Landslide Risk Management (AGS 2007c) and submitted as part of the application (GHD, October 2019).

The purpose of the landslide risk assessment is to estimate the annual risk of 'loss of life' to an individual on the site, as well as the risk to property.

The risk to property is rated as moderate, with the key hazards being gradual cliff regression with localised episodic failures (<1m deep) and extended cliff failure (>4m retreat).

The Landslide Risk Assessment concludes that the proposed development complies with the performance criteria for Clauses E3.7.1 and E3.7.3 as follows:

- no part of the development is within a high landslide hazard area; and
- the risk is reduced to an acceptable and tolerable level providing the recommended mitigation measures are implemented. These mitigation measures relate to footing design, drainage, construction staging advice and cliff recession monitoring every two years for the first 10 years of the life of the structure;
- in the event that cliff recession rates are faster than predicted, additional contingency measures would be required. These measures include re-assessment of risk levels to confirm whether the risk remains low and acceptable and/or development of intervention measures to manage cliff-line retreat including future remediation works such as erosion control structures or engineering measures to strengthen the structure.

It should be noted that these contingency measures do not form part of the application and their construction is reliant upon future detailed assessment and approvals and

potentially Crown consent, the outcomes of which are not certain. It should also be noted that Landslide Risk Assessment states that pragmatically, the regulator (ie the Planning Authority) should be the determining authority in relation to what constitutes an acceptable risk.

In the event that the proposed development is approved, a condition should be included in any permit issued requiring implementation of the recommended mitigation measures. In addition, a condition should be included in any permit issued requiring a Part 5 Agreement on the title placing an obligation on the land owner to undertake the required monitoring, specifying that no future coastal protection works or erosion control works are approved as part of this application, specifying that such works must not be undertaken without prior authorisation of Council (and the Crown where required), clarifying that there is no guarantee such works will be approved and requiring that the use of the site for a residential purpose cease and the in the event that the level of risk becomes unacceptable.

Conditions should also be included in any permit issued requiring:

- building plans to demonstrate design loads for a '100 years or more' design life and footings will extend into the stable foundation zone based on the estimated recession distance for 2100; and
- development and implementation of a construction environmental management plan which details the method of excavation and cut, demonstrates this method will not compromise the stability of the cliff-face or compromise amenity, public safety, identifies comprehensive soil and water management measures and includes a development of a fill disposal plan identifying the location for the disposal of fill and demonstrating this site is either a certified landfill facility for Level 1 fill or a site that has been approved for the disposal or use of Level 1 fill under a development use permit issued by Council.

Clause E3.7.3 – Major Works

Acceptable Solution	A1 – No acceptable solution
Proposal	Major works include excavation of 100 m ³ or more in cut volume. The proposed development involves major works, including a 3m cut in the face of the cliff for the construction of the lower floor, increasing in depth to approximately 3.5m, extending back 13m and with a width of approximately 11m. Therefore the estimated cut volume is approximately 500m ³ . A1 – as major works are proposed within the Landslide Hazard Area (low), the proposal requires assessment against Performance Criteria
Performance Criteria	P1 – Major works must satisfy all of the following: (a) no part of the buildings and works is in a High Landslide Hazard Area; (b) the landslide risk associated with the buildings and works is either: (i) acceptable risk; or (ii) capable of feasible and effective treatment through hazard management measures, so as to be tolerable risk.

The proposed variation may be supported pursuant to this Performance Criteria P1 of the Code for the same reasons discussed previously for Clause E3.7.1 – Buildings and works, other than minor extensions.

E7.0 - Stormwater Management Code**Clause E7.7.1 – Stormwater Drainage and Disposal**

Acceptable Solution	A1 – Stormwater from new impervious surfaces must be disposed of by gravity to public stormwater infrastructure.
Proposal	Does not comply – will not be disposed of by gravity to public stormwater infrastructure.
Performance Criteria	<p>P1 - Stormwater from new impervious surfaces must be managed by any of the following:</p> <ul style="list-style-type: none"> (a) disposed of on-site with soakage devices having regard to the suitability of the site, the system design and water sensitive urban design principles (b) collected for re-use on the site; (c) disposed of to public stormwater infrastructure via a pump system which is designed, maintained and managed to minimise the risk of failure to the satisfaction of the Council.

The proposed variation can be supported as Stormwater Plan A.4.03C notes that stormwater is to be directed via pump to existing stormwater infrastructure satisfying P1(c) of Clause E7.7.1.

E11.0 – Waterways and Coastal Protection Code**Clause E11.7.1 – Buildings and works**

Acceptable Solution	A1 - Building and works within a Waterway and Coastal Protection Area must be within a building area on a plan of subdivision approved under this planning scheme.
Proposal	<p>A1 - The subject land is located entirely within a Waterway and Coastal Protection Area, with the Crown Land Reserve to the north containing a Class 3 watercourse as well as being within 40m of the high water mark.</p> <p>In terms of vegetation, the Waterway and Coastal Protection Area on the site is highly modified and includes an existing dwelling and garden. The garden also contains a number of environmental weeds, including cape ivy, banana passionfruit, hawthorn, cotoneaster, blackberry and boneseed. There is no significant native vegetation on or immediately adjacent to the subject land.</p> <p>While the coastal area is significantly disturbed, it still possess natural landforms and according to an assessment of coastal values across Southern Tasmania, is considered to be of moderate geo-conservation priority (Sharples and Mowling, 2006). If approved, this coastal landform will be significantly altered with approximately 65% of the length of the cliff-face within the subject land requiring a cut approximately 3m in depth and over 14m in length.</p> <p>As the buildings and works are not located in a building area on a subdivision plan approved under this Scheme and therefore must be assessed against the Performance Criteria</p>
Performance Criteria	<p>P1 - Building and works within a Waterway and Coastal Protection Area must satisfy all of the following:</p> <ul style="list-style-type: none"> (a) avoid or mitigate impact on natural values;

	<ul style="list-style-type: none"> (b) mitigate and manage adverse erosion, sedimentation and runoff impacts on natural values; (c) avoid or mitigate impacts on riparian or littoral vegetation; (d) maintain natural streambank and streambed condition, (where it exists); (e) maintain in-stream natural habitat, such as fallen logs, bank overhangs, rocks and trailing vegetation; (f) avoid significantly impeding natural flow and drainage; (g) maintain fish passage (where applicable); (h) avoid landfilling of wetlands; (i) works are undertaken generally in accordance with 'Wetlands and Waterways Works Manual' (DPIWE, 2003) and "Tasmanian Coastal Works Manual" (DPIPWE, Page and Thorp, 2010), and the unnecessary use of machinery within watercourses or wetlands is avoided.
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The supporting planning report submitted with the application provides an assessment against the performance criteria (P1) and considers the proposal complies as follows:

- the proposed development is on an existing disturbed site which is located on a cliff edge and therefore separated from the beach or waters edge;
- stormwater will be disposed of via the existing public stormwater infrastructure;
- as such the proposal will have no effect on in-stream natural habitats, fish passage, streambanks or stream beds and riparian vegetation; and
- the application documentation includes a detailed soil and water management plan which will manage and mitigate any impacts on natural values during construction.

However, no consideration is given in this assessment to the impact of the cut on natural values, specifically moderate geo-conservation priority coastal landforms. In addition, the soil and water management measures identified are limited to the Class 3 watercourse, no measures are identified in relation to managing soil and water management along the coastline where approximately 500m³ of cut is proposed and no details have been provided on how these works will be undertaken in a manner which does not exacerbate erosion or damage coastal values beyond the footprint of the proposed development. Therefore, it has not been demonstrated that the proposal complies with Clauses E11.7.1 (P1) (a), (b) or (i). It may be possible to demonstrate compliance with (P1) (b) and (i) through the development of a construction environmental management plan. However, it is unclear how (P1) (a) can be satisfied given the extent of cut and modification to the coastline proposed.

If it is determined that the proposal can meet the requirements of Clause E11.7.1 (P1), conditions are recommended for inclusion in any permit issued requiring development of a construction environmental management plan which demonstrates how impacts on the coastal landform are mitigated, details how adverse erosion, sedimentation and runoff impacts on the coastline will be adequately mitigated and managed and demonstrates works will be undertaken in accordance with the Tasmanian Coastal Works Manual.

A condition is also recommended requiring stormwater to be disposed of via the existing stormwater system as shown in Council Plan Reference P3 submitted on 16 September 2019 (Dock 4 drawing A4.03C) and endorsed in the Landslide Risk Assessment (GHD, October 2019).

E16.0 – Coastal Erosion Hazard Code**Clause E16.7.1 – Buildings and works**

Acceptable Solution	A1 – No acceptable solution
Proposal	<p>A1 – The proposed development is located entirely within a Coastal Erosion Hazard Area, with the dwelling, guest suite, parking and part of the access within a Medium Erosion Hazard Area and the remainder of the access within a Low Coastal Erosion Hazard Area. As a consequence, the development is vulnerable to coastal recession in the medium term (2050).</p> <p>As there is no acceptable solution for buildings and works within a Coastal Erosion Hazard Area, the proposed development requires assessment against the performance criteria.</p>
Performance Criteria	<p>Buildings and works must satisfy all of the following:</p> <ul style="list-style-type: none"> (a) not increase the level of risk to the life of the users of the site or of hazard for adjoining or nearby properties or public infrastructure; (b) erosion risk arising from wave run-up, including impact and material suitability, may be mitigated to an acceptable level through structural or design methods used to avoid damage to, or loss of, buildings or works; (c) erosion risk is mitigated to an acceptable level through measures to modify the hazard where these measures are designed and certified by an engineer with suitable experience in coastal, civil and/or hydraulic engineering; (d) need for future remediation works is minimised; (e) health and safety of people is not placed at risk; (f) important natural features are adequately protected; (g) public foreshore access is not obstructed where the managing public authority requires it to continue to exist; (h) access to the site will not be lost or substantially compromised by expected future erosion whether on the proposed site or off-site; (i) provision of a developer contribution for required mitigation works consistent with any adopted Council Policy, prior to commencement of works; (j) not be located on an actively mobile landform.

In response to the Performance Criteria, a Coastal Vulnerability Assessment was submitted with the application (GES, November 2019). This assessment is based on modelled information regarding cliff recession rates and an inferred stable foundation zone. This assessment concludes that proposal complies with (P1) as follows:

- the level of risk to life of site users, or hazard for adjoining properties or public infrastructure will not be increased providing building foundations are setback and building loads established outside the erosion zone and within the stable foundation zone;
- erosion risk from wave run-up is managed through building design, including setbacks for building foundations and design loads;

- there is no perceived need for future remediation works;
- there is a low risk that the health and safety of people will be put at risk within the timeline of the development;
- the proposal will not be impeded on any significant natural assets;
- public access will not be obstructed by the development;
- access is outside the erosion zone;
- no mitigation works are required; and
- building foundations will not be on an actively mobile landform within the modelled 2100 timeframe.

Notwithstanding, based on the information submitted with the application it is not evident that all of the performance criteria have been satisfied. In particular, while the assessment acknowledges the moderate conservation value of the coastal landform as an important natural feature and states this value will require protection during development, it is unclear how this can be achieved given the proposal involves significant excavation of the coastal cliff. It is also unclear how the proposed development minimises the need for future remediation works, given the development is located within the hazard area to the maximum extent possible and the Landslide Hazard Assessment identifies the potential need for future remediation works as one of the potential solutions in the event that the cliff regresses at a faster rate than modelled.

It is also unclear how the proposal is consistent with the purpose of the Code, which includes minimising future costs associated with options for adaptation, protection, retreat or abandonment of property and infrastructure (E16.1.1 (e)(ii)).

Irrespective of design mitigation measures, locating the development in the highest hazard part of the site increases the potential need for and therefore future costs associated with adaptation, protection retreat or abandonment. Therefore it is unclear how the proposal complies with the purpose of the Coastal Erosion Hazard Code or performance criteria E16.7.1 (P1)(d) and (f), particularly considering there are alternative locations and designs which could locate the development outside the erosion zone identified within the Coastal Vulnerability Assessment.

However, if it is determined that the proposed development does comply, conditions are recommended for inclusion in any permit issued requiring:

- implementation of the recommended mitigation measures;
- a Part 5 Agreement on the title placing an obligation on the land owner to undertake the required monitoring, specifying that no future coastal protection works or erosion control works are approved as part of this application, specifying that such works must not be undertaken without prior authorisation of Council (and the Crown where required), clarifying that there is no guarantee such works will be approved and requiring that the use of the site for a residential purpose cease and the in the event that the level of risk becomes unacceptable;
- building plans to demonstrate design loads for a '100 years or more' design life and footings will extend into the stable foundation zone based on the estimated recession distance for 2100; and

- development and implementation of a construction environmental management plan which details the method of excavation and cut, demonstrates this method will not compromise the stability of the cliff-face and the public safety below, identifies comprehensive soil and water management measures and includes a development of a fill disposal plan identifying the location for the disposal of fill and demonstrating this site is either a certified landfill facility for Level 1 fill or a site that has been approved for the disposal or use of Level 1 fill under a development use permit issued by Council.

E25.0 – Local Development Code

Clause E25.7.1 – Building Height in Coastal Proximity

Acceptable Solution	A1 - Building height must be no more than 5m.
Proposal	Does not comply, the proposed dwelling is a maximum height of the building is 5.75m, with a chimney which protrudes to a height of 6.35m.
Performance Criteria	<p>P1 - Building height must satisfy all of the following:</p> <p>(a) ensure there is no unreasonable loss of amenity on adjoining lots by:</p> <ul style="list-style-type: none"> (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or (ii) overshadowing the private open space of a dwelling on an adjoining lot; or (iii) overshadowing of an adjoining vacant lot; or (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling; and <p>(b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.</p>

Given that the height of the dwelling is being reduced from two storeys above ground level to one-storey above ground level, the proposed dwelling will increase the level of compliance with this clause.

2.5 Public Consultation And Representations

The application was advertised in accordance with the requirements of s.57 of the Land Use Planning and Approvals Act 1993 (from 18 December 2019 and 9 January 2020). Four representations were received during the public exhibition period. The following issues were raised by the representors:

- 2.5.1 Impact on beach / public land - directly below the proposal at Dixons Reef Beach. The Dixons Reef Beach directly below the proposed house is widely used by the neighbourhood and is a highly valued public space. The public amenity and natural character of the Dixons Reef Beach below should not be adversely impacted by a new house - cantilevered / protruding out further than the existing top of bank / cliff edge.

The issues of Landslide Risk, Coastal Erosion Hazard and visual impacts are discussed previously in this report.

- 2.5.2 Concentration of stormwater and discharge from top of landslide prone slope not best practice.

The stormwater management plan shows that all new stormwater infrastructure will be connected to an existing stormwater manhole that discharges at the cliff face to the River Derwent. One of the mandatory recommendations in the Landslide Risk Management Report specifies that the design must ensure that pipes do not concentrate the flow of water toward the cliff face. The Landslide Risk Assessment confirms that the proposed method of disposal as identified in the stormwater management plan has been taken into consideration in the Landslide Risk assessment and this stormwater plan complies with the mandatory recommendations for drainage contained within the Landslide Risk Assessment.

2.5.3 Incorrect Bushfire Assessment

The adjacent reserve is owned by the Crown but under a Licence to Council. Further information was requested to demonstrate that the proposed development does not rely upon management of fuels within this reserve. The Bushfire Assessment Report submitted with the application was reviewed and endorsed by the Tasmania Fire Service. On this basis Council is obliged to accept the assessment and associated exemption contained within this report.

2.5.4 Weed issue on-site.

This is discussed further in section 3.6 of this report.

2.5.5 Environmental implications in terms of construction noise, vibrations, objects falling off cliff, erosion and pollution.

These issues can be addressed as part of the Construction Management Plan if it is determined that the proposed development should be approved.

2.5.6 Setbacks non-compliant

In response to this the proposal meet can meet either the Acceptable Solutions or otherwise the related Performance Criteria of Clause 12.4.2 Setbacks and Building Envelope, for the reasons discussed in section 3.4 of this report.

2.5.7 Excessive site coverage.

The proposal can satisfy the Performance Criteria of Clause 12.4.3 – Site Coverage of the Scheme. This is discussed further in section 3.4 of this report.

2.5.8 Site is within a Waterways and Coastal Protection Area / Landslide Risk

These issues are discussed further in section 3.4 of this report.

2.5.9 Height of building will impact views.

The height of the proposed dwelling will be approximately 1m lower than the existing dwelling on-site thereby increasing compliance with the Scheme.

2.6 Other Issues

There are a number of environmental and declared weeds present on the site, given the extent of site works. Therefore, in accordance with clause 8.11.3(b), a condition should be included in any permit issued requiring implementation of best practice hygiene measures and weed management during and after construction.

The property is located in an important foraging area for the nationally Endangered swift parrot (*Lathamus discolor*), and is also important for other bird species. One of the recognised threats to birds is collision with man-made structures. Large areas of glass are invisible to the birds and a high collision risk. An analysis the collision risk of the windows and glass balustrade recommends that low reflectivity glass be used for:

- the glass structures on the east elevation, including the guest suite, lounge, living room and master suites;
- the glass balustrade of the viewing platform; and
- the walls of the covered walkway.

If it is determined that the proposed development meets the requirements of the planning scheme, a condition is recommended for inclusion in any permit issued requiring building plans demonstrate compliance with these recommendations.

The proposal is to demolish the existing two-storey dwelling and construct a new two-storey dwelling which would comprise a single storey above ground level and a semi-basement level at 30 Karingal Court, Taroom.

The proposed dwelling would include one (1) detached bedroom (master suite), a kitchen and living areas at ground floor level. This level will also include a garage and outdoor guest parking area, a terrace area, and a viewing platform that would cantilever out over the cliff face. A second bedroom and living areas (excluding a kitchen) would be located at lower ground floor level.

The works include a 3m deep cut along approximately 11m of the cliff face and extending back approximately 13m. The purpose of the cut is to create the additional lower level, which is to take advantage of the water view; this level would be visible from the public beach and River Derwent to the east. The basement level would include two balcony areas, one of which would be located underneath the viewing deck at ground floor level and would also extend slightly outwards of the cliff edge.

The pedestrian entry and driveway access from Karingal Court would be flanked by fluted precast concrete walls that reach a maximum height of 1m AGL within 4.5m of the property frontage. A stacked stone wall with an integrated post box is to be located 0.9m from the property frontage and will be a maximum height of 2.38m at the highest point.

In terms of visual appearance, the dwelling will appear as a single dwelling in character from Karingal Court and two-storey in appearance from the public beach and River Derwent. While the existing deck currently extends out over the cliff face by approximately 1m and is visible from the public spaces below, the remainder of the existing dwelling is setback approximately 5m from the edge of the cliff (approximately 10m from the actual site boundary). The proposal includes shifting the whole footprint of the dwelling toward the water so that the actually dwelling itself would extend approximately 1.5m over the edge of the cliff (approximately 4m from the actual site boundary), with the basement level cut into the cliff face. The proposed viewing platform will extend right out to the eastern rear boundary beyond the cliff line and cantilevered over the beach; approximately 2.87m further than the existing terrace.

The application includes the following technical reports:

- A Geotechnical and Structural Report, prepared by GHD Pty Ltd in February 2019;

- A Coastal Vulnerability and Geotechnical Assessment, prepared by GES Solutions Pty Ltd November 2019;
- Landslide Risk Management Report, prepared by GHD in October 2019;
- An Analysis of Window-Collision Risk, prepared by EcoTas in May 2019; and
- A Bushfire Assessment Report, prepared by ERA Planning in March 2019.

3. CONCLUSION

The proposed development involves the demolition of the existing dwelling and construction of a new dwelling within a Landslide Hazard Area, Waterway and Coastal Protection Area and Coastal Erosion Hazard Area. Irrespective of the proposed design and location, any development of the site requires assessment against landslide and erosion risks and natural and landscape values. However, the proposed development maximises exposure to these risks through locating the development on the highest hazard parts of the site. The level of risk has been assessed as tolerable and acceptable by suitably qualified experts subject to implementation of recommended mitigation measures. However, these assessments rely upon the stated assumptions and in the event that these assumptions do not hold, there is the potential need for adaptation, protection, retreat or abandonment of property and infrastructure, which is contrary to the planning scheme. The proposed development also relies upon significant modification of the natural landscape in order to construct a basement level embedded within the cliff-face, which is also contrary to the planning scheme.

4. RECOMMENDATION

That the Planning Authority resolves that the development application demolition and construction of dwelling at 30 Karingal Court, Taroom for ERA Planning be refused for the following reasons:

1. The proposal conflicts with Clause 12.1.2 Local Area Objectives – Taroom of the Kingborough Interim Planning Scheme 2015 which identifies that existing larger lot sizes are to be retained in order that there is sufficient land to accommodate substantial vegetation on site and provide for the desired landscape and natural amenity with only minimal expansion of the existing urban footprint permitted. Given that the proposal includes a 3m excavation of the cliff face, it will consequently alter the natural landscape and amenity of the site. The proposal is to shift the footprint of the dwelling forward to sit upon the cliff edge, rather than be setback approximately 5m from the cliff, as is the case with the existing dwelling. The cliff has been identified as having moderate geo-conservation priority values and the proposal involves a large cut in the face of the cliff.
2. The proposal does not adequately satisfy Performance Criteria P3 of Clause 12.4.2 Setbacks and Building Envelope Taroom of the Kingborough Interim Planning Scheme 2015, as the excavation into the cliff to create the lower storey of the dwelling will be a detriment to not only the natural landscape of the cliff and to the amenity of the public using to beach below, but also potentially be a detriment to the privacy of the future residents of the dwelling.
3. The proposal does not adequately satisfy Performance Criteria P1 Clause 12.4.3 – Site Coverage of the Kingborough Interim Planning Scheme 2015, as the excavation of the cliff will result in an unreasonable detrimental impact upon both the natural landscape values of the area. This is not considered necessary and the dwelling could be sited in an alternate location to avoid this.

4. The Landslide Risk Assessment concludes that, based on the assumptions, the likelihood that the cliff will regress faster than the adopted rates is believed to be low. However, in the event that these assumptions are incorrect and the cliff-line recession rate is faster, the level of risk to life and property may increase to a level where it is no longer acceptable or additional mitigation measures may be required. The experts providing this advice also disclaim liability arising from any assumptions being incorrect and acknowledge that pragmatically, the regulator (the Planning Authority) should be the determining authority in relation to what constitutes an acceptable risk. Based on the information available, including recommendations for monitoring and the potential need for additional mitigation measures which are uncertain and do not form a part of the application, this risk is not considered acceptable under Clause E3.7.1 (P1) and E3.7.3 (P1).
5. The proposal does not adequately satisfy Performance Criteria P1(a),(b), or (i) of Clause E11.7.1 – Buildings and works of the Waterways and Coastal Protection Code given the extent of cut and modification to the coastline proposed. No consideration has been given in the assessment to the impact of the cut on natural values, specifically moderate geo-conservation priority coastal landforms. In addition, the soil and water management measures identified are limited to the Class 3 watercourse, no measures are identified in relation to managing soil and water management along the coastline where approximately 500m³ of cut is proposed and no details have been provided on how these works will be undertaken in a manner which does not exacerbate erosion or damage coastal values beyond the footprint of the proposed development.
6. The proposal does not adequately satisfy the Coastal Erosion Hazard Code, including Clauses E16.1.1 (e)(ii) and E16.7.1 (P1), particularly considering there are alternative locations and designs which could locate the development outside the erosion zone identified within the Coastal Vulnerability Assessment. Irrespective of design mitigation measures, locating the development in the highest hazard part of the site increases the potential need for and therefore future costs associated with adaptation, protection retreat or abandonment. Further, while the supporting information included with the application acknowledges the moderate conservation value of the coastal landform as an important natural feature and states this value will require protection during development, it is unclear how this can be achieved given the proposal involves significant excavation of the coastal cliff. It is also unclear how the proposed development minimises the need for future remediation works, given the development is located within the hazard area to the maximum extent possible and the Landslide Hazard Assessment identifies the potential need for future remediation works as one of the potential solutions in the event that the cliff regresses at a faster rate than modelled.

ATTACHMENTS

- A Assessment Checklist**
- B Location Plan**
- C Proposal Plans**

Attachment A**Zone Provisions**

Issue	Compliance/Comments
<p>Setbacks and building envelope (Cl. 12.4.2)</p> <ul style="list-style-type: none"> • A1 – setback from frontage • A2 - setback from frontage for carport/garage • A3 – containment within the building envelope • A4 – Impact on trees 	<p>A1 – Does not comply, the front setback to the entrance wall is 2.7m and 0.9m and will be less than the existing dwelling on the site. Justification against P1 has been provided.</p> <p>A2 – Complies, the proposed garage is setback approx. 16m from the front boundary.</p> <p>A3 – Does not comply. The maximum height of the building is 5.75m, excluding the chimney which protrudes to a height of 6.35m.</p> <p>The building is setback 2.7m from the front boundary (to the entrance wall); 0m – 1.25m from the southern side boundary (and the length of the wall exceeds 9m); 0m from the northern side boundary (to the carparking area and the terrace/deck); and 3.99m to the rear boundary (to the dwelling) and 0m to the deck (viewing platform). Justification against P3 has been provided.</p> <p>A4 – Complies - The works comply with the acceptable solution as they do not impact on any trees of high conservation value.</p>
<p>Site coverage and private open space (Cl. 12.4.3)</p> <ul style="list-style-type: none"> • A1 – (a) site coverage 25% • A1 – (b) pervious surfaces 25% • A2 - Area of POS: <ul style="list-style-type: none"> - Area - Minimum dimension - Accessible & adjacent to habitable room - Location/orientation - Location/frontage - Gradient - Vehicle access/parking 	<p>A1(a) – Does not comply, the proposed site cover is 30% (229m²/763m²). Justification against P1 has been provided.</p> <p>A1(b) – Complies, 31% of the site will be pervious surface area (243m²/763m²).</p> <p>A2 – Complies, the proposal includes a terrace/deck area that is 55m², located to the north of the dwelling, has a minimum horizontal distance of 4m, is directly accessible from the living area, is level and is not used for vehicle access and parking</p>
<p>Sunlight and overshadowing (Cl. 12.4.4)</p> <ul style="list-style-type: none"> • A1 – location of habitable rooms (north) 	<p>A1 – Complies, the open plan living/dining/kitchen area features windows orientated to face due north.</p>

<p>Width of openings for garages and carports (Cl. 12.4.5)</p> <ul style="list-style-type: none"> A1 – width of garage openings 	<p>A1 – Complies, the garage opening does not directly face the front boundary.</p>
<p>Privacy (Cl. 12.4.6)</p> <ul style="list-style-type: none"> A1 – setbacks for balconies, decks, roof terrace, parking spaces and carports A2 – setbacks and separation for windows of habitable rooms 	<p>A1 – Does not comply. The proposal includes a terrace/viewing platform setback 0m from the northern side and eastern rear boundary, and does not propose any privacy screening. Justification against P1 has been provided.</p> <p>A2 – Complies, there are no windows in the southern elevation looking onto the adjoining property (which also does not feature any windows in the northern elevation). There are also no windows located within 3m of the western side or northern side boundaries or within 4m of the rear boundary.</p>
<p>Frontage fences (Cl. 12.4.7)</p> <ul style="list-style-type: none"> A1 – maximum height of fences 	<p>A1 – Does not comply, the proposal includes a 2.39m high stacked stone wall that looks to be setback 0.9m from the front boundary. Justification against P1 has been provided.</p>

Code Provisions

Issue	Compliance/Comments
<p>E1.0 Bushfires Area Code</p> <p>While the proposed development is located within a Bushfire Prone Area, the Bushfire Prone Areas Code does not apply to single dwellings. While the proposed development will trigger bushfire requirements at the building stage, a Bushfire Hazard Assessment Report submitted with the application certifies that there is insufficient increase in risk from bushfire created by the proposal and no specific hazard management areas, additional access arrangements or additional water supply are required. The proposal is subsequently exempt from requiring special protection measures in accordance with r11 of the <i>Building Regulations 2014</i>.</p>	
<p>E3.0 Landslide Code</p>	
<p>Buildings and works, other than minor extensions (see definition) (Cl.E3.7.1)</p> <ul style="list-style-type: none"> A1 – No acceptable solution (requires assessment against performance criteria) 	<p>The subject land includes both Medium and Low Landslide Hazard Areas. While it would be possible to locate the dwelling outside the Medium Landslide Hazard Area, part of the proposed dwelling and works are within a Medium Landslide Hazard Area and the remainder is within a Low Landslide Hazard Area.</p> <p>A1 – as a building is proposed within a Medium Landslide Hazard Area and works are proposed within Low and Medium Landslide Hazard Areas, the proposal requires assessment against the Performance Criteria.</p>
<p>Minor extensions (see definition) (Cl.E3.7.2)</p>	<p>A1 – n/a – works are not minor</p>

<ul style="list-style-type: none"> • A1 – Buildings and works for minor extensions located in medium landslide hazard area 	
<p>Major works (see definition) (Cl.E3.7.3)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution (requires assessment against performance criteria) 	<p>Major works include excavation of 100 m³ or more in cut volume. The proposed development involves major works, including a 3m cut in the face of the cliff for the construction of the lower floor, increasing in depth to approximately 3.5m, extending back 13m and with a width of approximately 11m. Therefore the estimated cut volume is approximately 500m³.</p> <p>A1 – as major works are proposed within the Landslide Hazard Area (low), the proposal requires assessment against the Performance Criteria.</p>
E6.0 Parking and Access Code	
<p>Use standards – number of car parking spaces (Cl.E6.6.1)</p> <ul style="list-style-type: none"> • A1 - Number of on-site car parking spaces complies with table 	A1 – complies – 2 parking spaces shown on plans.
<p>Number of vehicular accesses (Cl.E6.7.1)</p> <ul style="list-style-type: none"> • A1 – Number of vehicle access points complies 	A1 – complies – number of vehicle accesses remains unchanged.
<p>Surface treatment of parking areas (Cl.E6.7.6)</p> <ul style="list-style-type: none"> • A1 – Parking spaces and vehicular circulation surfaces provided 	A1 – complies – concrete driveway
E7.0 Stormwater Management Code	
<p>Stormwater drainage and disposal (Cl.E7.7.1)</p> <ul style="list-style-type: none"> • A1 – Disposal of stormwater to public infrastructure • A2 – Sensitive design of stormwater system incorporates water sensitive urban design principles • A3 – Design of minor stormwater drainage system • A4 – Design of major stormwater drainage system 	<p>A1 – does not comply - Stormwater plan A.4.03C notes that stormwater is to be directed via pump to existing stormwater infrastructure.</p> <p>A2 – n/a</p> <p>A3 – n/a</p> <p>A4 – n/a</p>
E10.0 Biodiversity Code	
<p>While the proposed development is within a Biodiversity Protection Area, no native vegetation will be impacted by the building and works, therefore Code E10.0 is not applicable.</p>	
E11.0 Waterway and Coastal Protection Code	
Buildings and works (Cl.E11.7.1)	A1 - The subject land is located entirely within a Waterway and Coastal Protection Area, with the site

<ul style="list-style-type: none"> • A1 - Buildings and works within a building area on subdivision plan approved under this Scheme • A2 – Coastal refugia area • A3 – Potable water supply area • A4 – Development does not involve new stormwater point discharge into watercourse, wetland or lake 	<p>adjoining a Class 3 watercourse as well as being within 40m of the high water mark.</p> <p>In terms of vegetation, the Waterway and Coastal Protection Area on the site is highly modified and includes an existing dwelling and garden. The garden also contains a number of environmental weeds, including cape ivy, banana passionfruit, hawthorn, cotoneaster, blackberry and boneseed. There is no significant native vegetation on or immediately adjacent to the subject land.</p> <p>While the coastal area is significantly disturbed, it still possess natural landforms and according to an assessment of coastal values across Southern Tasmania, is considered to be of moderate geo-conservation priority (Sharples and Mowling, 2006). If approved, this coastal landform will be significantly altered with approximately 65% of the length of the cliff-face within the subject land requiring a cut approximately 3m in depth and over 14m in length.</p> <p>As the buildings and works are not located in a building area on a subdivision plan approved under this Scheme and therefore must be assessed against the performance criteria.</p> <p>A2 – N/A</p> <p>A3 – N/A</p> <p>A4 – Stormwater is proposed to be disposed of via an existing stormwater discharge point. Therefore the proposal complies with the acceptable solution (A4).</p>
<p>E15.0 Inundation Prone Areas Code</p> <p>The site is within a Coastal Inundation Hazard Area, however the proposal will not impact this area and is not subject to Riverine inundation, therefore Code E15.0 is not applicable.</p>	
<p>E16.0 Coastal Erosion Hazard Code</p>	
<p>Use standards – change of use of habitable buildings (Cl.E16.6.1)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution (requires assessment against performance criteria) 	<p>A1 – n/a – use is not changing.</p>
<p>Buildings and works (Cl.E16.7.1)</p> <ul style="list-style-type: none"> • A1 – No acceptable solution (requires assessment against performance criteria) 	<p>A1 –The proposed development is located entirely within a Coastal Erosion Hazard Area, with the dwelling, guest suite, parking and part of the access within a Medium Erosion Hazard Area and the remainder of the access within a Low Coastal Erosion Hazard Area. As a consequence, the development is vulnerable to coastal recession in the medium term (2050).</p> <p>As there is no acceptable solution for buildings and works within a Coastal Erosion Hazard Area, the</p>

	proposed development requires assessment against the performance criteria.
E25.0 Local Development Code	
Building height in coastal proximity (Cl.E25.7.1) <ul style="list-style-type: none">• A1 – Building height - 5 metres	A1 –Does not comply, the proposed dwelling is a maximum height of the building is 5.75m, with a chimney which protrudes to a height of 6.35m. Justification against P1 is provided.

Note: Codes not listed in this Checklist have been assessed as not being relevant to the assessment of this application.

ATTACHMENT B



ATTACHMENT C

CURVE HOUSE

for

ROGER + MAXEME TALL

Project Number: 160701

Date: 16/09/2019

Status		
DEVELOPMENT APPLICATION		
ID	Layout Name	Revision
	COVER	C
A.1.01	LOCATION PLAN	A
A.1.02	SITE PLAN EXISTING	A
A.1.03	GROUND FLOOR DEMOLITION	A
A.1.04	FIRST FLOOR DEMOLITION	A
A.2.01	SITE PLAN PROPOSED	B
A.2.02	GROUND FLOOR PLAN	A
A.2.03	BASEMENT FLOOR PLAN	A
A.2.04	SITE SECTIONS	A
A.2.05	SITE SECTIONS	A
A.2.06	ELEVATIONS	A
A.2.07	ELEVATIONS	A
A.3.01	PLANNING DIAGRAMS	C
A.3.02	PLANNING DIAGRAMS	B
A.3.03	PLANNING DIAGRAMS	C
A.4.01	SWMP	A
A.4.02	SWMP NOTES	A
A.4.03	STORMWATER MANAGEMENT PLAN	C
A.5.01	MONTAGE	B
A.5.02	MONTAGE	B
A.5.03	MONTAGE	B
A.5.04	MONTAGE	B

Development Application: DA-2019-130

Plan Reference no.: P3

Date Received: 16 September 2019

Date placed on Public Exhibition: 18 December 2019



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PROJECT INFORMATION

Project Architect: Giles Newstead

Accredited Designer: Richard Loney CC 6198Y

Land title Volume: C.T. 634696/6

Design Wind Speed: TBA

Climate Zone: 7

BAL: TBA

Site Classification: TBA

Areas:

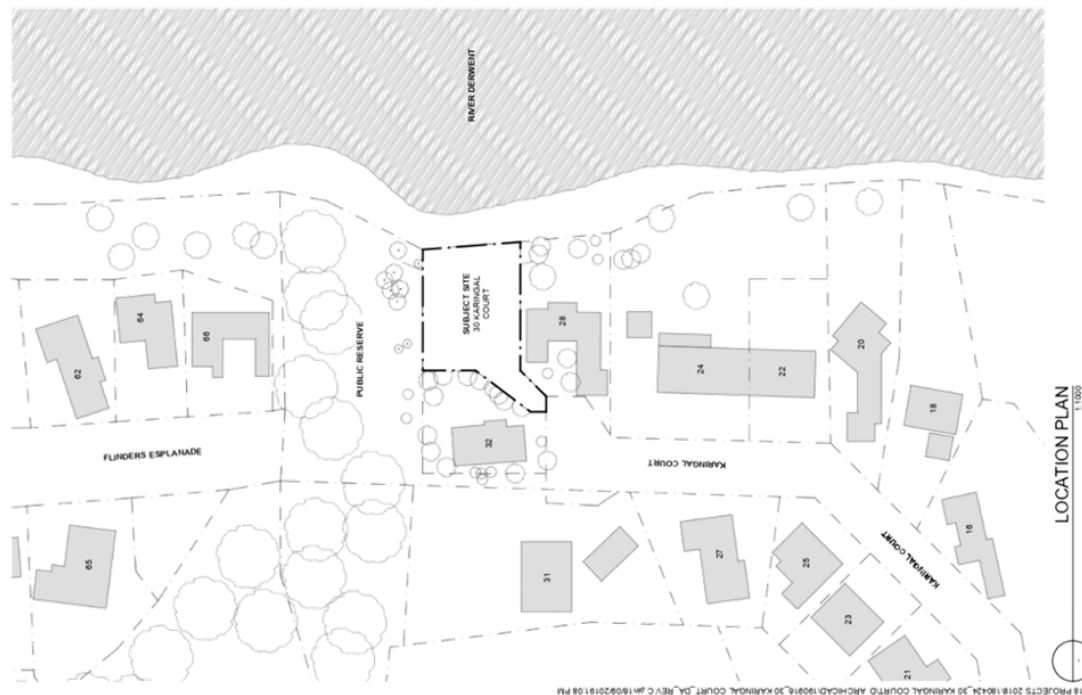
SITE AREA - 763 SQM

PROPOSED

GROUND FLOOR AREA - 220 SQM

BASEMENT FLOOR AREA - 142 SQM


TOTAL INTERNAL FLOOR AREA - 362 SQM



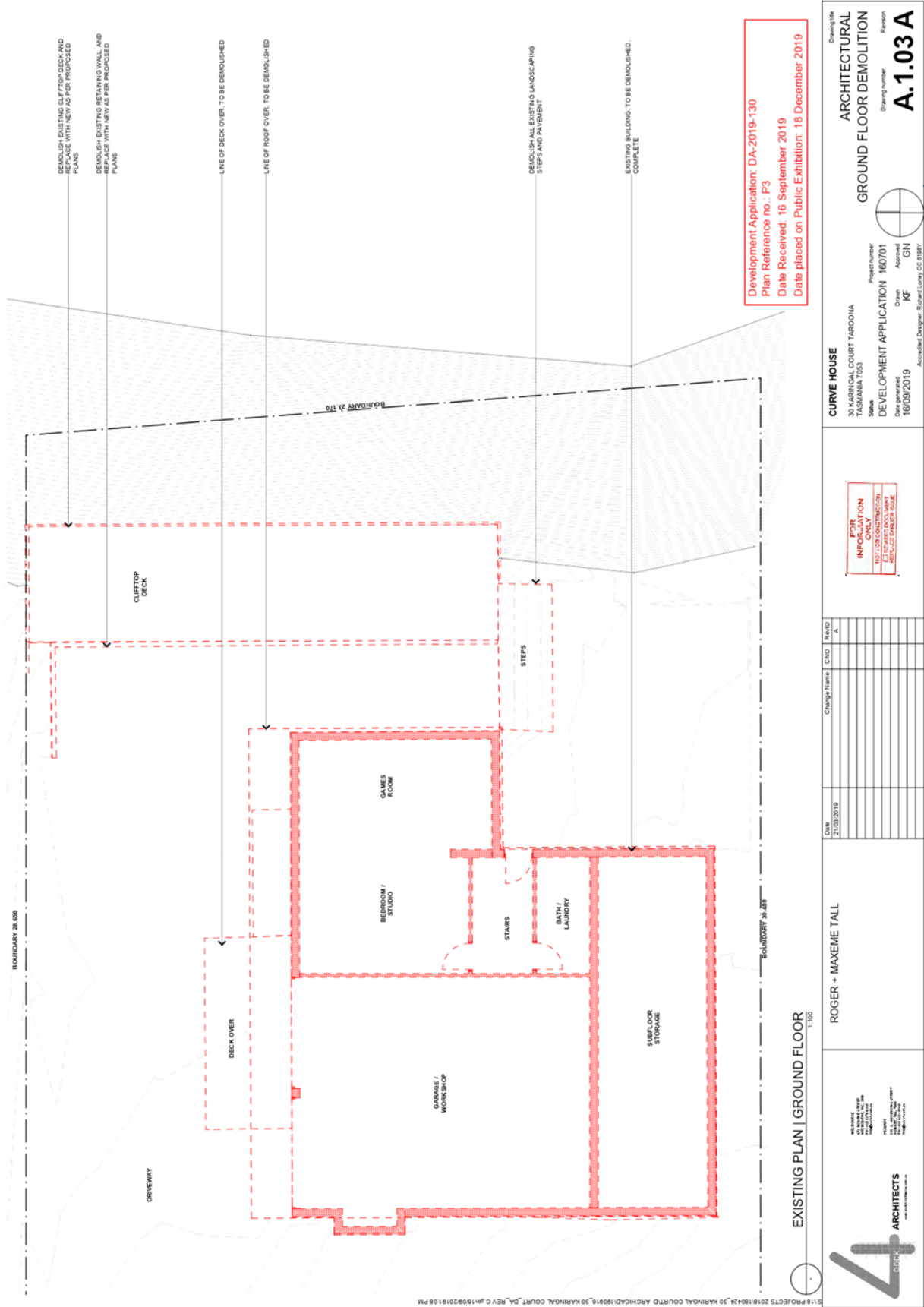
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 4 architects <small>100 KARNIVAL COURT, TASMANIA 7653 PH: 03 6333 1111 WWW.4ARCHITECTS.COM.AU</small>	ROGER + MAXIME TALL	Date: 27/03/2019 Change Name: CHD Rev'd: A	FOR INFORMATION NOT FOR CONSTRUCTION L17/2019 DOCUMENT REDUCED SCALE ISSUE	CURVE HOUSE 30 KARNIVAL COURT, TASMANIA 7653 Status: DEVELOPMENT APPLICATION 160701 Date generated: 16/09/2019 Project number: 160701 Design: KF Approved: GN Accredited Designer: Rupert Loney CC 61981	Drawing title: ARCHITECTURAL LOCATION PLAN Drawing number: A.1.01 A
	Drawing title: ARCHITECTURAL LOCATION PLAN Drawing number: A.1.01 A				



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ROGER + MAXEME TALL	DATE 21/03/2019	CHANGING NAME	CND	REG ID
				A





EXISTING PLAN | FIRST FLOOR

[illegible]

ROGER + MAXEME TALL



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CURVE HOUSE
30 KARINGAL COURT TAROONA
TASMANIA 7053

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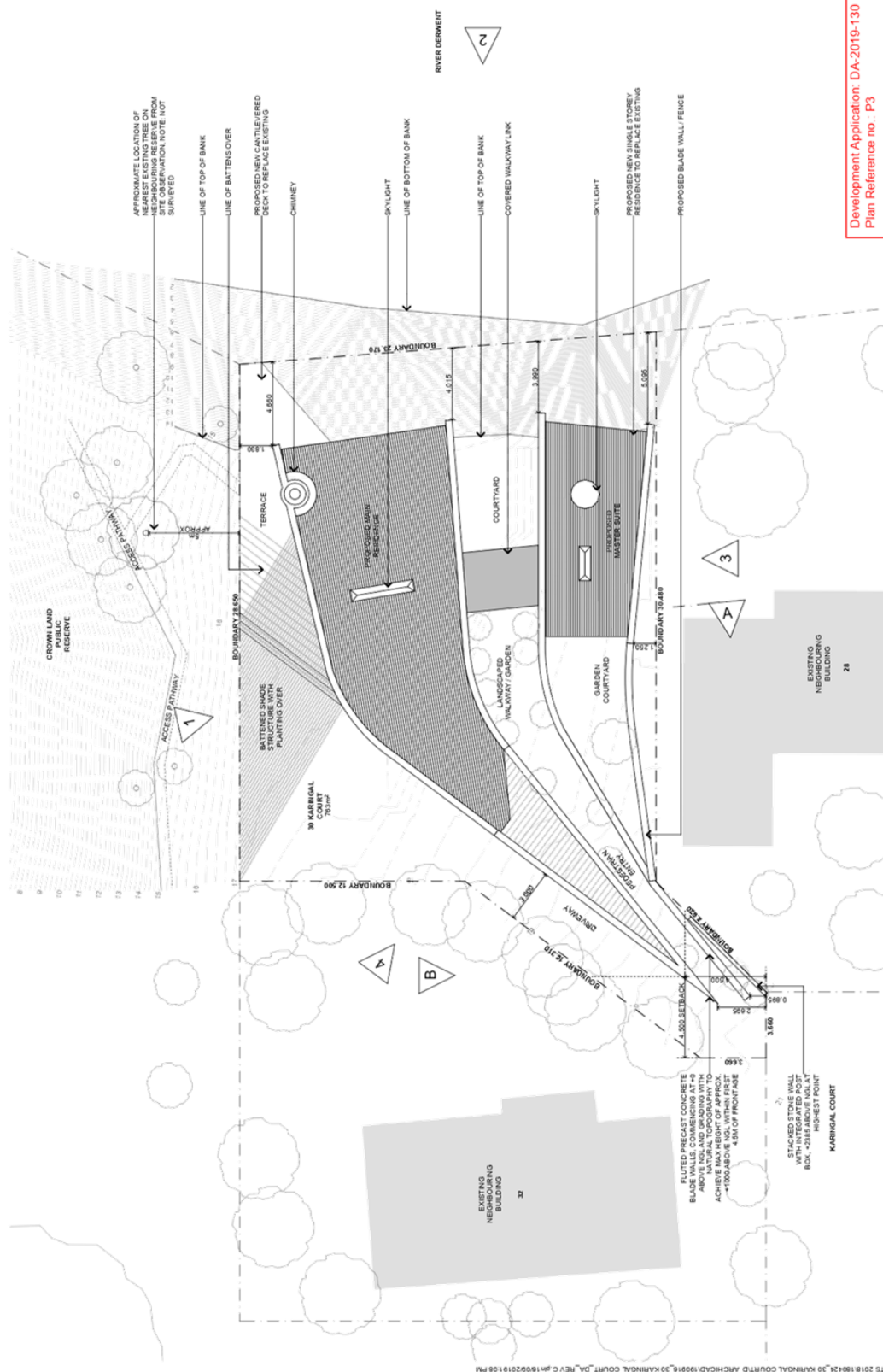
Development Application

Date generated
16/09/2019

Accredited Designer: Ruth

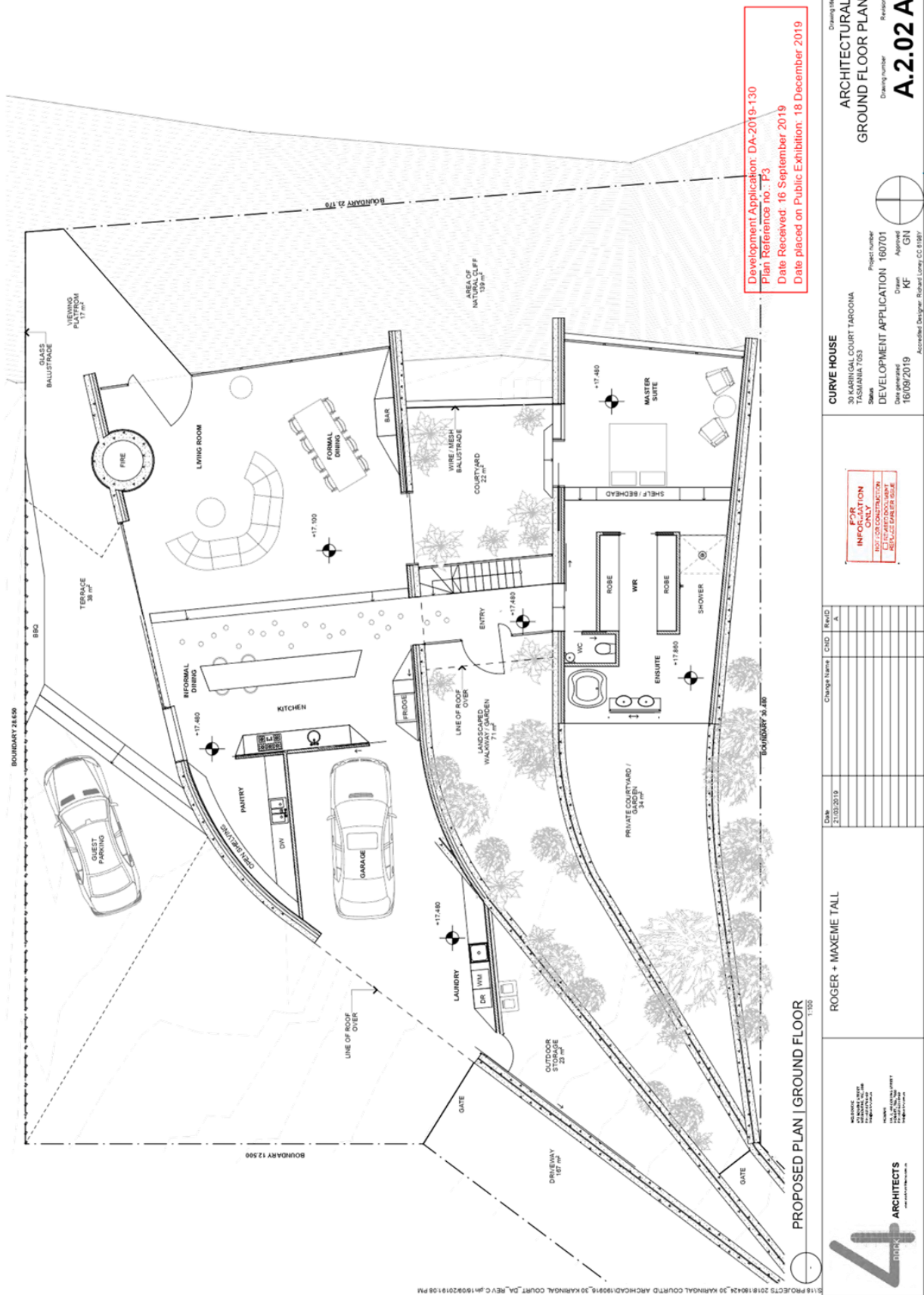
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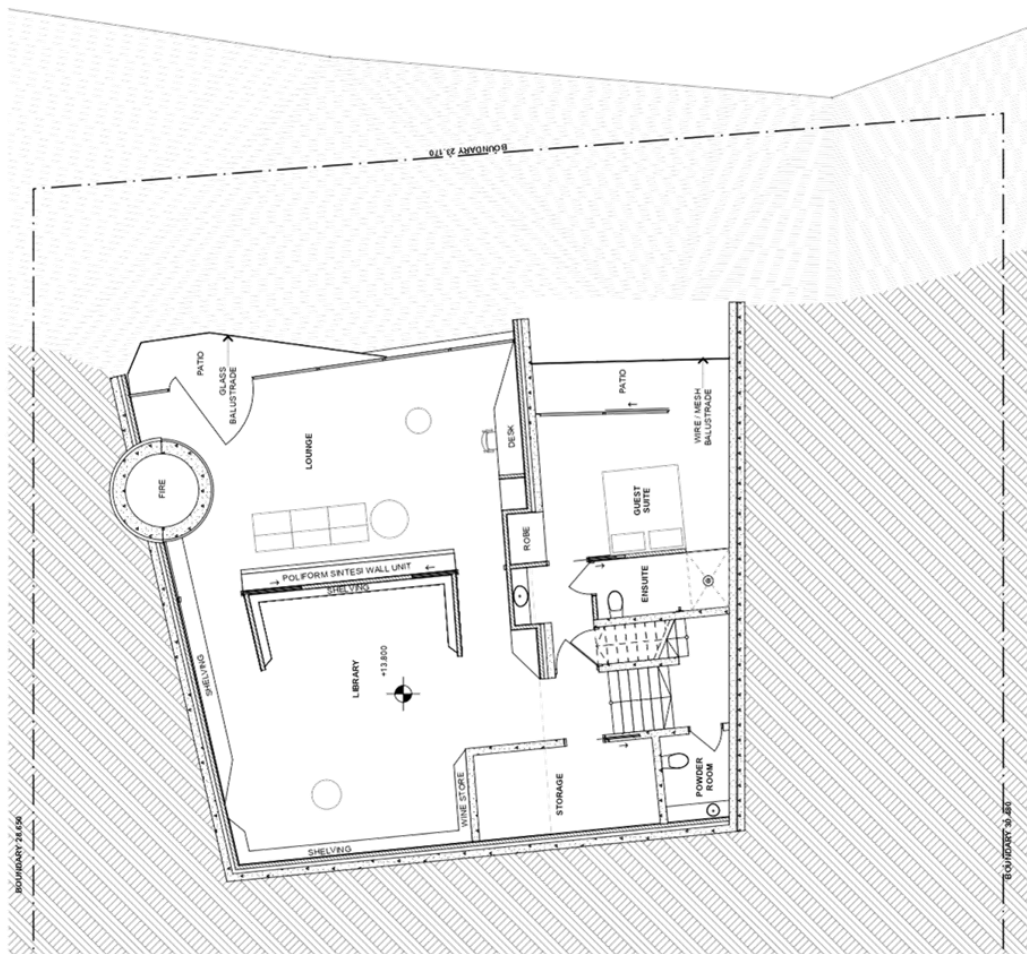
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FIRST FLOOR DEMOLITION
Revision
Drawing number
A.1.04 A



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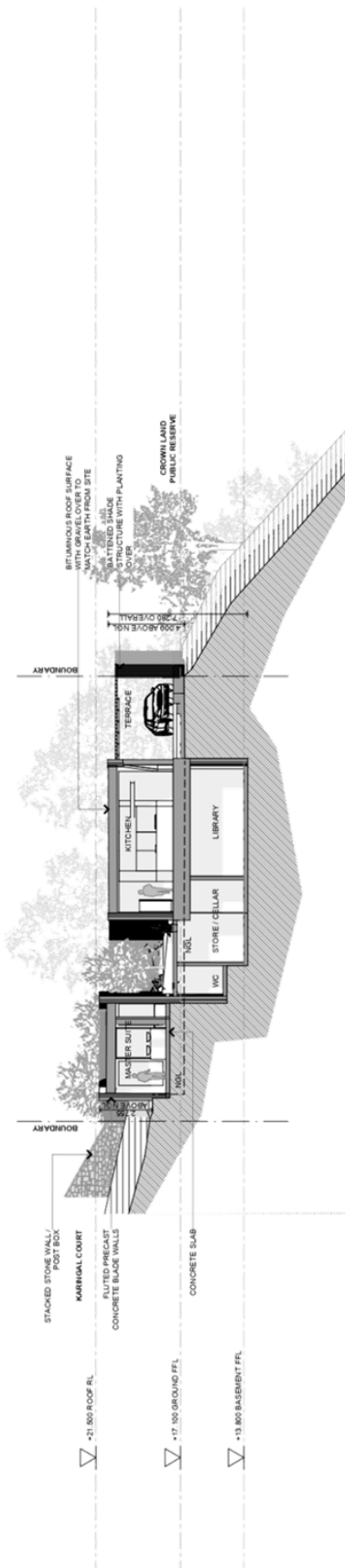
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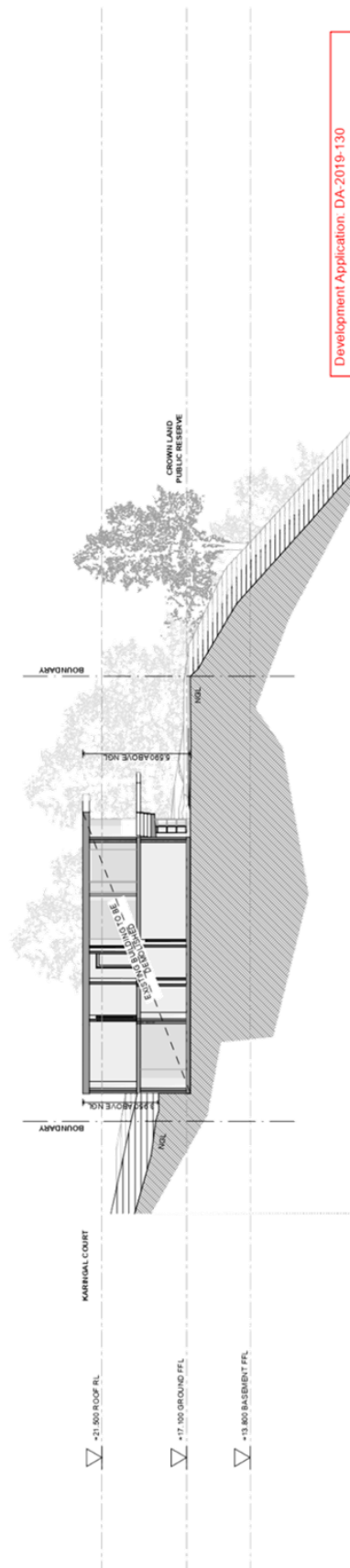


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 Date Received: 16 September 2019
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	PROPOSED PLAN BASEMENT FLOOR 1:100	Date: 21/09/2019 Change Name: CHD RevID: A	FOR INFORMATION ONLY NOT FOR CONSTRUCTION 10/10/2019 10:00 AM 10/10/2019 10:00 AM	CURVE HOUSE 30 KARRINGAL COURT TAROONA TASMANIA 7553 DEVELOPMENT APPLICATION 160701 Date generated: 18/09/2019 Architect/Designer: Richard Long CC BY-NC	Drawing title: ARCHITECTURAL BASEMENT FLOOR PLAN Drawing number: A.2.03 A
				Project number: 160701 Approved: GN Drawn: KF	Reason:



