

# Skip Bin/Shipping Container Guidelines

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## 1 INTRODUCTION

This information guide explains the requirements for applying to place a skip bin or shipping container (referred herein as 'skip bin') on Local Government land, which includes roads, footpaths, nature strips and reserves.

## 2 DO I NEED A SKIP BIN PERMIT?

Anyone wishing to place a skip bin on a road, footpath or land under the control of Council must apply and receive a permit prior to the placement of the skip bin. Please allow 5 working days for your application to be assessed. If you want to place a skip bin on private property you do not need a permit, however, you are required to lodge a development application for the placement of shipping containers on private property.

The permit system helps ensure skip bins are placed in appropriate positions and are not traffic or environmental hazards. It also places restrictions on the number of rubbish skips in an area at one time and assists Council in the coordination and proper governance of street activities or road works.

## 3 HOW MUCH DOES A SKIP BIN PERMIT COST?

The skip bin fee is calculated on a per week basis and is documented within Council's Fees and Charges Register. The fee is payable upon lodgement of the application and is non-refundable.

## 4 WHERE CAN I PLACE THE SKIP BIN?

Council prefers that wherever possible, skip bins are placed on private property. However, should this not be possible, certain restrictions do apply. These include but are not limited to:

- 4.1 Placement must not be within 10 metres of an intersection and will be subject to a safety inspection. The distance is measured from the kerb alignment of the intersection road.
- 4.2 Skip bins cannot be placed in a No Stopping Zone, No Parking Zone, Bus Stop, or beside Fire Hydrants and other areas which Council deems inappropriate.
- 4.3 A minimum clearance of 1.2 metres must be maintained for pedestrian/wheelchair access on a verge/footpath.
- 4.4 A minimum 3-metre-wide gap must remain between a solid painted road median line and an on-street parked vehicle and skip bin.
- 4.5 A minimum distance of 1.5 metres must be maintained from the edge of the skip bin to the driveway crossover and must not be placed in front of, or on the driveway crossover.
- 4.6 A minimum distance of 0.5 metres must be maintained from the edge of the skip bin/container to a side entry pit.
- 4.7 If the bin is within an area where on-street parking is limited this will need to be addressed during the assessment of the application.
- 4.8 It is preferred that skip bins are NOT placed under the canopy of a tree.

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4.9 As a last option, Council will allow for the skip bin to be placed on the road subject to certain conditions and restrictions addressing safety and traffic management.

### 5 PLACING A SKIP BIN ON A STATE HIGHWAY

Approval may be required from the Department of State Growth if you want to place a skip bin on a road which is under their management. If this is the case Council will liaise with State Growth on your behalf.

### 6 COMPLETING THE SKIP BIN APPLICATION FORM

To apply for a skip bin permit, you must complete a Skip Bin Application Form. An application requires the below information:

- An afterhours contact number is required in case Council needs to give an urgent directive to the permit holder. This will be used if a safety hazard exists to pedestrians or motorists. If the permit holder cannot be contacted, Council will undertake corrective action and recover any associated costs from the permit holder.
- If applicable, company details of the skip bin supplier.
- Dimensions of the skip bin.
- Number of weeks the skip bin will be required.
- A detailed site plan that includes the proposed location of the skip bin relative to any roadway, footpath, nature strip and driveway in front of the property and adjacent properties. Please note that if the site plan is not detailed enough it will delay the assessment of your application.
- The applicant must agree to all general and special permit conditions as outlined in the permit.

