

Kingborough



COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the
Kingborough Council will be held on
Monday, 18 January 2021 at 5.30pm

Kingborough Councillors 2018 - 2022



Mayor
Councillor Dean Winter



Deputy Mayor
Councillor Jo Westwood



Councillor Sue Bastone



Councillor Gideon Cordover



Councillor Flora Fox



Councillor David Grace



Councillor Amanda Midgley



Councillor Christian Street



Councillor Steve Wass



Councillor Paula Wriedt

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 1 to be held on Monday, 18 January 2021 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Tuesday, 12 January 2021

Public Copy

Table of Contents

Item	Page No.
Open Session	
1 Audio Recording	1
2 Acknowledgement of Traditional custodians	1
3 Attendees	1
4 Apologies	1
5 Confirmation of Minutes	1
6 Workshops held Since Last Council Meeting	1
7 Declarations of Interest	2
8 Transfer of Agenda Items	2
9 Questions Without Notice from the Public	2
10 Questions on Notice from the Public	2
11 Questions without Notice from Councillors	2
12 Questions on Notice from Councillors	2
12.1 State Budget	2
12.2 Southern Cross Care	3
12.3 Kingston Park Playground	4
13 Officers Reports to Planning Authority	5
13.1 Pilot Rock Lobster Hatchery Including the Construction of New Commercial Building, Demolition of Existing Buildings and Removal of Vegetation	5
14 Notices of Motion	70
15 Petitions Still Being Actioned	70
16 Petitions Received in Last Period	70
16.1 Repair or Replace Collapsed Road Surface in Village Drive, Kingston	70
17 Officers Reports to Council	71
17.1 Smoke-Free Area Declaration - Kingston Park Playground	71
17.2 Kingston Park Public Open Space - Stage Two	78
17.3 Fee Exemptions and Reductions Policy	82
17.4 Financial Report - December 2020	88
18 Confirmation of Items to be Dealt with in Closed Session	149

Table of Contents (*cont.*)

Item	Page No.
------	----------

Appendix

A	Annual Report 2019/20	152
B	Kingston Park Implementation Report.....	293
C	Delegated Authority List for the Period 2 December 2020 to 5 January 2021	326
D	Kingborough Bicycle Advisory Committee - Minutes 11 December 2020	333
E	Kingborough Community Safety Committee - Minutes 7 December 2020	341

Public Copy

GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the *Local Government (Meeting Procedures) Regulations 2015*

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Kingborough Civic Centre, 15 Channel Highway, Kingston
Monday, 18 January 2021 at 5.30pm

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

Mayor Councillor D Winter
Councillor S Bastone
Councillor G Cordover
Councillor D Grace
Councillor A Midgley
Councillor C Street
Councillor S Wass
Councillor P Wriedt

4 APOLOGIES

Cr J Westwood
Cr F Fox

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of the Council Meeting No. 23 held on 14 December 2020 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

No workshops have been held since the last Council meeting.

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

At the time the Agenda was compiled there were no Questions on Notice from the Public.

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

12.1 State Budget

At the Council meeting on 14 December 2020, **Cr Cordover** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

The General Manager attended the TCCI State Budget breakfast. How does the State Budget intersect with Council's finances and what's the relevance of the State Budget breakfast to Council?

Officer's Response:

The State Budget intersects with Council's finances in numerous ways including the following:

- In the State Budget Metro Tasmania have been tasked to trial zero emissions buses in Tasmania – electric or hydrogen – with a trial centred on the Hobart/Kingston service. Budget Paper No 2, Volume 1, page 301 advises \$500,000 for bus services as part of the Hobart City Deal. This has implications for Council's road, pedestrian and cycling network and infrastructure expenditure.
- Budget Paper No 2, Volume 1, page 9, outlines that agency estimates for employee benefits include indexation in accordance with wage agreements existing at the time of the finalisation of budget estimates. Following the expiry of agreements, indexation for the Public Service Sector is provided at two per cent. Council is currently involved in Enterprise Agreement negotiations.

- Budget Paper No 2, Volume 1, page 15, provides a summary of the recommendations arising from the Premier's Economic and Social Recovery Advisory Council's (PESRAC) Interim Report. Recommendation 25 states that "local government should prioritise the resourcing of development applications and planning approvals to ensure that legislative timeframes are met, if not bettered." This recommendation has financial and resourcing implications for Council given our record number of development applications received last year.
- Budget Paper No 2, Volume 1, page 9, provides advice of the removal of all remaining efficiency dividend requirements, from 2020-21 onwards, to support the ongoing delivery of Government services by the Tasmanian public sector. This is an acknowledgement of the requirement for an appropriately resourced public service sector a part of the state economic recovery. Similar considerations regarding Council's efficiency dividend will need to be made by Council when setting its next budget.
- Budget Paper No 2, Volume 1, page 229, advises that \$300,000 has been allocated to finalise the Local Government Legislation Review commenced in 2018-19.

Other expenditure in Kingborough identified in the budget includes:

- \$7m for the Sandfly/Huon Highway intersection upgrade (includes Australian Govt funding)
- \$7.5m for Bruny Island landside infrastructure. The works will upgrade the capacity of the ferry terminals.
- Funding for new Child & Family Learning Centre at Kingston to be delivered and operational by 2023.
- Funding for new and upgraded police housing at Alonnah and Woodbridge
- \$3m for the Taroona High School project to provide contemporary learning areas, support spaces and music/drama facilities.
- Huntingfield land release project 470 lots

The General Manager (GM) attended the State Budget Breakfast to hear the Treasurer discuss the budget, answer questions and outline the thinking behind its preparation.

Attendance by the GM at the breakfast was at no cost to Council.

Gary Arnold, General Manager

12.2 Southern Cross Care

At the Council meeting on 14 December 2020, **Cr Wriedt** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

On page 143 of the Agenda, the General Manager met with Southern Cross Care regarding the future of Mary's Grange. Could the General Manager provide some advice on that meeting when he returns?

Officer's Response:

The meeting was held to discuss the decision by Southern Cross Care (SCC) to close the Mary's Grange Aged Care Home at Taroona. SCC made the decision as the ageing building has come to the end of its fit for purpose life.

The closure involves a phased relocation of existing residents and staff to move to their choice of SCC facility. SCC advised the building will be decommissioned and redeveloped. Plans for the site have not been confirmed but the site will remain with SCC and will not be sold.

Gary Arnold, General Manager

12.3 Kingston Park Playground

Cr Jo Westwood submitted the following question on notice:

Can Council please provide an update on the Kingston Park playground? Including:

- *what is the anticipated completion date of the playground and when can the community expect to access it's facilities?*
- *will the toilets at the Community Hub be open to the public while using the playground, including of a weekend? Will there be time restrictions in place?*

Officer's Response:

The playground is scheduled for completion and opening to the community in early March 2021. Toilet facilities at the Hub will be open without time restrictions in place, although this arrangement will be subject to ongoing monitoring of vandalism levels.

Daniel Smee, Director Governance, Recreation & Property

OPEN SESSION ADJOURNS

PLANNING AUTHORITY IN SESSION

13 OFFICERS REPORTS TO PLANNING AUTHORITY

13.1 PILOT ROCK LOBSTER HATCHERY INCLUDING THE CONSTRUCTION OF NEW COMMERCIAL BUILDING, DEMOLITION OF EXISTING BUILDINGS AND REMOVAL OF VEGETATION

File Number: DA-2020-209
Author: Sarah Silva, Senior Planning Officer
Authoriser: Melissa Stevenson, Coordinator Statutory Planning

Applicant:	Ireneinc Planning
Owner:	University of Tasmania
Subject Site:	31 & 41 Nubeena Crescent, Tarooma (CT 171435/2 and CT 175969/1)
Proposal:	Pilot Rock Lobster Hatchery including the construction of new commercial building, demolition of existing buildings and removal of vegetation
Planning Scheme:	Kingborough Interim Planning Scheme 2015
Zoning:	Community Purpose Environmental Management
Codes:	E1.0 Bushfire Prone Areas E3.0 Landslide Hazard E6.0 Parking and Access E7.0 Stormwater Management E10.0 Biodiversity E11.0 Waterway and Coastal Protection E16.0 Coastal Erosion Hazard E25.0 Local Development Code
Use Class/Category:	Resource Development
Discretions:	<ul style="list-style-type: none"> - Clause 17.3.5 – Discretionary Use (A1 & A2) - Clause 17.4.3 – Design (A1) - Clause 17.4.4 – Passive Surveillance (A1) - Clause 17.4.8 – Environmental Values (A1) - Clause E6.7.6 – Surface Treatment of Parking Areas (A1) - Clause E6.7.7 – Lighting of Parking Areas (A1)
Public Notification:	Public advertising was undertaken between 14 October 2020 and 28 October 2020 (readvertised – refer section 2.5 below) in accordance with section 57 of the <i>Land Use Planning and Approvals Act 1993</i>
Representations:	A total of six (6) representations were received. Issues raised included:

	<ul style="list-style-type: none"> - Impacts to environmental values including removal of vegetation and loss of Swift Parrot habitat; - Use inappropriate for the residential area; - Traffic impacts to the road network and pedestrians; - Inadequate advertising (signage)
Recommendation:	Approval with conditions.

1. PROPOSAL

1.1 Description of Proposal

The proposal is for a pilot rock lobster hatchery (resource development use class). The application documents provide that the proposal is for an emerging use associated with research undertaken by the Institute for Marine and Antarctic Studies (IMAS) and the University of Tasmania (UTAS). The proposed use is reliant on the proximity to the nearby tertiary and research facilities and the coastal location.

All proposed works will be within the Community Purpose zoned land and no physical works are proposed within the Environmental Management zoned land in the southern section of CT 171435/2 nor the Environmental Management zoned area associated with the River Derwent; as the hatchery will utilise existing pipework and an existing discharge site.

The proposed works include the demolition of an existing bird aviary, boat shed, and various other minor structures to accommodate the new building.

The proposed hatchery building will be two-storeys with a maximum height of 9.95m and a development footprint of 1808m². The ground floor of the proposed building will contain plant equipment. The first floor will be segregated into two sections: the office administration and staff facilities; and laboratory and hatchery area.

The hatchery building has been purposely designed to meet the unique needs of the breeding and hatching of the rock lobster. This includes a low/no light environment and for this reason much of the building facades are solid with minimum glazing / openings.

Vehicle access to the site will be via the Right of Way through the main IMAS site. A new carpark is to be constructed adjacent to the new building consisting of 12 car parking bays including one (1) bay for persons with disabilities.

Some landscaping is proposed along the western side boundary to screen the development from the adjoining Council owned bowls club, although no details have been provided. The requirement for a detailed landscape plan is included within the recommendation of this report; to assist in providing a visual buffer of the site from the adjoining property to the west.

After an extensive sterilisation process within the hatchery building, wastewater will be discharged through the UTAS pump station located on the adjacent site (41 Nubeena Crescent) and discharged into the River Derwent.

The hatchery building and associated carparking and infrastructure will be situated at 31 Nubeena Crescent, Tarooma, although will be contained within a specific area subject to a lease agreement between the developer Ornatas and UTAS. The only works within the adjacent IMAS site (the site of the main IMAS headquarters) will be connections to the existing storage tanks and filter unit at the adjacent IMAS laboratory to establish saltwater flow and return lines for the hatchery.

The leased area is shown in Figure 1 below.

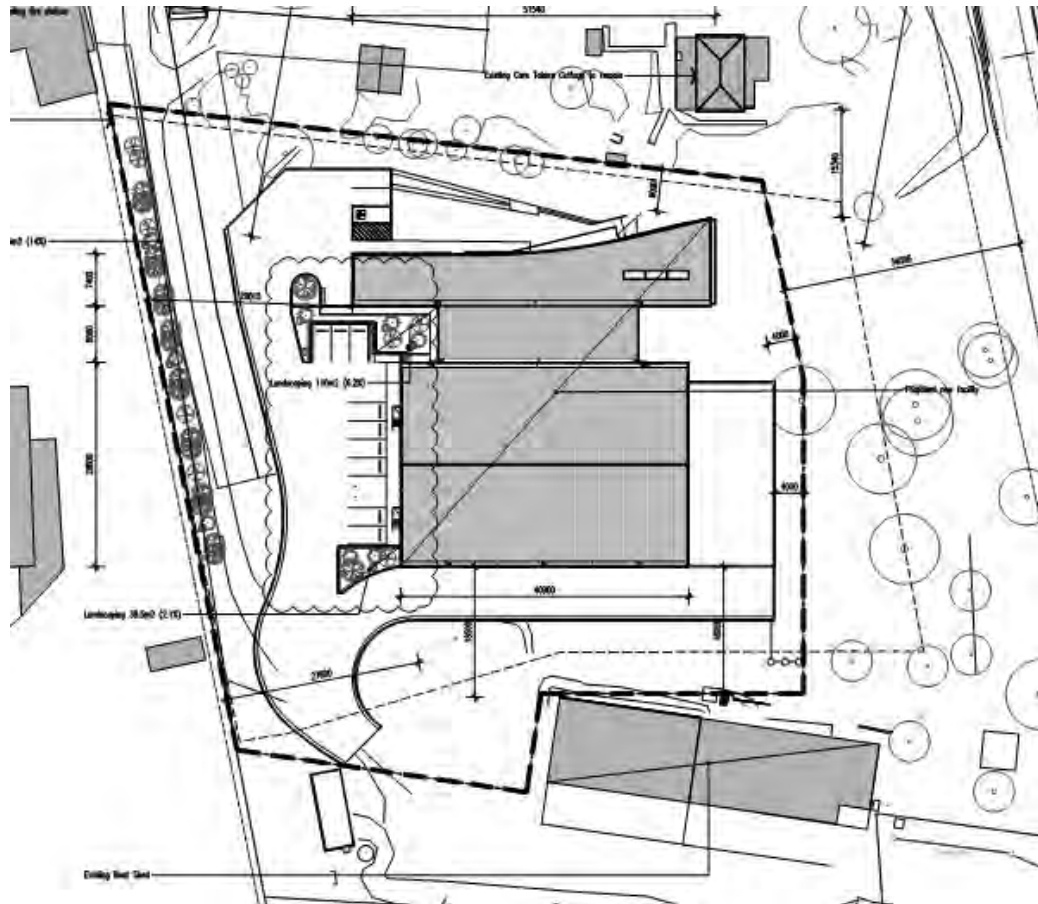


Figure 1 – proposed site layout. The subject site is provided by virtue of a lease with UTAS (the area contained within the perforated black line).

There are fourteen (14) high-very high conservation value trees within the vicinity of the proposed development. These trees include a mix of *Eucalyptus viminalis* trees with a diameter at breast height (dbh) >25cm and provide potential habitat for the forty-spotted pardalote, an *E. globulus* tree > 40cm, an *E. ovata* tree with a dbh >70cm and providing potential habitat for the swift parrot, and eucalypt trees with a dbh >70cm providing potential hollow dwelling habitat. Nine (9) of these trees are identified for removal and five (5) for retention. A further two (2) trees, which are not of high conservation value, are also proposed for removal, bringing the total tree removal to eleven (11) trees, including nine (9) high-very high conservation value trees. It is noted that the plans only identify ten (10) trees for removal and appear to be omitting Tree B.

An arborist assessment (Element Tree Services, 1 July 2020) submitted with the application confirms that the majority of these trees are of fair to good health, but some have poor structural form due to historic lopping. This treatment is outside the scope of the Australian Standard 4374-2007 (pruning of amenity trees) and the poorly attached regrowth presents an elevated probability of failure. The arborist assessment confirms that seven (7) of the trees proposed for removal are within the footprint of the proposed development, including carpark and buildings (Trees, 1-5, 7 and B) and two (2) will have their structural root zone severed (Tree 6 and Tree C).

Additional supporting documents submitted with the application include:

- Historic Heritage Management Strategy, prepared by Praxis Environment, February 2020;

- Ecological Assessment Statement and Ecological Assessment prepared by EcoTas, March 2019 and July 2018 respectively;
- Environmental Effects Report, prepared by Ireneinc and Ecomarine Consulting, April to March 2020;
- Handfish Survey, prepared by Marine Solutions Tasmania, March 2018;
- Acoustic Appraisal, prepared by Noise Vibration Consulting, March 2020; and
- Traffic Impact Assessment, prepared by Midson Traffic, March 2020

The assessment of the application required a number of external referrals. These are detailed below.

The application was referred to the Environmental Protection Authority (EPA) and was determined to be a Level 2 activity and required assessment under the *Environmental Management and Pollution Control Act 1994 (EMPC Act)*. Upon completion of the assessment on 6 December 2020, the EPA advised Council, in accordance with Section 25(5) of the EMPC Act, of the conditions and restrictions to be included on any permit issued. The reasons for the EPA decision are detailed in the Environmental Assessment Report (EAR) prepared by the Senior Environmental Officer, which is available on the EPA's website for information. The conditions required by the EPA are included within the recommendation of this Council report.

Due to potential impacts upon the historic Taroona Animal Quarantine Station, also located at 31 Nubeena Crescent (the site of the proposed new building and associated infrastructure), the application was referred to the Tasmanian Heritage Council (THC) for assessment under the *Historic Cultural Heritage Act 1995*. The THC issued a Notice of Interest regarding the proposal and upon the finalisation of the assessment process, the THC advised that there were no objections to the proposal provided the works are in accordance with the submitted plans (which is required by virtue of Condition 1 in the recommendation below).

Finally, the application was also referred to TasWater and it was advised that there are no objections to the proposal subject to conditions of approval.

1.2 Description of Site

The subject site includes both 31 Nubeena Crescent (CT 171435/2) and 41 Nubeena Crescent (CT 175969/1). UTAS own both sites and both are zoned Community Purpose under the Kingborough Interim Planning Scheme 2015. The southern section of 31 Nubeena Crescent is zoned Environmental Management; this area has recently been excised through subdivision and gifted to Council, although the GIS mapping is yet to be updated with the new cadastral boundaries (this subdivision is discussed in more detail in section 1.3 of this report).

The subject site (31 Nubeena Crescent) is 2.96ha in size and contains a number of 1-2 storey buildings relating to research and development. The site is listed on the Tasmanian Heritage Register (Place ID. 10,887) as it contains the former Taroona Animal Quarantine Station (Wildlife Research Centre).

The adjoining site (41 Nubeena Crescent) is also a large 2.27ha site, that contains the main IMAS headquarters and the Tasmanian Aquaculture and Fisheries Institute (TAFI) and associated marine research laboratories (operated by DPIPWE). The area to the north east of this site (on a separate title) contains the TasWater Sewerage Treatment Works for Taroona.



Figure 2—Locality Plan and surrounding area

1.3 Background

In September 2018 an application for a Planning Scheme Amendment (PSA-2018-4) was lodged seeking an amendment to the Kingborough Interim Planning Scheme 2015 to:

- rezone part of 31 Nubeena Crescent, Tarooma (CT 171435/2) from Community Purpose Zone to Environmental Management Zone; and
- make textual changes to 17.0 – Community Purpose Zone to:
 - (a) insert a local area objective for Nubeena Crescent;
 - (b) amend 17.2 Use Table to correct title references in the qualification of Research and Development and insert a new Use Class and Qualification for Resource Development;
 - (c) insert Figure 17.1.2 Local Area Objectives for Nubeena Crescent, Tarooma; and
 - (d) amend Clause 17.3.5 Discretionary Use Standard.

This amendment was approved by the Tasmanian Planning Commission (TPC) in November 2019.

In April 2019 an application was lodged for a subdivision of 31 Nubeena Crescent, Taroona (CT 171435/2) for the purpose of creating two (2) lots. This application was approved in August 2019 by virtue of Planning Permit DAS-2019-12. The newly created 'Lot 1' was subsequently gifted to Council by UTAS. See Figure 3 below for the approved subdivision layout and zoning changes.

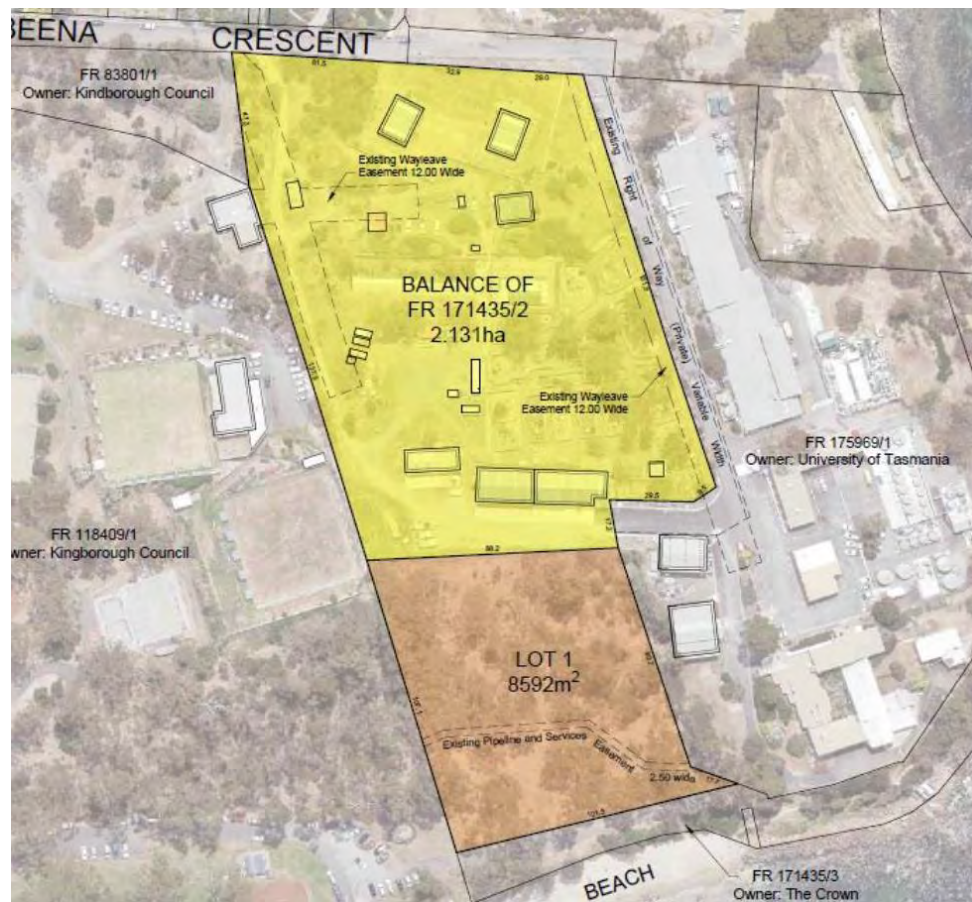


Figure 3 – subdivision and zoning approved by Planning Scheme Amendment PSA-2018-4 and subdivision DAS-2019-12. Environmental Management Zone highlighted in orange and Community Purpose zone highlighted in yellow.

2. ASSESSMENT

2.1 State Policies and Act Objectives

The proposal is consistent with the outcomes of the State Policies, including those of the Coastal Policy.

The proposal is consistent with the objectives of Schedule 1 of the *Land Use Planning and Approvals Act 1993*.

2.2 Strategic Planning

On Council's zoning maps, land below high water mark is zoned Environmental Management. Under the current provisions of the Scheme, the proposed Use Class is discretionary in the Environmental Management Zone as it is a resource development use class facility dependant on a coastal location.

No development is proposed within the Environmental Management Zone, as the proposal utilises existing pipework and an existing discharge site. However, the use still requires assessment against the relevant planning scheme provisions. As the use extends beyond the high water mark, it must be considered as an 'accretion from the

sea', which is able to be considered by Council as though it were within the municipal area as per Section 16 of the *Local Government Act 1993*. The *Land Use Planning and Approvals Act 1993* (the Act) and Clause 9.9.1 of the Scheme specifically provides for consideration of accretions from the sea as follows:

Land Use Planning and Approvals Act 1993

Section 7 of the *Land Use Planning and Approvals Act 1993* (the Act) provides for this assessment as follows:

7. A planning scheme and the Tasmanian Planning Scheme may apply to, and a municipality may exercise its powers under this Act in respect of—...

(c) all bridges, jetties, wharves, boat-houses and other structures partly within its municipal district and partly in or over the sea adjacent to its municipal district; and

(d) any area of the sea directly adjoining its municipal district in, on, over or under which any use or development is related to, or affects, the use of any adjacent land, subject to section 11(3)(c) and (d).

Kingborough Interim Planning Scheme 2015

9.9 Accretions

Clause 9.9.1 - Unless excluded by s.20 of the Act, use or development of an existing or proposed accretion of land from the sea, whether natural or unnatural, located either partially or wholly outside the planning scheme area and including structures and use and development of the type referred to in s.7 (c) and s.7 (d) of the Act may be approved at the discretion of the planning authority having regard to all of the following:

(a) the provisions of the Environmental Management Zone;

(b) the purpose and any relevant standards of all Codes;

(c) the compliance with the planning scheme standards of any related use or development wholly contained within the planning scheme area.

The proposal involves the use of the sea directly adjoining its municipal district and is related to the use of the infrastructure on the adjacent land, s7(d) is applicable. Therefore, a general discretion is afforded to Council and Council must have regard to the Zone Purpose Statements and any applicable Use Standards.

The relevant strategies associated with the Scheme are as follows:

Zone Purpose Statements of the Community Purpose zone

The relevant zone purpose statements of the Community Purpose zone are to:

17.1.1.1 To provide for key community facilities and services where those facilities and services are not appropriate for inclusion as an associated activity within another zone.

17.1.1.2 To ensure land required for future public use is protected from inappropriate use or development.

17.1.1.3 To encourage multi-purpose, flexible and adaptable social infrastructure to respond to changing and emerging community needs.

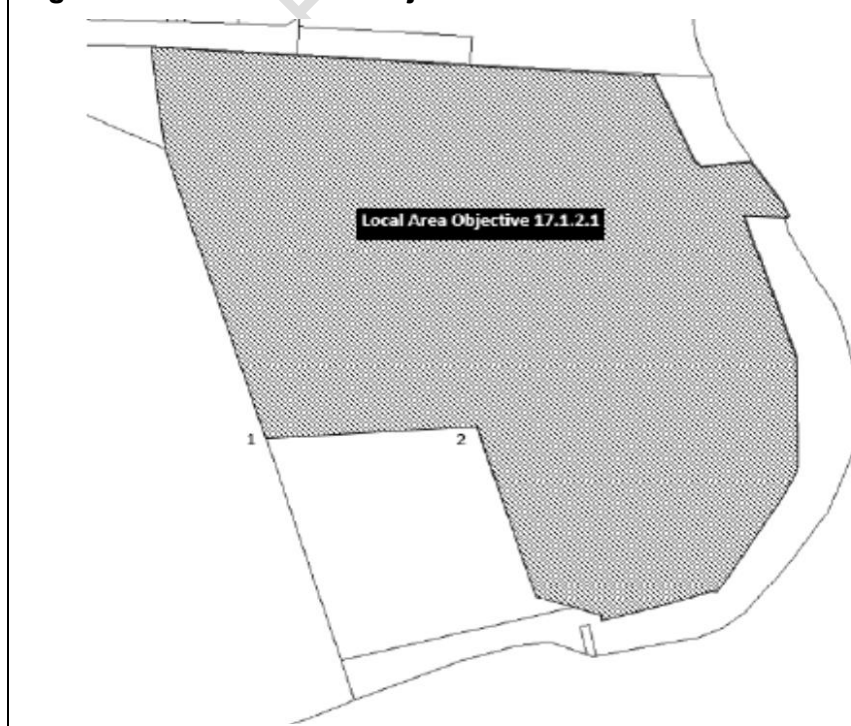
The proposed development complies with the above statements, as it is for an emerging aquaculture operation that is dependent on the UTAS research facilities located on the subject site and is also dependent on a coastal location. For these reasons, it is not practical to site the development elsewhere and for inclusion as an associated activity within another zone. The Use Table of the Community Purpose Zone specifically designates the subject sites at 31 and 41 Nubeena Crescent, Taroom, for a pilot plant tropical rock lobster hatchery to enable small scale research and development experimental plant in which processes planned for full-scale operation are tested and developed.

Clause 17.1.2 – Local Area Objectives

The Scheme details separate Local Area Objectives and Desired Future Character Statements for the main towns in the municipal area. The following Local Area Objectives and Desired Future Character Statements are relevant to the assessment of this application.

Local Area Objectives		Implementation Strategy	
(a)	Land within the area shown in Figure 17.1.2 (see below) is to be used and developed for education and research that is compatible with surrounding residential and recreation uses.	(a)	Use and development is to: (a) recognise the existing use of the land as a tertiary education and research facility; (b) facilitate the integration of uses reliant on the coastal location; (c) recognise and provide for emerging use or development associated with research undertaken in the area; and (d) protect neighbouring land from unreasonable loss of residential and recreational amenity.

Figure 17.1.2 Local Area Objective



The proposal complies with the above-mentioned statements and objectives as the proposal is for an emerging lobster hatchery that is dependent on both the adjacent UTAS research facilities and the coastal location. Given the large setbacks to the site boundaries and the siting of the proposed building behind existing buildings and vegetation, undue impacts upon nearby residential and recreational amenity are considered unlikely.

Clause 17.1.3 - Desired Future Character Statements

There are no Desired Future Character Statements for Nubeena Crescent Tarooma.

Zone Purpose Statements of the Environmental Management zone

The relevant zone purpose statements of the Environmental Management zone are to:

- 29.1.1.1 *To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard.*
- 29.1.1.2 *To only allow for complementary use or development where consistent with any strategies for protection and management.*
- 29.1.1.3 *To facilitate passive recreational opportunities which are consistent with the protection of natural values in bushland and foreshore areas.*
- 29.1.1.4 *To recognise and protect highly significant natural values on private land.*
- 29.1.1.5 *To protect natural values in un-developed areas of the coast.*

Information submitted in response to a further information request, including an assessment by Marine Solutions, demonstrates that the proposed development complies with the Zone Purpose as follows:

- the proposal utilises existing pipework and discharge sites (saltwater discharge site and stormwater outlet) and no additional works are proposed;
- it is not anticipated that changes to discharges at the existing saltwater outfall will result in impacts on natural values, fish passage or other values described in the Scheme;
- there are no conservation areas, other reserve land, seagrass beds or other sensitive marine ecological communities within the marine environment of the saltwater and stormwater discharge;
- while the discharge site is located in the Tarooma Waters (Crayfish Point) Research Area, there will be no additional works in this area and no impacts on the foreshore walking track at Crayfish Point; and
- the proposal is consistent with the objective in so far as the outfall will not conflict with the use of the waterway for recreational or scientific purposes, nor will it impact the cultural or aesthetic values. (Ecomarine 2020).

Clauses 29.1.2 and 29.1.3 – Local Area Objectives and Desired Future Character Statements

There are no Local Area Objectives or Desired Future Character Statements for the Environmental Management Zone.

2.3 Statutory Planning

The use is categorised as Resource Development under the Scheme, which is a use that requires discretionary assessment in the Community Purpose Zone. The qualification of 17.2 Use Table provides that Resource Development is discretionary only if within the P1 area shown in Figure 17.2.2 (this figure is provided in section 2.2 of this report), and only for aquaculture where integral to research and development activities undertaken by the University of Tasmania Institute of Marine and Antarctic Studies and is for a pilot plant tropical rock lobster hatchery.

For the purposes of this use qualification, a pilot plant is defined as a small scale research and development experimental plant in which processes planned for full-scale operation are tested and developed.

Council's assessment of this proposal should also consider the issues raised in the representations, the outcomes of any relevant State Policies and the objectives of Schedule 1 of the *Land Use Planning and Approvals Act 1993*.

2.4 Use and Development Standards

The proposal satisfies the relevant Acceptable Solutions of the Scheme (see checklist in Attachment 1), with the exception of the following:

Community Purpose Zone

Clause 17.3.5 – Discretionary Use

Acceptable Solution
A2 - No Acceptable Solution
Performance Criteria
<p>P2 - A use listed as discretionary within the area shown in Figure 17.1.2 must not cause unreasonable impacts on the amenity of residential and recreational uses within 300m of the site boundary, having regard to:</p> <ul style="list-style-type: none"> (a) the characteristics of the site; (b) the nature of any emissions from the proposed use; (c) the size and scale of the proposed use; (d) measures to minimise or mitigate impacts; and (e) any relevant local area objectives.
Proposal
Resource Development is listed as a Discretionary Use in the Community Purpose Zone and there is no acceptable solution.

The proposed development can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- The site is primarily used for marine research by UTAS and the proposed use is similar to this. The proposed lobster hatchery is a pilot use that is reliant on the existing research facilities available on the site.
- The application was referred to both the EPA and Council's Environmental Health Officer and both support the proposed development subject to the inclusion of environmental conditions on any approval issued.
- The proposed building is consistent with the size and scale of existing buildings on the site.
- The proposed building is setback a minimum of 80m from any public road or residential zone and the area in between contains both existing buildings and

established native vegetation which will provide a visual buffer of the site. The Council recreational facilities, located to the west of the proposed development site, are located more than 45m from the proposed building. Established native trees are to be retained along the shared western boundary and additional landscaping is also proposed to provide additional screening to these facilities.

- The proposed use is consistent with the Local Area Objectives of the Community Purpose Zone as it is for an emerging use associated with the marine research undertaken in the area.

Community Purpose Zone Clause 17.4.3 – Design

Acceptable Solution

A1 - Building design must comply with all of the following:

- provide the main pedestrian entrance to the building so that it is clearly visible from the road or publicly accessible areas on the site;
- for new building or alterations to an existing facade provide windows and door openings at ground floor level in the front façade no less than 40% of the surface area of the ground floor level facade;
- for new building or alterations to an existing facade ensure any single expanse of blank wall in the ground level front façade and facades facing other public spaces is not greater than 50% of the length of the facade;
- screen mechanical plant and miscellaneous equipment such as heat pumps, air conditioning units, switchboards, hot water units or similar from view from the street and other public spaces;
- incorporate roof-top service infrastructure, including service plants and lift structures, within the design of the roof;
- provide awnings over the public footpath if existing on the site or on adjoining lots;
- not include security shutters over windows or doors with a frontage to a street or public place.

Performance Criteria

P1 - Building design must enhance the streetscape by satisfying all of the following:

- provide the main access to the building in a way that addresses the street or other public space boundary;
- provide windows in the front façade in a way that enhances the streetscape and provides for passive surveillance of public spaces;
- treat large expanses of blank wall in the front façade and facing other public space boundaries with architectural detail or public art so as to contribute positively to the streetscape and public space;
- ensure the visual impact of mechanical plant and miscellaneous equipment, such as heat pumps, air conditioning units, switchboards, hot water units or similar, is insignificant when viewed from the street;
- ensure roof-top service infrastructure, including service plants and lift structures, is screened so as to have insignificant visual impact;
- not provide awnings over the public footpath only if there is no benefit to the streetscape or pedestrian amenity or if not possible due to physical constraints;
- only provide shutters where essential for the security of the premises and other alternatives for ensuring security are not feasible;
- be consistent with any Desired Future Character Statements provided for the area.

Proposal

The proposed new building does not comply with A1(b) as it provides windows and door openings at ground floor level in the front façade of less than 40% of the surface area of the ground floor level façade.

The proposed new building does not comply with A1(c) as any single expanse of blank wall in the ground level front façade and facades facing other public spaces is greater than 50% of the length of the façade.

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- The entrance to building is clearly distinguishable from the carpark associated with the site. The building is setback over 80m from Nubeena Crescent and, while the administrative entrance does not face the road, access to the site is via the adjoining IMAS site at 41 Nubeena Crescent. Nonetheless the site is not publicly accessible.
- The hatchery building has been purposely designed to meet the unique needs of the breeding and hatching of the rock lobster. This includes a low/no light environment and for this reason much of the building facades are solid with minimum glazing / openings.
- Vertical decorative timber battens are proposed that extend over the building façade. This will assist in breaking up the expanses of blank walls and provide an attractive feature.
- The submitted planning report states that the visual impact of any mechanical plant and miscellaneous equipment, such as heat pumps, air conditioning units, switchboards, hot water units or similar, will be insignificant when viewed from the street. Furthermore, the proposed building will incorporate roof-top service infrastructure, including service plants and lift structures, within the design of the roof. Compliance will be ensured through conditions that are included in the recommendation of this report.
- The building is setback more than 80m from the public road or any pedestrian footpath.
- The submitted plans do not indicate security shutters fronting Nubeena Crescent.
- There are no Desired Future Character Statements provided for the area.

Community Purpose Zone Clause 17.4.4 – Passive Surveillance

Acceptable Solution

A1 - Buildings design must complying with all of the following:

- (a) provide the main pedestrian entrance to the building so that it is clearly visible from the road or publicly accessible areas on the site;
- (b) for new buildings or alterations to an existing facade provide windows and door openings at ground floor level in the front façade which amount to no less than 40 % of the surface area of the ground floor level facade;
- (c) for new buildings or alterations to an existing facade provide windows and door openings at ground floor level in the façade of any wall which faces a public space or a car park which amount to no less than 30% of the surface area of the ground floor level facade;
- (d) avoid creating entrapment spaces around the building site, such as concealed alcoves near public spaces;
- (e) provide external lighting to illuminate car parking areas and pathways;
- (f) provide well-lit public access at the ground floor level from any external car park.

Performance Criteria
<p>P1 - Buildings design must provide for passive surveillance of public spaces by satisfying all of the following:</p> <ul style="list-style-type: none"> (a) provide the main entrance or entrances to a building so that they are clearly visible from nearby buildings and public spaces; (b) locate windows to adequately overlook the street and adjoining public spaces; (c) incorporate shop front windows and doors for ground floor shops and offices, so that pedestrians can see into the building and vice versa; (d) locate external lighting to illuminate any entrapment spaces around the building site; (e) provide external lighting to illuminate car parking areas and pathways; (f) design and locate public access to provide high visibility for users and provide clear sight lines between the entrance and adjacent properties and public spaces; (g) provide for sight lines to other buildings and public spaces.
Proposal
<p>The proposed new building does not comply with A1(b) as the ground floor front façade has less than 40% surface area comprised of glazed windows and doors.</p> <p>The proposed new building does not comply with A1(c) as walls which face a public space (Council recreation facilities) or a car park have less than 30% of windows and door openings of the surface area at ground floor level.</p>

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- The building (and site) is not publicly accessible.
- The building has been specifically designed to create a dark environment for optimal breeding and openings in the façade are minimised for this reason.
- The use is not for a shop or public office.
- No entrapment spaces are identified, although the site is secured.
- Staff parking areas are to be illuminated.
- The entrance to the building is highly distinguishable from the carpark.
- The additional use within the western half of the site will create further opportunities for passive surveillance of Council's recreational facilities and associated carparking areas on the adjoining site.

Community Purpose Zone Clause 17.4.8 – Environmental Values

Acceptable Solution
A1 - No trees of high conservation value will be impacted.
Performance Criteria
P1 - Buildings and works are designed and located to avoid, minimise, mitigate and offset impacts on trees of high conservation value.
Proposal
A total of eleven (11) trees are to be removed to accommodate the development, including nine (9) high-very high conservation value trees.

The proposed development can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- an arborist assessment submitted with the application confirms that, based on the proposed design, the trees require removal to accommodate the development;
- planning reports (Ireneinc, 3 April 2020 and September 2020) submitted with the application confirm that it is not feasible to avoid impacts on these trees without a substantial redesign. The planning reports also confirm that a substantial redesign is not feasible given the requirements of the proposed development, site constraints and impacts on other values, including heritage;
- impacts on remaining trees are minimised and able to be mitigated through implementation of the recommended tree protection measures; and
- as there are limited opportunities to offset these trees through in-situ plantings, a financial contribution is proposed to offset the loss of these trees.
- Conditions of approval are recommended for inclusion in any permit issued approving the proposed tree removal, requiring payment of the financial offset prior to removal of the trees and implementing the recommended tree protection measures during and after construction.

Landslide Code

Clause E3.7.1 - Buildings and works, other than minor extensions

Acceptable Solution
A1 - No acceptable solution.
Performance Criteria
P1 - Buildings and works must satisfy all of the following: <ul style="list-style-type: none"> (a) no part of the buildings and works is in a High Landslide Hazard Area; (b) the landslide risk associated with the buildings and works is either: <ul style="list-style-type: none"> (i) acceptable risk; or (ii) capable of feasible and effective treatment through hazard management measures, so as to be tolerable risk.
Proposal
Works are proposed within the Landslide Hazard Area (low)

The proposed variation can be supported pursuant to this Performance Criteria of the Code for the following reasons:

- no part of the development is within a high landslide hazard area; and
- the risk is considered tolerable as works are limited to a small area of access and installation of services.

Parking and Access Code

Clause E6.7.6 - Surface treatment of parking areas

Acceptable Solution
A1 - Parking spaces and vehicle circulation roadways must be in accordance with all of the following; <ul style="list-style-type: none"> (a) paved or treated with a durable all-weather pavement where within 75m of a property boundary or a sealed roadway; (b) drained to an approved stormwater system,

unless the road from which access is provided to the property is unsealed.
Performance Criteria
Parking spaces and vehicle circulation roadways must not unreasonably detract from the amenity of users, adjoining occupiers or the quality of the environment through dust or mud generation or sediment transport, having regard to all of the following: (a) the suitability of the surface treatment; (b) the characteristics of the use or development; (c) measures to mitigate mud or dust generation or sediment transport.
Proposal
No details of surface treatment of parking areas provided.

The proposed variation **cannot** be supported pursuant to this Performance Criteria of the Code and a condition is included within the recommendation of this report requiring parking areas to be sealed with associated drainage.

Parking and Access Code **Clause E6.7.7 - Lighting of Parking Areas**

Acceptable Solution
A1 - Parking and vehicle circulation roadways and pedestrian paths serving 5 or more car parking spaces, used outside daylight hours, must be provided with lighting in accordance with clause 3.1 "Basis of Design" and clause 3.6 "Car Parks" in AS/NZS 1158.3.1:2005 Lighting for roads and public spaces Part 3.1: Pedestrian area (Category P) lighting.
Performance Criteria
P1 - Parking and vehicle circulation roadways and pedestrian paths used outside daylight hours must be provided with lighting to a standard which satisfies all of the following: (a) enables easy and efficient use of the area; (b) minimises potential for conflicts involving pedestrians, cyclists and vehicles; (c) reduces opportunities for crime or anti-social behaviour by supporting passive surveillance and clear sight lines and treating the risk from concealment or entrapment points; (d) prevents unreasonable impact on the amenity of adjoining users through light overspill; (e) is appropriate to the hours of operation of the use.
Proposal
No details of the lighting of parking areas provided.

The proposed variation **cannot** be supported pursuant to this Performance Criteria of the Code and a condition is included within the recommendation of this report requiring appropriate lighting of parking areas.

2.5 Public Consultation and Representations

On 14 September 2020, the EPA directed Council to commence public exhibition of the proposed development, in accordance with section 27G(1)(a) of the *EMPC Act*. The application was advertised on Saturday 19 September 2020, in accordance with the requirements of s.57 of the *Land Use Planning and Approvals Act 1993*.

During the initial exhibition period, the EPA contacted Council to advise that the exhibition wording did not state that the application was a Level 2 EPA application that had been referred to the EPA for assessment as required. As a result, the application

was readvertised on 23 September 2020. During the second exhibition period, a representation was received raising concerns about inadequate advertising signage being placed on the site.

During the second advertising period two matters arose that created the need for readvertising for a third time. Firstly, a member of the public brought to Council's attention that one of the frontages did not have an advertising sign on it (noting that the site has a complex make up of connections with other sites and therefore there are nine [9] frontages in total). Secondly, initially the applicant advised that the IMAS site 41 Nubeena Crescent (CT 175969/1) was not to form part of the application (due to lease restrictions) and that any water connection works on the adjacent site would form part of a separate planning application in the future. The applicant was advised that it would be more practical for the works required within CT 175969/1 to be included in the current application, as any permit issued for the lobster hatchery could not be acted upon until the additional works were approved, resulting in additional delays and associated cost. Upon consideration of this information the applicant agreed with Council advice and included CT 175969/1 (and associated pipe work connections) in the current planning application (the subject of this report). The application was subsequently advertised for a third and final time on 14 October 2020 for a period of 14 days.

Six (6) representations were received during the public exhibition period. The following issues were raised by the representors:

- 2.5.1 Impacts to environmental values including removal of vegetation, damage to vegetation to be retained, and loss of Swift Parrot habitat. Collision risk of the Swift Parrot into the new building.

Of the eleven (11) trees proposed for removal, one (1) provides potential foraging habitat for the swift parrot and six (6) provide a potential hollow resource for hollow dwelling species, including the swift parrot. The application documentation confirms that, based on the proposed design, the trees require removal to accommodate the development and it is not feasible to avoid impacts on these trees without a substantial redesign. The planning reports also confirm that a substantial redesign is not feasible given the requirements of the proposed development, site constraints and impacts on other values, including heritage. While there is a loss of potential habitat as a result of the proposed development, this loss is considered to meet the requirements of the planning scheme, subject to payment of the required financial offset. This offset must be paid into Council's Environmental Fund, to be used to manage and conserve habitat for the swift parrot and forty-spotted pardalote in the vicinity of Taroona.

A condition is also recommended for inclusion in the permit requiring engineering drawings to include a tree plan demonstrating trees identified for retention will be retained and detailing tree protection measures to be implemented during construction. A standard condition requiring implementation of tree protection measures to protect remaining trees during and after construction has also been recommended for inclusion in the permit. A start works condition is also recommended for inclusion in any permit issued to provide a hold point to ensure tree protection measures have been satisfactorily established. These conditions do not provide for offsetting in the event of damage as such damage is prohibited under the permit. If damage was to occur this would be subject to compliance action, which includes financial offset processes as well as the potential for enforcement and infringement.

The recommended permit conditions of the planning authority and EPA require implementation of the recommended measures to reduce bird collision risk to an acceptable level, including use of low reflectivity glazing on the large windows and use of shade-cloth to cover fencing during construction.

- 2.5.2 Any financial offset should be used to fund conservation management works in the neighbouring Tarooma Foreshore Reserve, including the land recently gifted to Council from UTAS. The direction of these works should be determined in liaison with the Tarooma Environment Network.

The financial offset must be spent in accordance with Council's Biodiversity Offset Policy. Under Council's Offset Policy:

- offsets must achieve a net gain in the extent and quality of biodiversity that is securely protected and effectively managed; and
- all expenditure of financial offsets must be in accordance with Council's endorsed Guidelines for Expenditure of the Kingborough Environmental Fund. The Guidelines for Expenditure require that offsets must provide additional protection to environmental values at risk, or additional management actions to improve environmental values.

The adjacent Tarooma Park bushland area is already either owned by Council and managed as a bushland reserve or proposed to be owned by Council and managed as a bushland reserve. Furthermore, risks to this bushland reserve are addressed as part of the ongoing management of this reserve. As such, this land is considered secure and under effective management and there is no additional protection able to be afforded this reserve or meaningful additional conservation gain to be achieved by allocating the offset funds to this land.

More critically, the Guidelines for Expenditure specify that: '6. *The area of land to be used as a biodiversity offset must not be an existing natural area reserve managed by Council.*' Accordingly, allocating the offset funding to Tarooma Park bushland would be inconsistent with Council's Offset Policy and Guidelines for Expenditure.

As per the standard condition for offset expenditure, it is recommended that the condition require the offset funds be expended in Tarooma generally rather than Tarooma Park specifically.

2.5.3 Use inappropriate for the residential area

While there are residential uses in the surrounding area, the proposed use is to be contained within proximity to established marine science research facilities associated with UTAS and for this reason is considered to be consistent with the existing character of the site.

2.5.4 Traffic impacts to the road network and pedestrians

Council's Development Engineering Officer has reviewed the proposal and, given that the proposed use will utilise existing accesses to the site and will result in less than 40 additional vehicle movements per day, the existing road network is considered capable of supporting the development and no upgrades are warranted in this instance.

2.5.5 Inadequate advertising (signage)

This concern was correct and, given the large frontage of the site, not all technical legal frontages were signposted. Council rectified this by re-advertising the application and an advertising sign was erected on all of the nine (9) public frontages of the site.

2.6 Other Matters

In accordance with Clause 8.11.3(b), a condition should be included in any permit issued requiring implementation of best practice hygiene measures.

A collision risk assessment by a suitably qualified person has been provided. This assessment rates the collision risk as moderate-high given the adjacent blue gum dominated forest and recommends implementation of the following measures:

- (a) use of shade cloth on any chain mesh fencing during construction; and
- (b) low reflectivity glass with <10% reflectivity on the northern windows on the east elevation.

Amended plans submitted in response to further information confirm the glazing on the large windows on the east elevation will utilise low reflectivity glazing.

Conditions are recommended for inclusion in any permit issued requiring building plans to incorporate the proposed low reflectivity glazing. The permit conditions of the EPA include the requirement for use of shade cloth on any chain mesh fencing during construction, therefore this does not need to be included in the permit issued by the planning authority.

3. CONCLUSION

The proposal is for a pilot rock lobster hatchery (resource development use class), an emerging use associated with research undertaken by Institute for Marine and Antarctic Studies (IMAS), University of Tasmania (UTAS). The proposed use is reliant on the proximity to the nearby tertiary and research facilities and the coastal location. The proposal is consistent with the use intended for the site in accordance with the recent amendment to the Community Purpose Zone.

The proposed use generally meets the requirements of the Kingborough Interim Planning Scheme 2015 for both the Community Purpose and Environmental Management Zones. Where the application cannot meet the Acceptable Solutions, the Performance Criteria can be adequately satisfied, particularly given the specific nature of the use and the need for a purposely designed building required to create a particular environment for the successful breeding of the rock lobster.

It is further noted that the proposed building is setback a minimum of 80m from any road or residential area and will be screened from these areas by both established native vegetation (to be retained and protected by conditions of any approval) and existing buildings, including the historic Tarooma Animal Quarantine Station, also located at 31 Nubeena Crescent (the site of the proposed new building and associated infrastructure).

The application was referred to TasWater, the Tasmanian Heritage Council, and the Environmental Protection Authority and all of the referral agencies are supportive of the proposal subject to conditions of approval which are all included within the recommendation of this report.

For the reasons discussed above, the application is supported by Council's Planning Department and the application is recommended for approval.

4. RECOMMENDATION

That the Planning Authority resolves that the development application for pilot rock lobster hatchery including the construction of new commercial building, demolition of existing buildings and removal of vegetation for Ireneinc Planning be approved subject to the following conditions:

1. Except as otherwise required by this Permit, use and development of the land must be substantially in accordance with Development Application No. DA-2020-209 and Council Plan Reference No. P1 submitted on 11 August 2020. This Permit relates to the use of land or buildings irrespective of the applicant or subsequent occupants, and

whoever acts on it must comply with all conditions in this Permit. Any amendment, variation or extension of this Permit requires further planning consent of Council.

2. Eleven (11) native trees as identified in the arborist assessment (Element Tree Services, 1 July 2020) and Council Plan Reference No. P1 received on 11 August 2020 are approved for removal to accommodate the proposed development.

No native vegetation is to be removed prior to the issue of a Building Permit for the development.

No further felling, lopping, ringbarking or otherwise injuring or destroying of native vegetation or individual trees is to take place without the prior written permission of Council or in accordance with a further permit or otherwise as provided for in the Kingborough Interim Planning Scheme 2015 or otherwise in accordance with law.

3. To offset the loss of three (3) trees of high conservation value (comprising *Eucalyptus viminalis* trees with a DBH >25cm) and six (6) trees of very high conservation value (comprising *E. viminalis*, *E. ovata* and *E. pulchella* with a dbh >70cm), an offset of \$3750 must be paid into Council's Environmental Fund, to be used to manage and conserve habitat for the swift parrot and forty-spotted pardalote in the vicinity of Tarooma.

This offset must be paid prior to the issue of a Building Permit and removal of the trees.

4. Plans submitted for building approval for the development must demonstrate that the development will utilise low reflectivity glazing on the large windows on the east elevation as shown in Council Plan Reference P1 received on 11 August 2020.

5. Engineering design drawings must be submitted to Council for approval. Plans must be to satisfaction of the Executive Manager - Engineering Services and Manager Development Services and comply with the following:

- (a) be in accordance with the Tasmanian Standard construction drawings;
- (b) include, but not be limited to, adequately detailed internal vehicular and pedestrian access, carparking, manoeuvring areas, water reticulation and drainage services as follows.
 - long and cross sections of the driveway/access road
 - cut and fill batters and any stabilisation work required
 - contours, finish levels and gradients of the driveway/access road
 - drainage and lighting provisions
 - pavement construction; and
 - the provision of passing bays;
- (c) incorporate water sensitive urban design principles to achieve the acceptable stormwater quality and quantity targets required in Table E7.1 of the Kingborough Interim Planning Scheme 2015. Supporting documentation with associated hydraulic calculations and MUSIC modelling must be submitted;
- (d) provide long section details for the proposed stormwater drainage system;

- (e) ensure retaining walls (if any) greater than 1m in height are designed and certified by a Registered Professional Engineer;
- (f) include a tree plan to the satisfaction of the Manager Development Services which:
 - (i) identifies the location, diameter at chest height and species of trees with a diameter >25cm at 1.5m from natural ground level within 15m of any works;
 - (ii) clearly identifies which trees are to be removed and which are to be retained, consistent with the arborist assessment (Element Tree Services, 1 July 2020) and Council Plan Reference No. P1 received on 11 August 2020;
 - (iii) demonstrates that the proposed development and associated infrastructure are designed and located to retain trees identified for retention;
 - (iv) details mitigation and protection measures to be implemented to minimise the impacts of the development on the health of the trees being retained and avoid their loss within the scope of the approved development; and
 - (v) is endorsed by a suitably qualified arborist as being in accordance with Australian Standard 4970-2009 for the protection of trees on development sites.

The engineering plans and specifications must be prepared and certified by a professional Civil Engineer approved by the Executive Manager - Engineering Services. The engineer must supervise the construction works.

Approval of the plans and specifications is required prior to the issue of a Building Permit.

Once endorsed, these plans will form part of the permit.

6. Prior to the commencement of any on-site works, landscaping plans must be submitted for approval by Council's Manager Development Services.

The landscape plan must be prepared by a suitably qualified person and be at a suitable scale, and indicate the following:

- (a) landscaping along the western side boundary adjacent to Council's existing recreation facilities;
- (b) outline of the proposed buildings;
- (c) proposed planting by quantity, genus, species, common name, expected mature height and plant size;
- (d) existing trees to be retained and proposed measures to be carried out for their preparation and protection during construction;
- (e) earth shaping proposals, including retaining wall(s);
- (f) fencing, paths and paving (indicating materials and surface finish)

Unless otherwise agreed in writing by the Manager Development Services, the landscaping areas shown on the endorsed plans must be used for landscaping and no other purpose.

The landscaping shown on the endorsed landscaping plan must be completed prior to the occupation of the building.

7. Prior to the commencement of any on-site works, including vegetation removal or modification, demolition, construction, excavations, placement of fill, delivery of building/construction materials and/or temporary buildings, a “start works” notice must be lodged with Council.

This notice must be lodged a minimum of 14 days prior to commencement of on-site works and works must not commence until this notice has been approved by the Manager Development Services.

8. Prior to the commencement of any on-site works (including any tree removal, demolition, excavations, placement of fill, delivery of building/construction materials and/or temporary buildings), all remaining native vegetation, including individual trees identified for retention in Council Plan Reference No. P1 received on 11 August 2020, must be retained and appropriately protected during construction through the installation of temporary fencing between any on-site works and adjacent native vegetation in accordance with AS 4970-2009 to exclude:

- (a) machine excavation including trenching;
- (b) excavation for silt fencing;
- (c) cultivation;
- (d) storage;
- (e) preparation of chemicals, including preparation of cement products;
- (f) parking of vehicles and plant;
- (g) refuelling;
- (h) dumping of waste;
- (i) wash down and cleaning of equipment;
- (j) placement of fill;
- (k) lighting of fires;
- (l) soil level changes;
- (m) temporary or permanent installation of utilities and signs; and
- (n) physical damage to the tree(s).

Evidence of satisfactory installation of this fencing must be provided to the Manager Development Services prior to the commencement of any on-site works.

In addition, the following tree protection measures must be adhered to following construction for all areas within the Tree Protection Zone but outside the footprint of the approved works:

- (i) the existing soil level must not be altered around the Tree Protection Zone of the trees (including the disposal of fill, placement of materials or the scalping of the soil);

- (ii) the Tree Protection Zone must be free from the storage of fill, contaminants or other materials;
 - (iii) machinery and vehicles are not permitted to access the Tree Protection Zone; and
 - (iv) development and associated works are not permitted unless otherwise approved by Council in writing.
9. The construction works must be undertaken in accordance with the approved drawings. Works must be to the satisfaction and approval of the Executive Manager - Engineering Services and Manager Development Services and include the following:
- (a) 'No Parking'/'Keep Clear' signage must be installed for the turning bay;
 - (b) the vehicular access/driveway, car parking areas and vehicle manoeuvring areas must be of a sealed construction with associated drainage provision and comply with Australian Standard AS2890.1:2004 (Off-street car parking);
 - (c) parking spaces, vehicular circulation roadways and pedestrian walkways must be marked, and wheel stops must be installed for parking spaces;
 - (d) parking and vehicle circulation roadways and pedestrian paths must be provided with lighting in accordance with clause 3.1 "Basis of Design" and clause 3.6 "Car Parks" in AS/NZS 1158.3.1:2005 Lighting for roads and public spaces Part 3.1: Pedestrian area (Category P) lighting;
 - (e) stormwater discharge from all new impervious areas must be disposed of by gravity to Council's stormwater infrastructure or council approved discharge point. All components of the stormwater water drainage system including proposed stormwater treatment unit must be installed; and
 - (f) establishment and maintenance of tree protection measures in accordance with the endorsed tree plan and Condition 2.
10. Erosion/siltation infiltration control measures must be applied during construction works to the satisfaction of the Executive Manager – Engineering Services.
11. To reduce the spread of weeds or pathogens, all machinery must take appropriate hygiene measures prior to entering and leaving the site as per the Tasmanian Washdown Guidelines for Weed and Disease Control produced by the Department of Primary Industries, Parks, Water and Environment.
- Any imported fill materials must be from a weed and pathogen free source to prevent introduction of new weeds and pathogens to the area
12. Noise emissions measured at the boundary of a residential zone must not exceed the following:
- (a) 55dB(A) (LAeq) between the hours of 7.00am to 7.00pm;
 - (b) 5dB(A) above the background (LA90) level or 40dB(A) (LAeq), whichever is the lower, between the hours of 7.00pm to 7.00am;
 - (c) 65dB(A) (LAmx) at any time.

Measurement of noise levels must be in accordance with the methods in the Tasmanian Noise Measurement Procedures Manual, issued by the Director of Environmental Management, including adjustment of noise levels for tonality and impulsiveness.

Noise levels are to be averaged over a 15 minute time interval.

13. Mechanical plant, roof top infrastructure, and miscellaneous equipment such as heat pumps, air conditioning units, switchboards, hot water units or similar must be screened from view of the street and other public spaces.
14. All waste material generated by the development or from other sources must be contained in appropriate building waste containers for periodic removal to a licensed disposal site. The receptacle must be of a size to adequately contain the amount of waste generated and must be appropriately located on the subject site.
15. The conditions as determined by the Board of the Environment Protection Authority (EPA), and set out in Schedule 2 of the attached Appendix A, form part of this permit.
16. The conditions as determined by TasWater, and set out in the attached Appendix B, form part of this permit.

ADVICE

- A. In accordance with section 53(5) of the Land Use Planning and Approvals Act 1993 this permit lapses after a period of two years from the date on which it is granted if the use or development in respect of which it is granted is not substantially commenced within that period.
- B. The approval in this permit is under the Land Use Planning and Approvals Act 1993 and does not provide any approvals under other Acts including, but not limited to Building Act 2016, Urban Drainage Act 2013, Food Act 2003 or Council by-laws.

If your development involves demolition, new buildings or alterations to buildings (including plumbing works or onsite wastewater treatment) it is likely that you will be required to get approvals under the Building Act 2016. Change of use, including visitor accommodation, may also require approval under the Building Act 2016. Advice should be sought from Council's Building Department or an independent building surveyor to establish any requirements.

- C. The developer should obtain a Plumbing Permit for the development prior to commencing construction.
- D. A drainage design plan at a scale of 1:200, designed by a qualified Hydraulic Designer, showing the location of the proposed sewer and stormwater house connection drains; including the pipe sizes, pits and driveway drainage, must be submitted with the application for Plumbing Permit.

ATTACHMENTS

1. **Assessment Checklist**
2. **Locality Plan**
3. **Proposal Plans**
4. **Environmental Protection Authority submission**
5. **TasWater Submission**
6. **Tasmanian Heritage Council submission**

ASSESSMENT CHECKLIST

Community Purpose Zone Provisions

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
Hours of Operation (Cl. 17.3.1)	<ul style="list-style-type: none"> A1 - Hours of operation of a use within 50 m of a residential zone must be within: <ul style="list-style-type: none"> (a) 8.00 am to 8.00 pm Mondays to Fridays inclusive; (b) 9.00 am to 6.00 pm Saturdays; (c) 10.00 am to 5.00 pm Sundays and Public Holidays; except for office and administrative tasks. 			✓	A1 – n/a - There is a residential zone located within 50m to the north of the site (on the opposite side of Nubeena Crescent) however the actual proposed development will be located approximately 60m from the site boundary and is well away from the residential zone (a minimum of 87m). For this reason this clause does not apply.
Noise (Cl. 17.3.2)	<ul style="list-style-type: none"> A1 <ul style="list-style-type: none"> Noise emissions measured at the boundary of a residential zone must not exceed the following: <ul style="list-style-type: none"> (a) 55dB (A) (LAeq) between the hours of 7.00 am to 7.00 pm; 5dB(A) above the background (LA90) level or 40dB(A) (LAeq), whichever is the lower, between the hours of 7.00 pm and 7.00 am (b) 65dB(A) (LAmx) at any time. (c) Measurement of noise levels must be in accordance with the methods in the Tasmanian Noise Measurement Procedures Manual, issued by the Director of Environmental Management, including adjustment of noise levels for tonality and impulsiveness. (d) Noise levels are to be averaged over a 15 	✓			A1 - complies - the submitted planning report states compliance with this clause however compliance will be ensured through a condition of approval.

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
	<p>minute time interval.</p> <p>A2 - Area of POS:</p> <ul style="list-style-type: none"> - Area - Minimum dimension - Accessible & adjacent to habitable room - Location/orientation - Location/frontage - Gradient - Vehicle access/parking <p>• A2 - External amplified loud speakers or music must not be used within 50 m of a residential zone, except if a school system used for school announcements.</p>			✓	A2 - n/a no external speakers proposed.
External lighting (Cl. 17.3.3)	<p>• A1 – other than flood lighting of sport and recreation facilities, within 50 m of a residential zone must comply with all of the following:</p> <p>(a) be turned off between 9:00 pm and 6:00 am, except for security lighting;</p> <p>(b) security lighting must be baffled to ensure they do not cause emission of light outside the zone.</p>			✓	A1 – n/a - as the development is located more than 50m from any residential zone.
	<p>• A2 - Flood lighting of sport and recreation facilities within 200 m of a residential zone must not subject nearby residential lots to obtrusive light, as defined in AS 4282-1997-1.4.7.R1</p>			✓	A2 – n/a no flood lighting is proposed and proposal is not for sport and recreation facilities.
Commercial Vehicle Movements (Cl. 17.3.4)	<p>• A1 – Commercial vehicle movements, (including loading and unloading and garbage removal) to or from a site within 50 m of a residential zone must be within the hours of:</p> <p>• (a) 7.00 am to 6.00 pm Mondays to Fridays inclusive;</p>			✓	A1 – n/a - as the development is located more than 50m from any residential zone.

ISSUE	COMPLIES?			COMMENTS
	YES	NO	N/A	
Discretionary Use (Cl. 17.3.5)			✓	A1 – n/a – as the proposed use is located within the area shown in Figure 17.1.2 A2 – Resource Development is a Discretionary Use. Assessment against the Performance Criteria required.
Building Height (Cl. 17.4.1)	✓			A1 – complies – maximum building height is shown as being 9.95m.
			✓	A2 – n/a – proposed building is not located within 10m of a residential zone.
Setback (Cl. 17.4.2)	✓			A1 – complies – complies will front Nubeena Crescent and is setback more than 82m from the street.
	✓			A2 – complies – setback to residential zone in excess of 80m.
			✓	A3 – n/a – no sensitive uses proposed.
Design (Cl. 17.4.3)		✓		A1 – (a) Complies – entrance to building is clearly distinguishable from carpark associated with site. The building is setback over 80m from Nubeena Crescent and the admin entrance does not face the road, although access to the site is via the adjoining IMAS site at 41 Nubeena Crescent. Nonetheless the site is not publicly accessible.

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
	<p>(a) provide the main pedestrian entrance to the building so that it is clearly visible from the road or publicly accessible areas on the site;</p> <p>(b) for new building or alterations to an existing facade provide windows and door openings at ground floor level in the front facade no less than 40% of the surface area of the ground floor level facade;</p> <p>(c) for new building or alterations to an existing facade ensure any single expanse of blank wall in the ground level front facade and facades facing other public spaces is not greater than 50% of the length of the facade;</p> <p>(d) screen mechanical plant and miscellaneous equipment such as heat pumps, air conditioning units, switchboards, hot water units or similar from view from the street and other public spaces;</p>				<p>(b) Does not comply - Assessment against the Performance Criteria required.</p> <p>(c) Does not comply - Assessment against the Performance Criteria required.</p> <p>(d) Complies - the submitted planning report states compliance with this clause however compliance will be ensured through a condition of approval.</p> <p>(e) Complies - the submitted planning report states compliance with this clause however compliance will be ensured through a condition of approval.</p> <p>(f) n/a no existing awnings on adjoining sites..</p> <p>(g) Complies – plans do not indicate security shutters fronting Nubeena Crescent.</p>

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
	<p>(e) incorporate roof-top service infrastructure, including service plants and lift structures, within the design of the roof;</p> <p>(f) provide awnings over the public footpath if existing on the site or on adjoining lots;</p> <p>(g) not include security shutters over windows or doors with a frontage to a street or public place.</p>				
	<ul style="list-style-type: none"> A2 - Walls of a building facing a residential zone must be coloured using colours with a light reflectance value not greater than 40 percent. 	✓			A2 – complies – the side facing the residential zone will be clad with natural timber battens which will have a reflectance value of less than 40%.
Passive surveillance (Cl. 17.4.4)	<ul style="list-style-type: none"> A1 – Buildings design must complying with all of the following: <p>(a) provide the main pedestrian entrance to the building so that it is clearly visible from the road or publicly accessible areas on the site;</p> <p>(b) for new buildings or alterations to an existing facade provide windows and door openings at ground floor level in the front façade which amount to no less than 40 % of the surface area of the ground floor level facade;</p> <p>(c) for new buildings or alterations to an existing facade provide windows and door openings at ground floor level in the façade of any wall which faces a public space or a car park which amount to no less than 30% of the surface area of the ground floor level facade;</p> 		✓		<p>A1 –</p> <p>(a) Complies – entrance to building is highly distinguishable from carpark (although not a public carpark)</p> <p>(b) Does not comply – the ground floor front façade has less than 40% surface area comprised of glazed windows and doors. Assessment against the Performance Criteria required.</p> <p>(c) Does not comply – walls which face a public space (Council recreation facilities) or a car park have less than 30% of windows and door openings of the surface area at ground floor level. Assessment against the Performance Criteria required.</p> <p>(d) Complies – the building does not create entrapment spaces, with existing open circulation areas and spaces on all sides.</p> <p>(e) Complies – parking areas are to be illuminated.</p>

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
	<p>(d) avoid creating entrapment spaces around the building site, such as concealed alcoves near public spaces;</p> <p>(e) provide external lighting to illuminate car parking areas and pathways;</p> <p>(f) provide well-lit public access at the ground floor level from any external car park.</p>				(f) Complies - well-lit staff access is to be provided at the ground floor level from any external car park.
Landscaping (Cl. 17.4.5)	<ul style="list-style-type: none"> A1 - Landscaping must be provided along the frontage of a site 	✓			A1 – complies – existing landscaping is provided at the front of the site which is to remain.
	<ul style="list-style-type: none"> A2 - Along a boundary with a residential zone landscaping must be provided for a depth no less than 2m 	✓			A2 –complies – existing landscaping is provided along the north boundary which adjoins a residential zone. This is not to be altered.
Outdoor storage areas (Cl. 17.4.6)	<ul style="list-style-type: none"> A1 - Outdoor storage areas for non-residential uses 			✓	A1 – n/a –no outdoor storage areas proposed.
Fencing (Cl. 17.4.7)	<ul style="list-style-type: none"> A1 - Fencing must comply with all of the following: <p>(a) fences, walls and gates of greater height than 1.5 m must not be erected within 4.5 m of the frontage;</p> <p>(b) fences along a frontage must be at least 50% transparent above a height of 1.2 m;</p> <p>(c) height of fences along a common boundary with land in a residential zone must be no more than 2.1 m and must not contain barbed wire.</p> 			✓	A1 – n/a – no fencing proposed.
Environmental Values (Cl. 17.4.8)	<ul style="list-style-type: none"> A1 - No trees of high conservation value will be impacted 		✓		A1 – does not comply - As the development and associated works will impact on trees of high conservation value, the proposal must be assessed against the performance criteria.

Environmental Management Zone Provisions

ISSUE		COMPLIES?			COMMENTS
		YES	NO	N/A	
Use standards for reserved land (Cl. 29.3.1)	<ul style="list-style-type: none"> A1 - Use is undertaken in accordance with a reserve management plan. 			✓	A1 - This use standard is not applicable as the use is not located on reserved land.
Building height (Cl. 29.4.1)	<ul style="list-style-type: none"> A1 - Building height comply with any of the following: <ul style="list-style-type: none"> (a) as proscribed in an applicable reserve management plan; (b) be no more than 7.5 m. 			✓	A1 – n/a – as no buildings are to be located within the Environmental Management land.
Building setback (Cl. 29.4.2)	<ul style="list-style-type: none"> A1 - Building setback from frontage 			✓	A1 – n/a - as no buildings are to be located within the Environmental Management land.
	<ul style="list-style-type: none"> A2 - Building setback from side and rear boundaries. 			✓	A2 – n/a - as no buildings are to be located within the Environmental Management land.
	<ul style="list-style-type: none"> A3 - Buildings and works must be setback from land zoned Environmental Living no less than 30 m. 			✓	A3 - n/a – no nearby Environmental Living zoned land
	<ul style="list-style-type: none"> A4 - Building setback for buildings for sensitive use 			✓	A4 – n/a – no sensitive use proposed.
Design (Cl. 29.4.3)	<ul style="list-style-type: none"> A1 - The location of buildings and works must comply with any of the following: <ul style="list-style-type: none"> (a) be located on a site that does not require the clearing of native vegetation and is not on a skyline or ridgeline; (b) be located within a building area, if provided on the title; (c) be an addition or alteration to an existing building; (d) as prescribed in an applicable reserve management plan. 			✓	n/a as no building or 'works' within the Environmental Management land.