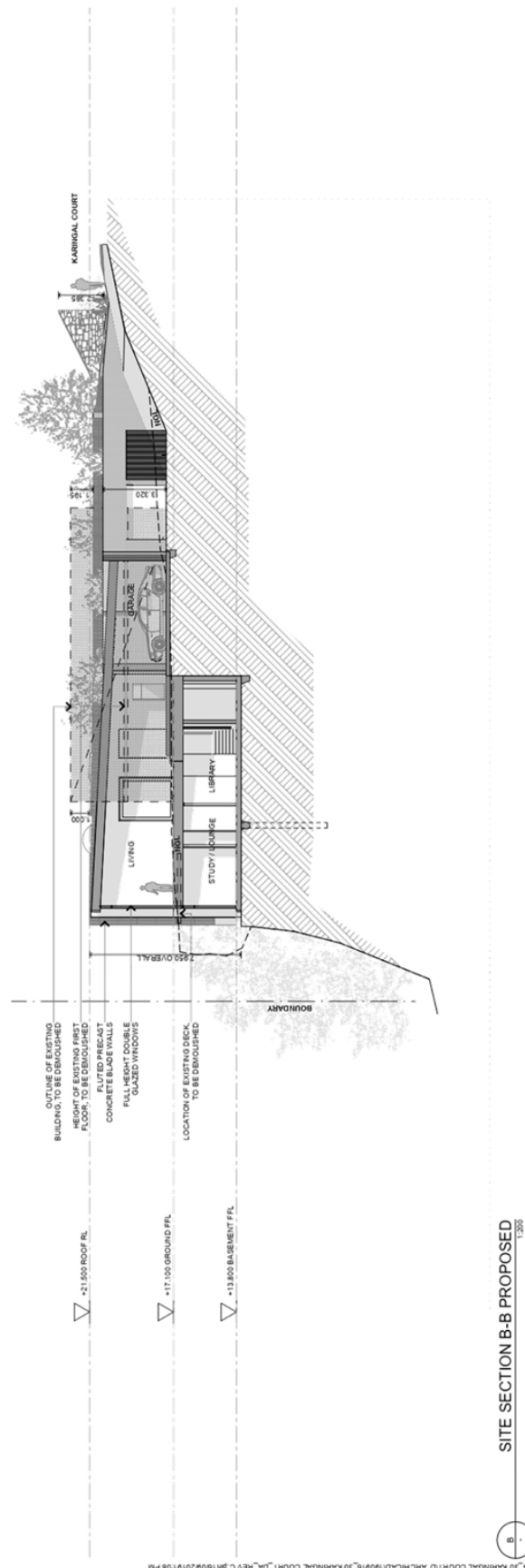
SITE SECTION A-A PROPOSED
1-200



SITE SECTION A-A EXISTING

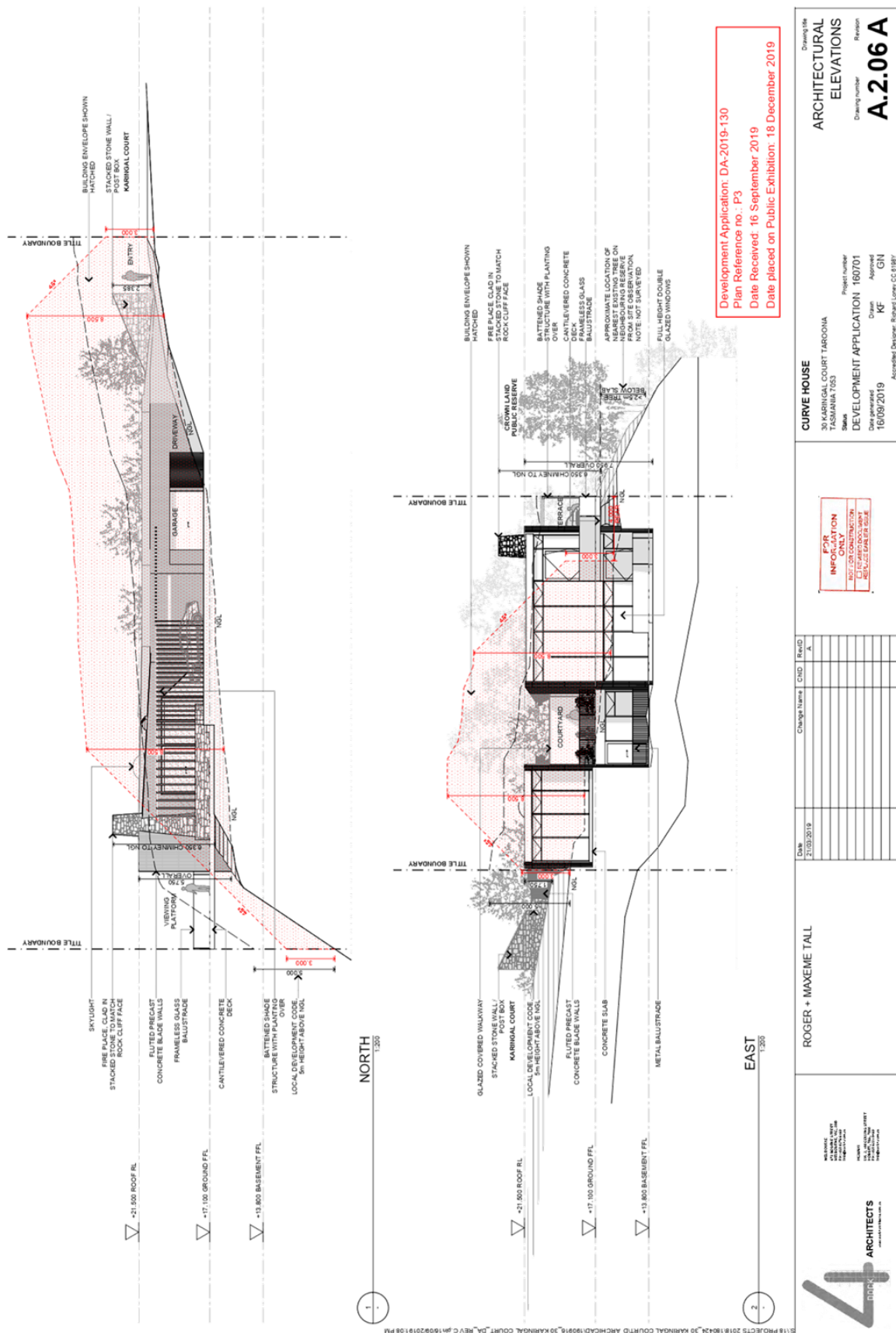
Development Application: DA-2019-130
Plan Reference no.: P3
Date Received: 16 September 2019
Date placed on Public Exhibition: 18 Dec

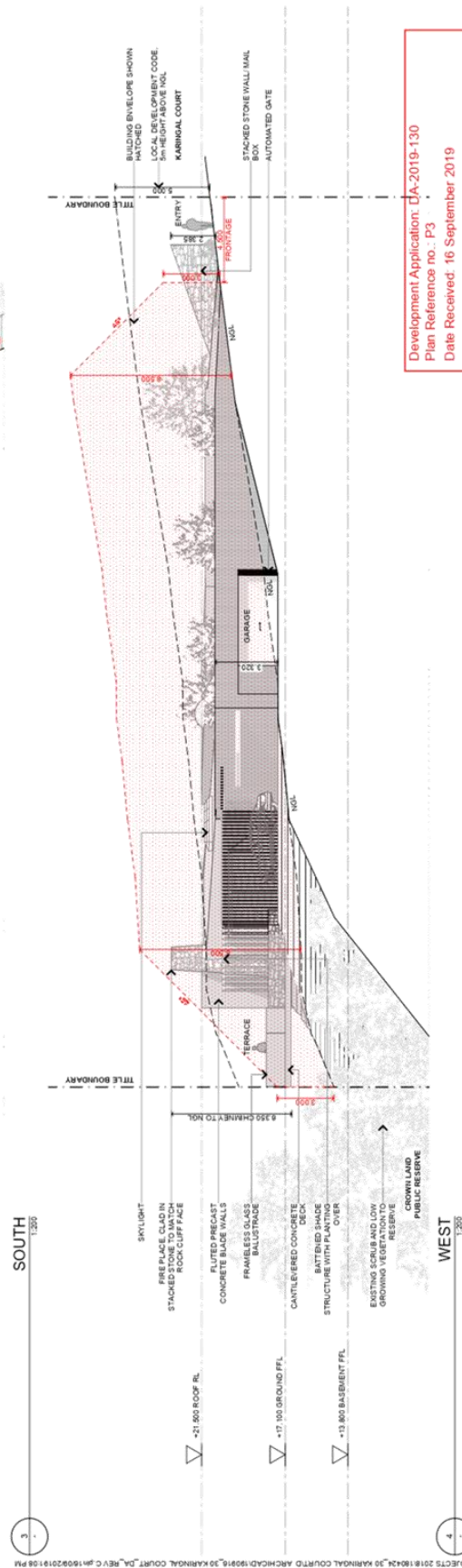
 4 architects <small>architects & interior designers</small>	ROGER + MAXIME TALL	DATE 21/03/2019	CHANGING NAME CND REVISED A	<div style="border: 2px solid red; padding: 5px; text-align: center; color: red;">FOR INFORMATION NOT FOR CONSTRUCTION DELIVERED DATE 05/05/2019</div>	CURVE HOUSE 30 KARBINGAL COURT TAROONA TASMANIA 7253 PROJECT NUMBER DEVELOPMENT APPLICATION 160701 DRAWING NUMBER KF DATE 16/09/2019 APPROVED GN ACCREDITED DESIGNER Richard Loney, CC-B-1987	Drawing title ARCHITECTURAL SITE SECTIONS Revision A.2.04 A



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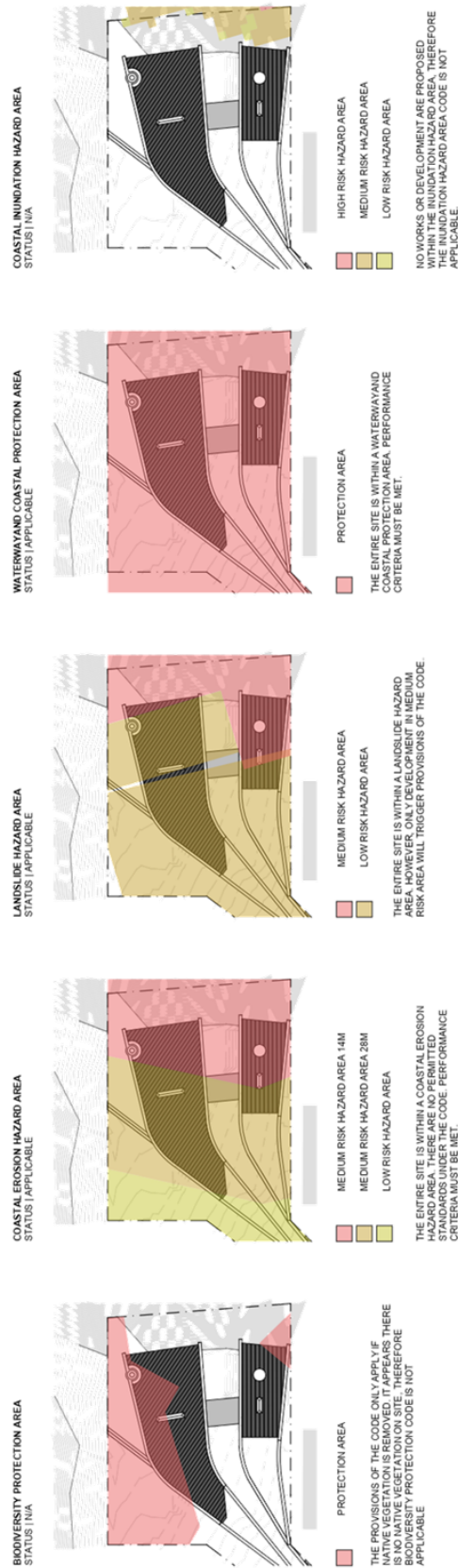
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4 RICHARDS ARCHITECTS		CURVE HOUSE		ARCHITECTURAL PLANNING DIAGRAMS	
<p>15/18 PROJECTS 2018/18042_30 KARRINGAL COURT/DA ARCH/CAD/180918_30 KARRINGAL COURT DA REV C 18/09/2019 10:08 PM</p>		<p>30 KARRINGAL COURT TAROONA TASMANIA 7553</p>		<p>ARCHITECTURAL PLANNING DIAGRAMS</p>	
<p>ROGER + MAXEME TALL</p>		<p>DEVELOPMENT APPLICATION 160701</p>		<p>Reason</p>	
<p>DATE: 18/09/2019</p>		<p>DATE: 18/09/2019</p>		<p>Drawing number</p>	
<p>FOR INFORMATION ONLY</p>		<p>Project number</p>		<p>A.3.01 C</p>	
<p>NOT FOR CONSTRUCTION</p>		<p>Approved</p>		<p>GN</p>	
<p>15/18 PROJECTS 2018/18042_30 KARRINGAL COURT/DA ARCH/CAD/180918_30 KARRINGAL COURT DA REV C 18/09/2019 10:08 PM</p>		<p>Accredited Designer: Richard Loney CC 81887</p>		<p>Reason</p>	

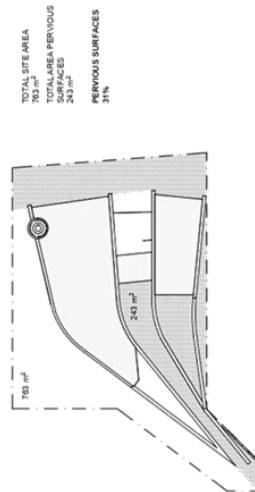


DIAGRAM PERVIOUS SURFACES 1:500

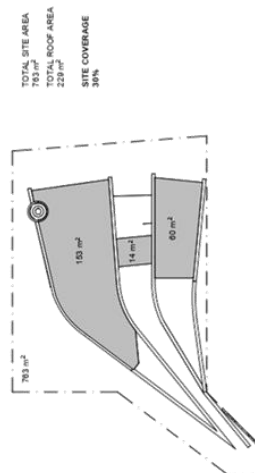
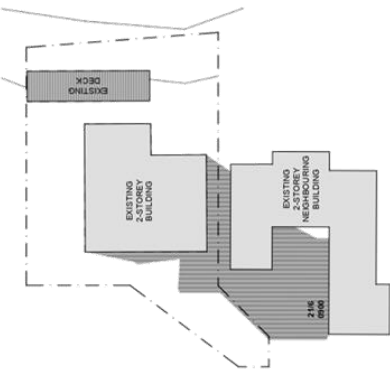


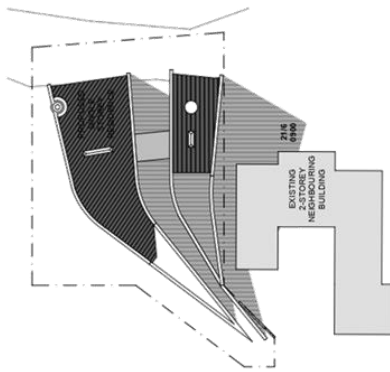
DIAGRAM SITE COVERAGE

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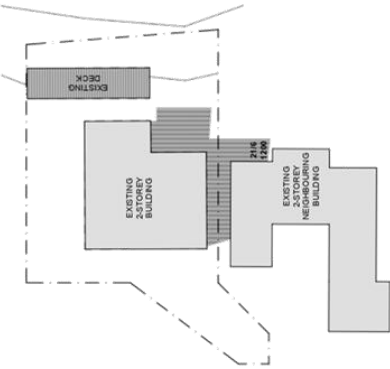
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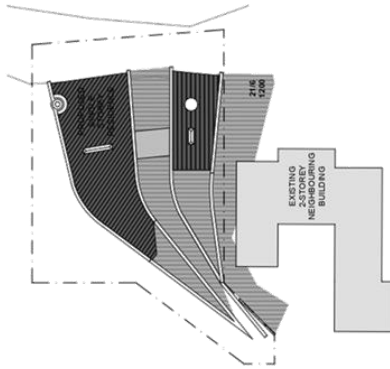
SHADOW DIAGRAM EXISTING 9AM



SHADOW DIAGRAM PROPOSED 9AM



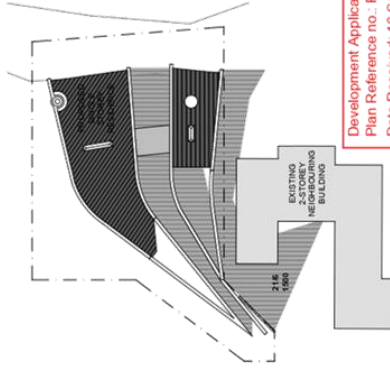
SHADOW DIAGRAM EXISTING 12PM



SHADOW DIAGRAM PROPOSED 12PM



SHADOW DIAGRAM EXISTING 3PM

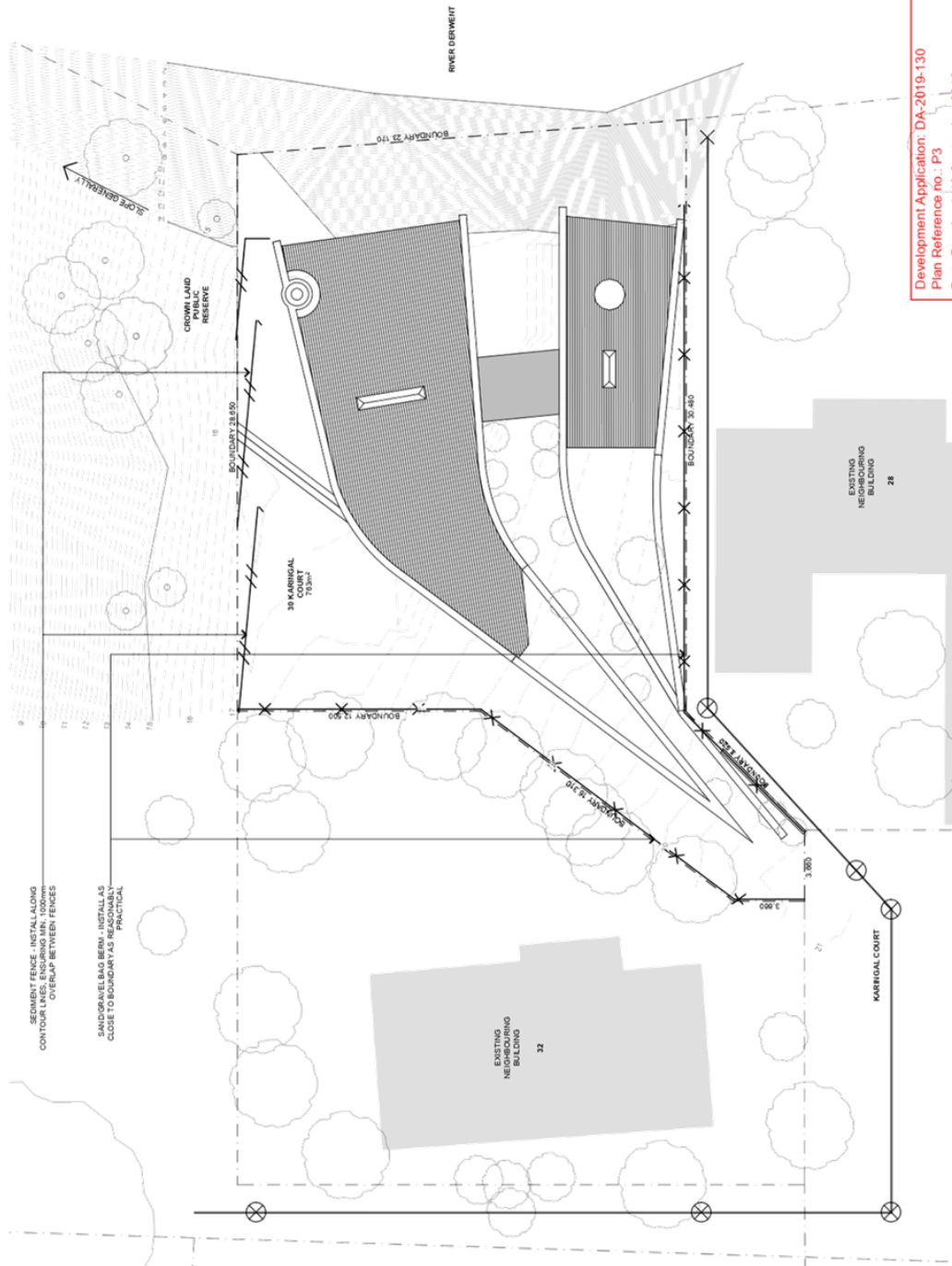


SHADOW DIAGRAM PROPOSED 3PM

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4 ARCHITECTS
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NOTES

1. ALL SITE EROSION AND REINVEST CONTROL TO BE IN ACCORDANCE WITH THE RECOMMENDATIONS MADE IN THE EROSION CONTROL PLAN AND SEGMENT CONTROL, THE AUSTRALIAN SOIL CONSERVATION ASSOCIATION, AUSTRALIA, 2001 (ECS 2009).
2. THE ARRANGEMENT OF CONTROLS INDICATED IN THIS PLAN IS ONLY AN INDICATIVE ARRANGEMENT BASED ON AN ASSUMED CONSTRUCTION PROGRAM. THE ACTUAL ARRANGEMENT OF CONTROLS MAY REQUIRE AMENDMENT BY THE DESIGN CONSULTANT TO THE CONSTRUCTION PROGRAM, AND THE SITE LAYOUT CHANGES.
3. THE RESERVE NEXT DOOR IS WELL COVERED, THEREFORE THE SITE COVERED DISCHARGE AT SITE VEGETATION WILL HELP TO CAPTURE AND FILTER THE RUNOFF, THEREBY PREVENTING OFF-SITE EROSION.
4. DURING CELLULARIS BURY EXCAVATION, WATERWAY POOL AND SANDGRAVEL BAY BEHIND THIS SEGMENT, FILL THIS WATER OFF SITE INTO THE NATURE RESERVE (USE SFO PT1) TO AVOID SEGMENT POPULATION.
5. KEEP MATERIALS OFF-SITE WHERE POSSIBLE. IF MATERIALS ARE REQUIRED, DIVERS (USING SAND BAGS) SHOULD BE EMPLOYED TO PROTECT AROUND THE BOTTOM TO CAPTURE ANY RUNOFF. ALL MATERIALS ARE TO BE COVERED IF RAIN IS FORECAST.
6. DOWNPIPPERS AND GROUND COVER ARE TO BE INSTALLED AND ROOF WATERS TO BE CONNECTED TO GROUND AS THE ROOF IS COMPLETE.

LEGEND

SEGMENT FENCE - REFER TO SPT1 AND SPT2

SANDGRAVEL BAY BEHIND - REFER TO C001

STORMWATER DRAINAGE

PT

PPWS

5:18 PROJECTS 2018/160424_30 KARINGAL COURT/D ARCHICAD/190916_30 KARINGAL COURT_DA_REV.C pm160920191:08 PM

MATERIALS		MAINTENANCE		REMOVAL	
<p>FABRIC: POLYPROPYLENE, POLYETHYLENE, POLYESTER, OR POLYETHYLENE GLYCOL REINFORCED POLYESTER. THE FABRIC MUST BE A MINIMUM 12' WIDE IN BOTH AN ANIMAL AND HUMAN TRAP. THE FABRIC MUST BE 10' LONGER THAN THE TRAP, INCLUDING THE TAILBARS. TO PROVIDE AN AMOUNT OF 6 MONTHS OF STABILITY, EXCEEDING 70% (10% UNWARRANTED STABILITY EXCEEDING 70%).</p> <p>FABRIC REINFORCEMENT: WIRE OR STEEL MESH SPACING 200mm (8")</p> <p>MESH ANCHORING: LAGAGE WITH A MAXIMUM MESH SPACING OF 200mm (8")</p> <p>POSTS: POSTS: 150mm (6") DIAMETER, 1.8m (6') LONG, MIN. STEEL PILE, STAKE, SUIABLE FOR ANCHORING FABRIC.</p>		<p>1. INSPECT THE SEDIMENT FENCE AT LEAST WEEKLY AND AFTER ANY SIGNIFICANT RAIN. MAKE NECESSARY REPAIRS IMMEDIATELY.</p> <p>2. INSPECT THE SEDIMENT FENCE AT LEAST WEEKLY AND AFTER ANY SIGNIFICANT RAIN. MAKE NECESSARY REPAIRS IMMEDIATELY.</p> <p>3. WHEN MAKING REPAIRS ALWAYS RETORE THE SYSTEM TO ITS ORIGINAL CONDITION. LAYOUT IS REQUIRED OR SPECIFIED.</p> <p>4. IF THE FENCE IS SAGGING BETWEEN STAKES, INSTALL ADDITIONAL SUPPORT POSTS.</p> <p>5. REMOVE ACCUMULATED SEDIMENT IF THE SEDIMENT IS 100mm (4") DEEPER THAN THE HEIGHT OF THE FENCE.</p> <p>6. DISPOSE OF SEDIMENT IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>7. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>		<p>1. WHEN CUTTING AREAS UPLOUSE OF THE SEDIMENT FENCE BE SPECIFIC. THE SEDIMENT FENCE MUST NOT BE REMOVED.</p> <p>2. REMOVE MATERIALS AND COLLECTED SEDIMENT AND DISPOSE OF IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>3. INSTALL RETURNS WITHIN THE FENCE AT 10m MAXIMUM SPACING, DEPENDING ON THE ANGLE TO THE FENCE. THE RETURN ANGLE SHOULD BE 90 DEGREES OR GREATER.</p> <p>4. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>	
<p>DATA: MINIMUM 10 AND MAXIMUM 12 FENCE SECTIONS. EXCEEDING 12' UP TO 15m UP THE SLOPE.</p> <p>4. ENSURE THE EXTREME ENDS OF THE FENCE ARE TURNED UP THE SLOPE AT LEAST 10' BEYOND THE END OF THE FENCE. THE TURNING BEYOND THE END OF THE FENCE SHOULD BE 90 DEGREES OR GREATER.</p> <p>5. ENSURE THE SEDIMENT FENCE IS INSTALLED IN A MANNER THAT AVOIDS THE CONCENTRATION OF FLOW ALONG THE FENCE.</p> <p>6. ENSURE THE FENCE IS NOT IN THE PATH OF WATER AROUND THE END OF THE FENCE.</p> <p>7. IF THE SEDIMENT FENCE IS TO BE INSTALLED ALONG THE EDGE OF EXISTING TREES AND THEIR ROOT SYSTEMS, DO NOT INSTALL THE FENCE IN THE PATH OF THE TREES OR THEIR ROOT SYSTEMS.</p> <p>8. ENSURE THE FENCE IS NOT IN THE PATH OF THE TREES OR THEIR ROOT SYSTEMS.</p> <p>9. ENSURE THE FENCE IS NOT IN THE PATH OF THE TREES OR THEIR ROOT SYSTEMS.</p> <p>10. ENSURE THE FENCE IS NOT IN THE PATH OF THE TREES OR THEIR ROOT SYSTEMS.</p>		<p>1. WHEN CUTTING AREAS UPLOUSE OF THE SEDIMENT FENCE BE SPECIFIC. THE SEDIMENT FENCE MUST NOT BE REMOVED.</p> <p>2. REMOVE MATERIALS AND COLLECTED SEDIMENT AND DISPOSE OF IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>3. INSTALL RETURNS WITHIN THE FENCE AT 10m MAXIMUM SPACING, DEPENDING ON THE ANGLE TO THE FENCE. THE RETURN ANGLE SHOULD BE 90 DEGREES OR GREATER.</p> <p>4. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>		<p>1. WHEN CUTTING AREAS UPLOUSE OF THE SEDIMENT FENCE BE SPECIFIC. THE SEDIMENT FENCE MUST NOT BE REMOVED.</p> <p>2. REMOVE MATERIALS AND COLLECTED SEDIMENT AND DISPOSE OF IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>3. INSTALL RETURNS WITHIN THE FENCE AT 10m MAXIMUM SPACING, DEPENDING ON THE ANGLE TO THE FENCE. THE RETURN ANGLE SHOULD BE 90 DEGREES OR GREATER.</p> <p>4. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>	
<p>INSTALLATION</p> <p>1. REFER TO PROVIDED PLANS FOR LOCATION AND REQUIRED TYPE OF FABRIC IF PROBLEMS WITH THE LOCATION, EXISTING CONDITIONS, OR THE TYPE OF FABRIC ARE ENCOUNTERED. THE ENGINEER OR RESPONSIBLE CONSULT ENGINEER FOR ASSISTANCE.</p> <p>2. TO THE MAXIMUM DEGREE PRACTICAL AND WHERE THE LANDS ALLOW, ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>3. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>4. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>5. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>6. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>7. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>8. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>9. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p> <p>10. ENSURE THE SEDIMENT FENCE IS LOCATED AT THE TOP OF THE SLOPE.</p>		<p>1. WHEN CUTTING AREAS UPLOUSE OF THE SEDIMENT FENCE BE SPECIFIC. THE SEDIMENT FENCE MUST NOT BE REMOVED.</p> <p>2. REMOVE MATERIALS AND COLLECTED SEDIMENT AND DISPOSE OF IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>3. INSTALL RETURNS WITHIN THE FENCE AT 10m MAXIMUM SPACING, DEPENDING ON THE ANGLE TO THE FENCE. THE RETURN ANGLE SHOULD BE 90 DEGREES OR GREATER.</p> <p>4. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>		<p>1. WHEN CUTTING AREAS UPLOUSE OF THE SEDIMENT FENCE BE SPECIFIC. THE SEDIMENT FENCE MUST NOT BE REMOVED.</p> <p>2. REMOVE MATERIALS AND COLLECTED SEDIMENT AND DISPOSE OF IN A SUITABLE MANNER THAT WILL NOT CAUSE AN EROSION OR POLLUTION HAZARD.</p> <p>3. INSTALL RETURNS WITHIN THE FENCE AT 10m MAXIMUM SPACING, DEPENDING ON THE ANGLE TO THE FENCE. THE RETURN ANGLE SHOULD BE 90 DEGREES OR GREATER.</p> <p>4. REMOVE THE EXCESSIVE LENGTH OF THE FENCE THAT FABRIC EXCEEDS 100mm (4").</p>	
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REQUIREMENTS

4. ENSURE THE NETS TO EACH FILTER TUBE ARE SECURELY ATTACHED TO THE SUBSTRATE AND DO NOT EXCEED THE ELEVATED LEVEL TO MINIMIZE THE RISK OF SEGMENT BLOCKAGE OF THE PIPE ENTRANCE.
5. FOR EARTH EMBANKMENT, FINELY HAND-TAMP THE EARTH UNDER AND AROUND THE FILTER TUBE AND INSURE THAT ALL FILL MATERIAL IS WELL-COMPACTED.
6. FOR EARTH EMBANKMENTS, ENSURE THAT THE EMBANKMENT HAS MINIMUM DIMENSIONS OF 500-mm HEIGHT, WITH MINIMUM AND MAXIMUM 2:1(H:V) SIDE SLOPES.
7. SUITABLY CONNECT THE FILTER TUBES TO THE DOWN-SLOPE END OF THE PROTRUDING CONNECTOR PIPES, ENSURING THAT THE CONNECTIONS ARE "WATERTIGHT."

MAINTENANCE

1. INSPECT THE BARRIER EMBANKMENT AND FILTER TUBES REGULARLY AND AT FREQUENT INTERVALS TO DETERMINE OPERATIONS MAKE REPAIRS AS NEEDED TO THE FABRIC.
2. INSPECT THE FILTER TUBES FOR HOLES, TEARS OR JOINT FAILURE IN THE FABRIC.
3. REPAIR OR REPLACE ANY FILTER TUBE IN SOME CIRCUMSTANCES FLOW RATE THROUGH THE FILTER TUBES MUST BE MAINTAINED. REPAIRS SHOULD BE USING THE BAR WITH A STIFF BRISTLED BROOM.

REPAIRS TO BE USED WITH EARTH EMBANKMENTS

1. REFER TO APPROVED PLANS FOR LOCATION, EXTENT AND DETAILS IF ANY REPAIRS ARE REQUIRED. CONSULT WITH THE LOCATION, EXTENT, OR METHOD OF INSTALLATION, CONTACT THE OFFICIALS OF THE AGENCIES ON-SITE OFFICER FOR ASSISTANCE.
2. CONSTRUCT A SUITABLE BARRIER EMBANKMENT OUT OF THE MATERIAL SPECIFIED WITHIN THE APPROVED PLANS.
3. WHILE CONSTRUCTING THE DAM OR EMBANKMENT, BE SURE TO ALSO CONSTRUCT THE DAM AND EMBANKMENT SECTIONS THROUGH THE DAM EMBANKMENT.

REQUIREMENTS FOR FILTER TUBE ASSEMBLY

Diagram labels: Support post, PVC pipe (outer), 200 mm (min), 300 mm (average practical), 300 mm (inner), Flow, Embankment, High-flow bypass, One or more filter tubes.

FIGURE 10-1 Filter tubes incorporated into an earth embankment

(a) Location of fence relative to base of slope

(b) Anchoring base of fabric

(c) Joining fabric - Method 1

(d) Installation without top backing support

(e) Installation with top wire support

(f) Placement of up-slope straw bale


(g) Spill-through water

(h) Installation of sediment fence

Notes:

1. Sediment fence to be installed along a line of constant ground elevation wherever practical.
2. Both ends of the sediment fence to extend up the slope at least 1m.
3. Support post to be spaced at maximum 2m unless the fence is supported by a top wire or wire mesh backing, in which case 3m maximum spacing.
4. Fence returns shall be installed at maximum 20m spacing if fence is installed along the contour, otherwise 5 to 10m maximum spacing.
5. Minimum 4 staples or tie wires per stake.

REMOVAL	MAINTENANCE	REPAIR
<p>1. WHEN THE SOIL DISTURBANCE ABOVE THE BERM IS FINISHED AND THE AREA IS STABILISED, THE FLOW CONTROL BERM SHOULD BE REMOVED UNLESS IT IS TO REMAIN AS A PERMANENT DRAINAGE FEATURE.</p> <p>2. DISPOSE OF ANY SEDIMENT OR EARTH IN A MANNER THAT WILL NOT CAUSE AN OBSTACLE OR POLLUTION HAZARD.</p> <p>3. GRADE THE AREA AND SMOOTH IT OUT IN PREPARATION FOR STABILISATION.</p> <p>4. STABILISE THE AREA BY GRASSING OR AS SPECIFIED IN THE APPROVED PLAN.</p>	<p>1. INSPECT FLOW CONTROL BERMS AT LEAST WEEKLY AND AFTER RAINFALL PRODUCING RAINFALL.</p> <p>2. INSPECT THE BERM FOR ANY SIGNIFICANT WEAR, CRACKS OR LOSS OF FREEBOARD. MAKE REPAIRS AS NECESSARY.</p> <p>3. CHECK THAT FILL MATERIAL OR SEDIMENT HAS NOT PARTIALLY BLOCKED THE DRAINAGE PATH UP-SLOPE OF THE EMBANKMENT WHERE NECESSARY REMOVE ANY EXCESS MATERIAL TO ALLOW FREE DRAINAGE.</p> <p>4. DISPOSE OF ANY COLLECTED SEDIMENT OR FILL IN A MANNER THAT WILL NOT CAUSE AN OBSTACLE OR POLLUTION HAZARD.</p> <p>5. REPAIR ANY PLACES IN THE BERM THAT ARE WEARERED OR IN RISK OF FAILURE.</p>	<p>1. REFER TO APPROVED PLANS FOR LOCATION, EXTENT AND CONSTRUCTION DETAILS. IF THERE ARE QUESTIONS OR PROBLEMS WITH THE LOCATION, EXTENT OR CONSTRUCTION OF THE BERM, THE ENGINEER OR RESPONSIBLE ON-SITE OFFICER FOR ASSISTANCE.</p> <p>2. CLIMB THE GROUND FOR THE BERM, CHECKING TO SEE THE AREA THAT IS NEEDED TO PROVIDE ACCESS FOR PERSONNEL AND EQUIPMENT.</p> <p>3. REMOVE ROOTS, STUMPS, AND OTHER DEBRIS AND DISPOSE OF THEM PROPERLY.</p> <p>4. FORM THE BERM FROM THE MATERIAL, AND TO THE DIMENSION SPECIFIED IN THE APPROVED PLANS.</p> <p>5. IF FORMER FROM SANDBAGS, THEN ENSURE THE BAGS ARE TIGHTLY PACKED SUCH THAT WATER LEAKAGE THROUGH THE BAGS IS MINIMISED.</p> <p>6. CHECK THE ALIGNMENT OF THE BERM TO ENSURE POSITIVE DRAINAGE IN THE DESIRED DIRECTION.</p> <p>7. ENSURE THE BERM DISCHARGES TO A STABLE OUTLET.</p> <p>8. ENSURE THE BERM DOES NOT DISCHARGE TO AN UNSLOPE FILL SLOPE.</p>

 4 architects <small>an architectural studio</small>	ROGER + MAXIME TALL <small>1000 14th Avenue West Suite 100 Vancouver, BC V6H 2M6 Tel: 604.681.4444 Fax: 604.681.4445 Email: info@4architects.com</small>	DATE 21.03.2019	CHANGE NAME	COND	REAR A
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Date	Change Name	CHD	Req'd
3/7/2019			B
16-09-2019			C

ROGER + MAXEME TALL

CURVE HOUSE
30 KARINGAL COURT TAROONA
TASMANIA 7053

Status

DEVELOPMENT APPLICATION

Date generated
16/09/2019

Project number
 160701

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 GN

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 GN

Scale
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ARCHITECTURAL
 STORMWATER MANAGEMENT PLAN

Drawing title
 Drawing number
 Revision
A.4.03 C



EXISTING | VIEW FROM RIVER DERIVENT



PROPOSED | VIEW FROM RIVER DERIVENT

Development Application: DA-2019-130
Plan Reference no.: P3
Date Received: 16 September 2019
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 ROCK ARCHITECTS 100/101 The Esplanade Hobart TAS 7000 Phone: 03 6233 1111 Email: info@rockarchitects.com.au	ROGER + MAXEME TALL	DATE 18/12/2019	CHANGE NAME	CND	REGD B																																
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EXISTING | VIEW FROM CROWN LAND PUBLIC RESERVE



PROPOSED | VIEW FROM CROWN LAND PUBLIC RESERVE

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 4 architects ARCHITECTS 100/102 KIRKBY ROAD SYDNEY NSW 1585 TEL: 02 9550 1234 WWW.4ARCHITECTS.COM.AU	ROGER + MAXEME TALL	Date: 18/12/2019	Change Name	CMD	Revised	By
						
CURVE HOUSE 30 KARRIGAL COURT TAROOMA NSW 2870 DEVELOPMENT APPLICATION 160701 Date Approved: 16/09/2019 Other Approved: KE Approved: GN Accredited Designer: Richard Lines CC 8180P		Drawing title ARCHITECTURAL MONTAGE Drawing number A.5.02 B				



EXISTING VIEW FROM BEACH BELOW CROWN LAND PUBLIC RESERVE



PROPOSED VIEW FROM BEACH BELOW CROWN LAND PUBLIC RESERVE

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 ROCK ARCHITECTS 10/100 The Esplanade, Hobart TAS 7000 T: 03 6233 1000 F: 03 6233 1001 E: info@rockarchitects.com.au www.rockarchitects.com.au	ROGER + MAXEME TALL	DATE 23/12/2019	CHANGE NAME	CMD	RECD B
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OPEN SESSION

14 NOTICES OF MOTION

The following Notice of Motion was submitted by **Cr Midgley**:

14.1 VEHICLE FLEET

RECOMMENDATION

That A report will be provided to Council which outlines the costs and benefits (financial and greenhouse) of moving a larger share of Kingborough's vehicle fleet to full electric powered vehicles as well as electric vehicle charge station options before the finalisation of the draft budget.

Background

This motion is in line with Council's Climate Change Plan, *KCE1.2: Council has a program to improve the performance of its vehicle fleet from a fuel efficiency and greenhouse gas perspective.*

Officer's Response

The attached report was commissioned as a follow up to the Tasmanian Climate Change Office Smarter Fleets project entitled: Kingborough Electric Vehicle Integration Plan (2019).

The intention was to provide feasibility information for electric vehicles and charge facilities for consideration as part of the 2020/2021 budget estimates process.

Jon Doole, Manager Environmental Services

ATTACHMENTS

1. Kingborough Electric Vehicle Integration Plan (2019)

Kingborough EV transition

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1. Introduction

1.1 The brief

Clive Attwater of the Australian Electric Vehicle association was requested by Jon Doole to provide advice by way of follow up on the EV transition report for Kingston. The request was for a small report on the business case for:

1. 1 full EV for the Civic Centre light vehicle fleet for the 2020/21 financial year
2. 1 EV charge station for public usage in the Kingston area

The request noted specific points as covered in the headings of this document, and in particular guidance was requested on the likely capital required.

1.2 AEVA as information provider

This information summary is provided by Clive Attwater acting as a representative of AEVA. AEVA is a not-for-profit volunteer organisation committed to promoting and providing support for the transition to electric transport. AEVA provides the most current information available with the resources available from its significant and knowledgeable membership but is not a consulting business and does not carry professional indemnity or other insurance.

2. EV for the Council light vehicle fleet

2.1 Prior work

The Smarter Fleets Program report to Kingborough Council observed:

The Council has nine fleet vehicles due for replacement in 2019 or early 2020. Three have relatively high usage at more than 25,000 km/year. Two of these vehicles are medium sport utility vehicles (SUVs) and two are mid-size sedans. Replacing the sedans with Hyundai Ioniq battery electric vehicles (BEVs) would deliver relatively high savings on operating costs, more than offsetting the higher purchase cost. The Nissan Leaf BEV, expected to be available from mid-2019 at a slightly higher annual cost but offering a longer range, provides another option for replacing the medium sedans.

Since the report was prepared, there have been several developments:

- A grants program has led to a large number of fast chargers being funded, for installation by June 30, 2020. This will allow vehicles such as the Ioniq and LEAF to travel more or less freely around Tasmania with relatively fast recharging where required for longer trips.
- Several new models have become available, including a longer range Ioniq.
- Prices for some models were lower than anticipated (and for others higher).

Overall these developments significantly increase the attractiveness of EVs to Council.

2.2 Models available

The proposal raised by Council staff is to introduce an electric vehicle EV to the Council Civic Centre light vehicle fleet. The vehicle would be used for daily commuting plus some casual use, mostly around the Kingborough local government area. It may be required for occasional trips to other parts of the state.

With the arrival of statewide fast charging, a vehicle with a minimum range of 250 km would be capable of meeting virtually all travel needs. The longest return trip within the Council area is less than 200 km. By late 2020, it is expected that 17 DC fast chargers will be available statewide if longer trips out of the council area are required. The nearest DC fast chargers will be at Geeveston, Hobart, Kempton, New Norfolk and Swansea. Statewide, the maximum spacing between chargers will be approximately 170 km and all but a few small parts of the state will be easily reached.

Appropriate fully electric vehicles available at the time of writing are listed below. There are other vehicles on the market, but generally they are classed as luxury vehicles (BMW, Jaguar, Audi etc.) and not generally considered suitable for Council fleets. Some EV models are available interstate but not yet in Tasmania (e.g. Renault Zoe) but may be available by July 2020. Additional models may be brought into the country by July 2020, but history has shown actual availability lags announcements by 12-18 months, so no additional models have been listed.

Table 1 Fleet suitable models available

Model	Type	Range (km)	MRRP (inc GST +ORC)	Comments
Hyundai Ioniq	Medium Sedan	311	\$52,500	Recent battery upgrade increased range
Nissan LEAF	Medium Sedan	273	\$53,000	DC port permits two-way charging
Hyundai Kona	Small SUV	449	\$64,700	Limited boot capacity
Tesla Model 3	Medium Sedan	460	\$70,000	Perceived by some as luxury vehicle

The table shows the general trend of increasing price with range. Pricing is the manufacturer's recommended retail price (MRRP) for base models, including on road costs. Pricing for fleets is significantly cheaper, except for Tesla.

Given that all vehicles listed meet the minimum range required, and that even the lower range vehicles cost significantly more than ICE alternatives, the two lower priced vehicles are considered the preferred candidates. These are similar to each other in size, and both are larger than the Toyota Corolla and smaller than the Toyota Camry which are used as comparator cars being currently used in the Kingborough Council fleet.

It is emphasised that the Council/user must confirm that any vehicle chosen is fit for purpose in all respects in addition to range (seating configuration, boot capacity, towing, etc.).

2.3 Financial cost/benefit EV vis a vis an ICE vehicle

EVs have a higher capital cost but a lower running cost than ICE vehicles. If enough kilometres are driven, the additional capital cost may be recouped in running cost savings.

2.1.1 Capital cost

Based on a comparison with a Toyota Corolla Ascent Hybrid and Toyota Camry Ascent Hybrid, the two candidate EVs cost \$20,000 to \$23,000 more to purchase. Actual prices may vary depending on specifications, changes to prices between now and the purchase date, and Council's capacity to access the most favourable fleet pricing offered.

2.1.2 Residual value

The resale value of the EVs will be – roughly – higher in proportion to the purchase cost, reducing the capital cost difference over the time the vehicle is held. The initial capital cost must nevertheless be found to purchase the vehicle.

There is limited evidence of the resale value of EVs due to the small numbers of vehicles sold in Australia and the still limited period of service and sales history to date. There are arguments for both higher and lower rates of depreciation for EVs but the most realistic assessment is that they will not depreciated at a rate greatly different from typical ICE vehicles.

2.1.3 Holding time

A consideration in the resale value is the length of time held and the numbers of kilometres driven before trading in.

The current policy of Kingborough Council is to trade at 4 years or 80,000 km, whichever comes first. This is based on experience with typical ICE vehicles which have a characteristically rising maintenance cost and declining resale value after these milestones.

The question is: Is there a sweet spot when the cost of ownership is minimised? Is it different for EVs?

Fleets generally buy at a significant discount to MRRP, so when they sell into the full price retail market – even via auction – after a short holding period, their depreciation is quite modest compared to a car bought at MRRP. On the other hand, longer holding means that transaction costs (stamp duty, changeover margins) are spread over more years and are lower per year. With fixed price maintenance contracts and vehicle guarantees for five years or more, there has been a trend for some fleets to hold cars longer, up to five years.

Overall, industry opinion is that the total cost of ownership (TCO) is not strongly affected by the length of ownership between 2 and 5 years, with a small, gradual fall in TCO with longer holding periods up to four to five years – rising thereafter for ICEs with higher maintenance costs – for typical levels of use.

Heavily used vehicles might be traded sooner. For EVs held for longer periods or very large distances, the battery capacity and hence the range will start to be affected, potentially affecting useability.

In short there is no clear cut 'sweet spot' for holding times.

2.1.4 Lease versus purchase

Accounting advice is that in general the cost of ownership is lower with a direct purchase than a lease. Lease packages may provide some advantages in administration and accounting records, but as the current Council practice is to purchase there is no reason to change this for an electric vehicle, subject to being able to raise the capital required.

2.1.5 Overall capital costs

Considering the initial purchase price, and depending on the resale value and holding time, the annualised capital cost is likely to be between about \$2,500 and \$3,000 per year more for the EV compared to the hybrid ICE vehicle, for the holding period under the current Council policy.

2.1.6 Operating costs

Costs for registration, insurance, parking and ordinary consumables (tires, windscreen wiper blades, etc.) are generally very similar for EVs and ICE vehicles. There are some reductions in other maintenance costs (brakes, power train service and maintenance) with saving becoming larger the longer the vehicles are held, or more kilometres driven. However, these are likely to be modest in the first few years (a few hundred dollars).

The dominant operating cost saving is in the cost of energy. A range of factors affects fuel/electricity costs including degree of urban/highway use, driver behaviour, fuel prices and for EVs, source and cost of electricity. Calculation of the **current** indicative cost per km for medium sedan vehicles (EV and ICE vehicle) is shown below.

Table 2 Indicative fuel costs for hybrid petrol vehicles

Petrol vehicle	Corolla Hybrid	Camry Hybrid
Fuel efficiency litres/100 km	4.1	4.5
Fuel price/litre	\$1.70 PULP	\$1.55 ULP
Cost cents per km	7.0	7.0

Table 3 Indicative electricity costs for EV

EV (Ioniq)		
Electricity use	8 km/kWh*	
Tariff	Electricity price/kWh	Cost, cents / km
Time of use, peak	\$0.32587	4.1
Tariff 31	\$0.2696	3.4
Time of use, off peak	\$0.15173	1.9
Solar, Feed-in-tariff	\$0.09347	1.2

*Ioniq combined cycle; the LEAF is less energy efficient.

Domestic electricity tariffs are shown for charging EVs as it is expected that most charging will occur overnight, at home. Unit prices at Council premises are generally slightly lower than domestic prices for 'equivalent' tariffs.

Compared to the cost of petrol, the energy cost for EVs ranges from about two thirds (time-of-use peak tariff) to about one fifth (solar feed-in tariff). Cost saving would range from 2.9¢ to 6.8¢ per km. Given that a large part of the charging will likely be overnight on off-peak with some solar on weekends, indicative savings are taken as 5¢ per km.

The annual energy cost savings will be determined by the number of kilometres driven. Based on savings of 5¢ per km, the annual estimated energy cost savings would be as shown in Table 4.

Table 4 Indicative annual energy savings, dollars

Annual km driven	Estimated energy savings
15,000	\$750
20,000	\$1,000
25,000	\$1,250
30,000	\$1,500
35,000	\$1,750

The table shows that it would take well over 35,000 km per year of driving to approach the estimated annualised difference in capital costs for the EV compared to the hybrid ICE vehicles. For a typical vehicle distance travelled per year of about 20,000, the additional annual cost of the EV on a whole of life basis would be about \$1,500-\$2,000 per year.

As EVs have much lower running costs, it makes sense to use them as much as possible to minimise fleet running costs. Increasing the number of kilometres driven reduces the additional ownership cost.

2.1.7 Emissions savings and embedded energy costs

Several reports on the costs of embedded energy in the manufacture of batteries and the vehicles as well as the effect of GHG emission from electricity generation have been produced. Many suffer from one or more methodological shortcomings, including:

- Using optimistic assumptions for ICEV fuel efficiency
- Using pessimistic assumptions about EV battery lifetimes and end of life disposal impacts
- Counting just the emissions from the fuel burning in the car and not including the GHG emissions of petrol/diesel exploration, extraction, refining and transport in the fuel part of the calculations (including the electricity input into some of those steps).

The following is taken from a report that appears to have taken a more balanced approach: *Effects of battery manufacturing on electric vehicle life-cycle greenhouse gas emissions*, published by **The International Council on Clean Transport** February 2018, www.theicct.org and available from: https://theicct.org/sites/default/files/publications/EV-life-cycle-GHG_ICCT-Briefing_09022018_vF.pdf

From the report:

"Figure 1 shows the life-cycle greenhouse gas emissions of electric and conventional vehicles, detailing the contributions of lithium-ion battery manufacturing, vehicle manufacturing, tailpipe emissions, and upstream fuel cycle emissions. End-of-life emissions impacts are not included here due to the high uncertainty involved. ... The figure compares an average new European ... internal combustion engine (passenger car) with the lowest CO₂ emissions available in Europe (2017 Peugeot 208 1.6 BlueHdi Active 5dr), and a battery electric vehicle (modelled on a 2017 Nissan Leaf with a 30 kWh battery enabling 107 miles of real-world range) charged using average grid electricity in different regions. Efficiency and emissions for both conventional and electric vehicles are adjusted to reflect real-world driving conditions rather than test-cycle numbers. The carbon intensity of battery production in this figure uses the central estimate from Romare et al. of 175 kg CO₂e/kWh; this translates to approximately 35 g CO₂e/km over the lifetime of the vehicle. As indicated by the error bars, other studies have found a range of battery production emission values above and below our chosen estimate."

EFFECTS OF BATTERY MANUFACTURING ON ELECTRIC VEHICLE LIFECYCLE EMISSIONS

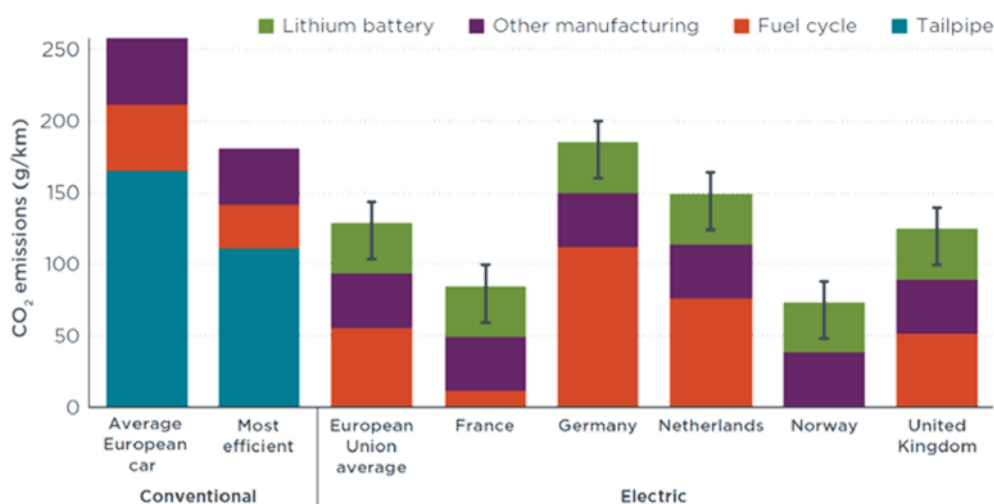


Figure 1. Life-cycle emissions (over 150,000 km) of electric and conventional vehicles in Europe in 2015.

The comparison shown is not representative of the Australian fleet, as the average Australian ICE vehicle performance is significantly poorer than the average European car, albeit the hybrids perform better than the European average vehicle. Performance in Tasmania for the fuel cycle for EVs would be like France and Norway, given our high proportion of renewable energy generation.

“...the largest share of carbon emissions in the battery production process comes from the electricity used in manufacturing. Therefore, using cleaner electricity in factories can significantly reduce the emissions attributable to battery manufacturing. The type of battery chemistry analyzed also makes a difference, as some chemistries have higher concentrations of energy-intensive metals. These studies also typically do not include battery recycling in their calculations, as there is significant uncertainty about how recycled materials could affect carbon footprints. Additionally, the lithium-ion battery industry is changing quickly, and larger, more efficient factories typically have lower emissions per kWh of battery produced.”

The report notes that there are a number of trends that are likely to further reduce the emissions associated with battery manufacture including:

- Grid decarbonisation
- Battery second life
- Battery recycling
- Battery technology improvements

These may be partly offset by a trend to larger battery sizes. However, larger battery sizes are also expected to be associated with longer battery life resulting in a small net effect, per km, if any.

All things considered, an EV provides a substantial emissions benefit in Tasmania compared to an ICE vehicle of similar size and use.

2.4 Summary re EV purchase

- 1 To date, there is still a cost premium to purchase and operate an EV compared to an ICE vehicle for realistic distance driven per year.
- 2 The additional initial capital cost is about \$20,000-\$23,000 depending on the comparison vehicle chosen.
- 3 This higher capital cost is offset by significant savings in operating expenses and higher resale value upon trade in. The net additional annual cost is likely to be of the order of \$1,500-\$2,000 per year averaged over the life of the vehicle.
- 4 The additional expenditure achieves a reduction in GHG emissions of well over 50%, taking into account the full life cycle of each vehicle type including emissions associated with vehicle and battery manufacture.

3. EV public charger

3.1 Location and use

While the vehicle would be garaged and charged at a staff member's home overnight, it would be parked in the Civic Centre car park during the day. In general, a car with a range of 250 km would not need to be charged during the day, and if it did, charging would more likely be required while away on a longer journey. Nevertheless, it is desirable to have some charging capacity available at or near the location where the car normally parks, that is, at the Civic Centre to permit some recharging if required.

It is understood that the principle use of any charger installed will be for the Council EV fleet, initially a single vehicle. However there is merit in making the charger available for public use, increasing its use and value.

3.2 Selection of charger

A simple 15A outdoor GPO (power point) located in the parking area could be used with the EVSE supplied with the car for day time charging. The limitations of this approach are:

- No control over access to or use of the electricity (unless locked covers are used);
- No or very limited data on electricity use, unless a separate meter is placed on the electricity line(s) associated with the power point;
- EVSE supplied with EV may not be weatherproof so not suitable for regular outdoor use (ok for indoor or undercover parking); and
- EVSE supplied with EV are often is not capable of the maximum charge rate, typically only 2.4 kW or 10A providing about 12-15 km range per hour of charging.

3.3 Charging rate and energy cost

Fixed EVSEs can deliver energy at a higher rate, up to the limits of what the EV will accept. Table 5 summarises charge rates, range and indicative electricity cost by charge level.

Table 5 EV charge rates and cost

	Km range/hr of charging	Electricity cost/hr @ \$0.25
Single Phase AC		
3.6 kW (16A)	18-22	\$0.90
4.5 kW (20A)	23-28	\$1.13
5.6 kW (25A)	28-35	\$1.40
7.2 kW (32A)	36-45	\$1.80
Three Phase AC		
10.8 kW (16A)	55-65	\$2.70
13.5 kW (20A)	70-85	\$3.40
16.8 kW (25A)	85-105	\$4.20
22.0 kW (32A)	110-135	\$5.50
DC		
25 kW	125-150	\$6.25
50 kW	250-300	\$13.50

The electricity cost is indicative only but is provided to show the potential cost to Council should it be made accessible for public use without any fee. Electricity costs less with a solar supply (eg at the Civic Centre) if there is surplus solar as may apply with public use on weekends and holidays.

In the long run, peaks in power demand caused by many cars charging simultaneously at higher power could cost much more than the amounts shown if the site is subject to peak demand charges.

Three phase AC charging delivers more range per hour but most cars can only accept single phase AC charging, limiting them to 7kW (or less) even if three phase charging is offered.

3.4 AC Charger considerations

Installing three phase capable chargers even if configured to use only a single phase provides greater future flexibility if cars using three phase charging becomes more common. The additional capital cost is typically \$200-\$300 for the charger plus a bit more for the three-phase cable.

Smart chargers cost about \$800-\$1,000 more than 'dumb' chargers, depending on the brand and configuration of 'smarts'. They can:

- provide data on use by individual vehicles to assist in monitoring fleet energy use;
- provide remote monitoring, control of charging settings/conditions and maintenance;
- control access and permit billing of charging by private vehicles using a publicly accessible charger; and
- enable demand management if multiple chargers risk adding significantly to the total building load.

For AC chargers a type 2 socket rather than a tethered cable with a connector attached provides greater flexibility as each car can bring its own cable to suit. Drivers are responsible for care of their own cables reducing ongoing maintenance cost. Cables are 'locked on' by the car and EVSE preventing theft while charging.

Suitable smart AC chargers can be obtained for under \$2,500. Installation costs can vary widely according to site conditions with favourable sites likely to cost about \$2,500 or a bit less while a difficult site may have costs approaching \$10,000. Higher costs are associated with long cable lengths, cutting and reinstating paving and provision of supporting infrastructure such as additional lighting, bollards, etc. where required.

3.5 DC Charger option

A 25 kW DC unit can provide faster charging to a much wider range of vehicles currently on the market, 125-150 km/hour of charging, albeit at a higher cost. The cost of the charger is about \$15,000 but the installation cost is essentially the same as for a three phase 22kW AC charger.

There is no DC fast charger proposed in the short term for the Kingborough municipality. Providing a 25kW DC charger would provide a potentially significant benefit to EV drivers visiting the Kingston area from outlying locations (Cygnet, Bruny, Sorell or the northern parts of Greater Hobart) with shorter range EVs (eg 24kWh Nissan LEAFs, which are currently being imported from Japan). It would also provide a much faster top-up to a Council fleet vehicle if required during daily operations.

3.6 Billing, administration and other expenses

Billing services for both AC and DC chargers can be provided by charge network operators (e.g. Chargefox, EVie, E-Station, Every, ChargePoint). They also provide data monitoring and control for

chargers on a fee for service basis, managing all recording, analysis and billing. There is an ongoing fee for the service which covers fees from third parties for communications costs and credit card transaction costs where applicable.

