

MINUTES

Kingborough Bicycle Advisory Committee

Meeting No. 2020-1

Friday 14 February 2020

MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 14 February 2020 at 9:05a.m.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Flora Fox		✓
	Cr Amanda Midgley	✓	
Members:	Ms Suzanne Betts		✓
	Mr Les Gardner		✓
	Mr Rod Hartridge	✓	
	Mr Gordon Keith		✓
	Ms Danielle O'Hara	✓	
	Mr Rob Sheers	✓	
	Mr Peter Tuft	✓	
Cycling South	Ms Mary McParland	✓	
Bicycle Network	Ms Alison Hetherington	✓	
Council Officers In Attendance:			
Cadet Civil Engineer	Mr Matthew Snow	✓	
Urban Designer	Mr Paul Donnelly	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we met, and acknowledged elders past and present.

LEAVE OF ABSENCE

Peter Tuft declared that he would be unable to attend next meeting on 3 April

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Peter Tuft

SECONDED: Rod Hartridge

That the Minutes of the Committee meeting held on Friday 13 December 2019, as circulated be confirmed.

Carried Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

1. Kingborough Chronicle Article

Committee members to consider items for an article

2. Representation at Kingborough Community Safety Committee

No committee members present were able to commit to representing KBAC at KCSC's 17 February Meeting.

3. Kingborough Bike Plan

The committee agreed that Devonport City Council's "Bike Riding Strategy" document would be a good basis for Kingborough to begin development of a Bike plan. Devonport's document was identified as being appropriately concise and the committee should seek advice from Devonport City Council with regards to their approach to the document's development.

It was identified that before beginning development on the document the committee should consolidate ideas and form something of a scope of work so that all relevant items to the cycling community are captured appropriately.

The committee identified that the proforma for reporting on any matter from Council staff to Council should include a section for active transport consideration. This would ensure that active transport is not neglected in infrastructure or development changes.

Action Item (1): Committee members to submit items to consider in the development of the Bike Plan to Matthew Snow or the committee chair

Action Item (2): Alison Heatherington to contact Devonport City Council regarding procedure for development of their bike strategy document.

Motion: That the committee requests that funding from the City Deal be allocated for a bike plan as per references to active transport in the city deal brief.

Moved: Peter Tuft

Seconded: Rob Sheers

4. Budget Items

Matthew Snow discussed items that had been added and considered for Council's 5-year plan and budget.

The committee added that consideration for a separated cycleway on Channel Highway, Kingston between KFC and Bunnings

Action Item (3): Matthew to forward photos of the completed works at the Algona underpass to committee members.

5. Engagement procedure for significant projects

Committee was informed that the engagement procedure for significant projects had been altered and approved by Council to include committees.

CORRESPONDENCE

Outward

Inward

6. Response from DSG regarding Huon Highway wire rope barrier

Action Item (4): Rob Sheers and Richard Langman to gather measurements and photos relevant to the area and inform Matthew Snow who will then contact the Department of State Growth to arrange an on-site meeting.

GENERAL BUSINESS

7. Ride2School Day

Ride 2 School day will take place on Friday 13th March 2020

8. Playscore Update

Paul Donnelly was in attendance and discussed the progress of playscore and indicated that the strategy will be circulated to KBAC for feedback.

9. Cycling South Report

Mary indicated that cyclists counts were coming up soon.

OTHER BUSINESS

There were no matters of other business raised.

NEXT MEETING

The next meeting of the Committee is to be held on Friday 3 April 2020 at 9:00am.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 10:49am.

Kingborough Bicycle Advisory Committee

Action List

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
-	14/06/19	Business Arising - Bike Network Map	Matthew to engage Council's GIS Officer	Matthew Snow		11/10/19
-	14/06/19	Business Arising - Line Marking Submission	Submit line marking items to DSG when prompted – no certain date at this stage	Matthew Snow		TBA
-	13/12/19	General Business - KBAC Action Plan	Look at reviewing Action Plan after Council elections.	All members		TBA
-	01/11/19	Business Arising – Chronicle Article	Members provide ideas for news articles to chairperson	All members		(Each Meeting)
1	14/02/20	Kingborough Bike Plan	Consider items to include in bike plan for the development of a scope of works	All members		03/04/20
2	14/02/20	Kingborough Bike Plan	Contact Devonport City Council regarding bike plan	Alison Heatherington		03/04/20
3	14/02/20	Budget Items	Forward photos of completed works – Algona underpass to Redwood Road connector	Matthew Snow		03/04/20
4	14/02/20	Correspondence	Gather information on site and arrange meeting with DSG	Rob Sheers/Richard Langman/Matthew Snow		03/04/20
3	08/08/19	Business Arising – Line Marking Register	Add listed items to line marking register for submission to State Growth	Matthew Snow		TBA