Code Provisions

CLAUSE	COMPLIES			COMMENTS
	YES	NO	N/A	
E1.0 Bushfire-Prone Areas Code				
While the development is located in a bushfire prone area, information submitted with the application indicates no hazardous or vulnerable uses are proposed. Therefore, the Bushfire-Prone Areas Code is not triggered.				
E3.0 Landslide Code				
While parts of the site are located within a Landslide Hazard Area (low), the planning report submitted states that the proposed development is exempt under Clause E3.4 (c). While the buildings are exempt under this Clause, a small area of access works associated with the development do not benefit from this exemption. Therefore, the proposal requires assessment against the Code and in particular Clause E3.7.1.				
Hazardous use (CLE3.6.1)	<ul style="list-style-type: none">A1 - Hazardous use relates to an alteration or intensification of an approved use.A2 – No acceptable solution		✓	A1 and A2 - n/a - as no hazardous uses are proposed.
Vulnerable use (CLE3.6.2)	<ul style="list-style-type: none">A1 - Vulnerable use is for visitor accommodation.A2 – No acceptable solution		✓	A1 & A2 – n/a - as no vulnerable uses are proposed
Buildings and works, other than minor extensions (see definition) (CLE3.7.1)	<ul style="list-style-type: none">A1 – No acceptable solution (requires assessment against performance criteria)		✓	A1 – as works are proposed within the Landslide Hazard Area (low), the proposal requires assessment against the performance criteria.
Minor extensions (see definition) (CLE3.7.2)	<ul style="list-style-type: none">A1 – Buildings and works for minor extensions located in medium landslide hazard area		✓	A1 – n/a
Major works (see definition) (CLE3.7.3)	<ul style="list-style-type: none">A1 - No acceptable solution (requires assessment against performance criteria)		✓	A1 – n/a
E6.0 Parking and Access Code				
Use standards – number of car parking spaces (CLE6.6.1)	<ul style="list-style-type: none">A1 - Number of on-site car parking spaces complies with table		✓	A1 – n/a - No parking requirement for resource development, although >10 parking spaces proposed.
Number of Accessible Car	<ul style="list-style-type: none">A1 - Car parking spaces provided for people with a	✓		A1 – complies – one (1) disability parking space proposed.

CLAUSE		COMPLIES			COMMENTS
		YES	NO	N/A	
Parking Spaces for People with a Disability (CLE6.6.2)	disability must: <ul style="list-style-type: none"> • (a) satisfy the relevant provisions of the Building Code of Australia; • (b) be incorporated into the overall car park design; • (c) be located as close as practicable to the building entrance. 				
Number of vehicular accesses (CLE6.7.1)	<ul style="list-style-type: none"> • A1 – Number of vehicle access points complies 	✓			A1 – complies – existing
Design of vehicular accesses (CLE6.7.2)	<ul style="list-style-type: none"> • A1 – Design of vehicle access points complies 	✓			A1 – complies – Existing Access with existing sight distance. Driveway width is sufficient (>5.5m wide) and the gradient is acceptable as per the site condition.
Vehicular Passing Areas Along an Access (CL E6.7.3)	<ul style="list-style-type: none"> • A1 – Passing bay must be provided every 30m and shown on the development application plans. 	✓			A1 – complies - Wider driveway proposed which provides vehicle passing opportunity for two (2) cars.
On-site Turning (CL E6.7.4)	<ul style="list-style-type: none"> • A1 – On site turning must be provided for all non-residential carparking spaces 	✓			A1 – complies - vehicle turning area available and vehicles can exit in forward direction.
Layout of parking areas (CLE6.7.5)	<ul style="list-style-type: none"> • A1 – Layout and compliance with Australian Standard 	✓			Complies - Complies with AS2890.
Surface treatment of parking areas (CLE6.7.6)	<ul style="list-style-type: none"> • A1 – Parking spaces and vehicular circulation surfaces provided 		✓		A1 – compliance unclear - Although the surface treatment is not clearly mentioned, it has got drainage. Conditioned to be sealed with associated drainage.
Lighting of Parking Areas (CLE6.7.7)	<ul style="list-style-type: none"> • A1 – Parking and vehicle circulation roadways and pedestrian paths used outside daylight hours must be provided with lighting 		✓		A1 - compliance unclear - Although lighting details not provided, it is conditioned to provide lighting.
Landscaping of Parking Areas (CLE6.7.8)	<ul style="list-style-type: none"> • A1 – Landscaping of parking and circulation areas must be provided where more than 5 car parking spaces are proposed. This 	✓			A1 – complies - Landscaping ≥ 5% of the area of car park is proposed.

CLAUSE		COMPLIES			COMMENTS
		YES	NO	N/A	
	landscaping must be no less than 5 percent of the area of the car park.				
Facilities for Commercial Vehicles (Cl.6.7.13)	<ul style="list-style-type: none"> A1 – Commercial vehicle facilities for loading, unloading or manoeuvring must be provided on-site in accordance with Australian Standard for Off-street Parking, Part 2: Commercial Vehicle Facilities AS 2890.2:2002 	✓			A1 – complies - the submitted vehicle turning path diagram shows the loading and unloading zones and shows ease in vehicular movement.
Access to a Road (E6.7.14)	<ul style="list-style-type: none"> A1 – Access to a road must be in accordance with the requirements of the road authority 	✓			Complies – the access is existing.
E7.0 Stormwater Management Code					
Stormwater drainage and disposal (Cl.E7.7.1)	<ul style="list-style-type: none"> A1 – Disposal of stormwater to public infrastructure A2 – Sensitive design of stormwater system incorporates water sensitive urban design principles A3 – Design of minor stormwater drainage system A4 – Design of major stormwater drainage system 	✓	✓	✓	<p>A1 – complies - Stormwater will be disposed to Council's discharge point.</p> <p>A2 – complies - SW treatment proposed. Conditioned to provide details with hydraulic calculations</p> <p>A3 – n/a</p> <p>A4 – n/a</p>
E10.0 Biodiversity Code					
While a Biodiversity Protection Area occurs on part of the site, no native vegetation within this area will be impacted by the building and works, therefore Code E10.0 is not applicable.					
E11.0 Waterway and Coastal Protection Code					
The site is within a Waterway and Coastal Protection Area. However, under Clause E11.4.1 (a), development associated with a Level 2 activity is exempt from this Code.					
E15.0 Inundation Prone Areas Code					
The site is within a Coastal Inundation Hazard Area, however the proposal will not impact this area and is not subject to Riverine inundation, therefore Code E15.0 is not applicable.					
E16.0 Coastal Erosion Hazard Code					

While part of the site is within a Coastal Erosion Hazard Area, no development is located within this area. Therefore, Code E16.0 is not applicable.
--

E25.0 Local Development Code

The proposal is not for a residential building and for this reason this Code does not apply.
--

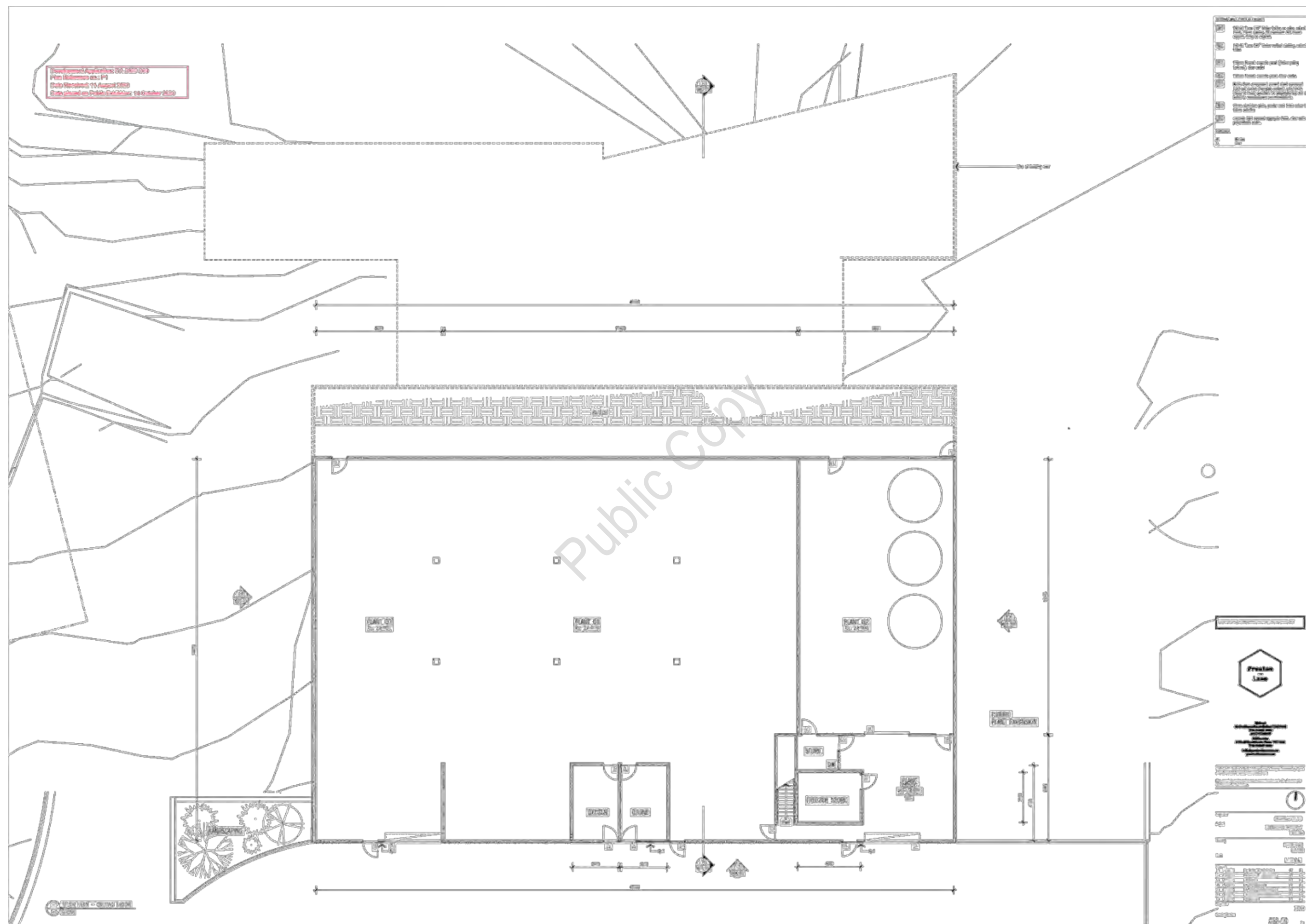
Public Copy

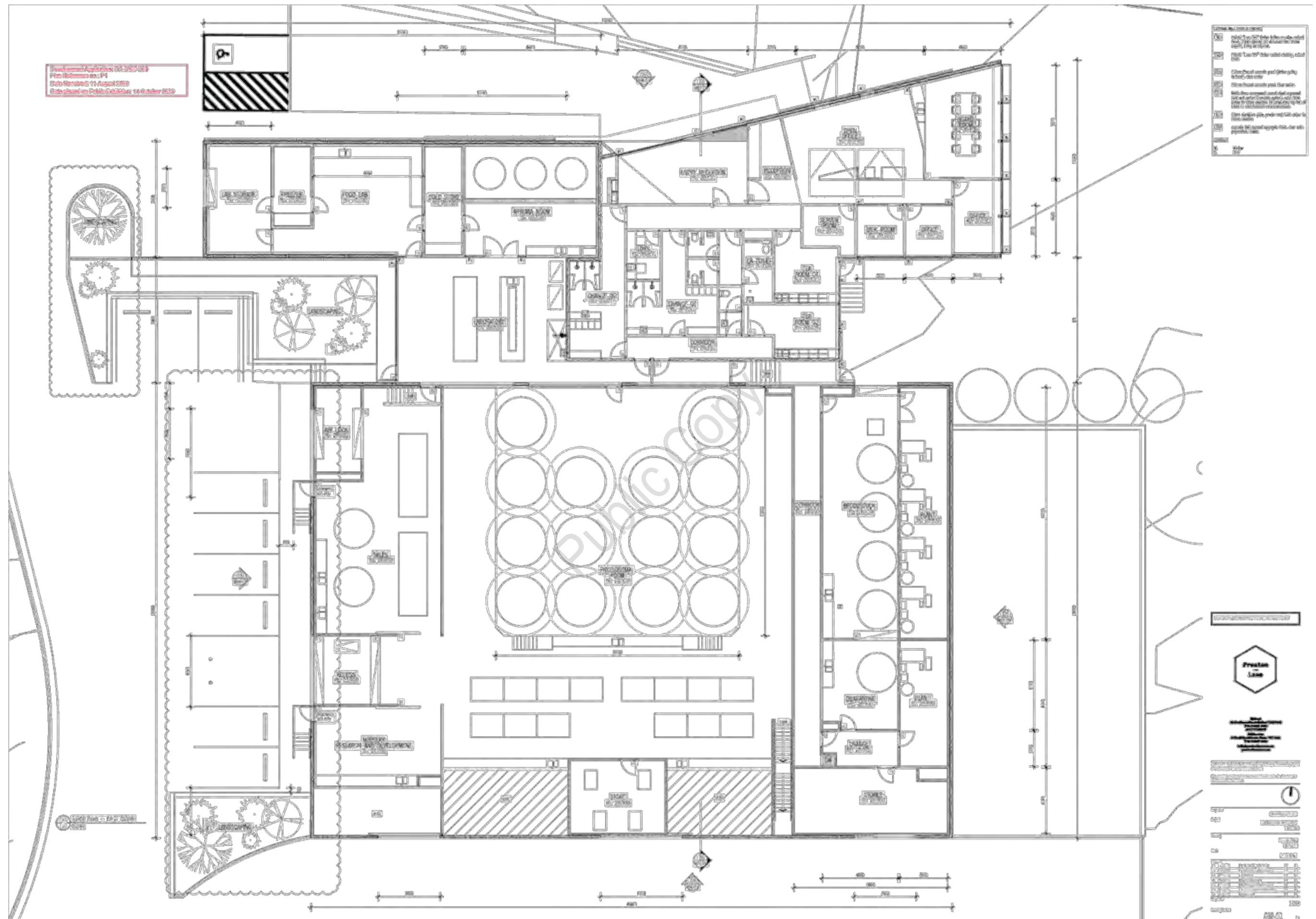
Locality Plan

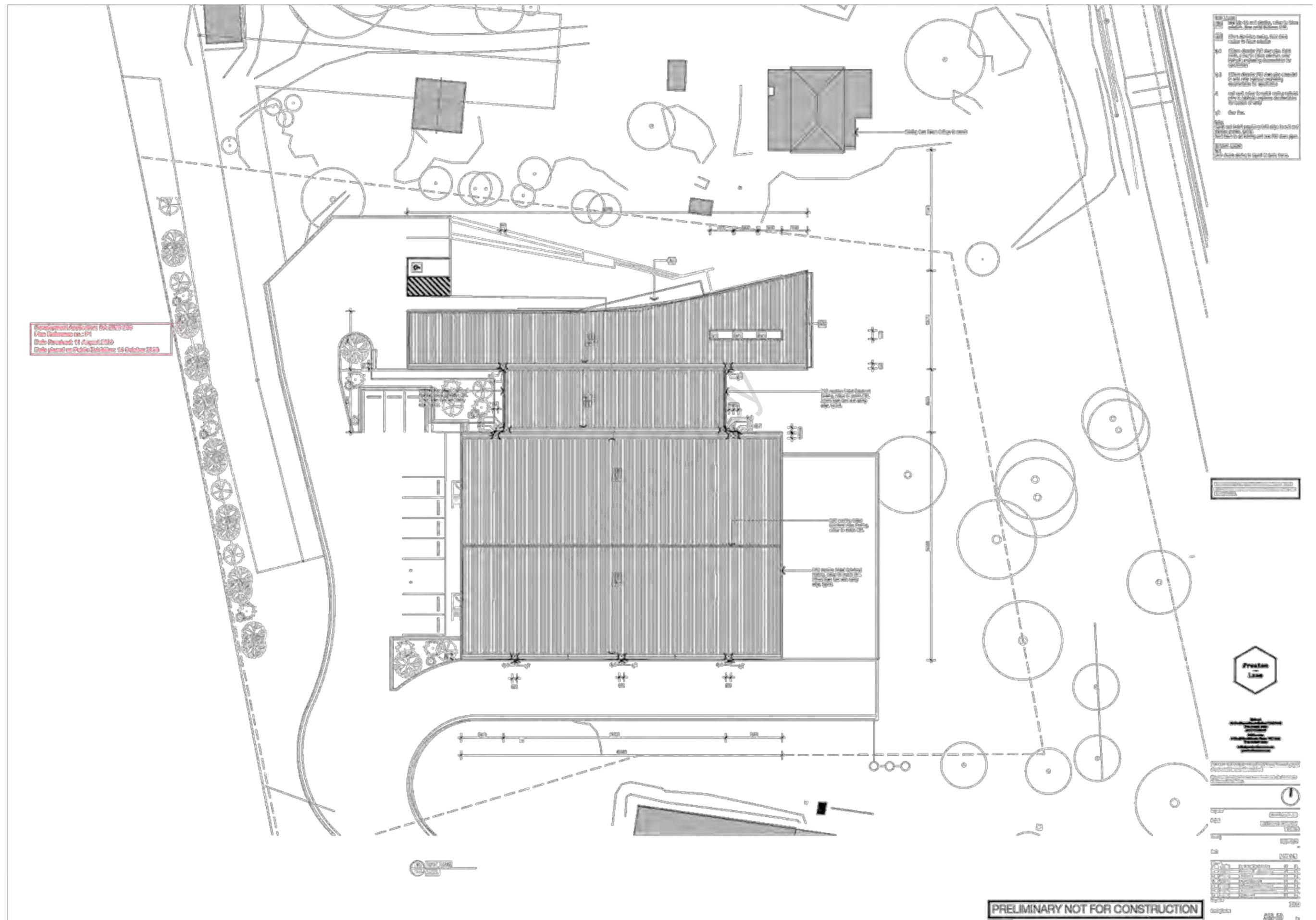


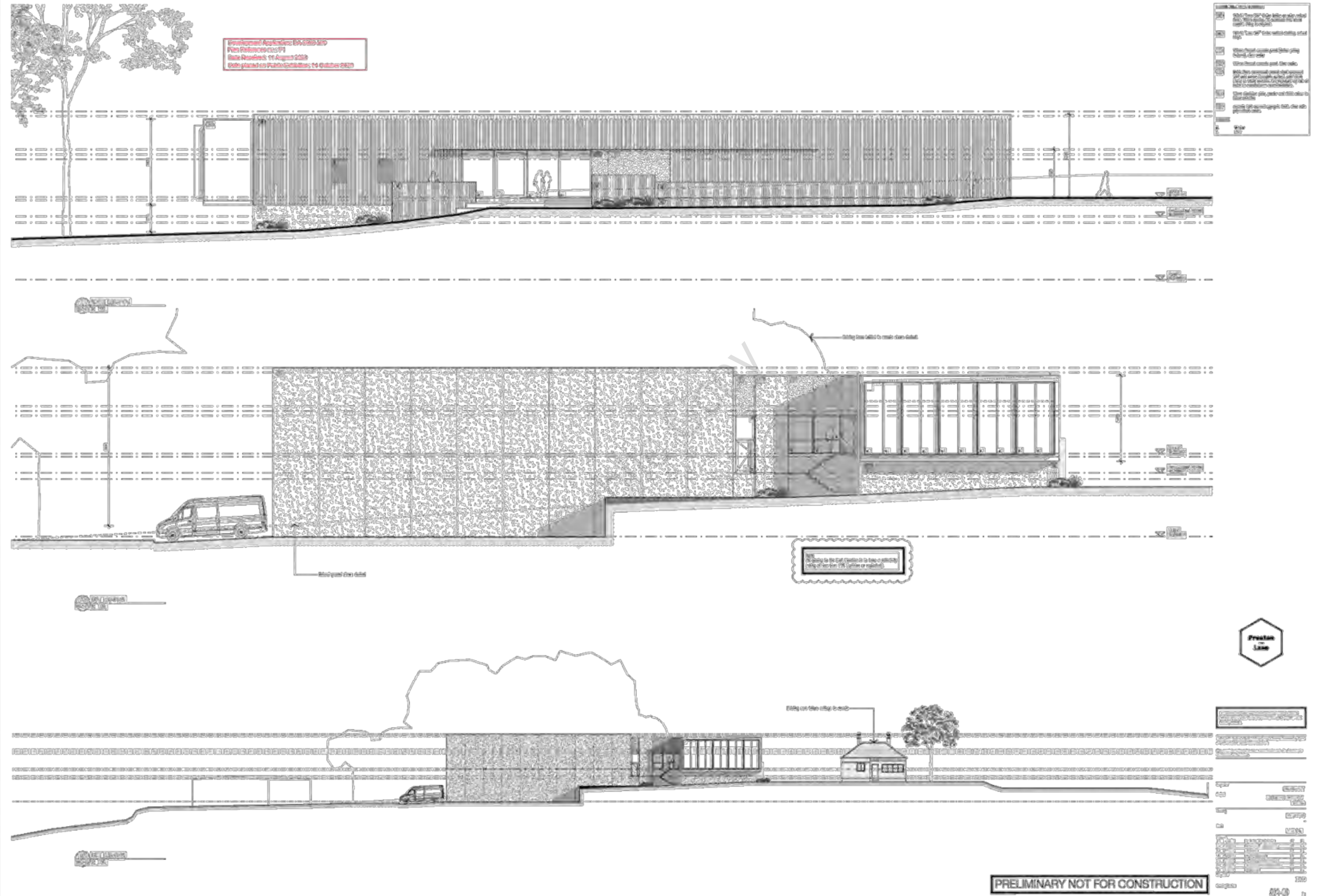


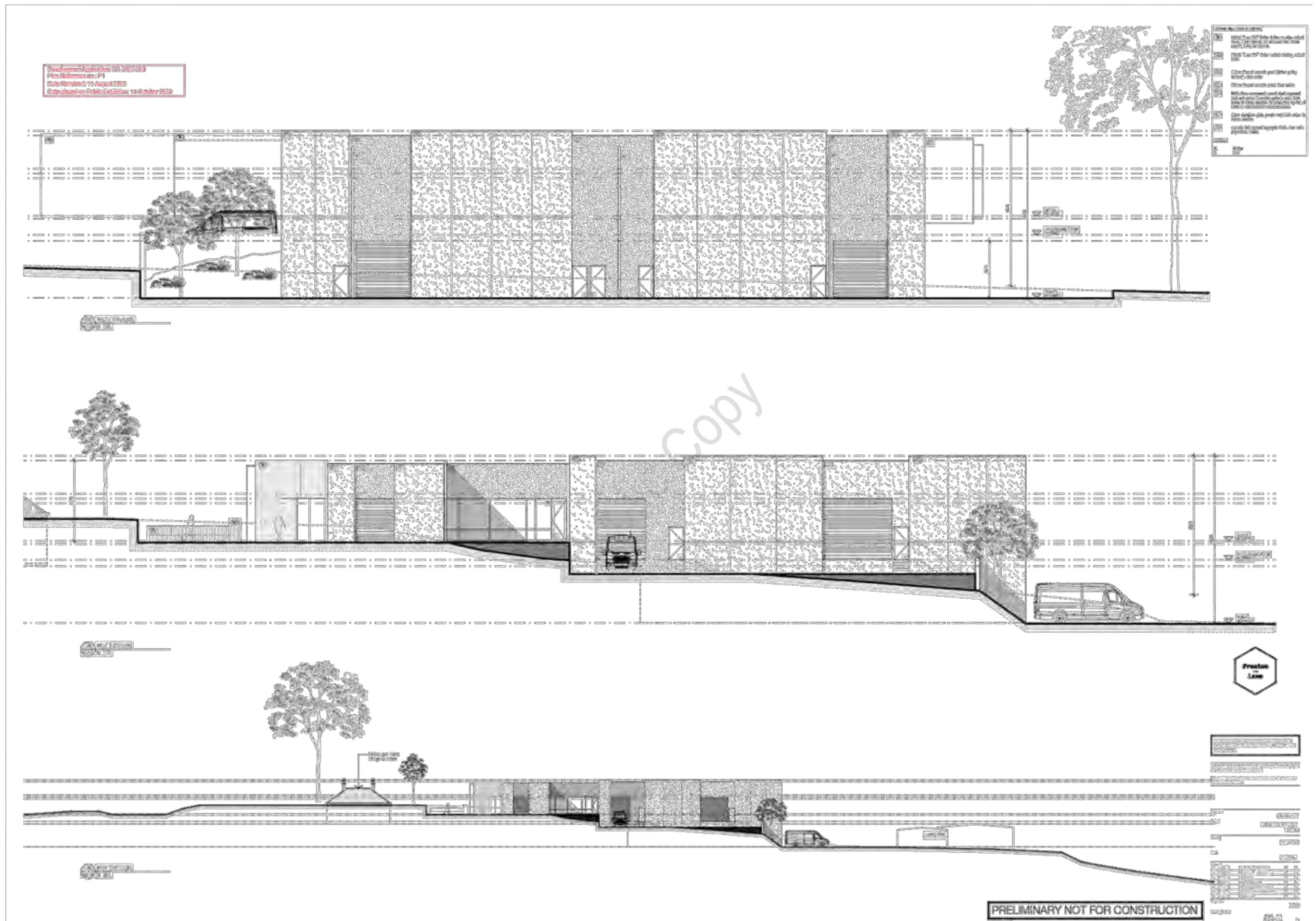


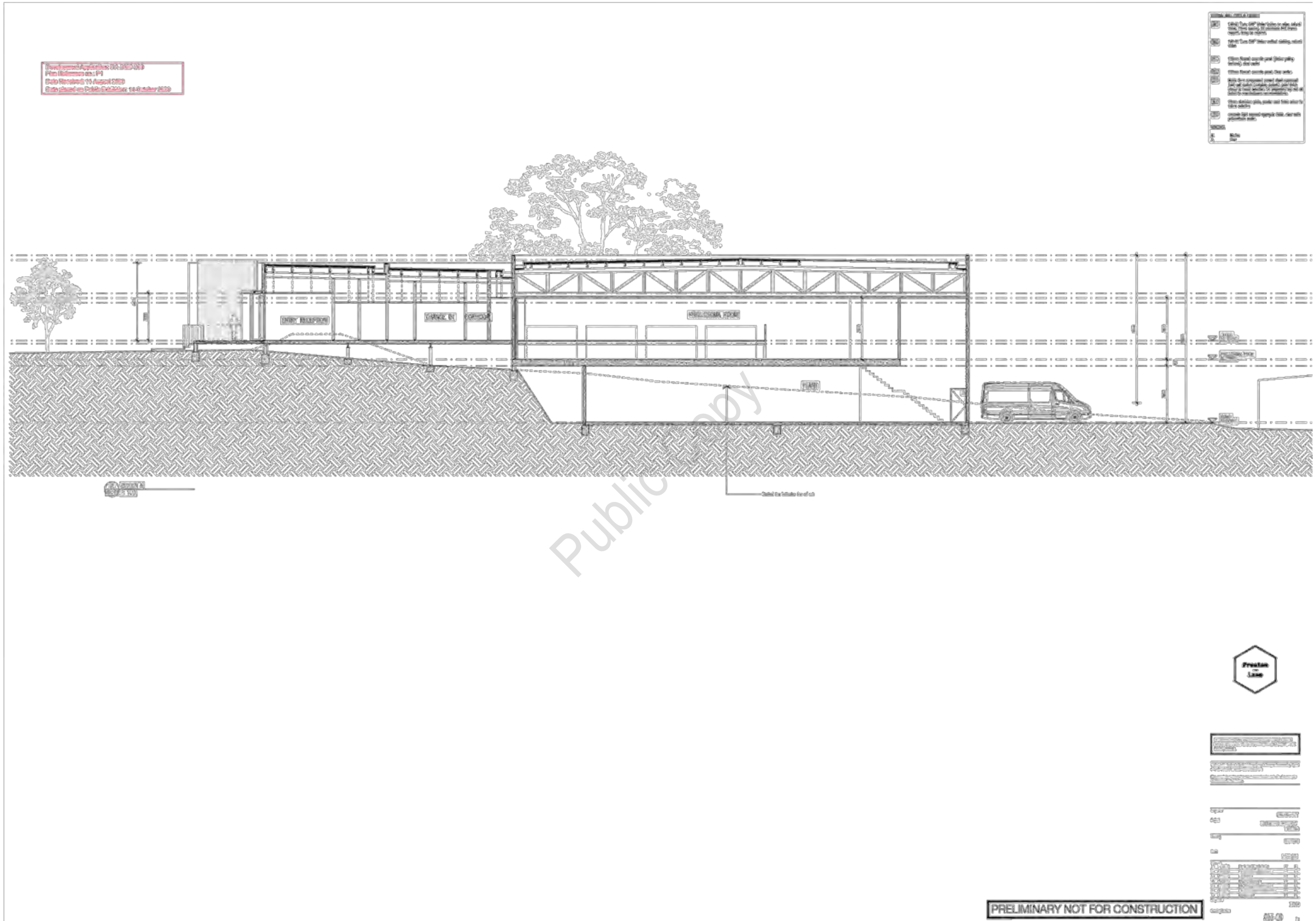


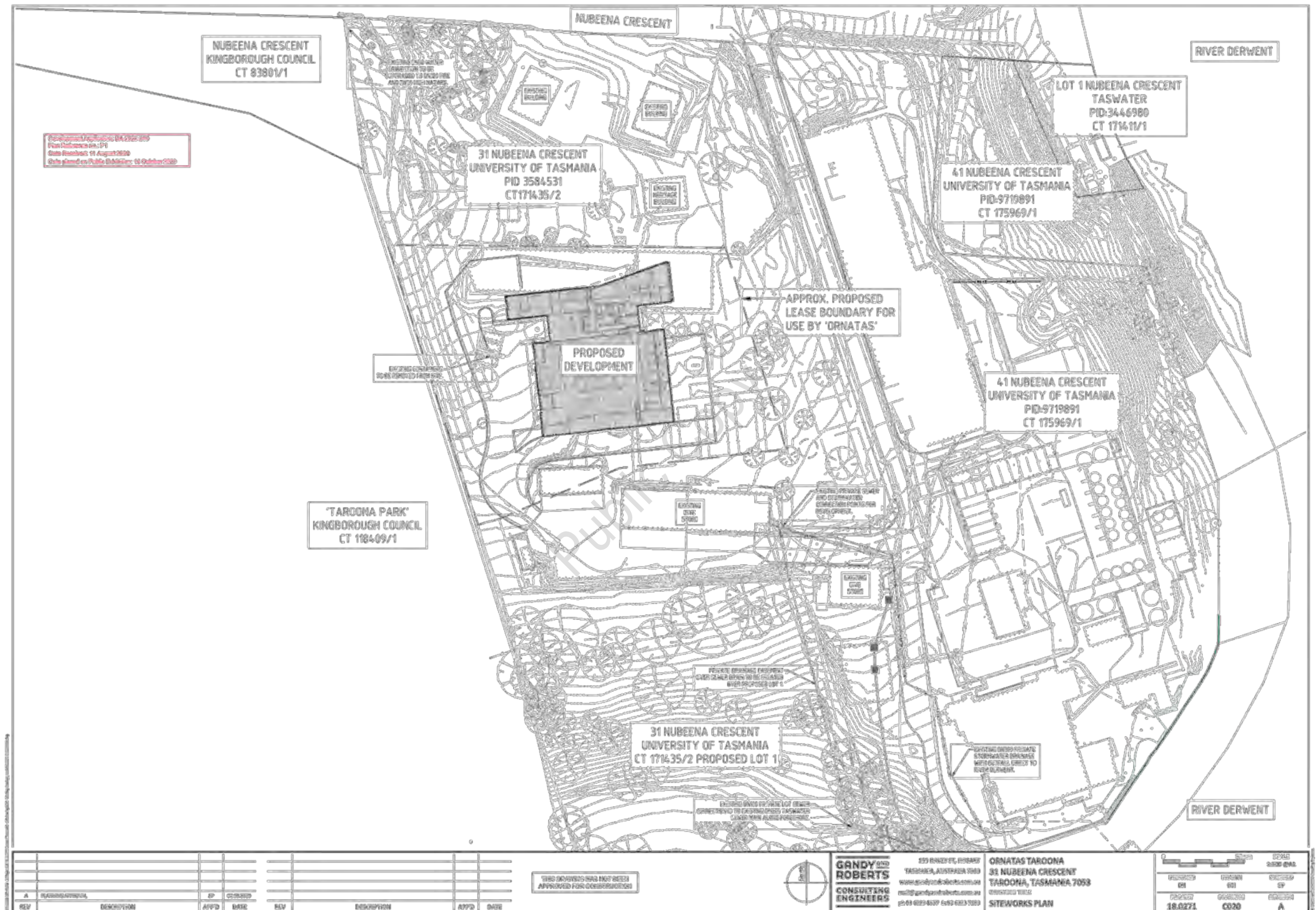


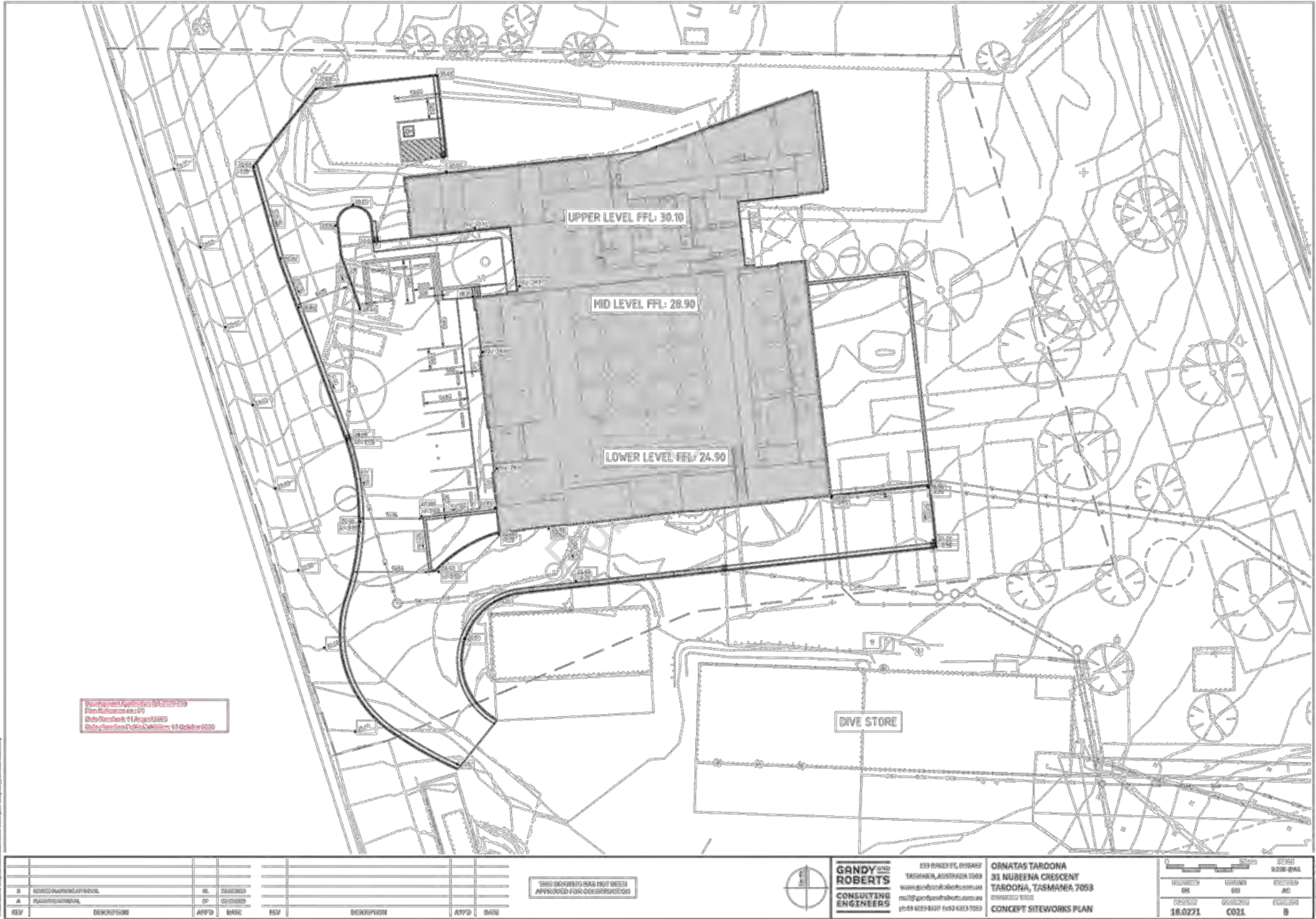


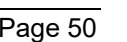


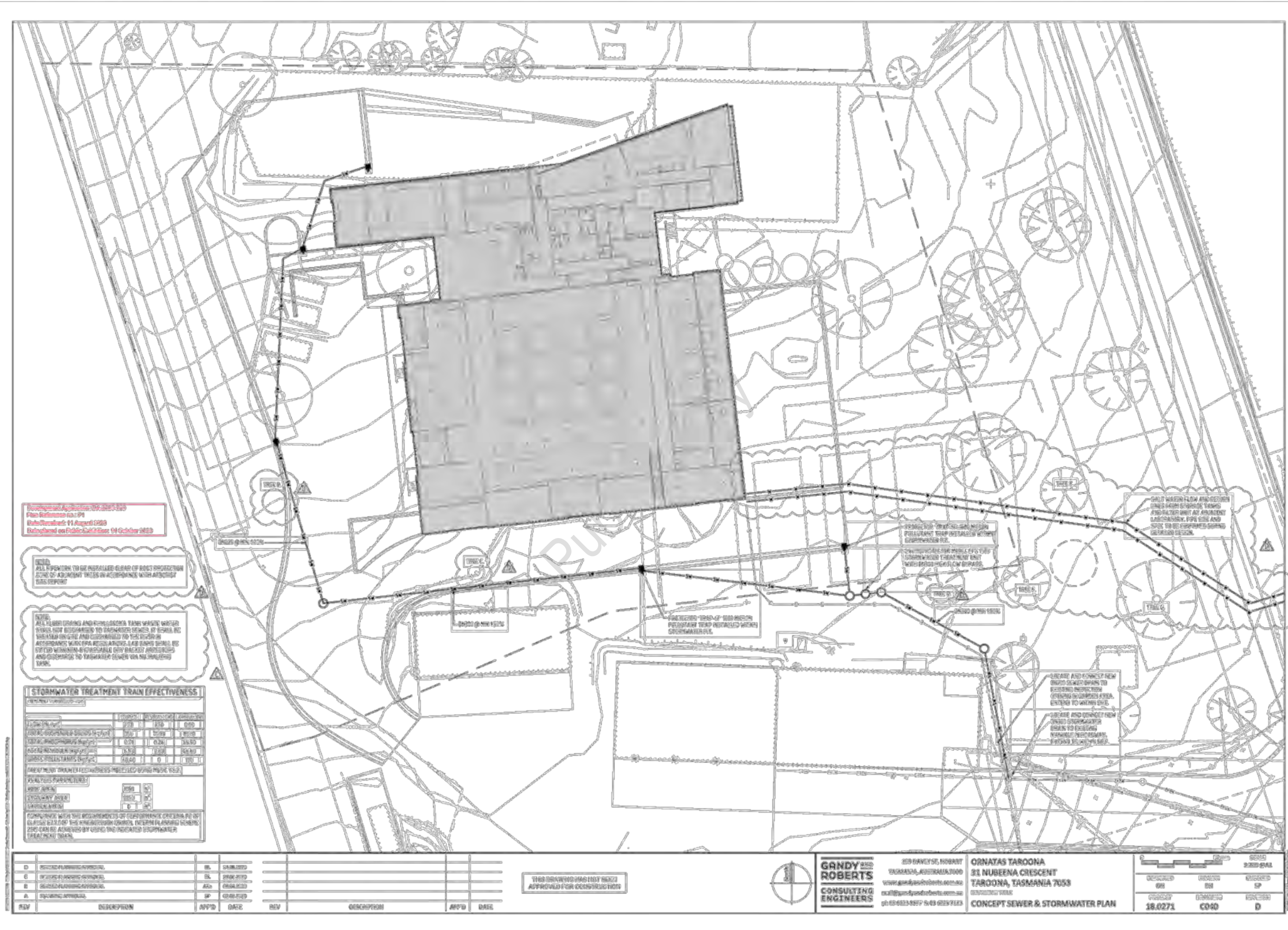












PCE 10363 (r1)

1/15

PERMIT PART B
PERMIT CONDITIONS - ENVIRONMENTAL No. 10363

Issued under the *Environmental Management and Pollution Control Act 1994*

Activity: **The operation of a hatchery and wastewater treatment facility (ACTIVITY
TYPE: Wastewater Treatment Works)
ROCK LOBSTER HATCHERY, 31 NUBEENA CRESCENT
TAROONA TAS 7053**

The above activity has been assessed as a level 2 activity under the *Environmental Management and Pollution Control Act 1994*.

Acting under Section 25(5)(a)(i) of the EMPCA, the Board of the Environment Protection Authority has required that this Permit Part B be included in any Permit granted under the *Land Use Planning and Approvals Act 1993* with respect to the above activity.

Municipality: **KINGBOROUGH**
Permit Application Reference: **DA-2020-209**
EPA file reference: **259942**

Date conditions approved: **1 December 2020**

Signed: _____

**CHAIRPERSON, BOARD OF THE ENVIRONMENT
PROTECTION AUTHORITY**

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY

PCE 10363 (r1)

2/15

DEFINITIONS

Unless the contrary appears, words and expressions used in this Permit Part B have the meaning given to them in **Schedule 1** of this Permit and in the EMPCA. If there is any inconsistency between a definition in the EMPCA and a definition in this Permit Part B, the EMPCA prevails to the extent of the inconsistency.

ENVIRONMENTAL CONDITIONS

The person responsible for the activity must comply with the conditions contained in **Schedule 2** of this Permit Part B.

INFORMATION

Attention is drawn to **Schedule 3**, which contains important additional information.

Public Copy

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

3/15

Table Of Contents

Schedule 1: Definitions.....	5
Schedule 2: Conditions.....	7
Maximum Quantities.....	7
Q1 Regulatory limits	7
General.....	7
G1 Access to and awareness of conditions and associated documents.....	7
G2 Incident response.....	7
G3 No changes without approval.....	7
G4 Change of responsibility.....	7
G5 Change of ownership.....	7
G6 Complaints register.....	8
G7 Annual Environmental Review for hatchery	8
Atmospheric.....	8
A1 Odour management.....	8
Construction.....	8
CN1 Operating hours - Construction.....	8
CN2 Temporary fencing - shade cloth	9
CN3 Control of dust emissions during construction.....	9
CN4 Retention of sediment during construction.....	9
Decommissioning And Rehabilitation.....	9
DC1 Notification of cessation.....	9
DC2 DRP requirements.....	9
DC3 Rehabilitation following cessation.....	9
DC4 Temporary suspension of activity.....	10
Effluent Disposal.....	10
E1 Wastewater Management.....	10
E2 Discharges to existing wastewater and stormwater systems.....	10
Hazardous Substances.....	10
H1 Storage and handling of hazardous materials.....	10
H2 Spill kits.....	11
Noise Control.....	11
N1 Noise emission limits.....	11
N2 Noise complaints.....	11
N3 Noise survey requirements.....	11
N4 Noise survey method and reporting requirements.....	11
Stormwater Management.....	12
SW1 Stormwater.....	12
Waste Management.....	12
WM1 Lobster waste management.....	12
WM2 Removal of lobster waste and wastewater treatment sludge.....	12
Schedule 3: Information.....	13
Legal Obligations.....	13
LO1 EMPCA.....	13
LO2 Storage and handling of dangerous goods, explosives and dangerous substances.....	13
LO3 Controlled waste transport.....	13
Other Information.....	13
OI1 Waste management hierarchy.....	13
OI2 Notification of incidents under section 32 of EMPCA	13

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

4/15

Attachments

Attachment 1: The Land - Balance of FR 171435/2 (modified: 18/11/2020 09:53)..... 1 page

Attachment 2: The Land - southern boundary points (modified: 18/11/2020 09:56)..... 1 page

Public Copy

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (rt)

5/15

Schedule 1: Definitions

In this Permit Part B:-

Activity means any environmentally relevant activity (as defined in Section 3 of EMPCA) to which this document relates, and includes more than one such activity.

Construction means activities associated with the construction phase of the activity, including but not limited to, activities associated with the clearance of vegetation, site works to create a level site, rock breaking, installation of fences and other infrastructure whether on land or in water.

Control Location (Noise) means a location chosen to represent the general ambient sound without contribution from noise sources at the activity.

Controlled Waste has the meaning described in Section 3(1) of EMPCA.

Director means the Director, Environment Protection Authority holding office under Section 18 of EMPCA and includes a delegate or person authorised in writing by the Director to exercise a power or function on the Director's behalf.

DRP means Decommissioning and Rehabilitation Plan.

Effluent means wastewater discharged from The Land.

EMPCA means the *Environmental Management and Pollution Control Act 1994*.

Environmental Harm and Material Environmental Harm and Serious Environmental Harm each have the meanings ascribed to them in Section 5 of EMPCA.

Environmental Nuisance and Pollutant each have the meanings ascribed to them in Section 3 of EMPCA.

Environmentally Hazardous Material means any substance or mixture of substances of a nature or held in quantities which present a reasonably foreseeable risk of causing serious or material environmental harm if released to the environment and includes fuels, oils, waste and chemicals but excludes sewage.

Median means the value at which the median of all results for the relevant parameter from the previous 12 month period is below the stated value.

Noise Sensitive Premises means residences and residential zones (whether occupied or not), schools, hospitals, caravan parks and similar land uses involving the presence of individual people for extended periods, except in the course of their employment or for recreation.

Person Responsible is any person who is or was responsible for the environmentally relevant activity to which this document relates and includes the officers, employees, contractors, joint venture partners and agents of that person, and includes a body corporate.

Pollutant has the meaning ascribed to it in Section 3 of EMPCA.

Reporting Period means the financial year.

Stormwater means water traversing the surface of The Land as a result of rainfall.

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

6/15

Tasmanian Noise Measurement Procedures Manual means the document titled *Noise Measurement Procedures Manual*, by the Department of Environment, Parks, Heritage and the Arts, dated July 2008, and any amendment to or substitution of this document.

The Land means the land on which the activity to which this document relates may be carried out, and includes: buildings and other structures permanently fixed to the land, any part of the land covered with water, and any water covering the land. The Land falls within the area defined by:

- 1 Certificate of Title 171435/2; and
- 2 as further delineated at Attachment 1 and Attachment 2.

Wastewater means spent or used water (whether from industrial or domestic sources) containing a pollutant and includes stormwater which becomes mixed with wastewater.

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



Schedule 2: Conditions**Maximum Quantities****Q1 Regulatory limits**

- 1 The activity must not exceed the following limits :
 - 1.1 240 kilolitres per day of design capacity to treat an average dry weather flow of sewage or wastewater
 - 1.2 100 kilograms of standing biomass of Tropical Rock Lobster broodstock and puerulus at any point in time

General**G1 Access to and awareness of conditions and associated documents**

A copy of these conditions and any associated documents referred to in these conditions must be held in a location that is known to and accessible to the person responsible for the activity. The person responsible for the activity must ensure that all persons who are responsible for undertaking work on The Land, including contractors and sub-contractors, are familiar with these conditions to the extent relevant to their work.

G2 Incident response

If an incident causing or threatening environmental nuisance, serious environmental harm or material environmental harm from pollution occurs in the course of the activity, then the person responsible for the activity must immediately take all reasonable and practicable action to minimise any adverse environmental effects from the incident.

G3 No changes without approval

- 1 The following changes, if they may cause or increase the emission of a pollutant which may cause material or serious environmental harm or environmental nuisance, must only take place in relation to the activity if such changes have been approved in writing by the EPA Board following its assessment of an application for a permit under the *Land Use Planning and Approvals Act 1993*, or approved in writing by the Director:
 - 1.1 a change to a process used in the course of carrying out the activity; or
 - 1.2 the construction, installation, alteration or removal of any structure or equipment used in the course of carrying out the activity; or
 - 1.3 a change in the quantity or characteristics of materials used in the course of carrying out the activity.

G4 Change of responsibility

If the person responsible for the activity intends to cease to be responsible for the activity, that person must notify the Director in writing of the full particulars of any person succeeding him or her as the person responsible for the activity, before such cessation.

G5 Change of ownership

If the owner of The Land upon which the activity is carried out changes or is to change, then, as soon as reasonably practicable but no later than 30 days after becoming aware of the change or intended change in the ownership of The Land, the person responsible must notify the Director in writing of the change or intended change of ownership.



PCE 10363 (r1)

8/15

G6 Complaints register

- 1 A public complaints register must be maintained. The public complaints register must, as a minimum, record the following detail in relation to each complaint received in which it is alleged that environmental harm (including an environmental nuisance) has been caused by the activity:
 - 1.1 the date and time at which the complaint was received;
 - 1.2 contact details for the complainant (where provided);
 - 1.3 the subject matter of the complaint;
 - 1.4 any investigations undertaken with regard to the complaint; and
 - 1.5 the manner in which the complaint was resolved, including any mitigation measures implemented.
- 2 Complaint records must be maintained for a period of at least 3 years.

G7 Annual Environmental Review for hatchery

- 1 Unless otherwise specified in writing by the Director, an Annual Environmental Review report for the activity must be submitted to the Director each year within three months of the end of the reporting period. Without limitation, each Annual Environmental Review must include the following information:
 - 1.1 In relation to water inflows and wastewater treatment during the reporting period:
 - 1.1.1 daily influent flows to the activity expressed as a monthly average for each calendar month;
 - 1.1.2 effluent volumes discharged from the activity expressed as total flows for each calendar month based on daily flows for the reporting period;
 - 1.1.3 results of water quality monitoring undertaken in relation to discharges from the saltwater treatment plant; and
 - 1.1.4 results and interpretations from any other environmental performance monitoring undertaken in relation to management of wastewater.
- 2 In relation to controlled wastes received or generated on The Land during the reporting period:
 - 2.1 details of the the controlled waste category set out in the *National Environment Protection (Movement of Controlled Waste Between States and Territories) Measure 1998* and waste code associated with the waste category, or where applicable, the description of the controlled waste as defined in the *Environmental Management and Pollution Control (Waste Management) Regulations 2020*; and
 - 2.2 records of the quantity of controlled waste received or generated; and
 - 2.3 details of the fate (e.g. stored, disposed or transported off The Land) of the controlled waste.

Atmospheric**A1 Odour management**

The person responsible must institute such odour management measures as are necessary to prevent odours causing environmental nuisance beyond the boundary of The Land.

Construction**CN1 Operating hours – Construction**

- 1 Unless otherwise approved in writing by the Director:

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

9/15

- 1.1 Construction activities must not be undertaken outside 0700 hours to 1800 hours Monday to Friday; and 0800 hours to 1800 hours Saturdays
- 1.2 Notwithstanding the above paragraph, the construction activities must not be carried out on Sundays or Public Holidays that are observed State-wide (Easter Tuesday excepted).

CN2 Temporary fencing - shade cloth

Temporary fencing erected on or around areas of construction on The Land, which are at a height of 1.2 metres or greater, must be covered with shade cloth so as to reduce risk of bird strike.

CN3 Control of dust emissions during construction

- 1 Construction activities must be managed using such measures as are necessary to prevent dust emissions causing environmental nuisance. Such measures may include but are not limited to:
 - 1.1 using a dust suppression method such as watering dust-generating surfaces; and
 - 1.2 ceasing construction activities during windy weather when dust may be blown in the direction of nearby residences towards the north-west.

CN4 Retention of sediment during construction

During construction activities all reasonable measures must be implemented to ensure that solids entrained in stormwater traversing the construction site are retained on The Land. Such measures may include provision of strategically located sediment fences, and appropriately sized and maintained sediment settling ponds.

Decommissioning And Rehabilitation**DC1 Notification of cessation**

Within 30 days of becoming aware of any event or decision which is likely to give rise to the permanent cessation of the activity, the person responsible for the activity must notify the Director in writing of that event or decision. The notice must specify the date upon which the activity is expected to cease or has ceased.

DC2 DRP requirements

Unless otherwise approved in writing by the Director, a Decommissioning and Rehabilitation Plan (DRP) for the activity must be submitted for approval to the Director within 30 days of the Director being notified of the planned cessation of the activity or by a date specified in writing by the Director. The DRP must be prepared in accordance with or any guidelines provided by the Director.

DC3 Rehabilitation following cessation

- 1 Following permanent cessation of the activity, and unless otherwise approved in writing by the Director, The Land must be rehabilitated including:
 - 1.1 stabilisation of any land surfaces that may be subject to erosion;
 - 1.2 removal or mitigation of all environmental hazards or land contamination, that might pose an on-going risk of causing environmental harm; and
 - 1.3 decommissioning of any equipment that has not been removed.
- 2 Where a Decommissioning and Rehabilitation Plan (DRP) has been approved by the Director, decommissioning and rehabilitation must be carried out in accordance with that plan, as may be amended from time to time with written approval of the Director.

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

10/15

DC4 Temporary suspension of activity

- 1 Within 30 days of becoming aware of any event or decision which is likely to give rise to the temporary suspension of the activity, the person responsible for the activity must notify the Director in writing of that event or decision. The notice must specify the date upon which the activity is expected to suspend or has suspended.
- 2 During temporary suspension of the activity:
 - 2.1 The Land must be managed and monitored by the person responsible for the activity to ensure that emissions from The Land do not cause serious environmental harm, material environmental harm or environmental nuisance; and
 - 2.2 If required by the Director a Care and Maintenance Plan for the activity must be submitted, by a date specified in writing by the Director, for approval. The person responsible must implement the approved Care and Maintenance Plan, as may be amended from time to time with written approval of the Director.
- 3 Unless otherwise approved in writing by the Director, if the activity on The Land has substantially ceased for 2 years or more, rehabilitation of The Land must be carried out in accordance with the requirements of these conditions as if the activity has permanently ceased.

Effluent Disposal**E1 Wastewater Management**

- 1 Unless otherwise approved in writing by the Director, the following wastewater streams generated by the activity must be directed for treatment through the wastewater treatment system:
 - 1.1 All process wastewater; and
 - 1.2 All water which has come into contact with biological material in the hatchery.
- 2 Unless otherwise approved in writing by the Director, any treated wastewater generated in the hatchery must be managed in the following manner:
 - 2.1 reused within the hatchery through Recirculating Aquaculture Systems; or
 - 2.2 discharged in accordance with requirements of these conditions.

E2 Discharges to existing wastewater and stormwater systems

Unless otherwise approved in writing by the Director, treated wastewater and stormwater from The Land may only be discharged to connections with existing wastewater and stormwater systems on 41 Nubeena Crescent, Taroom, Property ID 9719891, Title Reference 175969/1, and only with the approval of the owner and operator of those wastewater and stormwater discharge systems. This approval may be in the form of a legal agreement between the parties.

Hazardous Substances**H1 Storage and handling of hazardous materials**

- 1 Unless otherwise approved in writing by the Director, environmentally hazardous materials held on The Land must be:
 - 1.1 stored within impervious bunded areas, spill trays or other containment systems; and
 - 1.2 managed to prevent unauthorised discharge, emission or deposition of pollutants:
 - 1.2.1 to soils within the boundary of The Land in a manner that is likely to cause serious or material environmental harm;
 - 1.2.2 to groundwater;

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

11/15

- 1.2.3 to waterways; or
- 1.2.4 beyond the boundary of The Land.

H2 Spill kits

Spill kits appropriate for the types and volumes of materials handled on The Land must be kept in appropriate locations and maintained in a functional condition to assist with the containment of spilt environmentally hazardous materials.

Noise Control**N1 Noise emission limits**

- 1 Noise emissions from the activity when measured at any noise sensitive premises in other ownership and expressed as the equivalent continuous A-weighted sound pressure level must not exceed:
 - 1.1 50 dB(A) between 0700 hours and 1800 hours (Day time); and
 - 1.2 45 dB(A) between 1800 hours and 2200 hours (Evening time); and
 - 1.3 40 dB(A) between 2200 hours and 0700 hours (Night time).
- 2 Where the combined level of noise from the activity and the normal ambient noise exceeds the noise levels stated above, this condition will not be considered to be breached unless the noise emissions from the activity are audible and exceed the ambient noise levels by at least 5 dB(A).
- 3 The time interval over which noise levels are averaged must be 10 minutes or an alternative time interval specified in writing by the Director.
- 4 Measured noise levels must be adjusted for tonality, impulsiveness, modulation and low frequency in accordance with the Tasmanian Noise Measurement Procedures Manual.
- 5 All methods of measurement must be in accordance with the Tasmanian Noise Measurement Procedures Manual.

N2 Noise complaints

In the event that a noise complaint is received in relation to the activity, the complaint must be reported to the Director within 24 hours.

N3 Noise survey requirements

- 1 Unless otherwise approved by the Director, a noise survey must be carried out:
 - 1.1 within six (6) months of any change to the activity which is likely to substantially alter the character or increase the volume of noise emitted from The Land; and
 - 1.2 at such other times as may reasonably be required by the Director by notice in writing.

N4 Noise survey method and reporting requirements

- 1 Noise surveys must be undertaken in accordance with a survey method approved in writing by the Director, as may be amended from time to time with written approval of the Director.
- 2 Without limitation, the survey method must address the following:
 - 2.1 measurements must be carried out at day, evening and night times (where applicable) at each location; and
 - 2.2 measurement locations, and the number thereof, must be specified, with one location established as a control location (noise).
- 3 Measurements and data recorded during the survey must include:
 - 3.1 operational status of noise producing equipment and throughput of the activity;

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

12/15

- 3.2 subjective descriptions of the sound at each location;
- 3.3 details of meteorological conditions relevant to the propagation of noise;
- 3.4 the equivalent continuous (L_{eq}) and L_{10} , L_{50} , L_{90} and L_{99} A-weighted sound pressure levels measured over a period of 10 minutes or an alternative time interval approved by the Director;
- 3.5 one-third octave spectra over suitably representative periods of not less than 1 minute; and
- 3.6 narrow-band spectra over suitably representative periods of not less than 1 minute.
- 4 A noise survey report must be forwarded to the Director within 30 days from the date on which the noise survey is completed.
- 5 The noise survey report must include the following:
 - 5.1 the results and interpretation of the measurements required by these conditions;
 - 5.2 a map of the area surrounding the activity with the boundary of The Land, measurement locations, and noise sensitive premises clearly marked on the map;
 - 5.3 any other information that will assist with interpreting the results and whether the activity is in compliance with these conditions and EMPCA; and
 - 5.4 recommendations of appropriate mitigation measures to manage any noise problems identified by the noise survey.

Stormwater Management

SW1 Stormwater

- 1 Polluted stormwater that will be discharged from The Land must be collected and treated prior to discharge to the extent necessary to prevent serious or material environmental harm, or environmental nuisance.
- 2 Notwithstanding the above, all stormwater that is discharged from The Land must not carry pollutants such as sediment, oil and grease in quantities or concentrations that are likely to degrade the visual quality of any receiving waters outside the Land.
- 3 All reasonable measures must be implemented to ensure that solids entrained in stormwater are retained on The Land. Such measures may include appropriately sized and maintained sediment settling ponds or detention basins.
- 4 Stormwater discharged in accordance with this condition must not be directed to sewer without the approval of the operator of the sewerage system.

Waste Management

WM1 Lobster waste management

Unless otherwise specified in writing by the Director, solid waste arising from lobsters or having contact with lobsters or lobster feed (including sludge removed from water treatment facilities) must be kept in sealed containers and moved to freezers as soon as reasonable and practical, but no more than 8 hours after generation of the waste, and must remain frozen until it is transported off site for disposal.

WM2 Removal of lobster waste and wastewater treatment sludge

- 1 Frozen lobster waste including any sludge arising from wastewater treatment must be disposed of only in the following ways:
 - 1.1 removal to a secondary processing facility which has all necessary approvals to conduct these activities; or
 - 1.2 removal to a waste depot (landfill) which has all necessary approvals for disposal of such waste.

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



PCE 10363 (r1)

13/15

Schedule 3: Information**Legal Obligations****LO1 EMPCA**

The activity must be conducted in accordance with the requirements of the *Environmental Management and Pollution Control Act 1994* and Regulations thereunder. The conditions of this document must not be construed as an exemption from any of those requirements.

LO2 Storage and handling of dangerous goods, explosives and dangerous substances

- 1 The storage, handling and transport of dangerous goods, explosives and dangerous substances must comply with the requirements of relevant State Acts and any regulations thereunder, including:

- 1.1 *Work Health and Safety Act 2012* and subordinate regulations;
- 1.2 *Explosives Act 2012* and subordinate regulations; and
- 1.3 *Dangerous Goods (Road and Rail Transport) Act 2010* and subordinate regulations.

LO3 Controlled waste transport

Transport of controlled wastes to and from The Land must be undertaken only by persons authorised to do so under EMPCA or subordinate legislation.

Other Information**OI1 Waste management hierarchy**

- 1 Wastes should be managed in accordance with the following hierarchy of waste management:
 - 1.1 waste should be minimised, that is, the generation of waste must be reduced to the maximum extent that is reasonable and practicable, having regard to best practice environmental management;
 - 1.2 waste should be re-used or recycled to the maximum extent that is practicable; and
 - 1.3 waste that cannot be re-used or recycled must be disposed of at a waste depot site or treatment facility that has been approved in writing by the relevant planning authority or the Director to receive such waste, or otherwise in a manner approved in writing by the Director.

OI2 Notification of incidents under section 32 of EMPCA

Where a person is required by section 32 of EMPCA to notify the Director of the release of a pollutant, the Director can be notified by telephoning **1800 005 171** (a 24-hour emergency telephone number).

CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY

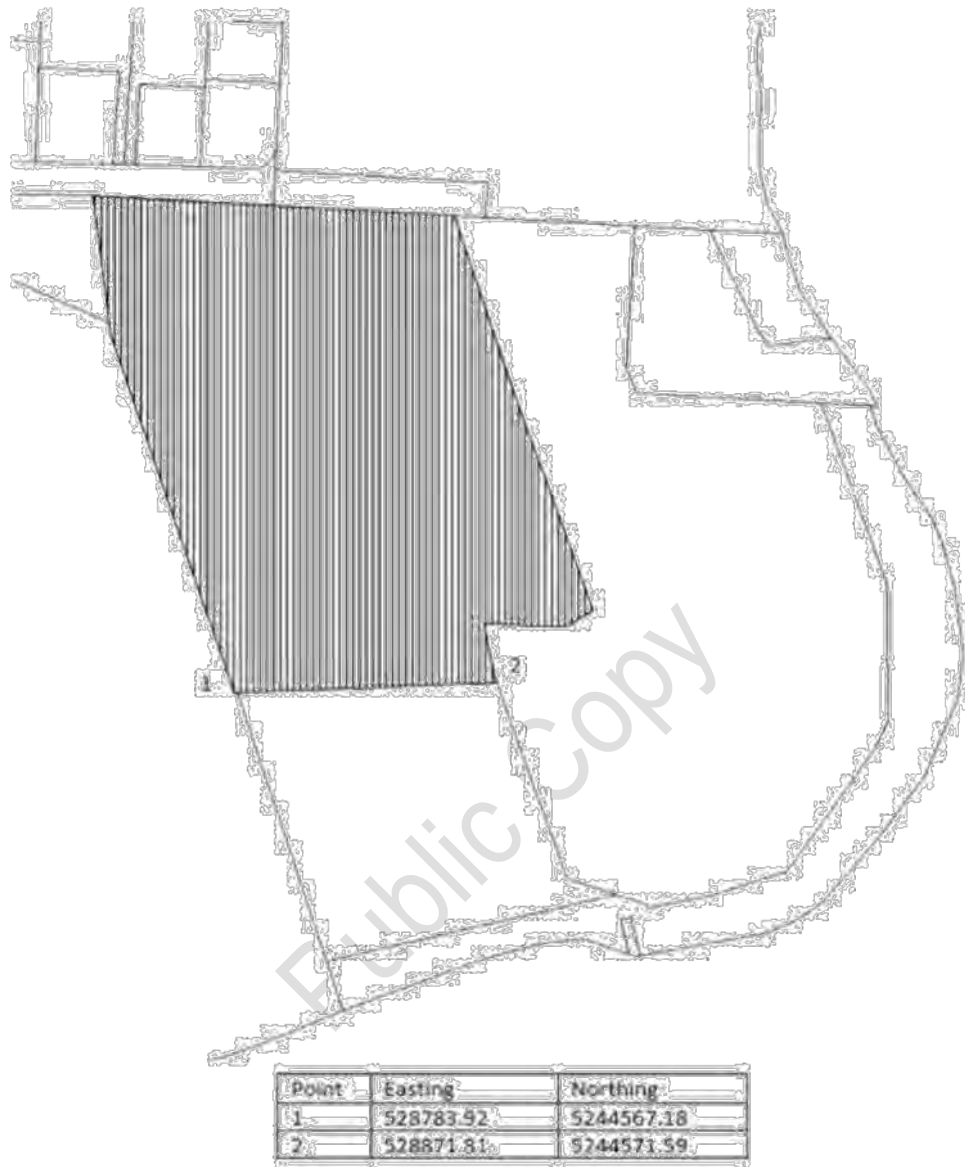


Attachment 1: The Land - Balance of FR 171435/2



CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY

Attachment 2: The Land - southern boundary points



CHAIRPERSON, BOARD OF THE ENVIRONMENT PROTECTION AUTHORITY



Submission to Planning Authority Notice

Council Planning Permit No.	DA-2020-209	Council notice date	28/04/2020
TasWater details			
TasWater Reference No.	TWDA 2020/00543-KIN	Date of response	15/09/2020
TasWater Contact	Daria Rech Greg Cooper (Trade Waste)	Phone No.	0474 916 179 0459 069 276
Response issued to			
Council name	KINGBOROUGH COUNCIL		
Contact details	kc@kingborough.tas.gov.au		
Development details			
Address	31 NUBEENA CRES, TAROONA	Property ID (PID)	3584531
Description of development	Construction of new commercial building, demolition of some existing buildings and removal of vegetation		
Schedule of drawings/documents			
Prepared by	Drawing/document No.	Revision No.	Date of Issue
Gandy and Roberts	Siteworks Plan / 18.0271 / C020	A	02/03/2020
Gandy and Roberts	Concept Sewer & Stormwater Plan/18.0271/C040	D	14/08/2020
Preston Lane	Site Plan / 18078 / A01-00	7a	30/03/2020
Conditions			
Pursuant to the <i>Water and Sewerage Industry Act 2008 (TAS)</i> Section 56P(1) TasWater imposes the following conditions on the permit for this application:			
CONNECTIONS, METERING & BACKFLOW			
<ol style="list-style-type: none"> 1. A suitably sized water supply with metered connections and sewerage system and connections to the development must be designed and constructed to TasWater's satisfaction and be in accordance with any other conditions in this permit. 2. Any removal/supply and installation of water meters and/or the removal of redundant and/or installation of new and modified property service connections must be carried out by TasWater at the developer's cost. 3. Prior to commencing construction /use of the development, any water connection utilised for construction/the development must have a backflow prevention device and water meter installed, to the satisfaction of TasWater. 			
<i>Advice: In accordance with TasWater's Boundary Backflow Containment Selection Requirements, the hazard rating for site is considered 'HIGH'.</i>			
TRADE WASTE			
<ol style="list-style-type: none"> 4. Prior to the commencement of operation the developer/property owner must obtain Consent to discharge Trade Waste from TasWater. 5. The developer must install appropriately sized and suitable pre-treatment devices prior to gaining Consent to discharge. 6. The developer/property owner must comply with all TasWater conditions prescribed in the Trade Waste Consent, and as per Drawing C040 Rev D dated (14/08/2020). 			



DEVELOPMENT ASSESSMENT FEES

7. The applicant or landowner as the case may be, must pay a development assessment fee of \$351.28 to TasWater, as approved by the Economic Regulator and the fee will be indexed, until the date paid to TasWater.

The payment is required within 30 days of the issue of an invoice by TasWater.

Advice

General

For information on TasWater development standards, please visit:

<http://www.taswater.com.au/Development/Development-Standards>

For application forms please visit: <http://www.taswater.com.au/Development/Forms>

Service Locations

Please note that the developer is responsible for arranging to locate the existing TasWater infrastructure and clearly showing it on the drawings. Existing TasWater infrastructure may be located by a surveyor and/or a private contractor engaged at the developers cost to locate the infrastructure.

Trade Waste

Prior to any Building and/or Plumbing work being undertaken, the applicant will need to make an application to TasWater for a Certificate for Certifiable Work (Building and/or Plumbing). The Certificate for Certifiable Work (Building and/or Plumbing) must accompany all documentation submitted to Council. Documentation must include a floor and site plan with:

- Location of all pre-treatment devices
- Schematic drawings and specification (including the size and type) of any proposed pre-treatment device and drainage design; and
- Location of an accessible sampling point in accordance with the TasWater Trade Waste Flow Meter and Sampling Specifications for sampling discharge.

At the time of submitting the Certificate for Certifiable Work (Building and/or Plumbing) a Trade Waste Application together with the General Supplement form is also required.

If the nature of the business changes or the business is sold, TasWater is required to be informed in order to review the pre-treatment assessment.

The application forms are available at <http://www.taswater.com.au/Customers/Liquid-Trade-Waste/Commercial>.

Declaration

The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.

Authorised by

Jason Taylor

Development Assessment Manager

TasWater Contact Details

Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au



Tasmanian Heritage Council
GPO Box 618 Hobart Tasmania 7000
Tel: 1300 850 332
enquiries@heritage.tas.gov.au
www.heritage.tas.gov.au

PLANNING REF: DA2020-209
THC WORKS REF: 6248
REGISTERED PLACE NO: 10887
APPLICANT: Orna-tas Pty Ltd
DATE: 10 December 2020

NOTICE OF HERITAGE DECISION

(Historic Cultural Heritage Act 1995)

The Place: Taroona Animal Quarantine Station,
31 Nubeena Crescent, Taroona.
Proposed Works: Demolition of existing structures and tree removal for construction
of new building (lobster hatchery), and associated car park and land-
scaping works.

Under section 39(6)(a) of the *Historic Cultural Heritage Act 1995*, the Heritage Council gives notice that it consents to the discretionary permit being granted in accordance with the documentation submitted with Development Application DA-2020-209, referred to the Tasmanian Heritage Council on 03/12/2020.

Please ensure the details of this notice are included in any permit issued and forward a copy of the permit or decision of refusal to the Heritage Council for our records.

Should you require clarification of any matters contained in this notice, please contact Russell Dobie on 0458 326828.

A stylized signature in purple ink, appearing to read 'Ian Boersma'.

Ian Boersma
Works Manager – Heritage Tasmania
Under delegation of the Tasmanian Heritage Council

OPEN SESSION

14 NOTICES OF MOTION

At the time the Agenda was compiled there were no Notices of Motion received.

15 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

16 PETITIONS RECEIVED IN LAST PERIOD

16.1 Repair or Replace Collapsed Road Surface in Village Drive, Kingston

A petition containing **150** signatures has been received by Council petitioning Council to:

Repair or replace the crazed and collapsed road surface being approximately 100 metres from Redwood Road roundabout into Village Drive, Kingston

RECOMMENDATION

That the petition containing **150** signatures be received and referred to the appropriate Department for a report to Council.

17 OFFICERS REPORTS TO COUNCIL

17.1 SMOKE-FREE AREA DECLARATION - KINGSTON PARK PLAYGROUND

File Number: 8.88, 8.121, 41.7, 41.16

Author: Abylene McGuire, Senior Environmental Health Officer

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.
Strategic Outcome: 1.5 An active and healthy community, with vibrant, clean local areas that provide social, recreational and economic opportunities.

1. PURPOSE

- 1.1 The purpose of this report is to seek Council approval to declare the Kingston Park playground (Stage 1 of public open space) a smoke-free area in accordance with the *Public Health Act 1997* (the Act).

2. BACKGROUND

- 2.1 A motion was carried at the 13 November 2017 Council meeting (refer C603/24-17) that Council 'in principle' endorse Council-owned land within Kingston Park as smoke-free.
- 2.2 The motion noted that subsequent reports are to be provided for formal approval of the declaration(s) at the relevant stages of construction.
- 2.3 A motion was carried at the 25 March 2019 Council meeting (refer C232/6-19) to approve the smoke-free declaration process for the Kingborough Community Hub. This was the first smoke-free declaration for Kingston Park.
- 2.4 Construction of the Kingston Park playground is due for completion and public access in March 2021. This will be the second area within Kingston Park to be declared smoke-free.
- 2.5 To enable the playground and this first stage of the public open space to be declared smoke-free, the declaration process must be first approved by Council and notification provided to the Director of Public Health.