If such a provider is used, the fixed cost is about \$200 per charger per year plus transactions fees according to the level of billing activity.

Provision may also need to be made for insurance, maintenance and modest standby electricity use.

3.7 Alternative DC fast charger approach

An alternative to Council providing a charger would be to contribute to the provision of a public DC fast charger, whether on a Council site or associated with some other central or accessible site in a shopping complex or similar. At present public fast chargers are not commercially viable as demand is limited and operating costs well exceed revenues.

Capital costs for DC fast chargers installed are typically \$70,000-\$100,000 for a single 50 kW unit. A significant part of the cost is in upgrading the power supply, which is commonly but not always required.

Fixed annual operating costs (not counting depreciation) are of the order of \$3,000-\$7,000 per year for connection fees, billing services, insurance, maintenance, standby power use and allowance for staff time. Revenues in the short term are very limited.

For an incentive a little larger than may be spent on an AC or 25 kW DC charger, an investor may be attracted to provide the additional capital required and cover the operating costs for this long term investment in a fast charger in Kingston. In exchange for the contribution, Council might negotiate free or discounted charging at least up to the value of the contribution. If the Council also provided the site rent free, they could receive an additional credit for 'free' charging.

The result could be:

- Much faster 'on demand' charging benefiting both Council and other users;
- No ongoing maintenance or capital replacement costs for Council;
- No operating and reduced administration costs for Council;
- An asset for the community attracting EVs to the city and enabling residents and visitors.

A 50 kW DC fast charger could provide from five to seven times as much energy delivered from a charging bay as an AC charger and roughly double that of a 25 kW DC charger, allowing for the capacities of vehicles to use each charger type and anticipated user behaviour.

3.7.1 DC Fast charge site selection

A public fast charge site should ideally have the following characteristics:

- Proximity to
 - shelter (24 hours)
 - toilets (24 hours)
 - fast food (extended hours)
- Be visible from passing traffic and pedestrians
- Be relatively easily accessed from main traffic routes
- Relatively central to the activity area with a range of shops and services

- Laid out and planned for expansion for six to eight bays with at least one being wide enough to permit disabled access, and with room for additional power cabinets, batteries and inverters
- Close to a capable power supply
- Have safe circulation for vehicles entering and leaving
- Be laid out to enable safe pedestrian circulation and avoid trip hazards due to cords
- Have a level, even, well drained surface and not be liable to flooding during heavy rain
- Be well lit or capable of supplementary lighting
- A willing and supportive site host
- Not prime, high demand car parking sites
- Not adjacent to residentially zoned/occupied land
- Not be within 1-2 blocks of a pub or hotel (vandalization risk)

Potential candidate sites noted include:

- Adjacent to the fast food precinct at the Channel Highway/Summerleas Road roundabout (some open 24 hours, TasNetworks major site across Summerleas Road)
- Any of the shopping centres (Channel Court, Kingston Plaza, Kingston Town) but with shorter opening hours, generally 9:00 – 10:00, potentially limiting access to toilets, etc.

The Civic Centre lacks the capacity to accommodate 6-8 bays without too great a loss of parking.

The new developments on the old Kingston High School site may have sufficient amenity subject to the final development plan. While on the periphery of most shops and services it is only about 100-200 m from most of these, depending where on the site a charge station would be located. Being currently under development, it may be possible to integrate the development of a fast charge site at the planning stage, reducing cost and improving the final layout compared to trying to fit it into an existing site.

3.7.2 Developing a DC fast charge site

Some councils have chosen to build, own and operate DC fast chargers themselves:

- Launceston City Council paid most of the \$70,000 cost for a 50 kW DC fast charger at the Paterson Street East car park, with a contribution of about \$12,500 from TasNetworks Electric Vehicle Fast Charger Scheme (EVFC Scheme). Billing services for the site are provided by Chargefox, with Launceston Council responsible for all maintenance costs.
- Hobart, Huon Valley and Devonport Councils are installing chargers on Council sites with funding support from the TCCO ChargeSmart Fast Charging grants of \$50,000 for each site. Hobart and Devonport also qualify for up to \$20,000 from TasNetworks EVFC Scheme. They will own and operate the sites.

There is not currently any announced extension or repeat of the TCCO ChargeSmart Fast Charging grants programme. Under the terms of the programme, the TasNetworks EVFC Scheme is not available for a charger at Kingston.

If Council wishes to attract an operator to develop a fast charge site, a possible approach would be:

- Advertise a tender or request for expressions of interest requesting charge station operators to propose potential sites and the terms on which they would be prepared to invest in providing a minimum of one 50 kW charger.

- Provide an indication of the potential or maximum contribution Council would be prepared to make to support the capital costs
- Provide some indication of the expectations of Council for access for its vehicles for charging
- Identify any potential Council sites that may host the charge station

Burnie City Council in 2018 requested expressions of interest from providers along these lines for the site currently under development there, to be owned and operated by Electric Highway Tasmania.

4. EV charging at home

The Council's vehicle is expected to be taken home at night by a staff member. It will be in the Council's interests that the EV is charged and ready for use at the beginning of each day, to minimise the need to charge during the day that could reduce the EV's availability. To enable this, charging at home would require the use of electricity supplied under the employee's personal electricity account, requiring reimbursement.

Reimbursement should consider the following factors:

- **Fairness:** both to the employee and in the use of public funds administered by the Council;
- **Cost minimisation:** it should encourage charging via the lowest cost options;
- **Privacy:** it should not intrude on employee's personal electricity accounts;
- **Safety:** charging at home should be safe; and
- **Administrative simplicity and robustness:** simpler administration reduces costs; a robust and transparent system can help to avoid disputes.

The most reliable and fair method is to use a charger capable of logging the energy use and time, and the tariff applicable while charging. Chargers are available that can be read remotely and do not require access to employee's residential electricity bill.

The cost of a suitable metered charger is from \$1,200 to \$2,500 plus installation. The chargers have a life in excess of 10 years if in a garage or sheltered carport.

Direct reimbursement of costs provides no incentive to use special tariffs or solar at home. The Council may offer the charger to the employee to keep on the condition that the employee convert to Tariff 93 and/or install solar, saving charging costs that could recoup the cost of the equipment in two or three years.

If the employee does not agree to this or if their tenure is particularly short, the Council may seek reimbursement for the charger or relocate it to another site if the employee ceases to use it for charging a Council EV.

Controls may be required on the meter to prevent the employee from charging a second, personal EV on the Council's charger. Some chargers can identify the EV being charged to ensure that the employee isn't reimbursed to charge other EVs at their residence.

The following Notice of Motion was submitted by **Cr Fox**:

14.2 SISTER CITY RELATIONSHIP

RECOMMENDATION

That a report be provided on options for cultural projects to facilitate relationships between the Sister Cities of Westerkwartier Council and Kingborough Council, particularly between young people from both Councils following the demise of the Abel Tasman Art Prize.

Background

No background information was provided.

Officer's Response

A report can be provided to Council.

Daniel Smee, Executive Manager Governance & Community Services

15 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

16 PETITIONS RECEIVED IN LAST PERIOD

At the time the Agenda was compiled no Petitions had been received.

17 OFFICERS REPORTS TO COUNCIL

17.1 ANNUAL BUDGET MID-YEAR REVIEW**File Number:** 5.95**Author:** John Breen, Chief Financial Officer**Authoriser:** Gary Arnold, General Manager**Strategic Plan Reference****Key Priority Area:** 2 Deliver quality infrastructure and services.**Strategic Outcome:** 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.**1. PURPOSE**

- 1.1 The purpose of this report is to review the budget forecast after six months of actual expenditure and consider the progress in delivering the Capital Works program and to seek adjustments to individual budget items.

2. BACKGROUND

- 2.1 Budgets are a forecast of likely income and expenditure at a point in time. After six months of actual expenditure, a number of budget assumptions have changed resulting in variations to forecast figures.
- 2.2 The attached summary operating statement shows the December operational results against the year-to-date budget, the annual budget the revised forecast budget and the forecast variance.
- 2.3 For various reasons, capital budgets will vary throughout any financial year with some projects realising savings, with others being over expended and, in some cases, projects being deferred. Generally the overs and unders are managed within the overall budget, however it is prudent that at this stage of the year Council considers the current situation and makes some decisions accordingly
- 2.4 The status of the current capital program is attached. This provides an estimate as to the completion of each project, while noting that the actual expenditures may not accurately reflect this due to lags in receiving final invoices.
- 2.5 During the 2019/20 budget discussions, it was suggested that a mid-year review may provide opportunities to add additional operating expenditure to the budget based on identified savings, if any.

3. STATUTORY REQUIREMENTS

- 3.1 There are no statutory requirements associated with this matter.

4. DISCUSSION

- 4.1 The forecast Underlying Operational Result is for a deficit of \$375k against the budget figure of \$225k. At a high level, recurrent income is expected to be \$200k over budget, while expenditure is forecast at \$350k over budget leaving a \$150k increase in the Underlying Deficit for 2019/20.
- 4.2 This following is the analysis of movements on each income and expenditure item as reported in the Summary Operating Statement based on December 2019 figures:
- i. **Rates +\$300k:** Rate income is currently \$234k over budget of which \$140k is due to general rates, \$32k relates to the stormwater rate and \$64k to garbage rates. In the second half of the year, the variance is expected to increase marginally due to supplementary rates only applying to the period to 30 June.
 - ii. **Income Levies \$0:** Income levies relate to income passed onto the fire service and while they are \$40k over budget, this will be offset by expense levies being over by a similar value.
 - iii. **Statutory Fees and Fines +\$150k:** Statutory fees and fines is currently \$74k over budget due to development services fees of \$28k over and compliance fees of \$52k over budget. While development services fees are expected to slow down over the holiday period, they are expected to increase again in the period from February to June 2020.
 - iv. **User Fees +\$0:** User fees are currently \$23k over budget due primarily to the Kingston Sports Centre where kiosk sales are \$39k over budget. Based on the trends from last year, kiosk sales will decrease significantly over the school holiday period, but are then expected to return to normal levels from March onwards.
 - v. **Grants Recurrent \$0:** Grants recurrent are \$115k over budget due to a timing difference in regards to the regional cat management program. At this stage, there is no indication that additional operational grant income will be received.
 - vi. **Contributions – Cash -\$250k:** Contributions are currently \$119k under budget to December 2019. There was expected to be a large contribution to POS from the Spring Farm development in the second half of the year, however a recent Council decision was made to not require the payment of those funds creating a significant shortfall in contributions.
 - vii. **Reimbursements \$0:** Reimbursement income is related to the pensioner discount offered by the State Government and is a pass through with the expenditure recorded as other expenses.
 - viii. **Other Income \$0:** While other income is \$73k over budget, this related to a timing difference in the receipt of carbon credits which was not budgeted until later in the financial year.
 - ix. **Interest \$0:** Interest income is currently \$28k under budget due to the level of cash deposits being less than expected. Given expected cash flows over the remainder of the year, interest expense is forecast to be close to budget.
 - x. **Dividend \$0:** Dividend from TasWater is forecast to be in line with the budget amount.
 - xi. **Share of Profit in Associate \$0:** This relates to the profit in KWS and is expected to be around the forecast of \$100k.

- xii. **Investment Copping \$0:** Given that Copping have revamped their level of charges for the 2019/20 year, there is some uncertainty around the return. At this stage we are still expecting a return of \$150k, but there is a high level of uncertainty around the figure.
 - xiii. **Employee Costs +\$100k:** Employee costs are \$13k under budget at the end of December. It is expected that the allocation of on-costs to the capital program is forecast to be \$100k over budget due to the greater than expected capital expenditure in 2019/20.
 - xiv. **Expense Levies \$0:** This is the payment of the fire levies to Tas Fire Services and is related to the income levies.
 - xv. **Loan Interest +\$100k:** Loan interest is currently \$74k under budget due to borrowings for Kingston Park being less than forecast. The key project for early 2020 is the playground, which is to be funded by borrowings under the Accelerated Local Government Capital Program and therefore be interest free for five years. Further borrowings will be required for the completion of the Goshawk Way Road and the commencement of the Pardalote Parade path, however it is expected that \$100k will be saved by delaying those borrowings to the last quarter of the year.
 - xvi. **Materials and Services \$0:** Materials and services are currently \$81k over budget due primarily to additional waste recycling costs and grant fund expenditure in relation to disaster recovery activities. There is expected to be some reimbursement of storm cost expenditure that will offset the additional expenditure on materials and services.
 - xvii. **Other Expenses -\$50k:** Other expenses are \$82k over budget at the end of December 2019. The main reason for the negative variance is that kiosk purchases are \$22k over budget, insurance costs are \$14k over budget and valuation fees are \$25k over budget. KSC kiosk purchase costs will reduce over the summer period, while valuation fees are expected to come in around \$35k over budget due to increased volumes and insurance costs will account for the remainder of the increase.
 - xviii. **Depreciation -\$500k:** There are a number of factors affecting the level of depreciation for 2019/20. The main one is the revaluation and componentisation of building infrastructure. As a result of this work, a number of the components of building assets have been assigned reduced useful lives which have resulted in an expected additional \$300k in depreciation. This is the last asset category to be componentised. The additional \$200k in depreciation is due to the significant amount of work-in-progress that was capitalised in the last three months of the 2018/19 financial year.
- 4.3 As a result of Council being \$150k over its budget underlying deficit result, no expenditure is available in the second half of the year to fund additional activities.
- 4.4 The delivery of the Capital Works program is progressing well with most projects completed, commenced or scheduled; however one of the larger projects, Channel Highway, central Kingston is unlikely to progress to design finalisation and construction this financial year.
- 4.5 Channel Highway, Kingston will be delayed as a more detailed evaluation of the needs of the area is undertaken. The first step in the process is the consultation and evaluation process currently being undertaken by an independent consultant, PlaceScore.

- 4.6 Channel Highway, Kingston has a budget allocation of \$1.47M and it is likely that expenditure of \$150K will be incurred this financial year, leaving \$1.32M for reallocation and/or as a carry forward amount. To maintain a balanced flow of capital works, it is recommended that the former option is adopted and a replacement allocation for Channel Highway works is included within Council's future budgets once it is clearer what the priority works and budget implications are for the CBD of Kingston
- 4.7 This approach reflects previous recent reports that have identified the use of funds from Channel Highway to fund higher than expected tender prices for other major projects, notably John Street reconstruction and more recently Talone Avenue reconstruction. These reallocations plus other recommended projects for the transference of the balance of the Channel Highway funds are listed below:
- i. John Street reconstruction – Estimated over spend of \$290K as discussed in the tender report to Council on 24 June 2019. This project is currently under construction.
 - ii. Talone Avenue reconstruction – Estimated over spend of approximately \$250K as discussed in the tender report to Council on 25 November 2019. This project will be let to the successful contractor shortly.
 - iii. Brightwater Road-Stage 1 – Expected over spend of \$75K due to extensive unforeseen conflicts between the new stormwater line and other underground services and sections of poor subgrade. The construction is completed for this project.
 - iv. Tabors Road Stormwater – Expected over spend of \$120K due to the need for more extensive build-up of the road approaches around the planned culvert replacement; this will also drive the need for safety railing. This project is still going through the final design stages and is yet to be tendered.
 - v. Future Design Projects – Expected spend of \$60K. This budget allows for future years' designs to commence in order to move the design program ahead of schedule. This budget was accidentally omitted from the original budget.
 - vi. Low flow stormwater diversion to sewer – Expected overspend of \$200K. The budget had a nominal sum of \$50K for this work, focussing on the Illawarra Outfall. The cost of the two installations undertaken so far suggests costs remain consistent, at around \$50K per site. A further three sites are envisaged, pending TasWater agreement.
 - vii. Brightwater Road – Stage 2, road and stormwater works. This stage was originally considered for construction in conjunction with stage 1 but tight competing priorities meant that the project was split and this component deferred to 2020/21. With Stage 1 works now completed, the residents in the second stage are keen to see these works proceed as quickly as possible and as such this represents an opportunity to bring this project forward. It is expected that the design for this project will be finished in January 2020, giving the opportunity to tender in February/March. Estimated cost to construct is \$850K, which is approximately \$525K more than what is available with the balance funds from Channel Highway but, as it is envisaged that the works will bridge two financial years, the balance can (and would need to) be allowed for in 2020/21.
- 4.8 The above reallocations address identified project deficiencies and will allow timely delivery of a project that has previously being identified as a future priority.

- 4.9 The projects chosen are expected to be delivered in the 2019/20 financial year or, as is the case for Brightwater Road Stage 2, substantially delivered

5. FINANCE

- 5.1 Smaller over and under spends are being managed within the capital program, however, the larger suggested reallocation of the Channel Highway budget is discussed within the body of the report.
- 5.2 Channel Highway works are still considered a high priority and are just awaiting the clarity associated with the extent of works. The actual required budget associated with this will become clearer at the completion of the current consultation being undertaken for the central Kingston area.
- 5.3 Council is forecast to deliver an underlying operating deficit that is greater than the Annual Budget for 2019/20.

6. ENVIRONMENT

- 6.1 There are no environmental implications for this matter.

7. COMMUNICATION AND CONSULTATION

- 7.1 The review is available to the public through the Council's Agenda.

8. RISK

- 8.1 There is little risk in reallocating the funds from the Channel Highway project as a new bid can be submitted taking into account the various findings from the Kingston centre consultation process.
- 8.2 There is a risk of some negative perceptions from the community with the delay of the Channel Highway project, however, this will be balanced out by more fully allowing for their input to deliver the best possible solution for the wider community.
- 8.3 There is some reputational risk associated with delivering an underlying operating deficit that is above the Annual Budget figure for 2019/20.

9. CONCLUSION

- 9.1 The capital works program is following the timelines set with minimal slippage, the main exception being Channel Highway, Kingston.
- 9.2 Capital budgets are tracking within the overall budget allocations.
- 9.3 Reallocation of the Channel Highway funding is prudent as it will then allow for scheduling and delivery of other more achievable projects within the financial year, and provide the time to understand and reflect on the community's longer-term vision into the design and delivery of the planned Channel Highway upgrade works
- 9.4 The underlying operating deficit for 2019/20 is forecast to be greater than in the original budget.
- 9.5 Council has no capacity to fund unbudgeted additional expenditure in the remaining six months of the year.

- 9.6 Budgets are a forecast of likely income and expenditure at a point in time. After six months of actual expenditure, a number of budget assumptions have changed resulting in variations to forecast figures.
- 9.7 The attached summary operating statement shows the December operational results against the budget, the annual budget the revised forecast budget and the forecast variance.
- 9.8 For various reasons, capital budgets will vary throughout any financial year with some projects realising savings, with others being over expended and, in some cases, projects being deferred. Generally the overs and unders are managed within the overall budget, however it is prudent that at this stage of the year Council considers the current situation and makes some decisions accordingly
- 9.9 The status of the current capital program is attached. This provides an estimate as to the completion of each project, while noting that the actual expenditures may not accurately reflect this due to lags in receiving final invoices.
- 9.10 During the 2019/20 budget discussions, it was suggested that a mid-year review may provide opportunities to add additional expenditure to the budget based on identified savings, if any.

10. RECOMMENDATION

That Council note the current annual budget mid-year review and agree to reallocate \$1.32M within the existing capital program to other projects as follows:

- a) John Street reconstruction – \$290K
- b) Talone Avenue reconstruction – \$250K
- c) Brightwater Road stage 1 works – \$75K
- d) Tabors Road Stormwater – \$120K
- e) Future Design Projects – \$60K

ATTACHMENTS

- 1. Summary Operating Statement**
- 2. Capital Expenditure to 27/11/2019**

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	28,466,304	28,232,000	234,304	28,252,000	28,552,000	300,000
Income Levies	1,669,923	1,630,000	39,923	1,630,000	1,630,000	0
Statutory Fees & Fines	1,332,694	1,258,200	74,494	2,486,400	2,636,400	150,000
User Fees	664,342	641,040	23,302	1,280,954	1,280,954	0
Grants Recurrent	585,134	700,000	(114,867)	2,410,000	2,410,000	0
Contributions - Cash	97,385	215,940	(118,555)	432,000	182,000	(250,000)
Reimbursements	1,125,576	1,090,000	35,576	1,130,000	1,130,000	0
Other Income	432,345	359,840	72,505	1,323,600	1,323,600	0
Internal Charges Income	109,998	109,980	18	220,000	220,000	0
Transfers Income	0	0	0	0	0	0
Total Income	34,483,701	34,237,000	246,701	39,164,954	39,364,954	200,000
Expenses						
Employee Costs	7,996,287	8,008,906	12,619	14,940,658	14,840,658	100,000
Expenses Levies	832,879	815,000	(17,879)	1,630,000	1,630,000	0
Loan Interest	48,979	122,520	73,541	245,000	145,000	100,000
Materials and Services	4,892,560	4,815,150	(77,410)	9,408,922	9,408,922	0
Other Expenses	2,767,713	2,682,140	(85,573)	3,776,980	3,826,980	(50,000)
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Transfers Expense	0	0	0	0	0	0
Total Expenses	16,648,415	16,553,696	(94,719)	30,221,559	30,071,559	150,000
Net Operating Surplus/(Deficit) before:	17,835,285	17,683,304	151,981	8,943,395	9,293,395	350,000
Depreciation	5,407,399	5,176,800	(230,599)	10,353,500	10,853,500	(500,000)
Loss/(Profit) on Disposal of Assets	16	0	(16)	500,000	500,000	0
Net Operating Surplus/(Deficit) before:	12,427,871	12,506,504	(78,633)	(1,910,105)	(2,060,105)	(150,000)
Interest	69,871	97,500	(27,629)	195,000	195,000	0
Dividends	619,815	619,800	15	1,240,000	1,240,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	13,117,557	13,223,804	(106,247)	(225,105)	(375,105)	(150,000)
Grants Capital	1,582,897	238,000	1,344,897	476,000	1,826,000	1,350,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	14,700,454	13,461,804	1,238,650	1,250,895	2,450,895	1,200,000
Underlying Result						
Grant Received in Advance	0	0	0	0	0	0
UNDERLYING RESULT	13,117,557	13,223,804	(106,247)	(225,105)	(375,105)	(150,000)
TOTAL CASH GENERATED	7,710,158	8,047,004	(336,846)	10,128,395	10,478,395	(350,000)

CAPITAL EXPENDITURE TO 27/11/2019

Item	Capital Project No.	Description	Department	Budget				Actual			Remaining	
				Carry Forward	2019/20	Grants Rec, POS Funding Council decision	IMG Adjustments	Total	Actual	Commitments		Total
KINGSTON PARK												
BRUNY ISLAND TOURISM GRANT												
		Bruny Island Tourism Grant	Bruny Tourism			1,500,000	(1,350,000)	150,000	-	-	-	150,000
1	C03282	Alomah Footpath – BI Tourism Grant	Bruny Tourism				500,000	500,000	1,653	-	1,653	498,347
2	C03283	Dennes Point public toilets - BI Tourism Grant	Bruny Tourism				100,000	100,000	-	-	-	100,000
3	C03284	Adventure Bay Road road safety measures - BI Tourism Grant	Bruny Tourism				120,000	120,000	87	-	87	119,913
4	C03285	Waste disposal sites - BI Tourism Grant	Bruny Tourism				110,000	110,000	-	-	-	110,000
5	C03286	Visitor information - BI Tourism Grant	Bruny Tourism				150,000	150,000	-	-	-	150,000
6	C03287	Mavista Falls Track and picnic area - BI Tourism Grant	Bruny Tourism				300,000	300,000	-	-	-	300,000
7	C03288	Nebraska Road road safety measures - BI Tourism Grant	Bruny Tourism				70,000	70,000	-	-	-	70,000
				-	-	1,500,000	-	1,500,000	1,739	-	1,739	1,498,261
8	C01608	Osborne Esplanade toilet block replacement	Property	375,499	-	-	-	375,499	389,416	22,717	412,134	(36,635)
9	C03005	Coningham Toilet Block Replacement	Property	128,236	-	-	-	128,236	18,957	100,500	119,457	8,779
10	C03077	Maddocks Road land acquisition	Property	-	-	-	-	-	3,978	-	3,978	(3,978)
11	C03099	Depot entrance stage 2	Property	141,120	165,000	-	-	306,120	149,766	11,706	161,472	144,648
12	C03111	Kelvedon Park Changerooms/Clubrooms	Property	142,888	-	-	-	142,888	61,255	814,906	876,161	(733,273)
13	C03164	Alannah Hall upgrade	Property	101,362	-	-	-	101,362	17,904	10,964	28,867	72,495
14	C03188	KSC Stadium Scoreboard Replacement	Property	17,640	-	-	-	17,640	14,940	-	14,940	2,700
15	C03192	Lunawanna Public Toilet Replacement	Property	73,415	80,000	-	-	153,415	120,206	119,362	239,569	(86,153)
16	C03194	CCTV Cameras in Kingston	Property	98,572	-	-	-	98,572	83,494	55,569	139,063	(40,491)
17	C03195	Land acquisition for Margate Snug Shared Path	Property	80,000	-	-	-	80,000	61,656	-	61,656	18,344
18	C03217	Margate hall Roof replacement	Property	-	60,000	-	-	60,000	-	-	-	60,000
19	C03218	Barretta Vehicle Washdown Facility	Property	-	81,000	-	-	81,000	2,517	8,518	11,034	69,966
20	C03219	Barretta Pump Station	Property	-	169,000	-	-	169,000	4,554	25,253	29,807	139,193
21	C03220	Replace Kerb -KWS	Property	-	40,000	-	-	40,000	1,187	-	1,187	38,813
22	C03221	Kingborough Sports Centre water services upgrade-stage 3	Property	-	91,000	-	-	91,000	97,386	80	97,466	(6,466)
23	C03222	Wash down facility for twin ovals workshop	Property	-	40,000	-	-	40,000	2,261	-	2,261	37,739
24	C03223	Glensyn units -Septic system	Property	-	28,000	-	-	28,000	-	-	-	28,000
25	C03224	Middleton Hall-Septic system	Property	-	25,000	-	-	25,000	-	-	-	25,000
26	C03225	Trial Bay-Septic system	Property	-	25,000	-	-	25,000	-	-	-	25,000
27	C03226	Alannah Cricket Nets	Property	-	7,500	-	-	7,500	6,500	-	6,500	1,000
28	C03227	Kettering Reserve Dog Exercise Area Fencing	Property	-	7,000	(7,000)	-	-	-	-	-	-
29	C03228	Light Wood Park 3 Upgrade	Property	-	295,000	-	-	295,000	1,586	307,326	308,912	(13,912)
30	C03229	Margate Oval Drainage	Property	-	112,000	112,952	-	224,952	231,458	-	231,458	(6,506)
31	C03230	Margate Oval Fencing	Property	-	9,000	-	-	9,000	7,800	-	7,800	1,200
32	C03231	Twin Ovals Upper Pavilion Carpet	Property	-	20,000	-	-	20,000	12,773	-	12,773	7,227
33	C03232	Alum Cliffs Track Shot Tower Step Improvements	Property	-	89,000	-	-	89,000	-	89,000	89,000	-
34	C03233	Kingston Mountain Bike Park Stage 3	Property	-	10,000	-	-	10,000	-	10,000	10,000	-

35 C03234	Building redevelopment on level 3 at the Kingborough Sports	Property	-	150,000	-	150,000	4,992	-	4,992	145,008
36 C03257	LED lighting for High Performance Cricket Centre	Property	-	-	-	-	4,400	-	4,400	(4,400)
37 C03265	Cat holding facility Bruny Island fit out	Property	-	-	-	26,750	796	1,216	24,737	24,737
38 C03273	Kettering Hall Disability Access	Property	-	-	-	7,000	-	-	-	7,000
39 C03275	Land Acquisition Blackmans Bay Blowhole Reserve	Property	-	-	-	POS Reserve	6,144	-	6,144	(6,144)
40 C90010	Playground Renewal	Property	-	50,000	-	50,000	-	-	-	50,000
41 C90011	Street Furniture Replacement	Property	-	15,000	(15,000)	-	-	-	-	-
42 C03274	Street Furniture Replacement - Blackmans Bay	Property	-	-	15,000	15,000	13,937	2,800	16,737	(1,737)
43 C03098	Snug Oval Play Space Development	Reserves	86,698	-	-	86,698	83,172	-	83,172	3,526
44 C03082	Kingston Beach Oval Cricket Net replacement	Reserves	-	-	-	-	6,538	-	6,538	(6,538)
			1,245,430	1,568,500	139,702	2,953,632	1,409,570	1,579,917	2,989,488	(35,856)
43 C03130	Multi-function devices - CC, Depot, KSC etc	IT	66,720	-	-	66,720	-	-	-	66,720
44 C00613	Purchase IT Equipment	IT	-	-	-	-	1,635	840	2,475	(2,475)
45 C00672	Digital Local Government Program	IT	67,518	-	-	67,518	-	-	-	67,518
46 C01602	Financial Systems Replacement	IT	186,712	-	-	186,712	1,125	20,186	21,311	165,401
47 C03070	Desktop PC Replacement	IT	244,166	-	-	244,166	-	205,476	205,476	38,690
			565,116	-	-	565,116	2,760	226,502	229,263	335,853
48 C90003	Design/survey for future works	Design	-	-	-	-	-	-	-	-
49 C03091	Gormley Drive to Twin Ovals Road upgrade	Design	-	-	-	-	-	-	-	-
50 C03172	Whitewater Creek - pathway design	Design	-	-	-	-	3,692	-	3,692	(3,692)
51 C03187	Brightwater Road stage 2	Design	-	-	-	-	13,825	-	13,825	(13,825)
52 C03193	Barnes Bay Jetty Rehabilitation	Design	-	-	-	-	3,000	-	3,000	(3,000)
55 C03012	Tinderbox Reserve carpark upgrades	Roads	65,909	-	-	65,909	41,223	11,624	52,847	13,062
56 C03019	Brightwater Road renewal and stormwater	Roads	449,884	-	-	449,884	522,927	-	522,927	(73,043)
57 C03020	Great Bay Boatramp Upgrade and Improvements	Bridges	12,518	-	-	12,518	12,000	-	12,000	518
58 C03063	Parish Lane Upgrade	Roads	124,644	-	-	124,644	136,017	-	136,017	(11,373)
59 C03064	John Street Kingston - Reconstruction	Roads	1,158,624	-	-	1,158,624	481,016	420,419	901,435	257,189
60 C03066	Talene Road Construction	Roads	-	1,350,000	-	1,350,000	59,902	-	59,902	1,290,098
61 C03090	Gormley Drive Extension /Spring Farm link road masterplan d	Roads	69,494	-	-	69,494	44,722	14,960	59,682	9,812
62 C03105	Barnes Bay Missionary Road Retaining Wall Reconstruction	Roads	15,040	-	-	15,040	16,840	-	16,840	(1,800)
63 C03106	Pelverata Road	Roads	-	-	-	-	1,080	-	1,080	(1,080)
64 C03107	Channel Highway John St to Hutchins St	Roads	53,242	1,300,000	120,000	1,473,242	46,439	-	46,439	1,426,803
65 C03181	Old Huon Highway landslip remediation	Roads	-	-	-	-	63	2,125	2,188	(2,188)
66 C03196	Channel Highway bicycle lane improvements	Roads	-	25,000	-	25,000	-	-	-	25,000
67 C03197	Footpath connection mountain view drive	Roads	-	15,000	-	15,000	-	-	-	15,000
68 C03198	Footpath connection Summerleas Road	Roads	-	70,000	-	70,000	5,427	-	5,427	64,573
69 C03199	Snug Tiers reconstruction -Design	Roads	-	25,000	-	25,000	-	-	-	25,000
70 C03200	Track extension Redwood Road to Algona Road	Roads	-	22,000	-	22,000	3,806	162	3,968	18,032
71 C03201	Tower Court reconstruction-Design	Roads	-	25,000	-	25,000	-	-	-	25,000
72 C03096	Adventure Bay Road upgrades	Roads	-	150,000	-	150,000	16,742	3,900	20,642	129,358
73 C03203	Batchelor Way kerb and footpath replacement-Taroona Hall t	Roads	-	55,000	-	55,000	-	-	-	55,000
74 C03204	Dru Point Jetty fender replacement	Roads	-	20,000	-	20,000	320	5,394	5,714	14,286
75 C03205	Leslie Road widening	Roads	-	55,000	-	55,000	-	-	-	55,000
76 C03206	Grange Avenue footpath replacement	Roads	-	26,000	-	26,000	2,554	-	2,554	23,446
77 C03207	Alfred Gardens traffic islands	Roads	-	15,000	-	15,000	-	-	-	15,000
78 C03208	Incan Road traffic islands	Roads	-	15,000	-	15,000	-	-	-	15,000
79 C03209	Proctors Road seal approaches to bridge	Roads	-	25,000	-	25,000	-	-	-	25,000

80 C03210	Summerleas Road seal approaches to bridge	Roads	-	90,000	-	-	-	-	-	90,000	-	-	90,000
81 C03211	Tingara Road fire access	Roads	-	33,500	-	25,486	-	-	-	33,500	-	25,486	8,014
82 C03212	Pelverata Road	Roads	-	250,000	-	125	-	-	-	250,000	-	125	249,875
83 C03213	Access Projects	Roads	-	20,000	-	-	-	-	-	20,000	-	-	20,000
84 C03214	Orients Road extension	Roads	-	40,000	-	26,193	-	3,281	-	40,000	-	29,474	10,526
85 C03215	Works Necessitated by development-Roads	Roads	-	30,000	-	-	-	-	-	30,000	-	-	30,000
86 C03216	Hinsby Road Pedestrian Improvements	Roads	-	36,000	-	139	-	-	-	36,000	-	139	35,861
87 C03276	Upgrade Street Lighting to LED	Roads	-	1,200,000	-	337,036	-	53,255	-	1,200,000	-	390,290	809,710
88 C03281	Taroona Crescent Footpath upgrade	Roads	-	100,000	-	1,685	-	-	-	100,000	-	1,685	98,315
89 C03289	Snug Bus stop improvement	Roads	-	-	-	-	-	-	-	-	-	-	15,850
90 C90006	Access ramps	Roads	-	-	-	-	-	-	-	-	-	-	-
91 C90002	2019/20 Resheeting Program	Roads	-	1,050,000	-	(1,026,000)	-	-	-	24,000	-	-	24,000
92 C03266	Slattens Road	Roads	-	97,000	-	97,000	-	-	-	97,000	-	-	97,000
93 C03267	Hickmans Road	Roads	-	97,000	-	97,000	-	-	-	97,000	-	-	96,771
94 C03268	Cripps Road	Roads	-	138,000	-	115,778	-	17,762	-	138,000	-	133,540	4,460
95 C03269	Simpsons Bay Road	Roads	-	268,000	-	213,491	-	-	-	268,000	-	213,491	54,509
96 C03270	Apollo Bay	Roads	-	203,000	-	151,573	-	32,192	-	203,000	-	183,766	19,234
97 C03271	Devilins Road	Roads	-	111,000	-	122,921	-	4,208	-	111,000	-	127,129	(16,129)
98 C03272	Umfretilles Road	Roads	-	112,000	-	26,433	-	47,214	-	112,000	-	73,648	38,352
99 C90001	2019/20 Resealing Program	Roads	-	1,200,000	-	(950,000)	-	-	-	250,000	-	-	250,000
100 C03156	Wandella Avenue	Roads	-	73,000	-	69,590	-	-	-	73,000	-	69,590	3,410
101 C03157	Baynton Street	Roads	-	100,000	-	123,513	-	910	-	100,000	-	124,423	(24,423)
102 C03158	Lucas Street	Roads	-	68,000	-	61,578	-	500	-	68,000	-	62,078	5,922
103 C03258	Harris Court	Roads	-	6,000	-	6,000	-	-	-	6,000	-	-	-
104 C03259	Aldinga Street	Roads	-	77,000	-	78,190	-	13,200	-	77,000	-	91,390	(14,390)
105 C03260	Cleburne Street T	Roads	-	72,000	-	69,558	-	-	-	72,000	-	69,558	2,443
106 C03261	Endeavour Avenue	Roads	-	23,000	-	25,768	-	-	-	23,000	-	25,768	(2,768)
107 C03262	Taranga Road	Roads	-	99,000	-	73,062	-	500	-	99,000	-	73,562	25,438
108 C03263	Tinderbox Road	Roads	-	248,000	-	147,668	-	61,169	-	248,000	-	208,836	39,164
109 C03140	Howden Road	Roads	-	184,000	-	53,095	-	14,479	-	184,000	-	67,575	116,425
			-	-	-	-	-	-	-	-	-	-	-
			1,949,355	5,942,500	1,420,000	15,850	9,327,705	3,140,705	707,255	3,847,959	5,479,746		
110 C01609	Barretta Landfill Gas Extraction Ext	Solid Waste	(6,436)	-	61,874	-	-	81,267	-	-	-	81,267	(19,393)
111 C03094	Barretta Green Waste facility	Other	58,420	-	58,420	-	-	5,293	-	5,700	-	10,993	47,427
112 C03161	Community Road Safety Grant - Driving Simulator	Other	9,602	-	9,602	-	-	-	-	-	-	-	9,602
			61,586	-	68,310	-	-	86,560	-	5,700	-	92,260	37,636
113 C00590	Flood Gauge	Stormwater	-	-	-	-	-	-	-	-	-	6,937	(6,937)
114 C00598	Snug Flood Study	Stormwater	-	-	-	-	-	3,600	-	8,000	-	11,600	(11,600)
115 C03022	Coffee Creek Channel Stabilisation - Stage 2	Stormwater	5,087	-	5,087	-	-	2,333	-	-	-	2,333	2,754
116 C03023	Tyndall Beach Erosion Stabilisation	Stormwater	70,202	-	70,202	-	-	17,203	-	43,000	-	60,203	9,999
117 C03026	Algona Road Stage 1 SW Upgrade	Stormwater	-	640,000	-	-	-	102	-	-	-	102	639,898
118 C03041	Drysdale Creek Channel Stabilisation	Stormwater	12,500	-	12,500	-	-	2,574	-	6,250	-	8,824	3,676
119 C03117	Beach Road Kingston Stormwater Upgrade	Stormwater	23,219	-	23,219	-	-	28,019	-	-	-	28,019	(4,800)
120 C03119	Hinsby Road (vic 35) Taroona	Stormwater	42,992	-	42,992	-	-	46,015	-	-	-	46,015	(3,023)
121 C03120	Ritchie Street (vic 43-45) Alonnah	Stormwater	160	-	160	-	-	7,965	-	160	-	8,125	(7,965)
122 C03121	Kingston Wetlands GPT Replacement	Stormwater	15,000	-	15,000	-	-	148	-	-	-	148	14,852
123 C03122	Taranga Road Stormwater Upgrade	Stormwater	74,905	-	74,905	-	-	63,396	-	-	-	63,396	11,509
124 C03125	Beach Road Middleton Stormwater Upgrade	Stormwater	4,758	-	4,758	-	-	-	-	4,758	-	4,758	0

			325	-	-	325	-	-	325	-	325	0
125 C03126	Bundalla Road Culvert Renewal	Stormwater	50,000	-	-	50,000	69,981	-	69,981	-	69,981	(19,981)
126 C03129	Blackmans Bay stormwater outlet quality control	Stormwater	56,207	-	-	56,207	776	56,207	56,983	(776)	-	-
127 C03163	Stormwater Regional Flood Gauge Network	Stormwater	114,746	-	-	114,746	77,790	-	77,790	-	36,956	(190)
128 C03178	Whitewater Creek Summerleas Rd Culvert Repairs	Stormwater	7,803	-	-	7,803	12,399	-	12,399	-	17,601	29,846
129 C03182	Whitewater Creek embankment amoung	Stormwater	-	-	-	-	3,154	-	3,154	-	3,154	8,481
130 C03183	Redwood Village Dam repairs	Stormwater	-	-	-	-	37,905	1,615	39,519	-	7,278	156,281
131 C03235	Pit replacement 2019-20	Stormwater	-	-	-	-	222	-	222	-	7,500	-
132 C03236	Milford Road stormwater upgrade	Stormwater	-	-	-	-	3,719	-	3,719	-	7,500	-
133 C03237	Manuka Road stormwater upgrade	Stormwater	-	-	-	-	540	-	540	-	101,961	10,747
134 C03238	Kingston Heights (vic 37)	Stormwater	-	-	-	-	2,253	-	2,253	-	81,355	21,121
135 C03239	Taroona crescent stormwater upgrade	Stormwater	-	-	-	-	5,645	-	5,645	-	25,332	29,706
136 C03240	Jindabyne road stormwater improvements	Stormwater	-	-	-	-	21,088	33	21,121	-	26,113	-
137 C03241	Burwood Drive stormwater upgrade	Stormwater	-	-	-	-	168	-	168	-	294	-
138 C03242	Leslie Road Stormwater Upgrade	Stormwater	-	-	-	-	294	-	294	-	2,887	-
139 C03243	Tabor Road Stormwater Upgrade	Stormwater	-	-	-	-	3,000	-	3,000	-	29,500	-
140 C03244	Van morey Road stormwater upgrade (vic 279)	Stormwater	-	-	-	-	31,000	-	31,000	-	30,748	-
141 C03245	Allens Rivulet Road Stormwater upgrade	Stormwater	-	-	-	-	25,000	-	25,000	-	25,000	-
142 C03246	Leslie Road (vic 645) SW Upgrades	Stormwater	-	-	-	-	3,610	-	3,610	-	21,390	-
143 C03247	Huon Road (vic 1678) SW Upgrades	Stormwater	-	-	-	-	-	-	-	-	18,000	-
144 C03248	22 Ocean Esplanade	Stormwater	-	-	-	-	-	-	-	-	14,000	-
145 C03249	Allens Rivulet Road (vic 279)	Stormwater	-	-	-	-	-	-	-	-	7,000	-
146 C03250	Algona Road Stage 2 SW Upgrade-design only	Stormwater	-	-	-	-	-	-	-	-	10,000	-
147 C03251	Hillside Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	283	-
148 C03252	Willowbend Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	36,000	-
149 C03253	Bundalla Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	30,000	-
150 C03254	Suncoast Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	-	-
151 C03255	Mona Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	-	-
152 C03256	CBD Catchment Investigation	Stormwater	-	-	-	-	-	-	-	-	-	-
153 C90007	Works necessitated by development	Stormwater	-	-	-	-	-	-	-	-	-	-
154 C03162	Contribution to Kingston Village Stormwater Stage 4	Stormwater	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE			477,904	1,462,500	-	1,940,404	414,512	138,088	552,600	-	1,387,804	8,703,445
			4,299,391	8,973,500	3,128,012	15,850	5,055,846	2,657,462	7,713,308	-	-	-

17.2 BOAT SHED LEASES - NEBRASKA BEACH, DENNES POINT**File Number: 3342049****Author: Sean Kerr, Property Officer****Authoriser: Daniel Smee, Executive Manager Governance & Community Services****Strategic Plan Reference**

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.
Strategic Outcome: 1.5 An active and healthy community, with vibrant, clean local areas that provide social, recreational and economic opportunities.

1. PURPOSE

- 1.1 The purpose of this report is to consider the granting of Licences to owners of boat sheds on Nebraska Beach.

2. BACKGROUND

- 2.1 The foreshore of Nebraska Beach (PID 3342049 – shown in red below) has, until recently, been held in private ownership.
- 2.2 Following a subdivision at 37 Nebraska Road, Council acquired ownership of this land via the public open space provisions required for the subdivision.



- 2.3 There are five boat sheds on this section of land, all of which have been there for many years.
- 2.4 One of the boat sheds is owned by the family whose land has been subdivided and in light of the fact that the public open space acquired by Council exceeded the minimum 5% requirement, they have requested a fifty year agreement at discounted rental.

3. STATUTORY REQUIREMENTS

- 3.1 The disposal of Council land is subject to the provisions of Sections 177 and 178 of the *Local Government Act 1993*.
- 3.2 The land in question is classified as public land under the definitions of the Act and this matter is therefore listed for consideration in Open Session.
- 3.3 Under the provisions of Section 80 of Part 3 of the *Local Government (Building and Miscellaneous Provisions) Act 1993*, Council cannot grant a lease agreement for part of a title for a term of more than 10 years. To do so would be deemed an illegal subdivision.

4. DISCUSSION

- 4.1 The location of boatsheds on Council owned land is not common practice as foreshore reserves with title to high water mark are generally owned by the Crown.
- 4.2 In this instance, the boat sheds are a legacy of the past when there was a lack of clarity surrounding ownership of the foreshore at Nebraska Beach.
- 4.3 With the land now in Council ownership, there are essentially two options available to manage the structures:
- 4.4 Require that they be demolished; or
- 4.5 Allow for their continued occupation under a formal agreement.
- 4.6 Given that the sheds have been in existence for many years, it is appropriate that the current occupiers be allowed to continue their usage for a reasonable period of time.
- 4.7 However, given that this usage is essentially privatisation of public land it is considered that this usage should be restricted by means of a non-transferable agreement with a defined end date.
- 4.8 It is proposed that lease agreements of 10 years be offered to current occupiers, with options of two further terms (in the case of the previous owners, four further terms).
- 4.9 Lease conditions will include a requirement to remove the structure at the expiration of the lease or once all options have been exercised.

5. FINANCE

- 5.1 It is proposed that an annual rental of \$200 would apply to the boatshed leases, adjustable by CPI each year.
- 5.2 This is consistent with the amount charged for licence agreements for similar structures on Crown Land and in line with the assessed annual value for the boat sheds as determined by the Valuer General's Office.

- 5.3 This figure would be discounted to \$10 per annum for the family that previously owned the land in recognition of their additional contribution of public open space beyond that required by Council's Public Open Space Contributions Policy.
- 5.4 Given that the additional public open space transferred to Council was double the minimum requirement, this is considered to be an equitable proposal.

6. ENVIRONMENT

- 6.1 No environmental issues have been identified in relation to this matter.

7. COMMUNICATION AND CONSULTATION

- 7.1 There will be signs placed on each of the boat sheds giving notice to occupiers that they need to contact Council to make appropriate arrangements to formalise their ongoing usage of the structures.
- 7.2 Under the provisions of Section 178 of the Local Government Act 1993, Council is required to advertise its intent to issue leases over the boat sheds.

8. RISK

- 8.1 To minimise risk to Council, boat shed owners will be required to take full responsibility for their structures and maintain their own insurance.

9. CONCLUSION

- 9.1 There are five boat sheds on the foreshore of Nebraska Beach on land recently transferred to Council as public open space associated with a subdivision of 37 Nebraska Road.
- 9.2 It is proposed that Council negotiate non-transferable lease agreements with each of the occupiers of these structures for a defined period.
- 9.3 At the expiration of this period, it is proposed that the sheds be removed.

10. RECOMMENDATION

That subject to there being no objections received during the public notice period, the General Manager be authorised to negotiate lease agreements with the occupiers of boat sheds on the foreshore of Nebraska Beach based on the following terms and conditions:

- (i) A term of ten years apply to all boat shed occupiers with two further ten year options, except for the previous owners of the land who will be offered a further four ten year options.
- (ii) A rental of \$200 per annum to apply (adjusted by CPI each year), except for the previous owners of the land for whom the annual rental will be \$10;
- (iii) Lessees to be fully responsible for the boat sheds, including their removal at the end of the agreement; and
- (iv) Leases to be non-transferable.

17.3 PURCHASING POLICY 3.7 AND CODE FOR TENDERS AND CONTRACTS POLICY 3.12

File Number: 12.85

Author: Hugh Rowley, Contracts and Procurement Coordinator

Authoriser: John Breen, Chief Financial Officer

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

1.1 To consider updating of Policy 3.7 – Purchasing Policy and Policy 3.12 – Code for Tenders and Contracts to incorporate the minor changes detailed within this report.

1.1 Copies of both updated policies with and without tracked changes are attached.

2. BACKGROUND

2.1 Council's current published Purchasing Policy and Code for Tenders and Contracts were adopted in January 2018 (Minute C22/1-18).

2.2 The 2018 Purchasing Policy and Code for Tenders and Contracts incorporated changes derived from almost two years operational experience and from two investigations incorporating procurement practices at Glenorchy City Council, being the Report of the Auditor-General into procurement of goods and services from CT Management Group Pty Ltd and the Glenorchy City Council Board of Inquiry Report.

2.3 No significant and relevant external procurement related audits or reports have been identified since the 2018 review, therefore this review is based on internal consideration and comments from Council staff.

2.4 Council's Purchasing Policy covers procurement of goods and services of any value, including market testing and approval authorities. The Code for Tenders and Contracts is restricted to public tendering and contract formation requirements for procurement of goods and services exceeding the Prescribed Amount.

3. STATUTORY REQUIREMENTS

3.1 The Local Government Act 1993 and Local Government (General) Regulations 2015 set an amount above which councils are required to seek public tenders, prescribe certain situations where the public tenders are not required, and require councils to adopt a Code for Tenders and Contracts setting out how public tenders will be managed.

3.2 There are no explicit legislative requirements for Council to adopt a Purchasing Policy, however a number of legislative obligations apply to Purchasing activities and are best articulated through a specific Purchasing Policy. Council's Purchasing Policy (existing and updated) include some legislated Code for Tenders and Contracts requirements that better align with the content of the Purchasing Policy.

4. DISCUSSION

- 4.1 In this discussion references to the current policies relate to the January 2018 versions. References to the updated (policies, Purchasing Policy and Code for Tenders and Contracts) relate to those recommended in this report for adoption.
- 4.2 No major shortcomings were identified in either policy during the internal review, with the proposed changes being considered to represent clarification of current practices or potential improvements to business processes.
- 4.3 Significant changes in the updated Code for Tenders and Contracts are:
 - (a) Definition and requirements for Alternative Tenders added to encourage innovation in obtaining best value for money for Council;
 - (b) Removal of the restriction that tenders cannot close before 2:00 pm; this was previously included to ensure that postal deliveries had been received but is no longer relevant with an electronic tendering portal;
 - (c) Criteria that may be taken into account in considering tenders (section 4.14) amended to assist tenderers' understanding;
 - (d) Treatment of tenderer's confidential information amended to remove an obligation that is difficult to satisfy;
 - (e) Legislation and Audience sections amended to be consistent with the Purchasing Policy.
- 4.4 There are no significant changes in the updated Purchasing Policy.
- 4.5 Other, minor changes are highlighted in the attached tracked changes version of both documents.
- 4.6 The clean versions of the Purchasing Policy and Code for Tenders and Contracts, for approval, have been copied to the new policy format but are otherwise unchanged.

5. FINANCE

- 5.1 The changes included in the updated Purchasing Policy and Code for Tenders and Contracts are not expected to have any adverse impacts on adopted estimates.

6. ENVIRONMENT

- 6.1 No environmental impacts arising from the recommended changes have been identified.

7. COMMUNICATION AND CONSULTATION

- 7.1 The updated Purchasing Policy and Code for Tenders and Contracts, once adopted by Council, will be made available to the public through Council's website to replace the current versions.
- 7.2 Council staff involved in procurement will be informed about the changes through normal communications channels.

8. RISK

- 8.1 The changes made in the recommended Purchasing Policy and Code for Tenders and Contracts will not increase any risks to Council.

9. CONCLUSION

- 9.1 The recommended changes introduce refinements intended to continuously improve Council's purchasing policies and procedures.


10. RECOMMENDATION

That Council approves the updated Policy 3.7 - Purchasing Policy and the updated Policy 3.12 – Code for Tenders and Contracts as attached to this report.

