



What is a Planning Scheme Amendment?

A Planning Scheme Amendment is a change to [Kingborough Interim Planning Scheme 2015](#). Generally, an amendment to the planning scheme involves either a change to the zoning plan or a change to the written part of the Planning Scheme which sets out the rules under which development can be carried out.

Who can seek a Planning Scheme Amendment?

Any person can ask Council to start an amendment process. If that person is seeking an amendment which affects one or more parcels of land which they do not own, then they must first get the written permission of the landowner or owners. Council can also initiate a planning scheme amendment.

Who approves Planning Scheme Amendments?

In the first instance, Council (as the delegated planning authority) decides whether or not to initiate a draft amendment.

If the amendment process proceeds, the [Tasmanian Planning Commission \(TPC\)](#) makes the final decision on the amendment request. The TPC is an independent body set up under the State's planning legislation. The TPC has the power to approve, modify or reject a Planning Scheme amendment.

What is the process for a planning scheme amendment?

The Planning Scheme Amendment Process is quite complex, but the following link to a flowchart shows the main steps that need to be taken in the process.

[Flowchart diagram.](#)

A Planning Scheme amendment generally takes about 6 months to go through the full assessment process.

Preliminary meeting

A preliminary meeting with Council's planning staff is highly recommended prior to making an amendment request. To make an appointment, please call Council on (03) 6211 8200.

How much does it cost?

The application fee is provided in [Council's Fees and Charges](#).

How Do I Request an Amendment?

To request a Planning Scheme amendment, you need to provide the following:

1. The [application form](#) and supporting documentation which outlines the following:

- (a) Detailed description of the requested amendment identifying the extent of its application.
- (b) An assessment of the merits of the proposed amendment against the requirements of s32 of the Land Use Planning and Approvals Act 1993, in particular, the Schedule 1 Objectives of the Act and relevant State Policies.
- (c) Consideration of the relevant provisions of the Planning Scheme such as the Intents, Development Principles, Objectives and detailed provisions of this zone.
- (d) Strategic impact of the proposal such as alternative uses, flow on development and cumulative impacts.

2. A current full copy of the Certificate of Title (no less than 3 months old) to the land containing the:

- (a) Search Page
- (b) Plan, Sealed Plan or Diagram
- (c) Any Schedule of Easements, Covenants, Council Notifications or Conditions of Transfer

3. Application fee

Notes:

- 1. Additional information may be required by Council to support the request.
- 2. You may wish to consider engaging a planning consultant to help with this process.