3. STATUTORY REQUIREMENTS

- 3.1 The *Public Health Act 1997* (Part 4, Division 1A) regulates smoke-free areas in Tasmania. Section 67B (c) of the Act provides for an occupier of land to designate any area, including but not limited to, a public street that is not within private premises, as a smoke-free area. This provides Council with the head of power for land under its ownership in Kingston Park.
- 3.2 A number of other public places including outdoor dining areas, enclosed public places, bus and pedestrian malls, children's playgrounds and sporting venues have already been declared smoke-free under section 67B of the Act.

- 3.3 Section 67B also outlines what else is deemed to be a smoke-free area and sets out legal distances from entries/exits, air intakes and playgrounds.
- 3.4 Section 67E requires signage, wording or images in smoke-free areas that has been approved by the Director of Public Health.

4. DISCUSSION

Declaration process

- 4.1 Council can choose to declare any land in its ownership as smoke-free. The declaration itself does not require approval for the Department of Health (DoH) however it is recommended that both Council and DoH work cooperatively during this process. Council has been in liaison with the Tobacco Control Unit at DoH in relation to this proposal.
- 4.2 The declaration identifies the public areas to be smoke-free. The declaration can be undertaken at any time with an 'effective from' date, once approved by Council.
- 4.3 The declaration needs to be publicly advertised. There is not a set process for this and it is Council's decision on how it is made public. It is proposed to advertise in the same way as for the Hub declaration; public notice in the Mercury newspaper, local media and on Council's website and social media.

Proposed declaration

- 4.4 The area proposed to be declared as smoke-free is the Kingston Park playground; Stage 1 of public open space. The map below (Figure 1) shows the extent of the smoke-free area.



Figure 1: Kingston Park playground (Stage 1 of public open space)

- 4.5 In accordance with the Act, a smoke-free area is anywhere within 10 metres of any play equipment erected at a children's playground in a public place. Whilst this proposal relates to an already identified smoke-free area in the Act ie – a playground, this public

open space will not be entirely fenced and contain multiple entry points. Without a clear definition of the 'playground' boundary for this stage, there is potential for ambiguity in use and enforcement. This declaration will clarify the boundary of the smoke-free area.

- 4.6 Further to 4.7, an example from Figure 1 is the seating near the basketball court. This is greater than 10m away and without fencing entirely around the land as a 'playground', someone could smoke in this area.
- 4.7 A copy of the proposed declaration, to be signed by the General Manager, is included as Attachment A.
- 4.8 Once the declaration is approved by Council, it will be signed by the General Manager and notification provided to the Director of Public Health.
- 4.9 Subsequent reports will be provided for future smoke-free declarations of other areas within the site as they are constructed.

Signage

- 4.10 Signage (or wording or images) must be installed in the smoke-free areas. This must be approved by the Director of Public Health prior to installation.
- 4.11 Council has liaised with DoH about the requirements for signage.
- 4.12 The design consultant is incorporating the regulatory icons into the main gateway signage and other play space entry signage located throughout the playground.
- 4.13 Once the signage design has been completed, it will be forwarded to DoH for final approval.

Enforcement

- 4.14 Council is in a unique position as Kingston Park is essentially a blank canvas. In looking to declare smoke-free areas at the site, there are not the challenges of changing historic or existing behaviours in an already utilised space. Council can therefore seek to use more proactive enforcement measures by way of promotion, signage or community enforcement strategies.
- 4.15 It is proposed to largely utilise a 'soft' model of enforcement ie – self-enforcing compliance. A strong focus can be placed on community awareness and consultation.
- 4.16 It would be appropriate to provide some form of reactive response, pursuant to Council's Enforcement Policy, to complaints about smoking in declared smoke-free areas. It is envisaged that the declaration would have minimal impact on current Council compliance operations but resourcing would be assessed as appropriate.
- 4.17 Council officers undertaking any enforcement will need to be appointed as nominated officers under the Act. This is an appointment approved by the Director of Public Health. Environmental Health Officers are already appointed under the Act; this applies to other Council officers who may be involved in enforcement ie – Compliance Officers.
- 4.18 Enforcement of the smoke-free area will commence from the effective date of the declaration.

5. FINANCE

- 5.1 Estimate of costs:

<i>Declaration process</i>	Public advertisements	\$2,000
<i>Signage</i>	Component of overall Kingston Park signage	\$500
<i>Enforcement</i>	The cost of the proposed enforcement approach will be absorbed within existing resources	\$0
<i>Communication and consultation</i>	Variety of tools available	\$1,500
	TOTAL	\$4,000

5.2 The above estimated costs are available in the Kingston Park budget.

6. ENVIRONMENT

6.1 The creation of a smoke-free environment reduces potential involuntary exposure to environmental tobacco smoke. The Department of Health's *Designating Smoke-free Areas – A Guide for Occupiers*, advises that by declaring additional areas smoke-free, occupiers such as local Councils are contributing to the health and wellbeing of their community and the promotion of this very important public health initiative.

7. COMMUNICATION AND CONSULTATION

- 7.1 Council has liaised with the DoH Tobacco Control Unit about this proposal and signage requirements.
- 7.2 Once approved by Council, the declaration will be publicly advertised. It is proposed to advertise the declaration by public notice in the Mercury newspaper, local media and on Council's website and social media.
- 7.3 A Communications Plan will be developed with Council's Media and Communications Advisor and the Kingston Park Project Team.

8. RISK

- 8.1 The head of power for declaration is contained within the Act. This is the second declaration for this site and there is confidence that the process has been undertaken correctly and in accordance with all requirements.
- 8.2 No apparent risk has been identified.

9. CONCLUSION

- 9.1 Council has a head of power under the *Public Health Act 1997* to declare land under its ownership in Kingston Park as smoke-free.
- 9.2 Council has previously agreed to declare Council-owned areas within Kingston Park as smoke-free.
- 9.3 Kingston Park playground is the second Council-owned area within Kingston Park to be open to the public and is scheduled for completion in March 2021.
- 9.4 This report seeks endorsement of a smoke-free declaration for the playground (Stage 1 of public open space).

- 9.5 The declaration is proposed to be advertised via public notice in the Mercury newspaper, local media and on Council's website and social media.
- 9.6 Signage, approved by the Director of Public Health, will be installed at the site.
- 9.7 A self-enforcement approach is proposed with a strong and proactive focus on community awareness and consultation.

10. RECOMMENDATION

That Council approve the smoke-free area declaration for the Kingston Park playground (Stage 1 of public open space) in accordance with Attachment A and the process outlined in this report.

ATTACHMENTS

- 1. **Attachment A - Smoke-free Area Declaration - Kingston Park Playground**

Public Copy

XX March 2021

Our Ref: 8.88, 8.121, 41.7, 41,16

Dr Mark Veitch
Director of Public Health
Department of Health
GPO Box 125
HOBART TAS 7001
via email: public.health@health.tas.gov.au

Dear Dr Veitch

SMOKE-FREE AREA DECLARATION

KINGSTON PARK PLAYGROUND – 7 GOSHAWK WAY, KINGSTON

I enclose the declaration and marked map of Kingston Park playground (Stage 1 of public open space) within Kingborough that has been declared smoke-free.

Council undertakes to provide signage and promote public awareness of this area. It is expected that the smoke-free area will be primarily 'self-enforced' with a strong focus on community awareness and consultation. However Council Officers will also provide 'reactive' enforcement in accordance with Council's Enforcement Policy in response to complaints about smoking in the declared smoke-free area.

As Kingston Park is further developed, it is anticipated that the smoke-free areas will be expanded to eventually include all Council-owned areas within the site. Council intends to make future declarations as development at the site progresses.

Yours sincerely

GARY ARNOLD
GENERAL MANAGER

Encl: Declaration of smoke-free area and map – Kingston Park playground (Stage 1 of public open space)

Kingborough

Declaration of Smoke-free Area

I, Gary Arnold, General Manager of Kingborough Council declare the following public areas to be smoke-free in accordance with Section 67B of the *Public Health Act 1997*.

This declaration takes effect from XX March 2021.

- (a) **Kingston Park playground (Stage 1 of public open space) – 7 Goshawk Way, Kingston** comprising all areas of land of about 2463 square metres shown on the attached map bounded by a heavy red line.

It is an offence under Section 67C of the *Public Health Act 1997* to smoke within the perimeter of the smoke-free areas listed above. The maximum penalty is 20 penalty units.

SIGNED	DATE

Map of Smoke-free area

Kingston Park playground (Stage 1 of public open space) – 7 Goshawk Way, Kingston



17.2 KINGSTON PARK PUBLIC OPEN SPACE - STAGE TWO

File Number: 41.7, 41.16, 9506313

Author: Daniel Smee, Director Governance, Recreation & Property Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.5 An active and healthy community, with vibrant, clean local areas that provide social, recreational and economic opportunities.

1. PURPOSE

- 1.1 The purpose of this report is to seek Council's endorsement to utilise external funds for the second stage of the Kingston park public open space development.

2. BACKGROUND

- 2.1 One of the most important and critical components of the Kingston Park development is the inclusion of a high quality public open space area. This was the most popular request when early public consultation was conducted into the project and has since been the most sought-after facility by local Kingborough residents. The development plan for the site indicates about one third of the 11 hectare site will be developed for this purpose.
- 2.2 The first stage of the public open space area is to be the large children's playground which is currently nearing completion. Its construction has been significantly delayed because of the COVID-19 pandemic – primarily because of delays in receiving playground components from Victoria and overseas. The playground should now be completed by about the beginning of March 2021.
- 2.3 The second stage of the public open space (POS) area would be the landscaping of the remaining area for more passive recreational uses. This includes that more low-lying area to the north of the playground and alongside the Whitewater Creek corridor.

3. STATUTORY REQUIREMENTS

- 3.1 A development application, as required under the *Land Use Planning and Approvals Act 1993*, would need to be submitted for this Stage 2 development of the Kingston Park POS area.

4. DISCUSSION

- 4.1 This second stage of the POS had been deferred due to financial constraints. It has been budgeted for, but it had been envisaged that no major construction would occur until revenue was obtained from some of the early land sales to Traders in Purple – such as for their stages 1 and 2, and possibly 3, which are all proposed for residential development in the southern part of the Kingston Park site. Such a deferral was to maintain a reasonable cash flow situation and minimise the amount that the Kingston Park project would owe Council
- 4.2 The current situation is that the project has allocated \$1.2M for this work and it is scheduled to take place in the 2022/23 financial year.

- 4.3 Ideally, this next stage would be done soon after the playground is completed. It is expected that the playground will be a huge attraction and there will be a public expectation for the surrounding recreational areas and connections to be completed as soon as possible.
- 4.4 The design for this Stage 2 POS has been considered in recent years. It was part of the draft proposals that were put forward for public consultation in late 2018 and early 2019 – and which then received a great deal of support. These designs have been further refined and the latest version is shown in the attached sketch.
- 4.5 This design includes a lawn with adjoining amphitheatre that could be used for large events, but also for general use. It would be landscaped to a very high quality, while retaining the important surrounding natural features. This design is consistent with that which was shown in the original development plan for Kingston Park.
- 4.6 The current budget of \$1.2M would be insufficient to complete all of the above. It was previously set aside as a figure that would only be enough to complete the essential earthworks and pathway connections. Further embellishments were dependent upon external funding being obtained – noting that Council has already had to fully fund the playground facility.
- 4.7 Recently Council has been notified that additional funding will be made available under the Commonwealth Government's 'COVID-19 Local Roads and Community Infrastructure Program'. Council has previously received \$596,102 under Phase 1 of this Program and a further \$1,404,450 will be made available under Phase 2 (once the Phase 1 work program is approved). It is proposed that this additional \$1.4M be allocated to this Stage 2 POS at Kingston Park, in order that all of the additional components can be included.
- 4.8 This additional funding would then enable the inclusion of such components as the small toilet block (so people won't have to walk up to the Community Hub), the maintenance and storage shed (for Council staff – as this whole area will require daily maintenance), some additional public spaces (gathering circle and picnic lawn), the terraced seating for the amphitheatre and an additional BBQ area. Use of this funding would also enable the general upgrade of this whole area to be brought forward by almost two years from what was previously scheduled – as well as providing public facilities to a much better standard than might have otherwise been the case.
- 4.9 The 'COVID-19 Local Roads and Community Infrastructure Program' guidelines require that the funded work be completed by 31 December 2021. It is based on a "use it or lose it" principle. The criteria stipulate that the funds should be spent on works that would be considered as being over and above normal capital expenditure. The proposed Stage 2 POS work is an eligible project under the Program. Co-contributions from Council (as would occur in this case) are allowed.
- 4.10 Council would need to determine how the funds are to be spent and then enter into a Grant Agreement with the Commonwealth Government. This will need to be executed before any payments can be made. A Work Schedule will also need to be submitted and approved.

5. FINANCE

- 5.1 The projected budget for the Stage 2 POS works is \$2.3M. This is based on consultant advice for the design that has been provided to date and as shown at 4.5 above. There will be some additional project management and contingency costs that would fully utilise the available grant funding and budgeted Kingston Park amount (totalling \$2.6M).

6. ENVIRONMENT

- 6.1 This proposal is confined to the cleared areas of the Kingston Park site. It includes some works on the fringes that are to protect or enhance the existing natural values along the Whitewater Creek corridor.

7. COMMUNICATION AND CONSULTATION

- 7.1 The future design of Stage 2 of the Kingston Park POS area is consistent with previously advertised proposals – both in regard to the original development plan and in regard to the extensive public consultation that occurred in 2018/19 for the whole POS area (including the proposed playground). This design will provide the types of facilities that are being sought by the Kingborough community.
- 7.2 Public communication will occur once a decision is made on the intended development of this part of Kingston Park. This will be by way of normal media. Further communication will occur as part of the development application process and leading up to the commencement of construction.

8. RISK

- 8.1 The deadline for completion of this work is very tight. In order to complete construction within the next 12 months, it will be necessary to prepare detailed engineering plans (based on the endorsed design), obtain the planning permit, call for tenders and select the preferred contractor. There would only be sufficient time for a 6-month construction period.
- 8.2 This tight deadline creates a number of risks associated with approvals, contractor delays, weather and sufficient Council staffing resources. Each of these may generate problems that extend the projected timeframes beyond what would be expected. It will therefore be necessary to give this project early attention and a high priority throughout 2021.

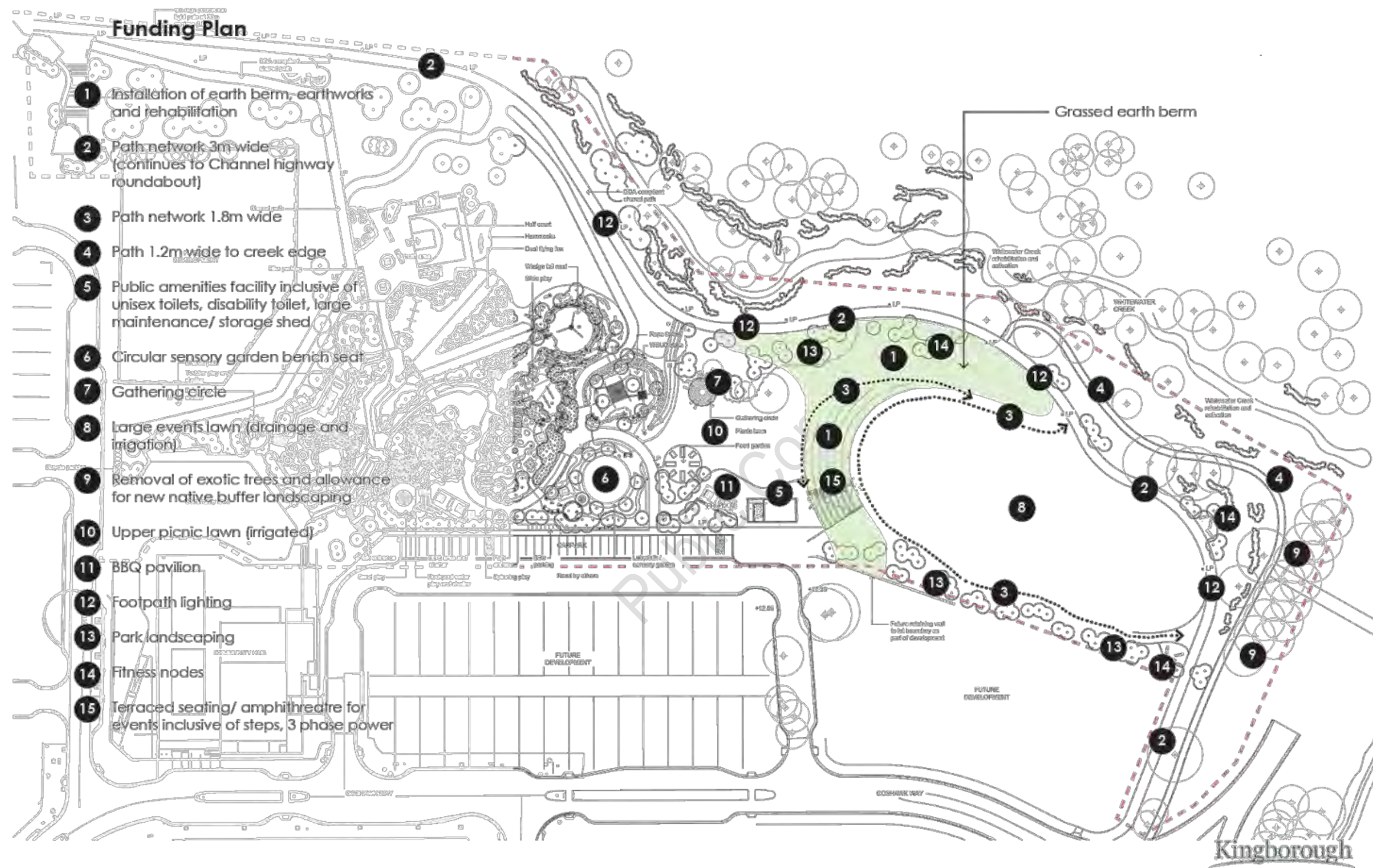
9. CONCLUSION

- 9.1 The Commonwealth Government's 'COVID-19 Local Roads and Community Infrastructure Program' provides Council with an opportunity to bring forward the works required to complete Stage 2 of Kingston Park's public open space area. This will complement the adjoining children's playground and would be provided to a similarly very high standard.
- 9.2 If this funding is not utilised for this purpose, then the proposed works would need to be deferred for a number of years. It would be to both the Council's and the community's advantage to build on what has been recently achieved. Such external funding enables a number of otherwise unaffordable, yet very desirable, facilities to be provided in the short term.

10. RECOMMENDATION

That Council endorse the use of the funds made available from the Commonwealth Government's Phase 2 'COVID-19 Local Roads and Community Infrastructure Program' for the upgrade of the Kingston Park's Stage 2 public open space area as described within this report.

ATTACHMENTS**1. POS Stage 2 Sketch**



17.3 FEE EXEMPTIONS AND REDUCTIONS POLICY

File Number: 12.222

Author: Daniel Smee, Director Governance, Recreation & Property Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to review and update Council's policy in relation to the waiving or reduction of fees and charges.

2. BACKGROUND

- 2.1 Council Policy 1.17 Fee Exemptions and Reductions was developed in 2018 and is scheduled for review.

3. STATUTORY REQUIREMENTS

- 3.1 Section 207 of the *Local Government Act 1993* states that "a council may remit all or part of any fee or charge paid or payable under this Division".

4. DISCUSSION

- 4.1 From time to time, Council receives requests from groups or individuals to reduce or waive fees and charges (typically development application fees or venue hire charges).
- 4.2 The Fee Exemptions and Reductions Policy provides guidance in relation to the assessment and administration of such requests.
- 4.3 A review of the policy has been undertaken and there is one key amendment to the document, that being the inclusion of a requirement for the maintenance of a register of all fees waived or reduced and subsequent publication in Council's Annual Report.
- 4.4 This issue was raised by Councillors during discussion on the Community Grants Policy, with the suggestion of including details of fees waived in the Annual Report considered to be a means of improving the transparency of Council's operations.
- 4.5 The other change (other than minor amendments to formatting) is an increase in the delegation level provided to departmental managers from \$300 to \$500. This has been done to allow for CPI increases over the lifespan of the policy.

5. FINANCE

- 5.1 The policy includes details of financial delegation levels applicable to Council staff.

6. ENVIRONMENT

- 6.1 There are no environmental issues associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 This policy will be publicly available on Council's website.

8. RISK

8.1 The existence of a policy containing guidelines for the application of fee waivers and reductions provides good governance and reduces Council's reputational risk.

9. CONCLUSION

9.1 A review and update of Council's Fee Exemptions and Reductions Policy has been undertaken, with one key change recommended, that being the inclusion of a requirement to maintain a register of any fees and charges waived, with details of the same to be included each year in Council's Annual Report.

10. RECOMMENDATION


That Council endorse the update of Policy 1.17 *Fee Exemptions and Reductions*, as attached to this report.

ATTACHMENTS

- 1. Existing Policy with Tracked Changes**
- 2. Fee Exemptions & Reductions Updated Policy**

Public Copy

EXISTING POLICY WITH TRACK CHANGES

	Fee Exemptions and Reductions Policy	(Policy No. 1.17)		
		<small>LAST REVIEW</small> September 2017	<small>NEXT REVIEW</small> September 2020	<small>MINUTE REF</small> CANT/21-27
POLICY STATEMENT:	<p>1.1 Council's fees and charges are set annually by Council in accordance with the provisions of the <i>Local Government Act 1993</i>. Section 207 of this Act states that "A council may remit all or part of any fee or charge paid or payable under this Division".</p> <p>1.2 This policy defines the conditions under which Council may consider refunding, exempting or reducing fees and charges on a case by case basis.</p>			
DEFINITIONS:	<p><u>Financial delegation</u> – a delegation allowing an employee to authorise/approve the expenditure or reimbursement of funds from within an approved budget.</p> <p><u>Fees and Charges</u> – Council fees and charges contained within the schedules adopted annually in accordance with the <i>Local Government Act 1993</i>.</p>			
OBJECTIVE:	<p>2.1 To ensure a consistent and equitable approach to the management of the refund, exemption or reduction for Council's adopted fees and charges.</p>			
SCOPE:	<p>3.1 This policy applies to fees and charges set by Council in accordance with Section 205 of the <i>Local Government Act 1993</i>. It does not apply to the remission of rates or cancellation of fines associated with infringement notices.</p>			
PROCEDURE: (POLICY DETAIL)	<p>4.1 Applications for fee exemptions or reductions shall be made in writing setting out the basis upon which the request is made.</p> <p>4.2 The application shall be referred to the relevant departmental manager with financial delegation to waive or reduce the fee.</p> <p>4.3 The assessment of requests for the waiver or reduction of fees shall be undertaken in accordance with the following principles:</p> <ul style="list-style-type: none"> • Compliance with relevant legislation; • Fairness, consistency and equity; and • Transparency <p>4.4 Department managers shall have delegation to waive or reduce fees relevant to their function areas to a maximum value of \$500.</p> <p>4.5 Any request involving a reduction in fees totalling more than \$500 shall be referred to the Deputy General Manager, Chief Financial Officer or Finance Manager for consideration.</p> <p>4.6 Amounts over \$1,500 shall be referred to the General Manager for determination.</p> <p>4.7 A response to the application will be provided in writing, detailing the basis upon which the request is approved or denied and shall be recorded within Council's record management system.</p> <p>4.8 Appeals in relation to the decision of officers regarding fee exemptions or reductions shall be made to the General Manager, or in the case of decisions made by the latter, a report will be prepared for the consideration by the Council.</p>			

	<u>4.84.9A register will be maintained of all fees and charges either waived or reduced throughout the year and a table with these details will be included within Council's Annual Report.</u>
GUIDELINES:	<p>5.1 Council may consider refunding, exempting or reducing fees and charges on a case-by-case basis, in the following instances:</p> <ul style="list-style-type: none"> a) The fee or charge has been incorrectly applied by Council; b) The fee has been overpaid by a customer; c) Legislative or administrative processes have changed that make the fee no longer relevant; d) The fee has been paid to Council to perform a specific action that has not subsequently been carried out; or e) The fee relates to the activities of an organisation based within the Kingborough Municipal Area that can demonstrate a community benefit associated with the request to waive or reduce fees. <p>5.2 Council will not waive, reduce or refund fees that relate to the following:</p> <ul style="list-style-type: none"> a) General rates and charges applied in accordance with Council Policy 3.14 (except for Council approved remissions); b) Levies collected by Council on behalf of the State Government (eg Fire and building levies); c) Charges incurred directly by Council associated with the provision of a service (eg advertising fees for development applications); or d) Fees relating to the provision of a service for which Council has already incurred a direct or indirect cost.
COMMUNICATION:	6.1 Authorised Officers, Councillors and staff.
LEGISLATION:	<p>7.1 The following legislation is applicable to this policy:</p> <ul style="list-style-type: none"> • Local Government Act 1993 • Building Act 2016 • Dog Control Act 2000 • Environmental Management and Pollution Control Act 1994 • Food Act 2003 • Land Use Planning and Approvals Act 1993 • Urban Drainage Act 2013 • Local Government (Highways) Act 1982 • Public Health Act 1997
RELATED DOCUMENTS:	<p>Council Policy 1.1 – Delegated Authority</p> <p>Council Policy 1.1A – Delegated Authority Land Use Planning and Approvals Act 1993</p> <p>Council Policy 3.14 – Rates and Charges</p> <p>Council's Annual Plan – Schedule of Fees and Charges</p> <p><u>Council's Annual Report – Table of waived or reduced fees and charges</u></p>
AUDIENCE:	8.1 Public

UPDATED POLICY FOR APPROVAL



Policy No:	1.17	Minute No:	TBA
Approved by Council:	January 2021	ECM File No:	12.222
New Review Date:	January 2025	Version:	2.0
Responsible Officer:	Director Governance, Recreation & Property Services		

Fee Exemptions & Reductions Policy	
POLICY STATEMENT:	<p>1.1 Council's fees and charges are set annually by Council in accordance with the provisions of the <i>Local Government Act 1993</i>. Section 207 of this Act states that "A council may remit all or part of any fee or charge paid or payable under this Division".</p> <p>1.2 This policy defines the conditions under which Council may consider refunding, exempting or reducing fees and charges on a case-by-case basis.</p>
DEFINITIONS:	<p><u>Financial delegation</u> – a delegation allowing an employee to authorise/approve the expenditure or reimbursement of funds from within an approved budget.</p> <p><u>Fees and Charges</u> – Council fees and charges contained within the schedules adopted annually in accordance with the <i>Local Government Act 1993</i>.</p>
OBJECTIVE:	<p>2.1 To ensure a consistent and equitable approach to the management of the refund, exemption or reduction for Council's adopted fees and charges.</p>
SCOPE:	<p>3.1 This policy applies to fees and charges set by Council in accordance with Section 205 of the <i>Local Government Act 1993</i>. It does not apply to the remission of rates or cancellation of fines associated with infringement notices.</p>
PROCEDURE: (POLICY DETAIL)	<p>4.1 Applications for fee exemptions or reductions shall be made in writing setting out the basis upon which the request is made.</p> <p>4.2 The application shall be referred to the relevant departmental manager with financial delegation to waive or reduce the fee.</p> <p>4.3 The assessment of requests for the waiver or reduction of fees shall be undertaken in accordance with the following principles:</p> <ul style="list-style-type: none"> • Compliance with relevant legislation; • Fairness, consistency and equity; and • Transparency <p>4.4 Department managers shall have delegation to waive or reduce fees relevant to their function areas to a maximum value of \$500.</p> <p>4.5 Any request involving a reduction in fees totalling more than \$500 shall be referred to the Chief Financial Officer or Finance Manager for consideration.</p> <p>4.6 Amounts over \$1,500 shall be referred to the General Manager for determination.</p> <p>4.7 A response to the application will be provided in writing, detailing the basis upon which the request is approved or denied and shall be recorded within Council's record management system.</p> <p>4.8 Appeals in relation to the decision of officers regarding fee exemptions or reductions shall be made to the General Manager, or in the case of decisions made by the latter, a report will be prepared for the consideration by the Council.</p> <p>4.9 A register will be maintained of all fees and charges either waived or reduced throughout the year and a table with these details will be included within Council's Annual Report.</p>
GUIDELINES:	<p>5.1 Council may consider refunding, exempting or reducing fees and charges on a case-by-case basis, in the following instances:</p> <p>a) The fee or charge has been incorrectly applied by Council;</p>

	<p>b) The fee has been overpaid by a customer;</p> <p>c) Legislative or administrative processes have changed that make the fee no longer relevant;</p> <p>d) The fee has been paid to Council to perform a specific action that has not subsequently been carried out; or</p> <p>e) The fee relates to the activities of an organisation based within the Kingborough Municipal Area that can demonstrate a community benefit associated with the request to waive or reduce fees.</p> <p>5.2 Council will not waive, reduce or refund fees that relate to the following:</p> <p>a) General rates and charges applied in accordance with Council Policy 3.14 (except for Council approved remissions);</p> <p>b) Levies collected by Council on behalf of the State Government (eg Fire and building levies);</p> <p>c) Charges incurred directly by Council associated with the provision of a service (eg advertising fees for development applications); or</p> <p>Fees relating to the provision of a service for which Council has already incurred a direct or indirect cost.</p>
COMMUNICATION:	6.1 Authorised Officers, Councillors and staff.
LEGISLATION:	<p>7.1 The following legislation is applicable to this policy:</p> <ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Building Act 2016</i> • <i>Dog Control Act 2000</i> • <i>Environmental Management and Pollution Control Act 1994</i> • <i>Food Act 2003</i> • <i>Land Use Planning and Approvals Act 1993</i> • <i>Urban Drainage Act 2013</i> • <i>Local Government (Highways) Act 1982</i> • <i>Public Health Act 1997</i>
RELATED DOCUMENTS:	<p>Council Policy 1.1 – Delegated Authority</p> <p>Council Policy 1.1A – Delegated Authority Land Use Planning and Approvals Act 1993</p> <p>Council Policy 3.14 – Rates and Charges</p> <p>Council's Annual Plan – Schedule of Fees and Charges</p> <p>Council's Annual Report – Table of waived or reduced fees and charges</p>
AUDIENCE:	8.1 Public

17.4 FINANCIAL REPORT - DECEMBER 2020

File Number: 10.47
Author: John Breen, Chief Financial Officer
Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.
Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to provide the December 2020 financial report information to Council for review.

2. BACKGROUND

- 2.1 The attached report has been prepared based on current information with estimates being used where information is not available.
- 2.2 In the 2020/21 operational budget, Council made an allowance of \$500k for potential loss of rates revenue under the hardship policy to cover the waiving of commercial rates. This \$500k has been moved from the rates revenue account as we access the applications for rates relief. Early indications are that the majority of the amount will not be required to cover potential applications for a commercial rates waiver.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific requirements under the Local Government Act in regards to financial reporting, however best practice would indicate that a monthly financial report is required to enable adequate governance of financial information.

4. DISCUSSION

- 4.1 The Summary Operating Statement contains several variances to the original budget. The following are the major variances and explanations:
- Rates are \$112k over budget, with the general rate being \$71k over and the garbage rate being \$43k over budget of which \$14k relates to recycling and \$29k relating to garbage collection. Green waste collection revenue is on budget.
 - Statutory fees and fines are \$230k over budget due primarily to planning fees of \$209k over budget due to greater than expected planning applications.
 - User fees are \$217k over budget primarily due to the stronger than expected revenue from KSC and hall rentals which have recovered quicker from the pandemic shut down than expected.
 - Grants Recurrent were \$270k over budget primarily due to grant income carried forward from 2019/20 under the new accounting standards and a new grant of \$96k for community facilities upgrades. This income will be matched with expenditure in 2020/21.

- Employee costs are \$61k under budget primarily due to a refund of worker comp insurance under the reimbursement scheme with the insurer.
- Materials and Services costs are \$212k under budget due primarily to Infrastructure Services and environmental services being under budget because of timing differences between budget and expenditure.
- Other Expenses is \$114k under budget due to timing differences with the budget in expenditure for tourism, rate remissions and community grants.
- Grants Capital is over budget by \$3.06m due to grant expenditure being carried forward from 2019/20, predominately for funds under the level the playing field funding and the Bruny Island visitor economy road package. Also, Council has received \$2.0m under the Hobart City deal arrangement and funding for Lighthouse Road on Bruny Island.

4.2 Councils cash and investments amount to \$10.5m at the end of December, which is up \$4.0m from the December 2019 figure due to increases in interest free borrowings.

5. FINANCE

5.1 Councils Underlying Result for December 2020 is \$1.43m favourable variance due to revenue received being \$0.93m over budget and expenditure of \$0.50m under budget.

6. ENVIRONMENT

6.1 There are no environmental issues associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 The financial results for December 2020 are available for public scrutiny in the Council meeting agenda.

8. RISK

8.1 There is a risk in continuing to deliver underlying deficits due to diminishing cash reserves. Given the financial impacts of COVID-19, it will be important to plan a move to an underlying surplus as quickly as possible when agreeing on a Long-Term Financial Plan.

9. CONCLUSION

9.1 After the first quarter of the 2020/21 financial year, Council is on track to deliver a result that is an improvement on the budget underlying deficit.

10. RECOMMENDATION

That Council endorses the attached Financial Report at 31 December 2020

ATTACHMENTS

- 1. Financial Report - December 2020**
- 2. Capital Report - December 2020**



Kingborough

KINGBOROUGH COUNCIL

**SUMMARISED FINANCIAL REPORT
FOR THE PERIOD
1ST JULY, 2020
TO
31ST DECEMBER, 2020**

**SUBMITTED TO COUNCIL
18TH JANUARY, 2021**



kingborough.tas.gov.au

KINGBOROUGH COUNCIL - December 2020

Table of Contents	Page No
Cash Balances	5
Cash, Investments and Borrowings	6
Reserves Balances	7
Budget Reconciliation Notes	8
Summary Operating Statement Total for All Programs	9
Governance Operating Statement	10
Corporate Services Operating Statement	11
Governance & Property Services	12
Community Services Operating Statement	13
Development Services Operating Statement	14
Environmental Services Operating Statement	15
Infrastructure & Services Operating Statement	16
Arts	30
Building & Plumbing Services	39
Building Maintenance	41-42
Community Services	34-35
Compliance	24-25
Governance	17-19
Engineering	43
Environmental Health	36
Finance	20-21
Information Services	22
Kingborough Sports Complex	32-33
Kingston Park Community Hub	31
Natural Resource Management	37-38
Organisational Devopment	23
Plant, Vehicles & Equipment	44-45
Private Works	48
Property & Emergency Management	26-27
Recreation & Reserves	46-47
Stormwater	49
Town Planning	40
Transport	50-51
Turf Maintenance	28-29
Waste Management	52-53
Works	54

KINGBOROUGH COUNCIL - December 2020

CASH BALANCES

Balance Type	July	August	September	October	November	December	January	February	March	April	May	June
Reserves	\$ 3,250,945	\$ 3,260,695	\$ 3,271,895	\$ 3,282,932	\$ 3,301,757	\$ 3,320,777						
Held in Trust	\$ 1,802,013	\$ 1,703,089	\$ 1,709,109	\$ 1,710,609	\$ 1,682,738	\$ 1,681,680						
Unexpended Capital Works*	\$ 1,066,905	\$ 1,243,588	\$ 1,222,632	\$ 1,461,788	\$ 1,971,864	\$ 2,376,707						
Current Year Total Committed Cash	\$ 6,119,864	\$ 6,207,371	\$ 6,203,636	\$ 6,455,329	\$ 6,956,359	\$ 7,379,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Committed Cash	\$ 5,523,339	\$ 6,069,126	\$ 6,587,955	\$ 5,781,848	\$ 5,820,136	\$ 6,131,552	\$ 6,735,676	\$ 6,725,448	\$ 7,895,880	\$ 8,280,013	\$ 8,750,640	\$ 7,834,701
Uncommitted Funds	\$ 3,431,421	\$ 8,100,052	\$ 5,735,370	\$ 8,380,623	\$ 6,720,140	\$ 3,123,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash	\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Cash	\$ 8,748,966	\$ 12,462,886	\$ 11,233,991	\$ 10,881,382	\$ 10,331,974	\$ 6,531,427	\$ 10,363,006	\$ 9,763,022	\$ 6,359,508	\$ 7,127,260	\$ 7,838,684	\$ 7,258,413

*Unexpended Capital Works excludes Kingston Park expenditure



KINGBOROUGH COUNCIL - December 2020

CASH, INVESTMENTS & BORROWINGS

CASH ACCOUNTS	Interest Rate	Maturity Date	July	August	September	October	November	December	January	February	March	April	May	June
CBA - Overdraft Account			\$ 777,862	\$ 1,119,740	\$ 595,545	\$ 2,070,868	\$ 678,191	\$ 831,975						
CBA - Applications Account			\$ 1,100	\$ 10,371	\$ 152,971	\$ 6,483	\$ 166,874	\$ 27,696						
CBA - AR Account			\$ 3,963	\$ 16,685	\$ 169,974	\$ 18,827	\$ 488,768	\$ 46,296						
CBA - Business Online Saver			\$5,550,347	\$9,942,263	\$7,796,160	\$9,515,015	\$9,117,532	\$6,367,586						
Total Cash			\$ 6,333,272	\$ 11,089,059	\$ 8,714,650	\$ 11,611,192	\$ 10,451,365	\$ 7,273,553	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENTS														
Mystate 3	45.00%	23-Mar-21	\$ 2,008,318	\$ 2,008,318	\$ 2,013,892	\$ 2,013,892	\$ 2,013,892	\$ 2,017,658						
Tascorp HT	0.10%	Managed Trust	\$ 115,028	\$ 115,053	\$ 115,076	\$ 115,101	\$ 115,112	\$ 115,122						
Tascorp Cash Indexed	0.35%	Managed Trust	\$ 1,094,666	\$ 1,094,994	\$ 1,095,388	\$ 1,095,768	\$ 1,096,131	\$ 1,096,457						
Total Investments			\$ 3,218,013	\$ 3,218,365	\$ 3,224,356	\$ 3,224,760	\$ 3,225,134	\$ 3,229,237	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash & Investments			\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Cash & Investments			\$ 9,743,106	\$ 13,808,412	\$ 11,167,314	\$ 12,921,950	\$ 11,883,483	\$ 7,961,253	\$ 10,253,798	\$ 9,279,437	\$ 8,099,011	\$ 7,751,676	\$ 6,898,269	\$ 7,587,489
Borrowings														
Tascorp (Grant Funded)	3.43%	22-Jun-23	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000						
Tascorp	3.47%	11-Oct-23	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000						
Tascorp (Grant Funded)	2.13%	27-Jun-24	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000						
Tascorp (Grant Funded)	1.99%	21-Jan-25	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000						
Tascorp	1.32%	16-Jun-23	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000						
			\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

KINGBOROUGH COUNCIL - December 2020

RESERVES

Accounts	July	August	September	October	November	December	January	February	March	April	May	June
Boronia Hill Reserve	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733						
Car Parking	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248						
Hall Equipment Replacement	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033						
IT Equipment Replacement	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618						
KSC Equipment Replacement	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333						
Office Equipment Replacement	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226						
Plant & Equipment Replacement	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792						
Public Open Space	\$ 893,213	\$ 902,963	\$ 909,913	\$ 909,913	\$ 927,188	\$ 932,938						
Tree Preservation Reserve	\$ 783,719	\$ 783,719	\$ 787,969	\$ 799,006	\$ 800,556	\$ 813,826						
Unexpended Grants	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030						
Current Year Total Reserve	\$ 3,250,945	\$ 3,260,695	\$ 3,271,895	\$ 3,282,932	\$ 3,301,757	\$ 3,320,777	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Reserve	\$ 2,875,169	\$ 2,892,209	\$ 2,898,384	\$ 2,901,884	\$ 2,912,137	\$ 3,007,969	\$ 3,010,219	\$ 3,010,219	\$ 3,164,694	\$ 3,172,020	\$ 3,172,020	\$ 2,827,838

KINGBOROUGH COUNCIL - December 2020

BUDGET NOTES

RECONCILIATION OF ORIGINAL TO FORECAST BUDGET	
BUDGET UNDERLYING RESULT	(2,430,863)
Forecast Changes:	
Rate Income	100,000
Statutory Fees and Fines	300,000
User Fees	250,000
Grants Recurrent	300,000
Materials & Services - Expenditure of Grant Funds	(300,000)
Employee Costs - Workers Compensation refund	100,000
FORECAST UNDERLYING RESULT	(1,680,863)
Adjustments not affecting the Underlying Surplus	
Capital Grants	3,000,000
Net Operating Surplus.	2,795,137

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	29,603,373	29,491,080	112,293	29,530,000	29,630,000	100,000
Income Levies	1,700,619	1,663,000	37,619	1,663,000	1,663,000	0
Statutory Fees & Fines	1,304,120	1,074,330	229,790	2,114,200	2,414,200	300,000
User Fees	632,816	416,040	216,776	1,057,318	1,307,318	250,000
Grants Recurrent	927,699	657,320	270,379	2,552,600	2,852,600	300,000
Contributions - Cash	139,617	88,560	51,057	177,000	177,000	0
Reimbursements	1,172,620	1,100,000	72,620	1,150,000	1,150,000	0
Other Income	399,822	438,580	(38,758)	1,158,400	1,158,400	0
Internal Charges Income	109,998	109,980	18	220,000	220,000	0
Total Income	35,990,685	35,038,890	951,795	39,622,518	40,572,518	950,000
Expenses						
Employee Costs	7,977,491	8,038,281	60,790	15,015,515	14,915,515	100,000
Expenses Levies	816,221	831,500	15,279	1,663,000	1,663,000	0
Loan Interest	48,979	49,020	41	98,000	98,000	0
Materials and Services	4,735,312	4,947,740	212,428	9,797,085	10,097,085	(300,000)
Other Expenses	2,632,920	2,746,480	113,560	3,830,180	3,830,180	0
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	16,320,921	16,723,001	402,079	30,623,780	30,823,780	(200,000)
Net Operating Surplus/(Deficit) before:	19,669,763	18,315,889	1,353,874	8,998,737	9,748,737	750,000
Depreciation	5,612,816	5,686,680	73,864	11,373,600	11,373,600	0
Loss/(Profit) on Disposal of Assets	(24,920)	0	24,920	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	14,081,867	12,629,209	1,452,658	(2,774,863)	(2,024,863)	750,000
Interest	28,095	46,980	(18,885)	94,000	94,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	14,109,963	12,676,189	1,433,773	(2,430,863)	(1,680,863)	750,000
Grants Capital	3,056,017	0	3,056,017	476,000	3,476,000	3,000,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
NET SUPRPLUS/(DEFICIT)	17,165,980	12,676,189	4,489,790	(954,863)	2,795,137	3,750,000
Underlying Result						
Grant Received in Advance	0	0	0	0	0	0
UNDERLYING RESULT	14,109,963	12,676,189	1,433,773	(2,430,863)	(1,680,863)	750,000
TOTAL CASH GENERATED	8,497,146	6,989,509	1,507,637	8,942,737	9,692,737	(750,000)

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Governance

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	24,500,559	24,429,680	70,879	24,450,000	24,520,000	70,000
Income Levies	1,700,619	1,663,000	37,619	1,663,000	1,663,000	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	41,202	42,480	(1,278)	85,000	85,000	0
Grants Recurrent	597,601	566,000	31,601	2,350,000	2,400,000	50,000
Contributions - Cash	93,760	55,020	38,740	110,000	110,000	0
Reimbursements	1,172,620	1,100,000	72,620	1,150,000	1,150,000	0
Other Income	23,620	26,500	(2,880)	273,000	273,000	0
Internal Charges Income	0	0	0	0	0	0
Total Income	28,129,981	27,882,680	247,301	30,081,000	30,201,000	120,000
Expenses						
Employee Costs	314,765	346,010	31,245	688,140	688,140	0
Expenses Levies	816,221	831,500	15,279	1,663,000	1,663,000	0
Loan Interest	0	0	0	0	0	0
Materials and Services	256,725	135,540	(121,185)	244,000	294,000	(50,000)
Other Expenses	1,608,795	1,656,000	47,205	2,121,200	2,121,200	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	3,062,882	2,969,050	(93,832)	4,716,340	4,766,340	50,000
Net Operating Surplus/(Deficit) before:	25,067,100	24,913,630	153,470	25,364,660	25,434,660	70,000
Depreciation	120,416	51,000	(69,416)	102,000	102,000	0
Loss/(Profit) on Disposal of Assets	(24,920)	0	24,920	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	24,971,604	24,862,630	108,974	24,862,660	24,932,660	70,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	24,971,604	24,862,630	108,974	25,112,660	25,182,660	70,000
Grants Capital	3,056,017	0	3,056,017	476,000	3,476,000	3,000,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	28,027,621	24,862,630	3,164,991	26,588,660	29,658,660	3,070,000
TOTAL CASH GENERATED	24,851,188	24,811,630	39,558	25,010,660	25,080,660	(70,000)

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Corporate Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	154,285	151,620	2,665	303,200	303,200	0
User Fees	0	0	0	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	57,804	68,880	(11,076)	137,800	137,800	0
Internal Charges Income	75,000	75,000	0	150,000	150,000	0
Total Income	287,089	295,500	(8,411)	591,000	591,000	0
Expenses						
Employee Costs	1,422,300	1,389,260	(33,040)	2,753,110	2,753,110	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	48,979	49,020	41	98,000	98,000	0
Materials and Services	419,394	389,860	(29,534)	702,600	702,600	0
Other Expenses	678,943	687,820	8,877	981,600	981,600	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	2,569,616	2,515,960	(53,656)	4,535,310	4,535,310	0
Net Operating Surplus/(Deficit) before:	(2,282,527)	(2,220,460)	(62,067)	(3,944,310)	(3,944,310)	0
Depreciation	32,002	46,200	14,198	92,400	92,400	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(2,314,529)	(2,266,660)	(47,869)	(4,036,710)	(4,036,710)	0
Interest	28,095	46,980	(18,885)	94,000	94,000	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(2,286,434)	(2,219,680)	(66,754)	(3,942,710)	(3,942,710)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(2,286,434)	(2,219,680)	(66,754)	(3,942,710)	(3,942,710)	0
TOTAL CASH GENERATED	(2,254,432)	(2,173,480)	(80,952)	(3,850,310)	(3,850,310)	0

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Governance & Property Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	233,988	245,250	(11,262)	456,000	456,000	0
User Fees	96,995	62,090	34,905	124,440	124,440	0
Grants Recurrent	78,979	0	78,979	0	100,000	100,000
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	6,669	900	5,769	1,800	1,800	0
Internal Charges Income	0	0	0	0	0	0
Total Income	416,632	308,240	108,392	582,240	682,240	100,000
Expenses						
Employee Costs	933,265	858,110	(75,155)	1,678,850	1,678,850	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	284,861	227,880	(56,981)	449,675	549,675	(100,000)
Other Expenses	52,594	72,060	19,466	124,400	124,400	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,270,720	1,158,050	(112,670)	2,252,925	2,352,925	(100,000)
Net Operating Surplus/(Deficit) before:	(854,088)	(849,810)	(4,278)	(1,670,685)	(1,670,685)	0
Depreciation	218,205	600	(217,605)	1,200	1,200	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(1,072,293)	(850,410)	(221,883)	(1,671,885)	(1,671,885)	0
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(1,072,293)	(850,410)	(221,883)	(1,671,885)	(1,671,885)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(1,072,293)	(850,410)	(221,883)	(1,671,885)	(1,671,885)	0
TOTAL CASH GENERATED	(854,088)	(849,810)	(439,487)	(1,670,685)	(1,670,685)	0

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Community Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	466,344	277,450	188,894	779,878	999,878	220,000
Grants Recurrent	30,754	0	30,754	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	45,309	50,940	(5,631)	101,900	101,900	0
Internal Charges Income	0	0	0	0	0	0
Total Income	542,406	328,390	214,016	881,778	1,101,778	220,000
Expenses						
Employee Costs	662,178	774,019	111,841	1,534,735	1,434,735	100,000
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	195,327	236,640	41,313	473,300	473,300	0
Other Expenses	72,494	98,680	26,186	189,400	189,400	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	929,998	1,109,339	179,341	2,197,435	2,097,435	100,000
Net Operating Surplus/(Deficit) before:	(387,592)	(780,949)	393,357	(1,315,657)	(995,657)	320,000
Depreciation	341,191	234,960	(106,231)	470,000	470,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(728,783)	(1,015,909)	287,126	(1,785,657)	(1,465,657)	320,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(728,783)	(1,015,909)	287,126	(1,785,657)	(1,465,657)	320,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(728,783)	(1,015,909)	287,126	(1,785,657)	(1,465,657)	320,000
TOTAL CASH GENERATED	(387,592)	(780,949)	393,357	(1,315,657)	(995,657)	320,000

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Development Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	872,306	640,020	232,286	1,280,000	1,580,000	300,000
User Fees	0	2,520	(2,520)	5,000	5,000	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	4,589	0	4,589	0	0	0
Internal Charges Income	0	0	0	0	0	0
Total Income	876,895	642,540	234,355	1,285,000	1,585,000	300,000
Expenses						
Employee Costs	1,256,160	1,252,400	(3,760)	2,480,750	2,480,750	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	61,919	81,960	20,041	164,000	164,000	0
Other Expenses	67,206	71,640	4,434	143,200	143,200	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,385,285	1,406,000	20,715	2,787,950	2,787,950	0
Net Operating Surplus/(Deficit) before:	(508,390)	(763,460)	255,070	(1,502,950)	(1,202,950)	300,000
Depreciation	3,203	3,960	757	8,000	8,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(511,593)	(767,420)	255,827	(1,510,950)	(1,210,950)	300,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(511,593)	(767,420)	255,827	(1,510,950)	(1,210,950)	300,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(511,593)	(767,420)	255,827	(1,510,950)	(1,210,950)	300,000
TOTAL CASH GENERATED	(508,390)	(763,460)	255,070	(1,502,950)	(1,202,950)	300,000

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Environmental Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	43,541	37,440	6,101	75,000	75,000	0
User Fees	0	0	0	0	0	0
Grants Recurrent	124,263	91,320	32,943	202,600	252,600	50,000
Contributions - Cash	45,857	31,020	14,837	62,000	(88,000)	(150,000)
Reimbursements	0	0	0	0	0	0
Other Income	1,844	7,740	(5,896)	15,500	15,500	0
Internal Charges Income	0	0	0	0	0	0
Total Income	215,505	217,500	(1,995)	455,100	355,100	(100,000)
Expenses						
Employee Costs	652,263	642,942	(9,321)	1,273,194	1,273,194	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	81,302	292,680	211,378	585,600	635,600	(50,000)
Other Expenses	43,197	57,420	14,223	114,800	114,800	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	817,119	993,042	175,923	1,973,594	2,023,594	(50,000)
Net Operating Surplus/(Deficit) before:	(601,615)	(775,542)	173,927	(1,518,494)	(1,668,494)	(150,000)
Depreciation	1,370	1,500	130	3,000	3,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(602,985)	(777,042)	174,057	(1,521,494)	(1,671,494)	(150,000)
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(602,985)	(777,042)	174,057	(1,521,494)	(1,671,494)	(150,000)
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(602,985)	(777,042)	174,057	(1,521,494)	(1,671,494)	(150,000)
TOTAL CASH GENERATED	(601,615)	(775,542)	173,927	(1,518,494)	(1,668,494)	(150,000)

KINGBOROUGH COUNCIL - December 2020

Summary Operating Statement Infrastructure Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	5,102,814	5,061,400	41,414	5,080,000	5,110,000	30,000
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	28,276	31,500	(3,224)	63,000	63,000	0
Grants Recurrent	96,102	0	96,102	0	100,000	100,000
Contributions - Cash	0	2,520	(2,520)	5,000	5,000	0
Reimbursements	0	0	0	0	0	0
Other Income	259,987	283,620	(23,633)	628,400	628,400	0
Internal Charges Income	34,998	34,980	18	70,000	70,000	0
Total Income	5,532,177	5,414,020	118,157	5,846,400	5,976,400	130,000
Expenses						
Employee Costs	2,736,562	2,775,540	38,978	4,608,736	4,608,736	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	3,435,785	3,583,180	147,395	7,177,910	7,177,910	0
Other Expenses	109,690	102,860	(6,830)	155,580	155,580	0
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	6,392,035	6,571,560	179,525	12,162,226	12,162,226	0
Net Operating Surplus/(Deficit) before:	(859,858)	(1,157,540)	297,682	(6,315,826)	(6,185,826)	130,000
Depreciation	4,896,429	5,348,460	452,031	10,697,000	10,697,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(5,756,287)	(6,506,000)	749,713	(17,012,826)	(16,882,826)	130,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. in Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(5,756,287)	(6,506,000)	749,713	(17,012,826)	(16,882,826)	130,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(5,756,287)	(6,506,000)	749,713	(17,012,826)	(16,882,826)	130,000
TOTAL CASH GENERATED	(10,652,716)	(11,854,460)	1,201,744	(6,315,826)	(6,185,826)	130,000

KINGBOROUGH COUNCIL - December 2020

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES AND FIRE LEVIES						
General Rate	24,500,559	24,429,680	70,879	24,500,559	24,450,000	50,559
Fire Levy - General Land	338,970	339,000	(30)	338,970	339,000	(30)
Fire Levy - Permanent Brigade	413,540	397,000	16,540	413,540	397,000	16,540
Fire Levy - Volunteer Brigade	948,109	927,000	21,109	948,109	927,000	21,109
TOTAL RATES AND LEVIES	26,201,178	26,092,680	108,498	26,201,178	26,113,000	88,178
USER FEES						
KWS Corporate Support & Dividend	41,202	42,480	(1,278)	41,202	85,000	(43,798)
TOTAL USER FEES	41,202	42,480	(1,278)	41,202	85,000	(43,798)
GRANTS RECURRENT						
Grants - Federal	585,879	566,000	19,879	585,879	2,350,000	(1,764,121)
Grants - Other	11,722	0	11,722	11,722	0	11,722
TOTAL RECURRENT GRANTS	597,601	566,000	31,601	597,601	2,350,000	(1,752,399)
GRANTS CAPITAL						
Grants - Federal Capital	251,949	0	251,949	251,949	0	251,949
Grants - State Capital	2,797,927	0	2,797,927	2,797,927	476,000	2,321,927
Grants - Other Capital	6,142	0	6,142	6,142	0	6,142
TOTAL CAPITAL GRANTS	3,056,017	0	3,056,017	3,056,017	476,000	2,580,017
OTHER INCOME						
Carrying Amount of Assets Retired	0	0	0	0	(400,000)	400,000
Contributions - Capital Works	27,384	0	27,384	27,384	0	27,384
Contributions - Public Open Space	66,376	55,020	11,356	66,376	110,000	(43,624)
Contributions - Non Monetary Assets	0	0	0	0	1,000,000	(1,000,000)
Interest On Overdue Rates	22,461	25,000	(2,539)	22,461	50,000	(27,539)
Investment Copping	0	0	0	0	150,000	(150,000)
Motor Tax Reimbursement	0	0	0	0	220,000	(220,000)
Pensioner Rate Remission (State Govt)	1,172,620	1,100,000	72,620	1,172,620	1,150,000	22,620
Proceeds of Sale of Assets	24,920	0	24,920	24,920	0	24,920
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	100,000	(100,000)
Sundry Receipts	1,160	1,500	(340)	1,160	3,000	(1,840)
TOTAL OTHER INCOME	1,314,920	1,181,520	133,400	1,314,920	2,383,000	(1,068,080)
TOTAL INCOME	31,210,919	27,882,680	3,328,239	31,210,919	31,407,000	(196,081)

KINGBOROUGH COUNCIL - December 2020

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	314,765	346,010	31,245	314,891	688,140	373,249
MATERIALS AND SERVICES						
Aquatic Centre Feasibility Study (Grant)	0	0	0	33,534	0	(33,534)
By-Law Review	0	10,020	10,020	0	20,000	20,000
Bruny Island Destination Action Plan	4,006	19,980	15,974	4,006	40,000	35,994
Consultancy Services	58,635	25,020	(33,615)	60,635	50,000	(10,635)
Derwent Estuary Monitoring Cont.	26,891	27,000	109	26,891	27,000	109
Efficiency Dividend	0	(124,980)	(124,980)	0	(250,000)	(250,000)
Hobart City Deal	0	25,020	25,020	0	50,000	50,000
Internal Audit Fees	19,374	17,500	(1,874)	19,374	35,000	15,626
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	8,576	7,980	(596)	8,576	16,000	7,424
Street Banners	2,505	1,500	(1,005)	2,505	3,000	495
Telephone	190	900	710	550	1,800	1,250
Water & Sewerage	136,168	125,000	(11,168)	136,168	250,000	113,832
TOTAL MATERIALS AND SERVICES	256,345	135,540	(120,805)	292,238	244,000	(48,238)
OTHER EXPENSES						
Advertising & Marketing	3,559	10,020	6,461	6,657	20,000	13,343
Audit Committee (Sitting Fees)	6,056	5,520	(536)	6,056	11,000	4,944
Citizenship Ceremonies	1,385	3,000	1,615	1,389	6,000	4,611
Community Consultation	0	4,980	4,980	68	10,000	9,933
Council Elections	14,337	24,000	9,663	14,337	24,000	9,663
Council Functions	801	4,980	4,179	2,801	10,000	7,199
Councillors Allowances	199,165	202,500	3,335	199,165	405,000	205,835
Councillors Conferences	136	2,520	2,384	136	5,000	4,864
Councillors Expenses	6,963	7,020	57	6,963	14,000	7,037
Councillors P.A. Insurance	353	2,000	1,647	353	2,000	1,647
Courier Services	114	120	6	114	200	86
Covid 19 Costs	6,062	12,480	6,418	6,062	25,000	18,938
Donations	350	4,980	4,630	350	10,000	9,650
Efficiency Dividend	0	(64,980)	(64,980)	0	(130,000)	(130,000)
K Comm Enterprise Centre	35,000	35,000	0	35,000	35,000	0

KINGBOROUGH COUNCIL - December 2020

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Kingborough News & Snapshot	0	6,000	6,000	0	12,000	12,000
Land Tax	112,090	96,670	(15,420)	112,090	290,000	177,910
Legal Fees	0	4,980	4,980	(0)	10,000	10,000
Mayoral Donations	2,300	2,520	220	2,300	5,000	2,700
Rate Remissions - Council Other	13,618	12,000	(1,618)	13,618	12,000	(1,618)
Rate Remissions - Government	1,054,395	1,095,050	40,655	1,054,395	1,150,000	95,605
Rate Remissions - Fire Pensioner	55,564	60,000	4,436	55,564	60,000	4,436
Staff Functions	1,432	1,140	(292)	1,432	4,000	2,568
Southern Metro Bicycle Program Prog	12,000	12,000	0	12,000	12,000	0
Subscriptions - LGAT	63,446	64,000	554	63,446	64,000	554
Subscriptions - Other	566	5,000	4,434	566	5,000	4,434
Sundry	824	7,500	6,676	958	15,000	14,042
Tourism	18,661	35,000	16,339	18,661	35,000	16,339
TOTAL OTHER EXPENSES	1,609,175	1,656,000	46,825	1,614,478	2,121,200	506,722
FIRE LEVIES EXPENSE						
Fire Levy - General Land	164,783	169,500	4,717	164,783	339,000	174,217
Fire Levy - Permanent Brigade	199,548	198,500	(1,048)	199,548	397,000	197,452
Fire Levy - Volunteer Brigade	451,891	463,500	11,609	451,891	927,000	475,109
TOTAL FIRE LEVIES EXPENSE	816,221	831,500	15,279	816,221	1,663,000	846,779
TRANSFERS EXPENSE						
Public Open Space	66,376	0	(66,376)	66,376	0	(66,376)
TOTAL TRANSFERS EXPENSE	66,376	0	(66,376)	66,376	0	(66,376)
DEPRECIATION	120,416	51,000	(69,416)	120,416	102,000	(18,416)
TOTAL EXPENSES	3,183,297	3,020,050	(163,247)	3,224,621	4,818,340	1,593,719
TOTAL SURPLUS/ DEFICIT	28,027,621	24,862,630	3,164,991	27,986,298	26,588,660	1,397,638

KINGBOROUGH COUNCIL - December 2020

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Charges - Certificates	154,713	145,020	9,693	154,713	290,000	(135,287)
Licenses - Fees & Fines	0	600	(600)	0	1,200	(1,200)
Legal Fees & Collection Costs	(428)	6,000	(6,428)	-428	12,000	(12,428)
TOTAL FEES AND FINES	154,285	151,620	2,665	154,285	303,200	(148,915)
OTHER INCOME						
Bruny Island PO Commissions	26,984	27,480	(496)	26,984	55,000	(28,016)
Commissions	2,164	2,400	(236)	2,164	4,800	(2,636)
Fire Levy	16,658	33,000	(16,342)	16,658	66,000	(49,342)
Interest - Bank & Investments	28,095	46,980	(18,885)	28,095	94,000	(65,905)
Sundry Receipts	11,877	1,020	10,857	11,877	2,000	9,877
TOTAL OTHER INCOME	85,778	110,880	(25,102)	85,778	221,800	(136,022)
ONCOSTS						
Oncost Recovery - Garbage Rates	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL ONCOSTS	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL INCOME	315,063	337,500	(22,437)	315,063	675,000	(359,937)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	593,345	600,080	6,735	593,848	1,189,550	595,702
MATERIALS AND SERVICES						
Consultants	2,400	4,020	1,620	2,400	8,000	5,600
Contractors	1,912	0	(1,912)	1,913	0	(1,913)
New Equipment & Furniture	0	1,020	1,020	0	2,000	2,000
Plant and Vehicles Costs	11,677	13,980	2,303	11,677	28,000	16,323
Printing	0	0	0	415	0	(415)
Stationery	7,102	10,980	3,878	7,102	22,000	14,898
Telephone	69,287	32,520	(36,767)	69,492	65,000	(4,492)
TOTAL MATERIALS AND SERVICES	92,378	62,520	(29,858)	92,998	125,000	32,002
OTHER EXPENSES						
Advertising & Marketing	2,293	1,500	(793)	2,293	3,000	707
Audit Fees (External)	47,470	24,000	(23,470)	47,470	48,000	530
Bank Charges	47,520	49,020	1,500	47,520	98,000	50,480
Collection Costs & Commissions	6,383	9,000	2,617	6,383	18,000	11,617
Fringe Benefits Tax	10,268	47,500	37,232	10,268	95,000	84,732
Insurance - Councillors & Officers Liability (Fidelity)	36,123	24,000	(12,123)	36,123	24,000	(12,123)
Insurance - Industrial Special Risk	147,571	140,000	(7,571)	147,571	140,000	(7,571)
Insurance - Public Liability	225,954	230,000	4,046	225,954	230,000	4,046
Legal Fees & Retainers	262	6,000	5,738	262	12,000	11,738
						20

KINGBOROUGH COUNCIL - December 2020

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Minor Cash Discrepancies	10	0	(10)	10	0	(10)
Printing - Finance	6,104	7,020	916	9,388	14,000	4,612
Printing - Rates	1,368	1,500	132	1,368	3,000	1,632
Postage	22,688	16,020	(6,668)	22,688	32,000	9,312
Postage - Rates	35,493	32,000	(3,493)	35,493	64,000	28,507
Post Office Expenses	6,966	7,020	54	6,966	14,000	7,034
Procurement Expenses	15,818	10,980	(4,838)	15,818	22,000	6,182
Staff Costs	273	0	(273)	273	0	(273)
Sundry	24	480	456	24	1,000	976
Valuation Fees	36,900	52,500	15,600	36,900	105,000	68,100
TOTAL OTHER EXPENSES	649,489	658,540	9,051	652,773	923,000	270,227
DEPRECIATION	2,204	2,520	316	2,204	5,000	2,796
LOAN INTEREST	48,979	49,020	41	48,979	98,000	49,021
TOTAL EXPENSES	1,386,395	1,372,680	(13,715)	1,390,802	2,340,550	949,748
TOTAL SURPLUS/ DEFICIT	(1,071,332)	(1,035,180)	(36,152)	(1,075,739)	(1,665,550)	589,811

KINGBOROUGH COUNCIL - December 2020

Information Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Sundry Receipts	122	4,980	(4,859)	122	10,000	(9,879)
TOTAL OTHER INCOME	122	4,980	(4,859)	122	10,000	(9,879)
TOTAL INCOME	122	4,980	(4,859)	122	10,000	(9,879)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	649,748	612,060	(37,688)	650,619	1,212,290	561,671
MATERIALS AND SERVICES						
Computer - Consumables	1,789	5,160	3,371	3,141	10,300	7,159
Computer - Hardware Maintenance	27,317	11,700	(15,617)	41,604	23,400	(18,204)
Computer - Minor Upgrades	1,244	2,520	1,276	1,386	5,000	3,614
Computer - Software Maintenance	261,594	214,000	(47,594)	302,385	351,000	48,615
Covid-19 Expenses	780	0	(780)	780	0	(780)
Equipment Maintenance	12,358	19,380	7,022	12,358	38,700	26,342
IT Contract Services	12,016	30,600	18,584	39,361	61,200	21,839
New Equipment & Furniture - IT	0	480	480	0	1,000	1,000
New Equipment & Furniture - Customer Service	0	480	480	0	1,000	1,000
Plant and Vehicle Costs	4,980	4,740	(240)	4,980	9,500	4,520
Records Storage	10,446	22,020	11,574	10,446	44,000	33,554
Telephone	0	3,660	3,660	227	7,300	7,073
TOTAL MATERIALS AND SERVICES	332,524	314,740	(17,784)	416,667	552,400	135,733
OTHER EXPENSES						
Subscriptions	3,699	480	(3,219)	3,699	1,000	(2,699)
Sundry	455	300	(155)	455	600	145
TOTAL OTHER EXPENSES	4,154	780	(3,374)	4,154	1,600	(2,554)
DEPRECIATION	28,685	42,480	13,795	28,685	85,000	56,315
TOTAL EXPENSES	1,015,111	970,060	(45,051)	1,100,125	1,851,290	751,165
TOTAL SURPLUS/ DEFICIT	(1,014,989)	(965,080)	(49,909)	(1,100,004)	(1,841,290)	741,286

KINGBOROUGH COUNCIL - December 2020

Organisational Development - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	179,206	177,120	(2,086)	181,596	351,270	169,674
MATERIALS AND SERVICES						
Consultants	0	4,980	4,980	0	10,000	10,000
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	4,938	7,020	2,082	4,938	14,000	9,062
Telephone	0	0	0	69	0	(69)
TOTAL MATERIALS AND SERVICES	4,938	12,600	7,662	5,006	25,200	20,194
OTHER EXPENSES						
Advertising & Marketing	0	1,980	1,980	1,275	4,000	2,725
Employee Assistance Service	3,005	1,500	(1,505)	3,005	3,000	(5)
Legal Fees & Technical Advice	1,715	7,500	5,785	1,715	15,000	13,285
Printing	0	1,020	1,020	0	2,000	2,000
Risk Management	5,296	12,480	7,184	10,963	25,000	14,037
Staff Tea & Coffee	2,350	2,520	170	2,350	5,000	2,650
Sundry	2,488	1,500	(988)	2,488	3,000	512
TOTAL OTHER EXPENSES	14,855	28,500	13,645	21,796	57,000	35,204
DEPRECIATION	1,114	1,200	86	1,114	2,400	1,286
TOTAL EXPENSES	200,112	219,420	19,308	209,513	435,870	226,357
TOTAL SURPLUS/ DEFICIT	(200,112)	(219,420)	19,308	(209,513)	(435,870)	226,357

KINGBOROUGH COUNCIL - December 2020

Compliance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
By-Laws & Other Fees & Fines	27,321	30,000	(2,679)	27,321	60,000	(32,679)
Pound Fees - Dogs	828	3,000	(2,172)	828	6,000	(5,172)
Dog Registration Fees	133,668	124,770	8,898	133,668	215,000	(81,332)
Licenses - Fees & Fines	17,314	19,980	(2,666)	17,314	40,000	(22,686)
Parking - Fees & Fines	54,857	60,000	(5,143)	54,857	120,000	(65,143)
Recovered Legal Fees & Collection Costs	0	7,500	(7,500)	0	15,000	(15,000)
TOTAL FEES AND FINES	233,988	245,250	(11,262)	233,988	456,000	(222,012)
USER FEES						
Fees	51	0	51	51	0	51
TOTAL USER FEES	51	0	51	51	0	51
OTHER INCOME						
Parking - Other Fees & Fines	6,600	0	6,600	6,600	0	6,600
TOTAL OTHER INCOME	6,600	0	6,600	6,600	0	6,600
TOTAL INCOME	240,639	245,250	(4,611)	240,639	456,000	(215,361)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	306,408	321,630	15,222	306,957	637,470	330,513
MATERIALS AND SERVICES						
Contractors	2,695	2,160	(535)	2,695	4,375	1,680
Fire Hazard Inspection & Abatement	0	1,500	1,500	0	3,000	3,000
New Equipment & Furniture	114	1,500	1,386	682	3,000	2,318
Plant and Vehicles Costs (Internal)	10,578	16,020	5,442	10,578	32,000	21,422
Telephone	1,848	2,520	672	1,848	5,000	3,152
TOTAL MATERIALS AND SERVICES	15,234	23,700	8,466	15,802	47,375	31,573

KINGBOROUGH COUNCIL - December 2020

Compliance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
Advertising & Marketing	1,837	1,980	143	1,837	4,000	2,163
Dog Signage	685	0	(685)	685	0	(685)
Feed for Animals	0	600	600	0	1,200	1,200
Insurance Claims	259	0	(259)	318	0	(318)
Legal Fees & Retainers	21,340	12,000	(9,340)	22,934	24,000	1,066
Postage	0	1,500	1,500	0	3,000	3,000
Pound Maintenance & Upgrade	0	1,500	1,500	0	3,000	3,000
Refund Fees & Charges	142	600	458	142	1,200	1,058
Sundry	6,652	6,480	(172)	7,658	13,000	5,342
TOTAL OTHER EXPENSES	30,916	24,660	(6,256)	33,575	49,400	15,825
DEPRECIATION	525	600	75	525	1,200	675
TOTAL EXPENSES	353,083	370,590	17,507	356,859	735,445	378,586
TOTAL SURPLUS/ DEFICIT	(112,444)	(125,340)	12,896	(116,219)	(279,445)	(163,226)

KINGBOROUGH COUNCIL - December 2020

Property & Emergency Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fees - Burial Plots	8,754	1,980	6,774	8,754	4,000	4,754
Rental - Adventure Bay East Cove Jetty	4,143	3,840	303	4,143	7,700	(3,557)
Rental - 98 Beach Road Kingston	12,053	9,000	3,053	12,053	18,000	(5,947)
Rental - Blackmans Bay Hall	7,669	6,480	1,189	7,669	13,000	(5,331)
Rental - Bruny Other Halls	561	600	(39)	561	1,200	(639)
Rental - Civic Centre Building	0	60	(60)	0	100	(100)
Rental - Dennes Point Hall	8,411	7,980	431	8,411	16,000	(7,589)
Rental - Dru Pt Bicentennial Park	331	1,200	(869)	331	2,400	(2,069)
Rental - General Halls & Buildings	2,867	1,800	1,067	2,867	3,600	(733)
Rental - Glensyn Units	6,806	4,800	2,006	6,806	9,600	(2,794)
Rental - Kettering South	353	300	53	353	600	(247)
Rental - Kingston Hall	15,480	900	14,580	15,480	1,800	13,680
Rental - Kingston Tennis Club	0	300	(300)	0	600	(600)
Rental - Mangate Hall	3,479	2,580	899	3,479	5,200	(1,721)
Rental - Sandfly Hall	1,019	720	299	1,019	1,440	(421)
Rental - Tarooma Fire Station	3,282	1,620	1,662	3,282	3,200	82
Rental - Tarooma Tennis Club	637	300	337	637	600	37
Rental - Twin Oval Pavilion	11,049	1,200	9,849	11,049	2,400	8,649
TOTAL USER FEES	86,895	45,660	41,235	86,895	91,440	(4,545)
CONTRIBUTIONS						
GRANTS						
Community Recovery Grants	78,979	0	78,979	78,979	0	78,979
TOTAL GRANTS	78,979	0	78,979	78,979	0	78,979
OTHER INCOME						
Forfeited Deposits	0	300	(300)	0	600	(600)
Sundry Receipts	69	600	(531)	69	1,200	(1,131)
TOTAL OTHER INCOME	69	900	(831)	69	1,800	(1,731)
TOTAL INCOME	165,943	46,560	119,383	165,943	93,240	72,703
EXPENSES						
TOTAL EMPLOYEE BENEFITS	324,969	233,980	(90,989)	324,843	463,780	138,937
EMERGENCY MANAGEMENT ACTIVITIES						
Emergency Services Bruny	4,600	1,800	(2,800)	4,600	3,600	(1,000)
Emergency Management Committee	40	4,980	4,940	5,032	10,000	4,968
Emergency Management Materials	199	0	(199)	383	0	(383)
Natural Disaster Resilience Program	0	10,020	10,020	0	20,000	20,000
Southern SES	13,678	15,000	1,322	13,678	15,000	1,322
Tarooma Landslide Monitoring	0	4,800	4,800	0	4,800	4,800
TOTAL EMERGENCY MANAGEMENT ACTIVITIES	18,517	36,600	18,083	23,694	53,400	29,706