ATTACHMENTS

- 1. Existing Policy 3.7 with Tracked Changes**
- 2. Updated Policy 3.7 for Approval**
- 3. Existing Policy 3.12 with Tracked Changes**
- 4. Updated Policy 3.12 for Approval**

EXISTING POLICY WITH TRACK CHANGES

	PURCHASING POLICY		Policy No. 3.7		
		LAST REVIEW Jan-2016 (Jan 2020)	NEXT REVIEW Jan-2020 (Jan 2022)	MINUTE REF 62/2/1-16	
POLICY STATEMENT:	1.1 Kingborough Council is committed to implementing efficient, effective and sustainable procedures in all purchasing activities.				
	1.2 The purpose of this policy is to set out a framework for all purchasing of goods and services by Council.				
DEFINITIONS:	<p>Act is the Local Government Act 1993 (Tasmania).</p> <p>Amount is the actual price, or a genuine forecast of the actual price based on quotations or tenders, (excluding GST) for the goods or services to be purchased over the full commitment or term (including extension options) of a contract arising from the purchasing activity. Note: The <i>Amount</i> replaces the <i>Value</i> once market testing has been completed.</p> <p>Authorised Purchasing Officer is a Council employee authorised under clause 4.8 d) to approve a purchase order or contract.</p> <p>Authorised Payment Officer is the officer authorised under clause 4.9 b) to approve an invoice or payment.</p> <p>Evaluation Team is the team established under clause 4.7 of this policy.</p> <p>Higher Risk purchases are goods or services that are outside the definition of <i>Lower Risk</i> purchases.</p> <p>Local supplier means a supplier both having a business premises within Kingborough Municipality and liable for payment of rates to Kingborough Council.</p> <p>Lower Risk purchases are standard goods or services that are repetitively provided by the supplier, typically "off the shelf" goods including catalogued options. Services involving construction or installation work performed on Council premises are not Lower Risk.</p> <p>Prescribed Amount is the amount (excluding GST) referred in section 333A of the Act and described in regulation 23 of the Regulations.</p> <p>Regulations are the Local Government (General) Regulations 2015 (Tasmania).</p> <p>Value means a genuine pre-estimate of the likely market price (excluding GST) for the goods or services to be purchased over the full commitment or term (including extension options) of a contract arising from the purchasing activity.</p>				
OBJECTIVE:	2.1 The objectives of this Purchasing Policy are to achieve the following principles in Council's purchasing:				
	<ul style="list-style-type: none"> a) Goods and services are obtained at the best value for Council, taking into consideration factors such as price, quality and availability; b) Goods and services are suitable for their intended purpose and are received in a timely manner; c) Prospective suppliers are provided with reasonable opportunities to compete for supply of goods or services to Council, without incurring excessive costs to submit quotations or tenders; d) Activities are conducted ethically and fairly; and e) <i>Local suppliers</i> are encouraged to compete to provide goods and services 				

	and are not disadvantaged by Council's purchasing methods.
SCOPE:	<p>3.1 This Policy applies to all purchasing activities carried out for Council, including those carried out by external parties on behalf of Council.</p> <p>3.2 This Policy identifies situations where public tenders are required and the minimum requirements for purchasing activities that are not subject to public tendering.</p> <p>3.3 The manner in which public tenders will be sought, evaluated and contracts awarded is covered by the Code for Tenders and Contracts. To the extent that any detail within the Code for Tenders and Contracts differs from this Policy, the details in the Code for Tenders and Contracts take precedence.</p> <p>3.4 This Policy expands the detail from the Delegated Authority Policy in regard to committing expenditure and approving payments. To the extent that any detail within this Policy differs from the Delegated Authority Policy, the details in this Policy take precedence.</p>
PROCEDURE: (POLICY DETAIL)	<p>4.1 Goods or services will be purchased in conformity with the <i>Act, Regulations</i>, this Policy and the Code for Tenders and Contracts, current at commencement of procurement planning for those goods or services.</p> <p>4.2 Goods or services with a <i>Value</i> at or above the <i>Prescribed Amount</i> will be obtained by:</p> <ul style="list-style-type: none"> a) Inviting public tenders where required by Regulation 23 of the <i>Regulations</i>; b) Any permitted means where an exemption is permitted under Regulation 27 of the <i>Regulations</i>. <p>The invitation of public tenders is not precluded where Regulation 27 applies if public tenders are determined by the General Manager to best satisfy Council's purchasing objectives.</p> <p>4.3 The General Manager will report to Council in all instances where public tenders or quotations are not being sought for purchases above the <i>Prescribed Amount</i> as required by Regulation 28(j). The following minimum information will be included in the report to Council:</p> <ul style="list-style-type: none"> a) a brief description of the reason for not inviting public tenders or quotations; b) a brief description of the goods or services; c) the estimated <i>Value</i> of the goods or services; and d) the name of the (recommended) supplier. <p>Except in the case of an emergency the report will form part of the normal authority to approve purchases process. In the event of purchasing commitments being made in an emergency, the report will be provided to the first ordinary meeting of Council after the emergency has concluded.</p> <p>4.4 The Code for Tenders and Contracts will apply where public tenders are invited, unless an alternative approach is approved. For goods or services with a <i>Value</i> below the <i>Prescribed Amount</i> the alternative approach may be approved by the General Manager, otherwise approval by Council is required.</p> <p>4.5 Where the Code for Tenders and Contracts does not apply to a particular tender this will be clearly stated in the Tender Package.</p> <p>4.6 Goods or services with a <i>Value</i> below the <i>Prescribed Amount</i> require the minimum number of quotations below, except where exemptions are authorised</p>

	<p>as clause 4.6 f):</p> <ul style="list-style-type: none"> a) Obtaining quotations is at the discretion of the <i>Authorised Purchasing Officer</i>, with no minimum requirement, for purchases to a <i>Value</i> of \$1,000; b) At least 1 verbal quotation is required for purchases with a <i>Value</i> between \$1,001 and \$5,000; c) At least 2 written quotations, or 2 verbal quotations obtained from a written request, are required for <i>Lower Risk</i> purchases with a <i>Value</i> between \$5,001 and \$30,000; d) At least 2 written quotations are required for <i>Higher Risk</i> purchases with a <i>Value</i> between \$5,001 and \$30,000; e) At least 3 written quotations are required for purchases with a <i>Value</i> between \$30,001 and the <i>Prescribed Amount</i>; f) Exemptions from the minimum requirements of clauses 4.6 b) to e) can be authorised by the General Manager, or for purchases up to a <i>Value</i> of \$30,000 by a manager directly reporting to the General Manager. g) A higher number of quotations may be sought, or public tenders invited, where assessed as necessary to satisfy Council's purchasing objectives. <p>4.7 An <i>Evaluation Team</i> will be convened for all purchases with a <i>Value</i> above \$100,000. The <i>Evaluation Team</i> may be different for each purchase and will comprise not less than 3 persons jointly:</p> <ul style="list-style-type: none"> a) Providing knowledge of both technical and commercial aspects of the purchase; and b) From at least two different Council Departments. <p>The <i>Evaluation Team</i> will prepare a written summary of the evaluation method, criteria, allocated scores and recommended supplier.</p> <p>4.8 Authority to Approve Purchases:</p> <ul style="list-style-type: none"> a) Acceptance of tenders and quotations for the purchase of goods or services at or above the <i>Prescribed Amount</i> must be approved by Council. b) The General Manager is authorised to accept tenders and quotations for the purchase of goods or services at or above \$100,000 and below the <i>Prescribed Amount</i> taking into account the recommendation from the <i>Evaluation Team</i>. The General Manager will retain a written record of the reasons if the recommendation from the <i>Evaluation Team</i> is not accepted. c) The General Manager is authorised to approve purchases of goods or services below \$100,000, after determining that appropriate processes have been followed. d) The General Manager is permitted to appoint <i>Authorised Purchasing Officers</i> who are then authorised, to an <i>Amount</i> set by the General Manager but not exceeding \$100,000, to determine that appropriate processes have been followed and to approve purchases of goods or services. <p>4.9 Authority to Approve Payments:</p> <ul style="list-style-type: none"> a) The General Manager is authorised to approve payment for supply of goods or services for any <i>Amount</i> provided that the purchase was approved according to clause 4.8. b) The General Manager is permitted to appoint <i>Authorised Payment Officers</i> who are then authorised, to an <i>Amount</i> set by the General Manager but not
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	<p>exceeding the <i>Prescribed Amount</i>, for each authorised payment, to determine that the payment is due and to approve payment for goods or services, provided that the purchase has been approved under clause 4.8.</p> <p>c) <i>Authorised Payment Officers</i> cannot approve payment if the purchase has not been approved under clause 4.8 unless the approver is an <i>Authorised Purchasing Officer</i> for the total <i>Amount</i> of goods or services arising from the purchasing commitment.</p> <p>4.10 The General Manager will establish and maintain registers of:</p> <p>a) <i>Authorised Purchasing Officers</i>;</p> <p>b) <i>Authorised Payment Officers</i>.</p> <p>4.11 The General Manager will establish and maintain procedures for implementing this Policy for:</p> <p>a) Conducting purchasing activities where the <i>Value</i> is at or above the <i>Prescribed Amount</i>;</p> <p>b) Conducting purchasing activities where the <i>Value</i> is below the <i>Prescribed Amount</i>;</p> <p>c) Annual reporting in relation to tenders and contracts as required by the Act and Regulations.</p>
GUIDELINES:	5.1 Guidelines and procedures for implementation of this Policy are separately maintained as administrative documents.
COMMUNICATION	6. This Policy will be published on Council's internet and intranet sites.
LEGISLATION:	<p>7.1 Section 333A of the <i>Local Government Act 1993</i> and Regulations 23 to 26 of the <i>Local Government (General) Regulations 2015</i> determine the manner in which purchasing activities must generally be conducted where the value of a contract exceeds a <i>Prescribed Amount</i>.</p> <p>7.2 Note: The <i>Prescribed Amount</i> under the 2015 <i>Regulations</i> is \$250,000 (excluding GST).</p> <p>7.3 Section 333A of the <i>Act</i> and Regulation 27 of the <i>Regulations</i> prescribe situations and contracts where Regulations 23 to 26 do not necessarily apply.</p> <p>7.4 Section 333B of the <i>Act</i> and Regulation 28 of the <i>Regulations</i> require Council to adopt a Code for Tenders and Contracts and define the requirements for that Code.</p>
RELATED DOCUMENTS:	<p>Council's Code for Tenders and Contracts (Policy No. 3.12) sits alongside this Policy and sets out the manner in which tenders for goods or services above the <i>Prescribed Amount</i> will be conducted by Council.</p> <p>Council's Delegated Authority Policy (Policy No. 1.1) includes authorities delegated to the General Manager, in relation to purchasing activities, and defines those which may be sub-delegated. To the extent that any detail within this Policy differs from the Delegated Authority Policy, the details in this Policy take precedence.</p>
AUDIENCE:	<p>This Policy is intended for Council Employees, Councillors and external parties.</p> <p>The policy is publicly accessible via Council's website.</p>

UPDATED POLICY FOR APPROVAL



Policy No: **3.7**
 Approved by Council: **28 January 2020**
 Next Review Date: **January 2022**
 Responsible Officer: **Chief Financial Officer**

Minute No: **TBA**
 ECM File No: **12.85**
 Version: **0**

<h2>Purchasing Policy</h2>	
POLICY STATEMENT	<p>1.1 Kingborough Council is committed to implementing efficient, effective and sustainable procedures in all purchasing activities.</p> <p>1.2 The purpose of this policy is to set out a framework for all purchasing of goods and services by Council.</p>
DEFINITIONS	<p>Act is the Local Government Act 1993 (Tasmania).</p> <p>Amount is the actual price, or a genuine forecast of the actual price based on quotations or tenders, (excluding GST) for the goods or services to be purchased over the full commitment or term (including extension options) of a contract arising from the purchasing activity. Note: The <i>Amount</i> replaces the <i>Value</i> once market testing has been completed.</p> <p>Authorised Purchasing Officer is a Council employee authorised under clause 4.8 d) to approve a purchase order or contract.</p> <p>Authorised Payment Officer is the officer authorised under clause 4.9 b) to approve an invoice or payment.</p> <p>Evaluation Team is the team established under clause 4.7 of this policy.</p> <p>Higher Risk purchases are goods or services that are outside the definition of <i>Lower Risk</i> purchases.</p> <p>Local Supplier means a supplier both having a business premises within Kingborough Municipality and liable for payment of rates to Kingborough Council.</p> <p>Lower Risk purchases are standard goods or services that are repetitively provided by the supplier, typically “off the shelf” goods including catalogued options. Services involving construction or installation work performed on Council premises are not <i>Lower Risk</i>.</p> <p>Prescribed Amount is the amount (excluding GST) referred in section 333A of the <i>Act</i> and described in regulation 23 of the <i>Regulations</i>.</p> <p>Regulations are the Local Government (General) Regulations 2015 (Tasmania).</p> <p>Value means a genuine pre-estimate of the likely market price (excluding GST) for the goods or services to be purchased over the full commitment or term (including extension options) of a contract arising from the purchasing activity.</p>
OBJECTIVE	<p>2.1 The objectives of this Purchasing Policy are to achieve the following principles in Council’s purchasing:</p> <p style="margin-left: 40px;">a) Goods and services are obtained at the best value for Council, taking into consideration factors such as price, quality and availability;</p>


	<ul style="list-style-type: none"> b) Goods and services are suitable for their intended purpose and are received in a timely manner; c) Prospective suppliers are provided with reasonable opportunities to compete for supply of goods or services to Council, without incurring excessive costs to submit quotations or tenders; d) Activities are conducted ethically and fairly; and e) <i>Local Suppliers</i> are encouraged to compete to provide goods and services and are not disadvantaged by Council's purchasing methods.
SCOPE	<p>3.1 This Policy applies to all purchasing activities carried out for Council, including those carried out by external parties on behalf of Council.</p> <p>3.2 This Policy identifies situations where public tenders are required and the minimum requirements for purchasing activities that are not subject to public tendering.</p> <p>3.3 The manner in which public tenders will be sought, evaluated and contracts awarded is covered by the Code for Tenders and Contracts. To the extent that any detail within the Code for Tenders and Contracts differs from this Policy, the details in the Code for Tenders and Contracts take precedence.</p> <p>3.4 This Policy expands the detail from the Delegated Authority Policy in regard to committing expenditure and approving payments. To the extent that any detail within this Policy differs from the Delegated Authority Policy, the details in this Policy take precedence.</p>
PROCEDURE (POLICY DETAIL)	<p>4.1 Goods or services will be purchased in conformity with the <i>Act, Regulations</i>, this Policy and the Code for Tenders and Contracts, current at commencement of procurement planning for those goods or services.</p> <p>4.2 Goods or services with a Value at or above the <i>Prescribed Amount</i> will be obtained by:</p> <ul style="list-style-type: none"> a) Inviting public tenders where required by Regulation 23 of the <i>Regulations</i>; b) Any permitted means where an exemption is permitted under Regulation 27 of the <i>Regulations</i>. <p>The invitation of public tenders is not precluded where Regulation 27 applies if public tenders are determined by the General Manager to best satisfy Council's purchasing objectives.</p> <p>4.3 The General Manager will report to Council in all instances where public tenders or quotations are not being sought for purchases above the <i>Prescribed Amount</i> as required by Regulation 28(j). The following minimum information will be included in the report to Council:</p> <ul style="list-style-type: none"> a) a brief description of the reason for not inviting public tenders or quotations; b) a brief description of the goods or services; c) the estimated Value of the goods or services; and d) the name of the (recommended) supplier.

	<p>Except in the case of an emergency the report will form part of the normal authority to approve purchases process. In the event of purchasing commitments being made in an emergency, the report will be provided to the first ordinary meeting of Council after the emergency has concluded.</p> <p>4.4 The Code for Tenders and Contracts will apply where public tenders are invited, unless an alternative approach is approved. For goods or services with a Value below the <i>Prescribed Amount</i> the alternative approach may be approved by the General Manager, otherwise approval by Council is required.</p> <p>4.5 Where the Code for Tenders and Contracts does not apply to a particular tender this will be clearly stated in the Tender Package.</p> <p>4.6 Goods or services with a Value below the <i>Prescribed Amount</i> require the minimum number of quotations below, except where exemptions are authorised as clause 4.6 f):</p> <ul style="list-style-type: none"> a) Obtaining quotations is at the discretion of the <i>Authorised Purchasing Officer</i>, with no minimum requirement, for purchases to a <i>Value</i> of \$1,000; b) At least 1 verbal quotation is required for purchases with a <i>Value</i> between \$1,001 and \$5,000; c) At least 2 written quotations, or 2 verbal quotations obtained from a written request, are required for <i>Lower Risk</i> purchases with a <i>Value</i> between \$5,001 and \$30,000; d) At least 2 written quotations are required for <i>Higher Risk</i> purchases with a <i>Value</i> between \$5,001 and \$30,000; e) At least 3 written quotations are required for purchases with a <i>Value</i> between \$30,001 and the <i>Prescribed Amount</i>; f) Exemptions from the minimum requirements of clauses 4.6 b) to e) can be authorised by the General Manager, or for purchases up to a <i>Value</i> of \$30,000 by a manager directly reporting to the General Manager. g) A higher number of quotations may be sought, or public tenders invited, where assessed as necessary to satisfy Council's purchasing objectives. <p>4.7 An <i>Evaluation Team</i> will be convened for all purchases with a Value above \$100,000. The <i>Evaluation Team</i> may be different for each purchase and will comprise not less than 3 persons jointly:</p> <ul style="list-style-type: none"> a) Providing knowledge of both technical and commercial aspects of the purchase; and b) From at least two different Council Departments. <p>The <i>Evaluation Team</i> will prepare a written summary of the evaluation method, criteria, allocated scores and recommended supplier.</p> <p>4.8 Authority to Approve Purchases:</p> <ul style="list-style-type: none"> a) Acceptance of tenders and quotations for the purchase of goods or services at or above the <i>Prescribed Amount</i> must be approved by Council. b) The General Manager is authorised to accept tenders and quotations for the purchase of goods or services at or above \$100,000 and below
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	<p>the <i>Prescribed Amount</i> taking into account the recommendation from the <i>Evaluation Team</i>. The General Manager will retain a written record of the reasons if the recommendation from the <i>Evaluation Team</i> is not accepted.</p> <p>c) The General Manager is authorised to approve purchases of goods or services below \$100,000, after determining that appropriate processes have been followed.</p> <p>d) The General Manager is permitted to appoint <i>Authorised Purchasing Officers</i> who are then authorised, to an <i>Amount</i> set by the General Manager but not exceeding \$100,000, to determine that appropriate processes have been followed and to approve purchases of goods or services.</p> <p>4.9 Authority to Approve Payments:</p> <p>a) The General Manager is authorised to approve payment for supply of goods or services for any <i>Amount</i> provided that the purchase was approved according to clause 4.8.</p> <p>b) The General Manager is permitted to appoint <i>Authorised Payment Officers</i> who are then authorised, to an <i>Amount</i> set by the General Manager but not exceeding the <i>Prescribed Amount</i>, for each authorised payment, to determine that the payment is due and to approve payment for goods or services, provided that the purchase has been approved under clause 4.8.</p> <p>c) <i>Authorised Payment Officers</i> cannot approve payment if the purchase has not been approved under clause 4.8 unless the approver is an <i>Authorised Purchasing Officer</i> for the total <i>Amount</i> of goods or services arising from the purchasing commitment.</p> <p>4.10 The General Manager will establish and maintain registers of:</p> <p>a) <i>Authorised Purchasing Officers</i>;</p> <p>b) <i>Authorised Payment Officers</i>.</p> <p>4.11 The General Manager will establish and maintain procedures for implementing this Policy for:</p> <p>a) Conducting purchasing activities where the <i>Value</i> is at or above the <i>Prescribed Amount</i>;</p> <p>b) Conducting purchasing activities where the <i>Value</i> is below the <i>Prescribed Amount</i>;</p> <p>c) Annual reporting in relation to tenders and contracts as required by the <i>Act</i> and <i>Regulations</i>.</p>
GUIDELINES	5. Guidelines and procedures for implementation of this Policy are separately maintained as administrative documents.
COMMUNICATION	6. This Policy will be published on Council's internet and intranet sites.
LEGISLATION	7.1 Section 333A of the <i>Local Government Act 1993</i> and Regulations 23 to 26 of the <i>Local Government (General) Regulations 2015</i> determine the manner in which purchasing activities must generally be conducted where the value of a contract exceeds a <i>Prescribed Amount</i> .

	<p>7.2 Note: The <i>Prescribed Amount</i> under the 2015 <i>Regulations</i> is \$250,000 (excluding GST).</p> <p>7.3 Section 333A of the <i>Act</i> and Regulation 27 of the <i>Regulations</i> prescribe situations and contracts where Regulations 23 to 26 do not necessarily apply.</p> <p>7.4 Section 333B of the <i>Act</i> and Regulation 28 of the <i>Regulations</i> require Council to adopt a Code for Tenders and Contracts and define the requirements for that Code.</p>
RELATED DOCUMENTS	<p>8.1 Council's Code for Tenders and Contracts (Policy No. 3.12) sits alongside this Policy and sets out the manner in which tenders for goods or services above the <i>Prescribed Amount</i> will be conducted by Council.</p> <p>8.2 Council's Delegated Authority Policy (Policy No. 1.1) includes authorities delegated to the General Manager, in relation to purchasing activities, and defines those which may be sub-delegated. To the extent that any detail within this Policy differs from the Delegated Authority Policy, the details in this Policy take precedence.</p>
AUDIENCE	<p>9.1 This Policy is intended for Council Employees, Councillors and external parties.</p> <p>9.2 The policy is publicly accessible via Council's website.</p>

EXISTING POLICY WITH TRACK CHANGES

	<h2 style="text-align: center;">Code for Tenders and Contracts</h2>		Policy No. 3.12		
POLICY STATEMENT:	<p>1.1 The purpose of this Code for Tenders and Contracts is to provide a policy framework on best practice tendering and procurement methods in line with the legislative requirements of Section 333B of the <i>Local Government Act 1993</i> and Regulation 28 of the <i>Local Government (General) Regulations 2015</i>.</p> <p>This Code, in conjunction with Council's Purchasing Policy, aims to achieve the purchasing principles of:</p> <ul style="list-style-type: none"> • <i>open and effective competition;</i> • <i>value for money;</i> • <i>enhancement of the capabilities of local business and industry; and</i> • <i>ethical behaviour and fair dealing.</i> 		LAST REVIEW Jan 2018 Jan 2020	NEXT REVIEW Jan 2020 Jan 2022	MINUTE REF C22/1-18
DEFINITIONS:	<p><u>"Alternative Tender" means a tender which does not fully satisfy all of the requirements set out in the Tender Package but offers an alternative way of achieving Council's objectives set out in, or reasonably determined from, the Tender Package.</u></p> <p>"Completion" means the time when Council has considered the Tenders, has concluded any negotiations with Tenderers and has let the Contract or otherwise finished dealing with the Tenders.</p> <p>"Conforming Tender" means a tender which satisfies all of the requirements for tenders set out in the Tender Package.</p> <p>"Contract" means the contract for the carrying out of the Work to be entered into between Council and the Successful Tenderer.</p> <p>"Council" means the Kingborough Council.</p> <p>"National Procurement Network" means the procurement services offered by local government associations in all states and territories to provide national programs where it is beneficial to combine the purchasing powers of councils Australia-wide.</p> <p>"Non-Conforming Tender" means a tender which does not satisfy all of the requirements for tenders set out in the Tender Package including (but not limited to) requirements for information about the Tenderer and details of the proposed works.</p> <p>"Point of Contact" means a person or place where Tenderers may direct enquiries. A Point of Contact may include a monitored online forum for tenders invited through an electronic portal, or may be a member of Council staff.</p> <p>"Preferred Tenderer" means the Tenderer who, in the opinion of Council, best satisfies the selection criteria.</p> <p>"Successful Tenderer" means the Tenderer whose tender Council accepts or with whom, after negotiations, Council enters into a contract for the performance of the Work.</p> <p>"Tender Closing" means the time and date specified in the Tender Package by which tenders must be submitted.</p> <p>"Tender Opening" means the opening of Tenders under Clause 4.12.</p> <p>"Tender Package" means the tender package which Council provides to prospective Tenderers under Clause 4.6.</p> <p>"Tenderer" means any party submitting a tender to Council in respect of the Work.</p>				

	<p>"Tenders" means all Tenders-tender submitted to Council in respect of the Work.</p> <p>"Work" means the work for the performance of which Council has invited tenders including the provision of goods or services.</p>
OBJECTIVE:	<p>2.1 This Code is intended to apply to all tenders advertised publicly by Council, where the prescribed amount of \$250,000 is exceeded. At the discretion of the General Manager, Council may apply the Code to other tenders.</p> <p>2.2 Council may decide that this Code should not apply to a particular tender. If so, the conditions of tendering for that tender must contain a clear statement to that effect.</p> <p>2.3 A Successful Tenderer must apply this Code as if the Successful Tenderer were Council in seeking tenders from prospective subcontractors except to the extent that any provision of the Code cannot be so applied.</p> <p>2.4 If there is any inconsistency between this Code and any conditions of tendering contained in a Tender Package, conditions of tendering contained in the Tender Package shall-will prevail to the extent of the inconsistency.</p>
SCOPE:	<p>3.1 This policy applies to all Council procurement processes, which includes tenders and request for quotations, where the prescribed amount of \$250,000 is exceeded. This Code is supplemented by Council's Purchasing Policy which defines requirements for procurement of goods and services of any amount.</p>
GUIDELINES:	<p>4.1 General Principles</p> <p>All parties involved in tenders to which this Code applies must:</p> <ul style="list-style-type: none"> (a) conduct tendering honestly and fairly to all parties; (b) refrain from inviting or submitting tenders without a firm intention to proceed; (c) apply the same conditions of tendering for each Tenderer and avoid any practice which provides one party an improper advantage over another; (d) refrain from all improper practices including collusive tendering; and (e) not undertake canvassing of Councillors or Council employees in relation to a tender. <p>4.2 Ethical Behaviour and Fair Dealing</p> <ul style="list-style-type: none"> (a) All purchasing is to be undertaken in a fair and unbiased way and in the best interests of Council. (b) Council will ensure that decisions are not influenced by self-interest or personal gain on the part of Councillors and staff (for example gifts or other personal benefits from suppliers); and will identify and deal with conflicts of interest. <p>4.3 Conflict of Interest</p> <ul style="list-style-type: none"> (a) Any party to a tender who has a conflict of interest must declare the relevant interests to any other party to the tender who may be adversely affected by the conflict immediately upon becoming aware of the conflict. <p>4.4 Collusive Tendering</p> <ul style="list-style-type: none"> (a) Tenderers must not engage in collusive tendering. (b) Collusive tendering includes but is not limited to, the following practices: <ul style="list-style-type: none"> (i) agreements between Tenderers as to who should be the Successful Tenderer; (ii) any meeting of Tenderers prior to the submission of their tenders that may disadvantage Council;

- (iii) exchange of information between Tenderers about their tenders prior to awarding of a contract;
- (iv) agreement between Tenderers for payment of money or securing of reward or benefit for unsuccessful Tenderers by the Successful Tenderer;
- (v) agreement or collaboration between Tenderers to fix prices or conditions of contract;
- (vi) any unlawful or illegitimate agreement between Tenderers before submission of tenders such as fixing a special rate of payment to a third party where the payment of such fees is conditional on the Tenderer being awarded a contract; and
- (vii) any unlawful or illegitimate agreement providing for payment to any third party of money, incentives or other concessions contingent on the success of a tender which do not relate to the provision of bona fide services relevant to that tender.

4.5 Invitations to Tender

- (a) An invitation to tender must set out:
 - (i) a description of the Work;
 - (ii) the time, date and place of Tender Closing;
 - (iii) details of the place from which the Tender Package may be collected; and
 - (iv) the amount of any deposit which the Tenderers are required to pay upon collecting the Tender Package and the terms upon which it will be refunded.
- (b) Tender Closing should be not less than two weeks after the date on which the invitation to tender is first published, unless special circumstances require otherwise.
- (c) The Tender Closing must not be:
 - (i) a weekend or public holiday in Southern Tasmania; or
 - ~~(ii) before 2:00 pm; or~~
 - ~~(iii)~~ (ii) between 24 December and 2 January inclusive, unless special circumstances require otherwise.

4.6 Tender Package

- (a) Council must make available to prospective Tenderers a Tender Package which:
 - (i) states the time and date by which Tenders must be submitted, the place at which Tenders must be submitted and any other requirements concerning submission of Tenders;
 - (ii) sets out details of any deposit to be paid by prospective Tenderers to obtain detailed plans or specifications of the intended works, or by Tenderers upon lodgement of tenders, and the circumstances under which a deposit will be refunded;
 - (iii) clearly defines the intended contractual obligations of the parties;
 - (iv) makes reference to Council's Code for Tenders and Contracts;
 - (v) provides details of the Work;
 - ~~(vi)~~ details information required from Tenderers;
 - ~~(vi)~~ (vii) sets out the criteria that will be used to determine whether Tenders are conforming and the basis on which Alternative Tenders will be considered;
 - ~~(vii)~~ (viii) nominates a point of contact where Tenderers may direct enquiries, which may include a monitored online forum for tenders invited through an electronic portal;
 - ~~(viii)~~ (ix) encourages Tenderers to incorporate maximum innovation, while satisfying commercial and technical objectives, by allowing the submission of options in addition to a Conforming

	<p>Tender; and</p> <p>(b) The Tender Package must include the following documents:</p> <ul style="list-style-type: none"> (i) conditions of tendering; (ii) specification; (iii) tender form; (iv) conditions of contract or a reference to the form of conditions of contract to be used; (v) contract annexures (if applicable); and (vi) drawings, schedules and any other documents necessary to satisfy the requirements of Part (a) of this clause. <p>(c) A copy of this Code must be made available to Tenderers for collection with the Tender Package.</p>
	<p>4.7 Form of Contract</p> <p>(a) Council must use published standard conditions of contract appropriate to the Work unless circumstances require otherwise.</p> <p>(b) Council may amend or use special conditions with standard conditions of contract. If Council does so, Council must clearly identify the amendments or special conditions.</p>
	<p>4.8 Tender Enquiries</p> <p>(a) Council must nominate a point of contact to deal with Tenderers' enquiries.</p> <p>(b) Tenderers may seek further information only through the point of contact nominated by Council.</p> <p>(c) The point of contact may necessitate or require that a request for information be made in writing.</p> <p>(d) If a Tenderer makes an enquiry, the point of contact must record the time and date of the enquiry, the name of the enquirer and the substance of the discussion.</p> <p>(e) Council may conduct a tender briefing meeting.</p> <p>(f) Council must inform all Tenderers of the time and place at which the tender briefing meeting is to be held and invite them to attend.</p> <p>(g) Council must keep minutes of any tender briefing meeting.</p> <p>(h)<u>(e)</u> If Council provides to any Tenderer information which is not contained in the Tender Package, Council must give that information to all Tenderers.</p>
	<p>4.9 Tender Briefing Meetings</p> <p>(a) Council may conduct a tender briefing meeting.</p> <p>(b) Council must inform all prospective Tenderers of the time and place at which the tender briefing meeting is to be held. This may be achieved by including the information in the Tender Package, or by publishing the information through an electronic tendering portal, or through another means of contacting prospective Tenderers.</p> <p>(a)<u>(c)</u> Council must keep minutes of any tender briefing meeting. A tender briefing meeting may be conducted for prospective Tenderers and such meetings shall be minuted. The minutes must be forwarded made available to all prospective Tenderers and become part of the tender documents.</p>
	<p>4.10 Submission of Tenders</p> <p>(a) Tenders must be delivered to the place named in the Tender Package to arrive not later than the time specified in the Tender Package.</p> <p>(b) Tenders must not be submitted to Council by facsimile or by email.</p>

	<p>(c) Electronic Tenders must be submitted in the manner and in the form specified in the Tender Package.</p> <p>(d) Where the Tender Package provides for submission of hard copy tenders, each tender must be enclosed in a sealed envelope clearly marked "Tender" with Council's tender reference number and description of the tender.</p> <p>(e) Council may, in its absolute discretion, accept a tender received after Tender Closing or delay Tender Closing where:</p> <p>(i) -submission of hard copy tenders is provided for, it was posted at such a time that it should have been received by Council by Tender Closing; or</p> <p>(ii) electronic tenders are required or permitted, an event outside a Tenderer's control prevents submission by Tender Closing; and <u>in addition to (i) or (ii)</u></p> <p>(iii) consideration of the late Tender or delaying the Tender Closing would not provide an unfair advantage or disadvantage to any party submitting a Tender.</p> <p>(f) A tender must-should not be submitted unless that Tenderer has the capacity and capability to carry out the Work.</p> <p>(g) Tenderers must sign a declaration that they have read and understood the Code for Tenders and Contracts and certify that they have complied with the provisions of the Code.</p> <p>(h) Council must reject any tender which is not submitted in accordance with this clause and will record the date and time that it was received.</p> <p>4.11 Amendment of Tender Package</p> <p>(a) Council may amend the Tender Package if it discovers a significant error or discrepancy in it.</p> <p>(b) If Council amends the Tender Package it must:</p> <p>(i) give an addendum to the Tender Package to all Tenderers;</p> <p>(ii) give Tenderers sufficient time to consider the addendum; and</p> <p>(iii) permit any Tenderer who has already submitted a tender to submit an addendum, complying with the requirements of Clause 4.10 and clearly marked "Tender Addendum".</p> <p>(c) If Council amends the Tender Package it may extend the Tender Closing.</p> <p>(d) Each Tenderer must, not later than Tender Closing, acknowledge in writing receipt of the addendum given by Council.</p> <p>4.12 Tender Opening</p> <p>(a) Tender Opening will not be held in public.</p> <p>(b) Tenders must be opened in the presence of two members of Council's staff other than the person named as, or responsible for monitoring, the point of contact nominated by Council to receive Tenderers' enquiries.</p> <p>(c) Council will ensure that records of received tenders, as opened are captured. The records must include sufficient details to uniquely identify each opened Tender and may be in electronic or hard copy form.</p> <p>(d) Council must keep a copy of all records until after completion of all Work.</p> <p>4.13 Tender Review Committee</p> <p>(a) A Tender Review Committee may be established by the General Manager to review all tenders prior to the awarding of contracts to ensure that Council's procurement policies are adhered to.</p>
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- (b) The Tender Review Committee may review but not be limited to consideration of the following aspects of a tender:
- (i) the tender and evaluation process adopted;
 - (ii) the final tender evaluation report;
 - (iii) any other relevant issues or information.

4.14 Consideration of Tenders

- (a) Subject to this Code Council must consider all Conforming Tenders.
- (b) Council must not consider a Non-Conforming Tender unless it is submitted as an alternative to and accompanying meets the requirements set out in the Tender Package for an a Conforming Alternative Tender.
- (c) Council may consider a Non-Conforming an Alternative Tender which meets the requirements set out in the Tender Package for submitted in accordance with Part (b) of this clause an Alternative Tender; may negotiate with the Tenderer who submitted it; and may accept the Non-Conforming Alternative Tender or any variation of it negotiated with the Tenderer.
- (d) Council may take into account the following criteria in considering Tenders:
 - (i) the resources of the Tenderer including technical, managerial, physical and financial resources;
 - (ii) proposed methodology and delivery management, including communication with Council representatives;
 - (iii) Tenderer's understanding of the taskWork;
 - (iv) price;
 - (v) Tenderer's past experience and performance history including:
 - time management for delivery of work, goods and/or services;
 - standard-quality of work or product work, goods and/or services;
 - management of delivery, including communication with the customer and quality of site personnel;
 - co-ordination of service providers, consultants and suppliers;
 - rectification of defects and after delivery service;
 - conformance with the specifications specified requirements;
 - occupational work health and safety; and
 - employee relations;
 - (vi) experience of key personnel committed in the Tender;
 - (vii) time for completion frames committed in the Tender;
 - (viii) quality assurance management;
 - (ix) work health and safety management;
 - (x) compliance with this Code; and
 - (xi) any other criteria specified in the Tender Package.
- (e) Council must determine the weighting to be given to the criteria before Tender Opening, and the weightings are to be determined at Council's absolute discretion.
- (f) The weighting to be given to each of the criteria may vary from tender to tender.
- (g) Council may advise Tenderers of the weightings but shall not be is not obliged to do so.
- (h) During evaluation Council may request additional information from and/or negotiate with one or more Tenderers to for one or more of the following purposes:
 - (i) -to assess any assumptions made by a Tenderer in preparing

	<p>their Tender and to rectify any false assumptions;</p> <p>(ii) <u>to</u> clarify a Tenderer's capacity and/or capability to perform the Work; and</p> <p>(iii) <u>to</u> improve the value for money for Council by identifying cost reductions or service improvements; or</p> <p>(iv) <u>to</u> finalise commercial details required to form a contract; but must not:</p> <p>(i) request such information or negotiate in order to turn a Non-Conforming Tender into a Conforming Tender; nor;</p> <p>(ii) negotiate substantial changes to specified requirements, where such changes could affect the evaluation outcome, without providing equal opportunity for all Tenderers.</p> <p>4.15 Negotiation, Rejection and Acceptance of Tenders</p> <p>(a) Council is not obliged to accept any tender.</p> <p>(b) Council is not obliged to accept the lowest <u>priced</u> <u>Conforming</u> <u>or</u> <u>Alternative</u> Tender.</p> <p>(c) Council may accept any Conforming Tender, <u>or</u> any Non-Conforming Tender, <u>or any Alternative Tender submitted</u> in accordance with Clause 4.10 and Clause 4.14.</p> <p>(d) Council may reject all Tenders.</p> <p>(e) If Council rejects all Tenders, Council must advise each Tenderer accordingly.</p> <p>(f) If Council rejects all Tenders, Council may invite further tenders.</p> <p>(g) If Council does not accept any tender, Council may negotiate with the Preferred Tenderer and, after exhausting negotiations with the Preferred Tenderer, with other Tenderers in order of preference from most to least preferred.</p> <p>(h) In the course of negotiation with a Tenderer, Council must not disclose the details of a tender submitted by any other Tenderer.</p> <p>(i) If Council decides to accept a tender or a subsequent offer, Council must accept that tender or subsequent offer in writing to the Successful Tenderer stating that the tender or subsequent offer has been accepted and setting out the terms of that acceptance. <u>Council must then send the Successful Tenderer a formal contract for execution.</u></p> <p>(j) After Council has accepted a tender or subsequent offer, Council and the Successful Tenderer must execute a formal contract document in the form specified in the Tender Package (with any necessary amendments) within 14 days from the date when the Successful Tenderer received the <u>letter-written acceptance</u> under Clause (i).</p> <p>(k) Upon sending advice to a Successful Tenderer in accordance with Part (i) of this clause, Council must advise all other Tenderers that their tenders have been unsuccessful.</p> <p>(l) The Successful Tenderer <u>shall-will</u> not be entitled to receive any payment <u>due under a contract for carrying out the Work</u> until it has executed <u>a the</u> formal contract document <u>in accordance with Part (i) of this clause.</u></p> <p>4.16 National Procurement Network (NPN)</p> <p>(a) Council may, where there is financial benefit, use the National Procurement Network for the provisions of goods and services. The use of a contract under NPN exempts Council from public tendering for goods or services valued at or excess of the prescribed amount.</p> <p>(b) Exemption from public tendering when using NPN is provided by Regulation 27(d) of the <i>Local Government (General) Regulations</i></p>
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4.17 Common-use Contract Register

- (a) Council may utilise a Common Use Contract Register process to establish a register of suppliers for the supply of goods, materials or services that may be utilised by Council for a period of time of up to 3 years.
- (b) If it is determined that Council will establish such a register, the General Manager will invite expressions of interest from prospective applicants for inclusion on the register by publishing at least once in a daily newspaper circulating in the municipal area a notice specifying –
 - (i) a description of the goods and services required;
 - (ii) the name and contact details of the person nominated by Council to deal with enquiries or where relevant documents may be obtained; and
 - (iii) any deadlines for submission of application for inclusion on the register.
- (c) The General Manager must ensure that applicants are provided with the following in order to make an application:
 - (i) details of the categories of goods or services required;
 - (ii) the conditions for participation to be satisfied by applicants;
 - (iii) the criteria for evaluating applications; and
 - (iv) a reference to Council's Code for Tenders and Contracts.
- (d) Tenders or invitations for registration may be called on a periodic basis and there is no guarantee as to the actual value or quantity of goods, materials or services to be purchased. Schedules of rates are obtained through the open tender process and selected contractors are invited, when required, to supply goods or services at the rates agreed in their tender submission.
- (e) This type of contract is primarily used for supply of goods, materials or services such as plant hire, supply of road-making materials, pit construction, minor pipe works, stationery, etc. Several contractors or one contractor may be selected for any one project, or work may be awarded on a shared basis.
- (f) Council will maintain a Register of Contractors.

4.18 Multiple-use Register

- (a) Council may utilise a multiple-use register process to establish a register of suppliers that Council has determined satisfy the conditions for participation in that register, and that Council intends to use more than once.
- (b) If it is determined that Council will establish such a register, the General Manager must invite expressions of interest from prospective applicants for inclusion on the register by publishing a notice at least once in a daily newspaper circulating in the municipal area.
- (c) The General Manager must ensure that applicants are provided with the following in order to make an application:
 - (i) details of the categories of goods or services required;
 - (ii) the conditions for participation to be satisfied by applicants;
 - (iii) the criteria for evaluating applications;
 - (iv) The method of evaluating applications against the criteria
 - (v) a reference to Council's Code for Tenders and Contracts.
- (d) The General Manager must advise all applicants of the results of their application including the categories for which they are registered and if applicable, the reasons for any rejection, as soon as practicable.
- (e) When Council wishes to use the register, the General Manager will

	<p>invite all successful applicants that are registered for the relevant category to tender for the provision of the required good or service.</p> <p>(f) Council will review any established register at least once every 2 years.</p> <p>(g) Council will allow a prospective applicant to apply for inclusion on a register of tenderers at any time, unless the prospective applicant has applied within the previous 12 months and has not been accepted.</p> <p>4.19 Multiple-stage Tenders</p> <p>(a) A multiple-stage tender process is a process by which suppliers are evaluated through stages against criteria determined by Council.</p> <p>(b) Council may utilise a multiple-stage tendering process to:</p> <ul style="list-style-type: none"> (i) gain market knowledge and clarify the capability of suppliers (however, it will not be used as a substitute for conducting market research); (ii) shortlist qualified tenderers; and (iii) obtain industry input. <p>(c) A multiple-stage purchasing process may be more costly and time-consuming for both suppliers and for Council, and as such this process will only be used where:</p> <ul style="list-style-type: none"> (i) the best way to meet the requirement is unclear; (ii) it is considered appropriate to pre-qualify businesses and restrict the issue of formal tenders, to reduce the cost of tendering; (iii) there are benefits which cannot be obtained by researching the market through conventional means; and (iv) maximum flexibility is required throughout the procurement process. <p>(d) The multiple-stage processes that Council may use are as follows:</p> <ul style="list-style-type: none"> (i) Expression of interest - an expression or registration of interest may be used to shortlist potential suppliers before seeking detailed offers. Suppliers are shortlisted on their technical, managerial and financial capacity, reducing the cost of tendering by restricting the issue of formal tenders to those suppliers with demonstrated capacity. (ii) Request for proposal – may be used when a project or requirement has been defined, but where an innovative or flexible solution is sought. (iii) Request for tender - may be used when a project requirement has been defined to solicit offers from businesses capable of providing a specified work, good or service. (iv) Request for information – may be used at the planning stage of a project to assist with defining the project. Council will not issue a request for information to identify or select suppliers. (v) Closed tender process – may be used if the initial specification is well defined and an expression of interest or request for proposal has already been used to shortlist suppliers. Suppliers will be informed in advance that only those short-listed will be requested to tender. <p>(e) Council is mindful of the following aspects when conducting a multiple-stage tender process:</p> <ul style="list-style-type: none"> (i) the same mandatory requirements regarding advertising that apply to a public tender process; (ii) that a short-listed party cannot be engaged without going through a more detailed second (tender) stage process, unless approved by an absolute majority of Council; and (iii) when using a Request for Information, issues relating to intellectual property and copyright must be clarified prior
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	<p>to using the information provided to prepare the Request for Tender.</p> <p>(f) The General Manager must invite expressions of interest from prospective tenderers by publishing at least once in a daily newspaper circulating in the municipal area a notice specifying:</p> <ul style="list-style-type: none"> (i) the nature of the goods and services required; (ii) where the application is to be lodged; (iii) the person from whom more detailed information may be obtained; and (iv) any deadlines for submission of application for inclusion on the register. <p>(g) The General Manager must ensure that prospective tenderers are provided with the following in order to lodge an expression of interest:</p> <ul style="list-style-type: none"> (i) details of the goods or services required; (ii) the criteria for evaluating expressions of interest; (iii) the method of evaluating expressions of interest against the criteria; (iv) details of any further stages in the tender process; and (v) a reference to Council's Code for Tenders and Contracts. <p>(h) At the final stage of a multiple-stage tender, the General Manager must send an invitation to all suppliers who have met the criteria determined by Council, to tender for the supply of goods or services.</p> <p>If only one supplier meets the criteria determined by Council at the first stage of a multiple-stage tender, Council may contract with that supplier:</p> <ul style="list-style-type: none"> (i) after a tender by that supplier; <u>or</u> (ii) or a decision by absolute majority of Council to do so. <p>4.20 Contract Renewals and Extensions</p> <p>(a) Where goods or services being delivered under a contract or tender are required on an ongoing basis, Council may undertake a new procurement process prior to the completion of the existing delivery arrangement.</p> <p>(b) Council may extend an existing contract, rather than seek new tenders or quotations for the delivery of the goods or services.</p> <p>(c) Except by a decision of absolute majority of Council to do so, contracts will only be extended:</p> <ul style="list-style-type: none"> (i) where the original contract provides for such an extension; (ii) following a full evaluation of the performance of the current contractor; (iii) where the principles of open and effective competition are protected; (iv) since the previous tender, the market and nature of the goods/services are substantially unchanged. <p>4.21 Confidentiality</p> <p>(a) Council and Tenderers must keep information that they receive from each other in the course of the tender process confidential, except where they are expressly permitted under this Code or obliged by law to release that information.</p> <p>(b) Councillors and Council staff must keep confidential any information that they are given or access in relation to a tender, except where they are expressly permitted under this Code or obliged by law to release that information.</p>
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	<p>(c) If any Tenderer provides to Council additional documents marked "confidential", Council must return such documents to the Tenderer who provided them as soon as practicable use best efforts to avoid any confidential information being made available to persons not involved in evaluation of Tenders.</p> <p>4.22 Debriefing Unsuccessful Tenderers</p> <p>(a) Unsuccessful Tenderers may request a debriefing to assist them in understanding how they may improve their submissions for future Council tenders.</p> <p>(b) Debriefings are limited to discussion of the strengths and weaknesses of the Tenderer's submission relative to Council's requirements.</p> <p>(c) Unsuccessful Tenderer briefings must not be used to discuss other Tenderer's submissions, nor to contest the outcome of a tender evaluation.</p> <p>4.23 Procurement Process Complaints</p> <p>(a) Complaints regarding procurement processes are addressed in the same manner as any other complaints, as set out in Council's Customer Service Charter. The Customer Service Charter can be found on Council's website www.kingborough.tas.gov.au under Council>Policies.</p> <p>(b) Complaints under Council's Public Interest Disclosure Policy are incorporated into the Customer Service Charter.</p> <p>4.24 Breach of the Code</p> <p>(a) Council must take all reasonable steps to comply with this Code and ensure that all other parties comply with it. However, Council shall will not be liable in any way to a Tenderer or any other person for any breach of this Code.</p> <p>(b) If an employee of Council or a body controlled by Council breaches this Code, Council may take disciplinary action if, in its absolute discretion, it considers it desirable to do so.</p> <p>(c) If a Councillor breaches this Code, action may be taken under the Councillor Code of Conduct.</p> <p>(d) If a Tenderer commits a breach of this Code, Council may, in its absolute discretion, take action against the Tenderer including but not limited to:</p> <ul style="list-style-type: none"> (i) a warning; (ii) reduction in opportunities to tender for work for Council; (iii) refusal by Council to consider any tender submitted by the Tenderer to Council; (iv) publicising the breach and the identity of the Tenderer; and (v) reporting the breach to a statutory, professional or other body.
COMMUNICATION:	5. This Policy will be published on Council's internet and intranet sites.
LEGISLATION:	<p>6.1 Section 333A of the <i>Local Government Act 1993</i> and Regulations 23 to 26 of the <i>Local Government (General) Regulations 2015</i> determine the manner in which purchasing activities must generally be conducted where the value of a contract exceeds a Prescribed Amount.</p> <p>6.2 <i>Local Government (General) Regulations 2015</i> Note: The Prescribed Amount under the 2015 Regulations is \$250,000 (excluding GST).</p> <p>6.3 Section 333A of the Act and Regulation 27 of the Regulations prescribe situations and contracts where Regulations 23 to 26 do not necessarily apply.</p> <p>6.4 Section 333B of the Act and Regulation 28 of the Regulations require</p>

	<u>Council to adopt a Code for Tenders and Contracts and define the requirements for that Code.</u>
RELATED DOCUMENTS:	<p>Council's Purchasing Policy (Policy No. 3.7) sits alongside this Code and sets out requirements for purchasing goods and services of any value, including legislated matters relating to purchases below the prescribed amount.</p> <p>Relevant Australian Standards for contracts and tendering</p>
AUDIENCE:	<p><u>This Policy is intended for Council Employees, Councillors and external parties. The Code for Tenders and Contracts Policy applies to Councillors, all staff employed by the Kingborough Council and Council contractors.</u></p> <p>The policy is publicly accessible via Council's website.</p>

UPDATED POLICY FOR APPROVAL



Policy No: **3.12**
 Approved by Council: **28 January 2020**
 Next Review Date: **January 2022**
 Responsible Officer: **Chief Financial Officer**

Minute No: **TBA**
 ECM File No: **12.136**
 Version: **0**

Code for Tenders and Contracts

POLICY STATEMENT	<p>1.1 The purpose of this Code for Tenders and Contracts is to provide a policy framework on best practice tendering and procurement methods in line with the legislative requirements of Section 333B of the <i>Local Government Act 1993</i> and Regulation 28 of the <i>Local Government (General) Regulations 2015</i>.</p> <p>1.2 This Code, in conjunction with Council's Purchasing Policy, aims to achieve the purchasing principles of:</p> <ul style="list-style-type: none"> • <i>open and effective competition;</i> • <i>value for money;</i> • <i>enhancement of the capabilities of local business and industry; and</i> • <i>ethical behaviour and fair dealing.</i>
DEFINITIONS	<p>"Alternative Tender" means a <i>Tender</i> which does not fully satisfy all of the requirements set out in the <i>Tender Package</i> but offers an alternative way of achieving Council's objectives set out in, or reasonably determined from, the <i>Tender Package</i>.</p> <p>"Conforming Tender" means a <i>Tender</i> which satisfies all of the requirements for <i>Tenders</i> set out in the <i>Tender Package</i>.</p> <p>"Contract" means the contract for the carrying out of the <i>Work</i> to be entered into between Council and the <i>Successful Tenderer</i>.</p> <p>"Council" means the Kingborough Council.</p> <p>"National Procurement Network" means the procurement services offered by local government associations in all states and territories to provide national programs where it is beneficial to combine the purchasing powers of councils Australia-wide.</p> <p>"Non-Conforming Tender" means a <i>Tender</i> which does not satisfy all of the requirements for <i>Tenders</i> set out in the <i>Tender Package</i> including (but not limited to) requirements for information about the <i>Tenderer</i> and details of the proposed works.</p> <p>"Point of Contact" means a person or place where <i>Tenderers</i> may direct enquiries. A <i>Point of Contact</i> may include a monitored online forum for tenders invited through an electronic portal, or may be a member of Council staff.</p> <p>"Preferred Tenderer" means the <i>Tenderer</i> who, in the opinion of Council, best satisfies the selection criteria.</p> <p>"Successful Tenderer" means the <i>Tenderer</i> whose <i>Tender</i> Council accepts or with whom, after negotiations, Council enters into a <i>Contract</i> for the performance of the <i>Work</i>.</p>

	<p>“Tender Closing” means the time and date specified in the <i>Tender Package</i> by which <i>Tenders</i> must be submitted.</p> <p>“Tender Opening” means the opening of <i>Tenders</i> under Clause 4.12.</p> <p>“Tender Package” means the tender package which <i>Council</i> provides to prospective <i>Tenderers</i> under Clause 4.6.</p> <p>“Tenderer” means any party submitting a <i>Tender</i> to <i>Council</i> in respect of the <i>Work</i>.</p> <p>“Tender” means a tender submitted to <i>Council</i> in respect of the <i>Work</i>.</p> <p>“Work” means the work for the performance of which <i>Council</i> has invited tenders including the provision of goods or services.</p>
OBJECTIVE	<p>2.1 This Code is intended to apply to all tenders advertised publicly by Council, where the prescribed amount of \$250,000 is exceeded. At the discretion of the General Manager, <i>Council</i> may apply the Code to other tenders.</p> <p>2.2 <i>Council</i> may decide that this Code should not apply to a particular tender. If so, the conditions of tendering for that tender must contain a clear statement to that effect.</p> <p>2.3 A <i>Successful Tenderer</i> must apply this Code as if the <i>Successful Tenderer</i> were <i>Council</i> in seeking tenders from prospective subcontractors except to the extent that any provision of the Code cannot be so applied.</p> <p>2.4 If there is any inconsistency between this Code and any conditions of tendering contained in a <i>Tender Package</i>, conditions of tendering contained in the <i>Tender Package</i> will prevail to the extent of the inconsistency.</p>
SCOPE	<p>3.1 This policy applies to all <i>Council</i> procurement processes, which includes tenders and request for quotations, where the prescribed amount of \$250,000 is exceeded. This Code is supplemented by <i>Council’s</i> Purchasing Policy which defines requirements for procurement of goods and services of any amount.</p>
PROCEDURE (POLICY DETAIL)	<p>4.1 General Principles</p> <p>All parties involved in tenders to which this Code applies must:</p> <ul style="list-style-type: none"> (a) conduct tendering honestly and fairly to all parties; (b) refrain from inviting or submitting tenders without a firm intention to proceed; (c) apply the same conditions of tendering for each <i>Tenderer</i> and avoid any practice which provides one party an improper advantage over another; (d) refrain from all improper practices including collusive tendering; and (e) not undertake canvassing of Councillors or <i>Council</i> employees in relation to a tender. <p>4.2 Ethical Behaviour and Fair Dealing</p> <ul style="list-style-type: none"> (a) All purchasing is to be undertaken in a fair and unbiased way and in the best interests of Council. (b) <i>Council</i> will ensure that decisions are not influenced by self-interest or personal gain on the part of Councillors and staff (for example gifts or other personal benefits from suppliers) and will identify and deal with conflicts of interest. <p>4.3 Conflict of Interest</p>