### 7 GENERAL SKIP BIN PERMIT CONDITIONS

- 7.1 Permit is non-transferable.
- 7.2 Permit is valid only for the dates on the permit and only for the area stipulated on the permit.
- 7.3 The permit must be displayed in a manner that is visible to the general public.
- 7.4 The Kingborough Council does not confer on the permit holder any exclusive right, entitlement or interest in the public road reserve.
- 7.5 If any permit conditions are not complied with, Council reserves the right to revoke the permit and remove the skip bin without notice. This may also incur a penalty of \$260.
- 7.6 Council may add or remove directions to the permit in addition to conditions at any time. Failure to comply with a direction will be taken as failing to comply with a condition of the permit.
- 7.7 The permit holder must abide by all other State and Federal legislation. The issue of this permit does not absolve the permit holder or their agents from any other overriding legislation.
- 7.8 The permit holder is responsible for all repairs, damage or rectification work to any footpath, road, service or public infrastructure resulting from the placement or removal of the skip bin.

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## Safety and security

- 7.9 The permit holder must take all safety and protective measures and to do all things necessary to prevent accidents or injury to persons, or damage to private property, and public infrastructure.
- 7.10 The permit holder shall ensure that the area is adequately lit at night and that all appropriate barriers, barricades and warning devices are installed to protect the public.
- 7.11 The skip bin must have a minimum of 150mm square reflective material on the outer edges.
- 7.12 The permit holder must ensure that the skip bin does not obstruct the vision of motorists or obstruct the passage of pedestrians.
- 7.13 Nothing is permitted to protrude or extend outside of the skip bin.
- 7.14 The footpath and traffic areas shall always be kept clear of excess material. It is the responsibility of the permit holder to ensure that any material or rubbish dropped in the area is removed and the area is left in a neat and tidy condition. Failure to do so may result in an infringement being issued for littering.
- 7.15 All materials must be securely placed in the skip bin to withstand adverse weather conditions.
- 7.16 Inflammable, toxic or other hazardous substances must not be left overnight in the skip bin.

## Services

- 7.17 The placement of the skip bin shall not interfere with or cause damage to or affect in any way any wire, post, cable, pipe or other item that is the property of Kingborough Council, TasWater, Telstra, NBNco, TasNetworks or other government department or authority or other infrastructure owner.
- 7.18 The provisions for property under control of service providers shall be adhered to; this may apply in case of damage, injury, accident or interference to property under the control of service authorities for the supply of electricity, gas, telecommunications, water and sewerage.
- 7.19 If any such government department or authority requires the Council to direct the permit holder to remove, or otherwise alter the position of the bin, the permit holder shall comply with the direction at cost to the permit holder.

## Removal of a skip bin

- 7.20 The skip bin must be removed by the expiry date. Should an extension of time be required, the permit holder must apply for an extension at least 2 working days prior to the expiry date of the current permit and pay any additional weekly fees.

## Placement of a skip bin in front of a neighbour's property

- 7.21 The permit holder must notify the applicable neighbour prior to the skip bin being placed in front of their property. Should any valid objections be raised by the neighbour then the permit may be revoked.

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### Placement of a skip bin on a footpath/nature strip

7.22 A minimum clearance of 1.2 metres must be maintained for pedestrian and wheelchair access.

### Placement of a skip bin on the road

7.23 Placement must be a minimum 10 metres away from an intersection.

7.24 The bin shall not protrude more than 2.1 metres out from the kerb line.

7.25 A minimum 3-metre-wide gap must remain between a solid painted road median line and a skip bin, in compliance with Rule 208 of the Australian Road Rules.

7.26 Placement must not be within 0.5 metres of a side entry pit.

7.27 Placement must be within a legal parking space unless written authorisation by Council has been provided. Placement of the bin in areas where parking restrictions apply should be avoided. Approval will not be given for locations of statutory no standing under the *Traffic (Road Rules) Regulations 1999*.

7.28 A minimum distance of 1.5 metres must be maintained from the edge of the skip bin/container to the driveway crossover. A skip bin must not be placed in front of, or on the driveway crossover.

7.29 The placement of a skip bin must not cause an obstruction to the flow of water or debris along the gutter line. Straddling the kerb and channel may be permitted where adequate protection is provided to the kerb and there is no unreasonable interference with pedestrian traffic.