KINGBOROUGH COUNCIL - December 2020

Property & Emergency Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
PROPERTY MANAGEMENT ACTIVITIES						
CC TV Maintenance	1,073	1,500	427	1,073	3,000	1,927
Civic Centre & Beach House Cleaning	32,188	13,980	(18,208)	36,463	28,000	(8,463)
Legal Fees	7,172	10,020	2,848	7,172	20,000	12,828
Property Surveys	4,750	1,500	(3,250)	4,750	3,000	(1,750)
Recreational Planning	1,044	4,980	3,937	1,044	10,000	8,957
Valuations	7,857	3,000	(4,857)	7,857	6,000	(1,857)
TOTAL PROPERTY MANAGEMENT ACTIVITIES	54,084	34,980	(19,104)	58,359	70,000	11,641
OTHER EXPENSES						
Advertising & Marketing	1,949	1,500	(449)	2,136	3,000	864
Community Consultation	0	1,500	1,500	0	3,000	3,000
Consultancy Services	6,090	3,000	(3,090)	6,090	6,000	(90)
Covid 19 Costs	134	0	(134)	134	0	(134)
New Equipment & Furniture	285	1,200	915	906	2,400	1,494
Plant and Vehicles Costs - Internal	5,773	4,980	(793)	5,773	10,000	4,227
Refund Fees & Charges	564	0	(564)	564	0	(564)
Sundry	6,588	1,800	(4,788)	6,833	3,600	(3,233)
Telephone	523	1,200	677	523	2,400	1,877
TOTAL OTHER EXPENSES	21,907	15,180	(6,727)	22,959	30,400	7,441
DEPRECIATION	217,679	0	(217,679)	217,679	0	(217,679)
TOTAL EXPENSES	637,156	320,740	(316,416)	647,534	617,580	(29,954)
TOTAL SURPLUS/ DEFICIT	(471,213)	(274,180)	(197,033)	(481,591)	(524,340)	42,749

KINGBOROUGH COUNCIL - December 2020

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Rental - Kettering Oval	209	0	209	209	100	109
Rental - KSC Grounds	(282)	0	(282)	-282	0	(282)
Rental - Kingston Beach Oval	777	150	627	777	300	477
Rental - Lightwood Ovals	145	250	(105)	145	500	(355)
Rental - Margate Oval	187	0	187	187	0	187
Rental - Sherburd Park Oval	45	250	(205)	45	500	(455)
Rental - Snug Oval	445	300	145	445	600	(155)
Rental - Twin Oval (1) AFL Ground	1,549	4,500	(2,951)	1,549	9,000	(7,451)
Rental - Twin Oval (2) Cricket Ground	6,595	10,980	(4,385)	6,595	22,000	(15,405)
Rental - Woodbridge Oval	377	0	377	377	0	377
TOTAL USER FEES	10,049	16,430	(6,381)	10,049	33,000	(22,951)
OTHER INCOME						
Salary Oncost Recovery	177,828	174,980	2,848	177,828	350,000	(172,172)
TOTAL OTHER INCOME	177,828	174,980	2,848	177,828	350,000	(172,172)
TOTAL INCOME	187,877	191,410	(3,533)	187,877	383,000	(195,123)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	165,000	149,740	(15,260)	165,093	272,100	107,007
TURF ACTIVITIES						
Alonnah Oval	4,230	5,010	780	4,230	10,000	5,770
Gormley park	22,486	23,160	674	22,486	46,000	23,514
Kelvedon Oval	17,465	25,170	7,705	17,483	50,000	32,517
Kettering Oval	18,531	17,620	(911)	18,531	35,000	16,469
Kingston Beach oval	27,949	30,180	2,231	28,249	60,000	31,751
Lightwood Park Oval 1	26,594	28,200	1,606	26,594	56,000	29,406
Lightwood Park Oval 2	17,219	22,110	4,891	17,219	44,000	26,781
Lightwood Park Oval 3	16,770	17,100	330	16,770	34,000	17,230
Margate Oval	21,534	22,630	1,096	24,334	45,000	20,666
Sandfly Oval	8,891	15,090	6,199	9,191	30,000	20,809
Sherburd Park	27,924	25,660	(2,264)	27,858	51,000	23,142
Snug Oval	21,103	22,630	1,527	21,108	45,000	23,892
KSC Sports Precinct	49,530	49,320	(210)	50,432	98,000	47,568
Twin Oval 1 (AFL)	75,298	59,400	(15,898)	77,298	118,000	40,702
Twin Oval 2 (Cricket)	116,098	103,160	(12,938)	117,958	205,000	87,042
Woodbridge Oval	10,849	11,600	751	10,849	23,000	12,151
Non ground specific	18,959	0	(18,959)	18,959	0	(18,959)
TOTAL TURF ACTIVITIES	501,430	478,040	(23,390)	509,550	950,000	440,450

KINGBOROUGH COUNCIL - December 2020

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
OTHER EXPENSES						
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs - Internal	9,254	12,000	2,746	9,254	24,000	14,746
Sundry	756	1,500	744	756	3,000	2,244
Telephone	72	420	348	72	800	728
TOTAL OTHER EXPENSES	10,082	14,520	4,438	10,082	29,000	18,918
TOTAL EXPENSES	676,512	642,300	(34,212)	684,724	1,251,100	566,376
TOTAL SURPLUS/ DEFICIT	(488,636)	(450,890)	(37,746)	-496,847	(868,100)	371,253

KINGBOROUGH COUNCIL - December 2020

Arts - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Rental & Commission - Arts Hub	281	600	(319)	281	1,200	(919)
TOTAL USER FEES	281	600	(319)	281	1,200	(919)
OTHER INCOME						
Program & Event Charges	713	600	113	713	1,200	(487)
TOTAL OTHER INCOME	713	600	113	713	1,200	(487)
TOTAL INCOME	994	1,200	(206)	994	2,400	(1,406)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	40,275	37,685	(2,590)	40,275	74,555	34,280
MATERIALS AND SERVICES						
Contractors	4,422	4,980	559	4,542	10,000	5,459
Materials	1,664	5,280	3,616	1,664	10,500	8,836
Plant and Vehicles Costs - Internal	178	0	(178)	178	0	(178)
Telephone	251	480	229	251	1,000	749
TOTAL MATERIALS AND SERVICES	6,514	10,740	4,226	6,634	21,500	14,866
OTHER EXPENSES						
Abel Tasman Art Prize	0	2,000	2,000	0	7,000	7,000
Advertising & Marketing	123	0	(123)	154	0	(154)
Channel Folk Museum	10,000	11,000	1,000	10,000	11,000	1,000
Display Art Acquisition	3,000	2,500	(500)	3,000	5,000	2,000
Kingborough Creative Awards	6,140	4,980	(1,160)	6,140	10,000	3,860
Sundry	11	0	(11)	11	0	(11)
TOTAL OTHER EXPENSES	19,273	20,480	1,207	19,304	33,000	13,695
TOTAL EXPENSES	66,062	70,805	4,743	66,214	132,855	66,642
TOTAL SURPLUS/ DEFICIT	(65,068)	(69,605)	4,537	(65,219)	(130,455)	65,236

KINGBOROUGH COUNCIL - December 2020

Community Hub - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Equipment & Plant Hire - Clients (Events)	164	4,980	(4,816)	164	10,000	(9,836)
Lease Income - Commercial Tenancy	14,200	12,780	1,420	14,200	25,600	(11,400)
Venue Hire Income - Multi Purpose Hall	5,338	6,000	(662)	5,338	12,000	(6,662)
Venue Hire Income - Meeting Rooms	1,245	4,980	(3,735)	1,245	10,000	(8,755)
Venue Hire Income - Co Working Space	(691)	4,020	(4,711)	-691	8,000	(8,691)
TOTAL USER FEES	20,256	32,760	(12,504)	20,256	65,600	(45,344)
OTHER INCOME						
Advertising & Sponsorship	0	600	(600)	0	1,200	(1,200)
Sundry Receipts	0	240	(240)	0	500	(500)
TOTAL OTHER INCOME	0	840	(840)	0	1,700	(1,700)
TOTAL INCOME	20,256	33,600	(13,344)	20,256	67,300	(47,044)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	20,186	66,116	45,930	19,064	131,326	112,262
MATERIALS AND SERVICES						
Building Maintenance	2,509	6,000	3,491	2,581	12,000	9,419
Cleaning Costs	2,088	10,020	7,933	2,088	20,000	17,913
Contractors - Technical	916	3,000	2,084	916	6,000	5,084
Equipment Maintenance	1,032	1,620	588	2,067	3,200	1,133
Light & Power	11,391	9,000	(2,391)	11,391	18,000	6,609
New Equipment & Furniture	1,444	480	(964)	1,444	1,000	(444)
Plant Maintenance	240	1,500	1,260	240	3,000	2,760
Replacement Hire Equipment	0	1,500	1,500	0	3,000	3,000
Stationery	0	1,020	1,020	0	2,000	2,000
Telephone - Charges	0	1,020	1,020	0	2,000	2,000
Waste Disposal	0	1,740	1,740	0	3,500	3,500
TOTAL MATERIALS AND SERVICES	19,619	36,900	17,281	20,727	73,700	52,973
OTHER EXPENSES						
Advertising & Marketing	800	4,980	4,180	1,293	10,000	8,707
Subscriptions	0	600	600	0	1,200	1,200
Sundry	5,453	6,000	547	6,112	12,000	5,888
TOTAL OTHER EXPENSES	6,253	11,580	5,327	7,405	23,200	15,795
DEPRECIATION	72,011	79,980	7,969	72,011	160,000	87,989
TOTAL EXPENSES	118,070	194,576	76,506	120,329	388,226	267,897
TOTAL SURPLUS/ DEFICIT	(97,814)	(160,976)	63,162	(100,073)	(320,926)	220,853

31

KINGBOROUGH COUNCIL - December 2020

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fitness Centre - Casual	3,216	4,360	(1,144)	3,216	12,750	(9,534)
Fitness Centre - Membership	138,231	78,290	59,941	138,231	228,750	(90,519)
Fitness Centre - Programs	14,976	11,560	3,416	14,976	33,750	(18,774)
Fitness Centre - School Bookings	2,019	1,550	469	2,019	4,500	(2,481)
Kingborough Gymnastics Centre	1,308	0	1,308	1,308	0	1,308
Rental - Indoor Cricket Centre	6,759	3,580	3,179	6,759	10,478	(3,719)
Rental - Other Buildings	599	0	599	599	0	599
Rental - Telstra Tower	5,874	1,030	4,844	5,874	3,000	2,874
Sports Centre - General Hire	2,564	510	2,054	2,564	1,500	1,064
Sports Centre - Hire Equipment	271	510	(239)	271	1,500	(1,229)
Sports Centre - Kiosk Sales	112,337	51,340	60,997	112,337	150,000	(37,663)
Sports Centre - Martial Arts	15,698	7,720	7,978	15,698	22,500	(6,802)
Sports Centre - Sale Sports Goods	335	250	85	335	750	(415)
Sports Centre - Squash	9,234	4,620	4,614	9,234	13,500	(4,266)
Sports Centre - Stadium Basketball	76,154	33,370	42,784	76,154	97,500	(21,346)
Sports Centre - Stadium Netball	21,144	23,110	(1,966)	21,144	67,500	(46,356)
Sports Centre - Stadium Other	28,335	19,260	9,075	28,335	56,250	(27,915)
Sports Centre - Table Tennis	6,752	3,030	3,722	6,752	8,850	(2,098)
TOTAL USER FEES	445,807	244,090	201,717	445,807	713,078	(267,271)
GRANTS RECURRENT						
Grants - State	29,654	0	29,654	29,654	0	29,654
TOTAL RECURRENT GRANTS	29,654	0	29,654	29,654	0	29,654
OTHER INCOME						
Charges Recovered	30,909	27,480	3,429	30,909	55,000	(24,091)
Sponsorship	3,636	10,020	(6,384)	3,636	20,000	(16,364)
TOTAL OTHER INCOME	34,545	37,500	(2,955)	34,545	75,000	(40,455)
TOTAL INCOME	510,006	281,590	228,416	510,006	788,078	(278,072)
EXPENSES						
EMPLOYEE BENEFITS						
TOTAL EMPLOYEE BENEFITS	413,576	442,796	29,220	417,396	878,726	461,330
SPORTS CENTRE EXPENSES						
Advertising & Marketing	59	2,520	2,461	2,059	5,000	2,941
Building Maintenance	9,388	19,980	10,592	14,839	40,000	25,161
Cleaning	16,442	7,500	(8,942)	18,532	15,000	(3,532)
Equipment Maintenance	5,422	3,000	(2,422)	5,473	6,000	527
General Maintenance	0	0	0	480	0	(480)
Hire Equipment Replacement	809	0	(809)	809	0	(809)
Kiosk Purchases	60,565	49,980	(10,585)	61,607	100,000	38,393

KINGBOROUGH COUNCIL - December 2020

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Licenses and Subscriptions	10,269	7,500	(2,769)	10,269	15,000	4,731
Light & Power	37,278	27,480	(9,798)	37,278	55,000	17,722
New Equipment & Furniture	5,225	6,000	775	5,311	12,000	6,689
Plant and Vehicles Costs (Internal)	6,848	3,420	(3,428)	6,848	6,800	(48)
Purchase Sports Goods	286	480	194	823	1,000	177
Refund Fees & Charges	275	240	(35)	275	500	225
Stationery	348	480	132	628	1,000	372
Sundry	715	1,260	545	715	2,500	1,785
Telephone	444	780	336	444	1,500	1,056
Waste Disposal	2,105	3,000	895	2,105	6,000	3,895
SPORTS CENTRE TOTAL EXPENSES	156,481	133,620	(22,861)	168,495	267,300	98,805
FITNESS CENTRE EXPENSES						
Advertising & Marketing	513	600	87	513	1,200	687
Equipment Maintenance	339	1,020	681	708	2,000	1,292
Leased Equipment	16,104	30,000	13,897	31,803	60,000	28,197
New Equipment & Furniture	(1,656)	600	2,256	(1,656)	1,200	2,856
Subscriptions	882	1,020	138	882	2,000	1,118
Sundry	60	480	420	60	1,000	940
TOTAL FITNESS CENTRE EXPENSES	16,242	33,720	17,478	32,310	67,400	35,090
DEPRECIATION	265,511	109,980	(155,531)	265,511	220,000	(45,511)
TOTAL EXPENSES	851,809	720,116	(131,693)	883,712	1,433,426	549,714
TOTAL SURPLUS/ DEFICIT	(341,803)	(438,526)	96,723	-373,706	(645,348)	271,642

KINGBOROUGH COUNCIL - December 2020

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
GRANTS						
Community Development	1,100	0	1,100	1,100	0	1,100
TOTAL GRANTS	1,100	0	1,100	1,100	0	1,100
OTHER INCOME						
Programs & Events Charges	8,286	4,980	3,306	8,286	10,000	(1,714)
Sundry Receipts	44	4,020	(3,976)	44	8,000	(7,956)
Volunteer Program	1,721	3,000	(1,279)	1,721	6,000	(4,279)
TOTAL OTHER INCOME	10,050	12,000	(1,950)	10,050	24,000	(13,950)
TOTAL INCOME	11,151	12,000	(849)	11,151	24,000	(12,849)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	188,141	225,522	37,381	190,057	446,328	256,270
COMMUNITY SERVICES ACTIVITIES						
Community Projects (Non specified)	1,364	6,480	5,116	1,379	13,000	11,621
Community Waste Mgt Education	0	2,520	2,520	0	5,000	5,000
Council Community Grants	11,782	20,000	8,218	11,782	40,000	28,218
Event Support (Outside Workforce)	0	2,520	2,520	0	5,000	5,000
Kids Allowed Program	210	1,500	1,290	1,541	3,000	1,459
Love Living Locally	175	4,980	4,805	175	10,000	9,825
Materials	0	0	0	60	0	(60)
Positive Ageing	3,409	4,200	791	5,102	8,400	3,298
School Holiday Program	5,729	8,580	2,851	6,084	17,200	11,116
Salvaged Art Competition	0	780	780	-43	1,500	1,543
Volunteer Program	3,985	6,000	2,015	3,985	12,000	8,015
Youth Development	3,264	7,500	4,236	3,704	15,000	11,296
Youth Outreach	1,011	4,080	3,069	1,044	8,200	7,156
Yspace Operations	7,899	6,480	(1,419)	8,865	13,000	4,135
TOTAL COMMUNITY SERVICES ACTIVITIES	38,828	75,620	36,792	43,678	151,300	107,622

KINGBOROUGH COUNCIL - December 2020

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
Advertising & Marketing	778	240	(538)	1,527	500	(1,027)
Consultancy Services	0	2,760	2,760	0	5,500	5,500
Covid 19 Costs	1,484	0	(1,484)	1,610	0	(1,610)
New Equipment & Furniture	80	900	820	80	1,800	1,720
Plant & Vehicle Costs - Internal	990	6,000	5,010	990	12,000	11,010
Sundry	98	240	142	776	500	(276)
Telephone - Charges	1,181	2,520	1,339	1,181	5,000	3,819
TOTAL OTHER EXPENSES	4,611	12,660	8,049	6,164	25,300	19,136
DEPRECIATION	3,669	45,000	41,331	3,669	90,000	86,331
TOTAL EXPENSES	235,249	358,802	123,553	243,568	712,928	469,359
TOTAL SURPLUS/ DEFICIT	(224,098)	(346,802)	122,704	(232,418)	(688,928)	456,510

KINGBOROUGH COUNCIL - December 2020

Environmental Health - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Fees - Approvals	12,376	10,500	1,876	12,376	21,000	(8,624)
Fees - Immunisation	894	4,980	(4,086)	894	10,000	(9,106)
Licenses - Fees & Fines	27,478	19,980	7,498	27,478	40,000	(12,522)
Fees - Sampling	2,793	1,980	813	2,793	4,000	(1,207)
TOTAL FEES AND FINES	43,541	37,440	6,101	43,541	75,000	(31,459)
OTHER INCOME						
Sundry Receipts	0	240	(240)	0	500	(500)
TOTAL OTHER INCOME	0	240	(240)	0	500	(500)
TOTAL INCOME	43,541	37,680	5,861	43,541	75,500	(31,959)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	308,295	300,060	(8,235)	308,874	594,430	285,556
MATERIALS AND SERVICES						
Energy & Emissions	13,150	6,720	(6,430)	13,150	13,500	350
Environmental Programs	0	7,500	7,500	-3,200	15,000	18,200
New Equipment & Furniture	622	1,260	638	622	2,500	1,878
Plant and Vehicles Costs (Internal)	5,892	7,980	2,088	5,892	16,000	10,108
Telephone	1,604	3,000	1,396	1,604	6,000	4,396
TOTAL MATERIALS AND SERVICES	21,268	26,460	5,192	18,068	53,000	34,932
OTHER EXPENSES						
Analysis Costs	1,877	4,020	2,143	1,877	8,000	6,123
COVID-19 Expenses	10,358	12,480	2,122	10,919	25,000	14,081
Immunisation Costs	3,294	3,420	126	3,294	6,800	3,506
Legal Fees & Technical Advice	1,532	3,780	2,248	1,620	7,500	5,880
Refund Fees & Charges	71	780	709	71	1,500	1,429
Retainer - Medical Officer of Health	2,500	5,280	2,780	2,500	10,500	8,000
Public Health & Education	1,087	480	(607)	2,013	1,000	(1,013)
Sundry	461	480	19	538	1,000	462
TOTAL OTHER EXPENSES	21,180	30,720	9,540	22,832	61,300	38,468
DEPRECIATION	1,370	1,500	130	1,370	3,000	1,630
TOTAL EXPENSES	352,114	358,740	6,626	351,145	711,730	360,585
TOTAL SURPLUS/ DEFICIT	(308,573)	(321,060)	12,487	(307,604)	(636,230)	328,626

KINGBOROUGH COUNCIL - December 2020

Natural Resource Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
NRM	0	6,000	(6,000)	0	12,000	(12,000)
Tree Preservation	45,857	25,020	20,837	45,857	50,000	(4,143)
TOTAL CONTRIBUTIONS	45,857	31,020	14,837	45,857	62,000	(16,143)
GRANTS						
Bruny Island Cat Management Grant	22,356	31,320	(8,964)	22,356	62,600	(40,244)
CEF Grant Browns River Saltmarsh	0	0	0	0	20,000	(20,000)
National Disaster Resilience Grants Prog	3,000	0	3,000	3,000	0	3,000
Regional Cat Management	98,907	60,000	38,907	98,907	120,000	(21,093)
TOTAL GRANTS	124,263	91,320	32,943	124,263	202,600	(78,337)
OTHER INCOME						
Strategic Weed Control (State Growth)	0	7,500	(7,500)	0	15,000	(15,000)
Sundry Receipts	1,844	0	1,844	1,844	0	1,844
TOTAL OTHER INCOME	1,844	7,500	(5,656)	1,844	15,000	(13,156)
TRANSFERS						
Transfers Income	0	49,980	(49,980)	0	100,000	(100,000)
TOTAL TRANSFERS	0	49,980	(49,980)	0	100,000	(100,000)
TOTAL INCOME	171,964	179,820	(7,856)	171,964	379,600	(207,636)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	343,968	342,882	(1,086)	344,419	678,764	334,345
NRM ACTIVITIES						
Bruny Cat Control Project	325	0	(325)	2,167	0	(2,167)
Bruny Island Cat Management Project(Grant)	22,286	31,320	9,034	22,286	62,600	40,314
Bushland Reserves Signage	0	2,580	2,580	1,250	5,200	3,950
Caregroup Support Program	193	7,260	7,067	280	14,500	14,220
NRM Projects	7,229	52,380	45,151	42,400	105,000	62,600
Council Reserves Bushfire Management	6,833	32,520	25,687	6,956	65,000	58,044
D'Entrecasteaux Channel Enviro Project	0	4,980	4,980	0	10,000	10,000
Environmental Education Program	718	5,160	4,442	718	10,300	9,582
Kingborough Cat Control Project	924	22,500	21,576	924	45,000	44,076
Kingborough Environmental Fund	4,989	55,020	50,031	24,239	110,000	85,761
National Disaster Resilience Grants Prog	2,242	0	(2,242)	2,242	0	(2,242)
Regional Cat Management (DPIPWE)	5,795	21,000	15,205	8,795	42,000	33,205
Reserve Management	1,294	7,500	6,206	4,494	15,000	10,506
Revegetation Program	7,285	4,980	(2,305)	9,854	10,000	146
Strategic Weed Control (State Growth)	0	7,500	7,500	0	15,000	15,000

KINGBOROUGH COUNCIL - December 2020

Natural Resource Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
Tree Management	858	1,020	162	858	2,000	1,142
Waterways and Coastal Management	4,767	7,500	2,733	4,767	15,000	10,233
Weed Control	8,008	19,980	11,972	22,049	40,000	17,951
Wildlife Programs	16	3,000	2,984	16	6,000	5,984
TOTAL NRM ACTIVITIES	73,762	286,200	212,438	154,294	572,600	418,306
OTHER EXPENSES						
New Equipment & Furniture	1,365	0	(1,365)	1,365	0	(1,365)
Plant and Vehicles Costs - Internal	6,883	6,000	(883)	7,919	12,000	4,081
Refund Fees & Charges	0	240	240	0	500	500
Sundry	41	480	439	107	1,000	893
TOTAL OTHER EXPENSES	8,288	6,720	(1,568)	9,391	13,500	4,109
TRANSFERS EXPENSE	40,357	0	(40,357)	40,357	0	(40,357)
TOTAL EXPENSES	466,375	635,802	169,427	548,460	1,264,864	716,403
TOTAL SURPLUS/ DEFICIT	(294,412)	(455,982)	161,570	-376,497	(885,264)	508,767

KINGBOROUGH COUNCIL - December 2020

Building & Plumbing Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Building Fees	115,356	199,980	(84,624)	115,356	400,000	(284,644)
Building Fees - Expired Permits	9,925	25,020	(15,095)	9,925	50,000	(40,075)
Plumbing Fees	217,993	75,000	142,993	217,993	150,000	67,993
Plumbing Fees - Expired Permits	4,832	25,020	(20,188)	4,832	50,000	(45,168)
TOTAL USER FEES	348,106	325,020	23,086	348,106	650,000	(301,894)
OTHER INCOME						
Sundry Receipts	4,589	0	4,589	4,589	0	4,589
TOTAL OTHER INCOME	4,589	0	4,589	4,589	0	4,589
TOTAL INCOME	352,695	325,020	27,675	352,695	650,000	(297,305)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	336,609	352,170	15,561	336,609	697,390	360,781
MATERIALS AND SERVICES						
Consultancy Services	400	12,480	12,080	400	25,000	24,600
New Equipment & Furniture	112	1,020	908	112	2,000	1,888
Plant and Vehicles Costs - Internal	13,824	19,980	6,156	13,824	40,000	26,176
Telephone	514	1,020	506	514	2,000	1,486
TOTAL MATERIALS AND SERVICES	14,851	34,500	19,649	14,851	69,000	54,149
OTHER EXPENSES						
Legal Fees & Retainers	3,636	1,020	(2,616)	3,636	2,000	(1,636)
Refund Fees & Charges	2,336	2,520	184	2,336	5,000	2,664
Sundry	318	600	282	318	1,200	882
TOTAL OTHER EXPENSES	6,290	4,140	(2,150)	6,290	8,200	1,910
DEPRECIATION	1,576	1,980	404	1,576	4,000	2,424
TOTAL EXPENSES	359,326	392,790	33,465	359,325	778,590	419,265
TOTAL SURPLUS/ DEFICIT	(6,630)	(67,770)	61,140	(6,630)	(128,590)	121,960

KINGBOROUGH COUNCIL - December 2020

Town Planning - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES & FINES						
Charges - Public Notification	109,603	64,980	44,623	109,603	130,000	(20,397)
Fees - Development/Use Application	281,033	180,000	101,033	281,033	360,000	(78,967)
Fees - Post Approval	133,564	70,020	63,544	133,564	140,000	(6,436)
TOTAL STATUTORY FEES & FINES	524,199	315,000	209,199	524,199	630,000	(105,801)
USER FEES						
Fees - Other	0	2,520	(2,520)	0	5,000	(5,000)
TOTAL USER FEES	0	2,520	(2,520)	0	5,000	(5,000)
TOTAL INCOME	524,199	317,520	206,679	524,199	635,000	(110,801)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	919,551	900,230	(19,321)	920,079	1,783,360	863,281
MATERIALS AND SERVICES						
Consultancy Services	34,698	15,000	(19,698)	34,698	30,000	(4,698)
New Equipment & Furniture	0	2,520	2,520	0	5,000	5,000
Planning Scheme Review & Maintenance	0	13,980	13,980	0	28,000	28,000
Plant and Vehicles Costs - Internal	11,448	13,980	2,532	11,448	28,000	16,552
Telephone	922	1,980	1,058	922	4,000	3,078
TOTAL MATERIALS AND SERVICES	47,068	47,460	392	47,068	95,000	47,932
OTHER EXPENSES						
Legal Fees & Retainers	10,950	33,000	22,050	10,950	66,000	55,050
Refund Fees & Charges	12,982	7,500	(5,482)	12,982	15,000	2,018
Statutory Advertising - Developer	35,171	25,020	(10,151)	35,411	50,000	14,589
Subscriptions	575	480	(95)	575	1,000	425
Sundry	1,239	1,500	261	1,239	3,000	1,761
TOTAL OTHER EXPENSES	60,916	67,500	6,584	61,156	135,000	73,844
DEPRECIATION	1,627	1,980	353	1,627	4,000	2,373
TOTAL EXPENSES	1,029,162	1,017,170	(11,992)	1,029,931	2,017,360	987,429
TOTAL SURPLUS/ DEFICIT	(504,963)	(699,650)	194,687	-505,731	(1,382,360)	876,629

KINGBOROUGH COUNCIL - December 2020

Building Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Charges Recovered	847	10,020	(9,173)	847	20,000	(19,153)
Salary Oncosts Recovery	22,821	44,980	(22,159)	22,821	90,000	(67,179)
Sundry Receipts	0	300	(300)	0	600	(600)
TOTAL OTHER INCOME	23,669	55,300	(31,631)	23,669	110,600	(86,931)
GRANTS						
Local Roads & Comm Infra - Dept Infrastructure	96,102	0	96,102	96,102	0	96,102
TOTAL GRANTS	96,102	0	96,102	96,102	0	96,102
TOTAL INCOME	119,771	55,300	64,471	119,771	110,600	9,171
EXPENSES						
TOTAL EMPLOYEE BENEFITS	98,774	86,070	(12,704)	98,959	163,100	64,141
BUILDING ACTIVITIES						
Building Maintenance - General	78,379	77,250	(1,129)	28,155	154,501	126,345
Electrical	19,140	25,680	6,540	9,440	51,400	41,960
Floors	23,469	18,030	(5,439)	23,469	36,000	12,531
Graffiti Removal	969	7,640	6,671	969	15,400	14,431
Inspections	31,364	12,870	(18,494)	42,174	25,701	(16,473)
Light & Power	54,203	65,820	11,617	54,203	131,600	77,397
LRCI K'borough Community Facility maint.	37,554	0	(37,554)	31,762	0	(31,762)
Painting	28,107	41,090	12,983	28,107	82,200	54,093
Plumbing	43,217	33,380	(9,837)	42,827	66,800	23,973
Public Toilet Cleaning	67,271	133,600	66,329	67,616	267,301	199,685
Roof & Gutter	7,013	15,410	8,397	7,013	30,800	23,787
Security	6,508	0	(6,508)	6,509	0	(6,509)
Septic Tank Pumping	11,427	18,030	6,603	11,427	36,000	24,573
Septic Tank Maintenance	5,931	7,650	1,719	5,931	15,400	9,469
Standby Callouts	5,648	0	(5,648)	5,648	0	(5,648)
Water Supply Delivery	3,835	10,330	6,495	3,835	20,600	16,765
Window Maintenance	1,218	6,670	5,452	-15,014	13,400	28,414
TOTAL BUILDING ACTIVITIES	425,251	473,450	48,199	354,070	947,102	593,032
OTHER EXPENSES						
Covid 19 Expenses	9,901	0	(9,901)	11,961	0	(11,961)
Plant and Vehicles Costs - Internal	14,676	6,000	(8,676)	14,676	12,000	(2,676)
Sundry	495	480	(15)	495	1,000	505
Telephone	1,114	1,980	867	1,114	4,000	2,887
Volunteer Fire Brigade Service (Staff)	107	0	(107)	107	0	(107)
TOTAL OTHER EXPENSES	26,293	8,460	(17,833)	28,353	17,000	(11,353)
DEPRECIATION	0	90,000	90,000	0	180,000	180,000
TOTAL EXPENSES	550,318	657,980	107,662	481,381	1,307,202	825,821
TOTAL SURPLUS/ DEFICIT	(430,547)	(602,680)	172,133	(361,610)	(1,196,602)	(816,650)

KINGBOROUGH COUNCIL - December 2020

Engineering - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
DBYD	0	10,020	(10,020)	0	20,000	(20,000)
Food Truck licences	7,276	3,480	3,796	7,276	7,000	276
TOTAL FEES AND FINES	7,276	13,500	(6,224)	7,276	27,000	(19,724)
ONCOSTS						
Oncost Recovery - Capital Works Program	10,620	0	10,620	10,620	700,000	(689,380)
Salary Oncost Recovery - Capital Works	200,366	200,000	366	200,366	400,000	(199,634)
TOTAL ONCOSTS	210,986	200,000	10,986	210,986	1,100,000	(889,014)
TOTAL INCOME	218,262	213,500	4,762	218,262	1,127,000	(908,738)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	774,122	749,840	(24,282)	774,188	1,482,660	708,472
MATERIALS AND SERVICES						
Consultancy Services	22,472	10,020	(12,452)	49,956	20,000	(29,956)
Equipment Maintenance	150	240	90	150	500	350
Light & Power	146,202	169,500	23,298	146,202	300,000	153,798
New Equipment & Furniture	40	1,020	980	40	2,000	1,960
Pipeline Camera Inspections	1,140	12,480	11,340	5,160	25,000	19,840
Plant and Vehicles Costs (Internal)	33,920	31,980	(1,940)	33,920	64,000	30,080
Road condition assessment	0	19,980	19,980	0	40,000	40,000
Telephone	3,149	6,480	3,331	3,509	13,000	9,491
TOTAL MATERIALS AND SERVICES	207,073	251,700	44,627	238,937	464,500	225,563
OTHER EXPENSES						
Advertising & Marketing	0	180	180	0	300	300
DBYD Costs	15,225	10,020	(5,205)	15,225	20,000	4,775
Legal Fees & Retainers	0	1,020	1,020	0	2,000	2,000
Road Safety Program	8,590	15,000	6,410	9,262	30,000	20,738
Subscriptions	0	240	240	0	500	500
Stationery	0	120	120	0	180	180
Sundry	320	600	280	320	1,200	880
TOTAL OTHER EXPENSES	24,134	27,180	3,046	24,806	54,180	29,374
DEPRECIATION	6,467	6,000	(467)	6,467	12,000	5,533
TOTAL EXPENSES	1,011,796	1,034,720	22,924	1,044,398	2,013,340	968,942
TOTAL SURPLUS/ DEFICIT	(793,534)	(821,220)	27,686	(826,136)	(886,340)	60,204

KINGBOROUGH COUNCIL - December 2020

Plant - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
INCOME						
ONCOST RECOVERY						
Hire Charges - Internal Plant & Vehicles	1,007,185	1,009,980	(2,795)	1,007,185	2,020,000	(1,012,815)
Plant & Vehicle Cost Recovery	1,690	0	1,690	1,690	0	1,690
TOTAL PLANT COST RECOVERY	1,008,875	1,009,980	(1,105)	1,008,875	2,020,000	(1,011,125)
OTHER INCOME						
Reimbursements - Fuel Tax Credits	17,344	13,020	4,324	17,344	26,000	(8,656)
Sundry Receipts	0	300	(300)	0	600	(600)
TOTAL OTHER INCOME	17,344	13,320	4,024	17,344	26,600	(9,256)
TOTAL INCOME	1,026,219	1,023,300	2,919	1,026,219	2,046,600	(1,020,381)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	126,140	130,020	3,880	126,140	258,000	131,860
MATERIALS AND SERVICES						
Contracts - External	953	4,980	4,027	953	10,000	9,047
Disposal Charges	1,441	0	(1,441)	1,441	0	(1,441)
GPS Tracker	2,085	2,400	315	2,085	4,800	2,715
Fuel and Oil	121,960	145,020	23,060	123,956	290,000	166,044
Materials	5,882	0	(5,882)	5,882	0	(5,882)
Mechanical Workshop Equipment	10,641	6,000	(4,641)	10,662	12,000	1,338
Motor Vehicle Registration	74,131	85,000	10,870	83,128	85,000	1,872
Parts	78,293	62,520	(15,773)	78,959	125,000	46,041
Plant & Vehicle Cost - Internal	37,049	17,520	(19,529)	37,049	35,000	(2,049)
Plant & Vehicles Maintenance	6,410	56,520	50,110	6,410	113,000	106,590
Servicing & Repairs - Inhouse	11,109	60,000	48,891	18,460	120,000	101,540
Tyres and Tubes	13,633	22,980	9,347	13,633	46,000	32,367
Workshop Consumables	1,150	0	(1,150)	1,927	0	(1,927)
Workshop Expenses	0	9,000	9,000	364	18,000	17,636
Light & Power	550	0	(550)	550	0	(550)
Plant Hire	0	0	0	150	0	(150)
TOTAL MATERIALS AND SERVICES	365,287	471,940	106,653	385,608	858,800	473,192

KINGBOROUGH COUNCIL - December 2020

Plant - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals Incl Commit	Annual Budget	Variance
OTHER EXPENSES						
Insurance - Motor Vehicle	47,786	50,000	2,215	47,786	50,000	2,215
Insurance Claims	2,985	2,520	(465)	2,985	5,000	2,015
Radio Licences & Repairs	794	2,520	1,726	794	5,000	4,206
Sundry	0	1,020	1,020	0	2,000	2,000
TOTAL OTHER EXPENSES	51,565	56,060	4,495	51,565	62,000	10,435
DEPRECIATION	286,157	435,000	148,843	286,157	870,000	583,843
TOTAL EXPENSES	829,148	1,093,020	263,872	849,470	2,048,800	1,199,330
TOTAL SURPLUS/ DEFICIT	197,071	(69,720)	266,791	176,749	(2,200)	178,949

KINGBOROUGH COUNCIL - December 2020

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
ONCOSTS						
Oncost Recovery	339,260	359,980	(20,720)	339,260	720,000	(380,740)
TOTAL ONCOSTS	339,260	359,980	(20,720)	339,260	720,000	(380,740)
TRANSFERS						
Transfers Income	10,000	0	10,000	10,000	0	10,000
TOTAL TRANSFERS	10,000	0	10,000	10,000	0	10,000
TOTAL INCOME	349,260	359,980	(10,720)	349,260	720,000	(370,740)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	334,090	336,240	2,150	350,495	609,100	258,605
RESERVE ACTIVITIES						
Beach Raking	290	3,010	2,720	290	6,100	5,810
Dead Animal removal	247	0	(247)	247	0	(247)
Event Support	749	3,010	2,261	749	6,100	5,350
Garden Maintenance	102,186	106,590	4,404	102,532	213,200	110,668
Graffiti Removal	244	5,090	4,846	244	10,200	9,956
Grass Control	333,245	236,130	(97,115)	334,316	472,400	138,084
Illegal Dumping of Rubbish	1,123	2,610	1,487	1,123	5,100	3,976
Irrigation Systems - Instal & Maint.	11,705	8,640	(3,065)	12,116	17,300	5,184
KWS Maintenance	4,720	8,640	3,920	4,720	17,300	12,580
Litter Bins	3,980	6,380	2,400	4,763	12,800	8,037
Litter Collection	7,667	2,610	(5,057)	7,666	5,101	(2,566)
Maintenance of Cemeteries	5,073	6,640	1,567	5,073	13,301	8,227
Minor Playground Repairs	28,208	60,180	31,972	30,032	120,400	90,368
Park Infrastructure Maintenance	66,323	80,600	14,277	67,122	161,200	94,078
Reserve Fire Control	10,375	40,270	29,895	10,375	80,600	70,225
Reserve Infrastructure Maintenance	160,565	105,540	(55,025)	167,447	211,200	43,753
Playground Inspections	19,592	25,060	5,468	19,592	50,000	30,408
Storm Damage	757	0	(757)	757	0	(757)
Street Furniture Maintenance	14,540	10,180	(4,360)	15,140	20,400	5,260
Track Maintenance	151,513	140,780	(10,733)	171,614	281,600	109,986

KINGBOROUGH COUNCIL - December 2020

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Tree Inspections	3,549	19,110	15,561	3,549	38,301	34,752
Tree Maintenance	129,430	148,420	18,990	130,487	296,901	166,413
Tree Stump Grinding	1,600	12,790	11,190	1,600	25,501	23,901
Vandalism	2,345	5,090	2,745	2,345	10,200	7,855
TOTAL RESERVE ACTIVITIES	1,060,026	1,037,370	(22,656)	1,093,900	2,075,200	981,300
OTHER EXPENSES						
Insurance Claims	50	1,020	970	50	2,000	1,950
Plant & Vehicle	11,610	10,020	(1,590)	11,610	20,000	8,390
Sundry	0	480	480	0	1,000	1,000
Telephone - Charges	4,806	6,000	1,194	4,806	12,000	7,194
TOTAL OTHER EXPENSES	16,466	17,520	1,054	16,466	35,000	18,534
DEPRECIATION	335,539	484,980	149,441	335,539	970,000	634,461
TOTAL EXPENSES	1,746,120	1,876,110	129,990	1,796,399	3,689,300	1,892,901
TOTAL SURPLUS/ DEFICIT	(1,396,861)	(1,516,130)	119,269	(1,447,139)	(2,969,300)	1,522,161

KINGBOROUGH COUNCIL - December 2020

Private Works - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Private Works Income	50,959	19,980	30,979	50,959	40,000	10,959
Reimbursements - State Gov't	188,520	240,000	(51,480)	188,520	480,000	(291,480)
TOTAL OTHER INCOME	239,478	259,980	(20,502)	239,478	520,000	(280,522)
TOTAL INCOME	239,478	259,980	(20,502)	239,478	520,000	(280,522)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	1,869	14,480	12,611	2,239	28,000	25,761
PRIVATE WORKS ACTIVITIES						
Bruny Main Road	166,805	207,390	40,585	166,855	415,000	248,145
Other Works	97,599	16,000	(81,599)	107,101	32,000	(75,101)
TOTAL PRIVATE WORKS ACTIVITIES	264,404	223,390	(41,014)	273,956	447,000	173,044
TOTAL EXPENSES	266,273	237,870	(28,403)	276,195	475,000	198,805
TOTAL SURPLUS/ DEFICIT	(26,795)	22,110	(48,905)	(36,717)	45,000	81,717

KINGBOROUGH COUNCIL - December 2020

Stormwater - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Stormwater Charge	1,358,243	1,360,000	(1,757)	1,358,243	1,360,000	(1,757)
TOTAL RATES	1,358,243	1,360,000	(1,757)	1,358,243	1,360,000	(1,757)
TOTAL INCOME	1,358,243	1,360,000	(1,757)	1,358,243	1,360,000	(1,757)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	13,260	16,020	2,760	13,260	22,000	8,740
STORMWATER ACTIVITIES						
Cleaning Gross Pollutant Traps	6,617	25,140	18,523	8,038	50,400	42,362
House Connections	15,583	30,890	15,307	15,883	61,700	45,817
Illegal Dumping of Rubbish	239	0	(239)	239	0	(239)
Inspections & Site Checks	19,638	23,110	3,472	19,638	46,300	26,662
Manhole/Pit Maintenance	40,493	38,800	(1,693)	38,360	77,600	39,240
Pipe Cleaning	32,734	35,480	2,746	32,734	71,000	38,266
Pipe Repairs	6,555	15,970	9,415	6,555	31,900	25,345
Pit Cleaning	28,876	35,490	6,614	28,876	71,000	42,124
Rain Garden Maintenance - New Developments	2,253	5,110	2,857	2,253	10,300	8,047
Recreational Water Quality	3,562	10,000	6,438	3,562	20,000	16,438
Retention Basin Maintenance	0	12,000	12,000	0	24,000	24,000
TOTAL STORMWATER ACTIVITIES	156,550	231,990	75,440	156,137	464,200	308,063
OTHER EXPENSES						
Insurance Claims	12,100	1,020	(11,080)	12,100	2,000	(10,100)
Sundry	0	480	480	0	1,000	1,000
TOTAL OTHER EXPENSES	12,100	1,500	(10,600)	12,100	3,000	(9,100)
DEPRECIATION	594,571	577,500	(17,071)	594,571	1,155,000	560,429
TOTAL EXPENSES	776,481	827,010	50,529	776,068	1,644,200	868,132
TOTAL SURPLUS/ DEFICIT	581,762	532,990	48,772	582,175	(284,200)	866,375

KINGBOROUGH COUNCIL - December 2020

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Sundry Receipts	0	0	0	0	0	0
TOTAL OTHER INCOME	0	0	0	0	0	0
ONCOSTS						
Oncost Recovery	553,409	620,000	(66,591)	553,409	1,240,000	(686,591)
TOTAL ONCOSTS	553,409	620,000	(66,591)	553,409	1,240,000	(686,591)
TOTAL INCOME	553,410	620,000	(66,590)	553,410	1,240,000	(686,590)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	578,111	745,540	167,429	579,170	1,354,000	774,830
ROAD ACTIVITIES						
Carpark Maintenance	4,201	5,120	919	4,201	10,200	5,999
Crossover Repairs	4,285	6,420	2,135	4,285	12,800	8,515
Dead Animal Removal	15,522	10,190	(5,332)	21,447	20,400	(1,047)
Drainage - Easements	6,423	15,310	8,887	6,423	30,600	24,177
Footpath Inspection	16,783	17,870	1,087	16,783	35,700	18,917
Footpath Repair	131,710	112,730	(18,980)	136,348	225,500	89,152
Graffiti Removal	4,909	7,620	2,711	4,914	15,300	10,386
Guide Posts	5,200	25,560	20,360	5,390	51,000	45,610
Handrails & Guardrails Maintenance	9,827	20,440	10,613	9,620	40,800	31,180
Illegal Dumping of Rubbish	11,118	7,860	(3,258)	11,283	15,800	4,517
KWS Site Maintenance	179	5,130	4,951	179	10,200	10,021
Light & Power	94	0	(94)	94	0	(94)
Linemarking	2,371	5,360	2,989	2,689	10,700	8,011
Pedestrian Crossing Maintenance	1,547	5,120	3,573	1,547	10,200	8,653
Roundabout Maintenance	288	2,570	2,282	288	5,100	4,812
Roadside Retaining Walls	3,325	7,620	4,295	3,325	15,300	11,975
Roadside Slashing	58,947	120,420	61,473	98,910	240,800	141,890
Rural Culvert Cleaning	48,054	50,540	2,486	56,300	101,000	44,700
Rural Culvert Maintenance	28,296	37,790	9,494	28,115	75,500	47,385
Sealed - Asphalt Corrections	20,834	50,540	29,706	22,512	101,000	78,488
Sealed - Major Repairs	46,703	90,830	44,127	53,512	181,600	128,088
Sealed - Minor Repairs	127,617	138,290	10,673	149,328	276,500	127,172
Sealed - Edge Break Repairs	24,721	50,020	25,299	25,788	100,000	74,212
Sealed - Pothole Repairs	35,313	55,080	19,767	35,370	110,200	74,830
Sealed - Shoulder Reinstatement	82,825	80,580	(2,245)	87,675	161,200	73,525
Sealed - Shoulder Grading	57,969	56,120	(1,849)	59,864	112,200	52,336
Sealed - Table Drain Maintenance	74,567	72,330	(2,237)	78,276	144,700	66,424

KINGBOROUGH COUNCIL - December 2020

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Signage replacement/maintenance	31,790	48,830	17,040	31,924	97,600	65,676
Storm Damage	36,529	25,560	(10,969)	36,579	51,000	14,421
Street Light Repairs	4,021	3,080	(941)	4,021	6,100	2,079
Subsoil Drainage Maintenance	300	2,560	2,260	300	5,100	4,800
Sweeping	55,267	75,460	20,193	55,267	151,000	95,733
Traffic Counters	2,973	7,620	4,647	2,973	15,300	12,327
Traffic Island Maintenance	241	5,120	4,879	241	10,200	9,959
Tree Inspections	808	0	(808)	808	0	(808)
Tree Removal & Maintenance	155,628	90,830	(64,798)	157,073	181,600	24,528
Urban Kerb & Gutter Maintenance	28,042	25,560	(2,482)	28,774	51,000	22,226
Unsealed - Maintenance Grading	287,882	225,980	(61,902)	291,336	452,000	160,664
Unsealed - Pothole Patching	95,411	65,270	(30,141)	98,681	130,600	31,919
Unsealed - Table Drains	246,769	112,730	(134,039)	258,757	225,500	(33,257)
Unsealed - Road Surface Repairs	48,611	42,850	(5,761)	53,062	85,700	32,638
Weed Spraying	27,084	25,560	(1,524)	26,304	51,000	24,696
TOTAL ROAD ACTIVITIES	1,844,985	1,814,470	(30,515)	1,970,566	3,628,000	1,657,434
BRIDGE ACTIVITIES						
Bridge General Maintenance	29,951	44,300	14,349	30,246	88,700	58,455
Bridge Inspections	21,782	15,530	(6,252)	27,171	31,100	3,929
Boat Ramps	4,582	18,050	13,468	4,632	36,200	31,568
Jetties Maintenance	10,317	19,120	8,803	11,577	38,300	26,723
TOTAL BRIDGE ACTIVITIES	66,630	97,000	30,370	73,625	194,300	120,675
OTHER EXPENSES						
Insurance Claims	1,002	3,000	1,999	1,002	6,000	4,999
Plant & Vehicle Costs (Internal)	10,055	10,980	925	10,055	22,000	11,945
Sundry Expenses	348	480	132	348	1,000	652
Telephone - Charges	1,764	3,000	1,236	1,764	6,000	4,236
Telstra Cable Damage	1,581	480	(1,101)	1,581	1,000	(581)
Volunteer Fire Brigade Service (Staff)	502	0	(502)	502	0	(502)
TOTAL OTHER EXPENSES	15,251	17,940	2,689	15,251	36,000	20,749
DEPRECIATION						
Depreciation Roads	3,453,131	3,447,480	(5,651)	3,453,131	6,895,000	3,441,869
Depreciation Bridges	164,247	195,000	30,753	164,247	390,000	225,753
TOTAL DEPRECIATION	3,617,378	3,642,480	25,102	3,617,378	7,285,000	3,667,622
TOTAL EXPENSES	6,122,356	6,317,430	195,074	6,255,990	12,497,300	6,241,310
TOTAL SURPLUS/ DEFICIT	(5,568,946)	(5,697,430)	128,484	(5,702,580)	(11,257,300)	5,554,720

KINGBOROUGH COUNCIL - December 2020

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Green Waste Collection	418,308	417,900	408	418,308	420,000	(1,693)
Rates - Garbage Collection	2,317,406	2,288,500	28,906	2,317,406	2,300,000	17,406
Rates - Recycling Collection	1,008,858	995,000	13,858	1,008,858	1,000,000	8,858
TOTAL CONTRIBUTIONS	3,744,571	3,701,400	43,171	3,744,571	3,720,000	24,571
USER FEES						
Waste Charges Other	3,673	3,000	673	3,673	6,000	(2,327)
Waste Management Charges Bruny	17,327	15,000	2,327	17,327	30,000	(12,673)
TOTAL USER FEES	21,000	18,000	3,000	21,000	36,000	(15,000)
OTHER INCOME						
Carbon Credits	0	0	0	0	60,000	(60,000)
TOTAL OTHER INCOME	0	0	0	0	60,000	(60,000)
TOTAL INCOME	3,765,571	3,719,400	46,171	3,765,571	3,816,000	(50,429)
EXPENSES						
MATERIALS AND SERVICES						
Barretta Transfer Station - Building Maint.	0	2,040	2,040	0	4,120	4,120
Barretta Transfer Station - Site Maint.	0	2,580	2,580	0	5,150	5,150
Bin Transfer Bruny to Barretta	66,760	67,500	740	66,760	135,000	68,240
Bruny Transfer Station Operations	100,397	84,480	(15,917)	100,397	169,000	68,603
Environmental Costs Barretta Monitoring	74,785	126,000	51,215	74,785	252,000	177,215
Free Greenwaste WE - Barretta/Bruny Charges	10,098	16,020	5,922	10,098	32,000	21,902
Kerbside Collection Garbage	372,591	360,660	(11,931)	372,591	721,375	348,784
Kerbside Processing Gate Fee Garbage	334,648	298,500	(36,148)	334,648	597,000	262,352
Kerbside Collection Green Waste	84,188	88,740	4,552	84,188	266,250	182,062
Kerbside Green Waste Processing Gate Fee	30,930	46,500	15,570	30,930	139,500	108,570
Kerbside Collection Recycling	203,898	195,660	(8,238)	203,898	391,281	187,383
Kerbside Processing Gate Fee Recycling	174,073	166,800	(7,273)	174,073	333,600	159,527
Litter Collection - Public Bins Mainland	69,803	70,560	757	69,803	141,085	71,282
Litter Collection - Public Bins Bruny	90,129	91,020	892	90,129	182,054	91,926
Light & Power	1,223	1,200	(23)	1,223	2,400	1,177
Plant & Vehicles Costs Internal	2,004	0	(2,004)	2,004	0	(2,004)
Waste Management Officer - Reimbursement	40,500	41,580	1,080	40,500	83,100	42,600
TOTAL MATERIALS AND SERVICES	1,656,026	1,659,840	3,814	1,656,026	3,454,915	1,798,889
OTHER EXPENSES						
Advertising	1,616	0	(1,616)	1,616	0	(1,616)
Southern Waste Strategy	9,240	8,520	(720)	9,240	17,000	7,760
Sundry	0	480	480	0	1,000	1,000
TOTAL OTHER EXPENSES	10,856	9,000	(1,856)	10,856	18,000	7,144

KINGBOROUGH COUNCIL - December 2020

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INTERNAL CHARGES EXPENSE						
Oncosts - Administration	75,000	75,000	0	75,000	150,000	75,000
Oncosts - Works	34,998	34,980	(18)	34,998	70,000	35,002
TOTAL INTERNAL CHARGES EXPENSE	109,998	109,980	(18)	109,998	220,000	110,002
DEPRECIATION	52,702	90,000	37,298	52,702	180,000	127,298
TOTAL EXPENSES	1,829,583	1,868,820	39,237	1,829,583	3,872,915	2,043,332
TOTAL SURPLUS/ DEFICIT	1,935,988	1,850,580	85,408	1,935,988	(56,915)	1,992,903

KINGBOROUGH COUNCIL - December 2020

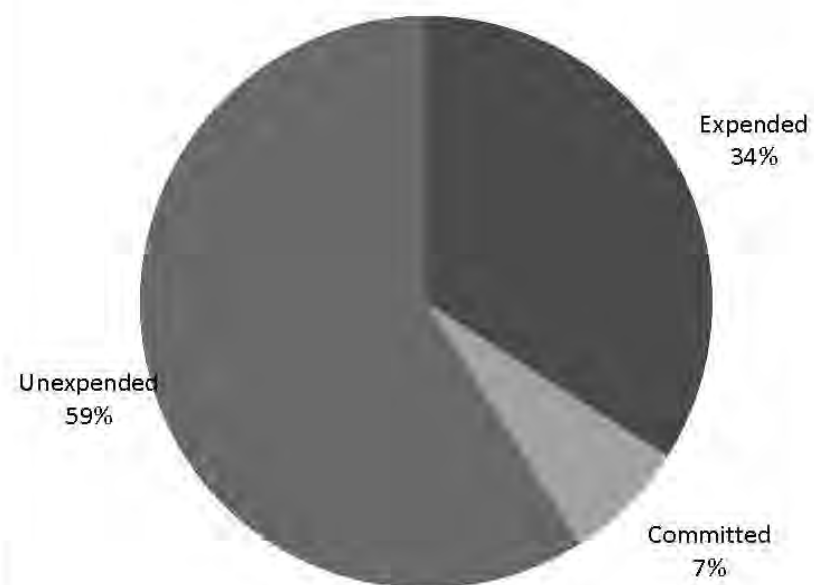
Works - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
Contributions	0	2,520	(2,520)	0	5,000	(5,000)
TOTAL CONTRIBUTIONS	0	2,520	(2,520)	0	5,000	(5,000)
OTHER INCOME						
Oncost Recovery - Kerbside Garbage	34,998	34,980	18	34,998	70,000	(35,002)
Sundry Receipts	2,317	0	2,317	2,317	1,200	1,117
TOTAL OTHER INCOME	37,315	34,980	2,335	37,315	71,200	(33,885)
TOTAL INCOME	37,315	37,500	(185)	37,315	76,200	(38,885)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	207,542	160,280	(47,262)	215,642	317,770	102,128
MATERIALS AND SERVICES						
Building Maintenance	28,642	19,980	(8,662)	36,540	40,000	3,460
Cleaning	2,876	4,020	1,144	2,876	8,000	5,124
Covid Costs	1,470	0	(1,470)	1,470	0	(1,470)
Equipment Maintenance	0	1,740	1,740	0	3,500	3,500
Light & Power	13,105	14,280	1,175	13,105	28,500	15,395
New Equipment & Furniture	9,918	1,980	(7,938)	10,512	4,000	(6,512)
Plant & Vehicles Costs Internal	17,245	10,020	(7,225)	17,245	20,000	2,755
Telephone	2,001	4,020	2,019	2,361	8,000	5,639
TOTAL MATERIALS AND SERVICES	75,256	56,040	(19,216)	84,109	112,000	27,891
OTHER EXPENSES						
Stationery	2,477	1,200	(1,277)	2,477	2,400	(77)
Sundry	2,851	1,980	(871)	3,731	4,000	269
TOTAL OTHER EXPENSES	5,328	3,180	(2,148)	6,208	6,400	192
DEPRECIATION	3,615	22,500	18,885	3,615	45,000	41,385
TOTAL EXPENSES	291,740	242,000	(49,740)	309,573	481,170	171,597
TOTAL SURPLUS/ DEFICIT	(254,426)	(204,500)	(49,926)	(272,258)	(404,970)	132,712

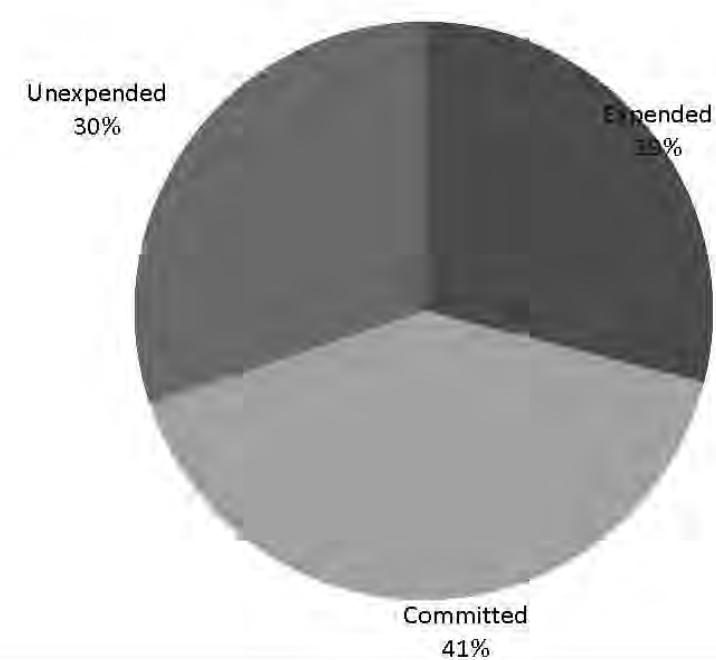
**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020**

	Budget					Actual			Remaining
	Carry Forward	2020/21	Grants Received	IMG Adjustments	Total	Actual	Commitments	Total	
EXPENDITURE BY ASSET TYPE									
Roads	2,414,890	6,685,000	(65,000)	11,547	9,046,437	3,543,198	436,757	3,979,955	5,066,482
Stormwater	1,048,597	1,803,500	2,000	68,000	2,922,097	692,273	386,007	1,078,280	1,843,817
Property	687,343	1,610,000	105,000	12,500	2,414,843	768,327	169,942	938,269	1,476,574
Other	320,135	233,000	32,900	(110,500)	475,535	62,178	36,303	98,481	377,054
Sub total	4,470,965	10,331,500	74,900	(18,453)	14,858,912	5,065,976	1,029,009	6,094,985	8,763,927
Kingston Park	4,961,738	2,000,000	-	-	6,961,738	2,020,418	2,841,761	4,862,178	2,099,560
Bruny Island Tourism	1,450,731		-	-	1,450,731	128,494	37,017	165,511	1,285,220
City Deal Funding	(100,000)		500,000	-	400,000	-	-	-	400,000
Local Roads and Community Infrastructure	-		201,949	18,453	220,402	54,795	17	54,812	165,590
Grand Total	10,783,434	12,331,500	776,849	-	23,891,783	7,269,683	3,907,804	11,177,486	12,714,297

Infrastructure Assets



Kingston Park



**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
KINGSTON PARK														
1	KP	Overall Project budget	Kingston Park	New	-	2,000,000				2,000,000	-	-	-	2,000,000
2	Open	C00688 KP Boulevard Construction	Kingston Park	New	-	-		-		-	-	-	-	-
3	Open	C00689 KP Pardalote Parade Design & Construction	Kingston Park	New	46,122	-		-		46,122	-	-	-	46,122
4	Closed	C00690 KP Community Hub Design	Kingston Park	New	52,343	-		-		52,343	-	-	-	52,343
5	Open	C00691 KP Open Space Design (Playstreet)	Kingston Park	New	46,720	-		-		46,720	5,409	-	5,409	41,311
6	Closed	C01606 KP Parking Strategy	Kingston Park	New	(2,000)	-		-		(2,000)	-	-	-	(2,000)
7	Open	C03179 KP Temporary Car Park	Kingston Park	New	114,853	-		-		114,853	6,297	86,172	92,469	22,384
8	Open	C01618 Boulevard Construction Stage 1A	Kingston Park	New	320,154	-		-		320,154	497	419,340	419,837	(99,683)
9	Open	C01627 KP Site - Land Release Strategy	Kingston Park	New	53,185	-		-		53,185	43,807	-	43,807	9,378
10	Open	C01628 KP Site - General Expenditure	Kingston Park	New	212,722	-		-		212,722	76,524	700	77,224	135,498
11	Closed	C03068 Kingston Park Operational Expenditure	Kingston Park	New	6,489	-		-		6,489	-	-	-	6,489
12	Open	C03069 KP Community Hub Construction	Kingston Park	New	136,081	-		-		136,081	69,605	166,223	235,828	(99,747)
13	Open	C03175 KP Community Hub Plant & Equipment	Kingston Park	New	-	-		-		-	1,824	3,837	5,661	(5,661)
14	Open	C03173 KP Public Open Space - Playground	Kingston Park	New	3,632,894	-		-		3,632,894	1,750,180	1,689,961	3,440,141	192,753
15	Open	C03293 Pardalote Parade Northern Section (TIP)	Kingston Park	New	342,175	-		-		342,175	-	-	-	342,175
16	Open	C03278 KP Perimeter shared footpath	Kingston Park	New	-	-		-		-	-	-	-	-
17	Open	C03174 KP Public Open Space - Hub link to Playground	Kingston Park	New	-	-		-		-	-	-	-	-
18	Open	C03279 KP Boulevard Construction Stage 1B	Kingston Park	New	-	-		-		-	-	-	-	-
19	Open	C03306 KP Road F design and construct	Kingston Park	New	-	-		-		-	25,261	475,527	500,788	(500,788)
20	Open	C03280 KP Stormwater wetlands	Kingston Park	New	-	-		-		-	41,013	-	41,013	(41,013)
21										-	-	-	-	-
22					4,961,738	2,000,000	-	-	-	6,961,738	2,020,418	2,841,761	4,862,178	2,099,560
23														
24	BRUNY ISLAND TOURISM GRANT													
25														
26	BI	Bruny Island Tourism Grant	Bruny Tourism	New	150,000			-		150,000	-	-	-	150,000
27	Open	C03282 Alonnah footpath - BI Tourism Grant	Bruny Tourism	New	471,870			-		471,870	35,810	32,870	68,680	403,190
28	Open	C03283 Dennes Point public toilets - BI Tourism Grant	Bruny Tourism	Upgrade	100,000			-		100,000	2,025	1,125	3,150	96,850
29	Open	C03284 Adventure Bay Road road safety measures - BI Touri	Bruny Tourism	New	118,765			-		118,765	-	-	-	118,765
30	Open	C03285 Waste disposal sites - BI Tourism Grant	Bruny Tourism	New	110,000			-		110,000	60,531	1,675	62,206	47,794
31	Open	C03286 Visitor information - BI Tourism Grant	Bruny Tourism	New	130,460			-		130,460	4,293	-	4,293	126,167
32	Open	C03287 Mavista Falls Track and picnic area - BI Tourism Grar	Bruny Tourism	New	300,000			-		300,000	-	-	-	300,000
33	Open	C03288 Nebraska Road road safety measures - BI Tourism G	Bruny Tourism	New	69,636			-		69,636	25,834	1,347	27,181	42,455
34														
35					1,450,731	-	-	-	-	1,450,731	128,494	37,017	165,511	1,285,220
36														

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining	
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total		
37	CITY DEAL FUNDING														
38															
39	G10034	City Deal Funding (Funding \$7,900,000 paid 2020/21 \$2.0m, 2021/22 \$2m, 2022/23 \$3.9)			-		500,000	-	(900,000)	(400,000)	-	-	-	(400,000)	
40	Place	Place Strategy development	Expenditure in C03107 Channel Hwy 2019/20		(100,000)			-	100,000	-	-	-	-	-	
41	CD1	Kingston Interchange Improvements			-			-	800,000	800,000	-	-	-	800,000	
42	CD2	Other Initiatives to be determined			-			-	-	-	-	-	-	-	
42	G80001	Transform Kingston Program	in Operational expenditure		-			-	-	-	-	-	-	-	
43					-			-	-	-	-	-	-	-	
44															
45					(100,000)	-	500,000	-	-	400,000	-	-	-	400,000	
46															
47	LOCAL ROADS & COMMUNITY INFRASTRUCTURE														
48															
49	G10036				-		298,051	-	(596,102)	(298,051)	-	-	-	(298,051)	
50	OpExp	Kingborough Community Facility maintenance (Act 5030)			-		(96,102)	-	96,102	-	-	-	-	-	
51	C03408	Gormley Drive gravel resheet			-			-	55,000	55,000	44,931	17	44,948	10,052	
52	C03409	Jenkins St, pedestrian refuge			-			-	40,000	40,000	384	-	384	39,616	
53	C03410	Morris Ave pedestrian crossing and refuge			-			-	75,000	75,000	-	-	-	75,000	
54	C03411	Nebraska Road retaining Wall repairs			-			-	35,000	35,000	9,480	-	9,480	25,520	
55	C03412	Tower Court reconstruction			-			-	238,453	238,453	-	-	-	238,453	
56	C03413	Woodbridge Hall, replace roof and front porch			-			-	75,000	75,000	-	-	-	75,000	
57															
58					-	-	201,949	-	18,453	220,402	54,795	17	54,812	165,590	
59															
60															
61	Open	C03005	Coningham Toilet Block Replacement	Property	Renewal	130,000	-	-	-	130,000	101,347	9,374	110,721	19,279	
62	Open	C03111	Kelvedon Park Changerooms/Clubrooms	Property	Renewal	(26,739)	-	50,000	-	23,261	32,483	-	32,483	(9,222)	
63	Open	C03192	Lunawanna Public Toilet Replacement	Property	Renewal	12,017	-		-	12,017	-	-	-	12,017	
64	Open	C03217	Margate Hall Roof Replacement	Property	New	-	-		-	-	5,339	2,250	7,589	(7,589)	
65	Open	C03218	Barretta Vehicle Washdown Facility	Property	New	99,575	-		-	50,156	149,731	157,222	-	157,222	(7,491)
66	Open	C03219	Barretta Pump Station	Property	New	190,923	-		-	190,923	201,684	3,834	205,519	(14,596)	
67	Open	C03220	Replace Kerb -KWS	Property	Renewal	37,656	-		-	(37,656)	-	952	-	952	(952)
68	Open	C03222	Wash down facility for twin ovals workshop	Property	New	29,717	-		-	29,717	5,719	958	6,677	23,040	
69	Closed	C03223	Glensyn units -Septic system	Property	Renewal	22,450	-		-	22,450	-	-	-	22,450	
69	Closed	C03224	Middleton Hall - Septic system	Property	Renewal	-	-		296	296	6,219	-	6,219	(5,923)	
70	Closed	C03225	Trial Bay-Septic system	Property	Renewal	17,469	-		223	17,692	4,677	-	4,677	13,015	
71	Open	C03265	Cat holding facility Bruny Island fit out	Property	Upgrade	7,123	-		-	7,123	-	9,619	9,619	(2,496)	
72	Open	C02373	Kettering Hall Disability Access	Property	Upgrade	7,000	-		-	7,000	-	-	-	7,000	
73	Open	C03318	Blackmans Bay Foreshore Playground	Property	Renewal	64,790	-		-	64,790	58,900	5,890	64,790	-	
74	Open	C03304	Blowhole Coastal Fence Replacement	Property	30% R / 70% U	89,446	-		-	89,446	3,175	86,415	89,590	(144)	
75	Open	C03308	Barretta Walking Floor Big Safety Upgrade	Property	New	14,366	-		-	14,366	14,366	-	14,366	-	
76	Open	C03319	Heat Pumps for FDC building	Property	New	(8,450)	-		-	(8,450)	10,195	-	10,195	(18,645)	
77	Closed	C90010	Playground renewal	Property	Renewal	-	50,000		-	50,000	-	-	-	50,000	
78	Closed	C90011	Street furniture replacement	Property	Renewal	-	15,000		-	(15,000)	-	-	-	-	
79	Open	C03396	Street Furniture Beach Rd Snug	Property	Renewal	-	-		-	15,000	11,584	-	11,584	3,416	
80	Open	C03320	Adventure Bay Hall Wastewater Pump Out System	Property	New	-	73,000		-	73,000	3,450	-	3,450	69,550	
81	Open	C03321	Barretta Re-use Station Security Cameras	Property	New	-	30,000		-	30,000	-	19,290	19,290	10,710	
82	Open	C03322	Blackmans Bay Skate Park Irrigation	Property	New	-	10,000		-	10,000	-	-	-	10,000	