	<p>(a) Any party to a <i>Tender</i> who has a conflict of interest must declare the relevant interests to any other party to the <i>Tender</i> who may be adversely affected by the conflict immediately upon becoming aware of the conflict.</p> <p>4.4 Collusive Tendering</p> <p>(a) <i>Tenderers</i> must not engage in collusive tendering.</p> <p>(b) Collusive tendering includes but is not limited to, the following practices:</p> <ul style="list-style-type: none"> (i) agreements between <i>Tenderers</i> as to who should be the <i>Successful Tenderer</i>; (ii) any meeting of <i>Tenderers</i> prior to the submission of their <i>Tenders</i> that may disadvantage Council; (iii) exchange of information between <i>Tenderers</i> about their <i>Tenders</i> prior to awarding of a <i>Contract</i>; (iv) agreement between <i>Tenderers</i> for payment of money or securing of reward or benefit for unsuccessful <i>Tenderers</i> by the <i>Successful Tenderer</i>; (v) agreement or collaboration between <i>Tenderers</i> to fix prices or conditions of contract; (vi) any unlawful or illegitimate agreement between <i>Tenderers</i> before submission of <i>Tenders</i> such as fixing a special rate of payment to a third party where the payment of such fees is conditional on the <i>Tenderer</i> being awarded a <i>Contract</i>; and (vii) any unlawful or illegitimate agreement providing for payment to any third party of money, incentives or other concessions contingent on the success of a <i>Tender</i> which do not relate to the provision of bona fide services relevant to that tender. <p>4.5 Invitations to Tender</p> <p>(a) An invitation to tender must set out:</p> <ul style="list-style-type: none"> (i) a description of the <i>Work</i>; (ii) the time, date and place of <i>Tender Closing</i>; (iii) details of the place from which the <i>Tender Package</i> may be collected; and (iv) the amount of any deposit which the <i>Tenderers</i> are required to pay upon collecting the <i>Tender Package</i> and the terms upon which it will be refunded. <p>(b) <i>Tender Closing</i> should be not less than two weeks after the date on which the invitation to tender is first published, unless special circumstances require otherwise.</p> <p>(c) The <i>Tender Closing</i> must not be:</p> <ul style="list-style-type: none"> (i) a weekend or public holiday in Southern Tasmania; or (ii) between 24 December and 2 January inclusive, <p>unless special circumstances require otherwise.</p> <p>4.6 Tender Package</p> <p>(a) <i>Council</i> must make available to prospective <i>Tenderers</i> a <i>Tender Package</i> which:</p>
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	<ul style="list-style-type: none"> (i) states the time and date by which <i>Tenders</i> must be submitted, the place at which <i>Tenders</i> must be submitted and any other requirements concerning submission of <i>Tenders</i>; (ii) sets out details of any deposit to be paid by prospective <i>Tenderers</i> to obtain detailed plans or specifications of the intended works, or by <i>Tenderers</i> upon lodgement of <i>Tenders</i>, and the circumstances under which a deposit will be refunded; (iii) clearly defines the intended contractual obligations of the parties; (iv) makes reference to <i>Council's</i> Code for Tenders and Contracts; (v) provides details of the <i>Work</i>; (vi) details information required from <i>Tenderers</i>; (vii) sets out the criteria that will be used to determine whether <i>Tenders</i> are conforming and the basis on which <i>Alternative Tenders</i> will be considered; (viii) nominates a <i>Point of Contact</i> where <i>Tenderers</i> may direct enquiries, which may include a monitored online forum for tenders invited through an electronic portal; (ix) encourages <i>Tenderers</i> to incorporate maximum innovation, while satisfying commercial and technical objectives, by allowing the submission of options in addition to a <i>Conforming Tender</i>; and <p>(b) The <i>Tender Package</i> must include the following documents:</p> <ul style="list-style-type: none"> (i) conditions of tendering; (ii) specification; (iii) tender form; (iv) conditions of contract or a reference to the form of conditions of contract to be used; (v) contract annexures (if applicable); and (vi) drawings, schedules and any other documents necessary to satisfy the requirements of Part (a) of this clause. <p>(c) A copy of this Code must be made available to <i>Tenderers</i>.</p> <p>4.7 Form of Contract</p> <ul style="list-style-type: none"> (a) <i>Council</i> must use published standard conditions of contract appropriate to the <i>Work</i> unless circumstances require otherwise. (b) <i>Council</i> may amend or use special conditions with standard conditions of contract. If <i>Council</i> does so, <i>Council</i> must clearly identify the amendments or special conditions. <p>4.8 Tender Enquiries</p> <ul style="list-style-type: none"> (a) <i>Council</i> must nominate a <i>Point of Contact</i> to deal with <i>Tenderers'</i> enquiries. (b) <i>Tenderers</i> may seek further information only through the point of contact nominated by Council. (c) The <i>Point of Contact</i> may necessitate or require that a request for information be made in writing.
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	<p>(d) If a <i>Tenderer</i> makes an enquiry, the <i>Point of Contact</i> must record the time and date of the enquiry, the name of the enquirer and the substance of the discussion.</p> <p>(e) If <i>Council</i> provides to any <i>Tenderer</i> information which is not contained in the <i>Tender Package</i>, <i>Council</i> must give that information to all <i>Tenderers</i>.</p> <p>4.9 Tender Briefing Meetings</p> <p>(a) <i>Council</i> may conduct a tender briefing meeting.</p> <p>(b) <i>Council</i> must inform all prospective <i>Tenderers</i> of the time and place at which the tender briefing meeting is to be held. This may be achieved by including the information in the <i>Tender Package</i>, or by publishing the information through an electronic tendering portal, or through another means of contacting prospective <i>Tenderers</i>.</p> <p>(c) <i>Council</i> must keep minutes of any tender briefing meeting. The minutes must be made available to all prospective <i>Tenderers</i> and become part of the tender documents.</p> <p>4.10 Submission of Tenders</p> <p>(a) <i>Tenders</i> must be delivered to the place named in the <i>Tender Package</i> to arrive not later than the time specified in the <i>Tender Package</i>.</p> <p>(b) <i>Tenders</i> must not be submitted to <i>Council</i> by facsimile or by email.</p> <p>(c) Electronic <i>Tenders</i> must be submitted in the manner and in the form specified in the <i>Tender Package</i>.</p> <p>(d) Where the <i>Tender Package</i> provides for submission of hard copy tenders, each <i>Tender</i> must be enclosed in a sealed envelope clearly marked "Tender" with <i>Council's</i> tender reference number and description of the tender.</p> <p>(e) <i>Council</i> may, in its absolute discretion, accept a <i>Tender</i> received after <i>Tender Closing</i> or delay <i>Tender Closing</i> where:</p> <p>(i) submission of hard copy tenders is provided for, it was posted at such a time that it should have been received by <i>Council</i> by <i>Tender Closing</i>; or</p> <p>(ii) electronic tenders are required or permitted, an event outside a <i>Tenderer's</i> control prevents submission by <i>Tender Closing</i>; and in addition to (i) or (ii)</p> <p>(iii) consideration of the late <i>Tender</i> or delaying the <i>Tender Closing</i> would not provide an unfair advantage or disadvantage to any party submitting a <i>Tender</i>.</p> <p>(f) A <i>Tender</i> should not be submitted unless that <i>Tenderer</i> has the capacity and capability to carry out the <i>Work</i>.</p> <p>(g) <i>Tenderers</i> must sign a declaration that they have read and understood the Code for Tenders and Contracts and certify that they have complied with the provisions of the Code.</p> <p>(h) <i>Council</i> must reject any <i>Tender</i> which is not submitted in accordance with this clause and will record the date and time that it was received.</p> <p>4.11 Amendment of Tender Package</p> <p>(a) <i>Council</i> may amend the <i>Tender Package</i> if it discovers a significant error or discrepancy in it.</p> <p>(b) If <i>Council</i> amends the <i>Tender Package</i> it must:</p>
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	<ul style="list-style-type: none"> (i) give an addendum to the Tender Package to all Tenderers; (ii) give Tenderers sufficient time to consider the addendum; and (iii) permit any Tenderer who has already submitted a Tender to submit an addendum, complying with the requirements of Clause 4.10 and clearly marked "Tender Addendum". <p>(c) If <i>Council</i> amends the <i>Tender Package</i> it may extend the <i>Tender Closing</i>.</p> <p>(d) Each <i>Tenderer</i> must, not later than <i>Tender Closing</i>, acknowledge in writing receipt of the addendum given by Council.</p> <p>4.12 Tender Opening</p> <ul style="list-style-type: none"> (a) <i>Tender Opening</i> will not be held in public. (b) <i>Tenders</i> must be opened in the presence of two members of <i>Council's</i> staff other than the person named as, or responsible for monitoring, the <i>Point of Contact</i> nominated by <i>Council</i> to receive <i>Tenderers'</i> enquiries. (c) <i>Council</i> will ensure that records of received <i>Tenders</i>, as opened are captured. The records must include sufficient details to uniquely identify each opened <i>Tender</i> and may be in electronic or hard copy form. (d) <i>Council</i> must keep a copy of all records until after completion of all <i>Work</i>. <p>4.13 Tender Review Committee</p> <ul style="list-style-type: none"> (a) A Tender Review Committee may be established by the General Manager to review all <i>Tenders</i> prior to the awarding of contracts to ensure that <i>Council's</i> procurement policies are adhered to. (b) The Tender Review Committee may review but not be limited to consideration of the following aspects of a tender: <ul style="list-style-type: none"> (i) the tender and evaluation process adopted; (ii) the final tender evaluation report; (iii) any other relevant issues or information. <p>4.14 Consideration of Tenders</p> <ul style="list-style-type: none"> (a) Subject to this Code <i>Council</i> must consider all <i>Conforming Tenders</i>. (b) <i>Council</i> must not consider a <i>Non-Conforming Tender</i> unless it meets the requirements set out in the <i>Tender Package</i> for an <i>Alternative Tender</i>. (c) <i>Council</i> may consider an <i>Alternative Tender</i> which meets the requirements set out in the <i>Tender Package</i> for an <i>Alternative Tender</i>; may negotiate with the <i>Tenderer</i> who submitted it; and may accept the <i>Alternative Tender</i> or any variation of it negotiated with the <i>Tenderer</i>. (d) <i>Council</i> may take into account the following criteria in considering <i>Tenders</i>: <ul style="list-style-type: none"> (i) the resources of the <i>Tenderer</i> including technical, managerial, physical and financial resources; (ii) proposed methodology and delivery management, including communication with Council representatives; (iii) <i>Tenderer's</i> understanding of the <i>Work</i>;
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	<ul style="list-style-type: none"> (iv) price; (v) Tenderer's past experience and performance history including: <ul style="list-style-type: none"> • time for delivery of work, goods and/or services; • quality of work, goods and/or services; • management of delivery, including communication with the customer; • co-ordination of service providers, consultants and suppliers; • rectification of defects and after delivery service; • conformance with specified requirements; • work health and safety; and • employee relations; (vi) experience of personnel committed in the Tender; (vii) timeframes committed in the Tender; (viii) quality management; (ix) work health and safety management; (x) compliance with this Code; and (xi) any other criteria specified in the Tender Package. <p>(e) <i>Council</i> must determine the weighting to be given to the criteria before <i>Tender Opening</i>, and the weightings are to be determined at <i>Council's</i> absolute discretion.</p> <p>(f) The weighting to be given to each of the criteria may vary from tender to tender.</p> <p>(g) <i>Council</i> may advise <i>Tenderers</i> of the weightings but is not obliged to do so.</p> <p>(h) During evaluation <i>Council</i> may request additional information from and/or negotiate with one or more <i>Tenderers</i> for one or more of the following purposes:</p> <ul style="list-style-type: none"> (i) to assess any assumptions made by a Tenderer in preparing their Tender and to rectify any false assumptions; (ii) to clarify a Tenderer's capacity and/or capability to perform the Work; and (iii) to improve the value for money for Council by identifying cost reductions or service improvements; or (iv) to finalise commercial details required to form a contract; <p>but must not:</p> <ul style="list-style-type: none"> (i) request such information or negotiate in order to turn a <i>Non-Conforming Tender</i> into a <i>Conforming Tender</i>; nor; (ii) negotiate substantial changes to specified requirements, where such changes could affect the evaluation outcome, without providing equal opportunity for all <i>Tenderers</i>. <p>4.15 Negotiation, Rejection and Acceptance of Tenders</p> <ul style="list-style-type: none"> (a) <i>Council</i> is not obliged to accept any tender. (b) <i>Council</i> is not obliged to accept the lowest priced Conforming or Alternative Tender.
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	<p>(c) <i>Council</i> may accept any <i>Conforming Tender</i>, any <i>Non-Conforming Tender</i>, or any <i>Alternative Tender</i> in accordance with Clause 4.10 and Clause 4.14.</p> <p>(d) <i>Council</i> may reject all <i>Tenders</i>.</p> <p>(e) If <i>Council</i> rejects all <i>Tenders</i>, <i>Council</i> must advise each <i>Tenderer</i> accordingly.</p> <p>(f) If <i>Council</i> rejects all <i>Tenders</i>, <i>Council</i> may invite further tenders.</p> <p>(g) If <i>Council</i> does not accept any <i>Tender</i>, <i>Council</i> may negotiate with the <i>Preferred Tenderer</i> and, after exhausting negotiations with the <i>Preferred Tenderer</i>, with other <i>Tenderers</i> in order of preference from most to least preferred.</p> <p>(h) In the course of negotiation with a <i>Tenderer</i>, <i>Council</i> must not disclose the details of a <i>Tender</i> submitted by any other <i>Tenderer</i>.</p> <p>(i) If <i>Council</i> decides to accept a <i>Tender</i> or a subsequent offer, <i>Council</i> must accept that <i>Tender</i> or subsequent offer in writing to the <i>Successful Tenderer</i> stating that the <i>Tender</i> or subsequent offer has been accepted and setting out the terms of that acceptance.</p> <p>(j) After <i>Council</i> has accepted a <i>Tender</i> or subsequent offer, <i>Council</i> and the <i>Successful Tenderer</i> must execute a formal contract document in the form specified in the <i>Tender Package</i> (with any necessary amendments) within 14 days from the date when the <i>Successful Tenderer</i> received the written acceptance under Clause (i).</p> <p>(k) Upon sending advice to a <i>Successful Tenderer</i> in accordance with Part (i) of this clause, <i>Council</i> must advise all other <i>Tenderers</i> that their <i>Tenders</i> have been unsuccessful.</p> <p>(l) The <i>Successful Tenderer</i> will not be entitled to receive any payment due under a <i>Contract</i> until it has executed the formal contract document in accordance with Part (j) of this clause.</p> <p>4.16 National Procurement Network (NPN)</p> <p>(a) <i>Council</i> may, where there is financial benefit, use the <i>National Procurement Network</i> for the provisions of goods and services. The use of a contract under NPN exempts <i>Council</i> from public tendering for goods or services valued at or excess of the prescribed amount.</p> <p>(b) Exemption from public tendering when using NPN is provided by Regulation 27(d) of the <i>Local Government (General) Regulations 2015</i>.</p> <p>4.17 Common-use Contract Register</p> <p>(a) <i>Council</i> may utilise a Common Use Contract Register process to establish a register of suppliers for the supply of goods, materials or services that may be utilised by <i>Council</i> for a period of time of up to 3 years.</p> <p>(b) If it is determined that <i>Council</i> will establish such a register, the General Manager will invite expressions of interest from prospective applicants for inclusion on the register by publishing at least once in a daily newspaper circulating in the municipal area a notice specifying –</p> <p>(i) a description of the goods and services required;</p>
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	<ul style="list-style-type: none"> (ii) the name and contact details of the person nominated by Council to deal with enquiries or where relevant documents may be obtained; and (iii) any deadlines for submission of application for inclusion on the register. <p>(c) The General Manager must ensure that applicants are provided with the following in order to make an application:</p> <ul style="list-style-type: none"> (i) details of the categories of goods or services required; (ii) the conditions for participation to be satisfied by applicants; (iii) the criteria for evaluating applications; and (iv) a reference to Council's Code for Tenders and Contracts. <p>(d) Tenders or invitations for registration may be called on a periodic basis and there is no guarantee as to the actual value or quantity of goods, materials or services to be purchased. Schedules of rates are obtained through the open tender process and selected contractors are invited, when required, to supply goods or services at the rates agreed in their tender submission.</p> <p>(e) This type of contract is primarily used for supply of goods, materials or services such as plant hire, supply of road-making materials, pit construction, minor pipe works, stationery, etc. Several contractors or one contractor may be selected for any one project, or work may be awarded on a shared basis.</p> <p>(f) <i>Council</i> will maintain a Register of Contractors.</p> <p>4.18 Multiple-use Register</p> <ul style="list-style-type: none"> (a) <i>Council</i> may utilise a multiple-use register process to establish a register of suppliers that <i>Council</i> has determined satisfy the conditions for participation in that register, and that <i>Council</i> intends to use more than once. (b) If it is determined that <i>Council</i> will establish such a register, the General Manager must invite expressions of interest from prospective applicants for inclusion on the register by publishing a notice at least once in a daily newspaper circulating in the municipal area. (c) The General Manager must ensure that applicants are provided with the following in order to make an application: <ul style="list-style-type: none"> (i) details of the categories of goods or services required; (ii) the conditions for participation to be satisfied by applicants; (iii) the criteria for evaluating applications; (iv) The method of evaluating applications against the criteria (v) a reference to Council's Code for Tenders and Contracts. (d) The General Manager must advise all applicants of the results of their application including the categories for which they are registered and if applicable, the reasons for any rejection, as soon as practicable. (e) When <i>Council</i> wishes to use the register, the General Manager will invite all successful applicants that are registered for the relevant category to tender for the provision of the required good or service. (f) <i>Council</i> will review any established register at least once every 2 years.
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	<p>(g) <i>Council</i> will allow a prospective applicant to apply for inclusion on a register of tenderers at any time, unless the prospective applicant has applied within the previous 12 months and has not been accepted.</p> <p>4.19 Multiple-stage Tenders</p> <p>(a) A multiple-stage tender process is a process by which suppliers are evaluated through stages against criteria determined by <i>Council</i>.</p> <p>(b) <i>Council</i> may utilise a multiple-stage tendering process to:</p> <ul style="list-style-type: none"> (i) gain market knowledge and clarify the capability of suppliers (however, it will not be used as a substitute for conducting market research); (ii) shortlist qualified tenderers; and (iii) obtain industry input. <p>(c) A multiple-stage purchasing process may be more costly and time-consuming for both suppliers and for <i>Council</i>, and as such this process will only be used where:</p> <ul style="list-style-type: none"> (i) the best way to meet the requirement is unclear; (ii) it is considered appropriate to pre-qualify businesses and restrict the issue of formal tenders, to reduce the cost of tendering; (iii) there are benefits which cannot be obtained by researching the market through conventional means; and (iv) maximum flexibility is required throughout the procurement process. <p>(d) The multiple-stage processes that <i>Council</i> may use are as follows:</p> <ul style="list-style-type: none"> (i) Expression of interest - an expression or registration of interest may be used to shortlist potential suppliers before seeking detailed offers. Suppliers are shortlisted on their technical, managerial and financial capacity, reducing the cost of tendering by restricting the issue of formal tenders to those suppliers with demonstrated capacity. (ii) Request for proposal – may be used when a project or requirement has been defined, but where an innovative or flexible solution is sought. (iii) Request for tender - may be used when a project requirement has been defined to solicit offers from businesses capable of providing a specified work, good or service. (iv) Request for information – may be used at the planning stage of a project to assist with defining the project. <i>Council</i> will not issue a request for information to identify or select suppliers. (v) Closed tender process – may be used if the initial specification is well defined and an expression of interest or request for proposal has already been used to shortlist suppliers. Suppliers will be informed in advance that only those short-listed will be requested to tender. <p>(e) <i>Council</i> is mindful of the following aspects when conducting a multiple-stage tender process:</p> <ul style="list-style-type: none"> (i) the same mandatory requirements regarding advertising that apply to a public tender process;
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	<ul style="list-style-type: none"> (ii) that a short-listed party cannot be engaged without going through a more detailed second (tender) stage process, unless approved by an absolute majority of Council; and (iii) when using a Request for Information, issues relating to intellectual property and copyright must be clarified prior to using the information provided to prepare the Request for Tender. <p>(f) The General Manager must invite expressions of interest from prospective <i>Tenderers</i> by publishing at least once in a daily newspaper circulating in the municipal area a notice specifying:</p> <ul style="list-style-type: none"> (i) the nature of the goods and services required; (ii) where the application is to be lodged; (iii) the person from whom more detailed information may be obtained; and (iv) any deadlines for submission of application for inclusion on the register. <p>(g) The General Manager must ensure that prospective <i>Tenderers</i> are provided with the following in order to lodge an expression of interest:</p> <ul style="list-style-type: none"> (i) details of the goods or services required; (ii) the criteria for evaluating expressions of interest; (iii) the method of evaluating expressions of interest against the criteria; (iv) details of any further stages in the tender process; and (v) a reference to Council's Code for Tenders and Contracts. <p>(h) At the final stage of a multiple-stage tender, the General Manager must send an invitation to all suppliers who have met the criteria determined by <i>Council</i>, to tender for the supply of goods or services.</p> <p>If only one supplier meets the criteria determined by <i>Council</i> at the first stage of a multiple-stage tender, <i>Council</i> may contract with that supplier:</p> <ul style="list-style-type: none"> (i) after a tender by that supplier; or (ii) a decision by absolute majority of Council to do so. <p>4.20 Contract Renewals and Extensions</p> <ul style="list-style-type: none"> (a) Where goods or services being delivered under a <i>Contract</i> or <i>Tender</i> are required on an ongoing basis, <i>Council</i> may undertake a new procurement process prior to the completion of the existing delivery arrangement. (b) <i>Council</i> may extend an existing <i>Contract</i>, rather than seek new tenders or quotations for the delivery of the goods or services. (c) Except by a decision of absolute majority of <i>Council</i> to do so, <i>Contracts</i> will only be extended: <ul style="list-style-type: none"> (i) where the original Contract provides for such an extension; (ii) following a full evaluation of the performance of the current contractor;
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	<ul style="list-style-type: none"> (iii) where the principles of open and effective competition are protected; (iv) since the previous tender, the market and nature of the goods/services are substantially unchanged. <p>4.21 Confidentiality</p> <ul style="list-style-type: none"> (a) <i>Council</i> and <i>Tenderers</i> must keep information that they receive from each other in the course of the tender process confidential, except where they are expressly permitted under this Code or obliged by law to release that information. (b) Councillors and <i>Council</i> staff must keep confidential any information that they are given or access in relation to a tender, except where they are expressly permitted under this Code or obliged by law to release that information. (c) If any <i>Tenderer</i> provides to <i>Council</i> additional documents marked "confidential", <i>Council</i> must use best efforts to avoid any confidential information being made available to persons not involved in evaluation of <i>Tenders</i>. <p>4.22 Debriefing Unsuccessful Tenderers</p> <ul style="list-style-type: none"> (a) Unsuccessful <i>Tenderers</i> may request a debriefing to assist them in understanding how they may improve their submissions for future <i>Council</i> tenders. (b) Debriefings are limited to discussion of the strengths and weaknesses of the <i>Tenderer's</i> submission relative to <i>Council's</i> requirements. (c) Unsuccessful <i>Tenderer</i> briefings must not be used to discuss other <i>Tenderer's</i> submissions, nor to contest the outcome of a tender evaluation. <p>4.23 Procurement Process Complaints</p> <ul style="list-style-type: none"> (a) Complaints regarding procurement processes are addressed in the same manner as any other complaints, as set out in <i>Council's</i> Customer Service Charter. The Customer Service Charter can be found on <i>Council's</i> website www.kingborough.tas.gov.au under Council>Policies. (b) Complaints under <i>Council's</i> Public Interest Disclosure Policy are incorporated into the Customer Service Charter. <p>4.24 Breach of the Code</p> <ul style="list-style-type: none"> (a) <i>Council</i> must take all reasonable steps to comply with this Code and ensure that all other parties comply with it. However, <i>Council</i> will not be liable in any way to a <i>Tenderer</i> or any other person for any breach of this Code. (b) If an employee of <i>Council</i> or a body controlled by <i>Council</i> breaches this Code, <i>Council</i> may take disciplinary action if, in its absolute discretion, it considers it desirable to do so. (c) If a Councillor breaches this Code, action may be taken under the Councillor Code of Conduct. (d) If a <i>Tenderer</i> commits a breach of this Code, <i>Council</i> may, in its absolute discretion, take action against the <i>Tenderer</i> including but not limited to: <ul style="list-style-type: none"> (i) a warning;
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	<ul style="list-style-type: none"> (ii) reduction in opportunities to tender for work for Council; (iii) refusal by Council to consider any Tender submitted by the Tenderer to Council; (iv) publicising the breach and the identity of the Tenderer; and (v) reporting the breach to a statutory, professional or other body.
GUIDELINES	5.1 Guidelines and procedures for implementation of this Policy are separately maintained as administrative documents.
COMMUNICATION	6.1 This Policy will be published on <i>Council's</i> internet and intranet sites.
LEGISLATION	<p>7.1 Section 333A of the <i>Local Government Act 1993</i> and Regulations 23 to 26 of the <i>Local Government (General) Regulations 2015</i> determine the manner in which purchasing activities must generally be conducted where the value of a contract exceeds a <i>Prescribed Amount</i>.</p> <p>7.2 Note: The <i>Prescribed Amount</i> under the 2015 <i>Regulations</i> is \$250,000 (excluding GST).</p> <p>7.3 Section 333A of the <i>Act</i> and Regulation 27 of the <i>Regulations</i> prescribe situations and contracts where Regulations 23 to 26 do not necessarily apply.</p> <p>7.4 Section 333B of the <i>Act</i> and Regulation 28 of the <i>Regulations</i> require <i>Council</i> to adopt a Code for Tenders and Contracts and define the requirements for that Code.</p>
RELATED DOCUMENTS	<p>8.1 <i>Council's</i> Purchasing Policy (Policy No. 3.7) sits alongside this Code and sets out requirements for purchasing goods and services of any value, including legislated matters relating to purchases below the prescribed amount.</p> <p>8.2 Relevant Australian Standards for contracts and tendering</p>
AUDIENCE	<p>9.1 This Policy is intended for <i>Council</i> Employees, Councillors and external parties.</p> <p>9.2 The policy is publicly accessible via <i>Council's</i> website.</p>

17.4 PETITION - HYDROTHERAPY POOL**File Number:** 22.186**Author:** Daniel Smee, Executive Manager Governance & Community Services**Authoriser:** Gary Arnold, General Manager**Strategic Plan Reference**

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.5 An active and healthy community, with vibrant, clean local areas that provide social, recreational and economic opportunities.

1. PURPOSE

- 1.1 The purpose of this report is to consider a petition calling for Council to source a hydrotherapy pool for Kingborough.

2. BACKGROUND

- 2.1 On 28 November 2019, Council received a petition with 540 signatures calling for the sourcing of a hydrotherapy pool “to address injury, illness, chronic health conditions, general health and wellbeing, and social connection in Kingborough”.
- 2.2 The petition indicates that such a facility should be similar to the privately owned pool at Beach Road, Margate that closed at the end of 2019.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific statutory requirements associated with this matter, although it is noted that Section 20 of the *Local Government Act 1993* indicates that one of the functions of a council is to:

Provide for the health, safety and welfare of the community.

4. DISCUSSION

- 4.1 Council received a similar petition for a hydrotherapy pool in August 2010 and noted that the primary purpose of such a facility relates to health and rehabilitation rather than recreation.
- 4.2 It was also noted that the ongoing operational costs for such a facility are likely to be high and would require industry specific expertise in order to be a sustainable business venture.
- 4.3 Accordingly, Council’s resolution at this time was to acknowledge that the provision of a hydrotherapy pool in Kingborough is a matter for the Department of Health and Human Services or the private sector to pursue (Minute IRS107 6-11 refers).
- 4.4 Whilst it is considered that this response remains valid, the provision of hydrotherapy pool (or warm water pool) is one of the facilities being assessed as part of the current feasibility study into the provision of an aquatic facility in Kingborough.

- 4.5 As such, it is recommended that the organisers of the petition be advised of this fact and encouraged to provide their views as part of the community consultation process associated with this project.

5. FINANCE

- 5.1 Cost estimates associated with the development of an aquatic facility in Kingborough will be provided as part of the feasibility study, the cost of which (\$50,000) has been met by the State Government.

6. ENVIRONMENT

- 6.1 There are no environmental implications associated with this matter.

7. COMMUNICATION AND CONSULTATION

- 7.1 The feasibility study for an aquatic facility includes a community consultation phase that will commence shortly.

8. RISK

- 8.1 There would be a financial risk to Council if it was to develop, own and operate a hydrotherapy pool that could be lessened if the facility was part of a larger aquatic centre.

9. CONCLUSION

- 9.1 Consideration of a hydrotherapy pool for Kingborough is best undertaken in the broader context of the development of an aquatic facility.
- 9.2 Given that there is a feasibility study on this matter currently being undertaken, it is recommended that the organisers of the petition be advised to present their case for assessment as part of this process.

10. RECOMMENDATION

That the organisers of the petition calling for the sourcing of a hydrotherapy pool be advised that Council will consider this matter as part of the feasibility study into the development of an aquatic facility for Kingborough.

17.5 BLOWHOLE RESERVE FENCING

File Number: 22.41

Author: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 3 Sustaining the natural environment whilst facilitating development for our future.

Strategic Outcome: 3.5 Management of environmental assets is based on professional advice and strategic planning.

1. PURPOSE

- 1.1 The purpose of this report is to recommend the risk assessment conducted on the Blowhole Reserve be released publicly.

2. BACKGROUND

- 2.1 A coronial enquiry recommended that Council address land tenure issues and conduct a risk assessment of the Blowhole Reserve.
- 2.2 The land tenure has now been finalised, with Council compulsorily acquiring the land in 2019.
- 2.3 In September 2019, Council considered a Notice of Motion in relation to the reserve and resolved as follows (Minute C605/18-19 refers):

That a report be provided to a future meeting providing options to improve safety and amenity at the recently acquired parcel of land at the Blackmans Bay blowhole. This should reference actions recommended by the Tasmanian Coroner and Council's response to each action.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific statutory requirements associated with this matter, although it is noted that Section 20 of the *Local Government Act 1993* indicates that one of the functions of a council is to:

Provide for health, safety and welfare of the community.

4. DISCUSSION

- 4.1 Council at its meeting held on 9 December 2019 received a report in Closed Session and resolved to release that "installation of fencing approved" (Minute C811/24-19 refers).
- 4.2 Now that the community is aware that fencing is to occur it is recommended that the independent risk assessment carried out by IPM consulting be made publicly available.
- 4.3 An independent geotechnical assessment of the site has also been undertaken to determine the stability of the cliff faces and subgrade in relation to the installation of footings for the fence and possible certified abseiling points.

4.4 It is also recommended that the geotechnical assessment be released publicly.

5. FINANCE

5.1 Council has previously resolved to release that “installation of fencing be approved”.

5.2 The cost of the fencing is expected to be in the vicinity of \$50,000.

6. ENVIRONMENT

6.1 The geotechnical assessment provides Council with information that will assist in the management of the environmental values of the area during installation of fencing.

7. COMMUNICATION AND CONSULTATION

7.1 Council officers attended an on-site on 8 January with the local community to discuss the fencing.

8. RISK

8.1 The IPM consulting risk assessment report was commissioned by Council following the coronial enquiry.

9. CONCLUSION

9.1 The Coroner’s Report recommended that a comprehensive risk assessment be undertaken in relation to the safety of the public area comprising the Blowhole Reserve.

9.2 A report has been provided by IPM consultants with recommendations to mitigate safety hazards within the reserve.

9.3 It is recommended that Council resolve to release publicly the IPM consulting risk assessment and the geotechnical report prepared by Bill Cromer.

10. RECOMMENDATION

That Council resolve to release publicly the IPM consulting risk assessment and the Bill Cromer geotechnical report.

17.6 COUNCILLORS EXPENSES AND PROVISION OF FACILITIES POLICY 2.1

File Number: 12.68

Author: John Breen, Chief Financial Officer

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to consider the updated policy on Councillors expenses and provision of facilities policy.

2. BACKGROUND

- 2.1 The current Policy was approved by Council in January 2018.
- 2.2 The policy provides direction on the types of expenditure that Council will reimburse and the facilities that will be available to Councillors.

3. STATUTORY REQUIREMENTS

- 3.1 The Local Government Act 1993 at Schedule 5, states:

1. Expenses

- (1) A council, on or before 1 January 2006, is to –
- (a) adopt a policy in respect of payment of expenses incurred by councillors in carrying out the duties of office; and
 - (b) make a copy of the policy available for public inspection.
- (2) A councillor is entitled to be reimbursed for reasonable expenses in accordance with the policy adopted under sub-clause (1) in relation to –
- (a) any prescribed expenses; and
 - (b) any other expenses the council determines appropriate.

2. Loan of services, facilities and equipment

A council may decide to provide support services, facilities and equipment on loan to a councillor on any conditions it considers appropriate.

4. DISCUSSION

- 4.1 The attached policy (with tracked changes) highlights the changes to the policy.

4.2 Minor adjustments have been made to the wording of the Policy to reflect the move away from desktop facilities to laptop/portable devices.

4.3 A minor adjustment has been made to travelling expenses to note that a standard allowance is paid for travelling costs by the tax office of 68 cents per kilometre.

5. FINANCE

5.1 The proposed changes to the Policy will not result in any additional expenditure.

6. ENVIRONMENT

6.1 There are no environmental considerations related to this report.

7. COMMUNICATION AND CONSULTATION

7.1 The policy will be made available to the public on Council's website.

8. RISK

8.1 This Policy is aimed at ensuring appropriate reimbursement to Councillors for expenditure incurred whilst carrying out their duties as an elected member in line with the legislative requirements.

9. CONCLUSION

9.1 The Policy has been updated to clarify the home facilities and telecommunication reimbursements for Councillors in line with legislative requirements.


10. RECOMMENDATION

That That Council approves the Policy 2.1 Councillors Expenses and Provision of Facilities Policy, as attached to this report.

ATTACHMENTS

- 1. Existing Policy with Tracked Changes**
- 2. Updated Policy for Approval**

EXISTING POLICY WITH TRACK CHANGES

	PAYMENT OF COUNCILLORS EXPENSES AND PROVISION OF FACILITIES	Policy Number 2.1		
		LAST REVIEW <i>Jan-2018 Jan 2020</i>	NEXT REVIEW <i>Jan-2020 Jan 2022</i>	MINUTE REF
POLICY STATEMENT:	<p>1.1 This policy aims to ensure that Councillors are provided with adequate and reasonable expenses and facilities to enable them to carry out their civic responsibilities. In addition, the policy provides transparency in the way expenses and facilities are provided and clear accountability when expenses are claimed or Council provided facilities are used.</p> <p>1.2 This policy also aims to provide procedures for the payment of Councillor expenses and to ensure that there is no confusion in relation to the claiming and payment of expenses by Councillors.</p> <p>1.3 This Policy is consistent with the requirements of all Councillors under the "Councillors Code of Conduct Policy" to act honestly and to not make any improper use of their position, including to gain, or attempt to gain, directly or indirectly, an advantage for themselves or for any other reason or to cause, or attempt to cause, damage to the Council.</p>			
OBJECTIVE:	<p>2.1 To provide guidance to Councillors in the interpretation of the provision of reimbursement of expenses incurred whilst carrying out their duties as an elected member.</p> <p>The Local Government Act 1993 at Schedule 5, states:</p> <p><u>1. Expenses</u></p> <p>(1) A council, on or before 1 January 2006, is to –</p> <p>(a) adopt a policy in respect of payment of expenses incurred by councillors in carrying out the duties of office; and</p> <p>(b) make a copy of the policy available for public inspection.</p> <p>(2) A councillor is entitled to be reimbursed for reasonable expenses in accordance with the policy adopted under sub-clause (1) in relation to –</p> <p>(a) any prescribed expenses; and</p> <p>(b) any other expenses the council determines appropriate.</p> <p><u>2. Loan of services, facilities and equipment</u></p> <p>A council may decide to provide support services, facilities and equipment on loan to a councillor on any conditions it considers appropriate.</p>			
SCOPE:	<p>3.1 This policy applies to the Mayor, Deputy Mayor and Councillors as elected from time to time.</p>			
DEFINITIONS:	<p>Councillor shall include the office of Mayor and Deputy Mayor, and may be construed as reference to either singular or plural as the case may be.</p>			
PROCEDURE: (POLICY DETAIL)	<p><u>Travelling Expenses</u></p> <p>4.1 Other than in respect of the Mayor, and subject to the prior provision of the supporting evidentiary documentation required by this Policy, the Council will pay to or on behalf of a Councillor an allowance towards necessary out-of-pocket expenses for conveyance in travelling. The amount payable will be up to a maximum of \$4,500 per financial year after which all travel costs will be met by the Councillor whether they are business or private in nature. This applies in respect of the following:</p>			

	<p>a) to and from the meetings of Council, or meeting of any committee of Council, and other meetings where a Councillor has been delegated or authorised by Council to attend;</p> <p>b) upon inspections or business within the municipal area in compliance with a resolution of Council;</p> <p>c) upon inspections or business outside the municipal area where a Councillor has been delegated or authorised by the Mayor or Council to undertake such a function;</p> <p>d) upon inspections or business as arranged by the General Manager; or</p> <p>e) to attend any seminar, conference or training course in compliance with a resolution of Council; or</p> <p>f) travelling to and from meetings with residents and ratepayers in response to their request or problem.</p>
	<p>4.2 The travelling allowance shall be paid in accordance with the motor vehicle rates prescribed by the Australian Taxation Office. (currently 6668 cents per kilometre).</p>
	<p>4.3 Travelling expenses shall not apply to travel, either inside or outside the municipal area, where alternative arrangements are made for travel and the Councillor has elected not to utilise these arrangements.</p>
	<p>4.4 A Councillor shall not claim travel or other expenses for activities that are not directly related to current business to be considered by Council, or where the expenses would otherwise have been incurred as a result of private business.</p>
	<p>4.5 In respect of each and every claim, in order to receive payment, a Councillor must provide a Mileage Log Form detailing:</p> <ul style="list-style-type: none"> • Date of travel • Origin • Destination • Distance travelled • Purpose of trip <p>together with a declaration stating that the amount claimed has been expended in the performance of their duties as a Councillor.</p>
	<p>4.6 All claims must be lodged within 10 business days following the end of the month the expenses relate to.</p>
	<p><u>Mayoral Vehicle</u></p>
	<p>5.1 A motor vehicle will be provided for use by the Mayor. The vehicle is primarily for bona fide Council business both inside and outside of the municipal area. The vehicle may also be used by the Mayor for other incidental private mileage where it is convenient for him to do so, however the Mayor will keep a record of such usage and will reimburse Council at the same rate as other Councillors are reimbursed for usage of their private vehicles in carrying out their functions as a Councillor. The vehicle will usually be garaged at the Mayor's usual place of residence and any travel between his residence and the Civic Centre will not be considered to be private use for calculation of any mileage reimbursement.</p>
	<p>5.2 Other Councillors can arrange to use the vehicle if required to attend meetings/seminars/functions on behalf of the Council. Arrangements for the use of the vehicle are to be made with the Mayor.</p>
	<p><u>Home Facilities</u></p>
	<p>6.1 Council may provide each Councillor with home-computerICT facilities. Where practicable the computer-facilitiesfacility will be provided at the time of election to Council, and will be replaced upon each subsequent re-election to Council. These facilities may be used by Councillors for purposes other than carrying out the duties of office.</p>

6.2 The ~~home computer~~ICT facilities shall comprise a ~~desktop computer/laptop/portable device~~ together with backup and multi-function printer ~~devices~~. Where necessary training will be provided in the use of the equipment and the software necessary for discharge of the duties of office. Each Councillor will be responsible for undertaking adequate backups and for restoring data in the event of hardware or software failure. Council will insure the equipment for loss and accidental damage.

6.3 ~~A Councillor can elect to instead of a desktop computer be provided with a portable computer/tablet with mobile data access. In such circumstances the Councillor will agree to in future receive all official Council information (including agendas and minutes) electronically. A Councillor who receives their information electronically will not be provided with "hard copy" information and will then be expected to utilise their laptop at meetings etc.~~

6.4 The Councillor will sign an acknowledgement in accordance with the relevant Council Information Technology Policy prior to the installation of the computer equipment.

6.5 Council will reimburse the cost of a fixed home voice/internet service inclusive of usage charges up to a maximum of \$80 per month (if claimed). Where a portable computer/tablet with mobile data service is provided by Council, the maximum mobile service and data usage charges paid by Council will be \$100 per month. Any monthly excess usage charges are required to be reimbursed to Council.

Where a Councillor chooses to use a non-Council provided portable computer/tablet for accessing Council business papers (refer 6.3), Council will reimburse mobile data usage charges associated with the device (if applicable) up to a maximum of \$100 per month (if claimed).

The maximum total value of electronic communications service and usage charges (both claimed and provided) is \$180 per month per Councillor.

6.6 All claims must be lodged within 10 business days following the end of the month the expenses relate to.

6.7 ~~Within 14 days from resigning from Council or losing office a Councillor will arrange~~

6.8 Upon the scheduled replacement of the equipment, or upon resigning or losing office, a Councillor may if it is acceptable to the General Manager purchase all or part of the equipment at a mutually acceptable sum, such sum to be not less than market value. Otherwise the ICT facilities are to be returned to Council.

Meals

7.1 When appropriate, Council will provide meals for Councillors attending meetings.

7.2 Where required by the Mayor or in compliance with a resolution of Council to represent Council, a Councillor will be reimbursed for the cost of any attendance fee, meal or refreshment.

Conferences and Seminars

8.1 Council will pay to or on behalf of a Councillor the registration and out-of-pocket expenses, other than those paid in accordance with other clauses of this policy, in respect of attendances at any conference or seminar approved by the Mayor or in compliance with a resolution of Council.

Other Expenses

9.1 Council will reimburse any necessary out-of-pocket expenses for attendance upon inspections or upon business of Council, but not donations or gratuities.

	<p><u>Provision of Support and Facilities</u></p> <p>10.1 Council will provide secretarial support at the Civic Centre for the Mayor. This support will also be made available to the Deputy Mayor when acting in the capacity of Mayor.</p> <p>10.2 Council will provide Councillors with meeting facilities at the Civic Centre.</p> <p>10.3 Council will provide Councillors with business cards and stationery.</p> <p><u>Dependent Person Care</u></p> <p>11.1 Council will reimburse all reasonable costs necessarily incurred by a councillor in the care of any person who is dependent on the councillor and who requires the care while the councillor is carrying out his or her duties or functions as a councillor. Reimbursement of costs will only be made in accordance with the purposes outlined in Section 4.1.</p> <p>11.2 All claims for reimbursement of Dependent Person Care will be made on the appropriate claim form and include satisfactory evidence of the expense.</p> <p><u>Insurance</u></p> <p>12.1 Council will provide an insurance cover for a Councillor against personal injury, professional indemnity, and Directors and Officers liability, arising out of or in the course of carrying out by such Councillor of any business of Council or the performance by such Councillor of any function in their capacity as a member of Council.</p> <p><u>Dispute Resolution</u></p> <p>13.1 If in the opinion of the General Manager, a claim for reimbursement of expenses is unreasonable or does not meet with requirements of this policy and agreement cannot be reached with the Councillor, the matter will be referred to Council for final decision.</p> <p><u>Pro-rata Payments</u></p> <p>14.1 Where a Councillor is appointed part way through a financial year their maximum amount allowable under sections 4.1 and 6.4 will be calculated on a pro-rata basis for that particular financial year.</p>
	<p>COMMUNICATION: Councillors of Kingborough Council.</p>
	<p>LEGISLATION: Section 340a and Schedule 5 <i>Local Government Act 1993</i>.</p>
	<p>DEFINITIONS: Councillor shall include the office of Mayor and Deputy Mayor, and may be construed as reference to either singular or plural as the case may be.</p>

UPDATED POLICY FOR APPROVAL



Policy No: 2.1

Minute No: TBA

Approved by Council January 2020

ECM File No: 12.68

New Review Date: January 2022

Version:

Responsible Officer: Chief Financial Officer

Payment of Councillors Expenses and Provision of Facilities Policy

POLICY STATEMENT	<p>1.1 This policy aims to ensure that Councillors are provided with adequate and reasonable expenses and facilities to enable them to carry out their civic responsibilities. In addition, the policy provides transparency in the way expenses and facilities are provided and clear accountability when expenses are claimed or Council provided facilities are used.</p> <p>1.2 This policy also aims to provide procedures for the payment of Councillor expenses and to ensure that there is no confusion in relation to the claiming and payment of expenses by Councillors.</p> <p>1.3 This Policy is consistent with the requirements of all Councillors under the "Councillors Code of Conduct Policy" to act honestly and to not make any improper use of their position, including to gain, or attempt to gain, directly or indirectly, an advantage for themselves or for any other reason or to cause, or attempt to cause, damage to the Council.</p>
DEFINITIONS	<p>2.1 Councillor shall include the office of Mayor and Deputy Mayor, and may be construed as reference to either singular or plural as the case may be.</p>
OBJECTIVE	<p>3.1 To provide guidance to Councillors in the interpretation of the provision of reimbursement of expenses incurred whilst carrying out their duties as an elected member.</p> <p>3.2 The <i>Local Government Act 1993</i> at Schedule 5, states:</p> <p style="margin-left: 20px;"><u>1. Expenses</u></p> <p style="margin-left: 40px;">(1) A council, on or before 1 January 2006, is to –</p> <p style="margin-left: 80px;">(a) adopt a policy in respect of payment of expenses incurred by councillors in carrying out the duties of office; and</p> <p style="margin-left: 80px;">(b) make a copy of the policy available for public inspection.</p> <p style="margin-left: 40px;">(2) A councillor is entitled to be reimbursed for reasonable expenses in accordance with the policy adopted under sub-clause (1) in relation to –</p> <p style="margin-left: 80px;">(a) any prescribed expenses; and</p> <p style="margin-left: 80px;">(b) any other expenses the council determines appropriate.</p> <p style="margin-left: 20px;"><u>2. Loan of services, facilities and equipment</u></p> <p>3.3 A council may decide to provide support services, facilities and equipment on loan to a councillor on any conditions it considers appropriate.</p>

SCOPE	4.1 This policy applies to the Mayor, Deputy Mayor and Councillors as elected from time to time.
PROCEDURE (POLICY DETAIL)	<p>5.1 Travelling Expenses</p> <p>5.1.1 Other than in respect of the Mayor, and subject to the prior provision of the supporting evidentiary documentation required by this Policy, the Council will pay to or on behalf of a Councillor an allowance towards necessary out-of-pocket expenses for conveyance in travelling. The amount payable will be up to a maximum of \$4,500 per financial year after which all travel costs will be met by the Councillor whether they are business or private in nature. This applies in respect of the following:</p> <ol style="list-style-type: none"> to and from the meetings of Council, or meeting of any committee of Council, and other meetings where a Councillor has been delegated or authorised by Council to attend; upon inspections or business within the municipal area in compliance with a resolution of Council; upon inspections or business outside the municipal area where a Councillor has been delegated or authorised by the Mayor or Council to undertake such a function; upon inspections or business as arranged by the General Manager; or to attend any seminar, conference or training course in compliance with a resolution of Council; or travelling to and from meetings with residents and ratepayers in response to their request or problem. <p>5.1.2 The travelling allowance shall be paid in accordance with the motor vehicle rates prescribed by the Australian Taxation Office. (currently 68 cents per kilometre).</p> <p>5.1.3 Travelling expenses shall not apply to travel, either inside or outside the municipal area, where alternative arrangements are made for travel and the Councillor has elected not to utilise these arrangements.</p> <p>5.1.4 A Councillor shall not claim travel or other expenses for activities that are not directly related to current business to be considered by Council, or where the expenses would otherwise have been incurred as a result of private business.</p> <p>5.1.5 In respect of each and every claim, in order to receive payment, a Councillor must provide a Mileage Log Form detailing:</p> <ul style="list-style-type: none"> Date of travel Origin Destination Distance travelled Purpose of trip <p>together with a declaration stating that the amount claimed has been expended in the performance of their duties as a Councillor.</p>

	<p>5.1.6 All claims must be lodged within 10 business days following the end of the month the expenses relate to.</p> <p>5.2 Mayoral Vehicle</p> <p>5.2.1 A motor vehicle will be provided for use by the Mayor. The vehicle is primarily for bona fide Council business both inside and outside of the municipal area. The vehicle may also be used by the Mayor for other incidental private mileage where it is convenient for him to do so, however the Mayor will keep a record of such usage and will reimburse Council at the same rate as other Councillors are reimbursed for usage of their private vehicles in carrying out their functions as a Councillor. The vehicle will usually be garaged at the Mayor's usual place of residence and any travel between his residence and the Civic Centre will not be considered to be private use for calculation of any mileage reimbursement.</p> <p>5.2.2 Other Councillors can arrange to use the vehicle if required to attend meetings/seminars/functions on behalf of the Council. Arrangements for the use of the vehicle are to be made with the Mayor.</p> <p>5.3 Home Facilities</p> <p>5.3.1 Council may provide each Councillor with ICT facilities. Where practicable the facility will be provided at the time of election to Council, and will be replaced upon each subsequent re-election to Council. These facilities may be used by Councillors for purposes other than carrying out the duties of office.</p> <p>5.3.2 The ICT facilities shall comprise a laptop/portable device together with backup and multi-function printer. Where necessary training will be provided in the use of the equipment and the software necessary for discharge of the duties of office. Each Councillor will be responsible for undertaking adequate backups and for restoring data in the event of hardware or software failure. Council will insure the equipment for loss and accidental damage.</p> <p>5.3.4 The Councillor will sign an acknowledgement in accordance with the relevant Council Information Technology Policy prior to the installation of the computer equipment.</p> <p>5.3.5 Council will reimburse the cost of a fixed home voice/internet service inclusive of usage charges up to a maximum of \$80 per month (if claimed). Where a portable computer/tablet with mobile data service is provided by Council, the maximum mobile service and data usage charges paid by Council will be \$100 per month. Any monthly excess usage charges are required to be reimbursed to Council.</p> <p>Where a Councillor chooses to use a non-Council provided portable computer/tablet for accessing Council business papers (refer 6.3), Council will reimburse mobile data usage charges associated with the device (if applicable) up to a maximum of \$100 per month (if claimed).</p>
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	<p>The maximum total value of electronic communications service and usage charges (both claimed and provided) is \$180 per month per Councillor.</p> <p>5.3.6 All claims must be lodged within 10 business days following the end of the month the expenses relate to.</p> <p>5.3.8 Upon the scheduled replacement of the equipment, or upon resigning or losing office, a Councillor may if it is acceptable to the General Manager purchase all or part of the equipment at a mutually acceptable sum, such sum to be not less than market value. Otherwise the ICT facilities are to be returned to Council.</p> <p>5.4 Meals</p> <p>5.4.1 When appropriate, Council will provide meals for Councillors attending meetings.</p> <p>5.4.2 Where required by the Mayor or in compliance with a resolution of Council to represent Council, a Councillor will be reimbursed for the cost of any attendance fee, meal or refreshment.</p> <p>5.5 Conferences and Seminars</p> <p>Council will pay to or on behalf of a Councillor the registration and out-of-pocket expenses, other than those paid in accordance with other clauses of this policy, in respect of attendances at any conference or seminar approved by the Mayor or in compliance with a resolution of Council.</p> <p>5.6 Other Expenses</p> <p>Council will reimburse any necessary out-of-pocket expenses for attendance upon inspections or upon business of Council, but not donations or gratuities.</p> <p>5.7 Provision of Support and Facilities</p> <p>5.7.1 Council will provide secretarial support at the Civic Centre for the Mayor. This support will also be made available to the Deputy Mayor when acting in the capacity of Mayor.</p> <p>5.7.2 Council will provide Councillors with meeting facilities at the Civic Centre.</p> <p>5.7.3 Council will provide Councillors with business cards and stationery.</p> <p>5.8 Dependent Person Care</p> <p>5.8.1 Council will reimburse all reasonable costs necessarily incurred by a councillor in the care of any person who is dependent on the councillor and who requires the care while the councillor is carrying out his or her duties or functions as a councillor. Reimbursement of costs will only be made in accordance with the purposes outlined in Section 5.1.</p> <p>5.8.2 All claims for reimbursement of Dependent Person Care will be made on the appropriate claim form and include satisfactory evidence of the expense.</p> <p>5.9 Insurance</p> <p>Council will provide an insurance cover for a Councillor against personal injury, professional indemnity, and Directors and Officers liability, arising out of or in the course of carrying out by such Councillor of any</p>
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	<p>business of Council or the performance by such Councillor of any function in their capacity as a member of Council.</p> <p>5.10 Dispute Resolution</p> <p>If in the opinion of the General Manager, a claim for reimbursement of expenses is unreasonable or does not meet with requirements of this policy and agreement cannot be reached with the Councillor, the matter will be referred to Council for final decision.</p> <p>5.11 Pro-rata Payments</p> <p>Where a Councillor is appointed part way through a financial year their maximum amount allowable under sections 5.1 and 5.3.4 will be calculated on a pro-rata basis for that particular financial year.</p>
GUIDELINES	6.1 Nil
COMMUNICATION	7.1 Councillors of Kingborough Council.
LEGISLATION	8.1 Section 340a and Schedule 5 <i>Local Government Act 1993</i> .
RELATED DOCUMENTS	9.1 Nil
AUDIENCE	<p>10.1 Kingborough Councillors</p> <p>10.2 Public</p>

18 INFORMATION REPORTS

RECOMMENDATION

That the following information reports be noted:

- 18.1 Financial Report for the period 1 July 2019 to 31 December 2019.
- 18.2 Governance & Community Services Quarterly Report for the period October to December 2019.
- 18.3 Mayor's Communications.
- 18.4 Minutes of the Kingborough Community Safety Committee.
- 18.5 Minutes of the Kingborough Bicycle Advisory Committee.

18.1 FINANCIAL REPORT FOR THE PERIOD 1 JULY 2019 TO 31 DECEMBER 2019



Kingborough

KINGBOROUGH COUNCIL

SUMMARISED FINANCIAL REPORT
FOR THE PERIOD
1ST JULY, 2019
TO THE
31ST DECEMBER, 2019

SUBMITTED TO COUNCIL
28TH JANUARY, 2020

kingborough.tas.gov.au



KINGBOROUGH COUNCIL - December 2019

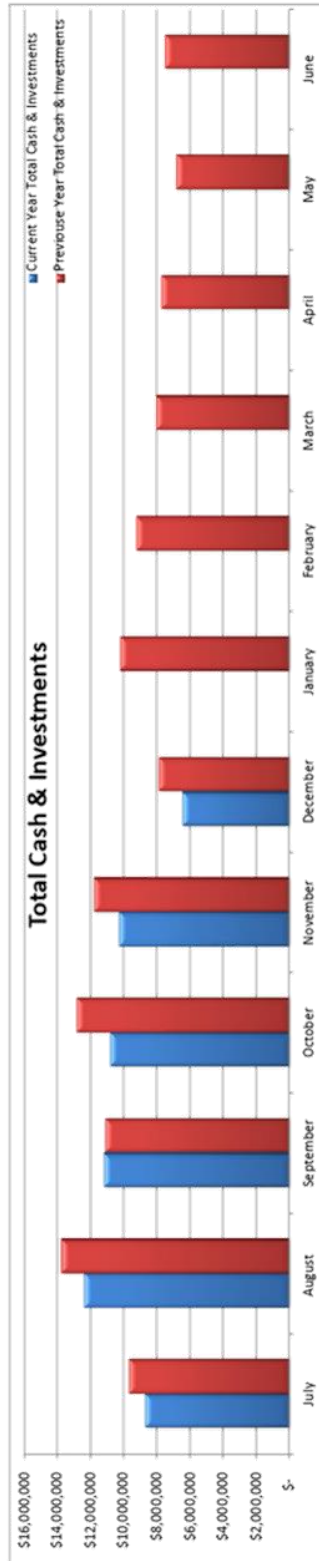
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KINGBOROUGH COUNCIL - December 2019

CASH BALANCES

Balance Type	July	August	September	October	November	December	January	February	March	April	May	June
Reserves	\$ 2,875,169	\$ 2,892,209	\$ 2,898,384	\$ 2,901,884	\$ 2,912,137	\$ 3,007,969						
Held in Trust	\$ 2,162,973	\$ 2,127,648	\$ 1,961,746	\$ 1,893,562	\$ 1,801,822	\$ 1,799,569						
Unexpended Capital Works*	\$ 485,197	\$ 1,049,269	\$ 1,727,825	\$ 986,402	\$ 1,108,429	\$ 1,321,761						
Current Year Total Committed Cash	\$ 5,523,339	\$ 6,069,126	\$ 6,587,955	\$ 5,781,848	\$ 5,822,388	\$ 6,129,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Committed Cash	\$ 9,134,340	\$ 9,998,524	\$ 8,586,241	\$ 8,217,525	\$ 5,785,460	\$ 5,299,572	\$ 6,653,954	\$ 7,388,124	\$ 8,361,890	\$ 9,398,511	\$ 9,170,650	\$ 8,814,470
Uncommitted Funds	\$ 3,225,628	\$ 6,393,760	\$ 4,646,036	\$ 5,099,534	\$ 4,509,586	\$ 402,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash	\$ 8,748,966	\$ 12,462,886	\$ 11,233,991	\$ 10,881,382	\$ 10,331,974	\$ 6,531,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Cash	\$ 9,743,106	\$ 13,808,412	\$ 11,167,314	\$ 12,921,950	\$ 11,883,483	\$ 7,961,253	\$ 10,253,798	\$ 9,279,437	\$ 8,099,011	\$ 7,751,676	\$ 6,898,269	\$ 7,587,489

*Unexpended Capital Works excludes Kingston Park expenditure



KINGBOROUGH COUNCIL - December 2019

CASH, INVESTMENTS & BORROWINGS

CASH ACCOUNTS	July	August	September	October	November	December	January	February	March	April	May	June
CBA - Overdraft Account	\$2,738,349	\$2,170,923	\$647,940	\$2,651,915	\$1,584,336	\$1,272,584						
CBA - Applications Account	\$106,422	\$15,947	\$149,578	\$8,398	\$92,938	\$2,741						
CBA - AR Account	\$206,660	\$67,986	\$224,333	\$892	\$411,696	\$11,216						
Total Cash	\$ 3,051,431	\$ 2,254,856	\$ 1,021,852	\$ 2,661,205	\$ 2,089,170	\$ 1,286,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENTS												
Bendigo 3	\$1,005,918	\$1,005,918	\$1,005,918	\$1,010,181	\$1,010,181	\$1,010,181						
Mystate 3	\$1,000,000	\$3,006,609	\$3,006,609	\$3,006,609	\$3,022,178	\$3,022,178						
NAB 3	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,004,315	\$1,004,315						
Tascorp HT	\$2,107,973	\$2,609,804	\$2,611,949	\$1,613,117	\$1,614,111	\$114,749						
Tascorp Cash Indexed	\$1,583,645	\$2,585,699	\$2,587,664	\$1,590,270	\$1,592,018	\$93,464						
Total Investments	\$ 5,697,536	\$ 10,208,030	\$ 10,211,139	\$ 8,220,177	\$ 8,242,804	\$ 5,244,887	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash & Investments	\$ 8,748,966	\$ 12,462,886	\$ 11,233,991	\$ 10,881,382	\$ 10,331,974	\$ 6,531,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Cash & Investments	\$ 9,743,106	\$ 13,808,412	\$ 11,167,314	\$ 12,921,950	\$ 11,883,483	\$ 7,961,253	\$ 10,253,798	\$ 9,279,437	\$ 8,099,011	\$ 7,751,676	\$ 6,898,269	\$ 7,587,489
Borrowings												
Tascorp (Grant Funded)	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000						
Tascorp	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000						
Tascorp (Grant Funded)	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000						
Total Borrowings	\$ 7,900,000	\$ 7,900,000	\$ 7,900,000	\$ 7,900,000	\$ 7,900,000	\$ 7,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

KINGBOROUGH COUNCIL - December 2019

RESERVES

Accounts	July	August	September	October	November	December	January	February	March	April	May	June
Boronia Hill Reserve	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733						
Car Parking	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248						
Hall Equipment Replacement	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033						
IT Equipment Replacement	\$ 130,978	\$ 130,978	\$ 130,978	\$ 130,978	\$ 130,978	\$ 164,978						
KSC Equipment Replacement	\$ 93,375	\$ 93,375	\$ 93,375	\$ 93,375	\$ 93,375	\$ 181,375						
Office Equipment Replacement	\$ 72,827	\$ 72,827	\$ 72,827	\$ 72,827	\$ 72,827	\$ 4,173						
Plant & Equipment Replacement	\$ 372,936	\$ 372,936	\$ 372,936	\$ 372,936	\$ 372,936	\$ 411,936						
Public Open Space	\$ 866,001	\$ 881,001	\$ 881,001	\$ 881,001	\$ 890,755	\$ 900,712						
Tree Preservation Reserve	\$ 853,213	\$ 855,253	\$ 861,428	\$ 864,928	\$ 865,428	\$ 867,303						
Unexpended Grants	\$ 359,824	\$ 359,824	\$ 359,824	\$ 359,824	\$ 359,824	\$ 359,824						
Current Year Total Reserve	\$ 2,875,169	\$ 2,892,209	\$ 2,898,384	\$ 2,901,884	\$ 2,912,137	\$ 3,007,969	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Reserve	\$ 1,883,870	\$ 1,987,883	\$ 2,021,293	\$ 2,851,950	\$ 2,866,734	\$ 2,639,884	\$ 2,639,884	\$ 2,654,457	\$ 2,711,817	\$ 2,723,917	\$ 2,731,167	\$ 2,490,662

KINGBOROUGH COUNCIL - December 2019

BUDGET NOTES

RECONCILIATION OF ORIGINAL TO FORECAST BUDGET	
BUDGET UNDERLYING RESULT	(225,105)
Forecast Changes:	
Rates & Charges over budget	300,000
Statutory Fees - Planning	100,000
Statutory Fees - Compliance	50,000
Employee Costs - Delays in replacing staff	100,000
Loan Interest - Utilising interest - free loans to date	100,000
Other Expenses - Corporate Services	(50,000)
Depreciation - impacts of building revaluation/componentisation	(500,000)
Contributions Cash - Reduced POS and tree contributions	(250,000)
FORECAST UNDERLYING RESULT	(375,105)
Adjustments not affecting the Underlying Surplus	
Capital Grants	1,350,000
Net Operating Surplus.	2,450,895

KINGBOROUGH COUNCIL - December 2019

COMMENTS ON FINANCIALS

The following items are significantly higher/lower than budget:

OPERATING INCOME

- Rates Income from Rates is over budget by \$234k due to general rate income of \$140 over budget, stormwater rate income of \$31k over budget and garbage rate income of \$64k over budget.
- Statutory Fees and Fines Statutory Fees and Fines is \$74k over budget primarily due to development fees of \$28k over budget and compliance fees of \$52k over budget.
- Grants Recurrent Grants Recurrent is \$115k under budget, due to the delayed receipt of the regional cat management grant.
- Contributions - Cash Contributions cash is \$119k below budget, due to the receipt of funds for POS and tree preservation being less than expected.
- Other Income Other Income is \$63k over budget due primarily to receiving \$68k in carbon credits that were not expected until early 2020.

OPERATING EXPENSES

- Materials and Services Materials and Services costs were \$81k over budget primarily due to the payment of \$33k to SKM for recycling assistance package, and \$50k in Governance & Property as grant fund expenditure for Community Recovery.
- Loan Interest Loan interest is \$82k under budget due to the use of interest free loans to fund the majority of the Kingston Park projects.
- Other Expenses Other Expenses are \$82k over budget primarily due to valuation costs of \$26k over budget, kiosk purchases of \$22k over budget, analysis costs of \$17k over budget, and insurance costs of \$12k over budget.

