



Kingborough Community Awards Policy

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Responsible Officer:	Director Environment, Development & Community Services
Strategic Plan Reference:	1.2 An inclusive community that has a strong sense of pride and local identity

1. POLICY STATEMENTS

- 1.1 The Kingborough Awards are presented annually and recognise those outstanding persons or groups who make a real contribution and difference to the Kingborough community.

2. DEFINITIONS

- 2.1 The Kingborough Awards Policy provides clear guidance on the promotion, selection and implementation of the Kingborough Awards.

3. OBJECTIVE

- 3.1 This policy applies for all community members and groups within the Kingborough municipality. It compliments Council policies specific to volunteer recognition.

4. SCOPE

- 4.1 There are four categories:
- 4.1.1 Kingborough Citizen of the Year
 - 4.1.2 Kingborough Young Citizen of the Year
 - 4.1.3 Kingborough Community Group of the Year
 - 4.1.4 Kingborough Certificate of Appreciation
- 4.2 Nominations for the Citizen of the Year, Young Citizen of the Year, Community Group of the Year and Certificate of Appreciation are to be invited from the public by way of a call for expressions of interest to be advertised in the locally circulated Newspapers. Nominations are to be on a prescribed form, specifically addressing the selection criteria for consideration in support of the nomination.
- 4.3 Nominations for the public awards are to be considered by a Selection Committee comprising the Deputy Mayor, and three other nominated Councillors. The Committee shall make a recommendation to Council for resolution.
- 4.4 Nominations for Kingborough Awards are to be invited in August each year, so that Council can make its decision no later than December of that year.
- 4.5 Current Councillors and staff are ineligible for nomination for the Citizen of the Year, Young Citizen of the Year, and/or Certificate of Appreciation.
- 4.6 Council may not necessarily make an award in any of the categories in any given year if circumstances arise where granting of an award is not considered appropriate.
- 4.7 Unsuccessful nominees for the main awards (Citizen of the Year, Young Citizen of the Year and Community Group of the Year) may be re-nominated in subsequent years.
- 4.8 Previous recipients of the major awards are not eligible to be nominated for the same award again; however may be nominated for a different award.
- 4.9 All unsuccessful nominations for the main awards are considered for the receipt of a Certificate of Appreciation in the year in which they are nominated.
- 4.10 Nominees who have previously received a Certificate of Appreciation are eligible to be nominated for the main awards in subsequent years.
- 4.11 Nominees for individual awards should live in Kingborough, or have lived in Kingborough, for the period of time during which their contribution to the Kingborough community took place.
- 4.11.1 Organisations nominated for the Kingborough Community Group of the Year Award should be based in and undertake their group activity, in Kingborough.

- 4.11.2 Self-nomination by individuals or groups will not be accepted.
- 4.11.3 Announcements of recipients will be made on the first Saturday on or after 6 January of each year.

5. PROCEDURE (POLICY DETAIL)

- 5.1 The Citizen of the Year Award, to be:
 - 5.1.1 Awarded to a resident who has made a selfless and outstanding contribution to the community life of the Kingborough municipality over an extended period;
 - 5.1.2 Awarded to an individual (or on occasion joint recipients) in any one year;
 - 5.1.3 Presented annually at a Civic function held on the first Saturday on or after 6 January of each year.
- 5.2 The Young Citizen of the Year Award, to be:
 - 5.2.1 Awarded to a resident who has made a selfless contribution to the community life of the Kingborough municipality;
 - 5.2.2 Awarded to an individual (or on occasion joint recipients) in any one year;
 - 5.2.3 Presented annually at a Civic function held on the first Saturday on or after 6 January of each year.
 - 5.2.4 The person must be 27 years of age or under as at 6 January of the year of the award.
- 5.3 The Community Group of the Year Award, to be:
 - 5.3.1 Awarded to a community group that has made an outstanding contribution to the community life of the Kingborough municipality;
 - 5.3.2 Presented annually at a Civic function held on the first Saturday on or after 6 January of each year.
- 5.4 The Certificate of Appreciation, to be:
 - 5.4.1 Awarded to an individual or a community group for significant service to the Kingborough municipality, without limitation of the number awarded;
 - 5.4.2 Presented annually at a Civic function held on the first Saturday on or after 6 January of each year.
- 5.5 Selection Criteria for Individuals:
 - 5.5.1 An outstanding contribution to the well-being of the Kingborough community (social, environmental, business, arts and/or cultural) through leadership and/or personal service.
 - 5.5.2 A commitment to community service over a considerable or continuous period of time.
 - 5.5.3 Positive and inspiring personal attributes showing qualities such as versatility, flexibility and perseverance in their service to the community.
 - 5.5.4 Personal effort and initiative that has made a significant difference to the quality of life of the community.
- 5.6 Selection Criteria for Community Groups:
 - 5.6.1 An outstanding contribution to the well-being of the Kingborough community (social, environmental, business, arts and/or cultural) through leadership and/or service.
 - 5.6.2 A commitment to community involvement over a considerable or continuous period of time.

5.6.3 Positive and inspiring attributes showing qualities such as versatility, flexibility and perseverance in the conduct of activities.

5.7 Outcomes that have made a significant difference to the quality of life of the community.

6. GUIDELINES

6.1 Nil.

7. COMMUNICATION

7.1 Councillors, all staff and members of the public.

8. LEGISLATION

8.1 Nil.

9. RELATED DOCUMENTS

9.1 Nil.

10. AUDIENCE

10.1 Public.