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
83	Open	C03323	Blackmans Bay Foreshore Toilets - Upgrade	Property	Upgrade	-	81,500	-	-	81,500	4,010	-	4,010	77,490
84	Open	C03324	Civic Centre - Office Accommodation Design	Property	Upgrade	-	30,000	-	-	30,000	9,450	-	9,450	20,550
85	Open	C03325	Kettering Community Hall Public Toilets Upgrade	Property	Upgrade	-	45,000	-	-	45,000	-	-	-	45,000
86	Open	C03326	Kingston Beach Oval Changerooms Upgrade	Property	Upgrade	-	100,000	-	-	100,000	484	-	484	99,516
87	Open	C03327	Kingston View Drive Dog Park - Puppy Fencing	Property	New	-	5,000	-	-	5,000	2,640	-	2,640	2,360
88	Open	C03328	Barretta Re-Use Shop Toilet Upgrade	Property	Renewal	-	41,000	-	-	41,000	455	29,600	30,055	10,945
89	Open	C03329	Light Wood Park 2 Female Changerooms	Property	Upgrade	-	200,000	-	-	200,000	-	-	-	200,000
90	Open	C03330	Light Wood Park 2 cricket nets	Property	Renewal	-	30,000	-	-	30,000	303	-	303	29,697
91	Open	C03331	Light Wood Park 3 training lights	Property	Renewal	-	240,000	(55,000)	-	185,000	10,834	-	10,834	174,166
92	Open	C03332	Light Wood Park 3 Fencing	Property	New	-	10,000	-	-	10,000	-	-	-	10,000
93	Open	C03333	Middleton Cemetery Columbarium Wall	Property	New	-	12,000	-	-	12,000	1,027	212	1,239	10,761
94	Open	C03334	Nierinna Creek Track Steps Upgrade	Property	Renewal	-	46,000	-	-	46,000	40,960	-	40,960	5,040
95	Open	C03335	Public Recycling & Waste Enclosures	Property	New	-	40,000	-	-	40,000	-	-	-	40,000
96	Open	C03314	Silverwater Park Upgrade	Property	Upgrade	-	250,000	-	-	250,000	260	2,500	2,760	247,240
97	Open	C03336	Snug Hall Roof Replacement	Property	Renewal	-	50,000	-	-	50,000	-	-	-	50,000
98	Open	C03337	Snug Beach Access Steps	Property	Renewal	-	22,500	-	-	22,500	22,500	-	22,500	-
99	Open	C03338	Tingira Road Access Steps	Property	Renewal	-	49,000	-	-	49,000	49,000	-	49,000	-
100	Open	C03339	Twin Ovals Synthetic Area Pitch Covers	Property	New	-	10,000	-	-	10,000	9,090	-	9,090	910
101	Open	C03340	Christopher Johnson Park Toilet Upgrade	Property	Upgrade	-	60,000	-	-	60,000	-	-	-	60,000
102	Open	C03341	Woodbridge Hall Toilet Upgrade	Property	Renewal	-	110,000	-	-	110,000	-	-	-	110,000
103	Open	C03420	Suncoast track protection works investigation	Property	New	-	-	30,000	-	30,000	-	-	-	30,000
104	Open	C03421	Conningham to Snug Shared path feasibility	Property	New	-	-	40,000	-	40,000	-	-	-	40,000
105	Open	C03422	Park Furniture upgrade	Property	Renewal	-	-	40,000	-	40,000	-	-	-	40,000
106			Property		-	-	-	-	-	-	-	-	-	-
107					-	-	-	-	-	-	-	-	-	-
108					687,343	1,610,000	105,000	519	12,500	2,415,362	768,327	169,942	938,269	1,477,093
109														
110	Open	C03130	Multi-function devices - CC, Depot, KSC etc	IT	New	66,720	-	-	-	66,720	-	-	-	66,720
111	Open	C00613	Purchase IT Equipment	IT	New	-	-	-	-	-	1,566	24,907	26,472	(26,472)
112	Open	C00672	Digital Local Government Program	IT	New	67,518	-	-	-	67,518	7,486	-	7,486	60,032
113	Open	C01602	Financial Systems Replacement	IT	Renewal	163,931	-	-	-	163,931	619	-	619	163,312
114	Open	C03070	Desktop PC Replacement	IT	Renewal	12,364	-	-	-	12,364	20,135	1,273	21,408	(9,044)
115	Open	C03403	Replace two way system in vehicles	IT	Renewal	-	130,000	-	-	130,000	-	-	-	130,000
116	Open	C03404	Core Server replacement	IT	Renewal	-	68,000	-	-	68,000	-	-	-	68,000
117	Open	C03405	Wireless networking	IT	Renewal	-	35,000	-	-	35,000	8,671	-	8,671	26,329
118					-	-	-	-	-	-	-	-	-	-
119					310,533	233,000	-	-	-	543,533	38,478	26,179	64,657	478,876
120														
121	Closed	C90003	Design/survey for future works	Design		100,000	-	-	-	100,000	-	-	-	100,000
122	Open	C03199	Snug Tiers Reconstruction -Design	Design	Renewal	-	-	-	-	-	5,888	-	5,888	(5,888)
123	Open	C03090	Gormley Drive Extension /Spring Farm link road	Design	New	-	-	-	-	-	5,210	-	5,210	(5,210)
124	Open	C03093	Garnett Street, Blackmans Bay SW Upgrade Design	Design	Upgrade	-	-	-	-	-	9,764	-	9,764	(9,764)
125	Open	C03417	Snug River Pedestrian Bridge Replacement	Design		-	-	-	-	-	4,800	-	4,800	(4,800)
126	Open	C03423	Osborne Esplanade Future Works	Design		-	-	-	-	-	-	-	-	-
127			Design		-	-	-	-	-	-	-	-	-	-
128					-	100,000	-	-	-	100,000	25,662	-	25,662	74,338
129														
130			Reserves		-	-	-	-	-	-	-	-	-	-
131					-	-	-	-	-	-	-	-	-	-

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
132					-	-	-	-	-	-	-	-	-	-
133														
134	Open	C03187	Brightwater Road stage 2	Roads	70% N / 30% R	152,791	412,000	-	-	564,791	541,638	-	541,638	23,153
135	Closed	C03064	John Street Kingston - Reconstruction	Roads	Renewal	50,000	-	1,745	-	51,745	36,655	-	36,655	15,090
136	Open	C03066	Talane Road Construction	Roads	70% R / 30% U	1,173,958	-	(290,000)	-	883,958	888,523	-	888,523	(4,565)
137	Open	C03107	Channel Highway John St to Hutchins St	Roads	Upgrade	220,693	200,000	-	-	420,693	27,818	-	27,818	392,875
138	Open	C03201	Tower Court reconstruction-Design	Roads	Renewal	23,182	-	-	(18,453)	4,729	4,729	-	4,729	0
139	Open	C03205	Leslie Road widening	Roads	Renewal	42,946	-	-	-	42,946	5,034	-	5,034	37,912
140	Open	C03212	Pelverata Road	Roads	Upgrade	-	-	-	-	-	5,622	1,476	7,098	(7,098)
141	Closed	C03216	Hinsby Road Pedestrian Improvements	Roads	50% R / 50% U	40,000	-	2,741	15,000	57,741	57,556	-	57,556	185
142	Open	C03276	Upgrade Street Lighting to LED	Roads	Upgrade	711,320	-	-	-	711,320	10,927	59,425	70,352	640,968
143	Open	C03342	Pelverata Road (vic 609) Reconstruction - Design	Roads	Upgrade	-	35,000	-	-	35,000	-	-	-	35,000
144	Open	C03096	Adventure Bay Road (vic 334) Realignment	Roads	Upgrade	-	570,000	-	-	570,000	4,741	29,132	33,873	536,127
145	Open	C03193	Barnes Bay Jetty Replacement	Roads	50% R / 50% N	-	52,500	(25,000)	-	27,500	109,840	-	109,840	(82,340)
146	Open	C01183	Beach Road (vic 2-14)Footpath	Roads	Renewal	-	265,000	-	-	265,000	16,052	-	16,052	248,948
147	Open	C03343	Besters Rd Junction Sealing	Roads	Renewal	-	20,000	-	-	20,000	-	-	-	20,000
148	Open	C03344	Browns-Proctors Road Sealing of Approaches to Bro	Roads	New	-	30,000	-	-	30,000	-	-	-	30,000
149	Open	C03311	Browns Road (vic 1-51) Rehabilitation - Stage 1 Des	Roads	New	-	85,000	-	-	85,000	-	-	-	85,000
150	Open	C03345	Diamond Drive (vic 1-9) Pavement Rehabilitation	Roads	Renewal	-	210,000	(45,000)	115,000	280,000	3,267	256,927	260,194	19,806
151	Open	C03346	Gordon Jetty Fender Replacement	Roads	Renewal	-	16,000	-	-	16,000	6,291	-	6,291	9,709
152	Open	C03312	Groombridges Road (vic Oxleys Rd--99) Sealing	Roads	Renewal	-	840,000	270,000	-	1,110,000	45,228	-	45,228	1,064,772
153	Open	C03315	Kingston Beach Sailing Club Carpark Upgrade	Roads	new	-	366,000	-	-	366,000	19,352	-	19,352	346,648
154	Open	C03347	Kingston Heights (vic 2-22) Footpath & Kerb and Cha	Roads	50% R / 50% U	-	42,000	-	-	42,000	-	-	-	42,000
155	Open	C03313	Margate Oval Carpark Upgrade	Roads	New	-	55,000	-	-	55,000	3,280	-	3,280	51,720
156	Open	C03348	Middleton Esplanade (vic Beach Rd 24-26) Stabilisat	Roads	Upgrade	-	250,000	(230,000)	-	20,000	4,197	-	4,197	15,803
157	Open	C03349	Nubeena Crescent Pedestrian Refuge	Roads	New	-	45,000	-	-	45,000	207	-	207	44,793
158	Open	C03350	Opal Drive (vic 5) Pavement rehabilitation	Roads	New	-	160,000	(45,000)	(115,000)	-	-	-	-	-
159	Open	C03316	Osborne Esplanade (vic 25a) Pedestrian Crossing	Roads	Renewal	-	170,000	-	-	170,000	23,254	-	23,254	146,746
160	Open	C03351	Pengana Place (vic 1) footpath	Roads	New	-	36,000	-	-	36,000	26,090	2,609	28,699	7,301
161	Open	C03352	Sandfly Road (vic 520) Bridge Approach Correction	Roads	New	-	30,000	-	-	30,000	21,354	-	21,354	8,646
162	Open	C03353	Stratford Place (vic 8) Footpath & Kerb and Channel	Roads	Renewal	-	19,000	-	-	19,000	8,150	-	8,150	10,850
163	Open	C03416	Kaoota Tramway Track Parking	Roads	New	-	-	-	15,000	15,000	-	-	-	15,000
164	Open	C03418	Missionary Road coastal works	Property	New	-	-	300,000	-	300,000	-	-	-	300,000
165			Roads		-	-	-	-	-	-	-	-	-	-
166														
167	Closed	C90006	Access ramps	Roads	New	-	20,000	-	(12,000)	8,000	-	-	-	8,000
168	Open	C03406	Beach Rd, Snug - Access Ramps	Roads	New	-	-	-	12,000	12,000	11,000	-	11,000	1,000
169														
170	Closed	C90002	2020/21 Resheeting Program	Roads	Renewal	-	-	-	-	-	-	-	-	-
171	Open	C03397	Watsons Road - Resheet	Roads	Renewal	-	109,000	-	-	109,000	78,460	5,410	83,870	25,130
172	Open	C03398	Old Bernies Road - Resheet	Roads	Renewal	-	247,000	-	-	247,000	19,477	8,575	28,052	218,948
173	Open	C03399	Snug Falls Road - Resheet	Roads	Renewal	-	171,000	-	-	171,000	44,628	42,518	87,146	83,854
174	Open	C03400	Dulcia Road - Resheet	Roads	Renewal	-	212,000	-	-	212,000	180,399	26,235	206,634	5,366
175	Open	C03401	Killora Road - CH2475 to Nebraska Road - Resheet	Roads	Renewal	-	339,000	-	-	339,000	301,684	1,082	302,766	36,234
176			Roads	Renewal	-	-	-	-	-	-	-	-	-	-
177														
178	Closed	C90001	2020/21 Resealing Program	Roads	Renewal	-	-	-	-	-	-	-	-	-
179	Open	C03376	Crystal Downs Drive	Roads	Renewal	-	202,000	-	-	202,000	183,647	-	183,647	18,353
180	Open	C03377	Murali Court	Roads	Renewal	-	30,000	-	-	30,000	25,081	-	25,081	4,919

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
181	Open	C03378	Taroo Court	Roads	Renewal	-	18,000	-	-	18,000	18,080	-	18,080	(80)
182	Open	C03379	Baringa Road	Roads	Renewal	-	80,000	-	-	80,000	85,433	-	85,433	(5,433)
183	Open	C03380	Cartwright Lane	Roads	Renewal	-	15,000	-	-	15,000	14,519	881	15,400	(400)
184	Open	C03381	Churchill Road	Roads	Renewal	-	90,000	-	-	90,000	75,359	38	75,397	14,603
185	Open	C03382	Coolamon Road	Roads	Renewal	-	47,000	-	-	47,000	38,407	-	38,407	8,593
186	Open	C03383	Elandra Road	Roads	Renewal	-	36,000	-	-	36,000	30,914	-	30,914	5,086
187	Open	C03384	Karingal Court	Roads	Renewal	-	69,000	-	-	69,000	55,888	-	55,888	13,112
188	Open	C03385	Spring Farm Road	Roads	Renewal	-	98,000	-	-	98,000	90,200	-	90,200	7,800
189	Open	C03386	Sandfly Road at Pelverata Road	Roads	Renewal	-	32,000	-	-	32,000	43,061	-	43,061	(11,061)
190	Open	C03387	Cutana Parade	Roads	Renewal	-	67,000	-	-	67,000	62,343	-	62,343	4,657
191	Open	C03388	Beach Road Snug	Roads	Renewal	-	117,000	-	-	117,000	125,075	524	125,599	(8,599)
192	Open	C03389	Howden Road	Roads	Renewal	-	161,000	-	-	161,000	1,381	-	1,381	159,619
193	Open	C03390	Conningham Road - Hopwood St to Albert Rd	Roads	Renewal	-	40,000	-	-	40,000	44,508	1,474	45,982	(5,982)
194	Open	C03391	Conningham Road - Old Station Rd to No. 100	Roads	Renewal	-	15,000	-	-	15,000	116,958	-	116,958	(101,958)
195	Open	C03392	Sandfly Road - Huon Hwy to Allens Rivulet Rd	Roads	Renewal	-	99,000	-	-	99,000	-	-	-	99,000
196	Open	C03393	Van Morey Road	Roads	Renewal	-	116,000	-	-	116,000	1,228	450	1,678	114,322
197	Open	C03394	Willuna Close	Roads	Renewal	-	9,000	-	-	9,000	-	-	-	9,000
198	Open	C03395	Prep works 2021/22	Roads	Renewal	-	237,500	-	-	237,500	-	-	-	237,500
199			Roads	Renewal	-	-	-	-	-	-	-	-	-	-
200														
201					2,414,890	6,585,000	(65,000)	4,486	11,547	8,950,923	3,517,536	436,757	3,954,293	4,996,630
202														
203	Open	C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	9,602	-	-	-	9,602	-	-	-	9,602
204	Open	C03402	Digital Speed Display Trailers (4) - CRSG State Growth	Other	New	-	-	32,900	-	32,900	23,700	10,124	33,824	(924)
205														
206					9,602	-	32,900	-	-	42,502	23,700	10,124	33,824	8,678
207														
208	Open	C03023	Tyndall Beach Erosion Stabilisation	Stormwater	New	8,138	-	-	-	8,138	9,364	2,000	11,364	(3,226)
209	Open	C03026	Algona Road Stage 1 SW Upgrade	Stormwater	50% R / 50% U	628,705	-	(90,000)	-	538,705	333,048	103,720	436,768	101,937
210	Open	C03117	Beach Road Kingston Stormwater Upgrade	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-
211	Open	C03129	Blackmans Bay stormwater low flow diversion	Stormwater	Upgrade	103,589	-	-	(49,000)	54,589	13,828	-	13,828	40,761
212	Open	C03163	Stormwater Regional Flood Gauge Network	Stormwater	New	-	-	-	-	-	4,287	-	4,287	(4,287)
213	Open	C03236	Milford Road stormwater upgrade	Stormwater	New	-	-	-	-	-	1,270	523	1,793	(1,793)
214	Open	C03237	Manuka Road Stormwater Upgrade	Stormwater	New	-	-	-	-	-	1,450	-	1,450	(1,450)
215	Closed	C03239	Taroona Crescent stormwater upgrade	Stormwater	50% N / 50% R	100,000	-	5,615	13,000	118,615	117,914	-	117,914	701
216	Open	C03241	Burwood Drive stormwater upgrade	Stormwater	50% N / 50% R	94,168	-	-	-	94,168	106,972	-	106,972	(12,804)
217	Open	C03242	Leslie Road Stormwater Upgrade	Stormwater	New	41,000	-	50,000	-	91,000	4,179	129	4,308	86,692
218	Open	C03244	Van morey Road stormwater upgrade (vic 279)	Stormwater	Renewal	-	-	-	-	-	850	-	850	(850)
219	Open	C03245	Allens Rivulet Road Stormwater upgrade	Stormwater	Renewal	-	-	-	-	-	1,350	1,065	2,415	(2,415)
220	Open	C03246	Leslie Road (vic 645) SW Upgrades	Stormwater	Upgrade	-	-	-	-	-	4,398	-	4,398	(4,398)
221	Open	C03247	Huon Road (vic 1678) SW Upgrades	Stormwater	Upgrade	-	-	-	-	-	1,470	-	1,470	(1,470)
222	Open	C03249	Allens Rivulet Road (vic 279)	Stormwater	Upgrade	-	-	-	-	-	1,200	-	1,200	(1,200)
223	Open	C03250	Algona Road Stage 2 SW Upgrade-design only	Stormwater	50% N / 50% R	23,504	-	-	-	23,504	10,138	-	10,138	13,366
224	Open	C03251	Hillside Catchment Investigation	Stormwater	50% N / 50% R	15,684	-	-	-	15,684	122	-	122	15,562
225	Open	C03256	CBD Catchment Investigation	Stormwater	50% N / 50% R	33,809	-	-	-	33,809	-	-	-	33,809
226	Open	C03354	Pit replacement & upgrade 2020/21	Stormwater	50% N / 50% R	-	50,000	-	-	50,000	2,747	-	2,747	47,254
227	Open	C03355	Algona Road Stage 2 Stormwater Upgrade - Reline	Stormwater	Renewal	-	383,000	-	-	383,000	-	-	-	383,000
228	Open	C03356	Beach Road, Kingston Stage 2 Stormwater Upgrade	Stormwater	Upgrade	-	242,000	(42,000)	30,000	230,000	15,909	249,239	265,148	(35,148)
229	Open	C03357	Boronia-Sherburd-CBD Stormwater Survey	Stormwater	New	-	47,000	-	-	47,000	-	-	-	47,000

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2020

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining	
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total		
230	Open	C03358	Coffee Creek Erosion Repair	Stormwater	50% R / 50% U	-	16,500		-	-	16,500	-	-	-	16,500
231	Open	C03359	Coffee Creek Hydraulic Assessment	Stormwater	New	-	55,000		-	-	55,000	26,156	-	26,156	28,844
232	Open	C03360	Ewing Avenue Outfall DTS	Stormwater	50% R / 50% U	-	54,000	(54,000)	-	-	-	-	-	-	-
233	Open	C03361	Flinders Esp Stormwater EXTENSION	Stormwater	New	-	116,000	40,000	-	-	156,000	9,392	-	9,392	146,608
234	Open	C03362	Flowerpot, Blackmans Bay DTS	Stormwater	New	-	59,000	(59,000)	-	-	-	-	-	-	-
235	Open	C03363	Harpers Road Stormwater Upgrade - ROAD ONLY	Stormwater	New	-	168,000		-	-	168,000	7,062	-	7,062	160,938
236	Open	C03364	Lcslic Road (viz 48) Stormwater Upgrade	Stormwater	50% R / 50% U	-	25,000	40,000	-	-	65,000	152	-	152	64,848
237	Open	C03365	Margate Rivulet Hydraulic Assessment	Stormwater	New	-	77,000		-	-	77,000	1,780	-	1,780	75,220
238	Open	C03366	Palmers Rd Culvert Upgrade	Stormwater	50% R / 50% U	-	21,500		-	-	21,500	3,199	1,830	5,029	16,471
239	Open	C03367	Pear Ridge, Margate Stormwater Upgrade	Stormwater	New	-	31,000		-	-	31,000	-	-	-	31,000
240	Open	C03368	Roslyn-Pearsall-Well's-Ocean Stormwater Survey	Stormwater	New	-	30,000		-	-	30,000	1,054	25,000	26,054	3,946
241	Open	C03369	Snug Falls Rd Culvert Upgrades	Stormwater	50% R / 50% U	-	27,000		-	-	27,000	-	-	-	27,000
242	Open	C03370	Talbots Road Culvert Upgradcs (vic 146)	Stormwater	New	-	34,500		-	-	34,500	7,607	-	7,607	26,893
243	Open	C03371	Jindabyne Road stormwater improvements	Stormwater	New	-	15,000		-	-	15,000	-	-	-	15,000
244	Open	C03372	Kingston Heights vicinity of house number 37	Stormwater	New	-	15,000		-	-	15,000	-	-	-	15,000
245	Open	C03373	Taroona Crescent Stormwater Upgrade STAGE 2	Stormwater	New	-	217,000		-	-	217,000	5,218	-	5,218	211,782
246	Open	C03374	Timbertop Drive Stormwater Upgrade	Stormwater	New	-	57,000		-	-	57,000	158	2,500	2,658	54,342
247	Open	C03375	Yacht Club Kingston Beach DTS	Stormwater	Upgrade	-	63,000	(63,000)	-	-	-	-	-	-	-
248	Open	C03414	Van Morey Rd Culvert Upgrades	Stormwater	New	-	-		-	49,000	49,000	-	-	-	49,000
249	Open	C03415	157 Channel Highway – Stormwater Replacement	Stormwater	New	-	-		-	25,000	25,000	-	-	-	25,000
250	Open	C03419	Bishop Davies to Kingston Green Stormwater link	Stormwater	New	-	-	120,000	-	-	120,000	-	-	-	120,000
251	tbc	Rural culvert works tbc	Stormwater	New		-	-	60,000	-	-	60,000	-	-	-	60,000
252			Stormwater	New		-	-		-	-	-	-	-	-	-
253											-	-	-	-	-
254						1,048,597	1,803,500	2,000	5,615	68,000	2,927,712	692,273	386,007	1,078,280	1,849,432
255	B00000	Capital Balancing Account	Other							(110,500)	(110,500)	-	-	-	(110,500)
256	OC	On costs on capital project					505,000		(10,620)		494,380				494,380
TOTAL CAPITAL EXPENDITURE						10,783,434	12,836,500	776,849	-	-	24,396,783	7,269,683	3,907,804	11,177,486	13,219,297

	Budget	Actual incl Commitments
Renewal	8,235,645	3,794,186
Upgrade	3,497,783	1,044,492
New	3,630,488	1,256,303
	15,363,916	6,094,981
Kingston Park New	6,961,738	4,862,177
Bruny Island Tourism grant New	1,450,731	165,511
City Deal funding	400,000	-
Local Roads and Community Infrastructure	220,402	54,812
	24,396,787	11,177,481

NOTE: Classification is an estimate at the start of a project and may change on completion of job.

KINGSTON PARK
CAPITAL EXPENDITURE TO 31/12/2020

	Budget & Carried Forward Expenditure	Actual	Commit- ments	Total	Variance
Overall Project budget (yet to be allocated)	2,000,000				2,000,000
C00688 KP Boulevard Construction	0	0	0	0	0
C00689 KP Pandalote Parade Design & Construction	46,122	0	0	0	46,122
C00690 KP Community Hub Design	52,343	0	0	0	52,343
C00691 KP Open Space Design (Playstreet)	46,720	5,409	0	5,409	41,311
C01606 KP Parking Strategy	(2,000)	0	0	0	(2,000)
C03179 KP Temporary Car Park	114,853	6,297	86,172	92,469	22,384
C01618 Boulevard Construction Stage 1A	320,154	497	419,340	419,837	(99,683)
C01627 KP Site - Land Release Strategy	53,185	43,807	0	43,807	9,378
C01628 KP Site - General Expenditure	219,211	76,524	700	77,224	141,987
C03069 KP Community Hub Construction	136,081	69,605	166,223	235,828	(99,747)
C03175 KP Community Hub Plant & Equipment	0	1,824	3,837	5,661	(5,661)
C03173 KP Public Open Space - Playground	3,632,894	1,750,180	1,689,961	3,440,141	192,753
C03293 Pandalote Parade Northern Section (TIP)	342,175	0	0	0	342,175
C03278 KP Perimeter shared footpath	0	0	0	0	0
C03174 KP Public Open Space - Hub link to Playground	0	0	0	0	0
C03279 KP Boulevard Construction Stage 1B	0	0	0	0	0
C03306 KP Road F design and construct	0	25,261	475,527	500,788	(500,788)
C03280 KP Stormwater wetlands	0	41,013	0	41,013	(41,013)
Total	6,961,738	2,020,418	2,841,761	4,862,178	2,099,560

18 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES**RECOMMENDATION**

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	

CLOSURE

Public Copy

APPENDIX

- A Annual Report 2019/20.
- B Kingston Park Implementation Report
- C Delegated Authority List for the Period 2 December 2020 to 5 January 2021
- D Kingborough Bicycle Advisory Committee - Minutes 11 December 2020
- E Kingborough Community Safety Committee - Minutes 7 December 2020
- F Calendar
- G Forward Agenda

Public Copy

A ANNUAL REPORT 2019/20

Section 72 of the *Local Government Act 1993* (the Act) requires councils to prepare an Annual Report and make copies available for public inspection. The Act outlines contents that must be included in the Annual Report [Section 72(1)] and requires councils to invite the public to make submissions on the report.

The Annual Report will be published on Council's website, and members of the public will be invited to make submissions on the report for discussion at the Annual General Meeting on Saturday, 20 February 2021. The deadline for submissions will be 16 February 2021.

Public Copy

Kingborough

Annual Report 2019/20



Published by:
Kingborough Council
15 Channel Highway
Kingston Tas 7050

T : 03 6211 8200
E : kc@kingborough.tas.gov.au
W : www.kingborough.tas.gov.au

© Kingborough Council 2020

Accessibility

If you would like to receive this publication in an alternate format, please contact Kingborough Council on 03 6211 8200 or at kc@kingborough.tas.gov.au

Disclaimer

This publication is intended to be of assistance to the public. Kingborough Council and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequences which may arise from you relying on any information in this publication.

Contents

PART A - Our Council	3
Role of Council	4
Message from the Mayor	5
Message from the General Manager	6
Elected Members	7
Council Meetings and Workshops	8
Audit Panel	9
Code of Conduct Complaints	9
Remuneration of Councillors	10
Council Representation on Sub-Committees	11
PART B - Performance Reporting	12
COVID-19	13
Planning Framework	14
Key Priority 1 - Encourage and Support a Safe, Healthy and Connected Community	15
Key Priority 2 - Deliver Quality Infrastructure and Services	30
Key Priority 3 - Sustaining the Natural Environment whilst facilitating Development for our future	39
PART C - Corporate Governance	46
Organisational Structure	47
Corporate	48
Organisational Development	49
Governance and Property Services	50
Information Services	51
Finance	51
Development Services	52
Financial Assistance and Grants	53
Tenders and Contracts	55
Public Interest Disclosures	56
PART D - Annual Financial Report	57
Analysis of the Annual Financial Report	58
Audit Panel Chairman's Report	59
Annual Financial Report for the year ended 30 June 2020	66

Acknowledgement to Traditional Custodians

We acknowledge the Traditional Custodians who have walked upon and cared for this land for thousands of years.

We pay our respects to the elders, past and present, and acknowledge today's Tasmanian Aboriginal people who follow in their ancestors' footsteps.

Council is committed to transparent reporting and accountability to the community.

This Annual Report provides the Kingborough community with information about Council's operations and performance during the financial year, and meets all obligations in accordance with the provisions of Section 72 of the *Local Government Act 1993* ("the Act").

Established on 20 August 1907, the Kingborough municipal area has grown to approximately 720 square kilometers and is served by 10 Councillors and 229 employees. Kingborough is one of the largest growing municipalities in Tasmania with an approximate population of 38,310 residents across the municipality.

Our Vision

Our community is at the heart of everything we do

Our Purpose

To make Kingborough a great place to live

Our Values

Accountability, respect, excellence and inclusiveness

PART A

Our Council



Role of Council

The role of the Council is to govern its affairs, be responsible for the performance of its functions, oversee the allocation of its finances and resources and determine its policies.

The Mayor's Role

The Mayor is to:

- Preside at meetings in accordance with the *Local Government Act 1993*;
- Provide leadership and guidance to the community;
- Carry out civic and ceremonial duties;
- Speak on behalf of the Council;
- Liaise with the General Manager on the local government's affairs and the performance of its functions.

The Councillors' Role

Councillors are to individually:

- Represent the interests of electors, ratepayers and residents of the municipality;
- Provide leadership and guidance to the community;
- Facilitate communication between the community and Council;
- Participate in the local government's decision making processes at Council meetings;

and collectively to:

- Develop and monitor budgets and strategic plans;
- Appoint the General Manager;
- Facilitate planning and development in the best interests of the community.

Councillor Conduct

Kingborough Council's Councillor Code of Conduct outlines the role of the Council and provides an overview of councillor responsibilities in accordance with the Act.

The code includes guidelines for rules of conduct, decision-making and use of Council resources.

It also includes procedures for disclosure of interests and conflicts of interest that go beyond legislative requirements.

The General Manager's Role

The General Manager is to:

- Advise the Council in relation to the functions of local government;
- Ensure advice and information is available to Council for informed decision making;
- Implement Council decisions;
- Liaise with the Mayor on the municipality's performance
- Manage day to day administration of the municipality.

Delegations

Kingborough Council's powers under the Act or any other Act may be delegated to the General Manager or an officer. Officers are accountable to the General Manager. The Council approves the policy and Council officers make decisions in accordance with that policy. The exercise of delegation is subject to Council's *Delegated Authority Policy 1.1*.

Participating in Council

Kingborough Council welcomes community and stakeholder attendance and participation at Council meetings.

Members of the public may ask questions at ordinary Council meetings. A 15-minute period is provided for questions at the beginning of each meeting.

Records of meetings, meeting dates, times and information on how to interact with Council are available on Council's website.

Message from the Mayor

I am pleased to present the 2019/20 Annual Report for Kingborough Council.

Our community – like the rest of the world – faces uncertainty as COVID-19 spreads across the globe.

While most of 2019/20 was a positive, productive year, the last three months had a significant impact on Kingborough both as a community and as an organisation.

With the State imposing a state of emergency and restrictions across business and community, our Council needed to adapt quickly and support our community where we could.

One of the decisions I am most proud of was that Council kept its parks, beaches and reserves open, even while the State closed its own public spaces. We did this because we understood that a lockdown for any length of time would have detrimental impacts on community members' mental and physical health if they were not able to get outside and exercise. The result was that many of our tracks, trails, parks and reserves were the busiest they had ever been. While keeping to their family groups and social distancing, our community filled our public places to maintain their own health and wellbeing.

We enter 2020/21 in a strong financial position, but with significant financial risks to manage.

Allocations have been made for bad debts for those households and businesses who will not be able to pay rates and Council has resolved to provide hardship assistance to ensure that those who need support, receive it.

Our Kingston Park project continues to progress, with the new playground well underway. Our ambition is to make it the best playground in Tasmania. If it is not, it will certainly be close.

The City Deal was signed in early 2019 which is a plan between the Australian, Tasmanian and four metro Hobart councils to prioritise and deliver projects that improve liveability for Hobart. Focus areas are housing and transport and we were delighted to secure \$20.8 million from the State Government to deliver congestion-busting infrastructure. This is a significant opportunity for our Council.

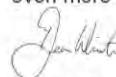
It has further progressed, with our partnership with the Tasmanian Government now seeing the \$20.8 million allocated across several important projects:

- Huntingfield and Firthside Park and Ride facilities – \$6.75 million.
- Kingston Bus Interchange development – \$800,000.
- Kingston Place Strategy being led by Council – \$100,000.
- Bus stop upgrades – \$2.65 million.
- Expansion of bus services – \$3.5 million.
- Complementary Council initiatives – \$7 million.

Kingborough Council will allocate \$2.5 million towards the Transform Kingston Project and complete its \$6 million playground and public open space project at Kingston Park, as part of its contribution to the City Deal.

With the Franklin Electorate not being 'marginal' we have not received the level of Australian Government assistance that many other municipalities have received. No Local Government area in the Franklin electorate received a single dollar of Australian Government support through the 2019 election. For Kingborough ratepayers, this means we have to undertake projects like the Kingston Parklands without financial assistance, while the equivalent project in Launceston, and other local government areas, was paid for by the Australian Government.

Finally, while all our staff make a significant contribution to our municipality every year, I want to particularly acknowledge our staff members who have worked to ensure Council services remained in place during the pandemic. Our community relies on this organisation to provide the public places and services that they rely on. Its our people that continue to deliver to high standards and we appreciate their commitment, perhaps even more than ever this year.



Dean Winter
MAYOR



Message from the General Manager

The Annual Report provides an informative overview of Council's operations and performance over the past year.

Dealing with a global pandemic proved to be challenging for everyone but as this Annual Report highlights, those challenges have not stopped our community and Council achieving great things over the past 12 months.

Highlights during the year included:

- Council adopted a Covid-19 Response package and Rates Hardship Policy.
- Completed Snug River and Adventure Bay flood studies.
- Council adopted the Kingborough Play Space and Playground Strategy.
- Council adopted the Kingston Place Strategy.
- Commenced construction of the new playground at Kingston Park.
- Received a record number of planning applications.
- Undertook over a thousand recreational water quality samples at our beaches throughout the year.

Council has been proud to once again partner with a host of dedicated community groups, clubs and organisations over the past year as part of our community grants program. We know that working together and supporting those terrific organisations achieves positive outcomes for our community.

We put significant emphasis on capital works delivery during the year. Council has many assets that it holds on behalf of the community, everything from roads to stormwater pipes, footpaths to community buildings. We are focussing on maintenance of these assets to make sure they continue to provide benefit to the community now and into the future.


While Council's finances have been impacted by the pandemic it is too early to predict the ongoing and longer-term impacts given the current uncertainty.

Thank you

I would like to take this opportunity to acknowledge the leadership of Councillors, and support of local business, community groups and volunteers.

Everyone plays a role in delivering the numerous successful projects, plans, strategies and events over the year.

Finally, I would like to acknowledge and pay tribute to the resilience and dedication of the Council staff who have ensured that, above all else, we continue to deliver the services that our community needs, expects and deserves.



Gary Arnold
General Manager

Elected Members



Mayor Dean Winter
T: 8211 8274
E: cr.deanwinter@kingborough.tas.gov.au



Deputy Mayor Jo Westwood
T: 0410 693 823
E: cr.jowestwood@kingborough.tas.gov.au



Councillor Sue Bastone
T: 0407 099 747
E: cr.suebastone@kingborough.tas.gov.au



Councillor Gideon Cordover
T: 0438 509 091
E: cr.gideoncordover@kingborough.tas.gov.au



Councillor Flora Fox
T: 6267 2851
E: cr.florafox@kingborough.tas.gov.au



Councillor David Grace
T: 0438 679 200
E: cr.davidgrace@kingborough.tas.gov.au



Councillor Amanda Midgley
T: 0410 695 728
E: cr.amandamidgley@kingborough.tas.gov.au



Councillor Christian Street
T: 0438 296 232
E: cr.christianstreet@kingborough.tas.gov.au



Councillor Steve Wass
T: 0412 634 647
E: cr.stevewass@kingborough.tas.gov.au



Councillor Paula Wriedt
T: 6229 4045
E: cr.paulawriedt@kingborough.tas.gov.au

Council Meetings and Workshops

Meeting dates, Agendas, Minutes and audio recordings of meetings are published on Council's website and are also available in hard copy from the Civic Centre.

Council meetings are open to the public unless closed under subregulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

Workshops are held as required, which allow for a more detailed discussion between Councillors and staff on specific matters and projects.

Council Meetings (including Special Meetings and Annual General Meeting)

Councillors	Attended
Mayor, Cr Dean Winter	24/25
Deputy Mayor, Cr Jo Westwood	24/25
Cr Richard Atkinson (resigned 13/8/2019)	2/5
Cr Sue Bastone	24/25
Cr Gideon Cordover (elected 26/8/2019)	22/25
Cr Flora Fox	21/25
Cr David Grace	19/25
Cr Amanda Midgley	25/25
Cr Christian Street	25/25
Cr Steve Wass	24/25
Cr Paula Wriedt	22/25

Council Workshops

Councillors	Attended
Mayor, Cr Dean Winter	22/23
Deputy Mayor, Cr Jo Westwood	22/23
Cr Richard Atkinson (resigned 13/8/2019)	2/4
Cr Sue Bastone	22/23
Cr Gideon Cordover (elected 26/8/2019)	16/18
Cr Flora Fox	19/23
Cr David Grace	7/23
Cr Amanda Midgley	22/23
Cr Christian Street	20/23
Cr Steve Wass	20/23
Cr Paula Wriedt	18/23

COVID-19 Response to Attendance at Council Meetings

As part of our efforts to contain the spread of COVID-19, Council meetings were closed to the public. In order to provide the opportunity for members of the public to view Council meetings, they were live streamed through Council's Facebook page from 27 April 2020.

Council meetings were streamed live on its Facebook page and members of the public were encouraged to follow the live stream. Audio recordings continue to be published on the website following each meeting.

Members of the public were encouraged to continue to submit their public questions to Council via email. Public questions received in writing were tabled in the Agenda together with an Officer's response.

Approved Leave of Absence

Councillors	Leave Approved
Mayor, Cr Dean Winter	13/8/2019 - 18/8/2019
Deputy Mayor, Cr Jo Westwood	Nil
Cr Richard Atkinson (resigned 13/8/2019)	13/7/2019 - 5/8/2019
Cr Sue Bastone	6/12/2019 - 20/12/2019; 17/3/2020 - 3/4/2020
Cr Gideon Cordover (elected 26/8/2019)	Nil
Cr Flora Fox	3/2/2020 - 26/4/2020
Cr David Grace	Nil
Cr Amanda Midgley	Nil
Cr Christian Street	12/11/2019 - 18/11/2019; 15/1/2020 - 22/1/2020
Cr Steve Wass	Nil
Cr Paula Wriedt	5/9/2019 - 9/9/2019; 26/1/2020 - 3/2/2020

Audit Panel

The Audit Panel consists of an independent chairman, two elected representatives and two independent members, who collectively have a broad range of skills and experience relevant to the operations of the Council, in line with the *Local Government Act 1993*.

The panel's objective is to provide assurance and advice to the Council about the assessment, management and review of risk across all activities and services of Council. The panel undertakes reviews of performance in areas including:

- Council's financial system, financial governance arrangements and financial management arrangements
- strategic planning arrangements, including strategic and annual plans, long-term financial management plan and asset management plans
- policies, systems and controls the City has in place to safeguard its long-term future.

Audit Panel Membership

Independent Chair	Independent Members	Council Nominees
Nick Burrows (to 18/10/2019)	Robert Hogan	Cr Mike Percey (to 12/8/2018)
Paul McTaggart (from 6/12/2019)	Paul McTaggart (to 19/11/2019)	Cr Richard Atkinson (to 12/8/2018)
	John Hills (from 6/12/2019)	Cr Flora Fox (from 7/11/2018)
	Colette Millar (from 7/2/2020)	Cr Christian Street (from 7/11/2018)

Audit Panel Meetings

Committee Members	Attended
Mr Nick Burrows (Chair until 18/10/2019)	2/2
Mr Paul McTaggart (Chair from 6/12/2019)	5/5
Mr John Hills	5/5
Ms Colette Millar (appointed on 7/2/2020)	2/2
Cr Flora Fox	5/5
Cr Christian Street	4/5

Code of Conduct Complaints

	2018/19	2019/20
Number of Complaints	4	-
Complaints Upheld	0	-
Complaints Dismissed	4	-
Total Cost	-	\$4,367

NOTE: Four complaints were lodged in 2018/19, but not invoiced until 2019/20.

Remuneration of Councillors

Councillor allowances are set by the State Government under the *Local Government (General) Regulations 2015*.

Council has resolved that the following information relating to the payment of allowances and reimbursement of expenses is included in Council meeting Agendas on a quarterly basis and also provided in the Annual Report:

- 1 Allowances paid during the financial year.
- 2 Reimbursements paid under the *Payment of Councillors Expenses and Provision of Facilities Policy* broken down into:
 - i. mileage claims;
 - ii. telephone and internet costs;

iii. conference and meeting expenses paid / claimed;

iv. child care; and

v. other reimbursements claimed.

- 3 Code of Conduct costs incurred are attributed to individual Councillors when complaints which have been lodged are substantiated and upheld.

Councillor	Allowance	Mileage Claimed	Bruny Island Ferry	Internet and Telephone	Conference and Seminars	Code of Conduct	Total
Mayor Cr Dean Winter	\$ 104,575	\$ 6,173	\$ 108	-	\$ 562	-	\$ 111,418
Deputy Mayor Cr Jo Westwood	\$ 50,641	-	-	\$ 541	-	-	\$ 51,182
Cr Richard Atkinson (resigned 13/8/2019)	\$ 3,478	-	-	-	-	-	\$ 3,478
Cr Sue Bastone	\$ 29,880	-	\$ 38	-	-	-	\$ 29,918
Cr Gideon Cordover (elected 26/8/2019)	\$ 29,880	-	-	-	-	-	\$ 25,452
Cr Flora Fox	\$ 29,880	\$ 1,598	\$ 38	\$ 1,397	\$ 1,169	-	\$ 34,082
Cr David Grace	\$ 29,880	\$ 2,564	\$ 304	\$ 1,488	\$ 136	-	\$ 34,373
Cr Amanda Midgley	\$ 29,880	-	-	-	-	-	\$ 29,880
Cr Christian Street	\$ 29,880	-	-	-	-	-	\$ 29,880
Cr Steve Wass	\$ 29,880	-	-	-	-	-	\$ 29,880
Cr Paula Wriedt	\$ 29,880	-	-	-	-	-	\$ 29,880
Code of Conduct Complaints						\$ 4,367	\$ 4,367
TOTAL	\$ 393,304	\$ 10,335	\$ 488	\$ 3,426	\$ 1,867	\$ 4,367	\$ 413,788

Notes:

- Bruny Ferry = cost of fares at \$38 per trip from 01/11/2018
- Council Minute C390/14-12 determined that Councillor Allowances and Expenses paid under the "Payment of Councillors Expenses and Provision of Facilities" Policy be reported. Bruny Ferry costs are also included as required in Minute GF101/6-12.

Council Representation on Sub-Committees

COMMITTEE NAME	TYPE OF COMMITTEE	APPOINTEE
Abel Tasman Art Prize Committee	Community	Cr Fox
Bruny Island Advisory Committee	Section 24 Special Committee	Cr Bastone
Channel Heritage Museum	Community	Cr Fox
Cycling South	Regional	Cr Atkinson (<i>resigned on 13/8/2019</i>)
Kingborough Access Advisory Committee	Section 24 Special Committee	Cr Wriedt (Chair)
Kingborough Bicycle Users Group	Section 24 Special Committee	Cr Fox (Chair)
Kingborough Community Enterprise Centre	Community	Cr Bastone
Kingborough Community Safety Committee	Community	Deputy Mayor Westwood (Chair)
Kingborough Municipal Emergency Planning	Statutory	Mayor Winter
Local Government Association of Tasmania	Statewide	Mayor Winter
Southern Tasmanian Councils' Authority	Regional	Mayor Winter General Manager
Southern Waste Strategy Authority	Regional	Mayor Winter Cr Bastone (Proxy)
TasWater	Statewide	Mayor Winter

PART B

Performance Reporting



COVID-19

The coronavirus pandemic significantly impacted communities across the world during 2020, and the long-term impacts from the pandemic and global movement restrictions will continue to affect the health and well-being of all people for some time. It has also had a significant effect on global, national and local economies.

The challenges for Tasmanians are far reaching, although the continued efforts of everyone to keep each other safe and healthy has been tremendous. All Tasmanians should be commended for their determination and resilience in containing and eliminating the coronavirus from our communities.

However, those who were affected are still waiting to see what the long-term impacts may be, and local businesses and tourism operators will take time to recover. We continue to develop ways to respond and adapt to our changing environment.

New priorities came into focus with the arrival of COVID-19 such as:

- Physical health and hygiene and potential exposure to the virus.
- Mental health and well-being as lockdown restrictions came into being and businesses closed.
- Financial capability with the closure of businesses and loss of income for operators and staff.
- Food sources and delivery options for people self-isolating.
- Safe places to exercise for all, particularly with the closures of national parks and reserves.
- Technical knowledge and capability to keep connected as everyone moved online to do business and connect with each other across the world.

Council Response

The Council was presented with many challenges from March 2020 and we had to be flexible and responsive to the ongoing changes to protect and support our community and staff while still being able to deliver our essential services.

An Incident Management Team was organised within Council to plan, prepare, and implement scenarios for the safety of the community, staff and councillors.

This team prepared and implemented alternative working plans, improved online business services and facility changes to make sure the Council could continue its business should any COVID-19 cases presented.

Responses to the pandemic included:

- Financial hardship policy rates relief for residential ratepayers, commercial/industrial ratepayers, and rental relief for tenants of Council properties.
- The establishment of a Recovery Working Group to develop and deliver a range of community information documents, support services and engagement activities to address the needs of the community.
- Staff relocations and improved online connections to ensure the protection of staff health as well as business continuity.
- A variety of pandemic policies and health procedures and support mechanisms for staff, including pandemic leave provision, coordinated flu vaccinations, protective equipment, and mental health support services.

Our road to recovery remains a priority for the Council into 2021, along with addressing the financial impacts to the organisation through loss of income and revenue. It will continue to be a challenge for us to recover these losses while keeping rates affordable and being able to deliver our essential services.

Planning Framework

Council's Strategic Plan 2020-2025 (the Plan) updates and replaces the Kingborough Strategic Plan 2015-2025 following a review by Councillors, community members and staff. It provides the direction for the future delivery of services by Council, which influence the quality of life for residents and businesses. Council's commitment is to put the community at the heart of its priorities and decisions.

The Plan is based on three key priorities under which is supported by five strategic outcomes that describe what Council aims to achieve, and is consistent with its vision.



Actions to achieve these outcomes have been developed and included in a Service Delivery Plan. Performance measures are included in the Service Delivery Plan to enable Council to track its progress against each of the strategic outcomes.

The Annual Report provides an update as to how the strategic outcomes have been achieved throughout the year.

KEY PRIORITY 1**Encourage and Support a Safe, Healthy and Connected Community**

1.1 A Council that engages with and enables its community			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
1.1.1	Implement the <i>Corporate Engagement Framework</i> to provide a consistent approach to community engagement across the organisation	Number of engagement plans prepared	100%
1.1.2	Implement the <i>Kingborough Youth Strategy 2019-2024</i> to ensure the needs, issues and aspirations of young people in our community are embedded into program delivery by Council	Achievement of outcomes identified in the Strategy	100%
1.1.3	Implement the Kingborough Positive Ageing Strategy 2018 to provide services and programs that meet the needs of older people in our community	Achievement of outcomes identified in the Strategy	100%
1.1.4	Collaborate with Destination Southern Tasmania, the Huon Valley Council and the tourism industry to develop a tourism marketing strategy for the region south of Hobart	Production of strategy document	N/A ¹
1.1.5	Support the operations of the Kingborough Community Consultative Committee as a means of receiving feedback on Council's policies, strategies and projects	Participation statistics at Forum meetings	100%

¹ Not scheduled for completion in 2019/20

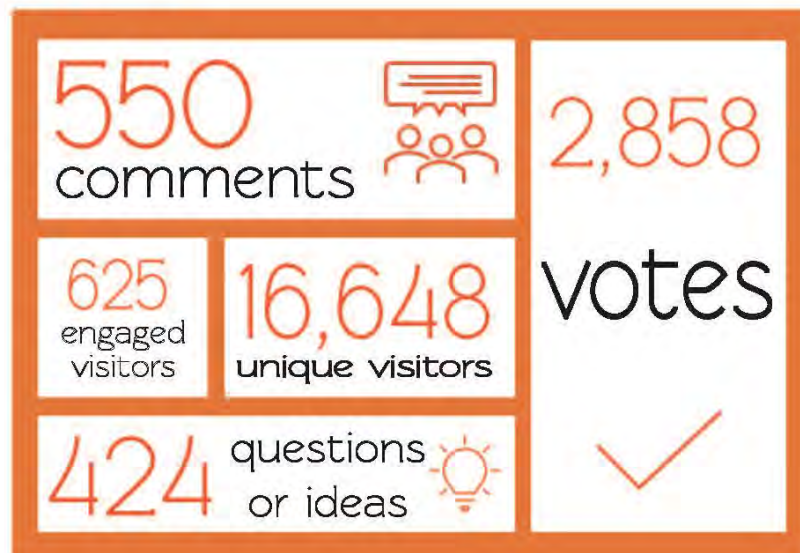


Communications & Engagement Framework

The Communications and Engagement Framework has been used for several projects during the year. These projects, the engagement model and the status of the projects are listed below.

Project	Engagement Model	Status
Silverwater Park Future	Consult	Ongoing (<i>design for feedback pending</i>)
Water Quality at Blackmans Bay	Inform	Complete
North Roslyn Avenue Survey	Consult	Complete
Aquatic Centre Feasibility	Consult	Ongoing
Play Spaces and Playground Strategy	Consult	Complete
May 2018 Storm Survey	Consult	Complete
Draft North West Bay River Catchment Plan	Consult	Complete
Draft Budget 2019/20	Inform	Complete
COVID-19 How are you?	Consult	Complete
Green Waste Bin rollout	Inform	Ongoing
Kingston Place Strategy – in partnership with consultants Place Score	Consult	Complete
Various works projects	Inform	Ongoing
Pandemic Communications and Engagement	Inform, Consult	Ongoing
Building and Plumbing Permits Expiry	Inform	Complete
Memorials Policy	Consult	Complete
Louisa Hinsby Park	Collaborate	Ongoing
Taroona Community Hall	Consult	Ongoing

Engagement Statistics



Programs for Youth

Several weekly term-time workshops were delivered at Council's Youth Centre (yspace), which provided recreational opportunities as well as improving the employment prospects for young people. These were planned and organised after consultation with young people as well as parents to make sure the programs continue to meet the needs of the community. The most popular workshops were barista training, first aid training, art from trash and construction sessions.

The new four-day Get Ready for Work program was delivered in the January and October school holidays for young people aged 16 and over. Elements included certified courses (Safe Food Handling, Senior First Aid, Responsible Serving of Alcohol) as well as work ready workshops such as barista training, CV writing and Interview Techniques.

School Holiday Programs were organised in each of the four holiday periods except April (where activities were cancelled due to COVID-19 restrictions). Activities at yspace and excursions were held offsite. These activities included street art projects, stand-up paddle boarding, Bruny Book Houses project, YMCA skate event, cooking, art and drama workshops. All were well attended with many new participants joining in.

Youth outreach programs were delivered throughout the year including a regular Youth Activities Program at Kingston Neighbourhood House consisting of a variety of activities for youth one afternoon a week. Individual support and

referrals to support services were provided for young people experiencing difficulties in their lives. Attendance at Kingston High Mental well-being day and Woodbridge Work Readiness Program.

Youth Services, in partnership with Kingston High School, Pulse Youth Health Services, PCYC, Colony47, and Drug Education Network (DEN), has successfully delivered programs designed specifically for young men and young women who have been identified as being at risk. The programs provide the opportunity for students to access information that they may not feel comfortable doing in a mixed group. The students participated in a variety of information sessions and educational activities over six weeks at yspace with support from youth outreach services to improve their well-being.

Youth Action Kingborough (YAK) members met on a regular basis through to December, providing advice to staff in relation to program and activity development. YAK was involved with organizing and the running of the Colour Festival and a Clothes Swap event that raised funds for Hobart City Mission and youth homelessness.

Around 60 young people in Kingborough shared their skills and talents as part of the Home Made competition, which was organised during the lockdown period. They submitted their entries online for the categories of sport, art, cooking, writing, music. Gift cards were given to all winners and Highly Commended certificates were awarded by the Deputy Mayor, Councillor Jo Westwood.



Positive Ageing Strategy

The Tuesday Talks program was held from July to December in 2019 to inform and connect older residents with services and programs to encourage positive ageing.

Socially isolated older residents were invited to be part of the Keeping Connect Program. Council developed a partnership with Woolworths and a local newsagent, where reading material and a sweet treat were delivered to the participants by Council staff.

The annual Seniors Week intergenerational lunch and Christmas in July event were hosted at the Twin Ovals Function Centre. Over 100 people enjoyed three-course meals at each event, prepared by young people who had completed cooking classes with a professional chef.

A guided bushland walk along the North West Bay River was hosted as part of Seniors Week 2019. The walk was offered as a taster for those who were new to bush walking and welcomed those who wanted to learn more about walks and the natural environment.

Tourism

Council again commissioned Destination South Tasmania (DST) to deliver a regional tourism marketing service, in conjunction with Huon Valley Council and the local tourism industry. The Southern Trove brand formed the cornerstone of this marketing effort and the region was promoted through a variety of channels.

The published visitors guide, and map continued to be very popular. A much stronger digital promotional presence for Kingborough was provided, with increased blog posts and associated social media activity. Both the Channel and Bruny Island areas benefited economically from increased visitor levels until the impact of the coronavirus hit in the later part of the year. This resulted in the entire closure of the industry, both within Kingborough and elsewhere.



1.2 An inclusive community that has a strong sense of pride and local identity			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
1.2.1	Deliver a range of civic, cultural and community events that celebrate local attributes	Number of events and participation statistics	100%
1.2.2	Implement the Kingborough Arts and Events Strategy 2019-2023 as a framework for planning service delivery, advocacy and leadership for arts and culture	Achievement of outcomes identified in the Strategy	100%
1.2.3	Maximise the usage of the Kingborough Community Hub as a focal point for community activities	Usage statistics and achievement of Key Performance Indicators	75% ¹
1.2.4	Prepare a Local Historic Heritage Code to protect the historic cultural heritage significance of places, precincts and landscapes	Council approval of the Heritage Code document	20% ²
1.2.5	In partnership with local community groups, develop heritage trails and interpretative signage for areas of historical and cultural significance	Trail and signage development	100%

¹ The Hub was closed for a number of months due to COVID-19

² The workload associated with record levels of development applications meant that only limited progress on this initiative was possible

Community Events

Love Living Locally was held on Sunday, 23 February at the Kingborough Community Hub. Over 40 stalls were spread in and around the Hub and over 3,000 visitors enjoyed the event. The Kids Love Science, children's activities, family entertainment and information stalls were very successful.

A Lantern Parade light up the night on Friday, 5 July 2019 at Kingston Beach Hall. Over 400 people joined an all-access lantern parade around Kingston Beach Oval before enjoying entertainment and food vendors at the Hall.

The official opening of the Ashton Denehey Park was arranged in partnership with the Denehey family and was held on Friday, 4 October. The event attracted upwards of 200 on people, who witnessed an unveiling of an information sign about Mr Denehey, before enjoying family friendly activities on the oval. The Channel Football Club and Cricket Club participated in the event providing activities and a BBQ.

The annual summer youth event, the Colour Festival, is held at the end of the academic year at Kingston Beach. Over 300 young people enjoyed live music from local youth band 'the Moonshine Collective' and activities including a sand sculpture competition and badge designing.



Arts and Culture Strategy

A variety of exhibitions and workshops were organised across the year, with the majority being hosted at the new Kingborough Community Hub in Kingston, as well as the KIN Creative Space, which is located at the rear of the Kingston Beach Hall.

- **Women's Word:** An art exhibition of work by women who were given a linen tea towel as the starting point for their creation.
- **Kingborough Community Bee Talks and Garden Preparation:** Talks from local bee expert Ronnie Voight from natural Beekeeping Tasmania. Working bees were also held at the KIN Bee Garden (Kingston Beach Hall courtyard) with a group painting a mural, lining planter boxes, filling with soil and planting bee friendly plants. Two volunteers supported the beginner bee-keeping workshops.
- **Salvaged Art and Draw(er) Up a Seat:** The popular Salvaged Art returned to Kingborough, with a range of artists of all ages taking part. Draw(er) Up a Seat was an art competition for young people, where their artwork now adorns seat cubes at the Kingborough Community Hub. Both exhibitions were well visited and enjoyed by participants.
- **Diwali @ The Hub:** Diwali was held at the Kingborough Community Hub with the film 'Monsoon Wedding' screened, along with a range of Indian food and collaborative art in the form of a floor mural- Rangoli- made out of herbs, spices and flowers.
- **designed;made 'Design by Making' exhibition:** Bauhaus inspired exhibition including ceramics, furniture jewellery and textiles.
- **'Stepping Out' solo exhibition by Blackmans Bay artist Peter James:** An artistic reflection focusing on the onslaught of digital technologies, the perceived need for speed and what goes with it.
- **Mr Caterpillar and the Special Timbers Incident:** A book launch, exhibition and performance with photography and text by Professor Jamie Kirkpatrick.
- **Blue Mondays Open Indigo Vat:** Each third Monday from December 2019 to March 2020, the Arts Officer hosted textile dyeing workshop in the renamed KIN Creative Space (formerly Arts Hub at Kingston Beach Hall).
- **A Beautiful Spectrum:** A community art project 'A Beautiful Spectrum' was installed at the Kingborough Community Hub. This work was completed as a Harmony Day event in 2019 and was installed as part of the decorations for Love Living Locally.



1.3 A resilient community with the capacity to flourish			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
1.3.1	Support the operations of the Kingborough Community Resilience Working Group to promote a safe, sustainable and resilient community through practical planning for risk mitigation, preparedness and recovery	Project delivery and outcomes from the Working Group meetings	0% ¹
1.3.2	Continue to develop and implement Council's Public Health Emergency Management Sub-Plan to guide the management of risks to the community	Review and update of the plan	100%
1.3.3	Operate the Kingborough Volunteer Program to assist older residents to continue to live in the community with dignity	Client and volunteer statistics	75% ²
1.3.4	Enhance organisational support for volunteering opportunities and recognise and celebrate volunteers in the community	Number of volunteering initiatives and volunteer statistics	100%
1.3.5	Provide support to community groups through a transparent and targeted provision of grants for community based projects	Community grant statistics	100%

¹ Early Feedback suggested that better outcomes could be achieved by working with individual community groups as required and so this action is not be progressed

² The program did not operate for a period of time due to COVID-19

Community Resilience

Staff from Kingborough Council assisted neighbouring councils in the responding to bushfire impacts in early 2019, and in particular, assisting in the management of the evacuation centre in Huonville.

Although Kingborough was not impacted by fire, the region did experience significant periods of smoke cover. We opened the Kingborough Sports Centre as a Smoke Refuge and were on standby to take any overflow from the Huonville Evacuation Centre should it reach capacity.

Grants from the extreme weather event in May 2018 were finalised during the year. The information will be used to inform planning and preparation for future events. The Kingborough Municipal Emergency Management Committee has continued to meet, and officers have participated in several State and Regional meetings and working groups. The Municipal Plan is being updated, along with the provision of several supporting standard operating procedures.

Work related to the response to COVID-19 has dominated the latter half of the year. As well as

the response to the pandemic, several planning activities have taken place especially regarding the provision of an evacuation centre in such an environment.

Community Support Programs

KIND ACTS, which stands for Kingborough, Daily, Art, Community, Teaching and Support, was created in response to lockdown restrictions across Tasmania. KIND ACTS provided a series of activities, ideas and resources shared online, via social media and as a range of themed packages which were mailed out to eligible Kingborough residents.

The resources included:

- Activities to engage the bodies and minds of older people.
- Health and well-being packs for young people.
- Support for home schooling.
- Art, craft and creative activities for everyone.

The CARE (Connect And Re-engage Easily) program was developed in response to the easing of the pandemic restrictions. The program provided small-scale COVID Safe activities to encourage people to start reconnecting, particularly if they had been self-isolating. The program offered youth activities, arts-based activities for all ages and specific senior's activities. The program aimed to engage local business operators to help promote their product/service and to support them financially by engaging their services.

A community photographic competition called Images of Isolation was aimed to capture the stories and experiences of our residents during lockdown. There were three categories, Child, Teen and Adult, which meant people of all ages could take part. Over 150 entries were received and local photographer Jose Navarro shortlisted these for Councillors Sue Bastone and Amanda Midgley to select the winners and a commendation award.

Voucher prizes to the winners were awarded to support local businesses. The photographs will be used by Kingborough Council for promotion and advertising purposes, with full credit being given to the photographer. An exhibition of the entries is planned for 2020/2021.

Public Health

The Environmental Health Team has played a significant role in Council's COVID-19 response with a considerable amount of time dedicated to advice on internal processes and the delivery of services to the community. The Unit has managed Council's infection control measures and been involved with many aspects of the organisation's pandemic planning and response. This has included the following:

- Developing procedures on infection response and COVID-19 in the workplace, shared vehicle usage, inspection processes, use of staff communal areas, visitors to Council buildings and contact tracing.
- Managing stock and supplies for hand sanitisers, disinfectants etc for all Council worksites, facilities and fleet.
- Preparation of cleaning schedules/attachments for each COVID-19 Safety Plan; a total of 18 different plans prepared across the various stages of restrictions.
- Coordinating cleaning processes with Council cleaners and other relevant staff.

- Coordination of Clean Teams and advice on personal workspace cleaning as part of the COVID-19 Safety Plans.
- Representation on Council's Incident Management Team.
- Liaison with Council's Medical Officer of Health on likely impacts and specific processes / programs.
- Liaison with Public Health Services (Department of Health) and the Local Government Association of Tasmania (LGAT) on a range of COVID-19 related issues.
- General public health advice to management and staff on processes/programs.

Immunisation Services

Council coordinated a range of immunisation services for the community including monthly infant clinics and the School Based Immunisation Program. The school program was conducted over several visits throughout the school year. Immunisation services continued to operate throughout the COVID-19 period as they were considered an essential service for the community.

Council's monthly clinics were conducted on the third Friday of each month. The clinics conducted from March to May saw an unprecedented demand for the service; most clinics had double the number of children that would usually attend. The venue was moved from the Kingston Community Health Centre to the Community Hub to allow for increased space. Several changes were implemented for these clinics including a booking system, increased time for the clinic to allow for the increased numbers (double the clinic time), social distancing/queueing management and general hygiene/sanitising. An additional Fluvax clinic for children under five years was also held in April.

The final round of the 2019 School Based Immunisation Program was completed in October 2019. This involved the administration of the second dose of the Human Papillomavirus (two-dose course) vaccine to Grade 7 students. The scheduling of the 2020 School Based Immunisation Program was adjusted based on COVID-19 requirements. Council completed the first round of the program in March prior to school attendances decreasing. The second round of the program was completed in June for Grade 10 students only; offered Meningococcal ACWY. The third round, scheduled for October, has been adjusted accordingly to finalise the program for the year.

Public Health Statement

Section 72(1)(ab) of the *Local Government Act 1993* requires a statement of the Council's goals and objectives in relation to public health activities to be included in the Annual Report.

Council's public and environmental health functions are carried out by the Environmental Health Unit, part of the Environmental Services Department. The Unit's organisational structure consists of a Manager Environmental Services, Senior Environmental Health Officer, three Environmental Health Officers, and an Administration and Immunisation Officer. A Medical Officer of Health and two Nurse Immunisers are employed on a casual basis.

Functions administered by the Unit in accordance with the provisions of the *Local Government Act 1993*, *Public Health Act 1997*, *Food Act 2003*, *Building Act 2016*, *Environmental Management and Pollution Control Act 1994*, *Burial and Cremation Act 2019* and other identified programs include:

- Food safety.
- Notifiable diseases.
- Immunisations.
- Public health risk activities.
- Unhealthy premises.
- Water quality including recreational, bathing and private water suppliers.
- Public health and environmental nuisances.
- Public health education and promotion.
- Emergency management.
- Climate change.
- Onsite wastewater management.
- Private burials.
- Pollution (air, land and water).

2



Registered public health risk activities

7



Registered water carters

8



Notifiable disease notifications / investigations

74



Registered mobile food businesses

100



Plumbing permits (on-site wastewater)

185



Registered temporary food businesses

206



Registered food businesses

457



Recreational water samples

1689*



Vaccines administered at Council immunisation clinics (including School Immunisation Program)

* reduced figure from last year due to changes in School Immunisation Program scheduling because of COVID-19

Kingborough Volunteer Program

The Kingborough Volunteer Program completed another successful year in supporting older members of the Kingborough community. Over 200 clients (ranging from 65 to 102 years of age) were provided volunteer support from 65 volunteers during 2019/20. Support was requested and provided to clients for transport to medical and personal appointments, as well as volunteer support with grocery and general shopping, gardening and walking client's pets as well as many valued social interactions.

The Program is a whole of community health and well-being program to assist older people to remain in their own homes for longer than might be otherwise possible. Kingborough Council funds this and continues to be recognised for the valuable contributions this program provides to the community.

Celebrating Volunteers

The 2020 Kingborough Awards was hosted on Saturday, 11 January 2020 to an audience of 150, and several media outlets publicized the winners and their achievements.

Two awards for Citizen of the Year were presented to:



Anna Burgess for community development projects particularly in the Coningham/Snug areas.



Brian Williams for leadership and outstanding commitment to the Blackmans Bay Scout Group and a variety of community programs and events.

Young Citizen of the Year:



Emelia Howell for her outstanding commitment and leadership to young women through sport.

Community Group of the Year:



Kingston Volunteer Fire Brigade for commitment to protecting life and property from fire and their contributions towards families experiencing extreme difficulty with the ill health of a child.

Certificate of Appreciation:



Jill Sward for her broad and ongoing commitment to community projects and activities in Kingborough.



1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond			
KEY ACTIONS		PERFORMANCE MEASURE	STATUS
1.4.1	Implement the <i>Kingborough Climate Change Action Plan 2019-2024</i> to reinforce Council's commitment to understanding climate change, the risk it poses and response strategies	Energy and greenhouse gas targets and scheduled actions	50% ¹
1.4.2	Progress the development of an alternative energy precinct at the Barretta Waste Disposal Site	Achievement of project milestones	75% ²
1.4.3	Develop and Implement a Stormwater System Management Plan to address the management of the flood risk and within Council's urban drainage catchments	Number of flood studies highlighting under capacity systems in accordance with 2030 climate change predictions	100%
1.4.4	Develop and implement a strategy for reducing Council's carbon footprint	Strategy adopted by council and various performance measures contained within the strategy	50% ³
1.4.5	Implement Council's Waste Wise Policy to encourage waste minimisation for events run by Council or conducted on Council premises	Waste audit statistics	75% ⁴

¹ Unable to be fully implemented due to resourcing constraints

² Delayed due to COVID-19

³ Draft Strategy prepared but not endorsed by Council

⁴ Not fully implemented due to events being shut down by COVID-19

Climate Change

Several mitigations works, modelling and investigations have been carried out of the year in our response to climate change.

- Innovative works were completed at Tyndall Beach to stabilise banks and provide opportunities for revegetation to be completed.
- Research and modelling is being conducted to better understand Council's energy usage and carbon footprint changes over the last 15 years. This will inform ongoing emissions

reduction commitments, which will be identified through the course of 2020.

- Potential inundation / flood mitigation options, their technical feasibility and financing requirements continued to be developed for Kingston Beach. Procedures and protocols for the management of potential flooding issues posed by the periodic closing of the mouth of Browns River have been identified.



Stormwater Solutions

Council maintains 322 kilometres of stormwater drainage systems that includes open drains, culverts, piped stormwater drains and pits. There are several controls over stormwater discharge with gross pollutant traps on several major outlets or vegetated cleansing swales in discrete locations. These collect rubbish washed into stormwater systems, which significantly prevents pollution entering the environment.

We considered options to improve the environmental qualities of stormwater outflows by improving wetlands, controlling system outfalls and making sure new developments apply environmentally sensitive stormwater systems.

We continued our program of developing flood models and investigations for at risk catchments. Studies were carried out for the Kingston CBD, Blackmans Bay, and Adventure Bay areas. Several other catchments were identified for future investigation driven by the major flood event in May 2018.

Major stormwater construction projects for 2019/20 included:

- Taronga Road.
- Tarroona Crescent.
- Tabors Road Road realignment and culvert upgrade.
- Stormwater outlet quality control for major outlets discharging on Blackmans Bay Beach.
- Several rural culvert replacements.
- Tyndall Beach stabilisation.
- Continued work on a regional project to install rain gauges across the greater Hobart area including installations at Kingston, Longley and Adventure Bay.



1.5 An active and healthy community, with vibrant, clean local areas that provide social recreational and economic opportunities			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
1.5.1	Complete the construction of the children's playspace within Kingston Park to provide recreational opportunities for children of all ages and abilities	Project delivery	50% ¹
1.5.2	Implement the Kingborough Open Space Strategy 2019 which provides direction on the planning, provision, development and management of public open space and recreational facilities in Kingborough	Achievement of strategies and recommendations	100%
1.5.3	Subdivide and sell the designated land parcels in accordance with the Kingston Park project delivery agreement and in partnership with the developer, Traders in Purple	Land sales	100%
1.5.4	Implement the recommendations and strategies in the Bruny Island Destination Action Plan and Bruny Island Tourism Strategy	Project delivery	100%
1.5.5	Review and implement the Recreational Water Quality Management Strategy to improve the water quality of Council's beaches used for recreational activities	Achievement of recommendations and actions in the Strategy	100%

¹ Construction of the playground was delayed due to the impacts of COVID-19

Kingston Park and Traders in Purple Partnership

Council has continued to work closely with its private development partners, Traders in Purple. Development approval was obtained for the first stage of the residential development within the site and Traders in Purple were very successful in generating a great deal of public interest. This marketing was put on hold for a few months at the end of the year because of the coronavirus.

A review was conducted into the existing Specific Area Plan (SAP) within the planning scheme. A planning scheme amendment was lodged for a new Kingston Park SAP that ensures internal property boundaries are in accordance with zoning boundaries and that the Zones themselves are consistent with the intended future development. This SAP was approved by Council and forwarded on to the Tasmanian Planning Commission.

During the year the land transfer of the former high school property from the Crown to Council was finalised. Council completed its purchase of the entire land parcel except for that part which is occupied by the Kingston Health Centre. A number of no-interest loans were also obtained from the Tasmanian government and they have greatly assisted the ongoing progress of this project.

Open Spaces and Recreational Facilities

During the year, Council embarked on the development and implementation of Masterplans for the Taroona Hall, Silverwater Park in Woodbridge and the Blowhole Reserve in Blackmans Bay. Playground renewal works were carried out on the Blackmans Bay foreshore and at Tinderbox, while construction of the anticipated Kingston Park playground started.

The Kingborough Sports Precinct Masterplan was completed to provide a vision for the area for the next 20-30 years. Work has now started on the update of the Kingborough Sport and Recreation Strategy. A Feasibility Report was prepared for a potential mixed-use trail from Sandfly to Margate along the North West Bay River.

The Kingborough Sports Centre continues to provide a major focal point for community health and well-being with some 2,500 people passing through its doors each week. The Centre maintains a close relationship with Kingston High School and various sporting clubs, associations and facilities at the site, including gymnastics and indoor cricket. The facility was closed for 103 days during the lockdown, which provided the opportunity for staff to renovate and rejuvenate the centre.

Recreational Water Quality

Council has continued a strong focus on recreational water quality at the southern end of Blackmans Bay Beach over the last 12 months. Investigations into this issue have been prioritised with a focus on public health and stormwater management to ultimately ensure that the high community value placed on recreational use at this site can be restored.

An extensive monitoring program has been undertaken since November 2018 involving marine and stormwater outfall monitoring. From July 2019 to June 2020, a considerable improvement in results has been demonstrated. Council has continued to work collaboratively with TasWater, the Derwent Estuary Program (DEP), the Department of Health and the Environment Protection Authority (EPA) on source tracking and joint investigations.

With the improved results and significant investment in stormwater management and infrastructure improvements, Council has now submitted a Recreational Water Quality Investigation Report for Blackmans Bay Beach (South) to the Department of Health. The report is for consideration and endorsement by the Director of Public Health for lifting the public health advisory at the southern end of Blackmans Bay Beach, removal of associated signage and a restart of the recreational water quality grading at the site. At the time of preparation of this publication, the report is under review and being considered by the Director of Public Health.



Bruny Island

The continued popularity of Bruny Island was placing high demands on existing infrastructure prior to the impacts of the coronavirus pandemic, and Council worked closely with the State Government to address issues.

Substantial infrastructure funding for Bruny Island was provided from the Government's Visitor Economy Roads Package. A \$1.5M grant was provided to Council and this has been allocated to a variety of individual projects that the local community felt had the highest priority. They include pedestrian safety improvements at Alonnah, Adventure Bay and Dennes Point, an upgrade of the Dennes Point toilets, new waste and recycling bins and repairs to the Mavista Nature Walk.

In addition to these infrastructure upgrades, a Bruny Island visitor engagement program was initiated. Consultants 'For The People' were appointed to assist in the development of a framework that would enable the establishment of a local Bruny-based information program that could meet the future needs of both visitors and

the community. This will provide an opportunity for Bruny Islanders to play a role in educating visitors so that they might better connect with, understand, and value what Bruny Island has to offer.

The Bruny Island Destination Action Plan leadership group has continued to meet regularly and has overseen the initial development of the visitor engagement program. It has also overseen a local works program that was jointly funded by the State Government, Pennicott Wilderness Journeys and Kingborough Council. Most of the available funds have been expended, but several projects were funded this year including walking track upgrades, interpretation signage and repair of the Whale Pod sculpture at Adventure Bay.