OTHER NON-OPERATING INCOME/EXPENSES

- Grants Capital Capital grant income is \$1.34m over budget due to the early receipt of \$596k in roads to recovery grant funds, the receipt of \$250k for the Bruny Visitors Road Package \$15k for the Kingborough evacuation centre, \$27k for the Bruny cat facility from the Ten Lives Cat Centre, and \$75k for CCTV Cameras and \$280k as the final payment

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	28,466,304	28,232,000	234,304	28,252,000	28,552,000	300,000
Income Levies	1,669,923	1,630,000	39,923	1,630,000	1,630,000	0
Statutory Fees & Fines	1,332,694	1,258,200	74,494	2,486,400	2,636,400	150,000
User Fees	664,342	641,040	23,302	1,280,954	1,280,954	0
Grants Recurrent	585,134	700,000	(114,867)	2,410,000	2,410,000	0
Contributions - Cash	97,385	215,940	(118,555)	432,000	182,000	(250,000)
Reimbursements	1,125,576	1,090,000	35,576	1,130,000	1,130,000	0
Other Income	432,345	359,840	72,505	1,323,600	1,323,600	0
Internal Charges Income	109,998	109,980	18	220,000	220,000	0
Total Income	34,483,701	34,237,000	246,701	39,164,954	39,364,954	200,000
Expenses						
Employee Costs	7,996,287	8,008,906	12,619	14,940,658	14,840,658	100,000
Expenses Levies	832,879	815,000	(17,879)	1,630,000	1,630,000	0
Loan Interest	48,979	122,520	73,541	245,000	145,000	100,000
Materials and Services	4,892,560	4,815,150	(77,410)	9,408,922	9,408,922	0
Other Expenses	2,767,713	2,682,140	(85,573)	3,776,980	3,826,980	(50,000)
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	16,648,415	16,553,696	(94,719)	30,221,559	30,071,559	150,000
Net Operating Surplus/(Deficit) before:	17,835,285	17,683,304	151,981	8,943,395	9,293,395	350,000
Depreciation	5,407,399	5,176,800	(230,599)	10,353,500	10,853,500	(500,000)
Loss/(Profit) on Disposal of Assets	16	0	(16)	500,000	500,000	0
Net Operating Surplus/(Deficit) before:	12,427,871	12,506,504	(78,633)	(1,910,105)	(2,060,105)	(150,000)
Interest	69,871	97,500	(27,629)	195,000	195,000	0
Dividends	619,815	619,800	15	1,240,000	1,240,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	13,117,557	13,223,804	(106,247)	(225,105)	(375,105)	(150,000)
Grants Capital	1,582,897	238,000	1,344,897	476,000	1,826,000	1,350,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
NET SUPRPLUS/(DEFICIT)	14,700,454	13,461,804	1,238,650	1,250,895	2,450,895	1,200,000
Underlying Result						
Grant Received in Advance	0	0	0	0	0	0
UNDERLYING RESULT	13,117,557	13,223,804	(106,247)	(225,105)	(375,105)	(150,000)
TOTAL CASH GENERATED	7,710,158	8,047,004	(336,846)	10,128,395	10,478,395	(350,000)

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Governance

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	24,149,695	24,010,000	139,695	24,030,000	24,180,000	150,000
Income Levies	1,669,923	1,630,000	39,923	1,630,000	1,630,000	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	41,202	40,020	1,182	80,000	80,000	0
Grants Recurrent	581,734	580,000	1,734	2,290,000	2,290,000	0
Contributions - Cash	74,306	124,980	(50,674)	250,000	120,000	(130,000)
Reimbursements	1,125,576	1,090,000	35,576	1,130,000	1,130,000	0
Other Income	44,625	36,500	8,125	273,000	273,000	0
Internal Charges Income	0	0	0	0	0	0
Total Income	27,687,061	27,511,500	175,561	29,683,000	29,703,000	20,000
Expenses						
Employee Costs	358,026	368,090	10,064	711,235	711,235	0
Expenses Levies	832,879	815,000	(17,879)	1,630,000	1,630,000	0
Loan Interest	0	0	0	0	0	0
Materials and Services	228,858	225,620	(3,238)	425,200	425,200	0
Other Expenses	1,642,250	1,674,700	32,451	2,188,800	2,188,800	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	3,115,473	3,083,410	(32,063)	4,955,235	4,955,235	0
Net Operating Surplus/(Deficit) before:	24,571,588	24,428,090	143,498	24,727,765	24,747,765	20,000
Depreciation	53,458	42,480	(10,978)	85,000	85,000	0
Loss/(Profit) on Disposal of Assets	16	0	(16)	500,000	500,000	0
Net Operating Surplus/(Deficit) before:	24,518,114	24,385,610	132,504	24,142,765	24,162,765	20,000
Interest	0	0	0	0	0	0
Dividends	619,815	619,800	15	1,240,000	1,240,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	25,137,929	25,005,410	132,519	25,632,765	25,652,765	20,000
Grants Capital	1,582,897	238,000	1,344,897	476,000	751,000	275,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	26,720,826	25,243,410	1,477,416	27,108,765	27,403,765	295,000
TOTAL CASH GENERATED	25,084,471	24,962,930	121,541	25,547,765	25,567,765	(20,000)

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Corporate Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	149,986	151,680	(1,694)	303,400	303,400	0
User Fees	0	0	0	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	65,168	65,400	(232)	130,800	130,800	0
Internal Charges Income	75,000	75,000	0	150,000	150,000	0
Total Income	290,154	292,080	(1,926)	584,200	584,200	0
Expenses						
Employee Costs	1,400,216	1,471,069	70,853	2,831,153	2,781,153	50,000
Expenses Levies	0	0	0	0	0	0
Loan Interest	48,979	122,520	73,541	245,000	145,000	100,000
Materials and Services	491,140	422,860	(68,280)	712,015	712,015	0
Other Expenses	668,793	615,880	(52,913)	879,600	929,600	(50,000)
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	2,609,623	2,632,329	22,706	4,667,768	4,567,768	100,000
Net Operating Surplus/(Deficit) before:	(2,319,469)	(2,340,249)	20,780	(4,083,568)	(3,983,568)	100,000
Depreciation	37,052	86,700	49,648	173,400	173,400	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(2,356,521)	(2,426,949)	70,428	(4,256,968)	(4,156,968)	100,000
Interest	69,871	97,500	(27,629)	195,000	195,000	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(2,286,650)	(2,329,449)	42,799	(4,061,968)	(3,961,968)	100,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(2,286,650)	(2,329,449)	42,799	(4,061,968)	(3,961,968)	100,000
TOTAL CASH GENERATED	(2,249,598)	(2,242,749)	(6,849)	(3,888,568)	(3,788,568)	100,000

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Governance & Property Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	289,458	237,000	52,458	444,000	494,000	50,000
User Fees	94,097	89,880	4,217	178,784	178,784	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	2,866	0	2,866	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	12,042	4,140	7,902	8,300	8,300	0
Internal Charges Income	0	0	0	0	0	0
Total Income	398,464	331,020	67,444	631,084	681,084	50,000
Expenses						
Employee Costs	858,423	794,742	(63,681)	1,513,427	1,563,427	(50,000)
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	307,445	231,210	(76,235)	456,255	456,255	0
Other Expenses	91,665	73,380	(18,285)	127,000	127,000	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,257,533	1,099,332	(158,201)	2,096,682	2,146,682	(50,000)
Net Operating Surplus/(Deficit) before:	(859,069)	(768,312)	(90,757)	(1,465,598)	(1,465,598)	0
Depreciation	525	600	75	1,200	1,200	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(859,594)	(768,912)	(90,682)	(1,466,798)	(1,466,798)	0
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(859,594)	(768,912)	(90,682)	(1,466,798)	(1,466,798)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(859,594)	(768,912)	(90,682)	(1,466,798)	(1,466,798)	0
TOTAL CASH GENERATED	(859,069)	(768,312)	(90,607)	(1,465,598)	(1,465,598)	0

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Community Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	498,846	493,140	5,706	986,170	986,170	0
Grants Recurrent	3,400	0	3,400	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	36,499	54,360	(17,861)	108,700	108,700	0
Internal Charges Income	0	0	0	0	0	0
Total Income	538,745	547,500	(8,755)	1,094,870	1,094,870	0
Expenses						
Employee Costs	739,826	793,834	54,008	1,536,998	1,486,998	50,000
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	177,764	234,900	57,136	469,600	469,600	0
Other Expenses	115,521	91,480	(24,041)	178,000	178,000	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,033,110	1,120,214	87,104	2,184,598	2,134,598	50,000
Net Operating Surplus/(Deficit) before:	(494,365)	(572,714)	78,349	(1,089,728)	(1,039,728)	50,000
Depreciation	167,823	132,540	(35,283)	265,000	265,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(662,188)	(705,254)	43,066	(1,354,728)	(1,304,728)	50,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(662,188)	(705,254)	43,066	(1,354,728)	(1,304,728)	50,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(662,188)	(705,254)	43,066	(1,354,728)	(1,304,728)	50,000
TOTAL CASH GENERATED	(494,365)	(572,714)	78,349	(1,089,728)	(1,039,728)	50,000

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Development Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	852,014	823,980	28,034	1,648,000	1,748,000	100,000
User Fees	10,552	0	10,552	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	0	0	0	0	0	0
Internal Charges Income	0	0	0	0	0	0
Total Income	862,566	823,980	38,586	1,648,000	1,748,000	100,000
Expenses						
Employee Costs	1,196,418	1,267,640	71,222	2,439,841	2,389,841	50,000
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	117,028	108,420	(8,608)	216,800	216,800	0
Other Expenses	96,805	94,740	(2,065)	189,500	189,500	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,410,251	1,470,800	60,549	2,846,141	2,796,141	50,000
Net Operating Surplus/(Deficit) before:	(547,685)	(646,820)	99,135	(1,198,141)	(1,048,141)	150,000
Depreciation	3,203	3,960	757	7,900	7,900	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(550,887)	(650,780)	99,893	(1,206,041)	(1,056,041)	150,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(550,887)	(650,780)	99,893	(1,206,041)	(1,056,041)	150,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(550,887)	(650,780)	99,893	(1,206,041)	(1,056,041)	150,000
TOTAL CASH GENERATED	(547,685)	(646,820)	99,135	(1,198,141)	(1,048,141)	150,000

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Environmental Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	40,611	45,540	(4,929)	91,000	91,000	0
User Fees	137	0	137	0	0	0
Grants Recurrent	0	120,000	(120,000)	120,000	120,000	0
Contributions - Cash	20,213	85,980	(65,767)	172,000	52,000	(120,000)
Reimbursements	0	0	0	0	0	0
Other Income	32	6,420	(6,388)	12,800	12,800	0
Internal Charges Income	0	0	0	0	0	0
Total Income	60,993	257,940	(196,947)	395,800	275,800	(120,000)
Expenses						
Employee Costs	638,188	618,341	(19,847)	1,189,214	1,189,214	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	179,600	252,180	72,580	504,124	504,124	0
Other Expenses	78,729	34,860	(43,869)	70,000	70,000	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	914,857	905,381	(9,476)	1,763,338	1,763,338	0
Net Operating Surplus/(Deficit) before:	(853,864)	(647,441)	(206,423)	(1,367,538)	(1,487,538)	(120,000)
Depreciation	1,370	1,500	130	3,000	3,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(855,235)	(648,941)	(206,294)	(1,370,538)	(1,490,538)	(120,000)
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(855,235)	(648,941)	(206,294)	(1,370,538)	(1,490,538)	(120,000)
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(855,235)	(648,941)	(206,294)	(1,370,538)	(1,490,538)	(120,000)
TOTAL CASH GENERATED	(853,864)	(647,441)	(206,423)	(1,367,538)	(1,487,538)	(120,000)

KINGBOROUGH COUNCIL - December 2019

Summary Operating Statement Infrastructure Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	4,316,609	4,222,000	94,609	4,222,000	4,322,000	100,000
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	625	0	625	0	0	0
User Fees	19,507	18,000	1,507	36,000	36,000	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	4,980	(4,980)	10,000	10,000	0
Reimbursements	0	0	0	0	0	0
Other Income	273,979	193,020	80,959	491,100	491,100	0
Internal Charges Income	34,998	34,980	18	70,000	70,000	0
Total Income	4,645,718	4,472,980	172,738	4,829,100	4,929,100	100,000
Expenses						
Employee Costs	2,805,190	2,695,190	(110,000)	4,418,770	4,418,770	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	3,390,724	3,339,960	(50,764)	6,625,108	6,625,108	0
Other Expenses	73,952	97,100	23,148	144,080	144,080	0
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	6,379,864	6,242,230	(137,634)	11,407,957	11,407,957	0
Net Operating Surplus/(Deficit) before:	(1,734,146)	(1,769,250)	35,104	(6,578,857)	(6,478,857)	100,000
Depreciation	5,143,968	4,909,020	(234,948)	9,818,000	9,968,000	(150,000)
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(6,878,114)	(6,678,270)	(199,844)	(16,396,857)	(16,446,857)	(50,000)
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(6,878,114)	(6,678,270)	(199,844)	(16,396,857)	(16,446,857)	(50,000)
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(6,878,114)	(6,678,270)	(199,844)	(16,396,857)	(16,446,857)	(50,000)
TOTAL CASH GENERATED	(12,022,082)	(11,587,290)	(434,792)	(6,578,857)	(6,478,857)	100,000

KINGBOROUGH COUNCIL - December 2019

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES AND FIRE LEVIES						
General Rate	24,149,695	24,010,000	139,695	24,149,695	24,030,000	119,695
Fire Levy - General Land	336,378	325,000	11,378	336,378	325,000	11,378
Fire Levy - Permanent Brigade	409,862	410,000	(138)	409,862	410,000	(138)
Fire Levy - Volunteer Brigade	923,683	895,000	28,683	923,683	895,000	28,683
TOTAL RATES AND LEVIES	25,819,618	25,640,000	179,618	25,819,618	25,660,000	159,618
USER FEES						
KWS Corporate Support & Dividend	41,202	40,020	1,182	41,202	80,000	(38,798)
TOTAL USER FEES	41,202	40,020	1,182	41,202	80,000	(38,798)
GRANTS RECURRENT						
Grants - Federal	581,734	580,000	1,734	581,734	2,290,000	(1,708,267)
TOTAL RECURRENT GRANTS	581,734	580,000	(1,734)	581,734	2,290,000	(1,708,267)
GRANTS CAPITAL						
Grants - Federal Capital	355,045	0	355,045	355,045	0	355,045
Grants - State Capital	605,000	238,000	367,000	605,000	476,000	129,000
Grants - Other Capital	622,852	0	622,852	622,852	0	622,852
TOTAL CAPITAL GRANTS	1,582,897	238,000	1,344,897	1,582,897	476,000	1,106,897
OTHER INCOME						
Carrying Amount of Assests Retired	0	0	0	0	(500,000)	500,000
Contributions - Capital Works	9,045	0	9,045	9,045	0	9,045
Contributions - Public Open Space	65,260	124,980	(59,720)	65,260	250,000	(184,740)
Contributions - Non Monetary Assets	0	0	0	0	1,000,000	(1,000,000)
Interest On Overdue Rates	34,013	35,000	(988)	34,013	70,000	(35,988)
Investment Copping	0	0	0	0	150,000	(150,000)
Tas Water Dividend	619,815	619,800	15	619,815	1,240,000	(620,185)
Motor Tax Reimbursement	9,476	0	9,476	9,476	200,000	(190,524)
Pensioner Rate Remission (State Govt)	1,125,576	1,090,000	35,576	1,125,576	1,130,000	(4,424)
Proceeds of Sale of Assets	(16)	0	(16)	(16)	0	(16)
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	100,000	(100,000)
Sundry Receipts	1,137	1,500	(363)	1,137	3,000	(1,863)
TOTAL OTHER INCOME	1,864,306	1,871,280	(6,974)	1,864,306	3,643,000	(1,778,694)
TOTAL INCOME	29,889,757	28,369,300	1,520,457	29,889,757	32,149,000	(2,259,243)

KINGBOROUGH COUNCIL - December 2019

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	358,026	368,090	10,064	358,152	711,235	353,083
MATERIALS AND SERVICES						
Aquatic Centre Feasibility Study (Grant)	7,371	0	(7,371)	61,251	0	(61,251)
Bruny Island Destination Action Plan	20,000	22,500	2,500	20,000	45,000	25,000
Consultancy Services	38,495	22,500	(15,995)	69,095	45,000	(24,095)
Derwent Estuary Monitoring Cont.	26,891	26,000	(891)	26,891	26,000	(891)
Internal Audit Fees	21,130	16,500	(4,630)	21,130	33,000	11,870
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	7,507	9,000	1,493	7,507	18,000	10,493
Street Banners	2,787	0	(2,787)	2,787	0	(2,787)
Telephone	627	1,020	393	987	2,000	1,013
Water & Sewerage	104,638	127,500	22,862	104,638	255,000	150,362
TOTAL MATERIALS AND SERVICES	229,446	225,620	(3,826)	314,286	425,200	110,914
OTHER EXPENSES						
Advertising & Marketing	5,513	10,980	5,467	6,067	22,000	15,933
Audit Committee (Sitting Fees)	3,420	5,520	2,100	3,420	11,000	7,580
Citizenship Ceremonies	2,717	0	(2,717)	2,717	0	(2,717)
Community Consultation	68	2,520	2,453	135	5,000	4,865
Council Elections	18,316	20,000	1,684	18,316	20,000	1,684
Council Functions	4,972	4,980	8	8,712	10,000	1,288
Councillors Allowances	194,625	197,520	2,895	194,625	395,000	200,375
Councillors Conferences	1,673	2,520	847	1,673	5,000	3,327
Councillors Expenses	13,690	6,000	(7,690)	13,690	12,000	(1,690)
Councillors P.A. Insurance	354	2,000	1,646	354	2,000	1,646
Courier Services	86	300	214	86	300	214
Donations	900	4,980	4,080	900	10,000	9,100
K Comm Enterprise Centre	35,000	35,000	0	35,000	35,000	0
Kingborough News & Snapshot	2,728	6,000	3,272	2,728	12,000	9,272
Land Tax	96,769	100,000	3,231	96,769	300,000	203,231
Legal Fees	0	5,520	5,520	(0)	11,000	11,000
Mayroll Donations	5,041	2,520	(2,521)	5,115	5,000	(115)
Rate Remissions - Council Other	11,355	18,000	6,645	11,355	18,000	6,645
Rate Remissions - Government	1,068,157	1,076,000	7,843	1,068,157	1,130,000	61,843
Rate Remissions - Fire Pensioner	57,317	55,000	(2,317)	57,317	55,000	(2,317)
Staff Functions	1,720	840	(880)	1,720	3,000	1,280
Southern Metro Bicycle Program Prog	12,000	12,000	0	12,000	12,000	0
Subscriptions - LGAT	62,775	60,000	(2,775)	62,775	60,000	(2,775)
Subscriptions - Other	5,576	2,500	(3,076)	5,576	2,500	(3,076)
Sundry	6,062	9,000	2,938	8,367	18,000	9,633
Tourism	30,830	35,000	4,170	30,830	35,000	4,170
TOTAL OTHER EXPENSES	1,641,662	1,674,700	33,038	1,648,402	2,188,800	540,398

KINGBOROUGH COUNCIL - December 2019

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
FIRE LEVIES EXPENSE						
Fire Levy - General Land	166,576	162,500	(4,076)	166,576	325,000	158,424
Fire Levy - Permanent Brigade	208,220	205,000	(3,220)	208,220	410,000	201,780
Fire Levy - Volunteer Brigade	458,083	447,500	(10,583)	458,083	895,000	436,917
TOTAL FIRE LEVIES EXPENSE	832,879	815,000	(17,879)	832,879	1,630,000	797,121
TRANSFERS EXPENSE						
Public Open Space	53,460	0	(53,460)	53,460	0	(53,460)
TOTAL TRANSFERS EXPENSE	53,460	0	(53,460)	53,460	0	(53,460)
DEPRECIATION	53,458	42,480	(10,978)	53,458	85,000	31,542
TOTAL EXPENSES	3,168,931	3,125,890	(43,041)	3,260,638	5,040,235	1,779,597
TOTAL SURPLUS/ DEFICIT	26,720,826	25,243,410	1,477,416	26,629,119	27,108,765	(479,646)

KINGBOROUGH COUNCIL - December 2019

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Charges - Certificates	144,115	139,980	4,135	144,115	280,000	(135,885)
Licenses - Fees & Fines	0	1,200	(1,200)	0	2,400	(2,400)
Legal Fees & Collection Costs	5,870	10,500	(4,630)	5,870	21,000	(15,130)
TOTAL FEES AND FINES	149,986	151,680	(1,694)	149,986	303,400	(153,414)
OTHER INCOME						
Bruny Island PO Commissions	29,125	19,980	9,145	29,125	40,000	(10,875)
Commissions	2,147	2,400	(253)	2,147	4,800	(2,653)
Fire Levy	33,315	32,520	795	33,315	65,000	(31,685)
Interest - Bank & Investments	69,871	97,500	(27,629)	69,871	195,000	(125,129)
Sundry Receipts	459	4,500	(4,041)	459	9,000	(8,541)
TOTAL OTHER INCOME	134,918	156,900	(21,982)	134,918	313,800	(178,882)
ONCOSTS						
Oncost Recovery - Garbage Rates	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL ONCOSTS	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL INCOME	359,903	383,580	(23,677)	359,903	767,200	(407,297)
EXPENSES						
EMPLOYEE BENEFITS						
TOTAL EMPLOYEE BENEFITS	615,709	631,892	16,183	615,709	1,216,439	600,730
MATERIALS AND SERVICES						
Consultants	0	4,980	4,980	0	10,000	10,000
Contractors	662	0	(662)	662	0	(662)
New Equipment & Furniture	0	1,020	1,020	0	2,000	2,000
Plant and Vehicles Costs	14,102	13,980	(122)	14,102	28,000	13,898
Printing	0	0	0	415	0	(415)
Stationery	10,741	12,480	1,739	10,741	25,000	14,259
Telephone	43,165	51,000	7,835	43,165	102,000	58,835
TOTAL MATERIALS AND SERVICES	68,670	83,460	14,790	69,085	167,000	97,915
OTHER EXPENSES						
Advertising & Marketing	1,601	1,020	(581)	1,601	2,000	399
Audit Fees (External)	22,890	23,000	110	22,890	46,000	23,110
Bank Charges	49,265	43,980	(5,285)	49,265	88,000	38,735
Collection Costs & Commissions	6,978	10,020	3,042	6,978	20,000	13,022
Fringe Benefits Tax	35,662	46,000	10,338	35,662	92,000	56,338
Insurance - Councillors & Officers Liability (Fidelity)	21,249	15,000	(6,249)	21,249	15,000	(6,249)
Insurance - Industrial Special Risk	128,941	102,000	(26,941)	128,941	102,000	(26,941)
Insurance - Public Liability	216,373	235,000	18,627	216,373	235,000	18,627

KINGBOROUGH COUNCIL - December 2019

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Legal Fees & Retainers	7,043	7,500	458	7,043	15,000	7,958
Minor Cash Discrepancies	0	0	(0)	0	0	(0)
Printing - Finance	7,180	6,000	(1,180)	10,464	12,000	1,536
Printing - Rates	2,295	1,020	(1,275)	2,295	2,000	(295)
Postage	15,507	15,000	(507)	15,507	30,000	14,493
Postage - Rates	34,044	30,000	(4,044)	34,044	60,000	25,957
Post Office Expenses	7,351	6,000	(1,351)	7,351	12,000	4,649
Procurement Expenses	12,553	10,020	(2,533)	15,584	20,000	4,416
Staff Costs	273	0	(273)	273	0	(273)
Sundry	82	480	398	82	1,000	918
Valuation Fees	60,650	34,980	(25,670)	60,650	70,000	9,350
TOTAL OTHER EXPENSES	629,936	587,020	(42,916)	636,251	822,000	185,749
DEPRECIATION	2,204	3,000	796	2,204	6,000	3,796
LOAN INTEREST	48,979	122,520	73,541	48,979	245,000	196,021
TOTAL EXPENSES	1,364,204	1,427,892	63,688	1,370,934	2,456,439	1,085,505
TOTAL SURPLUS/ DEFICIT	(1,004,301)	(1,044,312)	40,011	(1,011,031)	(1,689,239)	678,208

KINGBOROUGH COUNCIL - December 2019

Information Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Sundry Receipts	122	6,000	(5,879)	122	12,000	(11,879)
TOTAL OTHER INCOME	122	6,000	(5,879)	122	12,000	(11,879)
TOTAL INCOME	122	6,000	(5,879)	122	12,000	(11,879)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	618,872	646,967	28,095	620,615	1,244,186	623,571
MATERIALS AND SERVICES						
Computer - Consumables	6,140	5,040	(1,100)	6,955	10,100	3,145
Computer - Hardware Maintenance	20,466	11,520	(8,946)	50,141	23,000	(27,141)
Computer - Minor Upgrades	2,686	1,620	(1,066)	2,686	3,200	514
Computer - Software Maintenance	303,782	231,820	(71,962)	341,146	330,000	(11,146)
Equipment Maintenance	25,711	19,020	(6,691)	27,567	38,000	10,433
IT Contract Services	30,899	30,000	(899)	56,670	60,000	3,330
New Equipment & Furniture - IT	0	480	480	0	1,000	1,000
New Equipment & Furniture - Customer Service	0	480	480	0	1,000	1,000
Plant and Vehicle Costs	5,903	4,680	(1,223)	5,903	9,315	3,412
Records Storage	11,106	10,020	(1,086)	11,106	20,000	8,894
Telephone	3,763	3,600	(163)	3,929	7,200	3,271
TOTAL MATERIALS AND SERVICES	410,455	318,280	(92,175)	506,104	502,815	(3,289)
OTHER EXPENSES						
Subscriptions	698	480	(218)	698	1,000	302
Sundry	60	300	240	60	600	540
TOTAL OTHER EXPENSES	758	780	22	758	1,600	842
DEPRECIATION	33,735	82,500	48,765	33,735	165,000	131,265
TRANSFERS EXPENSE	495	0	(495)	495	0	(495)
TOTAL EXPENSES	1,064,316	1,048,527	(15,789)	1,161,707	1,913,601	751,894
TOTAL SURPLUS/ DEFICIT	(1,064,194)	(1,042,527)	(21,667)	(1,161,585)	(1,901,601)	740,016

KINGBOROUGH COUNCIL - December 2019

Organisational Development - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	166,928	192,210	25,282	167,103	370,528	203,425
MATERIALS AND SERVICES						
Contractors	14,405	7,500	(6,905)	14,405	15,000	595
Consultants	0	0	0	1,220	0	(1,220)
Materials	23	0	(23)	23	0	(23)
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	6,546	13,020	6,474	6,546	26,000	19,454
Telephone	675	0	(675)	744	0	(744)
TOTAL MATERIALS AND SERVICES	21,650	21,120	(530)	22,938	42,200	19,262
OTHER EXPENSES						
Advertising & Marketing	2,350	0	(2,350)	2,350	0	(2,350)
Employee Assistance Service	2,080	1,020	(1,060)	2,080	2,000	(80)
Legal Fees & Technical Advice	4,649	10,020	5,371	4,649	20,000	15,351
Postage	6	0	(6)	6	0	(6)
Printing	779	1,020	241	779	2,000	1,221
Risk Management	14,843	10,980	(3,863)	24,378	22,000	(2,378)
Staff Tea & Coffee	1,849	4,020	2,171	1,849	8,000	6,151
Sundry	1,907	1,020	(887)	1,907	2,000	93
TOTAL OTHER EXPENSES	28,464	28,080	(384)	37,998	56,000	18,002
DEPRECIATION	1,114	1,200	86	1,114	2,400	1,286
TOTAL EXPENSES	218,155	242,610	24,455	229,153	471,128	241,975
TOTAL SURPLUS/ DEFICIT	(218,155)	(242,610)	24,455	(229,153)	(471,128)	241,975

KINGBOROUGH COUNCIL - December 2019

Compliance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
By-Laws & Other Fees & Fines	44,449	30,000	14,449	44,449	60,000	(15,551)
Pound Fees - Dogs	2,312	3,000	(688)	2,512	6,000	(3,488)
Dog Registration Fees	120,107	112,500	7,607	120,107	195,000	(74,893)
Licenses - Fees & Fines	26,908	27,480	(572)	26,908	55,000	(28,092)
Parking - Fees & Fines	83,200	64,020	19,180	83,200	128,000	(44,800)
Recovered Legal Fees & Collection Costs	12,483	0	12,483	12,483	0	12,483
TOTAL FEES AND FINES	289,458	237,000	52,458	289,658	444,000	(154,342)
OTHER INCOME						
Sundry Receipts	0	3,300	(3,300)	0	6,600	(6,600)
TOTAL OTHER INCOME	0	3,300	(3,300)	0	6,600	(6,600)
TOTAL INCOME	289,658	240,300	49,358	289,858	450,600	(160,742)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	313,958	316,270	2,312	313,958	609,306	295,348
MATERIALS AND SERVICES						
Contractors	800	2,160	1,360	1,410	4,375	2,965
Fire Hazard Inspection & Abatement	0	1,500	1,500	0	3,000	3,000
New Equipment & Furniture	922	1,500	578	922	3,000	2,078
Plant and Vehicles Costs (Internal)	15,559	16,020	461	15,559	32,000	16,441
Telephone	3,720	2,520	(1,200)	3,720	5,000	1,280
TOTAL MATERIALS AND SERVICES	21,001	23,700	2,699	21,611	47,375	25,764
OTHER EXPENSES						
Advertising & Marketing	878	1,980	1,102	878	4,000	3,122
Dog Signage	2,014	0	(2,014)	2,014	0	(2,014)
Feed for Animals	26	600	574	152	1,200	1,048
Legal Fees & Retainers	22,693	12,000	(10,693)	22,725	24,000	1,275
Postage	0	1,500	1,500	6,174	3,000	(3,174)
Pound Maintenance & Upgrade	640	1,500	860	640	3,000	2,360
Refund Fees & Charges	100	600	500	100	1,200	1,100
Sundry	6,206	9,000	2,794	7,206	18,000	10,794
TOTAL OTHER EXPENSES	32,557	27,180	(5,377)	39,887	54,400	14,513
DEPRECIATION	525	600	75	525	1,200	675
TOTAL EXPENSES	368,042	367,750	(292)	375,982	712,281	336,299
TOTAL SURPLUS/ DEFICIT	(78,384)	(127,450)	(49,066)	(86,124)	(261,681)	(175,557)

KINGBOROUGH COUNCIL - December 2019

Property & Emergency Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fees - Burial Plots	0	3,000	(3,000)	0	6,000	(6,000)
Rental - Adventure Bay East Cove Jetty	4,166	4,980	(814)	4,166	10,000	(5,834)
Rental - 98 Beach Road Kingston	12,018	12,000	18	12,018	24,000	(11,982)
Rental - Blackmans Bay Hall	8,312	12,000	(3,688)	8,312	24,000	(15,688)
Rental - Bruny Other Halls	77	600	(523)	77	1,200	(1,123)
Rental - Dennes Point Hall	10,088	10,020	68	10,088	20,000	(9,912)
Rental - Dru Pt Bicentennial Park	664	1,200	(536)	664	2,400	(1,736)
Rental - General Halls & Buildings	1,480	1,980	(500)	1,480	4,000	(2,520)
Rental - Glensyn Units	6,334	6,180	154	6,334	12,384	(6,050)
Rental - Kettering South	514	200	314	514	200	314
Rental - Kingston Hall	10,472	6,000	4,472	10,472	12,000	(1,528)
Rental - KSC Other Buildings	594	0	594	594	0	594
Rental - Margate Hall	3,427	3,000	427	3,427	6,000	(2,573)
Rental - Sandfly Hall	659	600	59	659	1,200	(541)
Rental - Taroona Fire Station	3,264	1,620	1,644	3,264	3,200	64
Rental - Taroona Tennis Club	629	300	329	629	600	29
Rental - Twin Ovals Preconct	360	0	360	360	0	360
Rental - Twin Oval Pavillion	12,273	4,980	7,293	12,273	10,000	2,273
TOTAL USER FEES	75,330	68,660	6,670	75,330	137,184	(61,854)
CONTRIBUTIONS						
Contributions	2,866	0	2,866	2,866	0	2,866
TOTAL CONTRIBUTIONS	2,866	0	2,866	2,866	0	2,866
GRANTS						
TOTAL GRANTS	0	0	0	0	0	0
OTHER INCOME						
Fortiested Deposits	0	240	(240)	0	500	(500)
Sundry Receipts	11,970	300	11,670	11,970	600	11,370
TOTAL OTHER INCOME	11,970	540	11,430	11,970	1,100	10,870
TOTAL INCOME	90,166	69,200	20,966	90,166	138,284	(48,118)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	237,371	202,962	(34,409)	237,612	391,001	153,389
EMERGENCY MANAGEMENT ACTIVITIES						
Community Recovery Grants - Emergency Volunteers	0	0	0	688	0	(688)
Community Recovery Grants - Roadshows	13,936	0	(13,936)	14,145	0	(14,145)
Community Recovery Grants - Community Survey	9,947	0	(9,947)	11,700	0	(11,700)

KINGBOROUGH COUNCIL - December 2019

Property & Emergency Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Emergency Services Bruny	3,806	1,800	(2,006)	3,806	3,600	(206)
Emergency Management Committee	1,270	4,980	3,710	1,270	10,000	8,730
Natural Disaster Resilience Program	72	10,020	9,948	72	20,000	19,928
Southern SES	14,401	15,000	599	14,401	15,000	599
Taroona Landslide Monitoring	18	4,800	4,783	18	4,800	4,783
TOTAL MATERIALS AND SERVICES	43,450	36,600	(6,850)	46,099	53,400	7,301
PROPERTY MANAGEMENT ACTIVITIES						
CC TV Maintenance	0	1,500	1,500	0	3,000	3,000
Civic Centre Cleaning	14,349	6,000	(8,349)	16,187	12,000	(4,187)
Legal Fees	12,153	6,000	(6,153)	12,153	12,000	(153)
Property Surveys	1,785	1,500	(285)	1,785	3,000	1,215
Recreational Planning	2,965	4,980	2,015	2,965	10,000	7,035
Valuations	2,382	3,000	618	2,382	6,000	3,618
TOTAL PROPERTY MANAGEMENT	33,634	22,980	(10,654)	35,471	46,000	10,529
OTHER EXPENSES						
Advertising & Marketing	1,023	1,500	477	1,216	3,000	1,784
Community Consultation	3,275	1,500	(1,775)	3,275	3,000	(275)
Consultancy Services	26,270	3,000	(23,270)	26,270	6,000	(20,270)
New Equipment & Furniture	340	1,200	860	604	2,400	1,796
Plant and Vehicles Costs - Internal	4,769	6,000	1,231	4,769	12,000	7,231
Refund Fees & Charges	41	0	(41)	41	0	(41)
Sundry	5,828	1,800	(4,028)	6,074	3,600	(2,474)
Telephone	1,261	0	(1,261)	1,261	0	(1,261)
TOTAL MATERIALS AND SERVICES	42,807	15,000	(27,807)	43,509	30,000	(13,509)
TOTAL EXPENSES	357,261	277,542	(79,719)	362,692	520,401	157,709
TOTAL SURPLUS/ DEFICIT	(267,095)	(208,342)	(58,753)	(272,525)	(382,117)	109,592

KINGBOROUGH COUNCIL - December 2019

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Rental - Gormley Park	18	0	18	18	0	18
Rental - Kettering Oval	0	100	(100)	0	100	(100)
Rental - Kingston Beach Oval	95	200	(105)	95	300	(205)
Rental - Lightwood Ovals	332	200	132	332	300	32
Rental - Sherburd Park Oval	27	200	(173)	27	300	(273)
Rental - Snug Oval	241	600	(359)	241	800	(559)
Rental - Twin Oval (1) AFL Ground	11,005	5,400	5,605	11,005	10,800	205
Rental - Twin Oval (2) Cricket Ground	6,650	14,520	(7,870)	6,650	29,000	(22,350)
Rental - Woodbridge Oval	200	0	200	200	0	200
TOTAL USER FEES	18,568	21,220	(2,652)	18,568	41,600	(23,032)
OTHER INCOME						
Salary Oncost Recovery	183,145	150,000	33,145	183,145	300,000	(116,855)
Sundry Receipts	0	300	(300)	0	600	(600)
TOTAL OTHER INCOME	183,145	150,300	32,845	183,145	300,600	(117,455)
TOTAL INCOME	201,713	171,520	30,193	201,713	342,200	(140,487)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	149,186	110,750	(38,436)	149,186	196,000	46,814
TURF ACTIVITIES						
Alonnah Oval	4,573	5,070	497	4,573	10,000	5,427
Gordon Oval	390	0	(390)	390	0	(390)
Gormley park	26,453	23,460	(2,993)	26,453	46,000	19,547
Kelvedon Oval	32,111	26,010	(6,101)	32,129	51,000	18,871
Kettering Oval	13,986	17,850	3,864	13,986	35,000	21,014
Kingston Beach oval	34,691	30,570	(4,121)	34,991	60,000	25,010
Lightwood Park Oval 1	30,663	29,040	(1,623)	30,663	57,000	26,337
Lightwood Park Oval 2	12,250	22,950	10,700	12,250	45,000	32,750
Lightwood Park Oval 3	8,557	17,370	8,813	8,557	34,000	25,443
Margate Oval	16,264	23,460	7,196	16,264	46,000	29,736
Sandfly Oval	10,750	17,370	6,620	11,050	34,000	22,950
Sherburd Park	25,425	26,490	1,065	25,425	52,000	26,575
Snug Oval	26,508	23,460	(3,048)	26,513	46,000	19,487
KSC Sports Precinct	66,804	35,700	(31,104)	70,015	70,000	(15)
Twin Oval 1 (AFL)	85,013	61,200	(23,813)	86,674	120,000	33,326
Twin Oval 2 (Cricket)	140,025	105,060	(34,965)	142,185	206,000	63,815
Woodbridge Oval	11,188	11,730	542	11,188	23,000	11,812
Non ground specific	16,406	0	(16,406)	16,462	0	(16,462)
TOTAL TURF ACTIVITIES	562,056	476,790	(85,266)	569,768	935,000	365,232

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KINGBOROUGH COUNCIL - December 2019

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs - Internal	12,826	10,980	(1,846)	12,826	22,000	9,174
Refund Fees & Charges	0	300	300	0	600	600
Sundry	378	4,020	3,642	378	8,000	7,622
Telephone	383	1,200	817	383	2,400	2,017
TOTAL OTHER EXPENSES	13,586	17,100	3,514	13,586	34,200	20,614
TOTAL EXPENSES	724,828	604,640	(120,188)	732,540	1,165,200	432,660
TOTAL SURPLUS/ DEFICIT	(523,115)	(433,120)	(89,995)	-530,827	(823,000)	292,173

KINGBOROUGH COUNCIL - December 2019

Arts - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Rental & Commission - Arts Hub	240	600	(360)	240	1,200	(960)
TOTAL USER FEES	240	600	(360)	240	1,200	(960)
OTHER INCOME						
Program & Event Charges	382	1,500	(1,118)	382	3,000	(2,618)
TOTAL OTHER INCOME	382	1,500	(1,118)	382	3,000	(2,618)
TOTAL INCOME	622	2,100	(1,478)	622	4,200	(3,578)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	40,931	41,287	356	40,931	79,307	38,376
MATERIALS AND SERVICES						
Contractors	1,567	4,980	3,413	1,567	10,000	8,433
Materials	3,154	5,280	2,126	3,831	10,500	6,669
Plant and Vehicles Costs - Internal	115	0	(115)	115	0	(115)
Telephone	365	480	115	365	1,000	635
TOTAL MATERIALS AND SERVICES	5,201	10,740	5,539	5,877	21,500	15,623
OTHER EXPENSES						
Abel Tasman Art Prize	0	2,000	2,000	0	7,000	7,000
Advertising & Marketing	654	0	(654)	1,267	0	(1,267)
Channel Folk Museum	11,000	11,000	0	11,000	11,000	0
Display Art Acquisition	0	1,000	1,000	0	5,000	5,000
Kingborough Creative Awards	1,000	4,980	3,980	1,000	10,000	9,000
Sundry	200	0	(200)	200	0	(200)
TOTAL OTHER EXPENSES	12,854	18,980	6,126	13,467	33,000	19,533
TOTAL EXPENSES	58,985	71,007	12,022	60,275	133,807	73,532
TOTAL SURPLUS/ DEFICIT	(58,364)	(68,907)	10,543	(59,654)	(129,607)	69,953

KINGBOROUGH COUNCIL - December 2019

Community Hub - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Equipment & Plant Hire - Clients (Events)	100	4,980	(4,880)	100	10,000	(9,900)
Lease Income - Commercial Tenancy	55	6,000	(5,945)	55	12,000	(11,945)
Venue Hire Income - Multi Purpose Hall	3,882	7,500	(3,618)	3,882	15,000	(11,118)
Venue Hire Income - Meeting Rooms	2,808	7,500	(4,692)	2,808	15,000	(12,192)
Venue Hire Income - Co Working Space	1,800	7,500	(5,700)	1,800	15,000	(13,200)
TOTAL USER FEES	8,645	33,480	(24,835)	8,645	67,000	(58,355)
OTHER INCOME						
Advertising & Sponsorship	0	600	(600)	0	1,200	(1,200)
Sundry Receipts	0	240	(240)	0	500	(500)
TOTAL OTHER INCOME	0	840	(840)	0	1,700	(1,700)
TOTAL INCOME	8,645	34,320	(25,675)	8,645	68,700	(60,055)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	50,121	51,596	1,475	50,121	102,228	52,107
MATERIALS AND SERVICES						
Building Maintenance	0	6,000	6,000	0	12,000	12,000
Cleaning Costs	9,034	15,000	5,966	16,434	30,000	13,566
Contractors - Technical	0	3,000	3,000	0	6,000	6,000
Equipment Maintenance	2,035	1,620	(415)	1,957	3,200	1,243
Light & Power	8,292	9,000	708	8,292	18,000	9,708
New Equipment & Furniture	94	0	(94)	742	0	(742)
Plant Maintenance	0	1,500	1,500	0	3,000	3,000
Replacement Hire Equipment	0	1,020	1,020	0	2,000	2,000
Stationery	824	0	(824)	824	0	(824)
Telephone - Charges	0	1,020	1,020	0	2,000	2,000
Waste Disposal	0	1,740	1,740	0	3,500	3,500
TOTAL MATERIALS AND SERVICES	20,278	39,900	19,622	28,249	79,700	51,451
OTHER EXPENSES						
Advertising & Marketing	0	4,980	4,980	2,900	10,000	7,100
Subscriptions	0	600	600	0	1,200	1,200
Sundry	600	6,000	5,400	607	12,000	11,393
TOTAL OTHER EXPENSES	600	11,580	10,980	3,507	23,200	19,693
TOTAL EXPENSES	70,999	118,076	47,077	81,876	235,128	153,252
TOTAL SURPLUS/ DEFICIT	(62,354)	(83,756)	21,402	(73,232)	(166,428)	93,196

KINGBOROUGH COUNCIL - December 2019

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fitness Centre - Casual	8,943	7,500	1,443	8,943	15,000	(6,057)
Fitness Centre - Membership	164,659	150,000	14,659	164,659	300,000	(135,341)
Fitness Centre - Programs	19,633	22,500	(2,867)	19,633	45,000	(25,367)
Fitness Centre - School Bookings	3,747	2,520	1,227	3,747	5,000	(1,253)
Rental - Indoor Cricket Centre	6,048	6,960	(912)	6,048	13,970	(7,922)
Rental - Other Buildings	340	0	340	340	0	340
Rental - Telstra Tower	5,703	1,980	3,723	5,703	4,000	1,703
Sports Centre - General Hire	1,454	2,520	(1,066)	1,454	5,000	(3,546)
Sports Centre - Hire Equipment	1,186	1,020	166	1,186	2,000	(814)
Sports Centre - Kiosk Sales	124,756	85,020	39,736	124,756	170,000	(45,244)
Sports Centre - Martial Arts	14,875	14,520	355	14,875	29,000	(14,125)
Sports Centre - Sale Sports Goods	245	1,020	(775)	245	2,000	(1,755)
Sports Centre - School Bookings	0	4,980	(4,980)	0	10,000	(10,000)
Sports Centre - Squash	8,821	10,980	(2,159)	8,821	22,000	(13,179)
Sports Centre - Stadium Basketball	14,293	64,140	(49,847)	14,293	128,250	(113,957)
Sports Centre - Stadium Netball	4,542	42,780	(38,238)	4,542	85,500	(80,958)
Sports Centre - Stadium Other	100,922	35,640	65,282	100,922	71,250	29,672
Sports Centre - Table Tennis	5,900	4,980	920	5,900	10,000	(4,100)
TOTAL USER FEES	486,067	459,060	27,007	486,067	917,970	(431,903)
OTHER INCOME						
KSC Advertising	(1,023)	2,520	(3,543)	-1,023	5,000	(6,023)
Charges Recovered	26,692	27,480	(788)	26,692	55,000	(28,308)
Sponsorship	4,852	10,020	(5,168)	4,852	20,000	(15,148)
TOTAL OTHER INCOME	30,521	40,020	(9,499)	30,521	80,000	(49,479)
TOTAL INCOME	516,587	499,080	17,507	516,587	997,970	(481,383)
EXPENSES						
EMPLOYEE BENEFITS						
TOTAL EMPLOYEE BENEFITS	443,736	478,870	35,134	443,736	934,211	488,470
SPORTS CENTRE EXPENSES						
Advertising & Marketing	2,000	1,500	(500)	4,000	3,000	(1,000)
Building Maintenance	28,205	15,000	(13,205)	29,404	30,000	596
Cleaning	7,896	4,500	(3,396)	8,878	9,000	122
Equipment Maintenance	1,424	2,280	856	1,476	4,500	3,024
Hire Equipment Replacement	340	480	140	340	1,000	660
Kiosk Purchases	64,384	42,480	(21,904)	65,463	85,000	19,537
Licenses and Subscriptions	9,345	8,520	(825)	12,645	17,000	4,355
Light & Power	42,045	40,020	(2,025)	42,045	80,000	37,955

KINGBOROUGH COUNCIL - December 2019

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
New Equipment & Furniture	530	4,500	3,970	530	9,000	8,470
Plant and Vehicles Costs (Internal)	0	3,300	3,300	0	6,600	6,600
Purchase Sports Goods	92	1,020	928	380	2,000	1,620
Refund Fees & Charges	242	180	(62)	242	300	58
Stationery	623	240	(383)	903	500	(403)
Sundry	636	1,500	865	636	3,000	2,365
Telephone	850	600	(250)	850	1,200	350
Trophies & Awards	33	0	(33)	33	0	(33)
Waste Disposal	2,615	3,000	385	2,615	6,000	3,385
SPORTS CENTRE TOTAL EXPENSES	161,262	129,120	(32,142)	170,441	258,100	87,659
FITNESS CENTRE EXPENSES						
Advertising & Marketing	359	1,500	1,141	359	3,000	2,641
Equipment Maintenance	1,644	1,020	(624)	1,958	2,000	42
Leased Equipment	17,747	21,000	3,253	17,747	42,000	24,253
New Equipment & Furniture	2,445	2,520	75	6,495	5,000	(1,495)
Subscriptions	1,395	3,240	1,845	1,395	6,500	5,105
Sundry	0	480	480	0	1,000	1,000
TOTAL FITNESS CENTRE EXPENSES	23,590	29,760	6,170	27,955	59,500	31,545
DEPRECIATION	118,422	94,020	(24,402)	118,422	188,000	69,578
TOTAL EXPENSES	747,010	731,770	(15,240)	762,558	1,439,811	677,253
TOTAL SURPLUS/ DEFICIT	(230,423)	(232,690)	2,267	-245,971	(441,841)	195,870

KINGBOROUGH COUNCIL - December 2019

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
Community Development	3,400	0	3,400	3,400	0	3,400
TOTAL GRANTS	3,400	0	3,400	3,400	0	3,400
USER FEES						
Fees	544	0	544	544	0	544
TOTAL USER FEES	544	0	544	544	0	544
OTHER INCOME						
Programs & Events Charges	7,530	4,980	2,550	7,530	10,000	(2,471)
Sundry Receipts	131	4,020	(3,889)	131	8,000	(7,869)
Volunteer Program	1,288	3,000	(1,712)	1,288	6,000	(4,712)
TOTAL OTHER INCOME	8,948	12,000	(3,052)	8,948	24,000	(15,052)
TOTAL INCOME	12,892	12,000	892	12,892	24,000	(11,108)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	205,037	202,103	(2,934)	205,171	391,252	186,081
COMMUNITY SERVICES ACTIVITIES						
Community Projects (Non specified)	7,061	6,480	(581)	7,421	13,000	5,579
Community Waste Mgt Education	342	2,520	2,178	342	5,000	4,658
Contractors	0	0	0	1,010	0	(1,010)
Council Community Grants	10,173	20,000	9,827	10,173	40,000	29,827
Event Support (Outside Workforce)	0	2,520	2,520	0	5,000	5,000
Kids Allowed Program	480	1,500	1,020	480	3,000	2,520
Love Living Locally	167	4,980	4,813	167	10,000	9,833
Positive Ageing	5,381	4,200	(1,181)	6,240	8,400	2,160
School Holiday Program	7,783	8,580	797	11,057	17,200	6,143
Salvaged Art Competition	4,718	780	(3,938)	4,803	1,500	(3,303)
Saluting Their Service - Lunnewanna Hall	2,000	0	(2,000)	2,000	0	(2,000)
Volunteer Program	4,562	5,520	958	4,562	11,000	6,438
Youth Development	4,679	6,480	1,801	6,765	13,000	6,235
Youth Outreach	2,594	3,600	1,006	2,778	7,200	4,422
Yspace Operations	3,582	6,480	2,898	3,646	13,000	9,354
TOTAL COMMUNITY SERVICES ACTIVITIES	53,520	73,640	20,120	61,443	147,300	85,857
OTHER EXPENSES						
Advertising & Marketing	1,718	240	(1,478)	2,139	500	(1,639)
Consultancy Services	0	2,760	2,760	0	5,500	5,500
New Equipment & Furniture	1,410	900	(510)	1,410	1,800	390
Plant & Vehicle Costs - Internal	9,820	6,000	(3,820)	9,820	12,000	2,180
Sundry	807	240	(567)	1,485	500	(985)

KINGBOROUGH COUNCIL - December 2019

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Telephone - Charges	2,225	2,520	295	2,225	5,000	2,775
TOTAL OTHER EXPENSES	15,981	12,660	(3,321)	17,080	25,300	8,220
 DEPRECIATION	 49,401	 38,520	 (10,881)	 49,401	 77,000	 27,599
TOTAL EXPENSES	323,939	326,923	2,984	333,095	640,852	307,757
 TOTAL SURPLUS/ DEFICIT	 (311,047)	 (314,923)	 3,876	 (320,204)	 (616,852)	 296,648

KINGBOROUGH COUNCIL - December 2019

Environmental Health - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Fees - Approvals	8,102	10,020	(1,918)	8,102	20,000	(11,898)
Fees - Immunisation	186	4,020	(3,834)	186	8,000	(7,814)
Licenses - Fees & Fines	30,113	30,000	113	30,113	60,000	(29,887)
Fees - Sampling	2,347	1,500	847	2,347	3,000	(653)
TOTAL FEES AND FINES	40,748	45,540	(4,792)	40,748	91,000	(50,252)
OTHER INCOME						
Sundry Receipts	32	420	(388)	32	800	(768)
TOTAL OTHER INCOME	32	420	(388)	32	800	(768)
TOTAL INCOME	40,780	45,960	(5,180)	40,780	91,800	(51,020)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	281,129	267,750	(13,379)	281,914	515,314	233,400
MATERIALS AND SERVICES						
Energy & Emissions	6,950	9,300	2,350	6,950	18,500	11,550
Environmental Programs	6,000	7,500	1,500	8,600	15,000	6,400
New Equipment & Furniture	1,151	1,260	109	1,151	2,500	1,349
Plant and Vehicles Costs (Internal)	6,298	7,980	1,682	6,298	16,000	9,702
Telephone	3,193	1,980	(1,213)	3,193	4,000	807
TOTAL MATERIALS AND SERVICES	23,592	28,020	4,428	26,192	56,000	29,808
OTHER EXPENSES						
Analysis Costs	20,241	3,480	(16,761)	20,241	7,000	(13,241)
Immunisation Costs	2,839	3,240	401	2,839	6,500	3,661
Legal Fees & Technical Advice	2,562	4,020	1,458	2,562	8,000	5,438
Refund Fees & Charges	1,007	480	(527)	1,007	1,000	(7)
Retainer - Medical Officer of Health	5,000	4,980	(20)	5,000	10,000	5,000
Public Health & Education	0	480	480	0	1,000	1,000
Sundry	515	480	(35)	515	1,000	485
TOTAL OTHER EXPENSES	32,165	17,160	(15,005)	32,165	34,500	2,335
DEPRECIATION	1,370	1,500	130	1,370	3,000	1,630
TOTAL EXPENSES	338,255	314,430	(23,825)	341,640	608,814	267,174
TOTAL SURPLUS/ DEFICIT	(297,475)	(268,470)	(29,005)	(300,860)	(517,014)	216,154

KINGBOROUGH COUNCIL - December 2019

Natural Resource Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
NRM	1,373	6,000	(4,627)	1,373	12,000	(10,627)
Tree Preservation	18,840	79,980	(61,140)	18,840	160,000	(141,160)
TOTAL CONTRIBUTIONS	20,213	85,980	(65,767)	20,213	172,000	(151,787)
GRANTS						
Regional Cat Management	0	120,000	(120,000)	0	120,000	(120,000)
TOTAL GRANTS	0	120,000	(120,000)	0	120,000	(120,000)
OTHER INCOME						
Strategic Weed Control (State Growth)	0	6,000	(6,000)	0	12,000	(12,000)
TOTAL OTHER INCOME	0	6,000	(6,000)	0	12,000	(12,000)
TOTAL INCOME	20,213	211,980	(191,767)	20,213	304,000	(283,787)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	357,059	350,591	(6,468)	357,476	673,900	316,424
NRM ACTIVITIES						
Algona Reserve Mgt Plan	0	4,080	4,080	0	8,124	8,124
Bruny Cat Control Project	74	0	(74)	1,916	0	(1,916)
Bushland Reserves Signage	0	2,520	2,520	1,250	5,000	3,750
Caregroup Support Program	1,490	7,020	5,530	1,549	14,000	12,451
Climate Change	39,106	16,020	(23,086)	39,106	32,000	(7,106)
Coastal Hazard Project	20,838	29,040	8,202	58,815	58,000	(815)
Council Reserves Bushfire Management	10,329	32,520	22,191	11,207	65,000	53,793
D'Entrecasteaux Channel Enviro Project	10,000	4,980	(5,020)	10,000	10,000	0
Environmental Education Program	3,920	4,980	1,060	3,920	10,000	6,080
Kingborough Cat Control Project	45,612	23,520	(22,092)	45,612	47,000	1,388
Kingborough Environmental Fund	23,240	55,020	31,780	25,490	110,000	84,510
Materials	121	0	(121)	121	0	(121)
National Disaster Resilience Grants Prog	11,577	0	(11,577)	15,235	0	(15,235)
Regional Cat Management (DPIPWE)	17,561	12,000	(5,561)	20,561	24,000	3,439
Reserve Management	1,121	4,980	3,859	7,321	10,000	2,679
Revegetation Program	3,426	4,980	1,554	6,919	10,000	3,081
Strategic Weed Control (State Growth)	17	6,000	5,983	17	12,000	11,983
Tree Management	35	1,020	985	35	2,000	1,965
Waterways and Coastal Management	221	4,980	4,759	221	10,000	9,779
Weed Control	6,404	19,980	13,576	18,600	40,000	21,400
Wildlife Programs	5	2,520	2,515	5	5,000	4,995
TOTAL NRM ACTIVITIES	195,095	236,160	41,065	267,900	472,124	204,224

KINGBOROUGH COUNCIL - December 2019

Natural Resource Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
Plant and Vehicles Costs - Internal	7,818	4,980	(2,838)	7,818	10,000	2,182
Refund Fees & Charges	0	240	240	0	500	500
Sundry	(340)	480	820	-340	1,000	1,340
TOTAL OTHER EXPENSES	7,478	5,700	(1,778)	7,478	11,500	4,022
TRANSFERS EXPENSE	18,340	0	(18,340)	18,340	0	(18,340)
TOTAL EXPENSES	577,972	592,451	14,479	651,193	1,157,524	506,331
TOTAL SURPLUS/ DEFICIT	(557,759)	(380,471)	(177,288)	-630,981	(853,524)	222,543

KINGBOROUGH COUNCIL - December 2019

Building & Plumbing Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Building Fees	222,014	71,520	150,494	222,014	143,000	79,014
Building Fees - Expired Permits	64,101	150,000	(85,899)	64,101	300,000	(235,899)
Plumbing Fees	122,637	139,980	(17,343)	122,637	280,000	(157,363)
Plumbing Fees - Expired Permits	37,146	150,000	(112,854)	37,146	300,000	(262,854)
TOTAL USER FEES	445,897	511,500	(65,603)	445,897	1,023,000	(577,103)
TOTAL INCOME	445,897	511,500	(65,603)	445,897	1,023,000	(577,103)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	367,061	385,030	17,969	367,317	740,949	373,632
MATERIALS AND SERVICES						
Consultancy Services	0	40,020	40,020	0	80,000	80,000
New Equipment & Furniture	2,935	600	(2,335)	8,861	1,200	(7,661)
Plant and Vehicles Costs - Internal	20,479	16,020	(4,459)	20,479	32,000	11,521
Telephone	1,185	480	(705)	1,185	1,000	(185)
TOTAL MATERIALS AND SERVICES	24,599	57,120	32,521	30,526	114,200	83,674
OTHER EXPENSES						
Legal Fees & Retainers	0	4,260	4,260	0	8,500	8,500
Refund Fees & Charges	3,295	25,020	21,726	3,295	50,000	46,706
Sundry	521	1,500	979	521	3,000	2,479
TOTAL OTHER EXPENSES	3,816	30,780	26,964	3,816	61,500	57,684
DEPRECIATION	1,576	1,680	104	1,576	3,400	1,824
TOTAL EXPENSES	397,052	474,610	77,558	403,234	920,049	516,815
TOTAL SURPLUS/ DEFICIT	48,846	36,890	11,956	42,663	102,951	(60,288)

KINGBOROUGH COUNCIL - December 2019

Town Planning - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES & FINES						
Charges - Public Notification	80,173	72,480	7,693	80,173	145,000	(64,827)
Fees - Development/Use Application	325,944	190,020	135,924	325,944	380,000	(54,056)
Fees - Post Approval	0	49,980	(49,980)	0	100,000	(100,000)
TOTAL STATUTORY FEES & FINES	406,117	312,480	93,637	406,117	625,000	(218,883)
USER FEES						
Fees - Other	10,552	0	10,552	10,552	0	10,552
TOTAL USER FEES	10,552	0	10,552	10,552	0	10,552
TOTAL INCOME	416,669	312,480	104,189	416,669	625,000	(208,331)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	829,356	882,610	53,254	830,630	1,698,892	868,262
MATERIALS AND SERVICES						
Consultancy Services	74,404	15,000	(59,404)	74,404	30,000	(44,404)
New Equipment & Furniture	4,200	2,520	(1,680)	4,200	5,000	800
Planning Scheme Review & Maintenance	1,176	13,980	12,804	1,176	28,000	26,824
Plant and Vehicles Costs - Internal	14,003	18,000	3,997	14,003	36,000	21,997
Signage Installation	390	0	(390)	390	0	(390)
Telephone	2,059	1,800	(259)	2,059	3,600	1,541
TOTAL MATERIALS AND SERVICES	96,232	51,300	(44,932)	96,232	102,600	6,368
OTHER EXPENSES						
Legal Fees & Retainers	34,424	33,000	(1,424)	34,424	66,000	31,576
Refund Fees & Charges	21,643	4,980	(16,663)	21,643	10,000	(11,643)
Statutory Advertising - Developer	32,274	24,000	(8,274)	32,274	48,000	15,726
Subscriptions	275	480	205	275	1,000	725
Sundry	570	1,500	930	570	3,000	2,430
TOTAL OTHER EXPENSES	89,186	63,960	(25,226)	89,186	128,000	38,814
DEPRECIATION	1,627	2,280	653	1,627	4,500	2,873
TOTAL EXPENSES	1,016,402	1,000,150	(16,252)	1,017,675	1,933,992	916,317
TOTAL SURPLUS/ DEFICIT	(599,733)	(687,670)	87,937	-601,007	(1,308,992)	707,985

KINGBOROUGH COUNCIL - December 2019

Building Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Salary Oncosts Recovery	38,720	44,980	(6,260)	38,720	90,000	(51,280)
Sundry Receipts	0	240	(240)	0	500	(500)
TOTAL OTHER INCOME	38,720	45,220	(6,500)	38,720	90,500	(51,780)
TOTAL INCOME	38,720	45,220	(6,500)	38,720	90,500	(51,780)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	93,954	46,100	(47,854)	93,954	90,200	(3,754)
BUILDING ACTIVITIES						
Building Maintenance - General	195,485	49,500	(145,985)	203,840	99,000	(104,840)
Electrical	10,741	47,520	36,779	15,973	95,000	79,027
Floors	3,852	17,520	13,668	11,852	35,000	23,148
Graffiti Removal	11,053	5,040	(6,013)	11,053	10,000	(1,053)
Inspections	4,727	13,260	8,533	4,727	26,500	21,773
Light & Power	52,792	64,020	11,228	52,792	128,000	75,208
Painting	850	39,960	39,110	10,805	80,000	69,195
Plumbing	43,078	32,520	(10,558)	45,008	65,000	19,992
Public Toilet Cleaning	105,511	129,960	24,449	109,790	260,000	150,210
Roof & Gutter	20,125	15,060	(5,065)	20,125	30,000	9,875
Security	1,785	0	(1,785)	1,785	0	(1,785)
Septic Tank Pumping	13,910	15,000	1,090	13,910	30,000	16,090
Septic Tank Maintenance	8,794	7,500	(1,294)	8,794	15,000	6,206
Water Supply Delivery	2,865	10,020	7,155	2,865	20,000	17,135
Window Maintenance	1,082	6,540	5,458	10,090	13,000	2,910
TOTAL BUILDING ACTIVITIES	476,650	453,420	(23,230)	523,409	906,500	383,091
OTHER EXPENSES						
New Equipment & Furniture	0	480	480	0	1,000	1,000
Plant and Vehicles Costs - Internal	5,612	7,140	1,528	5,612	14,300	8,688
Sundry	341	0	(341)	341	0	(341)
Telephone	1,420	1,500	80	1,420	3,000	1,580
Volunteer Fire Brigade Service (Staff)	2,636	0	(2,636)	2,636	0	(2,636)
TOTAL OTHER EXPENSES	10,010	9,120	(890)	10,010	18,300	8,290
DEPRECIATION	84,058	67,500	(16,558)	84,058	135,000	50,942
TOTAL EXPENSES	664,672	576,140	(88,532)	711,431	1,150,000	438,569
TOTAL SURPLUS/ DEFICIT	(625,951)	(530,920)	(95,031)	(672,711)	(1,059,500)	(490,349)

KINGBOROUGH COUNCIL - December 2019

Engineering - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Fees - Approvals	625	0	625	625	0	625
TOTAL FEES AND FINES	625	0	625	625	0	625
USER FEES						
Food Truck licences	2,800	0	2,800	2,800	0	2,800
TOTAL FEES AND FINES	2,800	0	2,800	2,800	0	2,800
ONCOSTS						
Oncost Recovery - Capital Works Program	0	0	0	0	675,000	(675,000)
Salary Oncost Recovery - Capital Works	178,757	195,010	(16,253)	178,757	390,020	(211,263)
TOTAL ONCOSTS	178,757	195,010	(16,253)	178,757	1,065,020	(886,263)
TOTAL INCOME	182,432	195,010	(13,078)	182,432	1,065,020	(882,588)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	686,641	778,840	92,199	686,958	1,499,348	812,390
MATERIALS AND SERVICES						
Consultancy Services	56,614	10,020	(46,594)	176,734	20,000	(156,734)
Equipment Maintenance	140	480	340	140	1,000	860
Light & Power	274,972	226,000	(48,972)	274,972	400,000	125,028
New Equipment & Furniture	180	1,020	840	200	2,000	1,800
Pipeline Camera Inspections	1,800	12,000	10,200	7,740	24,000	16,260
Plant and Vehicles Costs (Internal)	32,873	31,980	(893)	32,873	64,000	31,127
Road condition assessment	0	30,000	30,000	0	60,000	60,000
Telephone	6,767	5,100	(1,667)	6,767	10,200	3,433
TOTAL MATERIALS AND SERVICES	373,345	316,600	(56,745)	499,426	581,200	81,774
OTHER EXPENSES						
Advertising & Marketing	0	480	480	0	1,000	1,000
DBYD Costs	3,867	4,980	1,113	3,867	10,000	6,133
Legal Fees & Retainers	2,500	0	(2,500)	2,500	0	(2,500)
Road Safety Program	1,751	15,000	13,249	8,856	30,000	21,144
Subscriptions	2,060	1,500	(560)	2,060	3,000	940
Stationery	0	120	120	0	180	180
Sundry	366	600	234	366	1,200	834
TOTAL OTHER EXPENSES	10,544	22,680	12,136	17,649	45,380	27,731
DEPRECIATION	6,467	7,500	1,033	6,467	15,000	8,533
TOTAL EXPENSES	1,076,998	1,125,620	48,622	1,210,500	2,140,928	930,428
TOTAL SURPLUS/ DEFICIT	(894,566)	(930,610)	35,544	(1,028,068)	(1,075,908)	47,840

KINGBOROUGH COUNCIL - December 2019

Plant - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
ONCOST RECOVERY						
Hire Charges - Internal Plant & Vehicles	981,201	1,039,980	(58,779)	981,201	2,080,000	(1,098,799)
Plant & Vehicle Cost Recovery	1,690	0	1,690	1,690	0	1,690
Salary Oncost Recovery	48,173	0	48,173	48,173	0	48,173
TOTAL PLANT COST RECOVERY	1,031,064	1,039,980	(8,916)	1,031,064	2,080,000	(1,048,936)
OTHER INCOME						
Reimbursements - Fuel Tax Credits	13,088	12,000	1,088	13,088	24,000	(10,912)
Sundry Receipts	0	300	(300)	0	600	(600)
TOTAL OTHER INCOME	13,088	12,300	788	13,088	24,600	(11,512)
TOTAL INCOME	1,044,152	1,052,280	(8,128)	1,044,152	2,104,600	(1,060,448)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	119,252	69,520	(49,732)	119,385	138,000	18,615
MATERIALS AND SERVICES						
Contracts - External	0	4,980	4,980	860	10,000	9,140
Disposal Charges	501	0	(501)	501	0	(501)
GPS Tracker	3,837	2,400	(1,437)	3,837	4,800	963
Fuel and Oil	173,475	140,520	(32,955)	173,583	281,000	107,417
Materials	7,561	33,000	25,439	8,225	66,000	57,775
Mechanical Workshop Equipment	5,901	6,000	99	5,973	12,000	6,027
Motor Vehicle Registration	76,506	40,500	(36,006)	80,167	81,000	833
Parts	77,731	61,980	(15,751)	97,072	124,000	26,928
Plant & Vehicle Cost - Internal	52,818	17,520	(35,298)	52,818	35,000	(17,818)
Plant & Vehicles Maintenance	2,663	15,000	12,337	3,364	30,000	26,636
Servicing & Repairs - External	60,242	60,000	(242)	69,793	120,000	50,207
Tyres and Tubes	12,041	22,980	10,939	12,041	46,000	33,959
Workshop Consumables	14,377	8,520	(5,857)	14,272	17,000	2,728
Workshop Expenses	72	9,000	8,929	266	18,000	17,735
Light & Power	337	0	(337)	337	0	(337)
TOTAL MATERIALS AND SERVICES	488,061	422,400	(65,661)	523,109	844,800	321,691

KINGBOROUGH COUNCIL - December 2019

Plant - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
Insurance - Motor Vehicle	46,420	50,000	3,580	46,420	50,000	3,580
Insurance Claims	0	1,500	1,500	0	3,000	3,000
Radio Licences & Repairs	383	1,980	1,598	383	4,000	3,618
Radio Sites - Maintenance	0	480	480	0	1,000	1,000
Sundry	212	1,020	808	212	2,000	1,788
TOTAL OTHER EXPENSES	47,015	54,980	7,965	47,015	60,000	12,985
DEPRECIATION	429,000	402,480	(26,520)	429,000	805,000	376,000
TOTAL EXPENSES	1,083,327	949,380	(133,947)	1,118,509	1,847,800	729,291
TOTAL SURPLUS/ DEFICIT	(39,175)	102,900	(142,075)	(74,357)	256,800	(331,157)

KINGBOROUGH COUNCIL - December 2019

Private Works - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Private Works Income	20,981	47,520	(26,539)	20,981	95,000	(74,019)
Reimbursements - State Gov't	171,023	132,480	38,543	171,023	265,000	(93,977)
TOTAL OTHER INCOME	192,005	180,000	12,005	192,005	360,000	(167,995)
TRANSFERS						
TOTAL TRANSFERS	0	0	0	0	0	0
TOTAL INCOME	192,005	180,000	12,005	192,005	360,000	(167,995)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	11,389	0	(11,389)	11,689	0	(11,689)
PRIVATE WORKS ACTIVITIES						
Bruny Main Road	118,177	117,000	(1,177)	134,969	234,000	99,031
Other Works	70,294	37,560	(32,734)	86,691	75,000	(11,691)
TOTAL PRIVATE WORKS ACTIVITIES	188,470	154,560	(33,910)	221,660	309,000	87,340
TOTAL EXPENSES	199,859	154,560	(45,299)	233,348	309,000	75,652
TOTAL SURPLUS/ DEFICIT	(7,854)	25,440	33,294	(41,344)	51,000	92,344

KINGBOROUGH COUNCIL - December 2019

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Sundry Receipts	0	480	(480)	0	1,000	(1,000)
TOTAL OTHER INCOME	0	480	(480)	0	1,000	(1,000)
ONCOSTS						
Oncost Recovery	348,225	355,020	(6,795)	348,225	710,000	(361,775)
TOTAL ONCOSTS	348,225	355,020	(6,795)	348,225	710,000	(361,775)
TOTAL INCOME	348,225	355,500	(7,275)	348,225	711,000	(362,775)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	358,209	345,020	(13,189)	374,469	610,000	235,531
RESERVE ACTIVITIES						
Beach Raking	911	3,060	2,149	911	6,000	5,089
Carpark Maintenance	2,562	0	(2,562)	2,562	0	(2,562)
Dead Animal removal	1,269	0	(1,269)	1,269	0	(1,269)
Event Support	2,142	8,280	6,138	2,447	16,500	14,053
Garden Maintenance	108,023	106,020	(2,003)	108,369	212,000	103,631
Graffiti Removal	503	4,980	4,477	503	10,000	9,497
Grass Control	281,247	235,020	(46,227)	282,597	470,000	187,403
Illegal Dumping of Rubbish	296	0	(296)	296	0	(296)
Irrigation Systems - Instal & Maint.	5,452	16,980	11,528	5,452	34,000	28,548
KWS Maintenance	3,466	18,000	14,534	3,466	36,000	32,534
Litter Bins	4,433	6,240	1,807	5,216	12,500	7,284
Litter Collection	18,190	2,580	(15,610)	133,852	5,000	(128,852)
Maintenance of Cemeteries	10,396	6,540	(3,856)	10,396	13,000	2,604
Minor Playground Repairs	18,852	51,480	32,628	19,446	103,000	83,554
Park Infrastructure Maintenance	83,425	72,540	(10,885)	83,226	145,000	61,774
Playground Inspections	10,428	37,020	26,592	10,428	74,000	63,572
Reserve Fire Control	19,093	40,020	20,927	19,093	80,000	60,907
Reserve Infrastructure Maintenance	93,377	105,060	11,683	94,539	210,000	115,461
Storm Damage	1,661	0	(1,661)	1,661	0	(1,661)
Street Furniture Maintenance	1,155	7,980	6,825	1,155	16,000	14,845
Track Maintenance	104,636	128,580	23,944	104,636	257,000	152,364
Tree Inspections	15,591	15,480	(111)	15,591	31,000	15,409
Tree Maintenance	141,018	147,480	6,462	138,759	295,000	156,241
Tree Stump Grinding	12,250	6,540	(5,710)	12,250	13,000	750
Vandalism	2,876	2,580	(296)	2,876	5,000	2,124

KINGBOROUGH COUNCIL - December 2019

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
TOTAL RESERVE ACTIVITIES	943,250	1,022,460	79,210	1,060,994	2,044,000	983,006
OTHER EXPENSES						
Insurance Claims	0	1,020	1,020	0	2,000	2,000
Plant & Vehicle	18,917	10,020	(8,897)	18,917	20,000	1,083
Storm Damage - May 2018	16,344	0	(16,344)	41,168	0	(41,168)
Sundry	963	0	(963)	963	0	(963)
Telephone - Charges	7,757	5,520	(2,237)	7,757	11,000	3,243
TOTAL OTHER EXPENSES	43,982	16,560	(27,422)	68,805	33,000	(35,805)
DEPRECIATION	478,784	334,980	(143,804)	478,784	670,000	191,216
TOTAL EXPENSES	1,824,225	1,719,020	(105,205)	1,983,052	3,357,000	1,373,948
TOTAL SURPLUS/ DEFICIT	(1,476,000)	(1,363,520)	(112,480)	(1,634,828)	(2,646,000)	1,011,172

KINGBOROUGH COUNCIL - December 2019

Stormwater - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Stormwater Charge	1,300,673	1,270,000	30,673	1,300,673	1,270,000	30,673
TOTAL RATES	1,300,673	1,270,000	30,673	1,300,673	1,270,000	30,673
TOTAL INCOME	1,300,673	1,270,000	30,673	1,300,673	1,270,000	30,673
EXPENSES						
TOTAL EMPLOYEE BENEFITS	15,453	62,500	47,047	15,453	115,000	99,547
STORMWATER ACTIVITIES						
Cleaning Gross Pollutant Traps	4,141	30,540	26,399	5,608	61,000	55,392
House Connections	3,044	10,260	7,216	3,044	20,500	17,456
Illegal Dumping of Rubbish	224	0	(224)	224	0	(224)
Inspections & Site Checks	21,479	22,980	1,501	21,479	46,000	24,521
Manhole/Pit Maintenance	60,114	33,300	(26,814)	60,371	66,500	6,129
Pipe Cleaning	24,025	34,980	10,956	25,177	70,000	44,823
Pipe Repairs	19,329	15,540	(3,789)	19,365	31,000	11,635
Pit Cleaning	38,439	28,020	(10,419)	38,439	56,000	17,561
Rain Garden Maintenance - New Developments	909	2,520	1,611	909	5,000	4,091
Recreational Water Quality	26,154	37,500	11,346	26,154	75,000	48,846
Stormwater Management Plan	44,896	0	(44,896)	55,856	0	(55,856)
Stormwater Contamination Investigation	5,642	0	(5,642)	5,642	0	(5,642)
Urban Kerb & Gutter Mainitenance	952	0	(952)	1,362	0	(1,362)
TOTAL STORMWATER ACTIVITIES	249,347	215,640	(33,707)	263,631	431,000	167,369
OTHER EXPENSES						
Insurance Claims	0	1,020	1,020	0	2,000	2,000
Sundry	234	0	(234)	234	0	(234)
TOTAL OTHER EXPENSES	234	1,020	786	234	2,000	1,766
DEPRECIATION	566,255	542,520	(23,735)	566,255	1,085,000	518,745
TOTAL EXPENSES	831,289	821,680	(9,609)	845,572	1,633,000	787,428
TOTAL SURPLUS/ DEFICIT	469,384	448,320	21,064	455,100	(363,000)	818,100

KINGBOROUGH COUNCIL - December 2019

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
ONCOSTS						
Oncost Recovery	567,097	642,500	(75,403)	567,097	1,285,000	(717,903)
TOTAL ONCOSTS	567,097	642,500	(75,403)	567,097	1,285,000	(717,903)
TOTAL INCOME	567,097	642,500	(75,403)	567,097	1,285,000	(717,903)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	643,141	723,980	80,839	646,491	1,328,000	681,509
ROAD ACTIVITIES						
Carpark Maintenance	5,791	3,960	(1,831)	5,791	8,000	2,209
Crossover Repairs	10,342	6,300	(4,042)	10,342	12,500	2,158
Dead Animal Removal	18,599	10,020	(8,579)	18,599	20,000	1,401
Drainage - Easements	4,247	15,060	10,813	4,247	30,000	25,753
Footpath Inspection	12,386	17,460	5,074	12,386	35,000	22,614
Footpath Repair	120,347	112,500	(7,847)	126,047	225,000	98,953
Graffiti Removal	6,230	7,560	1,330	6,290	15,000	8,710
Guide Posts	15,607	27,780	12,173	15,607	55,500	39,893
Handrails & Guardrails Maintenance	14,486	22,980	8,494	14,339	46,000	31,661
Illegal Dumping of Rubbish	5,911	7,800	1,889	5,911	15,500	9,589
Inspection & Site Checks	73	0	(73)	73	0	(73)
KWS Site Maintenance	5,910	7,560	1,650	5,910	15,000	9,090
Materials Bruny Main Rd	1,211	0	(1,211)	1,211	0	(1,211)
Light & Power	1,383	0	(1,383)	6,664	0	(6,664)
Linemarking	3,633	5,220	1,587	3,633	10,500	6,867
Pedestrian Crossing Maintenance	1,742	4,980	3,238	1,742	10,000	8,258
Roundabout Maintenance	200	4,980	4,780	269	10,000	9,731
Roadside Retaining Walls	5,173	7,560	2,387	6,915	15,000	8,085
Roadside Slashing	150,840	120,000	(30,840)	207,644	240,000	32,357
Rural Culvert Cleaning	22,764	50,100	27,336	22,200	100,000	77,800
Rural Culvert Maintenance	53,570	27,480	(26,090)	53,118	55,000	1,882
Sealed - Asphalt Corrections	18,462	60,000	41,538	18,962	120,000	101,038
Sealed - Major Repairs	18,809	90,060	71,251	23,854	180,000	156,146
Sealed - Minor Repairs	140,885	138,000	(2,885)	149,922	276,000	126,078
Sealed - Edge Break Repairs	35,294	50,100	14,806	35,294	100,000	64,706
Sealed - Pothole Repairs	41,028	60,000	18,972	44,751	120,000	75,249
Sealed - Shoulder Reinstatement	58,366	81,960	23,594	61,429	164,000	102,571
Sealed - Shoulder Grading	15,505	56,040	40,535	15,505	112,000	96,495
Sealed - Table Drain Maintenance	35,156	81,960	46,804	35,811	164,000	128,189
Signage replacement/maintenance	42,004	48,480	6,476	42,065	97,000	54,935
Storm Damage	33,643	24,960	(8,683)	33,693	50,000	16,307
Storm Damage - May 2018	0	0	0	8,344	0	(8,344)
Street Light Repairs	4,230	3,000	(1,230)	4,230	6,000	1,770

KINGBOROUGH COUNCIL - December 2019

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Subsoil Drainage Maintenance	3,395	4,980	1,585	3,471	10,000	6,529
Sweeping	69,685	71,520	1,835	71,450	143,000	71,550
Traffic Counters	5,837	7,560	1,723	5,837	15,000	9,163
Traffic Island Maintenance	4,481	4,980	499	4,481	10,000	5,519
Tree Inspections	339	0	(339)	339	0	(339)
Tree Removal & Maintenance	161,595	90,060	(71,535)	162,970	180,000	17,030
Urban Kerb & Gutter Maintenance	35,077	24,960	(10,117)	38,340	50,000	11,660
Unsealed - Maintenance Grading	292,571	195,060	(97,511)	298,485	390,000	91,515
Unsealed - Pothole Patching	117,709	64,980	(52,729)	118,043	130,000	11,957
Unsealed - Table Drains	142,148	92,520	(49,628)	144,285	185,000	40,715
Unsealed - Road Surface Repairs	36,387	51,060	14,673	38,112	102,000	63,888
Weed Spraying	5,177	24,960	19,783	30,927	50,000	19,073
TOTAL ROAD ACTIVITIES	1,778,231	1,786,500	8,269	1,919,538	3,572,000	1,652,462
BRIDGE ACTIVITIES						
Bridge Guardrail Repairs	0	0	0	0	0	(0)
Bridge General Maintenance	29,577	43,560	13,983	30,842	87,000	56,158
Bridge Inspections	22,051	15,300	(6,751)	46,765	30,500	(16,265)
Boat Ramps	7,187	17,700	10,513	7,295	35,500	28,205
Jetties Maintenance	16,061	13,740	(2,321)	16,061	27,500	11,439
TOTAL BRIDGE ACTIVITIES	74,876	90,300	15,424	100,962	180,500	79,538
OTHER EXPENSES						
Insurance Claims	5,861	2,280	(3,581)	5,861	4,500	(1,361)
Plant & Vehicle Costs (Internal)	10,462	12,500	2,038	10,462	25,000	14,538
Sundry Expenses	311	1,020	709	311	2,000	1,689
Telephone - Charges	3,433	2,520	(913)	3,433	5,000	1,567
Telstra Cable Damage	0	480	480	0	1,000	1,000
Volunteer Fire Brigade Service (Staff)	2,218	0	(2,218)	2,218	0	(2,218)
TOTAL OTHER EXPENSES	22,285	18,800	(3,485)	22,285	37,500	15,215
DEPRECIATION						
Depreciation Roads	3,275,525	3,295,020	19,495	3,275,525	6,590,000	3,314,475
Depreciation Bridges	189,161	167,520	(21,641)	189,161	335,000	145,839
TOTAL DEPRECIATION	3,464,686	3,462,540	(2,146)	3,464,686	6,925,000	3,460,314
TOTAL EXPENSES	5,983,219	6,082,120	98,901	6,153,963	12,043,000	5,889,037
TOTAL SURPLUS/ DEFICIT	(5,416,122)	(5,439,620)	23,498	(5,586,866)	(10,758,000)	5,171,134

KINGBOROUGH COUNCIL - December 2019

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Garbage Collection	3,015,936	2,952,000	63,936	3,015,936	2,952,000	63,936
TOTAL CONTRIBUTIONS	3,015,936	2,952,000	63,936	3,015,936	2,952,000	63,936
USER FEES						
Waste Charges Other	2,845	3,000	(155)	2,845	6,000	(3,155)
Waste Management Charges Bruny	13,862	15,000	(1,138)	13,862	30,000	(16,138)
TOTAL USER FEES	16,707	18,000	(1,293)	16,707	36,000	(19,293)
OTHER INCOME						
Carbon Credits	68,310	0	68,310	68,310	80,000	(11,690)
TOTAL OTHER INCOME	68,310	0	68,310	68,310	80,000	(11,690)
TOTAL INCOME	3,100,953	2,970,000	130,953	3,100,953	3,068,000	32,953
EXPENSES						
MATERIALS AND SERVICES						
Baretta Transfer Station - Building Maint.	0	1,980	1,980	0	4,000	4,000
Barretta Transfer Station - Site Maint.	0	2,520	2,520	0	5,000	5,000
Bin Transfer to Baretta	49,440	63,480	14,040	49,440	127,000	77,560
Bruny Transfer Station	103,210	84,480	(18,730)	103,210	169,000	65,790
Disposal Fees (KWS)	288,417	292,020	3,603	288,417	584,000	295,583
Environmental Costs	114,522	117,480	2,958	114,522	235,000	120,478
Greenwaste - Barretta/Bruny Charges	13,738	16,980	3,242	13,738	34,000	20,262
Kerbside Collection	330,703	315,000	(15,703)	330,703	630,000	299,297
Kerbside Greenwaste	15,510	0	(15,510)	15,510	0	(15,510)
Kerbside Recycling	317,683	315,000	(2,683)	317,683	630,000	312,317
Light & Power	911	1,200	289	911	2,400	1,489
Litter Collection	115,676	127,500	11,824	115,676	255,000	139,324
SKM Recycling Assistance Package	33,459	0	(33,459)	33,459	0	(33,459)
Waste Management Officer - Reimbursement	40,500	40,500	0	40,500	81,000	40,500
TOTAL MATERIALS AND SERVICES	1,423,769	1,378,140	(45,629)	1,423,769	2,756,400	1,332,631
OTHER EXPENSES						
Southern Waste Strategy	0	8,520	8,520	0	17,000	17,000
Sundry	92	480	388	92	1,000	908
TOTAL OTHER EXPENSES	92	9,000	8,908	92	18,000	17,908

KINGBOROUGH COUNCIL - December 2019

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INTERNAL CHARGES EXPENSE						
Oncosts - Administration	75,000	75,000	0	75,000	150,000	75,000
Oncosts - Works	34,998	34,980	(18)	34,998	70,000	35,002
TOTAL INTERNAL CHARGES EXPENSE	109,998	109,980	(18)	109,998	220,000	110,002
DEPRECIATION	91,845	72,480	(19,365)	91,845	145,000	53,155
TOTAL EXPENSES	1,625,704	1,569,600	(56,104)	1,625,704	3,139,400	1,513,696
TOTAL SURPLUS/ DEFICIT	1,475,250	1,400,400	74,850	1,475,250	(71,400)	1,546,650

KINGBOROUGH COUNCIL - December 2019

Works - Operating Income/Expenses

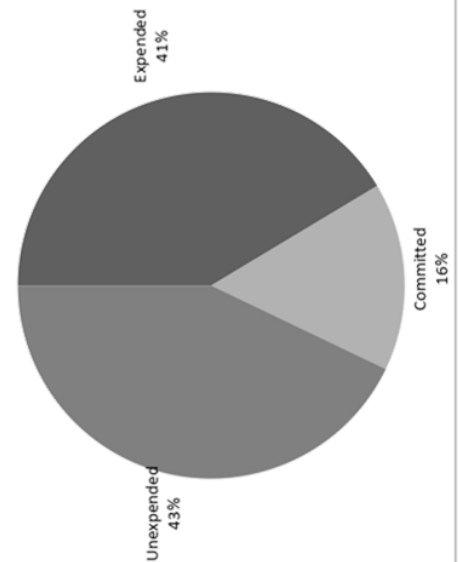
	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
Contributions	0	4,980	(4,980)	0	10,000	(10,000)
TOTAL CONTRIBUTIONS	0	4,980	(4,980)	0	10,000	(10,000)
OTHER INCOME						
Oncost Recovery - Kerbside Garbage	34,998	34,980	18	34,998	70,000	(35,002)
Sundry Receipts	326	0	326	326	25,000	(24,674)
TOTAL OTHER INCOME	35,324	34,980	344	35,324	95,000	(59,676)
TOTAL INCOME	35,324	39,960	(4,636)	35,324	105,000	(69,676)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	341,202	342,720	1,518	354,272	660,169	305,897
MATERIALS AND SERVICES						
Building Maintenance	1,281	22,980	21,699	1,281	46,000	44,719
Cleaning	2,330	3,240	910	2,352	6,500	4,148
Equipment Maintenance	0	1,740	1,740	0	3,500	3,500
Light & Power	13,243	14,280	1,037	13,243	28,500	15,257
New Equipment & Furniture	85	1,980	1,895	85	4,000	3,915
Plant & Vehicles Costs Internal	9,041	16,020	6,979	9,041	32,000	22,959
Telephone	4,507	4,020	(487)	4,867	8,000	3,133
TOTAL MATERIALS AND SERVICES	30,487	64,260	33,773	30,870	128,500	97,630
OTHER EXPENSES						
Garbage Removal	1,892	0	(1,892)	1,892	0	(1,892)
Stationery	972	2,520	1,548	972	5,000	4,028
Sundry	2,467	2,100	(367)	2,467	4,200	1,733
TOTAL OTHER EXPENSES	5,331	4,620	(711)	5,331	9,200	3,869
DEPRECIATION	22,873	19,020	(3,853)	22,873	38,000	15,127
TOTAL EXPENSES	399,893	430,620	30,727	413,345	835,869	422,524
TOTAL SURPLUS/ DEFICIT	(364,569)	(390,660)	26,091	(378,021)	(730,869)	352,848

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

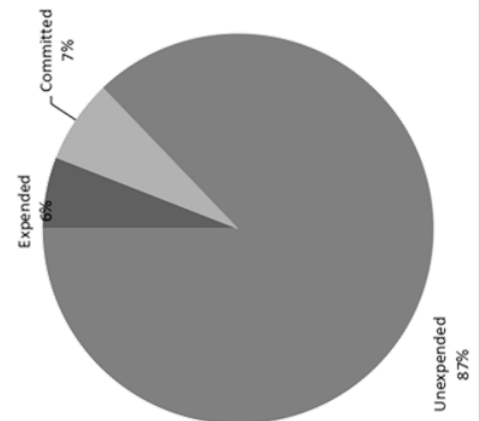
EXPENDITURE BY ASSET TYPE

	Budget				Actual			
	Carry Forward	2018/19	Grants Received	IMG Adjustments	Total	Actual	Commitments	Total
Roads	1,949,355	5,942,500	1,673,734	15,850	9,581,439	3,799,254	1,076,052	4,875,306
Stormwater	355,355	1,462,500	-	-	1,817,855	409,796	126,494	536,290
Property	1,158,732	1,568,500	209,702	14,500	2,951,434	1,934,267	1,030,532	2,964,799
Other	979,037	-	68,310	(30,350)	1,016,997	218,784	181,904	400,688
Sub total	4,442,479	8,973,500	1,951,746	-	15,367,725	6,362,102	2,414,982	8,777,084
Kingston Park	2,271,780	7,000,000	2,900,000	-	12,171,780	723,921	841,621	1,565,541
Bruny Island Tourism	122,549	-	1,500,000	-	1,500,000	3,459	-	3,459
Storm Damage Repair	6,836,808	15,973,500	6,351,746	-	29,162,054	215,948	9,929	225,876
Grand Total						7,305,429	3,266,531	10,571,961
								18,590,093

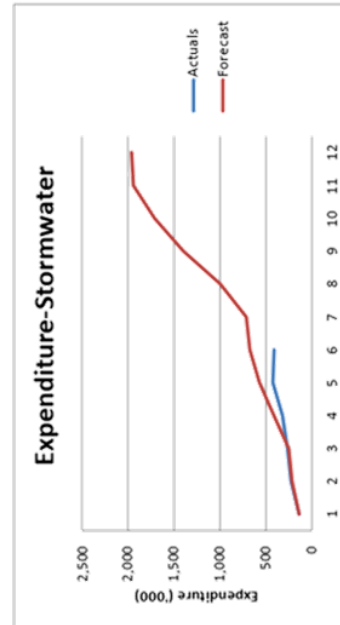
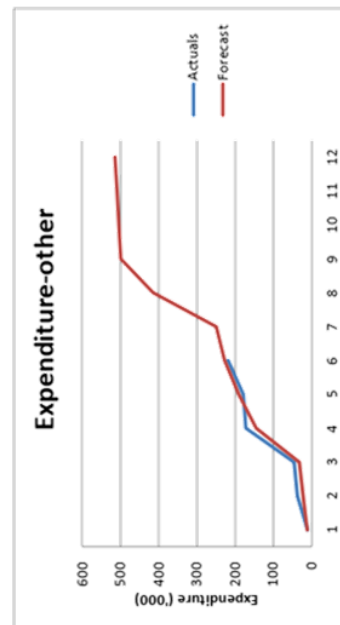
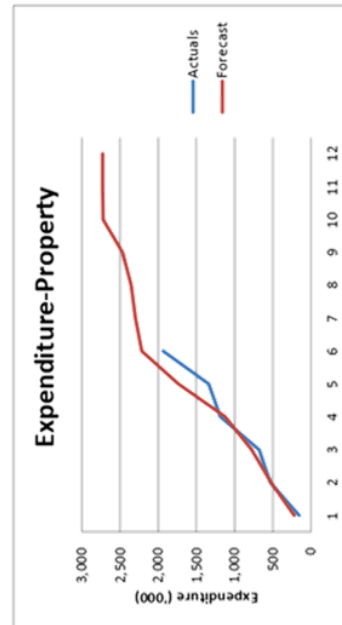
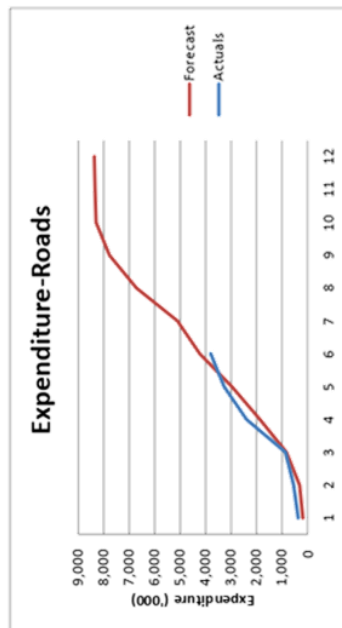
Infrastructure Assets



Kingston Park



CUMULATIVE EXPENDITURE BY YTD CATEGORY
COMPARED TO BUDGET
CAPITAL EXPENDITURE TO 30/12/2019



**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget				Actual			Remaining	
					Carry Forward	2019/20	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual		Commitments
KINGSTON PARK													
1		Overall Project budget			-	7,000,000			(7,000,000)	-	-	-	-
2	Open C00688	KP Boulevard Construction	Kingston Park	New	(1,426)	-			1,426	-	-	-	-
3	Open C00689	KP Pardalote Parade Design & Construction	Kingston Park	New	2,931	-			-	252,931	6,809	-	6,809
4	Closed C00690	KP Community Hub Design	Kingston Park	New	52,343	-			-	52,343	-	43,403	43,403
5	Open C00691	KP Open Space Design (Playstreet)	Kingston Park	New	109,581	-			-	259,581	183,162	(89,420)	93,742
6	Closed C01606	KP Parking Strategy	Kingston Park	New	(400)	-			400	-	2,000	-	2,000
7	Open C03179	KP Temporary Car Park	Kingston Park	New	500,000	-			-	500,000	232,671	255,758	488,429
8	Open C01618	Boulevard Construction Stage 1A	Kingston Park	New	350,531	-			-	350,531	24,934	453,283	478,218
9	Open C01627	KP Site - Land Release Strategy	Kingston Park	New	(3,605)	-			-	96,395	19,441	-	19,441
10	Open C01628	KP Site - General Expenditure	Kingston Park	New	232,347	-			-	382,347	86,450	1,301	87,751
11	Closed C03068	Kingston Park Operational Expenditure	Kingston Park	New	6,489	-			-	6,489	0	32	32
12	Open C03069	KP Community Hub Construction	Kingston Park	New	152,167	-			-	150,000	302,167	163,393	278,597
13	Open C03175	KP Community Hub Plant & Equipment	Kingston Park	New	(12,359)	-			-	100,000	87,641	1,573	5,500
14	Open C03173	KP Public Open Space - Playground	Kingston Park	New	853,027	-	2,900,000		-	1,246,973	5,000,000	49,247	57,616
15	Open C03277	KP Public Open Space - Stage 2	Kingston Park	New	-	-			-	2,600,000	2,600,000	-	-
16	Open C03293	Pardalote Parade Northern Section (TIP)	Kingston Park	New	-	-			-	350,000	350,000	-	-
17	Open C03278	KP Perimeter shared footpath	Kingston Park	New	-	-			-	-	-	-	-
18	Open C03174	KP Public Open Space - Hub link to Playground	Kingston Park	New	30,154	-			-	30,154	-	-	-
19	Open C03279	KP Boulevard Construction Stage 1B	Kingston Park	New	-	-			-	1,400,000	1,400,000	-	-
20	Open C03280	KP Stormwater wetlands	Kingston Park	New	-	-			-	501,201	501,201	2,430	2,430
21					2,271,780	7,000,000	2,900,000	-	-	12,171,780	723,921	841,621	1,565,541
22													
23													
24		BRUNY ISLAND TOURISM GRANT											
25													
26	Open C03282	Bruny Island Tourism Grant	Bruny Tourism	New	-	-	1,500,000		(1,350,000)	150,000	-	-	-
27	Open C03283	Alannah footpath - BI Tourism Grant	Bruny Tourism	New	-	-			500,000	500,000	3,352	-	3,352
28	Open C03284	Dermes Point public toilets - BI Tourism Grant	Bruny Tourism	New	-	-			100,000	100,000	-	-	-
29	Open C03284	Adventure Bay Road road safety measures - BI Tourism Grant	Bruny Tourism	New	-	-			120,000	120,000	107	-	107
30	Open C03285	Waste disposal sites - BI Tourism Grant	Bruny Tourism	New	-	-			110,000	110,000	-	-	-
31	Open C03286	Visitor information - BI Tourism Grant	Bruny Tourism	New	-	-			150,000	150,000	-	-	-
32	Open C03287	Mavista Falls Track and picnic area - BI Tourism Grant	Bruny Tourism	New	-	-			300,000	300,000	-	-	-
33	Open C03288	Nebraska Road road safety measures - BI Tourism Grant	Bruny Tourism	New	-	-			70,000	70,000	-	-	-
34					-	-	1,500,000	-	-	1,500,000	3,459	-	3,459
35													
36													
37		STORM DAMAGE REPAIR											
38													
39	Open C03181	Old Huon Highway landslip remediation	Storm Damage	New	-	-			-	-	63	2,125	2,188
40	Open C03182	Whitewater Creek embankment armouring	Storm Damage	New	114,746	-			-	114,746	77,790	-	77,790
41	Open C03183	Redwood Village Dam repairs	Storm Damage	New	7,803	-			-	7,803	190	7,804	7,993
42	C03295	Whitewater Creek Stabilisation	Storm Damage	New	-	-			-	-	137,905	-	137,905
43													
44					122,549	-	-	-	-	122,549	215,948	9,929	225,876

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget				Actual			Remaining		
					Carry Forward	2019/20	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual		Commitments	Total
45														
Open	C01608	Osborne Esplanade toilet block replacement	Property	Renewal	375,499	-	-	-	-	375,499	399,024	13,110	412,134	(36,635)
Open	C03005	Coningham Toilet Block Replacement	Property	Renewal	128,236	-	-	-	-	128,236	22,140	100,500	122,640	5,596
Open	C03077	Maddocks Road land acquisition	Property	New	-	-	-	-	-	-	5,239	-	5,239	(5,239)
Open	C03099	Depot entrance stage 2	Property	Renewal	141,120	165,000	-	-	-	306,120	176,782	6,931	183,713	122,407
Open	C03111	Kelvedon Park Changerooms/Clubrooms	Property	Renewal	142,888	-	30,000	-	-	172,888	175,347	705,725	881,072	(708,184)
Open	C03164	Alannah Hall upgrade	Property	Upgrade	101,362	-	-	-	-	101,362	26,678	46,061	72,739	28,623
Open	C03188	KSC Stadium Scoreboard Replacement	Property	Renewal	17,640	-	-	-	-	17,640	14,940	-	14,940	2,700
Open	C03192	Lunawanna Public Toilet Replacement	Property	Renewal	73,415	80,000	-	-	-	153,415	210,488	30,000	240,488	(87,073)
Open	C03194	CCTV Cameras in Kingston	Property	New	98,572	-	-	-	-	98,572	83,494	12,685	96,179	2,393
Open	C03195	Land acquisition for Margate Snug Shared Path	Property	Renewal	80,000	-	-	-	-	80,000	61,656	-	61,656	18,344
Open	C03217	Margate hall Roof replacement	Property	Renewal	-	60,000	-	-	-	60,000	-	-	-	60,000
Open	C03218	Barretta Vehicle Washdown Facility	Property	New	-	81,000	-	-	-	81,000	3,014	8,518	11,532	69,468
Open	C03219	Barretta Pump Station	Property	New	-	169,000	-	-	-	169,000	17,754	14,681	32,435	136,565
Open	C03220	Replace Kerb -KWS	Property	Renewal	-	40,000	-	-	-	40,000	1,407	-	1,407	38,593
Open	C03221	Kingborough Sports Centre water services upgrade-stage 3	Property	New	-	91,000	-	-	-	91,000	98,886	80	98,966	(7,966)
Open	C03222	Wash down facility for twin ovals workshop	Property	New	-	40,000	-	-	-	40,000	3,768	-	3,768	36,232
Open	C03223	Glensyn units -Septic system	Property	Renewal	-	28,000	-	-	-	28,000	-	-	-	28,000
Open	C03224	Middleton Hall-Septic system	Property	Renewal	-	25,000	-	-	-	25,000	9,659	-	9,659	15,341
Open	C03225	Trial Bay-Septic system	Property	Renewal	-	25,000	-	-	-	25,000	-	-	-	25,000
Open	C03226	Alannah Cricket Nets	Property	Renewal	-	7,500	-	-	-	7,500	6,500	-	6,500	1,000
Open	C03227	Kettering Reserve Dog Exercise Area Fencing	Property	New	-	7,000	(7,000)	-	-	-	-	-	-	-
Open	C03228	LightWood Park 3 Upgrade	Property	Upgrade	-	295,000	25,000	-	-	320,000	321,683	-	321,683	(1,683)
Open	C03229	Margate Oval Drainage	Property	Upgrade	-	112,000	127,952	-	-	239,952	231,967	-	231,967	7,985
Open	C03230	Margate Oval Fencing	Property	Upgrade	-	9,000	-	-	-	9,000	7,800	-	7,800	1,200
Open	C03231	Twin Ovals Upper Pavilion Carpet	Property	Renewal	-	20,000	-	-	-	20,000	12,773	-	12,773	7,227
Open	C03232	Alum Cliffs Track Shot Tower Step Improvements	Property	Upgrade	-	89,000	-	-	-	89,000	-	89,000	89,000	-
Open	C03233	Kingston Mountain Bike Park Stage 3	Property	Upgrade	-	10,000	-	-	-	10,000	9,440	560	10,000	-
Open	C03234	Building redevelopment on level 3 at the Kingborough Sports	Property	Upgrade	-	150,000	-	-	-	150,000	4,992	-	4,992	145,008
Open	C03257	LED lighting for High Performance Cricket Centre	Property	Upgrade	-	-	-	-	-	-	4,400	-	4,400	(4,400)
Open	C03265	Cat holding facility Bruny Island fit out	Property	Upgrade	-	26,750	-	-	-	26,750	1,406	2,681	4,087	22,663
Open	C03273	Kettering Hall Disability Access	Property	Upgrade	-	-	7,000	-	-	7,000	-	-	-	7,000
Open	C03275	Land Acquisition Blackmans Bay Blowhole Reserve	Property	New	-	-	POS Reserve	-	-	-	6,144	-	6,144	(6,144)
Open	C90010	Playground Renewal	Property	Renewal	-	50,000	-	-	-	50,000	-	-	-	50,000
Closed	C90011	Street Furniture Replacement	Property	Renewal	-	15,000	-	-	(15,000)	-	-	-	-	-
Open	C03274	Street Furniture Replacement - Blackmans Bay	Property	Renewal	-	-	-	-	-	15,000	16,737	-	16,737	(1,737)
Open	C03291	Bruny Island Boat Club Coastal Protection	Property	Renewal	-	-	-	-	-	-	152	-	152	(152)
Open	C03294	Dog Pound Waste Water Management	Property	Renewal	-	-	-	-	-	14,500	-	-	-	14,500
83														
84					1,158,732	1,568,500	209,702	-	14,500	2,951,434	1,934,267	1,030,532	2,964,799	(13,365)
85														
Open	C03130	Multi-function devices - CC Depot, KSC etc	IT	New	66,720	-	-	-	-	66,720	-	-	-	66,720
Open	C00613	Purchase IT Equipment	IT	New	-	-	-	-	-	-	11,106	11,785	22,891	(22,891)
Open	C00672	Digital Local Government Program	IT	New	67,518	-	-	-	-	67,518	-	-	-	67,518
Open	C01602	Financial Systems Replacement	IT	Renewal	186,712	-	-	-	-	186,712	1,125	(65,155)	(64,030)	250,742
Open	C03070	Desktop PC Replacement	IT	Renewal	244,166	-	-	-	-	244,166	-	205,476	205,476	38,690
91														
92					565,116	-	-	-	-	565,116	12,231	152,105	164,337	400,779
93														

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget				Actual		Remaining		
					Carry Forward	2019/20	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total		Actual	Commitments
94	Closed	C90003 Design/survey for future works	Design	50% N / 50% R	-	-	-	-	-	-	-	-	
95	Open	C03091 Gormley Drive to Twin Ovals Road upgrade	Design	New	-	-	-	-	-	8,800	-	8,800	
96	Open	C03172 Whitewater Creek - pathway design	Design	50% N / 50% R	-	-	-	-	-	3,692	-	3,692	
97	Open	C03187 Brightwater Road stage 2	Design	70% N / 30% R	-	-	-	-	-	23,123	-	23,123	
98	Open	C03193 Barnes Bay Jetty Rehabilitation	Design	Renewal	-	-	-	-	-	3,000	-	3,000	
99	Open	C03292 Future Capital Projects - Investigation			-	-	-	-	-	1,569	-	1,569	
100					-	-	-	-	-	-	-	-	
101					-	-	-	-	-	40,183	-	40,183	
102					-	-	-	-	-	-	-	-	
103	Open	C03098 Snug Oval Play Space Development	Reserves	New	86,698	-	-	-	-	86,698	83,172	-	83,172
104	Open	C03082 Kingston Beach Oval Cricket Net replacement	Reserves	Renewal	-	-	-	-	-	-	6,538	-	6,538
105					-	-	-	-	-	-	-	-	
106					86,698	-	-	-	-	86,698	89,710	-	89,710
107					-	-	-	-	-	-	-	-	
108	Open	C03012 Tinderbox Reserve carpark upgrades	Roads	50% R / 50% U	65,909	-	-	-	-	65,909	51,949	1,950	53,899
109	Open	C03019 Brightwater Road renewal and stormwater	Roads	80% R / 20% U	449,884	-	-	-	-	449,884	528,222	-	528,222
110	Open	C03020 Great Bay Boatramp Upgrade and Improvements	Bridges	Upgrade	12,518	-	-	-	-	12,518	12,000	-	12,000
111	Open	C03063 Parish Lane Upgrade	Roads	Upgrade	124,644	-	-	-	-	124,644	136,017	-	136,017
112	Open	C03064 John Street Kingston - Reconstruction	Roads	Renewal	1,158,624	-	-	-	-	1,158,624	611,211	722,046	1,333,257
113	Open	C03066 Talone Road Construction	Roads	70% R / 30% U	-	1,350,000	253,734	-	-	1,603,734	64,251	132,000	196,251
114	Open	C03090 Gormley Drive Extension /Spring Farm link road masterplan at	Roads	Upgrade	69,494	-	-	-	-	69,494	55,240	14,960	70,200
115	Open	C03105 Barnes Bay Missionary Road Retaining Wall Reconstruction	Roads	Upgrade	15,040	-	-	-	-	15,040	16,840	-	16,840
116	Open	C03106 Pelverata Road	Roads	Upgrade	-	-	-	-	-	-	1,080	(0)	1,080
117	Open	C03107 Channel Highway John St to Hutchins St	Roads	Renewal	53,242	1,300,000	120,000	-	-	1,473,242	88,100	(68,500)	19,600
118	Open	C03196 Channel Highway bicycle lane improvements	Roads	Upgrade	-	25,000	-	-	-	25,000	-	-	-
119	Open	C03197 Footpath connection mountain view drive	Roads	New	-	15,000	-	-	-	15,000	-	-	15,000
120	Open	C03198 Footpath connection Summerleas Road	Roads	New	-	70,000	-	-	-	70,000	7,602	-	7,602
121	Open	C03199 Snug Tiers reconstruction -Design	Roads	Renewal	-	25,000	-	-	-	25,000	-	-	25,000
122	Open	C03200 Track extension Redwood Road to Algona Road	Roads	New	-	22,000	-	-	-	22,000	3,806	162	3,968
123	Open	C03201 Tower Court reconstruction-Design	Roads	Renewal	-	25,000	-	-	-	25,000	-	-	25,000
124	Open	C03096 Adventure Bay Road upgrades	Roads	Upgrade	-	150,000	-	-	-	150,000	19,329	16,728	36,057
125	Open	C03203 Batchelor Way kerb and footpath replacement-Taroona Hall to	Roads	Renewal	-	55,000	-	-	-	55,000	-	-	55,000
126	Open	C03204 Dru Point Jetty fender replacement	Roads	Upgrade	-	20,000	-	-	-	20,000	5,534	180	5,714
127	Open	C03205 Leslie Road widening	Roads	Upgrade	-	55,000	-	-	-	55,000	-	-	55,000
128	Open	C03206 Grange Avenue footpath replacement	Roads	Renewal	-	26,000	-	-	-	26,000	3,454	-	3,454
129	Open	C03207 Alfred Gardens traffic islands	Roads	New	-	15,000	-	-	-	15,000	-	-	15,000
130	Open	C03208 Incan Road traffic islands	Roads	New	-	15,000	-	-	-	15,000	-	-	15,000
131	Open	C03209 Proctors Road seal approaches to bridge	Roads	New	-	25,000	-	-	-	25,000	-	-	25,000
132	Open	C03210 Summerleas Road seal approaches to bridge	Roads	New	-	90,000	-	-	-	90,000	-	-	90,000
133	Open	C03211 Tingara Road fire access	Roads	New	-	33,500	-	-	-	33,500	25,486	-	25,486
134	Open	C03212 Pelverata Road	Roads	50% R / 50% U	-	250,000	-	-	-	250,000	146	-	146
135	Open	C03213 Access Projects	Roads	Upgrade	-	20,000	-	-	-	20,000	-	-	20,000
136	Open	C03214 Obriens Road extension	Roads	New	-	40,000	-	-	-	40,000	26,485	2,988	29,474
137	Open	C03215 Works Necessitated by development-Roads	Roads	50% R / 50% U	-	30,000	-	-	-	30,000	-	-	30,000
138	Open	C03216 Hinsby Road Pedestrian Improvements	Roads	50% R / 50% U	-	36,000	-	-	-	36,000	139	-	139
139	Open	C03276 Upgrade Street Lighting to LED	Roads	Upgrade	-	-	1,200,000	-	-	1,200,000	354,097	176,693	530,790
140	Open	C03281 Taroona Crescent Footpath upgrade	Roads	Upgrade	-	-	100,000	-	-	100,000	2,056	-	2,056
141	Open	C03289 Snug Bus stop improvement	Roads	Upgrade	-	-	-	-	-	-	18,780	-	18,780
142					-	-	-	-	-	-	-	-	-
143					-	-	-	-	-	-	-	-	-
144	Closed	C90006 Access ramps	Roads	New	-	-	-	-	-	-	-	-	-

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget					Actual				
					Carry Forward	2019/20	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
145	Closed C90002	2019/20 Resheeting Program	Roads	Renewal	-	1,050,000	-	-	(1,025,000)	24,000	-	-	-	24,000
146	Closed C03266	Slattery's Road	Roads	Renewal	-	-	-	-	97,000	97,000	-	-	-	97,000
147	Open C03267	Hickmans Road	Roads	Renewal	-	-	-	-	229	97,000	-	229	-	96,771
148	Open C03268	Cripps Road	Roads	Renewal	-	-	-	-	138,000	138,000	123,582	16,896	140,478	(2,478)
149	Open C03269	Simpsons Bay Road	Roads	Renewal	-	-	-	-	268,000	268,000	238,713	-	238,713	29,287
150	Open C03270	Apollo Bay	Roads	Renewal	-	-	-	-	203,000	203,000	196,009	13,365	209,374	(6,374)
151	Open C03271	Devilys Road	Roads	Renewal	-	-	-	-	111,000	111,000	123,393	4,926	128,319	(17,319)
152	Open C03272	Umfravilles Road	Roads	Renewal	-	-	-	-	112,000	112,000	99,148	25,326	124,473	(12,473)
153	Closed C90001	2019/20 Resealing Program	Roads	Renewal	-	1,200,000	-	-	(950,000)	250,000	-	-	-	250,000
154	Open C03156	Wandella Avenue	Roads	Renewal	-	-	-	-	73,000	73,000	69,590	-	69,590	3,410
155	Open C03157	Baynton Street	Roads	Renewal	-	-	-	-	100,000	100,000	124,013	410	124,423	(24,423)
156	Open C03158	Lucas Street	Roads	Renewal	-	-	-	-	68,000	68,000	62,078	-	62,078	5,922
157	Open C03258	Harris Court	Roads	Renewal	-	-	-	-	6,000	6,000	6,000	-	6,000	-
158	Open C03259	Aldinga Street	Roads	Renewal	-	-	-	-	77,000	77,000	91,390	-	91,390	(14,390)
159	Open C03260	Cleburne Street	Roads	Renewal	-	-	-	-	72,000	72,000	69,558	-	69,558	2,443
160	Open C03261	Endeavour Avenue	Roads	Renewal	-	-	-	-	23,000	23,000	25,768	-	25,768	(2,768)
161	Open C03262	Tarana Road	Roads	Renewal	-	-	-	-	99,000	99,000	73,562	-	73,562	25,438
162	Open C03263	Tinderbox Road	Roads	Renewal	-	-	-	-	248,000	248,000	209,106	3,182	212,288	35,712
163	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	184,000	184,000	215,112	12,739	227,852	(43,852)
164	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
165	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
166	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
167	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
168	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
169	Open C03140	Howden Road	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
170	Open C01609	Barretta Landfill Gas Extraction Ext	Solid Waste	new	-	-	-	-	-	-	-	-	-	-
171	Open C03094	Barretta Green Waste facility	Other	New	-	-	-	-	-	-	-	-	-	-
172	Open C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	-	-	-	-	-	-	-	-	-	-
173	Open C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	-	-	-	-	-	-	-	-	-	-
174	Open C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	-	-	-	-	-	-	-	-	-	-
175	Open C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	-	-	-	-	-	-	-	-	-	-
176	Closed C00590	Flood Gauge	Stormwater	New	-	-	-	-	-	-	-	-	-	-
177	Open C00598	Snug Flood Study	Stormwater	New	-	-	-	-	-	-	-	-	-	-
178	Open C03022	Coffee Creek Channel Stabilisation - Stage 2	Stormwater	New	-	-	-	-	-	-	-	-	-	-
179	Open C03023	Tyndall Beach Erosion Stabilisation	Stormwater	New	-	-	-	-	-	-	-	-	-	-
180	Open C03026	Algona Road Stage 1 SW Upgrade	Stormwater	50% R / 50% U	-	-	-	-	-	-	-	-	-	-
181	Open C03041	Drysdale Creek Channel Stabilisation	Stormwater	New	-	-	-	-	-	-	-	-	-	-
182	Open C03117	Beach Road Kingston Stormwater Upgrade	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-	-
183	Open C03119	Hinsby Road (vic 35) Tarona	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-	-
184	Open C03120	Ritchie Street (vic 43-45) Alonnah	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-	-
185	Open C03121	Kingston Wetlands GPT Replacement	Stormwater	Renewal	-	-	-	-	-	-	-	-	-	-
186	Open C03122	Taronga Road Stormwater Upgrade	Stormwater	New	-	-	-	-	-	-	-	-	-	-
187	Open C03125	Beach Road Middleton Stormwater Upgrade	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-	-
188	Open C03126	Bundalla Road Culvert Renewal	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-	-
189	Open C03129	Blackmans Bay stormwater outlet quality control	Stormwater	New	-	-	-	-	-	-	-	-	-	-
190	Open C03163	Stormwater Regional Flood Gauge Network	Stormwater	New	-	-	-	-	-	-	-	-	-	-
191	Open C03178	Whitewater Creek Summerleas Rd Culvert Repairs	Stormwater	Renewal	-	-	-	-	-	-	-	-	-	-
192	Open C03235	Pit replacement 2019-20	Stormwater	Renewal	-	-	-	-	-	-	-	-	-	-
193	Open C03236	Milford Road stormwater upgrade	Stormwater	50% N / 50% R	-	-	-	-	-	-	-	-	-	-
194	Open C03237	Manuka Road stormwater upgrade	Stormwater	50% N / 50% R	-	-	-	-	-	-	-	-	-	-
195	Open C03238	Kingston Heights (vic 37)	Stormwater	Renewal	-	-	-	-	-	-	-	-	-	-

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/12/2019**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget				Actual		Remaining			
					Carry Forward	2019/20	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total		Actual	Commitments	Total
196	Open	C03239 Taroona crescent stormwater upgrade	Stormwater	50% N / 50% R	-	160,000	-	-	-	160,000	5,192	-	5,192	154,808
197	Open	C03240 Jindabyne road stormwater improvements	Stormwater	New	-	7,500	-	-	-	7,500	-	-	-	7,500
198	Open	C03241 Burwood Drive stormwater upgrade	Stormwater	New	-	102,500	-	-	-	102,500	540	-	540	101,961
199	Open	C03242 Leslie Road Stormwater Upgrade	Stormwater	New	-	13,000	-	-	-	13,000	5,577	3,030	8,607	4,393
200	Open	C03243 Tabors Road Stormwater Upgrade	Stormwater	Upgrade	-	87,000	-	-	-	87,000	10,274	-	10,274	76,726
201	Open	C03244 Van money Road stormwater upgrade (vic 279)	Stormwater	Renewal	-	21,000	-	-	-	21,000	21,088	33	21,121	(121)
202	Open	C03245 Allens Rivulet Road Stormwater upgrade	Stormwater	Renewal	-	25,500	-	-	-	25,500	975	3,856	4,831	20,669
203	Open	C03246 Leslie Road (vic 645) SW Upgrades	Stormwater	Upgrade	-	30,000	-	-	-	30,000	294	5,575	5,869	24,131
204	Open	C03247 Huon Road (vic 1678) SW Upgrades	Stormwater	Renewal	-	29,000	-	-	-	29,000	2,887	-	2,887	26,113
205	Open	C03248 22 Ocean Esplanade	Stormwater	Upgrade	-	32,500	-	-	-	32,500	-	3,000	3,000	29,500
206	Open	C03249 Allens Rivulet Road (vic 279)	Stormwater	50% N / 50% R	-	31,000	-	-	-	31,000	252	2,807	3,059	27,941
207	Open	C03250 Algona Road Stage 2 SW Upgrade-design only	Stormwater	50% N / 50% R	-	25,000	-	-	-	25,000	-	-	-	25,000
208	Open	C03251 Hillside Catchment Investigation	Stormwater	50% N / 50% R	-	25,000	-	-	-	25,000	3,897	-	3,897	21,103
209	Open	C03252 Willowbend Catchment Investigation	Stormwater	50% N / 50% R	-	18,000	-	-	-	18,000	-	-	-	18,000
210	Open	C03253 Bundalla Catchment Investigation	Stormwater	50% N / 50% R	-	14,000	-	-	-	14,000	-	14,000	14,000	-
211	Open	C03254 Suncoast Catchment Investigation	Stormwater	50% N / 50% R	-	7,000	-	-	-	7,000	-	7,500	7,500	(500)
212	Open	C03255 Mona Catchment Investigation	Stormwater	50% N / 50% R	-	10,000	-	-	-	10,000	-	-	-	10,000
213	Open	C03256 CBD Catchment Investigation	Stormwater	50% N / 50% R	-	36,000	-	-	-	36,000	852	-	852	35,148
214	Closed	C90007 Works necessitated by development	Stormwater	50% N / 50% R	-	30,000	-	-	-	30,000	-	-	-	30,000
215	Open	C03162 Contribution to Kingston Village Stormwater Stage 4	Stormwater	50% N / 50% R	-	-	-	-	-	-	-	-	-	-
216					355,355	1,462,500	-	-	-	1,817,855	409,796	126,494	536,290	1,281,565
217														
218	B00000	Capital Balancing Account	Other							(30,350)	-	-	-	(30,350)
219		On costs on capital project			265,637	623,675	-	-	-	889,312	-	-	-	889,312
TOTAL CAPITAL EXPENDITURE					6,836,808	16,597,175	6,351,746	-	-	29,785,729	7,305,429	3,266,531	10,571,961	19,213,768

	Budget	Actual
Incl Commitments		
Renewal	10,184,719	5,971,201
Upgrade	4,053,600	1,869,103
New	1,753,076	936,785
Kingston Park New	15,991,395	8,777,089
Brumby Island Tourism grant New	12,171,780	1,565,541
Storm Damage repair	1,500,000	3,459
	122,549	225,876
	29,785,724	10,571,965

NOTE: Classification is an estimate at the start of a project and may change on completion of job.

Kingston Park Expenditure 2018/19

	Budget & Carried Forward Expenditure	Actual	Commitments	Total	Variance
Overall Project budget (yet to be allocated)	0				0
C00688 KP Boulevard Construction	0	0	0	0	0
C00689 KP Pardalote Parade Design & Construction	252,931	6,809	0	6,809	246,122
C00690 KP Community Hub Design	52,343	0	43,403	43,403	8,940
C00691 KP Open Space Design (Playstreet)	259,581	183,162	(89,420)	93,742	165,839
C01606 KP Parking Strategy	0	2,000	0	2,000	(2,000)
C03179 KP Temporary Car Park	500,000	232,671	255,758	488,429	11,571
C01618 Boulevard Construction Stage 1A	350,531	24,934	453,283	478,218	(127,687)
C01627 KP Site - Land Release Strategy	96,395	19,441	0	19,441	76,954
C01628 KP Site - General Expenditure	388,836	86,450	1,333	87,783	301,053
C03069 KP Community Hub Construction	302,167	115,203	163,393	278,597	23,570
C03175 KP Community Hub Plant & Equipment	87,641	1,573	5,500	7,073	80,568
C03173 KP Public Open Space - Playground	5,000,000	49,247	8,369	57,616	4,942,384
C03277 KP Public Open Space - Stage 2	2,600,000	0	0	0	2,600,000
C03293 Pardalote Parade Northern Section (TIP)	350,000	0	0	0	350,000
C03278 KP Perimeter shared footpath	0	0	0	0	0
C03174 KP Public Open Space - Hub link to Playground	30,154	0	0	0	30,154
C03279 KP Boulevard Construction Stage 1B	1,400,000	0	0	0	1,400,000
C03280 KP Stormwater wetlands	501,201	2,430	0	2,430	498,771
Total	12,171,780	723,921	841,621	1,565,541	10,606,239

18.2 GOVERNANCE & COMMUNITY SERVICES QUARTERLY REPORT FOR THE PERIOD OCTOBER TO DECEMBER 2019**File Number: 12.119****Author: Daniel Smee, Executive Manager Governance & Community Services****1. Governance:**

- 1.1 Service Delivery Plan prepared following adoption of the 2020-2025 Strategic Plan by Council.
- 1.2 Work commenced on the development of a Corporate Plan.
- 1.3 Submission prepared in relation to the review of Tasmania's Local Government Legislation Framework based on Council's resolution.
- 1.4 Community Grants Policy reviewed and endorsed by Council.
- 1.5 Local Government Internal Mini Challenge held on 20 November.
- 1.6 Citizenship ceremony held on 22 November.
- 1.7 Bruny Boat Club petition assessed and actioned.
- 1.8 Delegations arranged in accordance with Council's Delegated Authority Policy.

2. Property:

- 2.1 Applications were made to ASIC to transfer parcels of land that should be in Council's name but remain listed as being owned by deregistered companies. The State Revenue Office is currently charging stamp duty on these transfers, making the process cost prohibitive. As a result, further transfers have been placed on hold pending resolution of this issue.
- 2.2 New CCTV cameras have been installed in Kingston, Kingston Beach and Blackmans Bay in consultation with Tasmania Police.
- 2.3 Land transfers at the Blackmans Bay Blowhole Reserve, Kingston Park and Nebraska have been completed.
- 2.4 Quotes have been received from Building surveyors for the purpose of signing off approximately 50 expired building permits on Council buildings.
- 2.5 A two year lease agreement has been finalised over the "café" area at the Community Hub with Traders in Purple for the establishment of a sales office.
- 2.6 A lease agreement was finalised for the Dru Point Kiosk and the new lessee is currently upgrading the facility into a cafe.
- 2.7 Negotiations with TasWater in relation to Council's proposed acquisition of land at Dru Point have been put on hold as TasWater require the site to be left for two years before it can be occupied.