KEY PRIORITY 2

Deliver Quality Infrastructure and Services

2.1 Service provision meets the current and future requirements of residents and visitors			
KEY ACTIONS		PERFORMANCE MEASURE	STATUS
2.1.1	Complete the public road and stormwater infrastructure required to complete the Kingston Park development	Project delivery	100%
2.1.2	Continue to lobby the State Government to improve public transport services within Kingborough	Transport service statistics	100%
2.1.3	Review and update Council's By-Laws to provide strong governance, transparency and accountability in the provision of Council's regulatory services	Updated by-laws	50% ¹
2.1.4	Develop service level standards for infrastructure assets	Council adopted service level charter for infrastructure assets	100%
2.1.5	Develop a process to measure community satisfaction with the delivery of infrastructure and services	Process in place	100%

¹ The By-Law review process is taking place over a two year period and is scheduled for completion in 2021

Kingston Park

This year has again seen significant on-ground progress for Council's Kingston Park project. This project aims to both provide a range of much needed community facilities whilst also stimulating investment and activity across the whole of central Kingston. It is therefore vitally important for Kingborough's social and economic future. Kingborough is one of the state's fastest growing areas and local residents need to be provided with more local attractions and services.

The Community Hub was opened in 2019 and was a popular venue for a range of activities and events until the coronavirus hit. It was the venue for the Love Living Locally festival in March 2020. By this time, the proposed adjoining children's playground had been designed following an extensive public consultation program. Tenders were called and construction commenced, also in March 2020. The playground is planned to be completed by the end of 2020.

Council has continued to work closely with its private development partners, Traders in Purple.

Development approval was obtained for the first stage of the residential development within the site and Traders in Purple were very successful in generating a great deal of public interest. This marketing was put on hold for a few months at the end of the year because of the coronavirus. Since then, investigations have continued into other related infrastructure needs such as stormwater treatment and road designs.

A review was conducted into the existing Specific Area Plan (SAP) within the planning scheme. A planning scheme amendment was lodged for a new Kingston Park SAP that ensures internal property boundaries are in accordance with zoning boundaries and that the Zones themselves are consistent with the intended future development. This SAP was approved by Council and forwarded on to the Tasmanian Planning Commission.

During the year the land transfer of the former high school property from the Crown to Council was finalised. Council completed its purchase of the entire land parcel except for that part which is

occupied by the Kingston Health Centre. A number of no-interest loans were also obtained from the Tasmanian government and they have greatly assisted the ongoing progress of this project.

Kingston Place Strategy

Council commissioned Place Score consultants to prepare a Kingston Place Strategy. The initial aim of this exercise was to obtain recommendations on how the reconstruction of the Channel Highway within the Kingston CBD should be designed - and in manner that best meets the needs and expectations of the most affected stakeholders and the broader community. An extensive public consultation program was conducted during the year.

The strategy was completed early in 2020 and subsequently endorsed by Council. The final Kingston Place Strategy 2020-50 provides a long-term vision for the sustainable growth and liveability of the CBD. The final document contains a wealth of information, including details on what the community told us. The vision for central Kingston is that it will be a green, walkable and engaging place to stay. The Strategy includes recommendations across four main areas - infrastructure investment priorities (including the main street upgrade), planning and governance, public realm, and communication and branding. The 'Place' objectives for Kingston are that it will be self-sufficient, walkable, green and stayable and that it attracts investment.

Council will be commencing the implementation of the Strategy in 2020/21 under the banner of 'Transform Kingston', with a strong focus on community and stakeholder engagement, forward planning, economic development and, in particular, the implementation of the necessary public infrastructure that is required to achieve the Place Strategy's vision.

Kingston Park Infrastructure

The Kingston Park project has completed the first stage of the Goshawk Way construction together with the Skipper Lane connection through to John Street. Plans are in place for the second stage of construction which will link Goshawk Way through to the Huon Highway. This work is scheduled to occur during 2021 as part of a broader upgrade of road infrastructure throughout central Kingston. Temporary stormwater management measures have been put into place within the Kingston Park in preparation for a long-term solution. This is anticipated to involve an upgrade of the existing Kingston Wetlands facility which treats all stormwater from the Kingston CBD catchment.



Hobart City Deal

Council is a signatory of the Hobart City Deal, together with the other Greater Hobart councils, and the Tasmanian and Australian governments. Within this City Deal there is a Kingston Congestion Package that has been funded and which focuses on improving public transport services within Kingborough. The objective is to get many more people to travel by bus into both Hobart and Kingston, rather than use their private cars. This will involve improvements to the existing bus interchange within the Kingston CBD, the provision of new park-and-ride facilities at Huntingfield and Firthside, an upgrade of bus stops and the additional express buses for commuters into Hobart. These proposals were confirmed during this year.

Service Levels and Community Satisfaction

Service levels for carrying out maintenance tasks on Council's infrastructure assets are being developed and are due for finalisation by June 2021. The service levels will provide an indication of when Council will act to fix a maintenance defect, how long it will take to respond to the issue, and to what standard the defect will be rectified to. Further service level triggers for the replacement of assets will be undertaken as a secondary project.

A final stage at the completion of established service levels for infrastructure assets will be the development of regular community surveys as to whether these meet the community expectations. This information is currently captured through feedback through specific engagement projects and customer service requests.



2.2 Infrastructure development and service delivery are underpinned by strategic planning to cater for the needs of a growing population			
			
KEY ACTIONS	PERFORMANCE MEASURE	STATUS	
2.2.1 Implement the Kingston Congestion Package as outlined in the Greater Hobart City Deal Implementation Plan	Project delivery	100%	
2.2.2 Develop and implement a CBD Masterplan and associated Central Kingston Parking Strategy	Project Delivery	100%	
2.2.3 Review and update the Kingborough Sport and Recreation Strategy to provide a coordinated and strategic approach to the development and management of Council's recreational facilities.	Achievement of recommendations in Strategy	50% ¹	
2.2.4 Deliver the annual infrastructure Capital Works program	Completion of projects within timeframe and budget	100%	
2.2.5 Review Asset Management Strategy	Strategy adopted by Council	100%	

¹ The update of the strategy is taking place over a two year period

Transforming Central Kingston

Council commissioned Place Score consultants to prepare a Kingston Place Strategy. The initial aim of this exercise was to obtain recommendations on how the reconstruction of the Channel Highway within central Kingston should be designed - and in manner that best meets the needs and expectations of the most affected stakeholders and the broader community. An extensive public engagement was carried out during the year.

The strategy was completed early in 2020 and subsequently endorsed by Council. The final Kingston Place Strategy 2020-50 provides a long-term vision for the sustainable growth and liveability of central Kingston. The final document contains a wealth of information, including details on what the community told us.

The vision for central Kingston is that it will be a green, walkable and engaging place to stay. The Strategy includes recommendations across four main areas – infrastructure investment priorities (including the main street upgrade), planning and governance, public realm, and communication and branding. The 'Place' objectives for Kingston are that it will be self-sufficient, walkable, green and stayable and that it attracts investment.

Council will be commencing the implementation of the Strategy in 2020/21 under the banner of 'Transform Kingston', with a strong focus on community and stakeholder engagement, forward planning, economic development and, in particular, the implementation of the necessary public infrastructure that is required to achieve the Place Strategy's vision.

Capital Works Program

There were 167 capital projects for the 2019/20 financial year (a 50% increase in projects from the previous financial year), with the majority of these completed on time and to budget. The delivery of the program was disrupted due to the COVID-19 pandemic, with some redistribution of resources and delays in equipment delivery.

Major road and bridge projects for 2019/20 included:

- Approximately \$1,200,000 of road reseals for a variety of sealed roads.
- Approximately \$1,000,000 of gravel road re-sheets.
- Brightwater Road reconstruction in Blackmans Bay.
- John Street reconstruction in central Kingston.
- Talone Avenue upgrade commenced in Blackmans Bay.
- Taroon Crescent footpath replacement.
- Continuing upgrade works on Pelverata Road.
- Installation of traffic islands in Alfred Gardens.
- Successful rollout of LED streetlights across the Kingborough network.
- Various road safety and accessibility improvement projects.

Council is responsible for halls and other buildings, many reserves and sporting ground, an extensive network of trails and a wide variety of playground areas suitable for various age groups. Some of the major capital works for these include:

- Kingston Beach toilet redevelopment into a state-of-the-art facility for a variety of uses.
- Upgrade of the Kelvedon Park changerooms.
- Additional CCTV cameras acquired for the central Kingston.
- Replacement of the Lunawanna public toilet facilities.
- Margate Hall roof replacement.
- Drainage and irrigation work for Lightwood Park 3.
- Margate Oval drainage works.
- Alum Cliff shot tower step improvements.
- Snug oval play space development.



2.3 Community facilities are safe, accessible and meet contemporary standards			
KEY ACTIONS		PERFORMANCE MEASURE	STATUS
2.3.1	Prepare Disability Access Toolkit to ensure Council's services, buildings and information is accessible to people with a disability	Functional Toolkit available for use	100%
2.3.2	Implement the Kingborough Public Toilet Strategy and ensure effective provision, upgrading and maintenance of Council owned public toilets throughout the Municipal Area	Implementation of Strategy recommendations	75% ¹
2.3.3	Develop a Playground Strategy to provide a comprehensive network of quality, accessible and well-maintained playgrounds throughout Kingborough	Strategy adopted by Council	100%
2.3.4	Develop a Building Maintenance Schedule and inspection regime to provide proactive maintenance of Council's buildings and community facilities	Planned maintenance programs implemented on time and budget	100%
2.3.5	Implement schedule of inspections of community facilities	Inspection statistics	100%

¹ Contractor availability has delayed the implementation of some of the projects identified within the Strategy

Kingborough Public Toilet Strategy

Council has endorsed a Strategy that aims to progressively improve the standard of its public toilets over a ten year period. The Strategy aims to provide safe, accessible, clean, and environmentally sustainable public toilets across the Kingborough Municipal Area. During the 2019/20 financial year, new facilities were opened at Kingston Beach and at the Lunawanna Hall on Bruny Island. Construction of a new facility at Coningham Beach commenced and planning was undertaken for the upgrade of facilities at Blackmans Bay Beach and Christopher Johnson Park.



Kingborough Playspace and Playground Strategy

In March 2020, Council endorsed the Kingborough Playspace and Playground Strategy 2020-2025. This document provides a framework through which to transform the way we approach the provision of play and recreational spaces within our community. The Strategy outlines a whole-of-park approach to play space and playground design, and encourages a move away from the predominately equipment-based approach that has informed historical outcomes across Kingborough. The Strategy is structured to allow Council to respond to the unique challenges, constraints and opportunities at each site (over time, and as funding priorities and community expectations change and develop). During the year, an upgrade of play equipment at Tinderbox and the Blackmans Bay Foreshore was undertaken, with work commencing on the much anticipated playground in Kingston Park. The Ashton Denehey Park at Snug was opened in September 2019, featuring a new children's playspace that includes a flying fox, an outdoor table tennis table and traditional play equipment.

2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability			
KEY ACTIONS		PERFORMANCE MEASURE	STATUS
2.4.1	Develop a business improvement strategy using methodologies, such as Lean 6 Sigma, to deliver continuous improvement culture	Strategy document	50% ¹
2.4.2	Develop and deliver a Customer Service Strategy for the organisation	Strategy document	25% ²
2.4.3	Develop an operational plan which clearly articulates the values, key results areas, performance measures and deliverables for the organisation and that this plan is clearly conveyed to all employees	Operational plan	100%
2.4.4	Implement the Kingborough Council Leadership Framework for managers and supervisors as a key driver of continuous improvement and accountability	Participation statistics	100%
2.4.5	Review the Long Term Financial Plan to ensure the strategic actions identified in the Plan are delivered and implement strategies to improve the financial performance of the organisation	Strategic actions delivered	50% ³

¹ The business improvement strategy is being implemented over a number of years


² Council commissioned a Kingborough specific Community Satisfaction Survey following the same state-wide survey conducted by the LGAT in 2019. The outcomes of the survey will contribute to the development of our Customer Service Strategy and associated actions in the 2020/21 reporting period.

³ Strategic actions identified in the Long Term Financial Plan are scheduled for implementation over a number of years

Business Improvement

Council commissioned a Kingborough specific Community Satisfaction Survey following the same state-wide survey conducted by the Local Government Association Tasmania in 2019.

The outcomes of the survey will contribute to the development of Council's Customer Service Strategy and associated actions in the 2020/21 reporting period.

<div>  2.5 Council is a desirable place to work, attracting committed and engaged staff through progressive human resource practices and a positive work environment </div>		
KEY ACTIONS	PERFORMANCE MEASURE	STATUS
2.5.1 Undertake negotiations for the 2020 Kingborough Council Enterprise Agreement	Enterprise Agreement approved by Fair Work Commission	25% ¹
2.5.2 Develop and implement the annual Workforce Plan which sets the priorities for workforce strategies, learning and development programs and resourcing capacity	Workforce Plan implementation	100%
2.5.3 Undertake the biennial employee engagement survey and link the results into the Workforce Plan	Completion of the Survey and delivery of actions	0% ²
2.5.4 Review the Council's Work Health and Safety Management Plan and System and deliver the identified WHS strategies to meet Council's obligations under the <i>Work Health and Safety Act 2012 (Tas)</i>	WHS Plans and Systems are compliant with legislative requirements and assessed by external auditors	100%
2.5.5 Implement and deliver an annual employee health and well-being program with a key focus delivering the community action plan for mental health	Program delivered.	50% ³

¹ Delayed due to COVID-19

² Survey not scheduled to be undertaken until 2020/21

³ Reduced program delivery due to COVID-19

Workforce Plan

Council has a Workforce Plan that aims to respond to the changing nature of service delivery in local government and the skill sets that will be required to meet the needs of this employment sector. The plan includes an analysis of Council's workforce demographics and assesses the likely impact on the ability of the organisation to deliver required services to the community – many of which Council has a statutory obligation to provide. Council is faced with the challenge of restoring its financial position following the impact of COVID-19 in the face of increasing demands for increased governance and compliance regimes, improved service provision and asset/infrastructure management.

Impacts of COVID-19 on Council's Workforce

The COVID-19 pandemic had a significant impact upon Council's workforce during the second half of the year, with many staff required to work from home or at alternate locations to the Civic Centre Offices. The Kingborough Sports Centre was closed to the public in March, whilst public access to the Civic Centre was restricted. All of Council's community halls were closed for a period of time, along with the Re-use Shop at the Barretta Waste Transfer Station. Procedures were established with advice from Council's Medical Officer of Health to minimise the risk of transmission in the workplace, whilst continuing to maintain service delivery to the community. A range of human resource policies were developed to support staff health and well-being and maintain organisational resilience. It was necessary to place the negotiations for the 2020 Enterprise Agreement on hold due to the uncertainty and disruption caused by the pandemic.



KEY PRIORITY 3

Sustaining the Natural Environment whilst facilitating Development for our future

3.1 A Council that values and prioritises its natural environment, whilst encouraging investment and economic growth			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
3.1.1	Improve the process for compliance on illegal vegetation removal based on recommendations from the compliance audit.	Number of investigations that are finalised with an infringement or prosecution	50% ¹
3.1.2	Review the Health and Environmental Services By-law to ensure that regulations provide appropriate protection for the natural environment.	Updated by-law	75% ²
3.1.3	Deliver biodiversity offset projects under the Kingborough Environmental Fund Implementation Plan 2019-2023	Conservation outcomes that equal or exceed biodiversity offset targets	100%
3.1.4	Manage the natural area reserve network through the development and implementation of both new and existing reserve management plans.	Implementation of management plan recommendations	100%
3.1.5	Continue to implement solutions to improve water quality and quantity impacts from stormwater in urban waterways.	Number of waterway projects	100%

¹ Process improvement is taking place over a number of years

² Review of the By-Law is taking place over a two year period

Environmental Fund

The aim of the Kingborough Environmental Fund (KEF) is to avoid a net loss of local biodiversity because of development and tree removals on private land. A partnership between the Tasmanian Land Conservancy and Kingborough Council was established in 2019 to help Council meet the biodiversity offset targets for private land conservation.

The partnership is on track to create seven new conservation reserves in the municipality and will see the biodiversity values within 532 hectares of native vegetation protected in-perpetuity. Other projects that have been implemented under the fund include:

- weed control at Bonnet Hill and Kingston Primary School,
 - revegetation at Tramway Hill Reserve, Boddy's Creek and Whitewater Creek,
 - a survey of *Eucalyptus rubida* in the Kingborough municipality, and
 - funding for a rollout of environmentally sensitive moorings in North West Bay.
- Interpretive seagrass signage,
 - funding for forty-spotted pardalote research,

3.2 A community that has a well-developed sense of natural and cultural heritage			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
3.2.1	Develop a natural areas interpretation plan that provides a framework of activities for community education.	Completion of plan	50% ¹
3.2.2	Provide a variety of opportunities for the community to actively participate in the conservation and management of our natural areas, flora and fauna through on ground activities, contribution to citizen science initiatives, wildlife management and surveys.	Participant statistics and evaluation	100%
3.2.3	Foster positive working relationships with landcare groups across the municipality, coordinating the network of volunteers to achieve good environmental outcomes.	Participation in landcare groups	100%
3.2.4	Foster community interest and involvement in the management of invasive weeds through actions contained in the Weed Management Strategy 2017-2027.	Survey results	100%
3.2.5	Implement the North West Bay River Catchment Management Plan in partnership with the community and key land managers in the catchment.	Project delivery	100%

¹ Plan is not scheduled for completion until 2022/23

Landcare Networks

Council has worked alongside and in partnership with the community to deliver on ground projects which have included the development of a unique soft sediment coastal monitoring program, the revegetation of 1200 native plants across various Landcare sites and the continued roll out of partnership agreements with our Landcare groups. We also invested in advancing the skills and training of our volunteers through funding qualifications, courses and an online Work, Health and Safety resource package.

In partnership with the Kingston Beach Coastcare group, Council received a grant for \$20,000 through the Australian Government's Communities Environment Program. The focus of the project is to engage the local community in the restoration of the Browns River saltmarsh at Kingston Beach. A discovery trail and observation deck will be installed to take people out to the river's edge.

There will also be some planting of native plants and shrubs, some changes in current management

practices, and the closure of some of the tracks so we can better protect the area. The new viewing platform will provide a place for birdwatching, art, photography, and general contemplation of the beauty of this area.

North West Bay River Catchment Plan

The updated North West Bay River Catchment Plan (2018-2027) highlights the need for Council to support action and re-engage the community in the conservation and maintenance of the river and its natural and cultural values. In the absence of specific funding to implement the plan we have been working within the catchment on Council land to restore the health of bush and riparian areas. This has involved updating the mapping of willows and other declared weeds along the river and working on a community project to celebrate the river. Scoping of possible trail linkages along the river corridor also commenced in partnership with the Trail Riders Action Club.

3.3 Council is able to demonstrate strong environmental stewardship and leadership			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
3.3.1	Implement the Kingborough Waste Management Strategy 2018 to deliver cost effective and efficient waste and recycling services to residents, improve recycling rates, reduce emissions and energy usage and reduce the impacts of illegal dumping and littering.	As outlined in SLA and strategy	100%
3.3.2	Implement the Kingborough Dog Management Policy 2018 and provide education and enforcement of restrictions in areas with environmental values.	Non-compliance statistics	On target ¹
3.3.3	Support and lead environmental projects through the provision of technical advice and the provision of plants from Council's native nursery.	Number of restoration projects	100%
3.3.4	Manage the natural area reserve through the development and implementation of both new and existing reserve management plans.	New reserve plans and percentage of completed actions	100%
3.3.5	Continue to provide leadership in responsible cat management by participating in Stage 2 of the Bruny Island Cat Management Project and implementing the Bruny Island Cat By-law.	Delivery of identified actions	100%

¹ This is a multi year Policy with no milestones required to be met this year

Dog Management Policy

Working in partnership has been the key to achieving outcomes in the Dog Management Policy. Working with the Kingborough Dog Walkers Association (KDWA), a successful grant application to the Tasmanian Community Fund was achieved to buy and install new dog exercise equipment for the Dru Point Reserve Dog Exercise Park. The Kingborough Dog Owner's Handbook was developed with the KDWA and was launched in November 2019. It has been well received by both current and prospective dog owners.

Interpretation signage has been developed in collaboration with the KDWA, which will complement the new signage installed across Kingborough to support the Dog Management Policy.



Actions Completed by the Compliance Department



Natural Area Reserve Network

Some of the highlights of the work undertaken during the year in this area included:

- The Council nursery provided over 9000 local native plants for revegetation projects.
- Revegetation projects occurred in 20 natural area reserves. Many of these were planted by landcare groups and community volunteers.
- Stabilisation works were completed at Whitewater Creek.
- Wildlife and vegetation monitoring was undertaken across the natural area reserves network.
- Illegal bike tracks were removed from three bushland reserves and the areas rehabilitated.
- Completed working bees and population monitoring at four penguin colonies.

Environment Participation

We hosted a variety of events, citizen science opportunities, school activities, workshops and displays. Some of the events we were active at include the Taroom Seaside Festival, Middleton Fair and Love Living Locally.

Event highlights include:

- National Tree Day 2019 offered members of the community an opportunity to contribute to our landscape through on ground action while spending quality time in the natural environment at Huntingfield
 - 161 participants
 - 900 plants in ground
 - Celebrated 25 years of Landcare in Tasmania.
 - Involvement of two local schools and a childcare centre
- On the annual Threatened Species Day, 40 people participated in threatened species management by planting future habitats for the critically endangered Swift Parrot at Tramway Hill Reserve.
- To celebrate Seniors Week, we led a guided three-hour walk for 14 participants, which included lunch along the Sandfly - Northwest Bay river track. The walkers experienced the diversity of flora and fauna of the area, including many native orchids.
- We were pleased to facilitate Bush Kinder at Margate Primary School, which included an educational session and visits to the Margate Rivulet Reserve. The program has been very successful with one class of 25 in 2019, followed by four classes (with approximately 100 students) in 2020.
- A talk and walk with a local Scout group on stormwater management and the creation of habitat at the Kingston Stormwater Wetlands.
- A community education initiative to help reduce the roadkill of Tasmanian Devils when young devils are roaming in Spring/Summer. A variable message sign was located at a known roadkill hotspot area to warn motorists to watch for young devils on the road at this time of year.
- A partnership with the Parks and Wildlife Discovery Ranger Program delivered 59 environmental focussed activities to a total of 1571 people in Kingborough.



3.4 Best practice land use planning systems are in place to manage the current and future impacts of development			
KEY ACTIONS		PERFORMANCE MEASURE	STATUS
3.4.1	Review the Kingborough Land Use Strategy	Updated strategy	100%
3.4.2	Participate in a review of the Southern Regional Land Use Strategy.	Updated strategy	N/A ¹
3.4.3	Finalise the Local Provisions Schedule in order to enable the declaration of the new Kingborough Planning Scheme.	Completion of schedule	90%
3.4.4	Progress implementation of the Barretta Environmental Management Plan.	Achievement of priority actions	100%
3.4.5	Implement the Kingborough Weed Management Strategy 2017-2027	Achievement of priority actions	75% ²

¹ Review was not commenced by State Government

² Implementation impacted by COVID-19

Kingborough Planning Scheme Review

The existing Kingborough Interim Planning Scheme 2015 will in the near future be replaced by a new scheme in accordance with the legislated Tasmanian Planning Scheme requirements. Under the changes introduced by the State Government, each Council is required to prepare their own Local Provisions Schedule (LPS) in accordance with the imitation of the incoming Tasmanian Planning Scheme. Kingborough's draft LPS was endorsed by Council on 11 February 2020 and accordingly forwarded to the Tasmanian Planning Commission (TPC) for consideration. Council awaits direction from the TPC to undertake a post-lodgment meeting so that it can be directed to proceed to public consultation.

Kingborough continues to meet regularly with planners from other southern Tasmanian councils at meetings of the Southern Technical Reference Group for Strategic Planning matters. Additionally Kingborough continues to participate in Statutory Planners Reference Group which involves all Southern Councils.

Weed Management Strategy

The current municipal weed management strategy delivers an approach to weed control which includes accepted strategic objectives as well as novel concepts, both with roots based in science, data modelling and best practice weed control. Through this approach we are protecting key environmental assets from invasive weeds and co-operating with land owners across all tenures. In this reporting period we have implemented all high priority actions contained within the strategy including:

- The priority weeds contract with the Department of State Growth has allowed Council to control problem weed infestations on the state road network in Kingborough.
- A new ragwort biocontrol program is being implemented with a focus on Bruny Island.
- Council collaborated with Hobart City Council to target the eradication of orange hawkweed in the Fern Tree/Summerleas area.
- The annual Paterson's Curse Program reported a significant reduction in the weed's distribution compared to past years demonstrating the positive impact of the program and the successful steps council is taking to eradicate the weed from the municipality.

3.5 Management of environmental assets is based on professional advice and strategic planning			
	KEY ACTIONS	PERFORMANCE MEASURE	STATUS
3.5.1	Develop and implement a natural areas and biodiversity strategy to underpin the management of Council's natural area reserves network and approach to threatened species recovery and wildlife management.	Strategy completed	50% ¹
3.5.2	Implement recommendations from the Coastal Hazards Prioritisation Project and Bushfire Risk Reduction Strategy for Council land	Achievement of recommendations	75% ²
3.5.3	Contribute to projects that improve the health of local waterways and coastal areas through the D'Entrecasteaux and Huon Collaboration and the Derwent Estuary Program.	Number of projects undertaken	100%
3.5.4	Collaborate with key stakeholders to contribute to the recovery of threatened species and threatened vegetation communities using innovative methods and the latest research.	Collaboration and partners, number of projects undertaken of priority actions	75% ³
3.5.5	Develop and implement a biodiversity monitoring program for natural area reserves to improve knowledge of the values present and facilitate adaptive management programs	Improved data available to inform adaptive management	75% ⁴

¹ Not scheduled for completion until 2022/23

² Implementation scheduled over a number of years

³ Implementation scheduled over a number of years

⁴ Implementation scheduled over a number of years

Bushfire Emergency Response Plan

A Bushfire Emergency Response Plan was completed for Barretta Reserve which includes the Barretta Waste Management Facility (WMF) site. Barretta Reserve is Council's largest bushland reserve and has been identified in risk modelling as representing Council's highest bushfire risk. The emergency response plan is designed to be used by both Kingborough Waste Services staff and Tasmania Fire Service crews in response to a bushfire emergency occurring on or threatening the site. A network of fire trails and new signage has been established on the site to allow the Tasmania Fire Service to access the bushland areas in an emergency.

Bushfire fuel breaks in a number of Council reserves were upgraded. The upgrades included the creation of a new shaded fuel or 'green fuel break' as well as widening of existing breaks. Planning for fuel reduction burning had been

completed for burn units within Boronia Hill Reserve, Algona Bushland Reserve and Denison Street Reserve. A small burn was completed in Illawong Reserve in Taroona. Council's autumn fuel reduction burning program for 2020 was postponed due to the impact of the COVID-19 pandemic.

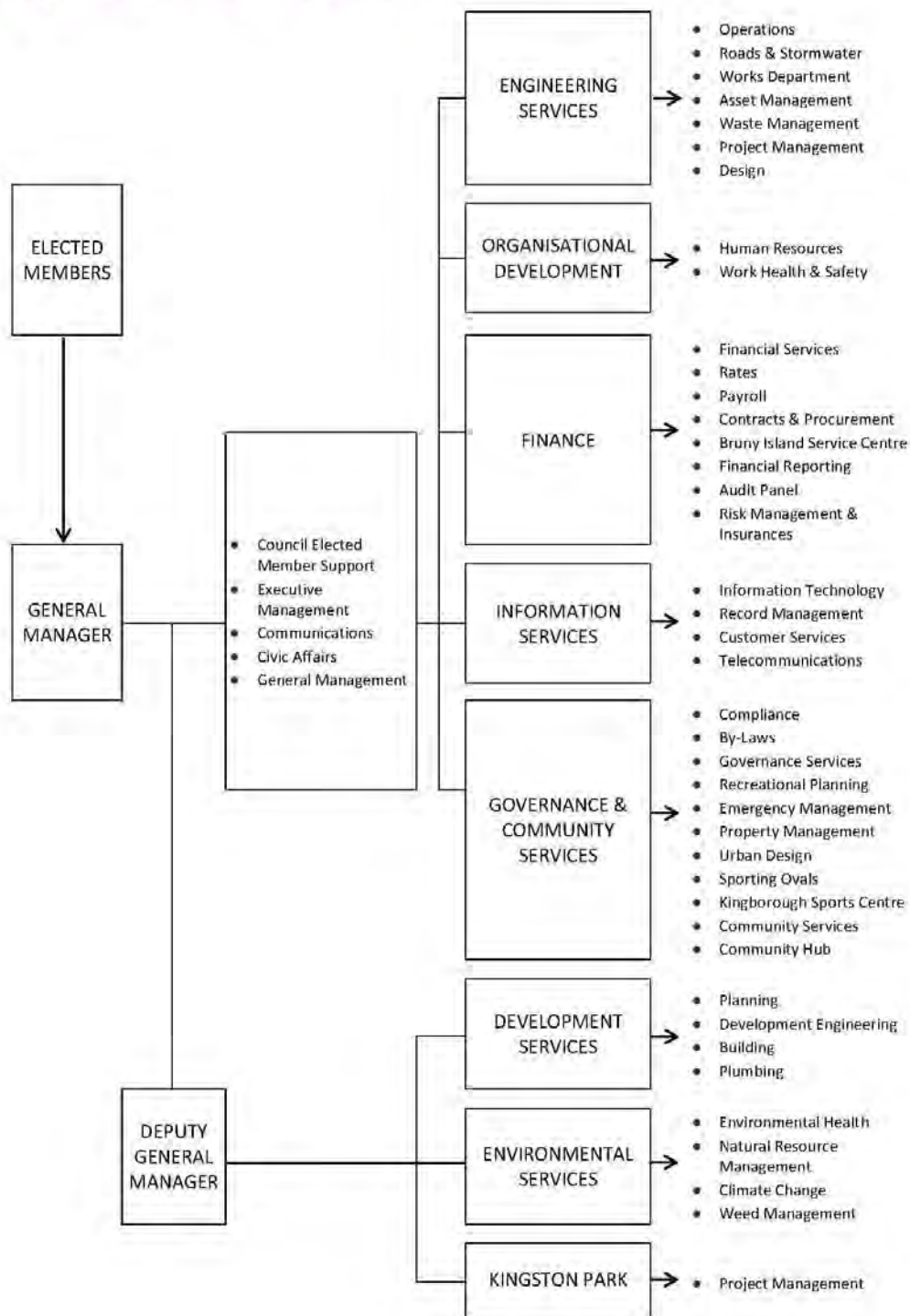


PART C

Corporate Governance



Organisational Structure



Corporate

Council aims to provide professional corporate support services across the organisation through strong financial management and human resources practices, as well as responsive and flexible information systems.

KEY ACHIEVEMENTS

Tourism

Council again commissioned Destination South Tasmania (DST) to deliver a regional tourism marketing service, in conjunction with Huon Valley Council and the local tourism industry. The Southern Trove brand formed the cornerstone of this marketing effort and the region was promoted by way of a number of different media.

The published visitors guide and map continued to be very popular. A much stronger digital promotional presence for Kingborough was provided, with increased blog posts and associated social media activity. Both the Channel and Bruny Island areas benefited economically from increased visitor levels until the impact of the coronavirus hit in the later part of the year. This resulted in the entire closure of the industry, both within Kingborough and elsewhere.

Up until then, the continued popularity of Bruny Island was placing high demands on the existing infrastructure and Council had worked closely with the State Government in this regard. This resulted in substantial infrastructure funding for Bruny Island being obtained from the Government's Visitor Economy Roads Package. A \$1.5M grant was provided to Council and this has been allocated to a variety of individual projects that the local community felt had the highest priority. They include pedestrian safety improvements at Alonnah, Adventure Bay and Dennes Point, an upgrade of the Dennes Point toilets, new waste and recycling bins and repairs to the Mavista Nature Walk.

In addition to these infrastructure upgrades, a Bruny Island visitor engagement program was initiated. Consultants 'For The People' were appointed to assist in the development of a framework that would enable the establishment of a local Bruny-based information program that could meet the future needs of both visitors and the community. This will provide an opportunity for Bruny Islanders to play a role in educating visitors so that they might better connect with, understand and value what Bruny Island has to offer.

The Bruny Island Destination Action Plan leadership group has continued to meet regularly and has overseen the initial development of the

abovementioned visitor engagement program. It has also overseen a local works program that was jointly funded by the State Government, Pennicott Wilderness Journeys and Council. Most of the available funds have been expended, but a number of projects were funded this year including walking track upgrades, interpretation signage and repair of the Whale Pod sculpture at Adventure Bay.

Organisational Development

The Organisational Development Department is responsible for employee development programs and work health and safety practices. This area develops and implements strategies, policies and procedures through the provision of human resources and industrial relations services.

KEY ACHIEVEMENTS

Staffing

Council employed a staff of 190 effective full-time equivalent employees as at 30 June 2020, including Kingborough Waste Services. It should be noted that for the period March 2020 to July 2020, Council instituted a temporary halt to non-essential recruitment due to the COVID-19 pandemic.

Recruitment was undertaken in accordance with Council's Workforce Plan and recruitment guidelines. During the year, Council engaged 29 new employees, including permanent, temporary, casual and fixed-term employees. Council hosted four trainees through group training arrangements.

Training and Development

Council is committed to supporting staff in furthering their careers and learning opportunities. Employees engaged in a wide range of training and vocational studies with a focus on operational needs, customer service, work health and safety requirements, and professional development opportunities.

Industrial Relations

Council complied with all industrial relations requirements. Council and Kingborough Waste Services employees operate under Enterprise Agreements and the provisions of the Local Government Industry Award 2010. Negotiations have commenced to replace the general staff Enterprise Agreement. A new Enterprise Agreement covering employees at the Kingborough Sports Centre was finalised in late 2019.



Work Health and Safety (WHS)

Council is committed to providing a safe and healthy work environment. Incidents and work health and safety performance statistics are reviewed regularly by Council's Executive Management Team and the KWS Board. Council's workers compensation claims experience has resulted in a decrease in workers compensation premiums for the 2020/21 financial year.

During the year, Council implemented an online system for managing its safety obligations, WHS systems and compliance reporting. This system provides for the efficient reporting of incidents and hazards, as well as an employee safety training database and contractor safety inductions.

Specialist safety activities during the year included safety training, first aid training, manual handling sessions, ergonomic assessments for office based staff, a random alcohol and drug testing program and regular hearing checks to reduce the impact of noise induced hearing loss.

With the support of Relationships Australia, Council developed a Mental Health and Suicide Prevention Community Action Plan for the organisation. Mental health and wellbeing training and initiatives were delivered for all staff and managers.

Legislative Framework

Council is required to operate within the legislative framework established for local government in Tasmania and is required to appoint a General Manager for a term not exceeding five years.

The *Local Government Act 1993* outlines the roles of the General Manager. Sections 62 and 63 detail the functions and powers of the General Manager which, in essence, are to manage and direct the human and financial resources of the Council to achieve optimum use of the public monies and the most effective uses of the organisation's business assets and human resources. The General Manager's role is to make sure the Council is provided with professional advice and support in its strategic and policy making roles.

Senior Staff

Section 72 of the *Local Government Act 1993* requires that a statement be provided relating to the total annual remuneration paid to senior members of staff.

The annual remuneration is:

- the total of the salary payable;
- employer superannuation contributions;
- the value of private use of any motor vehicle; and
- any other benefits.

For the purposes of this statement an arbitrary benefit value of \$10,000 has been used for employees who have private use of a Council vehicle. In all instances these vehicles are available for specific or 'pooled' use.

The annual remuneration for Senior Staff is shown in Note 39(iii) of the Notes of the Financial Report for the Year Ended 30 June 2020.

Governance and Property Services

The Governance and Property Services Department is responsible for the management of a coordinated program of corporate governance that includes the administration of Council's property portfolio.

This includes the management of leases, licence agreements, land acquisitions, transfers, exchanges, easements and sales, along with the maintenance and development of Council's sporting facilities and building assets. The Compliance Unit has responsibility for the implementation of relevant State Government legislation, along with Council's own By-Laws. The Department also includes Council's emergency management function.

Information Services

Information Services is responsible for the delivery of information technology; information management; media and communications; and customer service functions.

Key activities include records management, provision and maintenance of Information Technology (IT) hardware and application software, website management, helpdesk support, telecommunications and media and communications.

The Customer Services Unit provides a range of services for both external and internal customers, including the provision of general Council information, lodgement of service requests, pre-assessment of building and planning applications, facilities bookings, cashiers and a range of internal administrative activities.

KEY ACHIEVEMENTS

- Implementation of Agenda Management software to streamline report generation agenda paper creation process.
- Major ICT response to COVID-19 pandemic ensuring access to business-as-usual operations for staff and public during lockdown and ongoing staff relocations.
- Facilitated early move to MS Teams for virtual Council meetings during lockdown including streaming to social media.
- Migration of selected services to cloud environment.
- Replacement of desktop/laptop hardware and OS
- Ongoing upgrades of various corporate applications.
- Continued development of system integrations with finance and asset management systems.
- Maintained Customer Service operations from various sites including work from home during COVID lockdown.
- Facilitated community engagement for major projects.
- Undertook a Kingborough based community satisfaction survey in line with the LGAT state wide survey. The results inform continuous improvement and resourcing programs. Refer Key Action 2.1.5 and 2.4.2

Council received 22 written complaints during 2019/20 (in accordance with the definition contained within Council's Customer Service Charter) as categorised below:

Nature of Complaint	No
Road Projects	1
Works Depot	1
Kingborough Waste Services	2
Infrastructure condition	2
Organisational Development	2
Stormwater	3
Compliance	4
Planning	7
Total	22

Finance

The Finance Department is responsible for the provision of financial reporting, ensuring the application of appropriate governance controls and the provision of support services for Council.

Finance is also responsible for the management of Council's financial assets including the investment of surplus funds, placement and operation of all insurance policies, procurement practices across the Council and the operation of the Bruny Island Service Centre, which includes an Australia Post branch.

KEY ACHIEVEMENTS

Council undertook an extensive budget development process which included workshops with Councillors to determine an appropriate rating structure to produce an underlying surplus for 2020/21. Towards the end of the process, it became clear that several assumptions contained within the budget would be changing due to the need to provide support to the community during the COVID-19 pandemic period. This required another review of the operational budget and a further round of workshops with Councillors to determine a budget that supports the community without putting the financial position of Council at risk. The revised operational and capital budgets were approved by Council in June 2020.

It was also decided to defer consideration of the long-term financial plan until early in 2021 when the impacts of the pandemic became clearer and a robust plan could be reviewed.

Development Services

Planning Services

Planning Services is responsible for the assessment of development applications, issuing planning permits and monitoring compliance in accordance with the *Land Use Planning and Approvals Act 1993* and the Kingborough Interim Planning Scheme 2015. This includes consultation, referral and assessment of planning applications, preparation of planning reports, recommendations and, where appropriate, delegated approvals. Officers are also responsible for the subsequent enforcement of planning permit conditions. Planning staff conduct strategic reviews of the planning scheme and process any amendment applications, as well as represent Council at hearings of the Resource Management and Planning Appeals Tribunal and the Tasmanian Planning Commission.

Building Services

Building Services administers the Building Permit Authority function of Council. Officers are responsible for the implementation of legislation controlling building and construction within the municipality, ensuring compliance with the *Building Act 2016*, Building Regulations 2016 and the National Construction Code.

Plumbing Services

Plumbing Services works closely with Building Services and is responsible for the legislated Plumbing Permit Authority function of Council. Plumbing staff are responsible for the implementation of plumbing related aspects within the *Building Act 2016*, including the role of Plumbing Surveyors who inspect plumbing works during construction and also prepare and maintain house connection details of all plumbing installations.

Development Engineering

Development Engineering staff assess the infrastructure requirements of development applications and monitor the requirements of conditions in approved planning permits, particularly in regard to works associated with subdivision developments and road works. These officers provide a link between the regulatory planning area of Council and Engineering Services, as well as external referral agencies such as TasWater and the Department of State Growth.

Meeting Statutory Requirements

Council continued to implement quality assurance safeguards that ensure statutory planning and building requirements were met and that the Kingborough community was provided with an efficient development approval service. The Pathway process management system ensured that all timeframes and mandatory referrals were observed and assessment protocols followed. Routine audits were carried out by senior staff and all assessments and permits issued were independently vetted and endorsed by senior staff prior to issue.

Expiring Building and Plumbing Permits

As an outcome of State Government's introduction of changes in legislation relating to Building and Plumbing Permits Kingborough Council has undertaken a proactive program to assist the public in either finalising outstanding developments or extending the life of permits. This has been undertaken with a comprehensive communications plan and resourced accordingly to avoid the public getting caught out by the change in legislation that would have significant implications on their ability to complete development and avoid significant costs and stress. The program ran well and has been adapted to accommodate the changes introduced by the State Government in response to the Covid-19 pandemic.

Development Services Enforcement

Development Services has continued to develop the compliance framework for both Land Use Planning and Building to ensure compliance with the relevant Acts and to ensure that development is fair and equitable, as well as protecting the safety of our community.

Development Services, in conjunction with Council's Compliance team, has been successful in achieving compliance with the legislation through a number of means including obtainment of approvals, compliance with conditions, education or penalty to encourage change of behaviour in addition to a number of successful matters at the Magistrates Court where prosecution has been required.

Financial Assistance and Grants

1 July 2019 to 30 June 2020

NAME	DESCRIPTION	AMOUNT
Kingborough Community Enterprise Centre	Yearly funding instalment	\$ 35,000.00
Dept Primary Industries, Parks, Water and Environment	Derwent Estuary Program Contribution	\$ 26,891.00
Conservation Covenants	2019/20 Rate Remissions	\$ 11,355.00
Channel Heritage Centre	2019/20 Grant	\$ 11,000.00
Kingborough Bowls Club	Financial assistance	\$ 3,101.00
Taroona Bowls Club	Financial assistance	\$ 1,599.00
Kingborough Community Missions	Work Associated with the Disadvantaged	\$ 500.00
South Channel Ratepayers Assoc	Hire of Portable Toilets	\$ 400.00
Reconciliation Council of Tasmania	Contribution - Dark Emu Festival	\$ 400.00
Kingborough Tigers Football Club	Financial assistance	\$ 399.00
Jireh House Association	Contribution to advertising fees	\$ 309.00
Landcare Tasmania Inc	Mayor's Donation Towards Conference	\$ 300.00
Flynn Caro	World Age Gym Championships Contribution	\$ 200.00
Amber French	Contribution - World Trampolining Championships	\$ 200.00
Matthew French	Contribution - World Trampolining Championships	\$ 200.00
Sophie Newton	Contribution - Crimson Ed Tour 2020	\$ 200.00
Reconciliation Council of Tasmania	Mayor's Donation Towards Aboriginal Festival	\$ 200.00
Kingborough Dog Walkers Assoc	Launch of Dog Owners Handbook	\$ 200.00
Margate Primary School	Athletics Carnival Donation	\$ 200.00
Kingston Fire Brigade	Fundraiser BBQ and Car Wash	\$ 200.00
Jenna Shaw	Contribution - Fundraising for Medical Costs	\$ 200.00
Huntingfield Pony & Riding Club	Contribution to the disposal of jumps	\$ 200.00
Robert Sheers	Reimbursement costs Kingborough Bike Treasure Hunt	\$ 168.50
Margate Primary School	Signs for 'The Basics' project	\$ 132.40
Harry Page	Contribution to AFL National Schoolboy Championships	\$ 100.00
Lola de Kramer	Contribution to SSA Hockey Championship Costs	\$ 100.00
Miss Matilda Lange	Contribution to Aust Primary School Cross Country Championships	\$ 100.00
Miss Niamh Bawle	Contribution - U16 Basketball Tas Championships	\$ 100.00
Taroona Football Club	Donation to Quiz Night	\$ 100.00
Miss Alyssa Lee	National Gym Clubs Carnival	\$ 100.00
Miss Chloe Short	National Gym Clubs Carnival	\$ 100.00
Toby Barrett	Contribution Voyage Fees for Windward Bound	\$ 100.00
Blackmans Bay Primary School	School Citizenship Award 2019	\$ 100.00
Bruny Island District School	School Citizenship Award 2019	\$ 100.00
Calvin Christian School	School Citizenship Award 2019	\$ 100.00
Calvin Christian School	School Citizenship Award 2019	\$ 100.00
Illawarra Primary School	School Citizenship Award 2019	\$ 100.00

NAME	DESCRIPTION	AMOUNT
Kingston High School	School Citizenship Award 2019	\$ 100.00
Kingston Primary School	School Citizenship Award 2019	\$ 100.00
Margate Primary School	School Citizenship Award 2019	\$ 100.00
Snug Primary School	School Citizenship Award 2019	\$ 100.00
Southern Christian College	School Citizenship Award 2019	\$ 100.00
St Aloysius Catholic College	School Citizenship Award 2019	\$ 100.00
St Aloysius Catholic College	School Citizenship Award 2019	\$ 100.00
Taroona High School	School Citizenship Award 2019	\$ 100.00
Taroona Primary School	School Citizenship Award 2019	\$ 100.00
Woodbridge School	School Citizenship Award 2019	\$ 100.00
KC Allstars Fundraising Committee	Contribution Cheerleading Team Competition	\$ 100.00
Intrepid Foundation	Help the Kelp Art Auction	\$ 100.00



Tenders and Contracts

During the year the public tender process was applied in all instances where the value of the works, services or goods was in excess of \$250,000 (excluding GST), which is the amount prescribed in the *Local Government (General) Regulations 2015*. Contracts awarded with a value above \$100,000 are listed below.

Contract	Period	Value of Tender	Contractor
Kingston Park Playground Construction	12/19 – 10/20	\$3,230,667.00	Specialised Landscaping Services 14-16 Hale Street, Derwent Park
Kerbside Collection Services for Green Waste	07/20 – 10/23	\$1,446,785.00	Veolia Environmental Services (Aust) Pty Ltd 95 Kennedy Drive, Cambridge
John Street Reconstruction and Skipper Lane Carpark	07/19 – 11/19	\$1,282,383.81	DCS Civil Tas Pty Ltd 181 East Tinderbox Road, Blackmans Bay
Talone Road Reconstruction	11/19 – 08/20	\$1,238,578.00	Bullock Civil Contracting Pty Ltd PO Box 74, Brighton
Brightwater Road and Stormwater Upgrade	03/20 – 09/20	\$592,222.51	Duggans Pty Ltd 8420 Channel Highway, Cradoc
Algona Road Stormwater Upgrade	05/20 – 10/20	\$388,105.00	Bullock Civil Contracting Pty Ltd PO Box 74, Brighton
Supply of LED Streetlights	09/19 - 11/19	\$335,038.00	Aldridge Traffic Systems 31 Brisbane Street, Eltham
Bulk Supply of Green Waste Bins	03/20 – 06/20	\$249,445.40	Trident Plastics (SA) Pty Ltd 589 Torrens Road, St Clair
D&C Lunawanna Toilet	07/19 – 01/20	\$217,278.40	AJR Construct Pty Ltd 8 Don Vista Drive, Don
Provision of Desktop and Laptop Computers	10/19 – 12/19	\$205,476.00	Intuit Technologies 39 Sandy Bay Road, Battery Point
Supply Backhoe 4x4 4WS Loader	11/19 – 12/19	\$190,450.00	Komatsu Australia 268-272 Georgetown Road, Rocherlea
Taroona Crescent Stormwater Upgrade Stage 1	04/20 – 07/20	\$184,628.00	Duggans Pty Ltd 8420 Channel Highway, Cradoc
Barretta Waste Transfer Station - Leachate Pump Station	06/20 - 08/20	\$182,098.64	BlackCap Construction Pty Ltd 367 Brightwater Road, Howden
Tabors Road Stormwater Upgrade	02/20 – 06/20	\$155,335.00	Duggans Pty Ltd 8420 Channel Highway, Cradoc
Barretta Waste Transfer Station Vehicle Wash Down Bay	06/20 – 08/20	\$131,239.74	Duggans Pty Ltd 8420 Channel Highway, Cradoc
Installation of LED Streetlights	09/19 - 12/19	\$111,352.00	Falbury Pty Ltd 62-64 Industrial Park Drive, Lilydale

Public Interest Disclosures

The *Public Interest Disclosures Act 2002* provides a mechanism to manage and regulate disclosures made to and against a public body in the public interest. It also protects those who make bona fide disclosures.

In compliance with the Act, Council has a policy and procedures to deal with such disclosures which may be obtained from Council's website www.kingborough.tas.gov.au or at the Civic Centre. Pursuant to the requirements of Section 86 of the *Public Interest Disclosures Act 2002*, Council provides the following information relating to actions taken under the Act during the 2019/20 financial year.

Section of PID Act	Disclosure Requirement	Reportable matters
86(b)	Number and types of disclosures made to the public body during the year and the number of those disclosures that the public body determines to be public interest disclosures.	Nil
86(c)	Number of disclosures determined by the public body to be public interest disclosures that it investigated during the year.	Nil
86(d)	Number and types of disclosed matters referred to the public body during the year by the Ombudsman.	Nil
86(e)	Number and types of disclosed matters referred during the year by the public body to the Ombudsman to investigate.	Nil
86(f)	Number and types of investigations of disclosed matters taken over by the Ombudsman from the public body during the year.	Nil
86(g)	Number and types of disclosed matters that the public body has decided not to investigate during the year.	Nil
86(h)	Number and types of disclosed matters that were substantiated on investigation and the action taken on completion of the investigations.	Nil
86(i)	Any recommendations of the Ombudsman under this Act that relate to the public body.	Nil

PART D

Annual Financial Report

Analysis of the Annual Financial Report

The Annual Financial Report for 30 June 2020, as set out in this Annual Report, meets the requirements of the Local Government Act 1993 and Australian Accounting Standards, and has been audited by the Tasmanian Audit Office.

The 2019/20 financial result for Council was significantly affected by the outbreak of COVID-19 which impacted from March 2020. The main impacts were the loss of dividends from Taswater and the loss of revenue from closing the Sports Centre for 3 months.

When evaluating the financial performance of the Council, it is important to distinguish between recurring income and expenditure versus capital income and expenditure, to get a true picture of the underlying financial performance.

The Statement of Comprehensive Income shows a net surplus for 2019/20 of \$12.4 million, before other comprehensive income adjustments. If capital and non-recurring income and expenses of \$13.0 million are eliminated, the underlying financial performance is a deficit of \$0.6 million.

The results for the previous year 2018/19 show a similar deficit of \$0.6 million based on the underlying financial performance.

The main reason for the underlying deficit was the loss of \$0.6 million in Taswater dividends and the loss of \$0.3 million in user fees from the sports centre.

Council's Long Term Financial Plan (LTFP) is the key financial strategy document and will be updated to consider the impacts of the pandemic and be submitted to Council in early 2021. The LTFP covers a 10-year planning horizon and is an important part of Council's overall financial management framework.

The key principles underpinning the LTFP are:

Council's finances are managed responsibly on behalf of the residents and ratepayers of Kingborough.

Resources are allocated to activities and services which generate maximum community benefit.

Future population growth is supported by an infrastructure renewal program and development of new infrastructure.

A strong municipal economy supports business activity and facilitates higher commercial rate revenue.

Unexpected events are mitigated by risk management practices and by maintaining a robust financial position.

Accountability, transparency and good governance underpin the development, implementation and reporting on fiscal objectives.

The Statement of Financial Position at 30 June 2020 shows an decrease in total assets from \$672.2 million to \$658.7 million. This decrease was primarily due to the \$25.2 million reduction in the value of Council's investment in Taswater.

The Statement of Cash Flows shows a cash decrease of \$0.2 million during 2019/20 reducing cash to \$8.1 million.

The cash from operating activities was \$1.3 million greater than the previous year, while cash outflows from investment activities was \$0.8 million less than 2018/19 and the level of capital grants was \$1.4 million lower than last year. Loan funds of \$5.0 million were received to fund the capital expenditure at Kingston Park.

Audit Panel Chairman's Report

Kingborough Council Audit Panel Report July 2020

Composition and Attendance:

During the financial year ended 30th June 2020, the members of the Panel were:

Panel Member	Period	Capacity
Nick Burrows	Until 18 October	Independent Chairman until 18 October
Paul McTaggart	Full Year	Independent Chairman from 6 December
John Hills	Full Year	Independent Member
Colette Millar	From 7 February 2020	Independent Member
Councillor Flora Fox	Full Year	Councillor Member
Councillor Christian Street	Full Year	Councillor Member

During the year Nick Burrows retired as the Chair and Member of the Panel. Nick was Chair for six years and was instrumental in setting up and developing the Audit Panel. After an extensive recruitment process Colette Millar joined the audit Panel. Colette has extensive experience in Governance and has direct experience with Local Government.

The Panel met 5 times in the financial year ended 30th June 2020 (FY2019: Met Five times) with attendance by management, including the General Manager, Chief Financial Officer, Finance Manager, Executive Manager – Information Services and various other Council employees as required.

External Auditors from the Tasmania Audit Office ("TAO") and representatives of our Internal Auditors (WLF Accounting & Advisory – "WLF") attend the Audit Panel's meetings on an "as required" basis.

Panel Member Meeting Attendance	9 Aug 2019	18 Oct 2019	6 Dec 2019	7 Feb 2020	15 May 2020	Total Attended
Nick Burrows	✓	✓	N/A	N/A	N/A	2 from 2
Paul McTaggart	✓	✓	✓	✓	✓	5 from 5
John Hills	✓	✓	✓	✓	✓	5 from 5
Colette Millar	N/A	N/A	N/A	✓	✓	2 from 2
Councillor Flora Fox	✓	✓	✓	✓	✓	5 from 5
Councillor Christian Street	x	✓	✓	✓	✓	4 from 5

External Audit Processes:

The Tasmanian Audit Office (TAO) is Council's External Auditor. The TAO attended two Audit Panel meetings during the year. The Audit Panel Chairman also met separately with members of the TAO audit team during the year.

FY2019 External Audit:

The Audit Panel reviewed and endorsed the signing of the financial statements (and accompanying Management Representation Letters) for financial year ending June 2019 by the General Manager at its Meetings in August 2019 and October 2019.

FY2020 External Audit:

The 2019/2020 Financial Audit Services Strategy was outlined by the Assistant Auditor-General Financial Services of the Tasmanian Audit Office at the May 2020 Meeting and subsequently they issued their document on the 16 July 2020. He highlighted it will be a particularly challenging year due to the COVID 19 situation. This will result in the Audit Report not being issued until the 10 November 2020.

The Panel considered all reports received from the TAO on their activities undertaken in reviewing and auditing the control environment in order to assess the quality and effectiveness of the internal control system. At the time of writing no matters have been raised by the TAO from FY2020 audit activity and all prior year matters are being appropriately progressed towards close-out by Management.

Internal Audit Processes:

The primary benefit of Internal Audit is to provide Council and Management with independent and objective assurance services designed to add value and improve the Council's operations. It brings a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes and by recommending improvements where relevant.

There were a number of projects planned during the 2019/2020 Financial year. Two of these Compliance Framework and Facilities Management were able to be completed. Due to COVID 19 however a decision was made to suspend the internal audit activity. This was so the business could concentrate on managing the Council through the pandemic. As a result two projects Risk Management and a follow up of previous recommendations were deferred. This allowed the Panel to refresh the audit plan to ensure it was focussed on the evolving risks.

Review of Audit Panel Charter:

The Audit Panel Charter was reviewed at the May 2020 meeting. There were only minor changes suggested given extensive reviews in previous years.

Risk Management:

The Panel continued its focus on monitoring Management's progress in documenting and assessing strategic and material operational risk mitigation strategies and post-mitigation risk ratings (and assessing emerging risks).

The Panel also has initiated an ongoing series of "deep-dive" analyses across the risk portfolio to further challenge process robustness as well as assess "emerging risks".

There was also a review of risk management by the insurers where a number of recommendations raised are being tracked by the Panel to ensure they are "closed out".

Business Continuity Management:

The Panel reviewed the updated version of the Business Continuity and Disaster Recovery Plans at their December meeting. These were substantially re-written by KPMG to make them easier to read and understand.

These proved very useful during the Pandemic and serve as a good reminder of the importance of good Risk Management.

Policy and Protocols Review Activities:

Over the course of the year the Panel reviewed and recommended best practice enhancements to the Policy and Protocol portfolio.

Other Activities in 2019/2020:

There were a number of other activities carried out by the Audit Panel that included items such as a performance review of its performance.

Future Internal Audit Program:

WLF Accounting & Advisory were re-appointed internal auditors of the Council in October 2018 for a period of three years, with an option for a further a further extension.

They prepared a new three-year agile audit plan that outlined the internal audit focus for the financial years ending 2021 through to 2023.



Independent Auditor's Report

To the Councillors of Kingborough Council

Report on the Audit of the Consolidated Financial Report

Opinion

I have audited the financial report of Kingborough Council (Council) and its subsidiaries (the Group), which comprises the consolidated statement of financial position as at 30 June 2020 and consolidated statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the General Manager.

In my opinion, the accompanying financial report:

- (a) presents fairly, in all material respects, the Group's financial position as at 30 June 2020 and its financial performance and its cash flows for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Group in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

My audit responsibility does not extend to the budget figures included in the consolidated statement of comprehensive income, the asset renewal funding ratio disclosed in note 43(f), nor the Significant Business Activities disclosed in note 42 to the financial report and accordingly, I express no opinion on them.

...1 of 4

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, were of most significance in my audit of the financial report of the current period. These matters were addressed in the context of my audit of the financial report as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters.

Why this matter is considered to be one of the most significant matters in the audit	Audit procedures to address the matter included
Property, infrastructure, plant and equipment <i>Refer to notes 14, 22 and 44</i>	
<p>Property, infrastructure, plant and equipment at 30 June 2020 includes land, buildings and infrastructure assets including roads and bridges, stormwater and minor infrastructure valued at fair value totalling \$509.78m. The fair values of land are derived from observable market information while the fair values of buildings and infrastructure assets are based on current replacement cost. Council undertakes formal revaluations on a regular basis to ensure valuations represent fair value. Indexation is applied to fair values between formal valuations.</p> <p>In 2019-20 Council revalued its building assets with effect from 1 July 2019 and then indexed the revalued amount to reflect movements in value to 30 June 2020. The carrying values of land, roads and bridges, stormwater and minor infrastructure assets were all indexed. The valuations are highly dependent upon a range of assumptions, including estimated unit rates.</p> <p>The calculation of depreciation requires estimation of asset useful lives, which involves a high degree of subjectivity. Changes in assumptions and depreciation policies can significantly impact the depreciation charged.</p> <p>Capital payments in 2019-20 totalled \$17.08m on a number of significant programs to</p>	<ul style="list-style-type: none"> ▪ Assessing the scope, expertise and independence of experts involved in the valuations. ▪ Assessing the appropriateness of the valuation methodology and the key assumptions used. ▪ Evaluating unit rates applied to assets subject to valuation. ▪ Testing, on a sample basis, the mathematical accuracy of the valuation model's calculations. ▪ Evaluating management's assessment of asset useful lives. ▪ Performing substantive analytical procedures on depreciation expenses. ▪ Testing, on a sample basis, significant expenditure on capital works to corroborate appropriate treatment. ▪ Evaluated capital work-in-progress to ensure that active projects result in usable assets and that assets commissioned are transferred in a timely manner. ▪ Evaluating the adequacy of disclosures made in the financial report, including those regarding key assumptions used.

...2 of 4

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
 Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

upgrade and maintain assets. Capital projects can contain a combination of enhancement and maintenance activity which are not distinct and therefore the allocation of costs between capital and operating expenditure is inherently judgemental.

Responsibilities of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as determined necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the General Manager is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council is to be dissolved by an Act of Parliament or the Councillors intend to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the General Manager.
- Conclude on the appropriateness of the General Manager's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty

...3 of 4

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector:
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Group audit. I remain solely responsible for my audit opinion.

I communicate with the General Manager regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

From the matters communicated with the General Manager, I determine those matters that were of most significance in the audit of the financial report of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.



Leigh Franklin
Assistant Auditor – General, Financial Audit
Services Delegate of the Auditor-General

Tasmanian Audit Office

22 December 2020
Hobart

...4 of 4

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

Annual Financial Report for the year ended 30 June 2020

Certification of the Consolidated Financial Report For the Year Ended 30 June 2020

The consolidated financial report presents fairly the financial position of the Kingborough Council as at 30 June 2020, the results of its operations for the year then ended and the cash flows of the Council, in accordance with the *Local Government Act 1993* (as amended), Australian Accounting Standards (including interpretations) and other authoritative pronouncements issued by the Australian Accounting Standards Board.



Gary Arnold

General Manager

3-Dec-20

Kingborough Council Consolidated Financial Report Table of Contents

CONSOLIDATED FINANCIAL REPORT	
Consolidated Financial Statements	
Consolidated Statement of Comprehensive Income	
Consolidated Statement of Financial Position	
Consolidated Statement of Cash Flows	
Consolidated Statement of Changes in Equity	
Notes to Financial Statements	
Introduction	
Note 1	Overview
Note 2	Functions/Activities of the Council
Note 3	Rates and fire levies
Note 4	Statutory fees and fines
Note 5	User fees
Note 6	Grants
Note 7	Contributions
Note 8	Interest
Note 9	Other income
Note 10	Investment revenue from water corporation
Note 11	Net gain (loss) on disposal of property, infrastructure, plant and equipment
Note 12	Employee benefits
Note 13	Material and services
Note 14a	Depreciation and amortisation
Note 14b	Finance costs
Note 14c	Impairment of receivables
Note 15	Other expenses and levies to state government
Note 16	Underlying Result
Note 17	Investment in associates
Note 18	Investment in water corporation
Note 19	Cash and cash equivalents
Note 20	Trade and other receivables
Note 21	Other assets
Note 22	Property, infrastructure, plant and equipment
Note 23a	Intangible assets
Note 23b	Right-of-use assets
Note 24	Trade and other payables
Note 25	Trust funds and deposits
Note 26a	Provisions
Note 26b	Lease liabilities
Note 26c	Contract liabilities
Note 27	Interest-bearing loans and borrowings
Note 28	Reserves
Note 29	Reconciliation of cash flows from operating activities to surplus (deficit)
Note 29a	Reconciliation of liabilities arising from financing activities
Note 30	Reconciliation of cash and cash equivalents
Note 31	Financing arrangements
Note 32	Subsidiaries
Note 33	Superannuation
Note 34	Commitments
Note 35	Contingent liabilities
Note 36	Financial instruments
Note 37	Auditors' remuneration
Note 38	Events occurring after balance date
Note 39	Related party transactions
Note 40	Special committees and other activities
Note 41	Other significant accounting policies and new accounting standards
Note 42	Significant business activities
Note 43	Management indicators
Note 44	Fair value measurement
Note 45	Material budget variations
Note 46	Correction of Prior Period Error

**Consolidated Statement of Comprehensive Income
For the Year Ended 30 June 2020**

	Note	Budget 2020 \$'000	Actual 2020 \$'000	Actual 2019 \$'000
Income from continuing operations				
Recurrent Income				
Rates and fire levies	3	29,882	30,238	28,609
Statutory fees and fines	4	2,486	2,393	2,036
User fees	5	2,500	2,296	2,645
Grants - operating	6(a)	2,410	2,659	3,019
Contributions - cash	7(a)	432	1,219	463
Interest	8	195	108	202
Other income	9	2,056	2,539	2,623
Investment revenue from Water Corporation	10	1,240	616	1,232
		41,201	42,069	40,828
Capital Income				
Capital grants received specifically for new or upgraded assets	6(b)	476	1,412	2,839
Contributions - non-monetary assets	7(b)	1,000	10,243	4,049
Initial recognition of infrastructure assets	7(c)	-	476	638
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	11(a)	-	26	(334)
Carrying amount of assets retired	11(b)	(500)	(734)	(585)
Share of net profits/(losses) of investment in associate	17	250	867	609
		42,427	54,359	48,044
Expenses from continuing operations				
Employee benefits	12	(15,616)	(15,707)	(15,559)
Materials and services	13	(9,239)	(9,513)	(9,450)
Depreciation and amortisation	14(a)	(10,353)	(10,916)	(10,351)
Finance costs	14(b)	(245)	(101)	(24)
Impairment of receivables	14(c)	-	(6)	(16)
Other expenses	15(a)	(3,890)	(4,018)	(4,193)
Fire levies	15(b)	(1,630)	(1,666)	(1,584)
Total expenses from continuing operations		(40,973)	(41,927)	(41,178)
Net surplus / (deficit)	16	1,454	12,432	6,866
Other comprehensive income				
Items that will not be reclassified to surplus or deficit				
Fair value adjustment on equity investment assets	18	-	(25,171)	13,689
Net asset revaluation increment (decrement)	28	-	(5,255)	14,475
Comprehensive result		1,454	(17,994)	35,029

The above statement should be read in conjunction with the accompanying notes.

**Consolidated Statement of Financial Position
As at 30 June 2020**

	Note	2020 \$'000	Restated* 2019 \$'000
Assets			
Current assets			
Cash and cash equivalents	19	8,060	8,287
Trade and other receivables	20	2,190	1,873
Other assets	21	42	45
Total current assets		10,292	10,205
Non-current assets			
Investment in associates	17	2,958	2,070
Investment in Water Corporation	18	83,410	108,581
Trade and other receivables	20	399	349
Property, infrastructure, plant and equipment	22	561,078	550,497
Intangible assets	23(a)	457	511
Right-of-use assets	23(b)	129	-
Total non-current assets		648,430	662,008
Total assets		658,722	672,213
Liabilities			
Current liabilities			
Trade and other payables	24	2,299	3,815
Trust funds and deposits	25	1,737	2,121
Provisions	26(a)	2,651	2,169
Lease Liabilities	26(b)	58	-
Contract Liabilities	26(c)	1,105	-
Total current liabilities		7,849	8,105
Non-current liabilities			
Provisions	26(a)	669	665
Lease Liabilities	26(b)	71	-
Interest-bearing loans and borrowings	27	12,900	7,912
Total non-current liabilities		13,640	8,577
Total liabilities		21,489	16,682
Net Assets		637,233	655,531
Equity			
Accumulated surplus		277,805	271,500
Reserves	28	359,428	384,031
Total Equity		637,233	655,531

The above statement should be read in conjunction with the accompanying notes.

** - Certain numbers shown do not correspond to the 2018-19 Financial Statements.*

For details regarding the restated balances, please refer to Note 46.

Consolidated Statement of Cash Flows
For the Year Ended 30 June 2020

	Note	2020 Inflows/ (Outflows) \$'000	2019 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and fire levies		30,329	28,820
Statutory fees and fines		2,393	2,036
User fees		2,296	2,645
Grants		3,440	3,019
Developer contributions		1,219	463
Other cash inflows, incl. reimbursements		2,090	2,459
Investment revenue from Water Corporation		616	1,232
Interest received		108	202
Payments to suppliers		(15,402)	(14,841)
Payments to employees		(15,163)	(15,514)
Finance costs		(101)	(24)
Payments of fire levies		(1,666)	(1,584)
Net cash provided by operating activities	29	10,159	8,912
Cash flows from investing activities			
Proceeds from sale of property, infrastructure, plant and equipment		391	857
Investment in associates		-	0
Capital grants		1,412	2,839
Payments for property, infrastructure, plant and equipment		(17,078)	(19,757)
Net cash used in investing activities		(15,275)	(16,061)
Cash flows from financing activities			
(Advances) repayments for community organisation loans		(30)	30
Repayment of lease liabilities (principal repayments)		(69)	-
Proceeds from interest bearing loans and borrowings		4,988	5,212
Net cash provided by financing activities		4,889	5,242
Net increase (decrease) in cash and cash equivalents		(227)	(1,907)
Cash and cash equivalents at the beginning of the financial year		8,287	10,194
Cash and cash equivalents at the end of the financial year	19	8,060	8,287
Financing arrangements	31		
Restrictions on cash assets	19		

The above statement should be read in conjunction with the accompanying notes.

**Consolidated Statement of Changes in Equity
For the Year Ended 30 June 2020**

	Note	Total 2020 \$'000	Accumulated Surplus 2020 \$'000	Asset Revaluation Reserve 2020 \$'000	Fair Value Reserve 2020 \$'000	Other Reserves 2020 \$'000
2020						
Balance at beginning of the financial year		855,531	271,500	376,443	(3,151)	10,739
Adjustment due to AASB 15 adoption		(360)	(360)	-	-	-
Restated opening balance		855,171	271,140	376,443	(3,151)	10,739
Surplus / (deficit) for the year		12,432	12,432	-	-	-
Other Comprehensive Income:						
Net asset revaluation increment(decrement)	28	(5,255)	-	(5,255)	-	-
Fair value adjustment on equity investment assets	18	(25,171)	-	-	(25,171)	-
Transfers between reserves and accumulated surplus		21	(5,802)	21	-	5,802
Retained equity in subsidiary	32	35	35	-	-	-
Balance at the end of the financial year		637,233	277,805	371,209	(28,322)	16,541
Restated*						
2019						
		Total 2019 \$'000	Accumulated Surplus 2019 \$'000	Asset Revaluation Reserve 2019 \$'000	Fair Value Reserve 2019 \$'000	Other Reserves 2019 \$'000
Balance at beginning of the financial year		822,476	263,939	361,969	(16,840)	13,409
Adjustment due to prior period error		(1,875)	(1,875)	-	-	-
Surplus / (deficit) for the year		8,866	8,866	-	-	-
Other Comprehensive Income:						
Net asset revaluation increment(decrement)	28	14,475	-	14,475	-	-
Fair value adjustment on equity investment assets	18	13,689	-	-	13,689	-
Transfers between reserves and accumulated surplus		-	2,670	-	-	(2,670)
Balance at the end of the financial year		655,531	271,500	376,443	(3,151)	10,739

The above statement should be read in conjunction with the accompanying notes.

* - Certain numbers shown do not correspond to the 2018-19 Financial Statements.

For details regarding the restated balances, please refer to Note 46.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 1 Overview

(a) Reporting Entity

- (i) The Kingborough Council was established in 1908 by an Order of the Governor in Council and is a body corporate with perpetual succession and a common seal. Council's main office is located at 15 Channel Highway, Kingston.
- (ii) The functions of Council in accordance with the *Local Government Act 1993* are to:
- provide for the health, safety and welfare of the community;
 - to represent and promote the interests of the community;
 - provide for the peace, order and good governance in the municipal area.

(b) Basis of accounting

This financial report is a general purpose financial report that consists of a Consolidated Statement of Comprehensive Income, Consolidated Statement of Financial Position, Consolidated Statement of Changes in Equity, Consolidated Statement of Cash Flows and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and the *Local Government Act 1993 (LGA1993)* (as amended). Council has determined that it does not have profit generation as a prime objective. Consequently, where appropriate, Council has elected to apply options and exemptions within accounting standards that are applicable to not-for-profit entities.

This financial report has been prepared on the accrual and going concern basis.

All amounts are presented in Australian dollars and unless stated, have been rounded to the nearest thousand dollars.

This financial report has been prepared under the historical cost convention, except where specifically stated.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives (Note 46).

All entities controlled by Council that have material assets or liabilities, such as Special Committees of Management and material subsidiaries and joint ventures, have been included in this financial report. All transactions between these entities and Council have been eliminated in full. Details of entities not included in this financial report based on their materiality are detailed in note 40.

Consolidation

The financial report has been prepared as a consolidated report to include all the external transactions for Kingborough Waste Services Pty Ltd. Full provision to accommodate AASB 10 Consolidated Financial Statements has not been applied due to immateriality.

Judgements and Assumptions

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant effects on the Financial Report are disclosed in the relevant notes as follows:

Employee entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 12 and note 26.

Defined benefit superannuation fund obligations

Actuarial assumptions are utilised in the determination of Council's defined benefit superannuation fund obligations. These assumptions are discussed in note 33.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 1 Overview

(b) Basis of accounting (cont.)