- 2.8 Contract negotiations are ongoing in relation to the sale of Council land to the Medical centre on John Street.
- 2.9 A lease agreement has been entered into with Enernet for solar panels over a section of the Barretta Waste Transfer Station.
- 2.10 The subdivision of Maddocks Road is almost complete. Once this has occurred, Council can finalise the purchase of the road.

3. Urban Design:

- 3.1 A new Urban Design Officer has been appointed, with the position now sitting within the Property and recreational Planning Unit with the Department of Governance and Community Services.
- 3.2 The Draft Kingborough Play Space and Playground Strategy 2020 – 2025 has been reviewed and an audit of play spaces is currently underway.
- 3.3 Design advice has been provided in relation to the design and construction of Kingston Park Playground. Consultation has been undertaken with the Kingborough Access Advisory Committee in relation to accessibility and inclusive play elements within the playground.
- 3.4 The Urban Design Officer is an active member of the Kingston Park Property Development Group, attending regular meetings and advocating for positive public domain outcomes within this forum.
- 3.5 The planning and design of safety fencing in the Blowhole Headland Reserve in Blackmans Bay has been undertaken. This has including commissioning and coordinating relevant investigations and external inputs. The Urban Design Officer will continue to be actively involved in the implementation of control measures and possible future upgrades to the Blowhole Headland Reserve, and is currently working with staff from Engineering Services to ensure that fencing is installed in accordance with Councillors' and Community expectations, relevant professional recommendations and Australian Standards.
- 3.6 An engagement plan for community consultation in relation to the future of Silverwater Park in Woodbridge has been developed by Urban Design in collaboration with Council's Communications and Engagement Advisor. This work will begin shortly with the Lower-Channel Community.
- 3.7 A number of requests have been received for the installation of memorial benches or similar infrastructure in Councils parks and reserves. These requests are assessed and processed to ensure memorials are well placed, supported, and feasible in terms of installation and ongoing maintenance.
- 3.8 The Urban Design officer has coordinated directly with the Arts and Events Officer in relation to the placement of Council acquired artworks (including from the Birches Bay Farm Sculpture Trail) within the public domain across Kingborough. These activities have included consolidation of the Collection to Council-owned land, and identification of acceptable exhibit locations. An exhibit will shortly be installed within the streetscape adjacent to the Kingborough Community Hub.
- 3.9 Meetings have been held with members of the Woodbridge Hall Management Committee in relation to the Committee's plans to refurbish the Hall's public amenities. This work is ongoing.

- 3.10 The Urban Design Officer coordinated directly with Kingborough Waste Services in relation to developing and trialling standard recycling and general waste bin enclosures at a trial site within Kingborough. Bin enclosures have been commissioned, and will be installed soon at Kingston Beach.
- 3.11 Swings were recently installed in the playground at Tinderbox Beach Reserve. These planned works were expedited in response to Community representations. The Urban Design Officer identified an acceptable location for the swings, considered community requests for this and other site constraints and coordinated directly with Council's Reserves staff in relation to the installation of appropriate edging and a seating wall. The swings will add sought after play value to the play space at Tinderbox.

4. Recreational Planning:

- 4.1 Stage Three upgrade to the Dirt Jumps at Mountain Bike Park have been completed and proving very popular with significant increased usage.



- 4.2 The North West Bay River Multiuser Trail Draft Feasibility Report has been prepared and submitted to Council Staff for review and feedback.
- 4.3 Kingborough Dog Walking Association was successful with a Tas Community Fund at the end of 2019 to upgrade the Dog Agility Park at Dru Point and will be working with Council staff on these upgrades over coming months.
- 4.4 Upgrades to new steps and handrails on the Alum Cliffs track steep section up to the Shot Tower is due to commence by February.

5. Sportsgrounds and Turf Maintenance:

- 5.1 All sports grounds are booked at near capacity and being well utilised.
- 5.2 Brisbane Lions held a pre-season camp at the Twin Ovals in January
- 5.3 An AFL pre-season match between Sydney and North Melbourne has been booked for 9 March at the Twin Ovals.

- 5.4 State Gridiron Gala Day held at Lightwood Park in November.
- 5.5 The Kingborough Crows Cricket Club was successful with a State Government Level the Playing Field Grant to upgrade/build female friendly changerooms at Kingston Beach Oval which will be done in conjunction with Council staff.
- 5.6 The Kingborough Lions United Soccer Club was also successful with a Level the Playing Fields Grant for female friendly changerooms at Lightwood Park.
- 5.7 Margate Oval drainage upgrades have now been completed and the Cricket Club are back using the ground.
- 5.8 The upgrade of Lightwood Park 3 has been completed, with new turf now establishing.
- 5.9 Kelvedon Oval new changerooms and club facilities are currently under construction for the Taroona Soccer Club.



Margate Oval Drainage Upgrade



Lightwood Park 3 Ground Upgrade

6. Emergency Management:

- 6.1 Bushfire Preparedness - the last quarter of the year is always a busy one with preparation for the bushfire season which is now upon us. Work includes a review of all plans and standard operating procedures, update sessions for all Council staff volunteers and the general checking of supplies and resources. Council undertakes a number of Bushfire Awareness Sessions in conjunction with TFS. This year, sessions were held at Taroona and Howden. Both events were exceptionally well attended with over 300 people hearing important preparedness advice. The events were also used to give members of the community the 'Grab and Go' emergency bags along with other valuable information and resources.



Taroona Event - 12/11/19 Taroona School

- 6.2 Community Resilience Working Group – the group has continued to meet but attendance at meetings has been disappointing and its future will now be reviewed. Information has been produced based on the advice of members including list of useful websites and apps, information on charging your mobile phone in power outages, the Red Cross Hey neighbour initiative and information on preparing a pet plan.

□

Prepare - Pets

Consider whether there is someone you can ask to care for your pets in times of an emergency.



kingborough.tas.gov.au



- 6.3 Networks - at the request of two members from Howden and Middleton, work is being undertaken to support these communities set up phone tree networks. A number of these networks already exist in the municipality and are a quick and effective way for communities to share emergency information. Council is able to assist with this process through the introduction of the phone tree concept (often in association with TFS Community Education), and the physical supply of resources (leaflets, posters etc).
- 6.4 Meetings - this quarter has also seen attendance by the Emergency Management Coordinator and Recovery Coordinator at the following meetings – Southern Region Emergency Management Committee (SREMC), Southern region Social Recovery Committee (SRSRC), Huon Valley Council Emergency Management Committee, Hobart Emergency Management Committee, Emergency Management Guidelines Review Working Group, LGAT Registration process Review Working Group and Emergency Management Training Working Group.
- 6.5 Grant Applications - As previously reported Council was successful in a number of grant applications through the Southern Tasmania Extreme Weather Event Community Recovery and Resilience Grants Program. The grants total approximately \$170,000 and an update for each is as follows:
- 6.6 Kingston CBD Resilience Program – consultants have been appointed and the work is currently being undertaken.
- 6.7 Blackmans Bay Resilience Program - consultants have been appointed and the work is currently being undertaken.
- 6.8 Community Survey of the May 2018 Event – The community survey was sent out to over 7000 properties with the option of filling in the survey by hand or electronically. Over 500 responses have been received which is a good response rate for this type of survey. Council officers are currently collating the information received and appropriate conclusions/ recommendations reached.
- 6.9 Whitewater Creek Flood Study - consultants have been appointed and the work is currently being undertaken.
- 6.10 Kingborough Emergency Volunteer Team – information sessions have been held but only very limited numbers of volunteers have been signed up. Council will retain details of these people for future needs but the grant money will not be expended.
- 6.11 Preparedness Roadshow / Expo – Kingborough held one of four roadshows that took place throughout the region. The roadshow was held 4th November at the Kingborough Community Hub. Whilst numbers were not as high as hoped Council, SES, TFS and Red Cross staff did engage with a number of residents and help them be better prepared for future emergency events.
- 6.12 Stories of Resilience - Kingborough Council was also part of a joint grant application with Hobart City Council and Glenorchy City Council to collect people's stories of the extreme weather event. The application includes a podcast series, photo gallery, short films and a report about lessons learned. Council officers attended the presentation of the work prior to Christmas. The work features a number of Kingborough residents. It is a powerful body of work featuring a number of Kingborough residents. The work is currently being developed into a website. Until this time, stories from two Kingston Beach residents can be heard on the Hobart website at: <https://www.hobartcity.com.au/Community/Community-Programs/Resilient-Hobart/Stories-of-Resilience>

7. COMMUNITY DEVELOPMENT

- 7.1 Official Opening of Ashton Denehey Park - The official opening of the park was arranged in partnership with the Denehey family and was held on Friday 4 October. The event was promoted widely in the local area and attracted upwards of 200 on people on the day. An interpretive sign was unveiled in the playground area. Official proceedings were followed by family friendly activities on the Snug oval. The Channel Football Club and Cricket Club participated in the event providing activities and a BBQ.
- 7.2 Access Advisory Committee – a copy of the Access and Inclusion Toolkit Guide has been provided to relevant staff members to use as a reference for legislative requirements and best practice in relation to accessibility and inclusion in public spaces. An access information session for businesses was scheduled for International Day of People with Disability but a poor response led to the event being cancelled. Attendance at the Valuing Inclusive Built Environments (VIBE) meeting held on 13 November brought together Access Advisory Committee representatives from other local government agencies and others to discuss trends and issues which arise in the disability sector.
- 7.3 Community Grants – Round 1 2019/2020 was administered throughout October. A total of 12 applications were received in this second round totalling \$21,593 .00. An amount of \$13,393.00 was recommended to fund ten projects that met the criteria for Council's 2019/2020 Community Grants program.
- 7.4 Positive Ageing – Participation in the Healthy Ageing Network South (HANS) will bring about closer ties with programs being offered for older people by the Tasmanian Health Service. Areas of attention for 2020 are as follows:
- Provide information which informs concerns raised by older people around funerals, alternative funerals and death celebrations. The aim is to also include information on working with diversity – culturally as well as with people with different economic capacities.
 - Focus on the latest evidence on social isolation and importance of maintaining connections. Link with UTAS and their involvement in the 'Coalition to End Loneliness'.
 - Sharing information on how to prepare people for the inevitable changes associated with ageing so greater agency can be felt in people's ageing process and inevitable passing.
 - How to ensure age care is holistic and individualised. Consideration and support for older people's mental health can be heightened by learning from the recent work of Uniting Age Well.
- 7.5 Kingborough Volunteer Program – a preliminary meeting with the Tasmanian Health Service staff from Bruny Island was held on Tuesday October 1 to discuss the viability and requirements for establishing a volunteer program to service Bruny Island residents. A number of volunteers were recruited at a follow-up meeting on Bruny Island and arrangements will be made in early 2020 to match clients to those wishing to volunteer.
- 7.6 Graffiti Reduction Program – Regular meetings have been held with Council staff members, community representatives and police representative to discuss and enact responses to graffiti vandalism and strategies for minimising graffiti in the future. Local businesses, community organisations and Council are working to remove graffiti promptly and public art projects have now been undertaken as well as crime prevention

strategies planned as longer term responses. Department of State Growth and Tas Water have partnered in successful mural projects with more to follow.

- 7.7 Lunawanna Hall Centenary - on 26 November, the Lunawanna Hall celebrated its 100th anniversary. The Management Committee and staff worked on an official celebration much like a very similar celebration to the opening ceremony back in 1919.

8. Arts and Events

- 8.1 Salvaged Art and Draw(er) Up a Seat - in early October both exhibitions were packed down and returned to exhibitors. There were good visitor numbers for the duration of the event.
- 8.2 Diwali @ The Hub - On Friday 18 October, Diwali was held at the Hub with the film 'Monsoon Wedding' screened, along with a range of Indian food and collaborative art in the form of a floor mural- Rangoli- made out of herbs, spices and flowers.
- 8.3 Kingborough Community Bee Garden - a couple of working bees were held, with volunteers painting a mural, lining planter boxes, filling with soil and planting bee friendly plants. 2 volunteers participated in beginner bee-keeping workshops.
- 8.4 Designed;made 'Design by Making' Exhibition - the Bauhaus inspired exhibition including ceramics, furniture, jewellery and textiles ran. Council's Arts and Events Officer opened the exhibition and spoke at the launch.
- 8.5 'Stepping Out' solo exhibition by Blackmans Bay artist Peter James - the exhibition was an artistic reflection focusing on the onslaught of digital technologies, the perceived need for speed and what goes with it.
- 8.6 Mr Caterpillar and the Special Timbers Incident - book launch, exhibition and performance by Professor Jamie Kirkpatrick held 7-8 December.
- 8.7 Blue Mondays Open Indigo Vat - inaugural textile dyeing workshop in the renamed KIN Creative Space (formerly Arts Hub at Kingston Beach Hall)



9. Youth Development and Outreach

- 9.1 Yspace - Two offices in the yspace building have been redesigned to house members of the Community Services Team. This means that all members of the team are located at the same site on the Youth Services complex.
- 9.2 Yspace workshops – Some of the yspace workshops that have taken place over the last quarter include:
- **Barista** – this remains our most popular yspace workshop and runs over 3 sessions. The group of young people take part in hands on sessions and are awarded a certificate of completion at the end of the course.
 - **Get Ready for Work** – a group of 14 young people have signed up to participate in this program which will take place in the January school holidays. : senior first aid, RSA, safe food handling, advanced barista and CV/interview technique.
 - **World Vegan Day** – a group of 14 young people worked with a trained chef to learn about the vegan movement and nutritional values and benefits of plant based meals. The team cooked up a variety of vegan dishes.
- 9.3 Safer Communities Funding - \$15,000 of this grant is funding anti-graffiti programs and strategies. Council has partnered with State Growth to clean up and paint out 3 Kingston underpasses with groups of young people. Two green walls have also be installed as part of this project and further mural projects will take place as school holiday activities.
- 9.4 Seniors Intergenerational lunch – A group of Kingborough students attended after school cooking workshops at the yspace commercial kitchen to be trained in menu planning, nutrition and food preparation for 6 weeks. Following this they catered for and served 120 seniors at our annual senior's week luncheon at the Twin Ovals function centre.
- 9.5 Engagement with Kingborough High Schools – the youth services team provided support and assistance at Woodbridge School's 'Reaching Out' festival, the inaugural St Aloysius 'Mental Health and Well Being Expo' and Kingston High School's "Mental Wellbeing day"
- 9.6 School Holiday Program - A variety of on-site and off-site activities/workshops were run during October school holidays. Activities included a Drama workshop run by O'Gradys Drama School @ yspace and two major street art projects run in partnership with TasWater. Activities were very well attended with returning participants as well as new participants. January 2020 SHP released.
- 9.7 Youth Activities Program – The after school Tuesday outreach youth activities program at Kingston Neighbourhood House continued during term 4. The program is reaching young people who need positive social experiences in a safe environment. The program will be reviewed at the beginning of 2020 with a view to reaching more young people in the area.
- 9.8 Young Action Kingborough (YAK) – Regular monthly meetings with YAK members. YAK members helped to plan and were involved on the day with the Colour Festival event at Kingston Beach and the Community clothes Swap event @ The Kingborough Community Hub, which raised \$139.50 that was donated to Hobart City Mission along with remaining clothing to support those in need.
- 9.9 Young Women's Program - Six grade 8 and 9 students from Kingston High School who have been identified as at risk and/or needing support with physical, social, mental health and well-being attended a 6 week program with KC's Youth Officer and support workers

from Pulse Youth Health Services, Drug Education Network (DEN), PCYC, Colony 47, and the school health nurse. Students engaged in educational presentations and activities including mental health and wellbeing, respectful relationships, healthy relationships, self-defence, cyber safety, drugs and alcohol and accessing support services and Equine therapy. Feedback from students and staff was very positive.

10. Kingborough Community Hub

- 10.1 Exhibitions - There have been a number of exhibitions hosted at the Community Hub with more exhibitions scheduled. In September/October 2019 the Salvaged Art exhibition was held at the Community Hub in the Multi-Purpose Hall. In November the Hub was the venue for an exhibition by Designed:Made which showcased some of Tasmania's best designers and artisans. The Meeting Room was the space for a solo exhibition by local artist Peter James. Professor. James Kilpatrick launched his latest book at the Hub in December, along with a display of the artwork that was used in the book.
- 10.2 Veganfest - moved to the Community Hub for their second annual event, having held their inaugural event at the Kingston Beach Hall. An estimated 8000 people moved through the Hub for this Veganfest, with the site working well for the Veganfest organisers. The organisers have already pencilled in the date for this year and have commenced planning.



- 10.3 Australian Youth Climate Coalition - held their conference at the Community Hub in October which attracted youth from across Tasmania. Their event was a success and has resulted in further bookings at the Hub.
- 10.4 The Australian Institute of Architects produces the annual Open House Hobart - event where more than 80 buildings open their doors for the public to explore. On November the Kingborough Community Hub participated in this event with dozens of interested personnel exploring the Hub.
- 10.5 NBN - The Community Hub now has an NBN connection and we are now able to offer a Wi-Fi connection to users of the Co-Working space. We are also able to offer free Wi-Fi to visitors to the Hub for a period of two hours per user each day between 8am and 11pm.
- 10.6 Tenants - The Hub has had numerous businesses using the co-working space including Sharch Design, 1024 Pty Ltd and Inclusive Innovations Tasmania. Currently the NBN is not connected, so the Co-Working Space has not been operating to capacity yet. National Joblink have been a regular client at the Hub with fortnightly bookings in the

Small Meeting Room. St Giles have been booking the Hub's Meeting Room for their monthly physiotherapy sessions. Following on from previous bookings, Asprey XT, a project run by Monash University has conducted further sessions at the Hub in the Small Meeting Room, with the view to continue booking throughout 2020.

- 10.7 Defects - The Community Hub is still in the defects period where a number of remedial/rectification works are being carried out. These works are being coordinated through the Kingston Park office and involve the principal contractor, Hutchinson's Builders, along with their sub-contractors.

Hub Bookings

Dates	Activity	Spaces used
Past Activity		
26 Sept - 2 Oct	COUNCIL: Exhibition: Salvaged Art	Multi-Purpose Hall
2 October 2019	HIRE: Dementia Friendly Tasmania	Meeting Room 1
4 October 2019	HIRE: Equestrian Success and Mindset	Meeting Room 1
17 October 2019	HIRE: Core Independent Financial Advice	Meeting Room 1
18 October 2019	COUNCIL: Diwali	Multi-Purpose Hall
19 October 2019	HIRE: Documentary Screening: <i>Women of the Island</i>	Multi-Purpose Hall
24 October 2019	HIRE: Kingston Neighbourhood House	Small Meeting Room
26 - 27 October 2019	HIRE: Australian Youth Climate Coalition - conference	Multi-Purpose Hall
28 - 31 October 2019	HIRE: NAPCAN	Meeting Room 1
30 October 2019	HIRE: The Resilience Company	Multi-Purpose Hall
31 October 2019	HIRE: Documentary Screening: <i>2040</i>	Multi-Purpose Hall
28-31 October 2019	HIRE: Napcan	Meeting Room 1
3 November 2019	HIRE: Vegan Fest	Site
5-15 November 2019	HIRE: Designed Made exhibition	Multi-Purpose Hall
6 November 2019	HIRE: State Roads Division	Meeting Room 1
7 November 2019	HIRE: Adventure Patch	Meeting Room 1
10 November 2019	Open House Hobart	Site
13 November 2019	HIRE: Tasmanian Health Service	Meeting Room 1
19 November 2019	HIRE: Cyber Hair	Gallery Space
16 November 2019	HIRE: Lions Club – Health Expo	Multi-Purpose Hall

Dates	Activity	Spaces used
17 November 2019	HIRE: Choral Productions Tasmania Inc	Multi-Purpose Hall
17 November 2019	HIRE: Climate Resilience Network	Meeting Room 1
19 November 2019	HIRE: Cyber Hair	Gallery Space
20 November 2019	COUNCIL: LG Mini Challenge	Multi-Purpose Hall
21 November 2019	HIRE: Adventure Patch	Meeting Room 1
22 November 2019	COUNCIL: Citizenship Ceremony	Multi-Purpose Hall
23 November 2019	HIRE: The Circus Studio Inc	Multi-Purpose Hall
29 Nov - 1 Dec 2019	HIRE: Peter James Exhibition	Meeting Room 1
5 December 2019	COUNCIL: Emergency Volunteer Crew	Meeting Room 1
7 - 8 December 2019	HIRE: James Kirkpatrick Book Launch	Multi-Purpose Hall
14 December 2019	COUNCIL: Clothes Swap	Multi-Purpose Hall

11. KINGBOROUGH SPORTS CENTRE

The past quarter is the busiest period of the year for the Kingborough Sports Centre (KSC) in terms of large-scale weekend major events. Over this period our three primary anchor tenants, i.e. basketball, netball and gymnastics, continue with their local rosters; however, the following “big events” are both exciting and demanding for our team:

The Event	Date	Comments
NBL Blitz	Late September	KSC hosted four NBL teams which included some of the world’s best young basketball players.
Dance and Cheer Event	Late September	Unique event – visitors from across Tasmania and interstate attend.
Basketball Tasmania State League seniors matches	Mid October	Teams and visitors from all regions of Tasmania.
Kingborough Netball Association Annual Carnival	Late October	One of the biggest netball carnivals in Tasmania with teams and visitors from all over Tasmania.
Infinite Spirit Cheerleading Event	Early November	Another large-scale unique event that attracts many visitors to Kingborough.
Basketball Tasmania State High School Championships	Mid November	Our biggest single event with 3,000 players and spectators passing through the KSC during this weekend.
Gymfest	Early December	Over the past decade participation in gymnastics has gone through the roof in southern Tasmania in particular – primarily on the back of building the State Gymnastics Centre on site at the KSC. While not directly

		managed by our KSC team, gymnastics is such a big part of the day to day activities of the main buildings within the KSC site and we constantly receive enquiries about gymnastics – the Gymfest event in early December is one of three large-scale events whereby GymSport access our sports courts due to a lack of space and capacity within the State Gymnastics Centre.
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While these big events are necessary and exciting for a combination of reasons, it is our regular week-day community focused after school activities that make the KSC such a vibrant and healthy location for our community during the great majority of the year. Our weekly post school time activities at the KSC, including the State Gymnastics Centre, generally look like this:

Monday	Basketball, Netball, Gymnastics, Circus, Judo, Martial Arts, Table Tennis
Tuesday	Basketball, Netball, Gymnastics, Circus, Martial Arts, Squash, Table Tennis, Volleyball
Wednesday	Basketball, Netball, Gymnastics, Circus, Judo, Martial Arts, Table Tennis
Thursday	Basketball, Netball, Gymnastics, Circus, Martial Arts, Squash
Friday	Basketball, Netball, Gymnastics, Circus, Futsal

Fitness Centre Activities:

From a both community health and wellbeing perspective and an overall socio-economic perspective, the “jewel in the crown” at the KSC is our Fitness Centre. Our Fitness Centre operates every day of the week and caters for a diverse range of people’s individual fitness, health and social needs. Our local community membership base continues to grow and our experienced and fitness centre staff deliver more than 50 group fitness classes every week of the year. Our fitness centre model and structure is unique, with a community focused environment that has been developed over many years. During 2020 we intend to invest in the ongoing business development of our fitness centre, particularly in terms of health and wellbeing program delivery, both within the KSC site and outside of the site, i.e. outreach programs within the broader Kingborough and Huon communities.



Stakeholder relationships:

The foundation of our business development strategy over the past 15 months has revolved around stakeholder engagement and relationships. Our team is driven by relationships first, business second. An example of how building strong stakeholder relationships leads to business development is the work we have done to nurture our relationship with Basketball

Tasmania and Netball Tasmania. Our engagement with the CEO's of both Basketball Tasmania and Netball Tasmania has led to their specific organisations offering the opportunity for the KSC to host more basketball and netball content than we have ever been offered before. In 2020 we will be hosting a significant number of State League Netball games, primarily of Friday nights, and for six months of 2020 (March to August) Basketball Tasmania will bring what they call their Representative Series to the KSC, i.e. basketball every Saturday and Sunday at the KSC.

Special projects:

- (a) The Future Directions Plan for the Kingborough Sports Precinct (KSP) has almost been completed and the final report prepared by Inspiring Place should be ready for presentation to Council within the next month;
- (b) Linked to the above point is also the feasibility study for an aquatic and leisure facility within the KSP site. This project, which is being undertaken by C-Leisure who are experienced Melbourne based aquatic and leisure facility consultants.

Compliance Activities - Animals	Oct-Dec 18/19	Oct-Dec 19/20
Dog on Beach/Reserve	1	7
Exceeding 2 dogs on property	0	4
Dog at Large	52	37
Dog Attack - person	4	6
Dog Attack - animal	16	11
Dog Found	74	62
Dog Lost	25	31
Dog Defecating	0	0
Nuisance Complaint - Informal	23	14
Nuisance Complaint - Formal	2	3
Animal on Road (other than dog)	3	5
Animal General Request for action	53	22
Rooster Complaint	3	4
Unregistered Dogs	10	12
Inspection of application to keep several dogs	3	2
Renewal Inspection for keeping of several dogs	6	0
Withdrawal Applications - Animal	10	1
Total	285	221

Enforcement	Oct-Dec 18/19	Oct-Dec 19/20
Open Air Burning	4	15
By-Law Exemption Section 18(2) Health & Environmental	9	8
General Request for Action	36	34
Vehicles	53	50
Fire Hazard in Residential Areas	45	41
Fire Hazard in Rural Areas	1	3
Proactive Fire Hazard Request	1	38
Parking Patrols	71	57
Withdrawal Applications - Parking	96	132
Withdrawal Applications - By-law	0	2
Message to Compliance Officer	3	19
Total	319	399

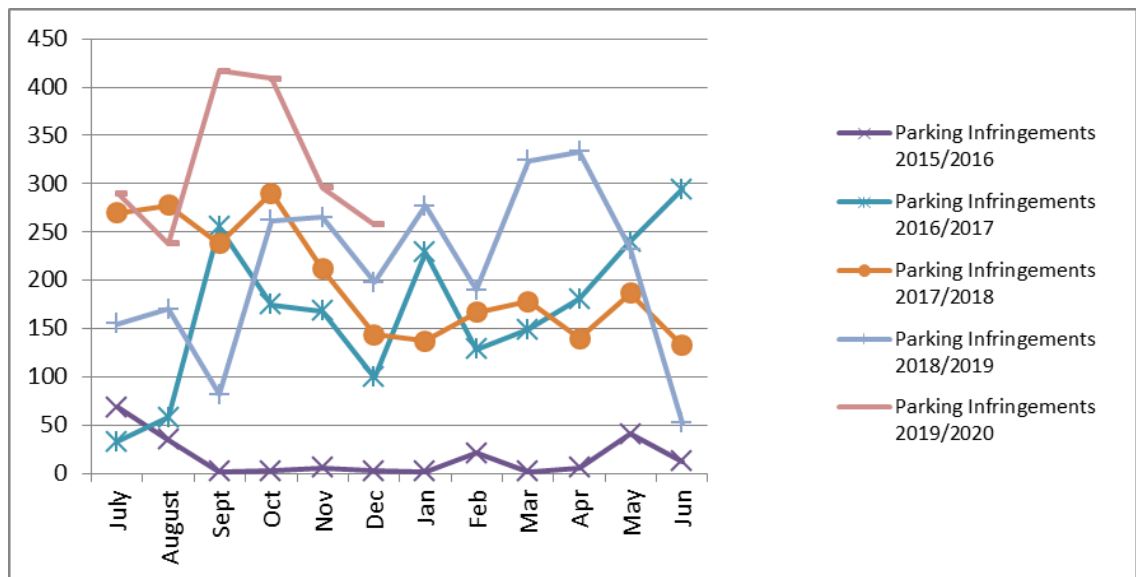
After Hours Callouts	Oct-Dec 18/19	Oct-Dec 19/20
Emergency (dog found/danger)	20	13
Non Emergency (lost/at large)	13	5
Total	33	18

Applications	Oct-Dec 18/19	Oct-Dec 19/20
Kennel Licence Applications	0	1
Skip Bin Applications	0	0
Total	0	1

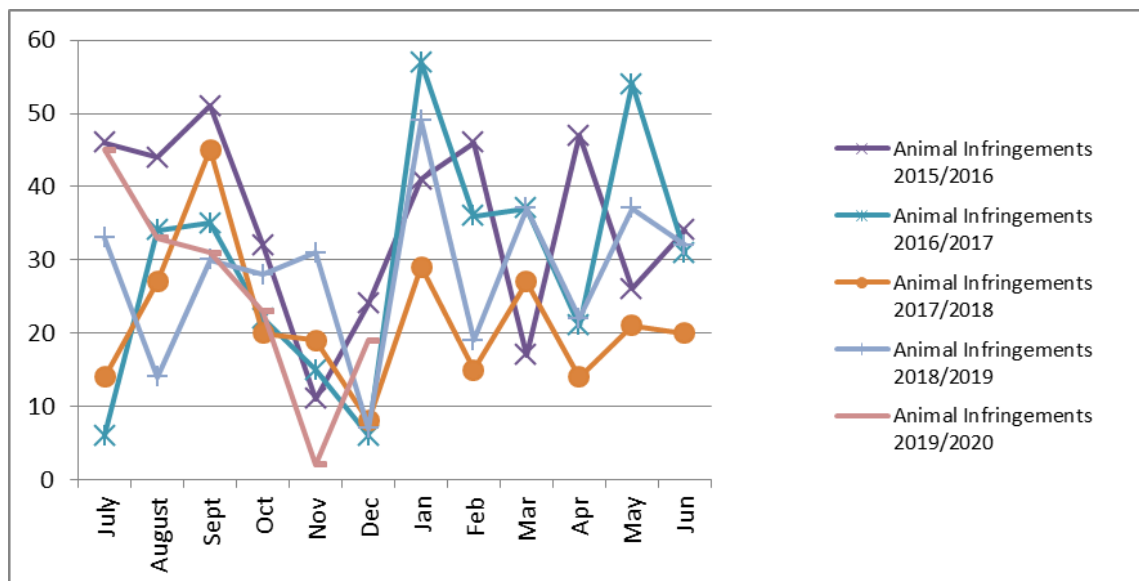
Impounded Dogs	Oct-Dec 18/19	Oct-Dec 19/20
Dogs returned to owner	27	30
Dogs Taken to Dogs Home	5	4
Dogs Euthanised	0	1
Total	33	35

INFRINGEMENTS	Oct-Dec 18/19	Oct-Dec 19/20
Parking	725	963
Dog Control Act	66	44
Council By-Laws/LGA/LUPAA/Building Act	3	4
EMPCA	0	0
Total	794	1011

Parking Infringements Issued per Month



Animal Infringements Issued per Month



18.3 MAYOR'S COMMUNICATIONS

Mayor Winter reported the following meetings and activities:

Date	Place	Meeting/Activity
2 December	Hotel Grand Chancellor	Attended Tasmanian Chamber of Commerce and Industry 'Tasmania Report' breakfast
3 December	Hobart	Met with Mr Emmanuel Kalis to discuss Margate development
4 December		Met with the Blackmans Bay Community Advocacy Group to discuss coverage of Maryknoll in the Mercury Newspaper. Minutes of this meeting were later circulated to Councillors.
5 December	Wrest Point	Attended LGAT Mayors workshop. The main session was with the Hon Mark Shelton MP on bullying and harassment in Local Government.
6 December	Community Hub	Met with the Minister for Decentralisation, the Hon. Mark Coultson MP to discuss Kingston Park development and our desire to attract a major employer.
	Wrest Point	Attended LGAT General Meeting. Minutes and Agenda are available on the LGAT website.
7 December	Civic Centre	Attended Kingborough Community Consultative Committee
8 December	Bruny Island	Attended Bruny Island Community Association monthly meeting.
10 December	Hobart Town Hall	Sat as part of the Greater Hobart Strategic Partnership candidate interviews. This is the position which will be tasked with working for the four Hobart metro Councils
	Dru Point	Attended The Basics Launch by Her Excellency, the Honourable Professor Kate Warner.
	Woodbridge	Attended the End of Year Assembly at Woodbridge School
11 December	Kingston	Attended the End of Year Awards Ceremony at Southern Christian College
	Oyster Cove Inn, Kettering	Attended Southern Channel Ratepayers' Association Christmas Lunch.
12 December	Community Hub	Attended Landowners and Businesses Workshop as part of the Central Kingston Placespeak consultation.
		Met with Mr Michael Hovington of Scouts Australia to discuss development issues at the Lea Scouts Centre.
16 December	Civic Centre	Quarterly meeting with Kingborough Ratepayers' Association.

Date	Place	Meeting/Activity
17 December	Huntingfield	Attended the Thanksgiving Liturgy & Awards Ceremony at St Aloysius Catholic College
	Hobart	Attended the Greater Hobart Mayors Forum
18 December	Kingston	Attended Kingston Primary School Leavers Assembly
	Kingston	Attended the End of Year Assembly at Kingston High School
19 December	Blackmans Bay	Attended the End of Year Assembly at Illawarra Primary School
	Blackmans Bay	Attended the Blackmans Bay Primary School Leavers Assembly

ATTACHMENTS

Nil

18.4 MINUTES OF THE KINGBOROUGH COMMUNITY SAFETY COMMITTEE

MINUTES

Kingborough Community Safety Committee

Meeting No. 2019-3

Monday 25 November 2019

The logo for Kingborough, featuring the word "Kingborough" in a serif font, with a teal-colored swoosh underline.

MINUTES of a Meeting of the Kingborough Community Safety Committee held at the Kingborough Civic Centre, Kingston, on Monday 25 November 2019 at 10:30am

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Jo Westwood	✓	
Members:	Mr Neil Broomfield	✓	
	Mr Brian Dale	✓	
	Ms Jesse Eynan	✓	
	Mr Michael Hughes		✓
	Mr Roger McGinniss	✓	
	Mr Rodney Street	✓	
	Mr Ross Thomas	✓	
Tasmania Police	Insp David Wiss	✓	
Kingborough Access Advisory Committee Representative	Ms Julie Taylor	✓	
Kingborough Bicycle Advisory Committee Representative	Ms Suzanne Betts	✓	
Council Officers In Attendance:			
Cadet Civil Engineer	Mr Matthew Snow	✓	
Community Development Officer	Ms Carol Swards	✓	
Other Attendees:			
Kingborough Mayor	Cr Dean Winter	✓	
Children and teachers from Illawarra Primary School, Kingston Primary School, Taroona Primary School and St Aloysius Catholic College		✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we meet, and acknowledged elders past and present.

LEAVE OF ABSENCE

There were no declared leaves of absence.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Rodney Street

SECONDED: Roger McGinniss

That the Minutes of the Committee meeting held on Friday 30 September 2019, as circulated be confirmed.

Carried

GENERAL BUSINESS1. Review Action Items From Previous Meeting (Jo Westwood)

Cr Jo Westwood briefly discussed the progress on the action items generated from the previous meeting. Items 1 to 5 and 7 to 10 were resolved since the committee's second meeting of 2019. Item 6 was unable to be confirmed due to absence of the police in the meeting.

Action Item (1): Cr Jo Westwood to distribute Transport in the Channel survey results and reports from West Winds Community Centre to committee members

2. Draft Action Plan (Jo Westwood)

The committee identified that the Action Plan should include reference to have the Kingston police station reclassified to a "main", not a "rural" station to reflect the station as being located in Tasmania's fifth largest municipality with a large population and urban area. It was also noted that the font of the disclaimer at the bottom of the action plan regarding the collaboration with KAAC and KBAC was too small. With the above changes made the committee agreed to finalise the Action Plan.

3. Tasmanian Police Crime Statistics (John Ward)

Inspector John Ward spoke to the recent crime and traffic statistics conveying that crime is overall lower specifically when comparing to other municipal areas in the region. It was noted that traffic statistics indicate that Council's roads are generally safe being that the majority of vehicular accidents have been caused by inattention or substance abuse.

The committee noted the large percentage of vehicles not adhering to the 80km/h speed limit on the exit from Kingston on to the Southern Outlet. The committee agreed to write to the Department of State Growth to check if the current speed limit is considered appropriate or whether there is a case for reviewing it.

Action Item (2): Neil Broomfield to draft a letter to DSG regarding speeds on the Southern Outlet. Jo Westwood to review and send letter.

Inspector John Ward left the meeting at 10:49am

4. Local School Safety Matters (Jo Westwood)

School children and teachers began arriving at 10:45am.

Children from four local schools presented on safety matters that they and their peers consider to be of concern throughout Kingborough and around their schools.

Divinia and Darius from the Student Representative Council of Illawarra Primary School noted the following items:

- Lack of lighting on Path between Windhaven and Tinderbox
- Requested provision of an additional children's crossing for the school
- Suggested that no parking be implemented at the end of Thornton Close
- More yellow "no-standing" lines around intersections near the school
- Suggested more bike paths
- Playground at Blackmans Bay Beach needs a fence and more play equipment
- More lifeguards at Kingston Beach

Sophia, Tilly, Elise and Hally from the Student Representative Council of Kingston Primary School noted the following items:

- Feeling unsafe traversing through the round-a-bout underpass towards KFC due to “gangs”
- Indicated that security cameras could be used to capture graffiti taggers in the underpass
- The bottom gravel carpark at Kingston Primary School is being used by shoppers, removing available parking for parents
- Requested that more “walking busses” are available for students
- Whitewater crossing over Summerleas Road could be safer – potentially with a pedestrian refuge

Hannah and June from the Student Representative Council of Tarooma Primary School noted the following items:

- Busses and cars travelling too fast on Channel Highway around the school
- Requested more safety mirrors to improve visibility
- More bike racks are needed at the school
- Better walking path on Channel Highway near the Shot Tower
- Many uneven footpaths around Tarooma, making it unsafe for parents with prams
- Bus stops for school children are over-crowded, noting that larger shelters could be used
- Proposed for students to paint the bus stops to deter them from drawing graffiti on the stop
- More speed bumps could be used around schools to warn drivers that they are approaching a school zone

Nicola and Harrison from the Student Representative Council of St Aloysius Catholic College noted the following items:

- Appreciation to Council for creating a crossing on Nautilus Grove
 - A small bridge to cross to Kingsgate Circle to get students off the main road
 - The section of road leading to the Tarramar school carpark is deteriorating and requires fixing
 - Speed bumps on Nautilus Grove could aid with reducing driver speed
- Action Item (3) – Follow up safety issues raised by students.

5. Graffiti Taskforce

(Carol Swords)

Carol Swords presented to the committee on the progress of the Graffiti Taskforce indicating the issues faced as well as measures taken. Through working with other relevant bodies such as State Growth and TasWater, a number of graffiti hotspots have been identified and murals have been painted with a protective layer to deter graffiti taggers and make tags easier to clean off. The project has also included the youth of Kingborough to give them a sense of ownership and reducing the likelihood of vandalism.

6. Correspondence Inward

Cr Jo Westwood briefly discussed the correspondence received.

7. St Aloysius Crossing Update (Jo Westwood / Matthew Snow)

The committee was informed that a crossing on Nautilus Grove is to be installed by Council. It was noted that the trees in front of the illuminated 40km/h sign were obscuring vision of the sign itself.

Action Item (4): Issue works order to trim tree to help with visibility of the sign

8. Car Driving Simulator (Matthew Snow)

Matthew Snow spoke to the progress of the Car Driving Simulator project funded by the Department of State Growth.

9. Other Business

Suzanne Betts requested support for KBAC's motion to have the trafficable area for cyclists remedied along the Huon Highway as approaching Kingston and also requested support in advocating for an extension of the Snug to Margate track to connect to Kingston. The committee agreed to provide support on these matters.

Suzanne Betts also noted that the crossing of the Whitewater Track over Summerleas Road may require some signage to increase visibility and safety of the area.

The committee also identified that the crossing from the carpark towards Salamanca Fresh on the roof of Channel Court has been removed making it difficult for pedestrians to cross.

Action Item (5): Investigate signage or road markings to increase visibility of Summerleas Road crossing

Action Item (6): Invite RACT and Road Safety Advisory Committee to next meeting to discuss current and upcoming road and vehicle safety campaigns

Action Item (7): Send out meeting invites to committee members for 2020 meetings

NEXT MEETING

The next meeting of the Committee is to be held at 10:30am, Monday 3 February 2020.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 12:15pm.

(Appendix A)

Tasmania Police Crime Statistics

Indicator	5 Year AVG YTD	2018-19	2019-20	Change	
<u>Serious Crime</u>	<u>13</u>	<u>14</u>	<u>10</u>	-4	-28.6%
<u>Offences Against the Person</u>	<u>70</u>	<u>82</u>	<u>65</u>	-17	-20.7%
<u>Property Damage Offences</u>	<u>49</u>	<u>33</u>	<u>47</u>	+14	42.4%
<u>Building Burglary Offences</u>	<u>72</u>	<u>62</u>	<u>60</u>	-2	-3.2%
<u>- Home Burglary Offences</u>	<u>39</u>	<u>35</u>	<u>17</u>	-18	-51.4%
<u>- Business Burglary Offences</u>	<u>13</u>	<u>5</u>	<u>23</u>	+18	360.0%
<u>- Other Building Burglary Offences</u>	<u>20</u>	<u>22</u>	<u>20</u>	-2	-9.1%
<u>- Motor Vehicle Burglary Offences</u>	<u>18</u>	<u>19</u>	<u>81</u>	+62	326.3%
<u>Stolen Motor Vehicle Offences</u>	<u>18</u>	<u>32</u>	<u>30</u>	-2	-6.3%
<u>Shoplifting Offences</u>	<u>30</u>	<u>17</u>	<u>33</u>	+16	94.1%

Indicator	5 Year AVG YTD	2018-19	2019-20	Change	
Total Crashes	<u>176</u>	<u>176</u>	<u>157</u>	-19	-10.8%
- <u>Fatal</u>	<u>1</u>	<u>1</u>	<u>1</u>	+1	
- <u>First Aid</u>	<u>22</u>	<u>26</u>	<u>15</u>	-11	-42.3%
- <u>Minor</u>	<u>32</u>	<u>32</u>	<u>26</u>	-6	-18.8%
- <u>Not known</u>	<u>1</u>	<u>2</u>	<u>1</u>	-1	-50.0%
- <u>Property Damage Only</u>	<u>113</u>	<u>107</u>	<u>109</u>	+2	1.9%
- <u>Serious</u>	<u>8</u>	<u>9</u>	<u>4</u>	-5	-55.6%
Fatal and Serious Injury Crashes	<u>9</u>	<u>9</u>	<u>5</u>	-4	-44.4%
- <u>Fatal Crashes</u>	<u>1</u>	<u>1</u>	<u>1</u>	+1	
- <u>Serious Injury Crashes</u>	<u>8</u>	<u>9</u>	<u>4</u>	-5	-55.6%
Crash Fatalities	<u>1</u>	<u>1</u>	<u>1</u>	+1	
- <u>Driver</u>	<u>1</u>	<u>1</u>	<u>1</u>	+1	
Serious injuries	<u>8</u>	<u>11</u>	<u>6</u>	-5	-45.5%
- <u>Bicyclist</u>	<u>1</u>	<u>1</u>	<u>1</u>	+1	
- <u>Driver</u>	<u>4</u>	<u>5</u>	<u>3</u>	-2	-40.0%
- <u>Left front</u>	<u>2</u>	<u>2</u>	<u>1</u>	-1	-50.0%
- <u>Left rear</u>	<u>1</u>	<u>1</u>	<u>1</u>	-1	-100.0%
- <u>Pedestrian</u>	<u>1</u>	<u>1</u>	<u>1</u>	-1	-100.0%
- <u>Rider</u>	<u>1</u>	<u>1</u>	<u>1</u>	0	0.0%
- <u>Right rear</u>	<u>1</u>	<u>1</u>	<u>1</u>	-1	-100.0%

(Appendix B)

Kingborough Community Safety Committee

Meeting Dates for 2020

*Note all meetings are held on the first Monday of every second month at 10:30am
in the Council Chambers, Kingston*

3 February

6 April

1 June

3 August

5 October

7 December

Action Items

Meeting #	Item Number	Description	Responsibility of	Due Date	Complete
2019-3	1	Distribute Transport in the Channel Survey results to committee	Jo Westwood	3/02/2020	<input type="checkbox"/>
2019-3	2	Send letter to DSG regarding speeds on Southern Outlet	Neil Broomfield/Jo Westwood	3/02/2020	<input type="checkbox"/>
2019-3	3	Follow up safety issues raised by students	Matthew Snow	3/02/2020	<input type="checkbox"/>
2019-3	4	Issue works order to trim tree in front of 40km/h sign at St Aloysius	Matthew Snow	3/02/2020	<input type="checkbox"/>
2019-3	5	Investigate options to increase visibility of the Whitewater Track - Summerleas Road crossing	Matthew Snow	3/02/2020	<input type="checkbox"/>
2019-3	6	Invite RACT and the Road Safety Advisory Committee to next meeting	Jo Westwood	3/02/2020	<input type="checkbox"/>
2019-1	7	Send calendar invites for 2020 meetings	Matthew Snow	3/02/2020	<input type="checkbox"/>
2019-1	1	Collate suggested changes to ToR	Matthew Snow	30/06/2020	ongoing
2019-2	1	Write report to Council of July meeting minutes	Matthew Snow	30/10/2019	<input type="checkbox"/>
2019-2	2	Re-draft KCSC Action Plan	Matthew Snow / Jo Westwood	25/11/2019	<input type="checkbox"/>
2019-2	3	Include traffic statistics on future crime reports	David Wiss	25/11/2019	<input type="checkbox"/>
2019-2	4	Pursue tree removal for CCTV on Channel Hwy	David Wiss	25/11/2019	<input type="checkbox"/>
2019-2	5	Investigate feasibility of suggestions	Matthew Snow	25/11/2019	<input type="checkbox"/>
2019-2	6	Provide police presence around Kingston Primary School	David Wiss	25/11/2019	<input type="checkbox"/>
2019-2	7	Investigate costs of affixing stickers to greenwaste bins	Matthew Snow / David Reeve	25/11/2019	<input type="checkbox"/>
2019-2	8	Seek feedback from West Winds Community Centre, Woodbridge	Jo Westwood	25/11/2019	<input type="checkbox"/>
2019-2	9	Change Future meeting invites to 2 hours	Matthew Snow	25/11/2019	<input type="checkbox"/>
2019-2	10	Send calendar invite to members to view traffic issues around the St Aloysius Huntingfield campus	Jo Westwood	25/11/2019	<input type="checkbox"/>

18.5 MINUTES OF THE KINGBOROUGH BICYCLE ADVISORY COMMITTEE

MINUTES

Kingborough Bicycle Advisory Committee

Meeting No. 2019-5

Friday 1 November 2019



MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 1 November at 9:00a.m.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Flora Fox	✓	
Members:	Ms Suzanne Betts	✓	
	Mr Les Gardner		✓
	Mr Rod Hartridge		✓
	Mr Gordon Keith	✓	
	Ms Danielle O'Hara	✓	
	Mr Rob Sheers	✓	
	Mr Peter Tuft		✓
Cycling South	Ms Mary McParland	✓	
Council Officers In Attendance:			
Cadet Civil Engineer	Mr Matthew Snow		✓
Executive Officer Engineering	Mr Anthony Verdouw	✓	
Executive Manager Engineering	Mr David Reeve	✓	
Other Attendees:			
	Mr Richard Langman	✓	

WELCOME AND INTRODUCTIONS

The Chairperson welcomed all new and existing committee members and each member introduced themselves.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we met, and acknowledged elders past and present.

LEAVE OF ABSENCE

Gordon Keith will not be available for the meeting 13 December 2019.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Gordon Keith

SECONDED: Rob Sheers

That the Minutes of the Committee meeting held on 9 August 2019, as circulated be amended and confirmed.

Carried Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES1. Kingborough Chronicle Article

The committee discussed potential newsworthy topics for articles:

- The Channel Hwy corridor between Margate and Kingston. GHD have completed a traffic study of the corridor. Council Workshop Monday 4 November.
- Positive news of works completed such as upcoming works at KFC roundabout and Spring Farm.

Action Item (1): David Reeve to provide timelines for KFC roundabout and Spring Farm works.

Action Item (2): If committee members have ideas for news articles please advise the chairperson.

2. Representation at Kingborough Community Safety Committee

Next KCSC meeting is scheduled 25 November 2019 at 10.30am. Suzanne Betts indicated she would be able to attend on behalf of KBAC.

Committee members to forward any bike related safety concerns to Sue to bring to the KCSC meeting.

3. Register of suggested line marking throughout Kingborough

David Reeve advised that DSG undertake line markings work on Council roads on behalf of Council. DSG request a list of line marking projects each year. Please forward any areas of concern direct to David and Matthew so they can add to the register provided to DSG.

Last meeting the below locations were included to the line marking register:

- Mitre 10 Roundabout cycle lane
- Summerleas Road cycle lanes around interchange (particularly termination)
- Realign markings near shot tower
- Consideration for cyclist symbol to be painted in the cycle lane near KFC roundabout.

CORRESPONDENCEOutward4. Letter to DSG regarding cycle lanes approaching Hobart turnoff on the Huon Hwy.

The committee discussed the draft letter to the Department of State Growth provided in the agenda.

Amend 2nd paragraph to include statement that the lack of room for overtaking cyclists poses a danger to cyclists.

Amend final paragraph – remove reference to 1 November meeting.

Action Item (3): Matthew Snow to amend the letter for Councillor Fox's signature and send to DSG.

GENERAL BUSINESS5. Kingborough Bike Plan

Mary McParland provided a concept document: *Kingston CBD – Active Travel Access Plan*, which outlined a strategy to connect the Kingston CBD with all-abilities cycling and walking access.

A key vision for 3 high quality links to the Kingston CBD.

6. Bike week 2020

Mt Wellington challenge – Hobart Wheelers interested in running the event again over bike week.

Treasure hunt is also being planned again. Richard Langman advised he back-up volunteer will be required for back-end preparation for the event should he be out of the state at that time.

7. Service Delivery Plan

David advised that the Service Delivery Plan will be developed out of the Kingborough Council Strategic Plan. The delivery plan is currently a work in progress.

Cycling outcomes will be incorporated as part of the service delivery plan.

Identified key corridors, Channel Hwy and Beach Road, as areas that would warrant a concept plan and long-term planning.

8. UTAS Travel Behaviour Survey

Deferred to next meeting.

MATTERS OF GENERAL INTEREST9. Capital Works Bids for 2020-21

David advised the committee to start identifying projects to submit for next financial year's capital works program.

David clarified capital works project criteria:

- Projects generally \$10,000 +
- Council assets/areas
- Focus on issues: i.e. access and safety
- Can be future planning / concept designs.

Committee members to consider ideas to workshop at the next meeting. Topics for discussion can be emailed to Matthew and David.

10. General comments

- Gordon advised that the recent traffic study of North Roslyn Avenue did not mention cyclists in the final report. David advised that the study focused

specifically on traffic speed and volumes and that cyclists will be mentioned in any future reports.

- Rob noted that the Bonnet Hill works have been the catalyst for future works, i.e. the Huon Road works currently being advanced by HCC.
- Mary asked if any work was planned regarding Taroona bike lanes and parking. David advised projects were currently in scope, David to chase up and provide timelines for works. Noted ongoing illegal parking issues on the Eastern side of the Channel Highway, Taroona.
- Councillor Fox advised that vegetation (Blackwoods) near Oakleigh Ave, Taroona are hindering sightlines and visibility and need to be pruned.

Action Item (4): Matthew Snow to investigate vegetation obstructing vision near Oakleigh Ave

NEXT MEETING

The next meeting of the Committee is to be held on Friday 13 December 2019 at 9:00am.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 10:21am.

Kingborough Bicycle Advisory Committee

Action List

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
-	14/06/19	Business Arising - Bike Network Map	Matthew to engage Council's GIS Officer	Matthew Snow		11/10/19
-	14/06/19	Business Arising - Line Marking Submission	Submit line marking items to DSG when prompted – no certain date at this stage	Matthew Snow		TBA
-	13/12/19	General Business - KBAC Action Plan	Look at reviewing Action Plan after Council elections.	All members		TBA
1	01/11/19	Business Arising – Chronicle Article	Provide timelines for KFC roundabout and Spring Farm works.	David Reeve		13/12/19
2	01/11/19	Business Arising – Chronicle Article	Members provide ideas for news articles to chairperson	All members		13/12/19
3	01/11/19	Outwards Correspondence – DSG Letter	Amend the letter for Councillor Fox's signature and send to DSG.	Matthew Snow		13/12/19
4	01/11/19	General Comments	Investigate vegetation obstructing vision near Oakleigh Ave	Matthew Snow		13/12/19
3	08/08/19	Business Arising – Line Marking Register	Add listed items to line marking register for submission to State Growth	Matthew Snow		TBA

Kingborough Bicycle Advisory Committee

Meeting Dates for 2019

Note all meetings are held on a Friday at 9:00a.m. in the Council Chambers

8 February

12 April

14 June

9 August

11 October

13 December

Kingborough Bicycle Advisory Committee – Action Plan 2018 - 2019

Introduction

The Kingborough Bicycle Plan provides a strategic framework for the development of a network of routes on roads, shared pathways and end of trip facilities to make it safer, easier, more comfortable and viable for people to use bicycles for recreation and transport. The Kingborough Bicycle Action Plan (2019 -2020) aims to facilitate the development of a cycling network in the municipality by identifying and prioritising projects to be considered for implementation by Council over the next 2 years.

The following recommended projects focus on improving linkages between centres, linkages within centres and popular cycling routes. The Action Plan is separated into State Growth controlled items (S#), Council controlled items (C#) and new development related items (D#)

Ref No.	Project Proposal	Priority & Status	Cost	Recommended action
S1	Channel Hwy - Taroona	High Final stage to commence 27 Nov 2017 and be complete by June 2018.		KBAC – liaise with StateGrowth regarding increasing shoulder width to 1.2m -1.5m. Letter sent Oct 2017?
S2	Kingston to Margate Channel Hwy sealed shoulders	High This State Government road is busy, has an ever increasing traffic flow and is an important and popular cycling corridor. Recommend upgrading existing verges to 1.5m “Safety lanes”		Council (KBAC) – lobby StateGrowth requesting installation of 1.5m “Safety lanes” between Kingston & Kettering
S3	Margate to Kettering Channel Hwy sealed shoulders	High As above		Council (KBAC) – lobby StateGrowth requesting installation of 1.5m “Safety lanes” between Kingston & Kettering

Ref No.	Project Proposal	Priority & Status	Cost	Recommended action
C1	Roslyn Avenue Blackmans Bay – Investigate options for improving cycling for road and path users.	Medium Narrow and discontinuous footpaths and narrow roadway make active travel difficult. Feasibility study required for possible improvements.	\$25K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C2	Kingston-Margate Trail – linkage to Firthside	Medium		Council – Look to consider allowing a budget for a feasibility study for the implementation of a track from Margate to Kingston as an extension of the Snug to Margate track.
C3	Beach Road, Kingston Beach – improve footpath to shared path standard between Kingston and Kingston Beach (north side) for low intensity cycling and pedestrians	High Cost estimate prepared.	\$360K	Council – Seek external funding for project.
C4	Browns River Trail – Kingston wetlands to Kingston Beach - Carry out feasibility study on route via golf course.		\$20K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C5	Taroona Bike Lanes – upgrade/refurbish bike lanes to an acceptable standard including restricting car parking in the bike lanes	High Feasibility study and design required for creating indented parking where possible and restricting parking in the bike lanes. Maintenance work required on pavement in bike lane. See KBAC report.	\$20K for feasibility study	KBAC - Consider recommending to 2018/19 Capital Works Budget.

Ref No.	Project Proposal	Priority & Status	Cost	Recommended action
C6	Linkage between Algona Rd tunnel and new development behind the AAD – install simple/basic crossing of Coffee Creek linking existing pathway to new development	High	\$?	Council – Site visit required by Council staff to determine preferred crossing treatment and estimate costs. KBAC - Consider recommending to 2018/19 Capital Works Budget.
C7	Channel Highway (KFC roundabout Kingston) – bike lane (uphill) exiting roundabout needs improvement	Medium Design prepared. Apply for State Road Permit to undertake improvements.	\$25K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C8	Gormley Drive shared pathway – shared pathway from Summerleas Road to the Sports Precinct	Medium Capital bid as part of soccer ground development and connecting Gormley Drive.		Council – Capital Works bid
C9	Sherburd St to Harris Court Linkage – upgrade to all weather shared pathway	Medium 450m of 2.5m concrete shared path required. Hotmix is cheaper but susceptible to cracking by tree roots.	\$115K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C10	Sandfly Road – This popular cycling route carries increasing volumes of traffic and riders. Add “Safety lanes” (1.2 metre lined verges) either side of the road.	Medium	\$2.5M	KBAC – Investigate specific locations for improvement. KBAC ride to be organised. Kingborough Council – Liaise with StateGrowth for line marking improvements to existing pavement.
C11	Whitewater Creek Track – upgrade and improve	Medium	Refer to audit	KBAC – Review audit report. Consider recommending to 2018/19 Capital Works Budget.

Ref No.	Project Proposal	Priority & Status	Cost	Recommended action
C12	Summerleas Road to Drysdale Ave Path (Kingston) – Improve linkage to Firthside through installation of concrete path	Medium 300m of 2.0m concrete shared path required.	\$60K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C13	Signage of shared path network – Whitewater Creek Trail, Summerleas Rd path, Springfarm Rd path, path by AAD to Coffee Creek Trail.	High	\$15K	KBAC - Consider recommending to 2018/19 Capital Works Budget.
C14	Margate to Dru Point – Construct shared pathway either via Beach Rd or coastal reserve		\$High	
D1	Springfarm to Kingston High Precinct Connector – Shared path linking Springfarm subdivision to the Kingston High School/Sports Centre precinct.	High		Possibly responsibility of developer in the construction of road to connect the areas.

Completed Projects

	Coffee Creek track connector to Peter Murrell Reserve – install packed red gravel connector path from underpass that runs under Algona road to join with trail running into Peter Murrell reserve	Project completed 12/13		
	Killara Way to Bluewater Court (Kingston) – link path from Katandra Crescent to Boronia Hill	Project Completed 13/14	Kingborough Council – Included in 13/14 budget.	
	Mt Royal Road – install uphill verge line marking (approx. 1.2m)	DIER to mark offset centreline before end of 13/14 financial year	Kingborough Council – Submit plan to DIER for setting out of offset centreline to create wide kerbside lane in uphill direction.	KBAC – Review effectiveness of wide kerbside lane and consider application to DIER for formalised cycle lane.
	Ocean Esplanade to Blowhole Rd (Blackmans Bay) - Install shared-use pathway on sea side of one-way section of road	Project completed 14/15	KBAC – Have opportunity to review and offer input into design prior to construction.	
	Spring Farm Road connector – pathways to connect Spring Farm Bridge pathway to new pathway that ends at the AAD	High Funding in place pending construction	Kingborough Council – install pathway	
	White Water Track (Kingston) – linkage to Firthside via Cottage lane to Wetlands.	Low Has received funding from Tas Community Fund	KBAC – Constructed 2017.	

19 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

Current Court Matters

Regulation 15 (2)(i) *relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES**RECOMMENDATION**

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	
Current Court Matters	

CLOSURE