Fair value of property, infrastructure, plant & equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in notes 14 (a) and in note 22.

Investment in water corporation

Assumptions utilised in the determination of Council's valuation of its investment in TasWater are discussed in note 10 and in note 16.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 2 Functions/Activities of the Council

(a) Revenues, expenses and assets have been attributed to the following functions. Details of those functions are set out in Note 2(c)

	Grants	Other	Total Revenue	Total Expenditure	Surplus/ (Deficit)	Assets
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Government and administration						
2019-2020	4,095	40,810	44,905	10,714	34,191	5,917
2018-2019	5,139	32,951	38,090	10,289	27,801	5,557
Roads, streets and bridges						
2019-2020	0	21	21	10,471	-10,450	276,625
2018-2019	0	73	73	10,894	-10,821	255,927
Drainage						
2019-2020	0	1,300	1,300	1,598	-298	86,065
2018-2019	0	1,110	1,110	1,469	-359	81,584
Waste management						
2019-2020	-	4,171	4,171	4,239	-68	0
2018-2019	0	2,870	2,870	2,521	349	0
Environmental health						
2019-2020	21	294	315	1,899	-1,584	0
2018-2019	326	319	645	1,983	-1,338	0
Planning services						
2019-2020	0	791	791	1,918	-1,127	0
2018-2019	0	672	672	1,879	-1,207	0
Building control						
2019-2020	0	773	773	763	10	0
2018-2019	0	630	630	644	-14	0
Community amenities						
2019-2020	0	141	141	1,974	-1,833	167,785
2018-2019	155	425	580	2,577	-1,997	175,794
Community services						
2019-2020	3	481	484	2,010	-1,526	0
2018-2019	50	472	522	1,868	-1,346	0
Recreation facilities						
2019-2020	0	868	868	5,382	-4,514	24,687
2018-2019	0	983	983	4,953	-3,970	22,694
Other - not attributable						
2019-2020	0	590	590	959	-369	97,643
2018-2019	188	1,681	1,869	2,101	-232	130,657
Total						
2019-2020	4,119	50,240	54,359	41,927	12,432	658,722
2018-2019	5,858	42,186	48,044	41,178	6,866	672,213

Notes to the Financial Report For the Year Ended 30 June 2020

Note 2 Functions/Activities of Council (cont.)

(b) Reconciliation of Assets above with the Statement of Financial Position at 30 June:

	2020 \$'000	2019 \$'000
Current assets	10,292	10,205
Non-current assets	648,430	652,008
	658,722	672,213

(c) The activities of Council are categorised into the following broad functions:

Governance and administration

Operation and maintenance of council chambers, administration offices, and councillors.

Roads, streets and bridges

Construction, maintenance and cleaning of road, streets, footpaths, bridges, parking facilities and street lighting.

Drainage

Operation and maintenance of open or deep drainage systems in urban areas, including the lining of piping of creeks but excludes drainage associated with road works, flood mitigation and agriculture.

Waste Management

Collection, handling, processing and disposal of all waste materials.

Environmental Health/Environmental Management

Environmental Health includes disease control, food surveillance, public-use building standards, health education and promotion, water quality, workplace safety and cemeteries.

Environmental management includes strategies and programs for the protection of the environment and regulations of activities affecting the environment.

Planning Services

Administration of the town planning scheme, subdivisions and urban and rural renewal programs.

Building control

The development and maintenance of building constructions standards.

Community amenities

Operation and maintenance of housing for aged persons and persons of limited means, Civic Centre, Council halls (excluding indoor sports complexes).

Community services

Administration and operation of dog registration, operation of pounds, control of straying stock, and noxious weeds. Operation of the Child Care Centre, operation and support of the performing arts, museum and the presentation of festivals. Community Development which provides for the implementation of a process by which strategies and plans can be developed so that the Council can fulfil their general responsibility for enhancing the quality of life of the whole community.

Recreation facilities

Operation and maintenance of sporting facilities (includes swimming pools, active and passive recreation and recreation centres)

Economic development

Maintenance and marketing of tourist facilities, property development and operation of caravan parks.

Other - not attributable

Rates and charges and work not attributed elsewhere.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

	2020	2019
	\$'000	\$'000
Note 3 Rates and fire levies		
Council uses Capital Value (CV) as the basis of valuation of all properties in the municipality.		
An assessed capital valuation is an assessment of the property value, at a specific date and in accordance with legislation. The Valuer-General determines the CV under the <i>Valuation of Land Act 2001</i> .		
General rate	24,247	23,131
Stormwater rate	1,300	1,064
Garbage charge	3,021	2,832
Total rates	28,568	27,026
Volunteer brigade fire district service levy	924	873
Permanent brigade fire district service levy	410	393
General land fire service levy	336	316
Total fire levies	1,670	1,583
Total rates and fire levies	30,238	28,609

The date of the latest general revaluation of land for rating purposes within the municipality was 1 July 2014, and the valuation was first applied in the rating year commencing 1 July 2015. Since that date, the Valuer-General has advised biennial adjustment factors, which have been applied as at 1 July each year of issue.

Accounting policy under AASB 15 and AASB 1058 - applicable from 1 July 2019

Council recognises revenue from rates and annual charges for the amount it is expected to be entitled to at the beginning of the rating period to which they relate, or when the charge has been applied. Rates and charges in advance are recognised as a financial liability until the beginning of the rating period to which they relate.

Refer to Note 41 for accounting policy related to AASB 15 and AASB 1058.

Accounting policy under AASB 118 and AASB 1004 - applicable for 2019 comparative

Rates and charges income

Rates income is recognised as revenues when Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Note 4 Statutory fees and fines

Dog registration fees & fines	342	328
Building & plumbing fees	768	630
Property & rating certificates	295	289
Planning & subdivision fees	790	566
Health fees & licenses	68	122
Recovered legal & collection costs	131	102
Total statutory fees and fines	2,393	2,036

Accounting policy under AASB 15 and AASB 1058 - applicable from 1 July 2019

Fees and fines (including parking fees and fines) are recognised when or as the performance obligation is completed, or when the taxable event has been applied and Council has an unconditional right to receive payment.

Refer to Note 41 for accounting policy related to AASB 15 and AASB 1058.

Accounting policy under AASB 118 and AASB 1004 - applicable for 2019 comparative

Statutory fees and fine income

Fines and fees are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

	2020 \$'000	2019 \$'000
Note 5 User fees		
Revenues from Kingborough Sports Centre*	648	926
Waste disposal charges	1,308	1,291
Rentals & leasing fees	192	185
Other charges	148	244
Total user fees	2,296	2,645

* The Kingborough Sports Centre was closed from March 2020 to June 2020 as a result of the COVID-19 pandemic, resulting in a revenue loss of approximately \$300k.

Accounting policy under AASB 15 and AASB 1058 - applicable from 1 July 2019

Council recognises revenue from user fees and charges when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where an upfront fee is charged such as membership fees for the leisure centre, the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue is recognised at the time that the licence is granted rather than the term of the licence.

Refer to note 41 for accounting policy related to AASB 15.

Accounting policy under AASB 118 and AASB 1004 - applicable for 2019 comparative

User fees income

User fees income is recognised as revenue when the service has been provided or the payment is received, whichever first occurs. A provision for impairment is recognised when collection in full is no longer probable.

Operating leases as lessor

Council is a lessor and enters into agreements with a number of lessees. These include commercial and non-commercial agreements.

Where leases are non-commercial agreements, these are generally with not for profit, such as sporting, organisations. In these cases subsidised or peppercorn rents are charged because Council recognises part of its role is community service and community support. In these situations, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

Operating leases as lessor (Continued)

Where leases are commercial agreements, but properties leased are part of properties predominantly used by Council for its own purposes, Council records lease revenue on an accruals basis and records the associated properties as part of land and buildings within property, plant and equipment. Buildings are recognised at depreciated replacement cost.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

	2020	2019
	\$'000	\$'000
Note 6 Grants		
Grants were received in respect of the following:		
Summary of grants		
Federally funded grants	3,120	5,048
State funded grants	334	783
Others	617	20
Total	4,071	5,851
(a) Operational Grants		
Financial Assistance Grants	2,395	2,281
Manor Gardens Day Care Centre	-	154
Bruny Island Cat Management	8	190
Regional Cat Management	97	120
Community Recovery Grants	150	188
Kingborough Sports Precinct Future Directions Plan	-	50
Community Road Safety Grant	-	20
National Disaster Resilience Grant	9	9
Total operational grants	2,659	3,019

Accounting policy under AASB 15 and AASB 1058 - applicable from 1 July 2019

Council recognises untied grant revenue and those without performance obligations when received. In cases where funding includes specific performance obligations or is to acquire or construct a recognisable non-financial asset, a liability is recognised for funds received in advance and recognises income as obligations are fulfilled.

The performance obligations are varied based on the agreement, but include projects, events and asset construction.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin. For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Refer to note 41 for accounting policy related to AASB 15 and AASB 1058.

Accounting policy under AASB 1004 - applicable for 2019 comparative

The Australian Commonwealth Government provides untied Financial Assistance Grants to Council for general purpose use and the provision of local roads. Previously, in accordance with AASB1004:Contributions, Council recognised these grants as revenue when it received the funds and obtained control.

Grant income - recurrent and capital

Grant income is recognised as revenue when Council obtains control over the assets comprising the receipt. Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant is also disclosed.

Unreceived contributions over which Council has control are recognised as receivables.

In both years the Commonwealth has made early payment of the first two quarterly instalments for the following year. The early receipt of instalments resulted in Commonwealth Government Financial Assistance Grants being above that originally budgeted in 2019-20 by \$1.23m, (2018-19, \$1.56m). This has impacted the Statement of Comprehensive Income resulting in the Surplus/(deficit) being higher by the same amount.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
(b) Capital grants received specifically for new or upgraded assets		
Commonwealth 'Roads to Recovery' Fund	596	-
Allonah Hall Upgrade	-	150
KSC LED Light Upgrade	55	-
Snug to Margate Trail	70	84
Community Hub	280	2,301
Kingborough Evacuation Centre Power Resilience	15	15
Taroona Crescent Footpath Improvements	-	100
Margate Sports Ground Drainage	-	113
Safer Communities Funding - CCTV	75	66
Woodbridge Hall Kitchen Upgrade	-	11
Taroona Football Clubrooms	300	-
Total capital grants	1,412	2,839
Total Grants	4,071	5,858
(c) Conditions on Grants		
Grants recognised as revenue during the year that were obtained on condition that they be expended in a specified manner that had not occurred at balance date were:		
Unexpended at the close of the previous reporting period		204
Less: expended during the current period from revenues recognised in previous reporting periods		
Community Health		56
Family and children		63
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		85
Community Health		225
Family and children		50
		360
Unexpended at the close of this reporting period		360
Note 7 Contributions		
(a) Cash		
Capital works projects	1,072	64
Payments in lieu of Public Open Space	91	170
Tree Preservation	49	140
Manor Gardens Club	3	88
Natural resource management	2	22
Engineering	3	-
Total	1,219	463
(b) Non-monetary assets		
Roads & footpaths	10,243	2,498
Stormwater piping	-	1,551
Total	10,243	4,049
(c) Non-monetary assets		
Initial recognition of infrastructure assets	478	638
Total Contributions	11,938	5,150

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020 \$'000	2019 \$'000
Accounting policy under AASB 15 - applicable from 1 July 2019		
Council recognises contributions without performance obligations when received. In cases where the contributions is for a specific purpose to acquire or construct a recognisable non-financial asset, a liability is recognised for funds received in advance and income recognised as obligations are fulfilled.		
Refer to note 41 for accounting policy related to AASB 15.		
Accounting policy		
Contribution income		
Revenue is recognised when Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Council and the amount of the contribution can be measured reliably. Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.		
Unreceived contributions over which Council has control are recognised as receivables.		
Non-monetary contributions (including developer contributions) with a value in excess of the recognition thresholds, are recognised as revenue and as non-current assets.		
Where contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused contribution is also disclosed. The note also discloses the amount of unused contribution from prior years that was expended on Council's operations during the current year.		
Note 8	Interest	
	Interest on financial assets	108 202
	Total	108 202
Accounting policy		
Interest income		
Interest is recognised progressively as it is earned.		
Note 9	Other income	
	Charges for external works	537 563
	Refund of motor tax	226 219
	Other revenues	632 727
	Pensioner Rate Remissions (State Government)	1,144 1,112
	Total other income	2,539 2,623
Accounting policy		
Charges for external works		
Income from external works is recorded as revenue once the external works have been completed and payment is due or received.		
Other income		
Income from other revenue sources is recorded as revenue on the receipt of funds.		
Note 10	Investment revenue from water corporation*	
	Dividend revenue	516 908
	Guarantee fee	- 166
	Taxation equivalent	100 158
	Total investment revenue from water corporation	616 1,232
*Due to the impacts of COVID-19, the water corporation is not paying investment revenue for the last six months of the year resulting in a \$616k loss of revenue.		
Accounting policy		
Investment revenue		
Dividends and other investment revenue is recognised when Council's right to receive payment is established.		

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 11 Net gain/(loss) on disposal of property, infrastructure, plant and equipment		
(a) Proceeds of sale:		
Plant & vehicles	391	348
Land & Buildings	-	509
Total	391	857
Written down value of assets disposed		
Plant & vehicles	365	425
Land & Building	-	745
Furniture	-	21
Total	365	1,191
Net Gain (Loss)	26	(334)
(b) Carrying amount of assets retired		
Road pavements	(734)	(368)
Stormwater drainage	-	(217)
Total	(734)	(585)

Accounting policy

Gains and losses on asset disposals

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Note 12 Employee benefits

Wages and salaries	13,176	13,214
Workers compensation	256	321
Annual leave and long service leave	617	355
Superannuation	1,665	1,632
Payroll Tax	902	887
Other	15	60
Total	16,630	16,468
Less: Capitalised amounts	(923)	(909)
Total employee benefits	15,707	15,559

Accounting policy

Employee benefits

Expenses are recognised in the Consolidated Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

The Employee benefits capitalised shows the amount of salary and wages included in capital projects.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 13 Materials and services		
Building maintenance	27	84
Consultants	493	218
Contract and materials	6,913	6,812
Fuel and oil	340	355
IT consumables	305	378
Plant and vehicles maintenance	273	357
Utilities	1,162	1,246
Total materials and services	9,513	9,450

Accounting policy

Materials and services expense

Expenses are recognised in the Consolidated Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Note 14(a) Depreciation and amortisation

Roads and Bridges	7,007	6,823
Stormwater	1,145	1,085
Buildings	1,173	899
Plant, Machinery and Equipment	858	858
Minor Infrastructure	440	470
Fixtures, Fittings, Furniture, and Computers	53	35
Computers and telecommunications	86	84
Total depreciation	10,762	10,254
Intangible assets		
Intangible assets	86	97
Right-of-use of assets	68	-
Total depreciation and amortisation	10,916	10,351

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020 \$'000	2019 \$'000
Accounting policy		
Depreciation and amortisation expense		
Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.		
Buildings, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to Council in a manner which reflects consumption of the service potential embodied in those assets. Right-of-use of assets are amortised over the lease term. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.		
Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and remaining values and a separate depreciation rate is determined for each component.		
Land assets are not depreciated on the basis that they are assessed as not having a limited useful life.		
Straight line depreciation is charged based on the residual useful life as determined each year.		
Major depreciation periods used are listed below and are consistent with prior years:		
		Period
Buildings		
buildings		10 - 120 years
building improvements		10 - 120 years
Plant and Equipment		
plant, machinery and equipment		8 - 10 years
fixtures, fittings and furniture		8 - 15 years
computers and telecommunications		4 - 5 years
Roads		
road pavements and seals		10 - 30 years
road substructure		50 - 100 years
road formation and earthworks		200 years
road kerb, channel and minor culverts		80 years
Bridges		
timber		30 years
bridges concrete and steel		100 years
Stormwater		
pits		100 years
pipes		100 years
Other Infrastructure		
paths		20 - 60 years
recreational, leisure and community facilities		20 - 60 years
parks, open space and streetscapes		20 - 60 years
off street car parks		20 - 60 years
Intangible assets		
intangible assets		5 - 10 years
Right-of-use of assets		
Right-of-use of assets		4 - 10 years

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 14(b) Finance Costs		
Interest - Borrowings	99	70
Interest - Lease Liability	1	-
Total	101	70
Less capitalised borrowings on qualifying assets	-	46
Total finance costs	101	24
Rate used to capitalise finance costs		3.47%

Accounting policy

Finance expense

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Finance costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised. No borrowing costs were capitalised during the year.

Borrowing costs include interest on bank overdrafts, interest on borrowings, unwinding of discounts, and finance lease charges.

Note 14(c) Impairment of receivables		
Other Debtors	6	16
Total impairment of receivables	6	16

Accounting policy

Impairment expense

Expenses are recognised when Council has determined there to be an increase in the credit risk of a financial asset since initial recognition. Council's policy and events giving rise to impairment losses are disclosed in note 20.

Note 15 Other expenses and Levies to State Government

(a) Other expenses		
Councillors Allowances & Expenses (refer Note 39)	453	628
Land Tax	270	246
Liability and Property Insurance	445	389
Rate Remissions	11	20
Government funded rate remissions	1,213	1,127
Legal Fees	192	271
Tourism	31	56
Valuation Fees	97	72
Advertising & Marketing	138	111
Bank Charges	90	89
Printing	24	22
Refunds	66	62
Subscriptions	92	104
Lease payments	-	38
Short term leases for 12 months or less	(8)	-
Postage	91	87
Other expenses	815	871
Total other expenses	4,018	4,193

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
(b) Levies to State Government		
Tasmanian Fire Service Contribution	1,666	1,584

Accounting policy

Other expenses

Expenses are recognised in the Consolidated Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Note 16 Underlying result

Council's underlying result for the period is calculated by excluding items included in the operating surplus (deficit) which are either capital in nature, non-recurring, or the result of contributions received in advance.

Surplus / (Deficit)	12,432	6,866
<i>exclude</i>		
Capital grants	(1,412)	(2,839)
Contributions - non-monetary assets	(10,243)	(4,049)
Contributions - capital projects	(350)	-
Initial recognition of infrastructure assets	(476)	(638)
Storm Damage	(526)	146
<i>Grant received in advance</i>		
Grants paid in 2018/19 relating to 2019/20	1,158	1,109
Grants paid in 2019/20 relating to 2020/21	(1,232)	(1,158)
Underlying Surplus (Deficit)	(649)	(563)

Note 17 Investment in associates

Investments in associates accounted for by the equity method are:

Copping Refuse Disposal Site Joint Authority (CRDSJA) - 20%	2,606	1,772
Investment in Copping C-Cell Pty Ltd as Trustee (Trust) - 8%	351	319
Total	2,958	2,091

Background

Council has a 20% (2018/19: 20%) ownership interest in the Authority, being a landfill refuse disposal facility.

Council has a 8% (2018/19: 8%) ownership in Copping C-Cell Pty Ltd.

Council uses the equity method to account for its interest.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 17 Investment in associates (Continued)		
Summarised financial information on CRDSJA:		
Current assets	9,756	7,403
Non-current assets	25,196	13,397
Total assets	34,952	20,800
Current liabilities	(3,938)	(2,980)
Non-current liabilities	(16,224)	(7,364)
Total liabilities	(20,162)	(10,344)
Net Assets	14,790	10,456
Minority Interests	(1,758)	(1,596)
Equity Attributable to Owners	13,032	8,860
Share of associates' net assets	2,606	1,772
 Total Income	 13,854	 9,882
Net result	3,368	1,907
Share of associates' result after tax	674	381
Additional equity injection	171	207
Tax Rate Adjustment	(10)	-
Total adjustment in Statement of Comprehensive Income	834	589
 Summarised financial information on the Trust:		
Current assets	1,021	568
Non-current assets	6,633	6,715
Total assets	7,654	7,283
Current liabilities	(49)	(118)
Non-current liabilities	(3,208)	(3,174)
Total liabilities	(3,257)	(3,292)
Net Assets	4,397	3,991
Share of associates' net assets	352	319
 Total Income	 1,013	 792
Net result	406	259
Share of associates' result after tax	32	21
Additional equity injection	-	-
Share of associates' previous loss	-	-
Total adjustment in Statement of Comprehensive Income	32	21

Accounting policy

Accounting for investments in associates

Council's investment in associates is accounted for by the equity method as Council has the ability to influence rather than control the operations of the entities. The investment is initially recorded at the cost of acquisition and adjusted thereafter for post-acquisition changes in Council's share of the net assets of the entities. Council's share of the financial result of the entities is recognised in the Consolidated Statement of Comprehensive Income.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

	2020	2019
	\$'000	\$'000
Note 18 Investment in water corporation		
Opening Balance	108,581	94,892
Change in fair value of investment	(25,171)	13,689
Total investment in water corporation	83,410	108,581

Council has derived returns from the water corporation as disclosed at note 10.

Council does not have significant influence to allow it to use the equity method to account for this interest.

Accounting policy

Equity Investment

As Council's investment in TasWater is held for long-term strategic purposes, Council has elected under AASB 9: Financial Instruments to irrevocably classify this equity investment as designated as fair value through other comprehensive income. Subsequent changes in fair value on designated investments in equity instruments are recognised in other comprehensive income (for fair value reserve, refer note 28) and not reclassified through the profit or loss when derecognised. Dividends associated with the equity investments are recognised in profit and loss when the right of payment has been established and it can be reliably measured.

Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date. At 30 June 2020, Council holds a 5.78% (2019: 5.84%) ownership interest in TasWater which is based on Schedule 2 of the Corporation's Constitution which reflects the Council's voting rights.

Note 19 Cash and cash equivalents

Cash on hand	9	9
Cash at bank	4,833	1,590
Money market call account	3,218	6,687
Total cash and cash equivalents	8,060	8,287

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

- Reserve funds allocated for specific future purposes (Note 28c)	16,539	10,737
- Conditions on grants (note 6)	-	360
- Grants received in advance (note 26c)	781	-
- Trust funds and deposits (Note 25)	1,737	2,121
Restricted Funds	19,057	13,218
Total unrestricted cash and cash equivalents	(10,997)	(4,931)

Accounting policy

Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Restricted funds

- i) Includes refundable building, contract and other refundable amounts held in trust by Council for completion of specific purposes.
- ii) Represents grant funding received in advance until specific performance obligations required under funding arrangements are completed.
- iii) Contributions received for tree preservation and public open space reserves to support Council activities in those areas.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 20 Trade and other receivables		
<i>Current</i>		
Rates debtors	507	275
Loans and advances to community organisations	9	29
Other debtors	1,496	1,371
Provision for expected credit losses - other debtors	(22)	(16)
GST receivable	200	214
Total	2,190	1,873
<i>Non-Current</i>		
Loans and advances to community organisations	399	349
Total	399	349
Total trade and other receivables	2,589	2,221
Reconciliation of movement in expected credit loss		
Carrying amount at 1 July	16	
Amounts written off during the year	-	
Amounts recovered during the year	-	
Increase / (decrease) in provision recognised in profit or loss	6	
Carrying amount at 30 June	22	
 Carrying amount at 1 July		-
Amounts written off during the year		-
Amounts recovered during the year		-
Increase/(decrease) in provision recognised in profit or loss		16
Carrying amount at 30 June		16

For ageing analysis of the financial assets, refer to note 36

Accounting policy

Trade and other receivables

Trade receivables that do not contain a significant financing component are measured at amortised cost, which represents their transaction value. Impairment is recognised on an expected credit loss (ECL) basis. When determining whether the credit risk has increased significantly since initial recognition, and when estimating the ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience, an informed credit assessment and forward-looking information. Due to the low number of trade receivables with extended past due payments, Council reviews each debt to determine an appropriate impairment assessment.

For rate debtors, Council takes the view that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rate debtors, Council uses the presumptions that assets more than 30 days past due have an increase in credit risk and require review to determine whether a provision is required against the asset. Council writes off receivables when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020	2019
	\$'000	\$'000
Note 21 Other assets		
<i>Current</i>		
Inventories held for distribution	42	45
Total	42	45

Accounting policy

Inventories

Inventories held for distribution are measured at cost adjusted when applicable for any loss of service potential. Other inventories are measured at the lower of cost and net realisable value.

Where inventories are acquired at no cost, or for nominal consideration, the cost shall be the current replacement cost as at the date of acquisition.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 22	Property, infrastructure, plant and equipment	2020	Restated*
		\$'000	2019 \$'000
	Summary		
	at cost	64,650	55,956
	Less accumulated depreciation	13,353	12,139
		<u>51,297</u>	<u>43,817</u>
	at fair value	824,223	798,773
	Less accumulated depreciation	314,442	292,093
		<u>509,781</u>	<u>506,680</u>
	Total	<u>561,078</u>	<u>550,497</u>
	Property		
	Land		
	at fair value at 30 June	54,760	54,733
		<u>54,760</u>	<u>54,733</u>
	Land under roads		
	at fair value at 30 June	60,848	60,848
		<u>60,848</u>	<u>60,848</u>
	Total Land	<u>115,608</u>	<u>115,581</u>
	Buildings *		
	at fair value	66,253	71,208
	Less accumulated depreciation	25,237	17,560
		<u>41,017</u>	<u>53,648</u>
	Total Property	<u>156,625</u>	<u>169,230</u>

* - Certain numbers shown do not correspond to the 2018-19 Financial Statements.
For details regarding the restated balances, please refer to Note 46.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 22 (a) Property, infrastructure, plant and equipment (cont.)

	2020 \$'000	2019 \$'000
Plant and Equipment		
Plant, machinery and equipment		
at cost	9,080	8,564
Less accumulated depreciation	3,759	3,263
	<u>5,321</u>	<u>5,301</u>
Fixtures, fittings and furniture		
at cost	1,457	1,254
Less accumulated depreciation	1,181	1,128
	<u>276</u>	<u>126</u>
Computers and telecommunications		
at cost	1,325	1,049
Less accumulated depreciation	1,005	919
	<u>320</u>	<u>130</u>
Total Plant and Equipment	<u>5,917</u>	<u>5,557</u>
Infrastructure		
Roads and Bridges *		
at fair value	525,569	501,313
Less accumulated depreciation	256,346	243,411
	<u>269,223</u>	<u>257,902</u>
Stormwater		
at fair value	116,793	110,671
Less accumulated depreciation	32,859	31,122
	<u>83,934</u>	<u>79,549</u>
Minor infrastructure		
at fair value	22,731	20,892
Less accumulated depreciation	7,408	6,829
	<u>15,323</u>	<u>14,063</u>
Total Infrastructure	<u>368,480</u>	<u>351,514</u>
Work in Progress		
Buildings, at cost	11,160	6,564
Other Infrastructure, at cost	9,364	8,631
Roads and Bridges, at cost	7,402	6,967
Stormwater, at cost	2,131	2,035
	<u>30,057</u>	<u>24,197</u>
Total Property, Infrastructure, Plant and Equipment	<u>561,078</u>	<u>550,498</u>

* - Certain numbers shown do not correspond to the 2018-19 Financial Statements.
For details regarding the restated balances, please refer to Note 46.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 22 Property, infrastructure, plant and equipment (cont.)

2020	Balance at beginning of financial year	Acquisition of assets	Revaluation increments (decrements) (note 28)	Depreciation and amortisation (note 14)	Written down value of disposals	Impairment losses recognised in profit or loss	Transfers	Balance at end of financial year
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property								
Land	54,733	27	-	-	-	-	-	54,760
Land under roads	80,848	-	-	-	-	-	-	80,848
Total land	115,581	27	-	-	-	-	-	115,608
Buildings	53,650	45	(12,428)	(1,173)	(157)	-	1,080	41,017
Total buildings	53,650	45	(12,428)	(1,173)	(157)	-	1,080	41,017
Total property	169,231	72	(12,428)	(1,173)	(157)	-	1,080	156,625
Plant and Equipment								
Plant, machinery and equipment	5,301	1,243	-	(858)	(365)	-	-	5,321
Fixtures, fittings and furniture	126	203	-	(53)	-	-	-	276
Computers and telecommunications	130	-	-	(86)	-	-	276	320
Total plant and equipment	5,557	1,446	-	(997)	(365)	-	276	5,917
Infrastructure								
Roads & Bridges	257,903	7,335	5,498	(7,007)	65	-	5,430	269,223
Stormwater	79,549	3,252	1,346	(1,145)	(248)	-	1,180	83,934
Minor infrastructure	14,063	331	328	(440)	(394)	-	1,435	15,323
Total infrastructure	351,515	10,918	7,172	(8,592)	(577)	-	8,045	368,480
Works in progress								
Buildings	6,565	3,191	-	-	-	-	1,404	11,160
Other Infrastructure	8,631	3,239	-	-	-	-	(2,506)	9,364
Roads	6,967	7,554	-	-	-	-	(7,119)	7,402
Stormwater	2,035	1,278	-	-	-	-	(1,180)	2,131
Total works in progress	24,198	15,260	-	-	-	-	(9,401)	30,057
Total property, infrastructure, plant and equipment	550,500	27,696	(5,256)	(10,762)	(1,099)	-	-	561,078

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Restated*
Note 22 Property, infrastructure, plant and equipment (cont.)

2019	Balance at beginning of financial year	Acquisition of assets	Revaluation increments (decrements) (note 28)	Depreciation and amortisation (note 14)	Written down value of disposals	Impairment losses recognised in profit or loss	Transfers	Balance at end of financial year
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property								
Land	51,434	2	6,157	-	(240)	-	(2,620)	54,733
Land under roads	57,814	325	-	-	-	-	2,709	60,848
Total land	109,248	327	6,157	-	(240)	-	89	115,581
Buildings *	60,304	907	745	(899)	(505)	-	(6,903)	53,650
Total buildings	60,304	907	745	(899)	(505)	-	(6,903)	53,650
Total property	169,552	1,234	6,902	(899)	(745)	-	(6,814)	169,231
Plant and Equipment								
Plant, machinery and equipment	5,361	1,223	-	(858)	(425)	-	-	5,301
Fixtures, fittings and furniture	125	57	-	(35)	(21)	-	-	126
Computers and telecommunications	105	-	-	(84)	-	-	109	130
Total plant and equipment	5,591	1,280	-	(977)	(446)	-	109	5,557
Infrastructure								
Roads & Bridges*	248,710	127	5,575	(6,823)	(368)	-	10,682	257,903
Stormwater	75,138	1,936	1,505	(1,085)	(217)	-	2,272	79,549
Minor infrastructure	4,078	1,401	493	(470)	-	-	8,561	14,063
Total infrastructure	327,926	3,464	7,573	(8,378)	(585)	-	21,515	351,515
Works in progress								
Buildings*	517	7,531	-	-	-	-	(1,483)	6,565
Other Infrastructure*	6,694	3,047	-	-	-	-	(1,110)	8,631
Roads*	10,816	6,083	-	-	-	-	(9,944)	6,967
Stormwater*	2,999	1,308	-	-	-	-	(2,272)	2,035
Total works in progress	21,028	17,979	-	-	-	-	(14,809)	24,198
Total property, infrastructure, plant and equipment	524,097	23,957	14,475	(10,254)	(1,776)	-	1	550,501

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 22 Property, infrastructure, plant and equipment (continued)

Accounting policy

Recognition and measurement of assets

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Property, infrastructure, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class. Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

The following classes of assets have been recognised. In accordance with Council's policy, the threshold limits detailed below have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year:

	Threshold
	\$
Land	1
Buildings	5,000
Plant and Equipment	1,000
Roads	5,000
Bridges	5,000
Other Infrastructure (paths, recreation, stormwater and community facilities)	5,000
Leased plant & equipment	5,000
Intangible assets	1,000

Revaluation

Council has adopted the following valuation bases for its non-current assets as noted in note 44.

Land	fair value
Plant and machinery	cost
Furniture, fittings and office equipment	cost
Stormwater and drainage infrastructure	fair value
Roads and streets infrastructure	fair value
Bridges	fair value
Buildings	fair value
Parks, recreation facilities and community amenities	cost
Heritage	cost
Investment in water corporation	fair value

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset class materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. The valuation is performed either by experienced Council officers or independent experts.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

Impairment losses are recognised in the consolidated statement of comprehensive income under other expenses.

Reversals of impairment losses are recognised in the statement of comprehensive income under other revenue.

Land under roads

Council recognised the value of land under roads it controls at fair value.

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020 \$'000	2019 \$'000
Note 23(a) Intangible assets		
Software	697	1,443
Less: Accumulated amortisation	(240)	(932)
Total	457	511
Total intangible assets	457	511
Reconciliation of intangible assets		
	Software	
	\$'000	\$'000
Gross carrying amount		
Balance 1 July	1,443	956
Additions	28	487
Written off	(778)	-
Balance 30 June 2019	693	1,443
Accumulated amortisation		
Balance 1 July	(932)	(836)
Amortisation expense	(86)	(96)
Written off	778	-
Balance 30 June	(240)	(932)
Net book value 30 June	457	511

Accounting policy

Intangible assets

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful lives. The estimated useful life and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis.

In accordance with Council's policy, the threshold limits applied when recognising intangible assets is \$1,000 and consistent with the prior year.

The estimated useful lives for current and comparative periods are as follows:

Software	5 years
----------	---------

Note 23(b) Right-of-use assets

Right-of-use assets and concessional leases

	Concessional Property Lease \$'000	Plant & Equipment \$'000	Total \$'000
Gross carrying amount			
Balance at 1 July 2019	-	38	38
Additions	6	153	159
Balance at 30 June 2020	6	191	197
Accumulated amortisation and impairment			
Balance at 1 July 2019	-	-	-
Amortisation	(2)	(66)	(68)
Balance at 30 June 2020	(2)	(66)	(68)
Net book value at 30 June 2020	4	125	129

Council has elected to measure the following classes of right-of-use assets at initial recognition at cost in accordance with AASB16 23-25.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Accounting policy under AASB 16 - Applicable from 1 July 2019

Leases - Council as Lessee

In contracts where Council is a lessee, Council recognises a right-of-use asset and a lease liability at the commencement date of the lease, unless the short-term or low-value exemption is applied. Refer to note 26b for details on accounting policy of lease liability.

A right-of-use asset is initially measured at cost comprising the initial measurement of the lease liability adjusted for any lease payments made before the commencement date (reduced by lease incentives received), plus initial direct costs incurred in obtaining the lease and an estimate of costs to be incurred in dismantling and removing the underlying asset, restoring the site on which it is located or restoring the underlying asset to the condition required by the terms and conditions of the lease.

All right-of-use assets are measured as described in the accounting policy for property, infrastructure, plant and equipment in Note 22. Also, Council applies AASB 136 to determine whether a right-of-use asset is impaired and accounts for any identified impairment loss as described in the aforesaid note.

Right-of-use assets are depreciated over the shorter period of lease term and useful life of the underlying asset. If a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Group expects to exercise a purchase option, the related right-of-use asset is depreciated over the useful life of the underlying asset. The depreciation starts at the commencement date of the lease.

Refer to Note 41 for accounting policy related to AASB 16.

	2020	2019
	\$'000	\$'000
Note 24 Trade and other payables		
Trade payables	1,126	1,144
Accrued expenses	1,158	2,374
Other	14	297
Total trade and other payables	2,299	3,815

Accounting policy

Trade and other payables

Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received. General creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.

Note 25 Trust funds and deposits		
Refundable building deposits and contract retentions	1,737	2,121
Total trust funds and deposits	1,737	2,121

Accounting policy

Amounts received as building deposits and retention amounts controlled by Council are recognised as Trust funds until they are returned or forfeited.

Note 26(a) Provisions					
	Annual leave	Long service leave	Expense Provision	Other leave	Total
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
2020					
Balance at beginning of the financial year	1,068	1,668	-	98	2,834
Additional provisions	1,255	374	-	494	2,123
Amounts used	(984)	(234)	-	(419)	(1,637)
Balance at the end of the financial year	1,339	1,808	-	173	3,320
2019					
Balance at beginning of the financial year	1,008	1,655	-	127	2,790
Additional provisions	1,202	358	-	390	1,950
Amounts used	(1,142)	(345)	-	(419)	(1,906)
Balance at the end of the financial year	1,068	1,668	-	98	2,834

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 26(n) Provisions (cont)

	2020 \$'000	2019 \$'000
Employee Provisions		
Current		
Annual leave	1,339	1,068
Long service leave	1,139	1,003
Other leave	173	98
	<u>2,651</u>	<u>2,169</u>
Non-current		
Long service leave	669	665
	<u>669</u>	<u>665</u>
Employee provisions for 2019/20 have been impacted by the COVID-19 pandemic due to employees not taking leave as normal leading to a substantial increase in the provision amount.		
The following assumptions were adopted in measuring the present value of employee benefits:		
Weighted average increase in employee costs	2.50%	2.50%
Weighted average discount rates	1.14%	1.74%
Weighted average settlement period	12	12
Employee numbers (Full Time Equivalents)	191	198

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Accounting policy

Employee benefits

i) Short term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and other leave is recognised in the provision for employee benefits.

ii) Other long term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

iii) Sick leave

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

iv) Defined benefit plans

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the statement of financial position, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the fair value of the superannuation fund's assets at that date and any unrecognised past service cost. The present value of the defined benefit obligation is based on expected future payments which arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. However, when this information is not reliably available, Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans i.e. as an expense when it becomes payable.

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund, which is a sub fund of the Tasplan Superannuation Fund (Tasplan). The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

v) Defined contribution plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 26(b) Lease Liability	2020
	\$'000
Lease Liability	125
Concessional Leases	4
	<u>129</u>
Current	58
Non-Current	71
	<u>129</u>

Lease liabilities are secured by the related underlying assets. Future minimum lease payments were as follows:

As at 30 June 2020	Minimum lease payments					Total
	Within 1	1-2	2-3	3-4	4-5	
	Year	Years	Years	Years	Years	
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Lease payments	57	52	17	-	-	126
Finance charges	(1)	-	-	-	-	(1)
Net present value	<u>56</u>	<u>52</u>	<u>17</u>	<u>-</u>	<u>-</u>	<u>125</u>

Concessional Lease

Concessional lease liabilities are secured by the related underlying assets. Future minimum lease payments were as follows:

As at 30 June 2020	Minimum lease payments					Total
	Within 1	1-2	2-3	3-4	4-5	
	Year	Years	Years	Years	Years	
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
Lease payments	2	2	-	-	-	4
Finance charges	-	-	-	-	-	-
Net present value	<u>2</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4</u>

Council has a number of peppercorn leases that have an annual cost of between \$0 and \$18 and therefore are not material.

Accounting policy under AASB 16 - Applicable from 1 July 2019

Leases - Council as Lessee

The lease liability is measured at the present value of outstanding payments that are not paid at balance date, discounted by using the rate implicit in the lease. Where this cannot be readily determined then Council's incremental borrowing rate for a similar term with similar security is used.

The lease liability is subsequently measured by increasing the carrying amount to reflect interest on the lease liability (using the effective interest method) and by reducing the carrying amount to reflect the lease payments made.

Short-term leases and leases of low-value assets

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases i.e. leases with a lease term of 12 months or less and leases of low-value assets i.e., when the value of the leased asset when new is \$10,000 or less. Council recognises the lease payments associated with these leases as expense on a straight-line basis over the lease term.

Exposure from residual value guarantees

Council is committed to paying a residual value of \$10,572 in December 2022.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 26(c)	Contract Liability	2020
		\$'000
	<i>Current</i>	
	Rates and charges in advance	324
	Grants received in advance	781
		<u>1,105</u>

Accounting policy under AASB 15 and AASB 1058 - applicable from 1 July 2019
Council recognised the following contract liabilities with customers:
i) Rates and charges in advance represents amounts received by Council prior to the commencement of the rating or charging period. Revenue is recognised by council at the beginning of the rating or charge period to which the advance payment relates.
ii) Grants received in advance includes funding for the construction of a new health facility for the provision of community health and family and children services. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue.
Refer to note 41 for accounting policy related to AASB 15 and AASB 1058.

Note 27	Interest-bearing loans and borrowings	2020	2019
		\$'000	\$'000
	<i>Current</i>		
	Borrowings	-	-
		<u>-</u>	<u>-</u>
	<i>Non-current</i>		
	Borrowings	12,900	7,912
		<u>12,900</u>	<u>7,912</u>
	Total	<u>12,900</u>	<u>7,912</u>
	Borrowings		
	Council's loan portfolio has been reviewed by Tascorp effective 30 June 2020 to determine the market value. Their advice is that having regard to the fixed rates of interest applicable for the remaining life of each loan, that the market value is \$13,426,530 compared to the actual value of \$12,914,194.		
	Borrowings are secured by a Deed of Charge over the present and future receivables of the Council representing Council's general revenue from general rates, service rates, permit fees, rents and other charges imposed by Council.		
	The maturity profile for Council's borrowings is:		
	Not later than one year	-	-
	Later than one year and not later than five years	12,900	7,912
	Later than five years	-	-
	Total	<u>12,900</u>	<u>7,912</u>

Accounting policy
Interest bearing liabilities
The borrowing capacity of Council is limited by the Local Government Act 1993. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of Comprehensive Income over the period of the liability using the effective interest method.
Interest is expensed as it accrues and no interest has been capitalised during the current or comparative reporting period. There have been no defaults or breaches of the loan agreement during the period. Borrowings are secured by way of mortgages over the general rates of the Council.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 28 Reserves

	2020 \$'000	2019 \$'000
Asset revaluation reserve	371,209	376,443
Fair value reserve	(28,321)	(3,150)
Other reserves	16,539	10,737
Total	359,427	384,030

	Balance at beginning of reporting year \$'000	Increment / (decrement) \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting year \$'000
(a) Asset revaluation reserve				
2020				
Property				
Land and land under roads	98,635	0	-	98,635
Buildings	36,441	(12,428)	-	24,013
	135,076	(12,428)	-	122,648
Infrastructure				
Roads*	180,829	5,498	442	186,769
Bridges	13,269	-	(421)	12,848
Stormwater drainage	47,554	1,346	(730)	48,170
Minor infrastructure	(286)	329	730	773
	241,367	7,173	21	248,561
Total asset revaluation reserve	376,444	(5,255)	21	371,209
2019				
Property				
Land and land under roads	92,478	6,157	-	98,635
Buildings	35,696	745	-	36,441
	128,174	6,902	-	135,076
Infrastructure				
Roads	175,590	5,240	-	180,829
Bridges	12,934	335	-	13,269
Stormwater drainage	46,049	1,505	-	47,554
Minor infrastructure	(779)	493	-	(286)
	233,794	7,573	-	241,367
Total asset revaluation reserve	361,970	14,475	-	376,443

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 28 Reserves (Continued)

	Balance at beginning of reporting year	Increment / (decrement)	Transfer to accumulated surplus	Balance at end of reporting year
	\$'000	\$'000	\$'000	\$'000
(b) Fair Value reserve				
2020				
Change in fair value of investments				
- Water Corporation	(3,150)	(25,171)	-	(28,321)
Total fair value reserve	(3,150)	(25,171)	-	(28,321)
2019				
Change in fair value of investments				
- Water Corporation	(16,840)	13,690	-	(3,150)
Total fair value reserves	(16,840)	13,690	-	(3,150)

The fair value reserve was introduced to record the change in value of the investment in the water corporation

	Balance at beginning of reporting year	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting year
	\$'000	\$'000	\$'000	\$'000
(c) Other reserves				
2020				
Specific purpose reserves	2,118	395		2,513
Asset replacement reserves	739	1,659	(1,662)	736
Unexpended capital reserves	7,880	20,762	(15,352)	13,290
Total other reserves	10,737	22,816	(17,014)	16,539
2019				
Specific purpose reserves	2,394	(856)	580	2,118
Asset replacement reserves	(96)	2,253	(1,418)	739
Unexpended capital reserves	11,110	18,519	(21,749)	7,880
Total other reserves	13,408	19,916	(22,587)	10,737

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 28 Reserves (Continued)

	2020	2019
	\$'000	\$'000
Specific Purpose Reserves comprise of amounts set aside for the following purposes:		
Unexpended specific purpose grants	781	360
Acquisition of Public Open Space	902	852
Tree Preservation	773	849
Acquisition of Public Car Parking	46	46
Sundry Purposes	11	11
Balances at the end of the year	2,513	2,118
Movement in Specific Purpose Reserves:		
Balances at the beginning of the year	2,118	2,394
Net changes during the year	395	(276)
Balances at the end of the year	2,513	2,118
Asset Replacement Reserves have been established to provide for the orderly replacement of plant, vehicles, furniture and equipment.		
Balances at the beginning of the year	739	(96)
Additions:		
Transfers from operational funds	1,658	2,253
Reductions:		
Purchase of Plant & Vehicles	(751)	(1,288)
Capital Works	-	-
Purchase of IT Equipment	(300)	(73)
Purchase of Furniture & Equipment	(611)	(57)
Balances at the end of the year	736	739
Unexpended Capital Reserves are those amounts that have been allocated to various capital works projects, but at the reporting date have not yet been expended.		
Balances at the beginning of the year	7,880	11,110
Additional funds allocated	20,762	18,519
Capital Projects completed	(15,352)	(21,749)
Balances at the end of the year	13,290	7,880

Notes to the Financial Report
For the Year Ended 30 June 2020

	2020 \$'000	2019 \$'000
Note 29 Reconciliation of cash flows from operating activities to surplus (deficit)		
Surplus/(Deficit)	12,432	6,866
<i>Non cash items</i>		
Depreciation/amortisation	10,916	10,351
(Profit)/loss on disposal of property, infrastructure, plant and equipment	(26)	334
Contributions - non monetary assets	(10,243)	(4,049)
Carrying Amount of assets retired	734	585
Share of net (profit)/loss of investment in associate	(667)	(609)
Initial recognition of infrastructure assets	(476)	(638)
<i>Add (less) items classified as investing or financing included in Surplus/(Deficit)</i>		
Capital grants received specifically for new or upgraded assets	(1,412)	(2,839)
<i>Change in assets and liabilities:</i>		
Decrease/(increase) in trade and other receivables	(338)	148
Decrease/(increase) in inventories	3	(23)
Increase/(decrease) in trade and other payables	(1,015)	(1,258)
Increase/(decrease) in provisions	486	44
Increase/(decrease) in contract liabilities	865	-
Net cash provided by/(used in) operating activities	10,160	8,912
Note 29a Reconciliation of liabilities arising from financing activities		
Liabilities arising from financing activities are liabilities for which cash flows were, or future cash flows will be, classified in the Statement of Cash Flows as cash flows from financing activities.		
2020	Interest-bearing loans and borrowings \$'000	Lease liabilities \$'000
Balance at 1 July 2019	7,912	-
Changes from financing cash flows:		
Cash Received	4,988	-
Cash Repayments	-	126
Balance as at 30 June 2020	12,900	126
2019		
Balance at 1 July 2018	2,700	-
Changes from financing cash flows:		
Cash Received	5,212	-
Cash Repayments	-	-
Balance as at 30 June 2019	7,912	-
	2020 \$'000	2019 \$'000
Note 30 Reconciliation of cash and cash equivalents		
Cash and cash equivalents (see note 19)	8,060	8,287
Total reconciliation of cash and cash equivalents	8,060	8,287
Note 31 Financing arrangements		
Business Card - Credit Limit	26	26
Total amount unused at reporting date	7	10

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 32 Subsidiaries

Kingborough Waste Services Pty Ltd

Kingborough Waste Services Pty Ltd (KWS) is an incorporated entity that has been formed by Kingborough Council to operate the Barretta Waste Transfer Station. KWS has operated and managed the Barretta Waste Transfer Station from 1 July 2011.

The directors of KWS are:

- Ms Debra Mackeen (Independent Chairman)
- Mr Bob Calvert (Independent Director)
- Mr Tony Ferrier (Council employee)
- Mr David Reeve (Council employee)

Council has provided a financial guarantee to KWS to discharge any debt that KWS owes, where KWS is unable to pay the debt itself.

The KWS Chairman is remunerated \$10,000 per annum, and the independent director, \$8,000 per annum.

	2020 \$'000	2019 \$'000
Financial Performance		
Revenue		
User Charges	1,001	907
Recycling Sales	407	485
Council Charges	1,008	935
Sundry Charges	12	6
Total Revenue	2,428	2,333
Expenditure		
Employee Costs	973	937
Disposal Costs	560	490
Hire & Maintenance	182	176
Other Expenses	548	503
Total Expenses	2,263	2,106
Surplus / (Deficit)	165	227
Financial Position		
Assets	1,066	887
Liabilities	422	402
Net Assets	644	485

The financial performance includes any internal transfers with Kingborough Council. Council provides corporate support to KWS and Council remains the owner of the infrastructure and equipment at the site. KWS charge Council a fee based on tonnage for garbage collection waste, recycling collection waste, and green waste disposed of at the Barretta Waste Transfer Station. Internal transfers are eliminated on consolidation.

Accounting Policy

The consolidated financial statements include the financial position and performance of controlled entities from the date on which control was obtained until the date control is lost. Intragroup assets, liabilities, equity, income, expenses and cashflows relating to transactions between entities in the consolidated entity have been eliminated in full for the purpose of these financial statements.

Subsidiaries

Subsidiaries are all entities (including structured entities) over which the Council has control. Control is established when the Council is exposed to, or has rights to variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the relevant activities of the entity.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 33 Superannuation

	2020 \$'000	2019 \$'000
Superannuation contributions paid:		
Accumulated Benefits	1,598	1,630
Defined Benefits	-	2

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund (the Fund). The Fund was a sub fund of the Quadrant Superannuation Scheme (the Scheme) up to 30 November 2015. At this date the Quadrant Superannuation Scheme merged (via a Successor Fund Transfer) into the Tasplan Super and the Quadrant Defined Benefits Fund became a sub fund of Tasplan Super (Tasplan) from that date. The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 34 of AASB 119 *Employee Benefits*, Council does not use defined benefit accounting for these contributions.

For the year ended 30 June 2020 Council contributed 0.0% of employees' gross income to the Fund based on advice from the actuary. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, Council is required to meet its share of the deficiency.

Rice Warner Pty Ltd undertook the last actuarial review of the Fund at 30 June 2017. The review disclosed that at that time the net market value of assets available for funding member benefits was \$58,940,000, the value of vested benefits was \$51,170,000, the surplus over vested benefits was \$7,770,000, the value of total accrued benefits was \$50,606,000, and the number of members was 134. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Tasplan Super's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:

Net Investment Return	7.0% p.a.
Salary Inflation	4.0% pa
Price Inflation	n/a

The actuarial review concluded that:

1. The value of assets of the Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2017.
2. The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2017.
3. Based on the assumptions used, and assuming the Employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2017.

Given the strong financial position of the Fund, the Actuary recommended that the Council consider a contribution holiday and contribute 0% of salaries from 1 July 2018 to 30 June 2021.

The Actuary will continue to undertake a brief review of the financial position the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2020 and is expected to be completed late in 2020.

Council also contributes to other accumulation schemes on behalf of a number of employees; however Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the *Superannuation Guarantee (Administration) Act 1992*.

As required in terms of paragraph 148 of AASB 119 *Employee Benefits*, Council discloses the following details:

The 2017 actuarial review used the "aggregate" funding method. This is a standard actuarial funding method. The results from this method were tested by projecting future fund assets and liabilities for a range of future assumed investment returns. The funding method used is different from the method used at the previous actuarial review in 2014.

Under the aggregate funding method of financing the benefits, the stability of the Councils' contributions over time depends on how closely the Fund's actual experience matches the expected experience. If the actual experience differs from that expected, the Councils' contribution rate may need to be adjusted accordingly to ensure the Fund remains on course towards financing members' benefits.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 33 Superannuation

In terms of Rule 27.4 of the Tasplan Trust Deed (Trust Deed), there is a risk that employers within the Fund may incur an additional liability when an Employer ceases to participate in the Fund at a time when the assets of the Fund are less than members' vested benefits. Each member of the Fund who is an employee of the Employer who is ceasing to Participate is required to be provided with a benefit at least equal to their vested benefit in terms of Rule 27.4 (b) (A). However, there is no provision in the Trust Deed requiring an employer to make contributions other than its regular contributions up to the date of cessation of contributions. This issue can be resolved by the Trustee seeking an Actuarial Certificate in terms of Rule 26.5 identifying a deficit and the Trustee determining in terms of Rule 26.3(c) that the particular employer should make the payment required to make good any shortfall before the cessation of participation is approved.

The application of Fund assets on Tasplan being wound-up is set out in Rule 41.4. This Rule provides that expenses and taxation liabilities should have first call on the available assets. Additional assets will initially be applied for the benefit of the then remaining members and/or their Dependents in such manner as the Trustee considers equitable and appropriate in accordance with the Applicable Requirements (broadly, superannuation and taxation legislative requirements and other requirements as determined by the regulators).

The Trust Deed does not contemplate the Fund withdrawing from Tasplan. However it is likely that Rule 27.4 would be applied in this case (as detailed above).

The Fund is a defined benefit Fund.

The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. Thus the Fund is not able to prepare standard AASB119 defined benefit reporting.

During the reporting period the amount of contributions paid to defined benefits schemes was \$0 (2018-19, \$2), and the amount paid to accumulation schemes was \$1,598,000 (2018-19, \$1,693,000).

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 34 Commitments

The Council has entered into the following commitments which are due and payable in the next twelve months:

	2020	2019
	\$'000	\$'000
Capital commitments		
Road construction	1,169	7,168
Stormwater drainage	1,041	465
Other infrastructure	380	324
Kingston Park	1,952	971
Total	4,542	8,928

Operating lease commitments under AASB 117 (applicable for 2019 comparatives only)

At the reporting date, Council had the following obligations under non-cancellable operating leases for the lease of equipment for use within Council's activities (these obligations are not recognised as liabilities):

Not longer than one year	29
Longer than one year and not longer than five years	5
Longer than five years	-
	34

Accounting policy**Leases***ii) Operating leases as lessee*

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the Statement of Comprehensive Income on a straight-line basis over the period of the lease.

Contractual Commitments

Contractual commitments for operational expenditure at end of financial year but not recognised in the financial report are as follows and are due and payable in accordance with the periods stated.

		2020	2019
		\$'000	\$'000
	Period	Future Commitment	Future Commitment
Public toilet, barbecue cleaning and hall cleaning	01/19 - 01/24	809	1001
Kerbside Collection Service	10/18 - 10/23	3,511	4364
Public waste bin collection - Bruny Island	02/19 - 01/22	307	470
Public waste bin collection - Other	02/19 - 01/22	102	234
Internal Audit Services	07/18 - 06/22	76	101
Baretta Landfill Gas Monitoring	07/19 - 06/22	67	-
Total		4,872	6,170

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 35 Contingent liabilities

Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors. As these matters are yet to be finalised, and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the financial report.

Guarantees for Loans to other entities

Council does not act as guarantor for loans raised by sporting clubs operating from Council's properties.

Council is not aware of any incident or action that may cause a future liability to be created. All existing claims against Council are covered by policies of insurance, and the maximum limits of the liability as set out in those policies, is believed to be adequate to meet all contingencies of those claims without further financial liability on Council.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

**Note 36 Financial Instruments
(a) Accounting Policy, Terms and Conditions**

Recognised financial instruments	Note	Accounting Policy	Terms and Conditions
Financial assets			
Cash and cash equivalents	19	Cash on hand and at bank and money market call account are valued at face value.	On call deposits returned a floating interest rate of 1.14%(2.00% in 2018/19).
Interest is recognised as it accrues.			
Trade and other receivables			
Other debtors	20	Receivables are carried at amortised cost using the effective interest method. A provision for expected credit loss is recognised when there is objective evidence that an impairment loss has occurred. Collectability of overdue accounts is assessed on an ongoing basis.	General debtors are unsecured. Rate arrears attract an interest rate of 8.12%(8.10% in 2018/19). Credit terms are based on 30 days.
Investment in Taswater	18	The investment in TasWater is valued at its fair value at balance date. Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date.	Investment in TasWater provided return of 0.6% (1.3% in 2018/19) excluding unrealised gains/losses.
Financial Liabilities			
Trade and other payables	24	Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received.	General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.
Interest-bearing loans and borrowings	27	Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it becomes due and recognised as part of payables.	Borrowings are secured by way of mortgages over general rates of Council. The weighted average interest rate on borrowings is 2.49%(3.05% in 2018/19).

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 36 Financial instruments (cont.)

(b) Interest Rate Risk

The exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

2020

	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non-interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	1.14%	8,060	-	-	-	-	8,060
Trade and other receivables	8.12%	507	-	-	-	2,105	2,612
Investment in Water Corporation	-	-	-	-	-	83,410	83,410
Total financial assets		8,566	-	-	-	85,514	94,081
Financial liabilities							
Trade and other payables	-	-	-	-	-	2,299	2,299
Trust funds and deposits	-	-	-	-	-	1,737	1,737
Interest-bearing loans and borrowings	2.48%	-	-	12,900	-	-	12,900
Total financial liabilities		-	-	12,900	-	4,036	16,936
Net financial assets (liabilities)		8,566	-	(12,900)	-	81,478	77,145

2019

	Weighted average interest rate	Floating interest rate \$'000	Fixed interest maturing in:			Non-interest bearing \$'000	Total \$'000
			1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000		
Financial assets							
Cash and cash equivalents	2.00%	8,287	-	-	-	-	8,287
Trade and other receivables	8.10%	275	-	-	-	1,963	2,238
Investment in Water Corporation	-	-	-	-	-	108,581	108,581
Total financial assets		8,562	-	-	-	110,544	119,105
Financial liabilities							
Trade and other payables	-	-	-	-	-	3,815	3,815
Trust funds and deposits	-	-	-	-	-	2,121	2,121
Interest-bearing loans and borrowings	3.05%	-	-	7,912	-	-	7,912
Total financial liabilities		-	-	7,912	-	5,936	13,848
Net financial assets (liabilities)		8,562	-	(7,912)	-	104,608	105,257

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 36 Financial Instruments (cont.)

(c) Fair Values

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

Financial Instruments	Total carrying amount as per Statement of Financial Position		Aggregate net fair value	
	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000
<i>Financial assets</i>				
Cash and cash equivalents	8,060	8,287	8,060	8,287
Investment in Water Corporation	83,410	108,581	83,410	108,581
Trade and other receivables	2,612	2,238	2,612	2,238
<i>Total financial assets</i>	<i>94,081</i>	<i>119,105</i>	<i>94,081</i>	<i>119,105</i>
<i>Financial liabilities</i>				
Trade and other payables	2,299	3,815	2,299	3,815
Trust funds and deposits	1,737	2,121	1,737	2,121
Lease liabilities	129	0	129	0
Interest-bearing loans and borrowings	12,900	7,912	13,426	7,912
<i>Total financial liabilities</i>	<i>17,065</i>	<i>13,848</i>	<i>17,591</i>	<i>13,848</i>

(d) Credit Risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Statement of Financial Position.

(e) Risks and mitigation

The risks associated with Council's main financial instruments and the policies for minimising these risks are detailed below.

Market risk

Market risk is the risk that the fair value or future cash flows of Council's financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which Council is exposed are discussed below:

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Interest rate liability risk arises primarily from long term loans and borrowings at fixed rates, however with minor holdings, there is limited exposure to this risk for Council.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 36 Financial Instruments (cont.)

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1993*. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards,
- capital protection,
- appropriate liquidity,
- diversification by credit rating, financial institution and investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

Interest charged on outstanding rates debtors is regulated by the *Local Government Act 1993* and contains a component of the official 10-year long-term bond rate.

Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with,
- we may require collateral where appropriate; and
- we only invest with financial institutions which have a recognised credit rating specified in our Investment policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, and trade and other receivables. Council's exposure to credit risk arises from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note. Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securitise its trade and other receivables.

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experience and industry reputation. In addition, receivable balances are monitored on an ongoing basis with the result that Council's exposure to bad debts is not significant.

We may also be subject to credit risk for transactions which are not included in the Statement of Financial Position, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 35.

Credit quality of contractual financial assets that are neither past due nor impaired

	Financial Institutions (AAA credit rating)	Government agencies (RBBB credit rating)	Other (Appropriate)	Total
2020				
Cash and cash equivalents	8,060	-	-	8,060
Trade and other receivables	-	-	2,612	2,612
Total contractual financial assets	8,060	-	2,612	10,671

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 36 Financial Instruments (cont.)

Credit quality of contractual financial assets that are neither past due nor impaired

	Financial Institutions <small>(AA credit rating)</small>	Government agencies <small>(BBB credit rating)</small>	Other <small>Approved Creditors</small>	Total
2019				
Cash and cash equivalents	8,287	-	-	8,287
Trade and other receivables	-	-	2,238	2,238
Total contractual financial assets	8,287	-	2,238	10,525

Movement in Provisions for Impairment

	2020 \$'000	2019 \$'000
Balance at the beginning of the year	16	-
New Provisions recognised during the year	6	16
Amounts already provided for and written off as uncollectible	-	-
Amounts provided for but recovered during the year	-	-
Balance at end of year	22	16

Ageing of Trade and Other Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's Trade & Other Receivables was:

	2020 \$'000	2019 \$'000
Current (not yet due)	2,325	2,802
Past due by up to 30 days	7	176
Past due between 31 and 60 days	31	10
Past due between 61 and 90 days	178	2
Past due by more than 90 days	50	58
Total Trade & Other Receivables	2,589	2,848

Ageing of individually impaired Trade and Other Receivables

At balance date, other debtors representing financial assets with a nominal value of \$22k(2019: \$16k) were impaired. The amount of the provision raised against these debtors was \$6k (2019: \$16k). The individually impaired debtors relate to general and sundry debtor and have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of Trade and Other Receivables that have been individually determined as impaired at reporting date was:

	2020 \$'000	2019 \$'000
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	22	16
Past due between 181 and 365 days	-	-
Past due by more than 1 year	-	-
Total Trade & Other Receivables	22	16

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 36 Financial Instruments (cont.)

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover a financial asset at all.

To help reduce these risks we:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds be invested various liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue.

Council's objective is to maintain a balance between continuity of funding determined through forecasting of expected cash flows, and income generation through the investment of surplus funds in short-term investments. Income streams from rates, user charges and grants are considered to be highly stable and reliable. Investments are spread between secure financial institutions in marketable financial products that can be converted to cash at short notice.

The Council's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Financial Liabilities. For lease liabilities refer to Note 26(b). These amounts represent undiscounted gross payments including both principal and interest amounts.

2020	6 mths or less	6-12 months	1-2 years	2-5 years	>5 years	Contracted Cash Flow	Carrying Amount
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Trade and other payables	2,299	-	-	-	-	2,299	2,299
Trust funds and deposits	1,737	-	-	-	-	1,737	1,737
Interest-bearing loans and borrowings	-	-	-	12,900	-	12,900	12,900
Total financial liabilities	4,036	-	-	12,900	-	16,936	16,936

2019	6 mths or less	6-12 months	1-2 years	2-5 years	>5 years	Contracted Cash Flow	Carrying Amount
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Trade and other payables	3,815	-	-	-	-	3,815	3,815
Trust funds and deposits	2,121	-	-	-	-	2,121	2,121
Interest-bearing loans and borrowings	-	-	-	7,912	-	7,912	7,912
Total financial liabilities	5,936	-	-	7,912	-	13,848	13,848

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 36 Financial Instruments (cont.)

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 1% and -1% in market interest rates (AUD) from year-end rates of 4.4%

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur:

		Interest rate risk			
		-1 %		+1	
		-100 basis points		+100 basis points	
		Profit	Equity	Profit	Equity
2020	\$'000	\$'000	\$'000	\$'000	\$'000
Financial assets:					
Cash and cash equivalents	8,060	(81)	(81)	81	81
Trade and other receivables	2,612	-	-	-	-
Financial liabilities:					
Interest-bearing loans/borrowings	12,900	129	129	129	129
Trust funds and deposits	1,737	-	-	-	-
Trade and other payables	2,299	-	-	-	-
2019					
Financial assets:					
Cash and cash equivalents	8,287	(83)	(83)	83	83
Trade and other receivables	2,238	-	-	-	-
Financial liabilities:					
Interest-bearing loans/borrowings	7,912	79	79	79	79
Trust funds and deposits	2,121	-	-	-	-
Trade and other payables	3,815	-	-	-	-

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 37 Auditor's remuneration	2020	2019
	\$'000	\$'000
Audit fee to conduct external audit - Tasmanian Audit Office	46	46
	<u>46</u>	<u>46</u>

Note 38 Events occurring after balance date

In October 2020, Council received title to the subdivision at Kingston Park. This will allow Council to sell the land to the developer in line with the approved contract.

Note 39 Related party transactions

(i) Responsible Persons

Names of persons holding the position of a Responsible Person at the Council at any time during the year are:

			Period of Appointment
Councillors	D Winter	Mayor	2019-20
	J Westwood	Deputy Mayor	2019-20
	R Alkinson	Councillor	To August 2019
	S Bastone	Councillor	2019-20
	F Fox	Councillor	2019-20
	G Cordover	Councillor	From August 2019
	D Grace	Councillor	2019-20
	A Midgley	Councillor	2019-20
	C Street	Councillor	2019-20
	S Wass	Councillor	2019-20
	P Weidt	Councillor	2019-20

(ii) Council Remuneration

Short term employee benefits

2020	Period	Allowances	Vehicles ²	Total Compensation AASB 124	Expenses ³	Total allowances and expenses
		\$	\$	\$	\$	\$
Mayor	Full year	104,575	-	104,575	6,843	111,418
Deputy Mayor	Full year	50,641	-	50,641	541	51,182
Councillors		238,090	-	238,090	8,732	246,822
Total		<u>393,306</u>	<u>-</u>	<u>393,306</u>	<u>16,116</u>	<u>409,422</u>

Council Remuneration

Short term employee benefits

2019	Period	Allowances	Vehicles ²	Total Compensation AASB 124	Expenses ³	Total allowances and expenses
		\$	\$	\$	\$	\$
Mayor	Full year	101,926	-	101,926	4,746	106,672
Deputy Mayor	Full year	39,335	-	39,335	1,076	40,411
Councillors		243,267	-	243,267	15,725	258,992
Total		<u>384,528</u>	<u>-</u>	<u>384,528</u>	<u>21,547</u>	<u>406,075</u>

² Includes full cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables, maintenance cost and parking (including notional value of parking provided at premises that are owned or leased and fringe benefits tax).

³ Expenses relate to the reimbursement of costs such as internet, telephone, mileage, conference and meeting attendance costs.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

(iii) Key Management Personnel Remuneration

2020

Remuneration band	Number of employees	Short term employee benefits			Post employment benefits			Total
		Salary ¹	Vehicles ²	Other Allowances and Benefits ³	Super-annuation ⁴	Termination Benefits ⁵	Non-monetary Benefits ⁶	
		\$	\$	\$	\$	\$	\$	\$
\$140,001 - \$160,000	2	259,392	20,000	1,040	32,047	-	(14,367)	298,021
\$160,001 - \$180,000	2	270,529	20,000	779	33,154	-	10,316	334,777
\$180,001 - \$200,000	2	318,872	20,000	323	30,552	-	(5,357)	373,360
\$200,001 - \$280,000	1	231,025	10,000	-	21,947	-	5,342	268,315
Total		1,079,757	70,000	2,142	128,700		(4,068)	1,274,504

Key Management Personnel Remuneration

2019

Remuneration band	Number of employees	Short term employee benefits			Post employment benefits			Total
		Salary ¹	Vehicles ²	Other Allowances and Benefits ³	Super-annuation ⁴	Termination Benefits ⁵	Non-monetary Benefits ⁶	
		\$	\$	\$	\$	\$	\$	\$
\$140,001 - \$160,000	4	509,518	40,000	1,819	58,927	-	9,663	619,927
\$160,001 - \$180,000	1	141,259	10,000	-	17,545	-	3,603	172,411
\$200,001 - \$210,000	1	166,993	10,000	323	20,852	-	4,176	202,254
\$260,001 - \$280,000	1	229,556	10,000	-	21,808	-	5,739	267,103
Total		1,047,225	70,000	2,142	119,142		23,186	1,261,695

1 Gross Salary includes all forms of consideration paid and payable for services rendered, compensated absences during the period and salary sacrifice amounts.

2 Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables, maintenance costs and parking (including notional value of parking provided at premises that are owned or leased and fringe benefits tax).

3 Other benefits includes all other forms of employment allowances (excludes reimbursements such as travel, accommodation or meals), payments in lieu of leave, and any other compensation paid and payable.

4 Superannuation means the contribution to the superannuation fund of the individual.

5 Termination benefits include all forms of benefits paid or accrued as a consequence of termination.

6 Non-Monetary benefits include annual and long-service leave movements.

(iv) Remuneration Principles

Councillors

Section 340A of the *Local Government Act 1993* entitles councillors to allowances prescribed in regulations. Mayors and Deputy Mayors are entitled to allowances in addition to those payable to them as councillors.

The Local Government Division of the Department of Premier and Cabinet publish each year a table of allowances. These allowances are applied to Councillors from 1 November of each year.

Executives

Remuneration levels for key management personnel are set in accordance with market forces. The remuneration of the General Manager is periodically reviewed by an independent consultants.

The employment terms and conditions of senior executives are contained in individual employment contracts and prescribe total remuneration, superannuation, annual and long service leave, vehicle and salary sacrifice provisions. In addition to their salaries, Council also provides non-cash benefits and contributes to post-employment superannuation plans on their behalf.

The performance of each senior executive, including the General Manager, is reviewed annually which includes a review of their remuneration package. The terms of employment of each senior executive, including the General Manager, contain a termination clause that requires the senior executive or Council to provide a minimum notice period of up to 6 months prior to termination of the contract. Whilst not automatic, contracts can be extended.

Termination benefits

There were no termination benefits paid to key management personnel in 2019/20.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

(v) Interest in other entities

Interest in subsidiaries

The group consists of Council and Kingborough Waste Services (KWS), which is 100% owned by Council.

Note 32 contains details of Council's investment in KWS.

The following transactions occurred with subsidiaries:

Subsidiary	Grant and subsidies provided by council	Goods and services supplied by council, on normal terms and conditions		
		Rental accommodation	Commercial rates and charges	Other
Kingborough Waste Services \$(000)	\$ -	\$ -	\$ 1,000	\$ - 62

Transactions with associates

Council received \$171k in income tax equivalents from the Copping Refuse Disposal Site Joint Authority during 2019/20.

The investment in associates is accounted for using the equity method and details of the investment are in Note 17.

Council agreed to reinvest these payments back into the Authority.

(vi) Transactions with related parties

During the period Council did not enter into any transactions with related parties.

(vii) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the municipality. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates in a primary residence
- Dog registration
- Use of Council's gymnasium

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

Note 40 Special committees and other activities

As they are not considered to be of a material nature, the accounts and cash assets of the following Special Committees have not been consolidated into the financial statements of Council:

	Income	Expenditure	Cash
	\$	\$	\$
Adventure Bay Hall	2,623	4,231	675
Kellering Hall & Recreation Committee	5,225	5,365	17,170
Lower Longley Hall Committee	295	402	6,301
Lunawanna Hall Committee	3,614	2,899	2,111
North Bruny Community Centre Committee	8,627	7,227	7,698
Snug Hall Management Committee	3,847	3,497	8,990
Taroona Hall Management Comm	10,384	10,673	7,836
Woodbridge Hall Management Comm	3,741	4,408	8,039

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 41 Other significant accounting policies and new accounting standards

(a) Taxation

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax and the Goods and Services Tax.

Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(b) Impairment of assets

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of Profit or Loss and Other Comprehensive Income, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset. For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

(c) Allocation between current and non-current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(d) Financial guarantees

Financial guarantee contracts are recognised as a liability at the time the guarantee is issued. The liability is initially measured at fair value, and if there is material increase in the likelihood that the guarantee may have to be exercised, at the higher of the amount determined in accordance with AASB 137 Provisions, Contingent Liabilities and Contingent Assets and the amount initially recognised less cumulative amortisation, where appropriate. In the determination of fair value, consideration is given to factors including the probability of default by the guaranteed party and the likely loss to Council in the event of default.

(e) Contingent assets, contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value inclusive of the GST payable.

(f) Budget

The estimated revenue and expense amounts in the Statement of Profit or Loss and Other Comprehensive Income represent revised budget amounts and are not audited.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 41 Other significant accounting policies and new accounting standards (cont.)

(g) Adoption of new and amended accounting standards

(i) In the current year, Council has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board that are relevant to its operations and effective for the current annual reporting period. These include:

(ii) *AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities*

Council adopted AASB15 and AASB1058 using the modified retrospective method of transition, with the date of initial application of 1 July 2019. In accordance with the provisions of this transition approach, Council recognised the cumulative effect of applying these new standards as an adjustment to opening Accumulated surpluses at the date of initial application, i.e., 1 July 2019. Consequently, the comparative information presented has not been restated and continues to be reported under the previous standards on revenue and income. In addition, Council has applied the practical expedients and elected to apply these standards retrospectively only to contracts and transactions that were not completed contracts at the date of initial application, i.e., as at 1 July 2019.

As Council has applied the modified retrospective approach, it has applied the practical expedient described in AASB15.C5(o) for all contract modifications that occurred before application date. In doing so Council did not retrospectively restate the contract for those modifications in accordance with AASB15.20-21. Instead, Council reflected the aggregate effect of all of the modifications that occur before the beginning of the earliest period presented when:

- Identifying the satisfied and unsatisfied performance obligations
- Determining the transaction price
- Allocating the transaction price to the satisfied and unsatisfied performance obligation.

AASB 15 introduces a five-step process for revenue recognition, with the core principle of the new standard being for entities to recognise revenue to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services.

The impact of the new standard has changed in the timing of revenue recognition, treatment of contracts costs and contracts which contain a financing element. Under the new income recognition model applicable to not-for-profit entities, Council determines whether an enforceable agreement exists and whether the promises to transfer goods or services to the customer are 'sufficiently specific'. If an enforceable agreement exists and the promises are 'sufficiently specific' (to a transaction or part of a transaction), Council applies the general AASB15 principles to determine the appropriate revenue recognition. If these criteria are not met, Council considers whether AASB1058 applies.

AASB 1058 supersedes all the income recognition requirements relating to council, previously in AASB 1004 Contributions. The timing of income recognition under AASB 1058 depends on whether a transaction gives rise to a liability or other performance obligation, or a contribution by owners, related to an asset (such as cash or another asset) received.

If the transaction is a transfer of a financial asset to enable Council to acquire or construct a recognisable non-financial asset to be controlled by council (i.e. an in-substance acquisition of a non-financial asset), Council recognises a liability for the excess of the fair value of the transfer over any related amounts recognised. Council will recognise income as it satisfies its obligations under the transfer, similarly to income recognition in relation to performance obligations under AASB 15 as discussed above.

Council has elected to measure a class (or classes) of right-of-use assets arising under 'peppercorn (Concessionary) leases' at initial recognition at cost, in accordance with AASB 16.23-25, which incorporates the amount of initial measurement of the lease liability.

AASB 1058 also encompasses non-contractual statutory income such as rates, taxes and fines. Council previously excluded rates paid in advance from income, by recording them as a current liability, therefore no changes are required to meet this standard.

The tables below highlight the impact of adopting AASB 15 and AASB 1058 on the Statement of Comprehensive Income and Statement of Financial Position. There was no material impact on Council's Statement of Cash Flows.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 41 Other significant accounting policies and new accounting standards (cont.)

Statement of Comprehensive Income (Extract)	Reference	Note	Amounts under AASB 118 & 1004	Adjustment	Amounts under AASB 15 & 1058
Recurrent Income			\$'000	\$'000	\$'000
Capital grants			5,851	360	5,491
Statement of Financial Position (Extract)	Reference	Note	Amounts under AASB 118 & 1004	Adjustment	Amounts under AASB 15 & 1058
			\$'000	\$'000	\$'000
Current liabilities					
Trade and other payables (rates in advance)		26c	3,815	(324)	4,139
Contract liabilities		26c	-	781	781
Equity					
Accumulated surplus			271,500	360	271,140

i) For grant funding where specific performance obligations are yet to be completed to acquire, construct or upgrade a recognisable non-financial asset, Council recognises a liability until obligations are fulfilled.

(iii) AASB 16 Leases

AASB 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligations to make lease payments.

Council has applied this standard from 1 July 2019 using a retrospective approach (partial) with cumulative catch-up. This does not require Council to restate comparative figures, but does require the presentation of both qualitative and quantitative disclosures for affected items, along with a corresponding adjustment to the opening balance of Accumulated surpluses for transitional effects of re-measurement.

AASB 16 has resulted in most of Council's operating leases being brought onto the statement of financial position. There are limited exceptions relating to short-term leases and low-value assets which are disclosed in note 15.

The calculation of the lease liability has taken into account appropriate discount rates, assumptions about the lease term, and increases in lease payments. A corresponding right to use assets has been recognised, which has been amortised over the term of the lease. Rent expense is no longer shown. The profit and loss impact of the leases has been through amortisation and interest charges. Council's current operating lease expenditure is shown at Note 15. In the Statement of Cash Flows lease payments has been shown as cash flows from financing activities instead of operating activities.

a) Impact of the new definition of a lease

Council has made use of the practical expedient available on transition to AASB 16 not to reassess whether a contract is or contains a lease. Instead contracts containing a lease under AASB 17 or Interpretation 4 at transition will continue to be applied to those contracts entered or modified before 1 January 2019.

The change in definition of a lease mainly relates to the concept of control. AASB 16 determines whether a contract contains a lease on the basis of whether the customer has the right to control the use of an identified asset for a period of time in exchange for consideration. This is in contrast to the focus on 'risks and rewards' in AASB 17 and Interpretation 4.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 41 Other significant accounting policies and new accounting standards (cont.)

b) Impact of lessee accounting

i) Former operating leases

AASB 16 changes how Council accounts for leases previously classified as operating leases under AASB 17, which were off balance sheet.

Applying AASB 16, for all leases, Council:

- a) Recognises right-of-use of assets and lease liabilities in the statement of financial position, initially measured at the present value of the future lease payments;
- b) Recognises depreciation of right-of-use assets and interest on lease liabilities in profit or loss;
- c) Separates the total amount of cash paid into a principal portion (presented within financing activities) and interest (presented within financing activities) in the Statement of cash flows.

Lease incentives (e.g. rent-free period) are recognised as part of the measurement of the right-of-use assets and lease liabilities whereas under AASB 117 they resulted into the recognition of a lease incentive, amortised as a reduction of rental expenses generally on a straight-line basis.

Under AASB 16, right-of-use assets are tested for impairment in accordance with AASB 136.

For short-term leases (lease term of 12 months or less) and leases of low-value assets (such as tablet and personal computers, small items of office furniture and telephones), Council has opted to recognise a lease expense on a straight-line basis as permitted by AASB 16. This expense is presented within 'other expenses' in profit or loss.

ii) Former finance leases

AASB 16 requires that Council recognises as part of its lease liability only the amount expected to be payable under a residual value guarantee, rather than the maximum amount guaranteed as required by AASB 117. This change did not have a material effect on the Council's financial statements.

iii) Lessor accounting

Lessor accounting under AASB 16 remains largely unchanged. For finance leases, the lessor recognises a receivable equal to the net investment in the lease. Lease receipts from operating leases are recognised as income either on a straight-line basis or another systematic basis where appropriate. However, AASB 16 has changed and expanded the disclosures required, in particular with regard to how a lessor manages the risks arising from its residual interest in leased assets.

Under AASB 16, an intermediate lessor accounts for the head lease and sub-lease as two-separate contracts. The intermediate lessor is required to classify the sub-lease as a finance or operating lease by reference to the right-of-use asset arising from the head lease (and not by reference to the underlying asset as was the case under AASB 117).

Transition

On transition to AASB16, Council recognised one lease that was subject to the new leasing standard.

Reconciliation of operating lease commitments under AASB 117 and lease liabilities under AASB 16

The difference between the operating lease commitments disclosed previously by applying AASB117 and the value of the lease liabilities recognised under AASB16 on 1 July 2019 as disclosed in note 26(b) is explained as follows:

Operating lease commitments disclosed as at 30 June 2019	38
Discounted using Council's weighted average incremental borrowing rate.	38
Finance lease liabilities recognised as at 30 June 2019	
- Recognition exemption for leases with less than 12 months of lease term at transition	-
Lease liability recognised as at 1 July 2019	38

Notes to the Financial Report
For the Year Ended 30 June 2020

Note 41 Other significant accounting policies and new accounting standards (cont.)

(h) Pending Accounting Standards

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2020 reporting periods. Council's assessment of the impact of the relevant new standards and interpretations is set out below.

(i) AASB 2017-5 Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Correction, applicable to annual reporting periods beginning on or after 1 January 2022.

The amendments address an acknowledge inconsistency between the requirements in AASB10, and those in AASB128 (2011) in dealing with the sale or contribution of assets between an investor and its associate or joint venture.

The main consequence of the amendments is that a full gain or loss is recognised when a transaction involves a business (whether it is housed in a subsidiary or not). A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary.

This standard is not expected to have a material impact on the financial outcomes of Council.

All other Australian accounting standards and interpretations with future effective dates are either not applicable to Council's activities, or have no material impact.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 42 Significant Business Activities

The operating capital and competitive neutrality costs of the Council's significant business activities:

	Sports Centre	
	2020	2019
	\$'000	\$'000
<i>Revenue</i>		
User Charges	648	873
Grants	0	50
Other revenues	50	55
Total Revenue	698	978
<i>Expenditure</i>		
<i>Direct</i>		
Materials, Contracts, Employee Costs	1,035	1,170
Other expenses	88	8
<i>Indirect</i>		
Engineering & Administration	0	0
Total Expenses	1,123	1,178
<i>Notional cost of free services received</i>		
<i>Capital Costs</i>		
Depreciation and amortisation	546	521
Opportunity cost of capital	1,032	1,032
Total Capital Costs	1,577	1,553
<i>Competitive neutrality adjustments</i>		
Rates and land tax	16	16
Loan guarantee fees	0	0
	16	16
Calculated Surplus/(Deficit)	(971)	(721)
Competitive neutrality costs	(2,018)	(1,769)

Accounting policy

Significant business activities

Council is required to report the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the Council. Council's disclosure is reconciled above. Council has determined, based upon materiality that the Sports Centre as defined above is considered a significant business activity. Competitive neutrality costs include notional costs i.e. income tax equivalent, rates and loan guarantees. In preparing the information disclosed in relation to significant business activities, the following assumptions have been applied:

- The opportunity cost is based on applying a 4% earnings on funds invested in the activities.
- Materials, Contracts and employee costs are based on actual expenditure on each activity.
- Loan guarantee fees are not included as Council believes that no material advantage is obtained.
- Tax calculation has not been included as it is considered to be not material.
- Depreciation is based on assets associated with the activity.

Notes to the Financial Report
For the Year Ended 30 June 2020

Note	43	Management indicators	Benchmark	2020 \$'000	2019 \$'000	2018 \$'000	2017 \$'000
(a) Underlying surplus or deficit							
		Net result for the year		12,432	6,866	9,250	5,007
		Less non-operating income:					
		capital grants		(1,412)	(2,839)	(1,417)	(1,854)
		contributions-non-monetary assets		(10,243)	(4,049)	(7,963)	(2,710)
		contributions - capital		(350)	-	-	-
		initial recognition of infrastructure assets		(476)	(638)	(68)	-
		Add non-operating expenses					
		write down of carrying assets retired-prior periods		-	-	-	231
		grants received in advance in prior year		1,158	1,109	1,049	(1,049)
		grants received in advance in current year		(1,232)	(1,158)	(1,109)	-
		Storm Damage Expenditure		(526)	148	541	-
		Underlying surplus/deficit	0	(649)	(563)	282	(375)

The intent of the underlying result is to show the outcome of a council's normal or usual day to day operations.
In 2019/20, Council delivered an underlying deficit for the year, which represents a -3% underlying surplus ratio.

(b) Underlying surplus ratio

Underlying surplus or deficit	(649)	(563)	282	(375)
Recurrent income*	41,804	40,469	39,121	35,615
Underlying surplus ratio %	0%	-2%	-1%	-1%

This ratio serves as an overall measure of financial operating effectiveness.

The ratio for 2019/20 resulted from the loss of \$600k in dividends from Council's investment in the water corporation (Note 10) and loss of revenue resulting from the close of the Sports Centre and provision of hardship benefits to the community.

(c) Net financial liabilities

Liquid assets less	10,250	10,160	12,215	10,401
total liabilities	21,489	16,726	12,684	7,280
Net financial liabilities	0	-11,239	-6,566	-3,121

This measure shows whether Council's total liabilities can be met by its liquid assets. An excess of total liabilities over liquid assets means that, if all liabilities fell due at once, additional revenue would be needed to fund the shortfall.

This indicator indicates that the Council is not in a position to cover its total liabilities from its liquid assets. This outcome is not a concern to Council as a proportion of the liabilities will not mature for four years.

(d) Net financial liabilities ratio

Net financial liabilities	-11,239	-6,566	-469	3,121
Recurrent income*	41,804	40,469	39,121	35,615
Net financial liabilities ratio %	0% - (50%)	-27%	-16%	-1%

This ratio indicates the net financial obligations of Council compared to its recurrent income.

Notes to the Financial Report
For the Year Ended 30 June 2020

43	Management indicators (cont.)	2020 \$'000	2019 \$'000	2018 \$'000	2017 \$'000
(e) Asset consumption ratio					
An asset consumption ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.					
<i>Road Infrastructure</i>					
	<u>Depreciated replacement cost</u>	269,223	257,902	250,685	237,494
	Current replacement cost	525,569	503,352	489,528	463,756
	Asset consumption ratio %	50% - 80%	51%	51%	51%
<i>Buildings</i>					
	<u>Depreciated replacement cost</u>	41,017	53,649	60,304	57,594
	Current replacement cost	66,253	71,208	77,522	73,086
	Asset consumption ratio %	50% - 80%	62%	75%	78%
<i>Drainage</i>					
	<u>Depreciated replacement cost</u>	83,934	79,549	75,138	69,339
	Current replacement cost	116,793	110,671	103,668	96,979
	Asset consumption ratio %	50% - 80%	72%	72%	71%
This ratio indicates the level of service potential available in Council's existing asset base.					
All ratios are in the acceptable range and indicate an acceptable level of service potential is available in the Council's existing asset base.					
(f) Asset renewal funding ratio					
An asset renewal funding ratio has been calculated in relation to each asset class required to be included in the long-term strategic asset management plan of Council.					
<i>Road Infrastructure</i>					
	<u>Projected capital funding outlays**</u>	4,484	4,367	4,094	4,000
	Projected capital expenditure funding***	5,606	5,458	5,118	4,000
	Asset renewal funding ratio %	90-100%	80%	80%	100%
<i>Buildings</i>					
	<u>Projected capital funding outlays**</u>	751	575	596	366
	Projected capital expenditure funding***	938	719	746	366
	Asset renewal funding ratio %	80-100%	80%	80%	100%
<i>Stormwater</i>					
	<u>Projected capital funding outlays**</u>	733	694	645	766
	Projected capital expenditure funding***	916	868	806	766
	Asset renewal funding ratio %	90-100%	80%	80%	100%
** Current value of projected capital funding outlays for an asset identified in Council's long-term financial plan.					
*** Value of projected capital expenditure funding for an asset identified in Council's long-term strategic asset management plan.					
This ratio measures Council's capacity to fund future asset replacement requirements.					
The council is currently targeting renewal funding at 80% of depreciation.					

Notes to the Financial Report
For the Year Ended 30 June 2020

43	Management indicators (cont.)	2020	2019	2018	2017
		\$'000	\$'000	\$'000	\$'000
	(g) Asset sustainability ratio				
	<u>Capex on replacement/renewal of existing assets</u>	<u>9,239</u>	<u>9,608</u>	<u>7,875</u>	<u>6,251</u>
	Annual depreciation expense	10,916	10,351	10,351	9,097
	Asset sustainability ratio %	100%	85%	93%	69%

This ratio calculates the extent to which Council is maintaining operating capacity through renewal of their existing asset base.

The capital expenditure on the replacement/renewal of existing assets has fluctuated between 69% and 88% over the past four years, depending on asset renewal plans.

	Capital renewal expenditure	Capital new /upgrade expenditure	Total Capital Expenditure
	2020	2020	2020
	\$'000	\$'000	\$'000
By asset class			
Land	-	27	27
Buildings	1,410	1,826	3,236
Infrastructure	6,355	5,950	12,305
Plant & Equipment	1,474	-	1,474
Total	9,239	7,803	17,042

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 44 Fair Value Measurements

Council measures and recognises the following assets at fair value on a recurring basis:

- Investment in water corporation
- Property, infrastructure plant and equipment
 - Land and land under roads
 - Buildings
 - Roads, including footpaths & cycleways
 - Bridges
 - Stormwater
 - Minor infrastructure

Council does not measure any liabilities at fair value on a recurring basis.

(a) Fair Value Hierarchy

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

The table below shows the assigned level for each asset and liability held at fair value by the Council. The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2020.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

As at 30 June 2020

	Note	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Recurring fair value measurements					
Investment in water corporation	18	-	-	83,410	83,410
Land and land under roads	22 (a)	-	54,760	60,848	115,608
Buildings	22 (a)	-	-	41,017	41,017
Roads (including bridges & footpaths)	22 (a)	-	-	269,223	269,223
Stormwater	22 (a)	-	-	83,934	83,934
Minor Infrastructure	22 (a)	-	-	15,323	15,323
		-	54,760	553,755	608,515

**Notes to the Financial Report
For the Year Ended 30 June 2020**

44 Fair Value Measurements (cont.)

As at 30 June 2019

	Note	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Recurring fair value measurements					
Investment in water corporation	18	-	-	108,581	108,581
Land and land under roads	22 (a)	-	54,733	60,848	115,581
Buildings	22 (a)	-	-	53,649	53,649
Roads (including footpaths & cycleways)	22 (a)	-	-	257,903	257,903
Stormwater	22 (a)	-	-	79,549	79,549
Minor Infrastructure	22 (a)	-	-	14,063	14,063
		-	54,733	574,593	629,326

Transfers between levels of the hierarchy

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

There were no transfers between levels 1 and 2 during the year, nor between levels 2 and 3.

(b) Highest and best use

AASB 13 Fair Value Measurement, requires the fair value of non-financial assets to be calculated based on their "highest and best use". All assets valued at fair value in this note are being used for their highest and best use.

(c) Valuation techniques and significant inputs used to derive fair values

Council has adopted AASB 13 *Fair Value Measurement* in relation to its recurring fair value measurement. There have been no changes in valuation techniques over the past year.

Investment in water corporation

Refer to Note 18 for details of valuation techniques used to derive fair values.

Land

During 2014/15 the Valuer-General undertook the revaluation of all properties in Kingborough, with the exception of certain non-rateable properties. The revaluation determined values as at 1st July 2014.

During 2019/20, land values were not escalated.

The average municipal value of land is derived by multiplying the area of land by the municipal unit site value. The municipal unit site value is calculated by dividing the total land value of properties in the municipality, as determined by the Valuer-General, by the total area of those properties. The most significant input into this valuation approach is price per square metre.

Land under roads

Land under roads is valued at the average municipal rate as described above.

Land under roads is classified as Level 3 in the fair value hierarchy due to the significant unobservable estimates required to provide the value.

Unobservable inputs including average municipal rate impact on the fair value of land and land under roads. An increase in municipal rates would increase the value of land under roads.

Notes to the Financial Report For the Year Ended 30 June 2020

44 Fair Value Measurements (cont.)

Buildings

Buildings were independently revalued in July 2019 by Assetic. For 2019/20, buildings have been escalated by the Council Cost Index one year average (2020), leading to a 2.18% increase in value. Buildings acquired during the year have been valued at their acquisition cost.

Council has determined their remaining useful life as the basis for future depreciation.

While the unit rates based on square metres can be supported by market evidence (level 2), the estimates of residual value and useful life that are used to calculate accumulated depreciation comprise unobservable inputs (level 3). As these other inputs are significant to the valuation the overall valuation has been classified as level 3.

Unobservable inputs including useful life impact on the fair value of buildings. An increase in useful life would increase the value of buildings.

Infrastructure assets

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. The resulting valuation reflects the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a 'modern day equivalent' assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks.

The level of accumulated depreciation for infrastructure assets was determined based on the age of the asset and the useful life adopted by Council for the asset type. Estimated useful lives and residual values are disclosed in Note 14.

The calculation of CRC involves a number of inputs that require judgement and are therefore classed as unobservable. While these judgements are made by qualified and experienced staff, different judgements could result in a different valuation.

The methods for calculating CRC are described under individual asset categories below.

Unobservable inputs including useful life and unit rates to construct infrastructure assets impact on the fair value of roads, bridges and drainage assets. An increase in useful life or unit rates would increase the value of infrastructure.

Roads (including footpaths & cycleways)

Council categorises its road infrastructure into urban and rural roads and then further sub-categorises these into sealed and unsealed roads. Roads are managed in segments based on the installed or renewed length and are categorised into a road hierarchy based on the type of road and vehicle numbers. Roads are valued based on typical construction type (pavement, seal, kerb etc) for the given width and hierarchical classification of the road. Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

Notes to the Financial Report For the Year Ended 30 June 2020

44 Fair Value Measurements (cont.)

CRC is based on the road area multiplied by a unit price; the unit price being an estimate of labour and material inputs, services costs, and overhead allocations. For internal construction estimates, material and services prices are based on existing supplier contract rates or supplier price lists and labour wage rates are based on Council's Enterprise Bargaining Agreement (EBA). Where construction is outsourced, CRC is based on the actual cost of the works for the first year, and standard replacement rates thereafter. Construction costs were escalated by 2.27% for the 2019/20 year, which represents the average increase over the past four years (2017 to 2020) of the Council Cost Index.

Bridges

A full valuation of bridges assets was undertaken by independent valuers, AusSpan, effective 30 June 2014. Each bridge is assessed individually and componentised into sub-assets representing the deck and sub-structure. The valuation is based on the material type used for construction and the deck and sub-structure area. Costs were escalated by 2.31% for 2019/20, which represents the average increase over the past five years (2016 to 2020) of the Council Cost Index.

Drainage

A full revaluation and componentisation of drainage assets was undertaken by Council Engineers and effective from 1 July 2016.

Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. Costs were escalated by 2.37% for 2019/20, which represents the average increase over the past four years (2017 to 2020) of the Council Cost Index.

CRC is based on the unit price for the component type. For pipes, the unit price is multiplied by the asset's length. The unit price for pipes is based on the construction material as well as the depth the pipe is laid.

Minor Infrastructure

Other infrastructure is not deemed to be significant in terms of Council's Statement of Financial Position and is valued on a CRC basis. Values were escalated by 2.37% for 2019/20, which represents the average increase over the past five years (2017 to 2020) of the Council Cost Index.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

(d) Unobservable inputs and sensitivities

Investment in water corporation

Carrying amount (at fair value)	\$'000	Key unobservable inputs	Expected range of inputs	Description of how the change in inputs will affect fair value
	83,410	Council's percentage holding in the Water Corporation, currently 5.81%	None	Any percentage increase or decrease in the ownership interest of the Water Corporation will have the same direct percentage impact on Council's investment in the Water Corporation.
		Net assets of the Water Corporation	Variable based on the net asset value of the Water Corporation at balance date	Any percentage increase or decrease in the ownership interest of the Water Corporation will have the same direct percentage impact on Council's investment in the Water Corporation.

Refer Note 18 for further details.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

44 Fair Value Measurements (cont.)

(e) Changes in recurring level 3 fair value measurements

The changes in level 3 assets with recurring fair value measurements are detailed in note 22 (Property, infrastructure, plant and equipment) and note 18 (Investment in water corporation). There have been no transfers between level 1, 2 or 3 measurements during the year.

(f) Valuation processes

Council's current policy for the valuation of property, infrastructure, plant and equipment and investment in water corporation (recurring fair value measurements) is set out in note 18 and 22.

(g) Assets and liabilities not measured at fair value but for which fair value is disclosed

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes. (refer note 36)

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in note 36 is provided by Tascorp (level 2).

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (Level 2).

Notes to the Financial Report For the Year Ended 30 June 2020

Note 45 Material Budget Variations

Council's original budget was adopted by the Council in June 2019. The original projections on which the budget was based have been affected by a number of factors. These include State and Federal Government decisions including new grant programs, changing economic activity and decisions made by the Council. No budget is estimated for expenditure included in Other Comprehensive Income due to the uncertain nature of the outcomes. Material variations of more than 10% are explained below:

Revenues

1 Contributions (Cash)

The positive variance of \$787,000 (+182%) primarily relates to the receipt of funds for capital projects from sport clubs and reimbursement of storm damage costs from the May 2018 storms.

2 Interest

The negative variance of \$87,000 (-45%) relates to cash balances remaining lower than expected throughout the year and the reduction in the interest rates to historical low levels.

3

Other Income

The increase of \$483,000 (+24%) relates primarily to income due to reimbursement of storm damage costs and the receipt of carbon credits.

4 Investment in Water Corporation

The negative variance of \$624,000 (-50%) was due to Taswater being unable to pay dividends for the last six months of the year due to the impacts of the COVID-19 pandemic.

5 Carrying Amount of Assets Retired

The carrying amount of assets retired was \$234,000 (-47%) over budget due to asset write-offs being above expectations.

6 Share of Profit in Associate

Council's share of the profit in associate was \$617,000 (+246%) over budget due to a substantially greater than expected return from the investment in Copping Refuse Disposal Site Joint authority.

7 Capital Grants Received

The increase of \$0.94 million (+197%) relates to grants for change rooms for sporting grounds and a number of capital works projects.

8 Contributions - Non Monetary Assets

The increase of \$9,243 million (+924%) relates to the contribution of assets resulting from the completion of major subdivisions at Whitewater Creek and Springfarm Road.

Expenses

1 Finance Costs

Finance Costs were \$144,000 under budget due to the usage of interest free loans from the State Government to fund works on Kingston Park.

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 46 Correction of Prior Period Error

Comparative figures have been restated in the Statement of Financial Position and Statement of Changes in Equity. These changes are a result of prior period errors in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.

During 2019/20, Council identified some errors in the data associated with vested assets that were capitalised at incorrect values. This work resulted in assets being overstated by \$1.98 million that related to the period before 1 July 2018.

As these adjustment reflected characteristics of assets that existed in the prior period, an adjustment to the prior period balances has been made. This is classified as an error in accordance with AASB 108. The prior period adjustment are detailed below, with the Statement of Financial Position balances as at 30 June 2019 restated as follows:

Statement of Financial Position

- * Infrastructure assets were reduced by \$1.98 million due to the impacts on asset values and accumulated depreciation.
- * Accumulated surplus was reduced by \$1.98 million due to expenditure attributed to the period to June 2018.

The following tables disclose the impact on the 2018-19 notes that have been restated for the adjustment of prior period errors discussed above.

Due to the minor nature of the prior period error, Council has chosen to disclose the error by using a note in the accounts rather than producing an additional column in the financial reports.

Adjustment: Note 22 - Property, Infrastructure, Plant & Equipment

	2019 (unadjusted)	2019 (adjusted)	Prior year error adjustment
	\$'000	\$'000	\$'000
Carrying Amount			
Roads & Bridges			
At fair value	503,352	501,313	(2,039)
less: accumulated depreciation	243,475	243,411	64
Total	259,877	257,902	(1,975)

Adjustment: Note 22 - Property, Infrastructure, Plant & Equipment (PIPE)

- reconciliation of movements (including fair value levels)

	PIPE (unadjusted)	PIPE (adjusted)	Prior year error adjustment
	\$'000	\$'000	\$'000
Carrying value as at 1 July 2018	552,472	550,497	(1,975)
Carrying value as at 30 June 2019	552,472	550,497	(1,975)

**Notes to the Financial Report
For the Year Ended 30 June 2020**

Note 46 Correction of Prior Period Error (cont.)

Accumulated Surplus

- reconciliation of accumulated surplus

	Accumulated Surplus (unadjusted) \$'000	Accumulated Surplus (adjusted) \$'000	Prior year error adjustment \$'000
Balance at 30 June 2018:	263,939	261,964	(1,975)
Transfer to Accumulated Surplus:	9,536	9,536	-
Balance at 30 June 2019	273,475	271,500	(1,975)

B KINGSTON PARK IMPLEMENTATION REPORT



**KINGSTON PARK
IMPLEMENTATION REPORT
January 2021**



This report is regularly updated and released for public information

1. INTRODUCTION

This report has been prepared as a quarterly update on the progress of the Kingston Park project. It is Council's way of regularly reporting to the Kingborough community. Such reports have been produced since August 2017.

Although this project has been underway for several years, it was not until early 2018, that significant construction commenced on the site. It is important that a reporting mechanism such as this explains what this construction entails and what will happen in the future. It is also important that the financial status of the project is described – bearing in mind that, although large up-front costs are necessary to provide the initial public infrastructure, these are more than outweighed by the subsequent direct and indirect economic and social benefits for Kingborough.

Council is providing this report every three months for general public information. Within it there is a description of the background to the project (2) – as there will always be many people who are not aware as to why it is so critically important for Kingborough. The subsequent sections describe the main construction projects (3) that are being managed by Council – these currently are the Community Hub, Goshawk Way road, Pardalote Parade (road and pedestrian corridor) and the Public Open Space (including a large children's playground). Following this there is a section on the land release strategy (4) for the site – how land is to be subdivided and developed over time. There is then a financial report (5) consisting of the expenditure to date, the amount of project borrowings and future short-term expenditure. The section on communications (6) reports on the latest news about the project and how this has been or will be more broadly communicated and the final section deals with project governance (7) and administration.

The main updates each quarter will be made to sections (3), (5) and (6). It is these sections that should be focused on by those who have been regularly reading these reports and following the project's ongoing progress. An Appendix to this report also includes a timeline that briefly summarises what has been achieved to date.

Council is interested in obtaining any comments or thoughts about the project. There is an opportunity to do this by emailing the Kingston Park Project Team at: kingstonpark@kingborough.tas.gov.au There will of course be many good ideas that could be incorporated within the project as people become more informed and enthusiastic about it. The detailed aspects of the Kingston Park Development Plan continue to evolve and it is important that everyone has an open mind to future opportunities.

2. PROJECT BACKGROUND

Kingston Park is the former Kingston High School site and is located immediately to the north of the Kingston Central Business District. The redevelopment of this site constitutes the most important development opportunity within Kingston and how it is developed will be critical in determining the future viability of the whole Kingston CBD. It is the most critical single project for the economic future of the Kingborough municipality. The subject land is shown in the figure below.



Figure 1 – Site Boundaries

The future development of the 11.3ha Kingston Park site can only be considered within the context of this CBD. Its primary objective is to encourage and complement the future sustainable development of the whole of central Kingston and Kingborough more generally. A great deal more private and public investment will occur within Kingston if the whole central area is progressively developed in a cohesive and attractive manner.

Development that occurs on the site will provide local recreational and cultural attractions and fill gaps in the services that the local community needs. If Kingston is to be the main commercial centre south of Hobart, then this will depend on how this Kingston Park site is developed. It has been often stated that this is a once in a lifetime opportunity for Kingborough, in that its development will really improve the public amenity and facilities within central Kingston. It is a truly unique development opportunity and care must be taken to obtain the optimum result.

Kingborough has, for the last 20 to 30 years, had a greater increase in population than any other municipality in Tasmania and this is expected to continue to grow at a similar rate in the next few decades. Kingborough's close proximity to Hobart, the availability of suitable land, good transport routes and the area's inherent natural attractions as a coastal municipality have all been major drawcards for new residents. However, 60% of all Kingborough's employed people travel north to Hobart or beyond to work. There should be many more local services and employment opportunities to reduce this daily traffic out of Kingborough – making it more convenient for local residents and reducing travel times and congestion in Hobart. It is within this context that building a strong, sustainable CBD is so important.

A Development Plan for the Kingston Park site was prepared during 2012-2013 (a copy is on Council's website) and it described the proposed development that is to occur on the site. It contains an urban design framework that enables new forms of development and the planned delivery of infrastructure to support that development. There is to be a mix of commercial and residential uses, together with public open space and community and cultural facilities. About one-third of the site's area is utilised by each of these generic land uses – that is, one third is to be sold for residential or commercial use, one third is retained for public open space and one third is for community uses and public infrastructure.

Although a great deal has occurred since that Development Plan was prepared, it still forms the basis for most of the current and future site development that is occurring.

For Council, this project also needs to be economically feasible. The brief for the original Development Plan required that a proposal be developed that addressed local land use needs, was well designed and broke-even financially. This is a stand-alone project that is not being implemented at the expense of other scheduled public infrastructure projects in the municipality. Land is to be sold (for purposes that will further activate the CBD) so that there is revenue to pay for the public and community facilities that are to be provided on the same site.

The urban design provides for a vehicular 'boulevard' (Goshawk Way) that passes through the site – from the former school's entrance through to a new junction with Beach Road.

A pedestrianised 'promenade' (Pardalote Parade) extends from Channel Court, through the existing Council parking area on John Street, past the new Kingston Health Centre and Community Hub through to the walkway under the Southern Outlet. Figure 2 below provides an overview of what is proposed. Apart from a few detailed design changes, this layout is essentially still consistent with what was proposed in the original Development Plan.

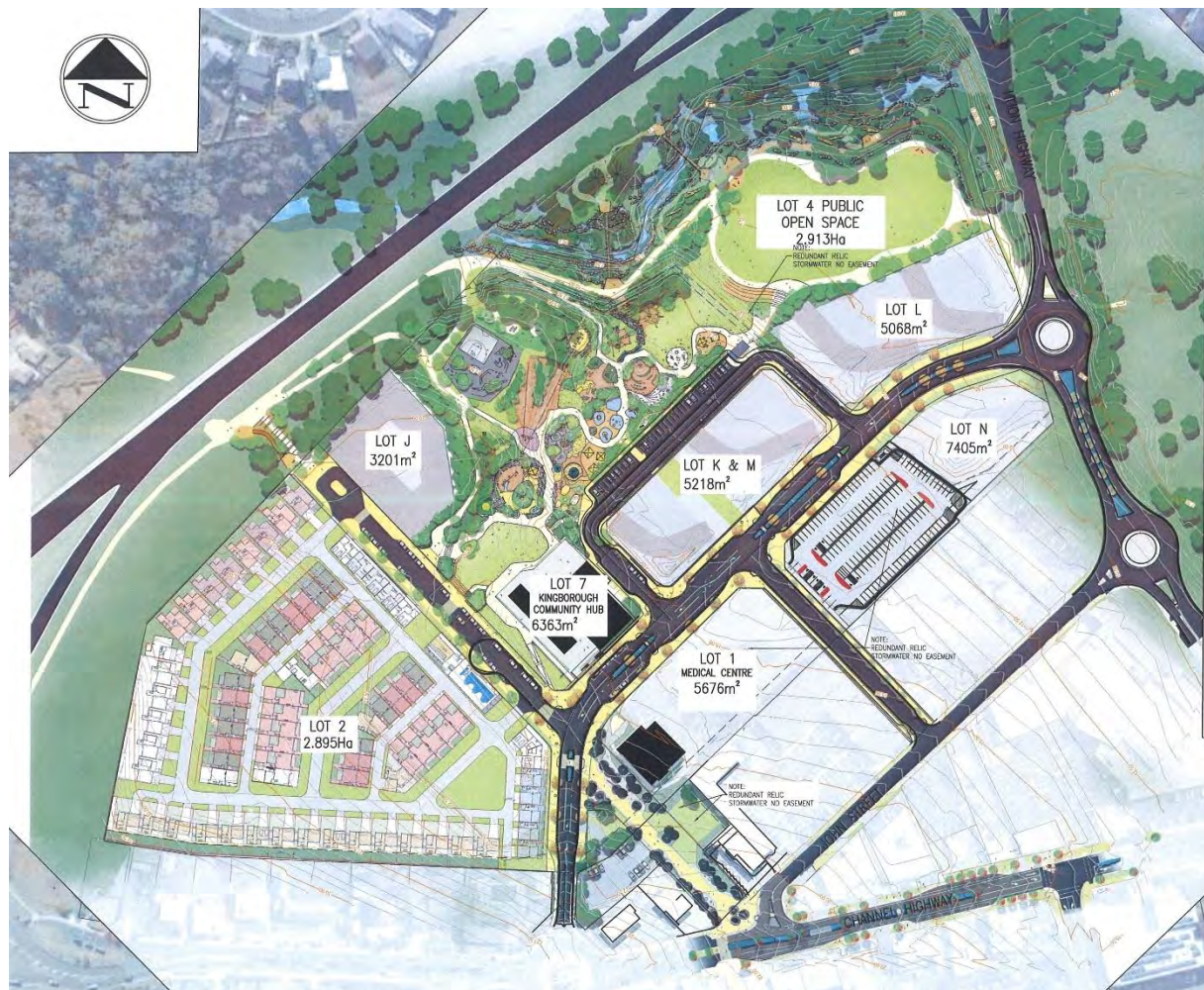


Figure 2 – Site Development Plan

Council has previously commissioned independent economic assessments of this project and they have determined that the project will make a significant contribution to the Kingborough economy. The economic benefits of the project were found to be during both the construction phase and on an ongoing basis within Kingborough. During construction, many jobs will be created – then determined to be about 67 jobs per year over a 10-year construction period (worth almost \$80M per annum) – and \$90M worth of development will occur on site (generating \$205M worth of multiplier impacts). The eventual redevelopment of the site will generate well in excess of 600 new jobs and increase the ongoing retail expenditure by about \$3.7M per annum within Kingston.

It is worth noting that these figures were determined in 2015, and the current Project Development Agreement (with the contracted private developer) predicts that about three times as much future development will in fact occur on this site, with commensurate

increases in economic benefits. It is envisaged that a more up to date independent economic assessment (or cost-benefit study) will be commissioned in the near future.

While these economic benefits are significant, there will also be a stimulation of additional investment on other nearby private properties within central Kingston. An early investment by Council will build local confidence – and there is some recent evidence that this is in fact occurring. It is also worth noting that there will be future increased rate revenue benefits from this project for Council, within both the Kingston Park site and central Kingston more generally. Some of this additional revenue to Council will need to cover the future costs associated with the ongoing management and maintenance of the playground, parklands, streetscape and maintaining the Community Hub facility. It is proposed that the project (including the private development on site) will be fully completed within about 10 years.

The economic benefits for Kingston are complemented and enhanced by the many social and community benefits that this proposed site development will provide. The future growth in demand for services is inevitable (as a consequence of an increasing population) and this project is primarily about preparing the Kingborough community for this growth. Future generations will judge us on how well we have taken the opportunity to utilise this land to develop a truly sustainable and viable central business district.

The social benefits of the project include the availability of a new and expanded Kingston Health Centre; a new multi-purpose Community Hub facility that will provide spaces for a variety of community and cultural activities (the future “heart” of central Kingston); a large area of public open space with a children’s playground and other landscaped features and spaces for outdoor events; the inclusion of higher density residential areas that will bring increased activity into central Kingston, making it a safer and more attractive place to visit; and the potential for commercial entertainment and more things to do that encourage social interaction and community well-being.

A high quality of urban design is also an important component of this project. It is intended that Kingston Park will be a showpiece and an example for other private developments throughout the municipality. It will provide attractions that are creative and innovative to generate increased visitor levels and community pride – and so help to sustain the long-term future of central Kingston and the Kingborough municipality.

3. PROJECT DEVELOPMENT COMPONENTS

3.1 Goshawk Way

Goshawk Way is to be the main through road within Kingston Park and will provide the main vehicular access to all the main parts of the site. Its first stage of construction has initiated the site development and enabled the inclusion of the Community Hub and the State Government's Kingston Health Centre (both now constructed) – and will then facilitate the further subdivision and development of the rest of the site. An important aspect of this road construction is that the main reticulated services and other related infrastructure are being provided to facilitate the overall redevelopment – such as stormwater, water, sewerage, power and telecommunications.

This through road provides an additional traffic option that will assist in taking the pressure off other roads such as John Street and the Channel Highway. This will have an impact on the final design and upgrade of that part of the Channel Highway between John and Hutchins streets. Its relationship with these other roads is shown in Figure 3 below.

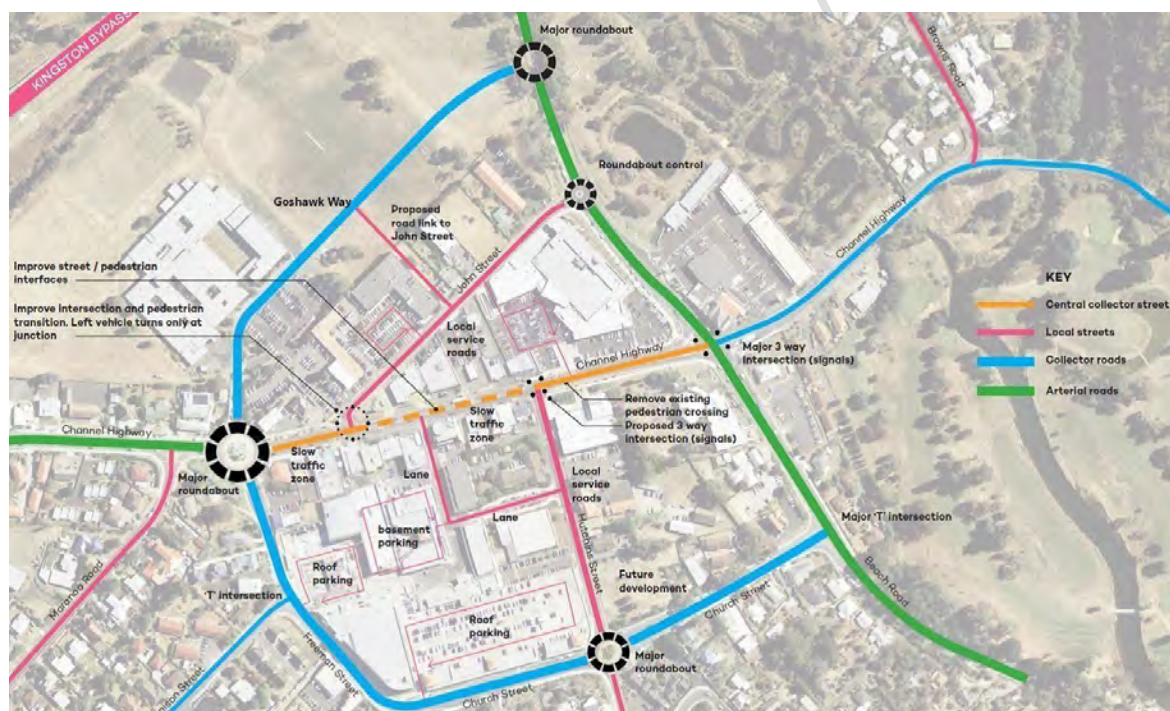


Figure 3 – Future traffic management within central Kingston

It should be noted that decisions are yet to be made regarding some of the detailed proposals shown in this figure. Council commissioned GHD consultants to undertake a major traffic study of the central Kingston area (completed in 2019). Traffic impacts across the whole of the CBD (and beyond) were considered and recommendations made for the necessary road and junction upgrades to ensure efficient traffic flow and public safety. This has informed the design of roadworks around the periphery of Kingston Park and a future works program for road upgrades across the whole CBD. Council also obtained further traffic modelling advice in late 2020 that will assist in upgrading a number of road

intersections within the CBD (improving traffic flow and making them safer for pedestrians). Further consideration from a pedestrian perspective has also been provided within the Kingston Place Strategy 2020-2050 prepared by Place Score consultants.

The completed construction of the first stage of Goshawk Way is consistent with the alignment shown within the original Site Development Plan. It involved the construction of the road from the Freeman Street roundabout through to just beyond the northern corner of the Health Centre site, as well as the link road through to John Street (Skipper Lane). This provides the necessary access to adjoining properties, facilitating their future development. The road was widened by a few metres to accommodate some roadside parking and wider footpaths. Goshawk Way will extend through to the Huon Highway where a new roundabout will be constructed. Figure 4 below shows the extent of the proposed roadworks (together with draft Channel Highway and John Street upgrades – the latter having been completed at the beginning of 2020).

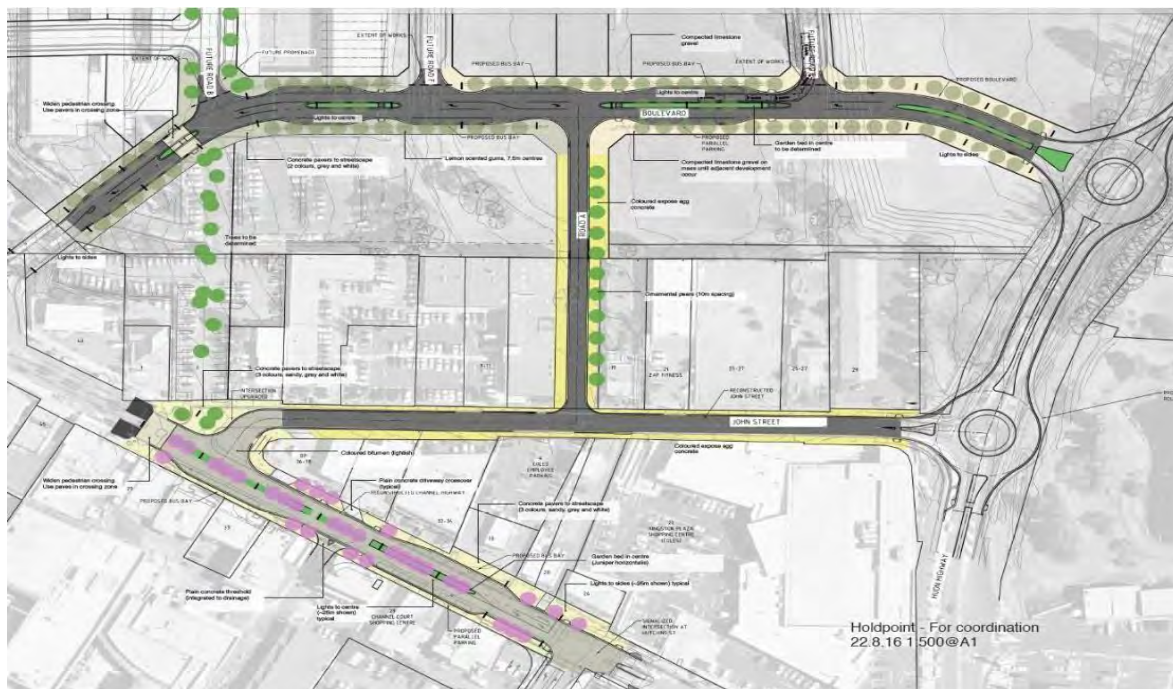


Figure 4 – Road construction within Kingston Park and proposed upgrade of Channel Highway

The second stage of construction is proposed to be carried out within the next year or two and will involve the completion of Goshawk Way through to, and including, the new Huon Highway roundabout (the Huon Highway commences just after the John Street roundabout on Beach Road). The aerial photograph below shows the current situation on site.



Figure 5 – Site in February 2020 (Goshawk Way will connect to Huon Highway in foreground)

3.2 Community Hub

The Community Hub provides for a variety of community uses and will encourage increased social interaction in Kingston. It will be complemented by the adjoining landscaped areas, public open space and children's playground. Following the completion of an architectural design competition, March Studio Architects were appointed project architects. A detailed design of the facility was then completed and a planning permit issued.

In 2017 Council was successful in obtaining a grant of \$2.8M for the construction of the Community Hub under the Australian Government's Building Better Regions Fund and this grant was more than matched by Council funds. Tenders were called for its construction and a contract awarded to Hutchinson Builders. Construction commenced in early April 2018 and was completed in March 2019 with a formal opening occurring at that time.

During 2019, Council transitioned the Hub to its full capacity and reviewed the future operational requirements that are needed to ensure the facility is fully operational.



Figure 6 – Community Hub front entrance

The following is a description of what the Community Hub includes. Upon entering the proposed building there is an internal corridor that takes the visitor past a **reception area** (with Council staff there during normal business hours). **Public amenities and storage** within such a facility are obviously essential and their locations are indicated in the floor plan in Figure 7 below.

The **Auditorium provides** a larger indoor space to be hired or generally used for displays, presentations, performances, workshops, exhibitions etc. The **terrace** is the break-out public space from the multi-purpose hall – separated by a large door that is lowered from the ceiling and to which a cinema screen is attached. It is an area where other functions can be held – either in conjunction with the hall or separately. The design provides for all-abilities access, good acoustics, the incorporation of audio technology, power for community events, free Wi-Fi, solar water heating and security.

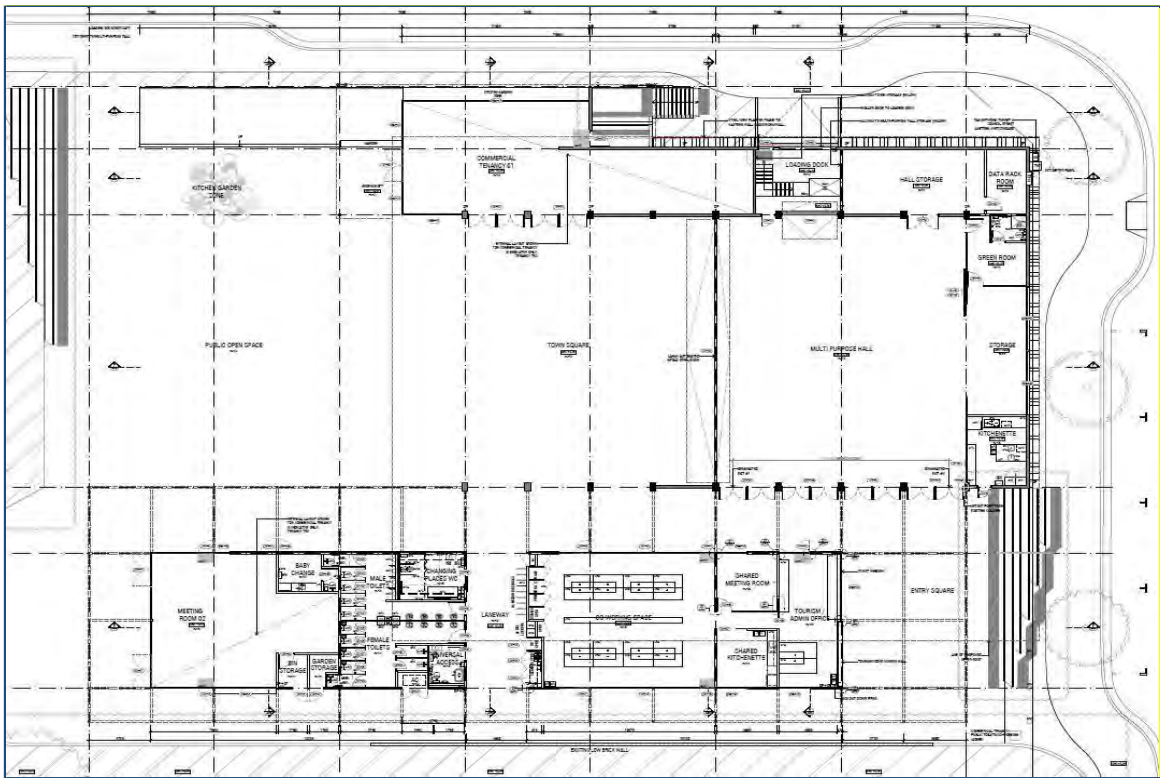


Figure 7 – Community Hub floor plan

A **café** will be located alongside the town square and this will be leased out by Council. Before a tenant is sourced for this purpose, the Kingston Park private developers (Traders in Purple) have leased this area as their sales office for a short term – including a small public coffee bar. At the conclusion of the tenancy agreement with Traders in Purple, a lessee for the café will be obtained and it will be fully fitted out for commercial use.

There is a room that was originally provided as a designated **co-working space** plus a larger **meeting room**. The use of this room as a co-working space was reviewed, post the COVID-19 pandemic, and it was determined to be more suitable as a meeting room for local groups, training, or small conferences. There is the capacity to add future modules and features to the building, plus there is a good connection to the **adjoining public open spaces** – particularly in relation to the children's playground and outdoor spaces for community events.

Public activities within the Hub were put on hold in March 2020 as a consequence of the COVID – 19 pandemic. In the last half of 2020 rectification work has occurred at the Community Hub and the affected areas were closed to the general public. Some of the large concrete slabs were replaced. The work was done entirely at the contractor's cost. Council now plans to resume full community access and usage of the Hub. This will then prepare the way for the much-anticipated completion of the adjoining children's playground by early 2021.

Figure 8 - Photos below are courtesy of Alex Beem



3.3 Pardalote Parade

Pardalote Parade is the main pedestrian spine that connects the Channel Court retail precinct with Kingston Park. It then continues through the centre of the site to the pedestrian underpass at the Southern Outlet. It links the Kingston Health Centre, Community Hub and recreational areas to nearby residential and commercial precincts.

Pardalote Parade has two distinctly different sections. The first stage, which is south and east of Goshawk Way, is for pedestrians only and passes through the existing John Street car parking area (part of which will be retained for public parking). The second stage is to the north and will provide vehicular access (and wide footpaths) to the playground and the medium density residential areas in Kingston Park's south western corner. Part of this latter section has been constructed to facilitate access to the Community Hub. The remaining part will be constructed as part of the adjoining private residential development.

Council has commissioned the landscape architecture consultants Playstreet, to design the pedestrian component and an earlier version of this is shown in Figure 10 below. A more detailed design is awaiting the redesign of the Channel Highway and John Street intersection – so as to ensure there is a consistent interface. It is envisaged that construction of this pedestrian section of Pardalote Parade will commence by about the end of 2021. Part of this land is being sold to the John Street Medical Centre to cater for the future parking needs of that business.

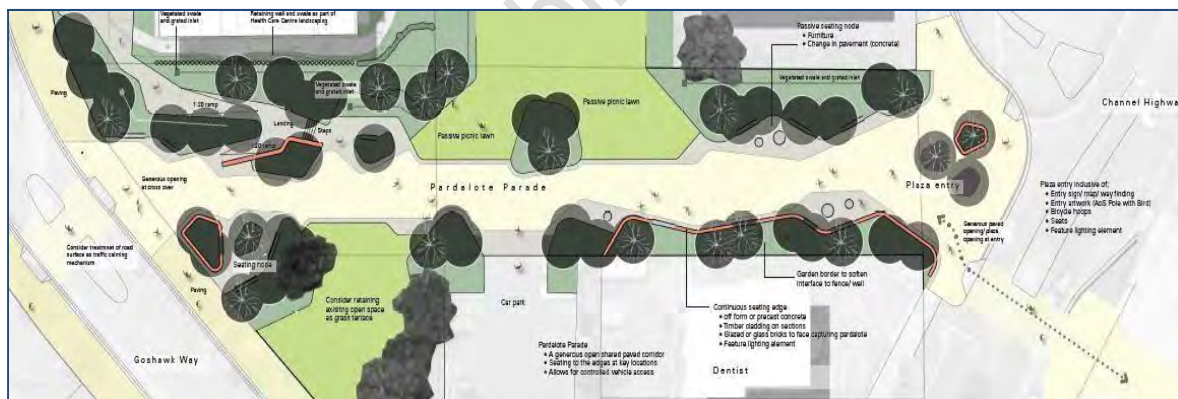


Figure 10 – Pardalote Parade (conceptual framework by Playstreet)

Pardalote Parade will be constructed to a high quality with spaces for resting, outdoor eating, vegetation, public art and shelter. Its design will need to be sensitively considered to encourage the activation of adjoining developments. Specific consideration will be given to safe pedestrian and bicycle access along the whole length of Pardalote Parade.

3.4 Public Open Space

The design of the public open space area is an important stage in the future development of the overall site. The original Site Development Plan provided a basic description of what

would be provided and Playstreet have prepared a more detailed design – see Figure 11 below.



Figure 11 – Public Open Space concept design by Playstreet

The original Site Development Plan provided a basic description of what would be provided and this has been used as the starting point for the current design. The Playstreet design work commenced at the end of 2018 and the main design components were completed by late 2019. The consultants conducted an extensive public engagement program as part of this process and Council subsequently consulted further (during June 2019) on how the construction might be financed. Strong public support for both the proposed design and the taking out of interest-free loans was obtained.

The broader public open space area will include a wide range of recreational components in addition to the children's playground – such as BBQ shelters, spaces for public events and performances, pedestrian, and bike trails (the bike trails will be around the perimeter of the playground), grassed areas for general play, scattered seats and benches, trees for shade and gardens for aesthetic appeal, natural areas, sculptures and other examples of public art, and quiet rest areas. Designated parking is to be provided in certain locations and on adjoining roadsides.



Figures 12a &12b – Playground concept design images by Playstreet

Figure 13 below shows the construction stages for the public open space. In the first instance, area 1 will be constructed so that the whole playground is able to be delivered by early 2021. The adjoining road and parking area (area 3) is also to be constructed by this time. This parking will include more than 30 spaces on either side of the access road, with a temporary cul-de-sac at the northern end.

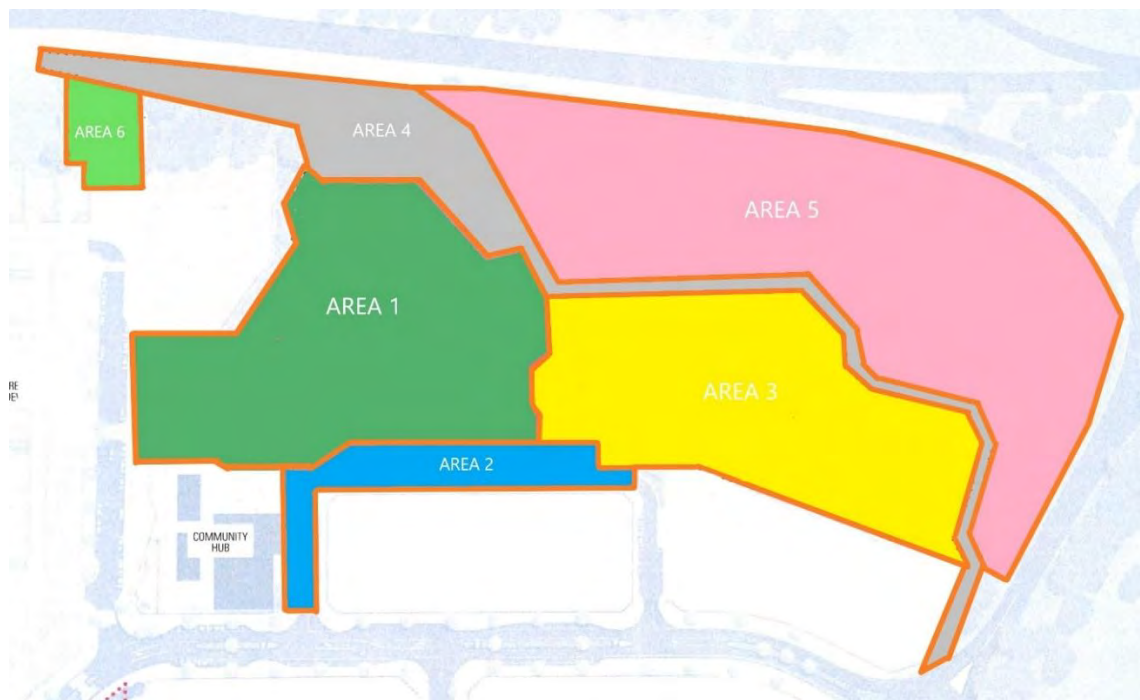


Figure 13 – Stages of public open space construction (concept design by Playstreet)

For many people, Kingston Park will be best known for the recreational attractions it offers and the spaces for community events and family gatherings. The future exciting and unique nature-based playground will be located immediately to the west and north of the Community Hub – encouraging creative and inventive play for all children (see Figures 14a & 14b on the next page). Construction of the playground commenced in February 2020 and has progressed reasonably well under the circumstances. The images at Figure 14a and 14b show the progress made by December 2020.

The playground was originally going to be opened by the end of 2020, however it has been impacted by COVID border restrictions. The unique play sculptures being created by Agency of Sculpture have been delayed due to the lockdown situation in Victoria. Although the sculptures are finished, it hasn't been possible to have them delivered and installed due to the border closures and associated quarantine requirements. We are hopeful of them being installed in January 2021.

Once the playground is completed, Kingston Park will become a much more popular destination – particularly for families with small children. This will also help in activating the Community Hub and improving the viability of its component parts. This will be a significant milestone for the Kingston Park project and prepare it for the next stages of development.



Figures 14a & 14b – Construction as at December 2020

3.5 Public Parking

Public parking is currently provided within Kingston Park. This is on a temporary basis while construction is occurring, although it is not expected that such free all-day public parking will be provided within the eventual development. Council is not obliged to provide

expensive public land for people to park their cars all day at no cost within a CBD. It is a very inefficient use of land, particularly when the lost opportunities for alternative uses are considered. As the whole community is subsidising a benefit being gained by a few individuals, a user-pays system is ultimately the only fair option. It is proposed that an appropriate regime for all-day public parking within the CBD will be implemented once sufficient alternative park-and-ride facilities are available elsewhere.

The previous temporary parking area (on the school's old concrete slab) has been replaced by a new parking area just north of Skipper Lane – as from late February 2020. The former parking area is to be developed as part of a new residential precinct (stages 1 and 2) within Kingston Park. The new parking facility will have a life of about 5 years before this land too is developed. It will be replaced by additional on-street public parking and additional spaces within a private multi-storey parking facility.

New public parking areas will be provided to meet the internal needs of Kingston Park. In a general sense, it is proposed that there be a total of 150 spaces within Kingston Park – 80 of which are required for the Community Hub (its planning permit requires 77), about 30 spaces for the users of the public open space and 40 spaces made available to replace that lost from the existing John Street car park. Private developments will need to provide parking for their own needs.

It is acknowledged that, with the further development of the CBD, the demand for all-day parking will increase. This has been witnessed in recent years by the rapid take-up of the temporary parking that was provided within Kingston Park. It will however still be important not to duplicate the recent experience where community expectations have been raised by providing what is an excessive amount of all-day parking within the CBD. This discourages a change in behaviour with people travelling by car into the centre of Kingston rather than using other travel alternatives or parking on the fringes.

It is particularly important that there are good bus services (both into Kingston and Hobart), in order that people will choose to catch the bus rather than drive their car. This is particularly the case for those people that work in Kingston, who will in future find it increasingly difficult to find a convenient all-day parking space. Good bus services into Kingston enable residents to shop and visit other services, as well as reducing traffic and parking needs more easily. A new bus interchange is to be constructed as part of the Channel Highway upgrade. A convenient and good quality bus service will be an important part in ensuring a sustainable and viable CBD.

More Hobart commuters should also be catching the bus closer to their residences – but this will require more frequent bus services within suburban areas. Those commuters that currently park at Kingston Park may in future need to utilise park-and-ride facilities dispersed around the greater Kingston area (such as at the Huntingfield roundabout with express routes into Hobart). Council is working closely with the Department of State Growth in facilitating these changes and this is being done in conjunction with a range of other initiatives associated with the Hobart City Deal and funding allocated to the Kingston Congestion Package.

During 2019 Council commissioned GHD consultants to prepare a Parking Plan for central Kingston to identify the actual parking needs, future works programs and as a basis for assessing future development applications that generate the need for additional parking. It builds on the previous work done in 2016 when a Central Kingston Parking Strategy was prepared (copies of both the Parking Strategy and Parking Plan are on Council's website).

4. LAND DISPOSAL

The future development of land within Kingston Park for private residential and commercial purposes is based on a Land Release Strategy that ensures revenue is obtained to pay for the public infrastructure and facilities that Council must provide. The future disposal of land will essentially stay true to the original Site Development Plan – acknowledging that it will need to be adapted to take advantage of favourable development opportunities. It was important that the land release process is attractive for potential investors, while also meeting other needs such as preventing land banking and meeting community expectations.

In 2017, the consultancy firm NAVIRE was appointed as Council's Principal Property Advisor. A Land Release Strategy was subsequently prepared and this was supported by detailed financial modelling that forecasted all the project's costs and revenue. The complexities of such urban renewal as this are acknowledged – "it is full of challenges and takes time – time that typically traverses political and property market cycles".

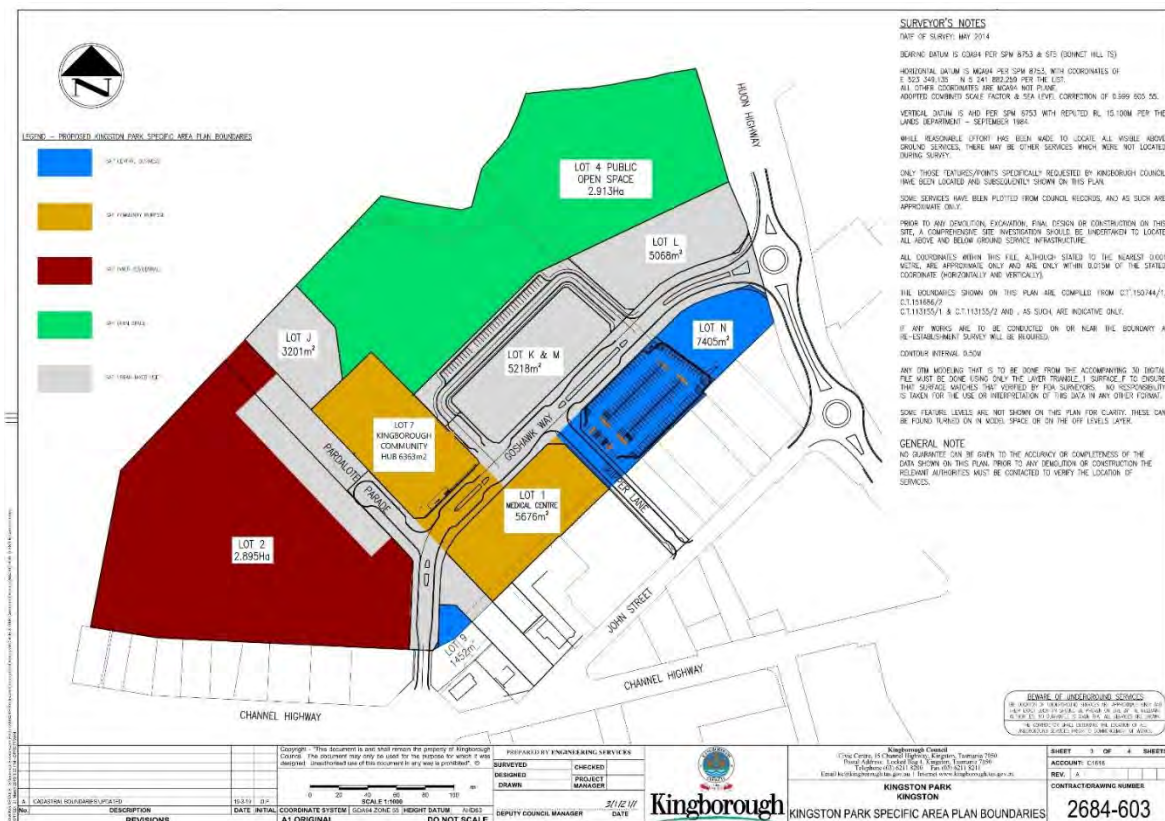
Council does have an opportunity to effectively create a new market for a higher density of residential development within Kingston Park. This is the most viable financial option for Council (based on local market analysis) and will also help in reinvigorating central Kingston. New residents will be attracted by being so close to the CBD and the services on offer (health centre, community hub, cafes, public open space, playground etc).

Council's guiding principles for urban renewal at Kingston Park are:

- (1) Developing a shared vision
- (2) Delivering supportive infrastructure
- (3) Facilitating seed/catalyst projects
- (4) Having land control
- (5) Managing market conditions

These principles are embedded within the Kingston Park project – by way of providing the essential public infrastructure and some early catalyst developments (eg Community Hub, Health Centre, playground) – rather than relying on future private developers to do this. This was an early decision of Council and was supported by expert property advice.

The land parcels that were identified as being potentially suitable for private development (in accordance with the original Site Development Plan) are shown in Figure 15 below.



Page 312

An Expression of Interest package was released in March 2018 and responses obtained from potential developers in May 2018. This provided an indication of the level of interest that exists and informed Council of the type of development that is most viable and for which the highest return can be obtained. The potential developers were then shortlisted and were provided with a 'Request for Proposal' brief. More detailed submissions were received in August 2018, after which a preferred developer was selected and a Project Delivery Agreement negotiated (and signed by both parties).

In November 2018, it was announced that Traders in Purple would be the developer for the entire site (except for lots 1, 4, 7 & 7a) shown in Figure 15 above). Traders in Purple have completed 60 projects in the Sutherland, Illawarra and Moreton Bay regions over nearly 40 years. They have also purchased and are developing two major properties in northern Tasmania. Their proposed development is shown by the early concept diagrams in Figure 16 below. It consists of a mix of residential types (small lots, townhouses and apartments), retail, other commercial uses, cinema and parking.

The southern precinct is to be developed as the first stage and is to consist of 80 townhouse style residences within a strata development that will also contain a small local community club facility (proposed to ultimately contain a pool, kiosk and function space). The subsequent stages will include residential townhouses and apartments (lot J) and apartment blocks with ground floor commercial and internal private parking (lots K and M). The later stages include the commercial components (lot N) and additional apartment blocks (lot L).





Figure 16 – Proposed Traders in Purple site development (early concepts)

The residential components provide for a total of almost 400 dwellings. The whole project is anticipated to be implemented over a period of about 8-10 years and will evolve and change slightly over time. The future commercial development aims to maximise employment opportunities (eg office development) and to provide for local entertainment attractions.

It is also important that the planning scheme requirements for Kingston Park align with the proposed development of the site. The current planning scheme includes specific provisions that facilitate the implementation of the Development Plan, as well as reducing developer risk and community uncertainty. This existing Specific Area Plan (SAP) within the planning scheme has been reviewed and a final draft prepared so that an updated version can be included within the planning scheme (following the normal statutory assessment and approval process). This new SAP has been advertised and a number of representations are currently being considered by both Council and the Tasmanian Planning Commission. It was necessary to amend the scheme (by way of the new SAP) to ensure that future property boundaries align accurately with Zone boundaries. The proposed subdivision of the whole site is shown in Figure 17 below.



Figure 17 – Proposed land subdivision

In future years, there will inevitably be risks associated with any normal market driven process. Market conditions will fluctuate over time and this will require a degree of flexibility and for Council (and Traders in Purple) to take the best opportunities as they arise. There is a risk that unexpected issues will get raised and proposals put forward that will test Council's resolve. However, there is also a good possibility that the private components are more successful and popular than expected and Council is able to achieve outcomes and land prices that are beyond what is currently anticipated (the contract with the developer guarantees a minimum price for the purchases of the respective land parcels).

This private development that is to occur within Kingston Park is particularly critical in revitalising the central Kingston area and addressing the need for additional community services and employment opportunities within the municipality.

5. FINANCIAL MANAGEMENT

5.1 Financial Situation

Council is closely monitoring all the financial affairs relating to this project. All actual costs are attributed to the project – including project management, internal loan repayments and staff time/costs. Council now has more information on the revenue expectations now that a Project Delivery agreement has been signed with the contracted developer. This will become even clearer once the project evolves further and private development stages are delivered.

A series of financial scenarios based on many different assumptions has been developed. Council has chosen the most likely and most advantageous scenario as being the basis for moving forward. This took into account:

- the economic and market reality over the long term;
- catalyst project and infrastructure delivery timing;
- Council's peak debt (borrowing facility) capacity;
- Council's final net financial position; and
- the proposed land uses described in the Development Plan (accommodating some relatively minor changes).

This chosen scenario is being constantly updated as further expenditure occurs and tender information becomes available. The current (and initial) expectation is that the final net result, by the end of the project (say, by about 2028), is that Council is likely to incur a financial loss of about \$5M. Such a loss however needs to be seen in the context of it having provided for the revitalisation of the Kingston CBD, a new Community Hub facility, a major playground, extensively landscaped public open space and increased rate revenue for Council over the longer term.

As noted above, the project expenditure also includes the amount of staff time and other related project costs (including an interest charge for internal borrowings) on top of the actual construction costs for each component. Additional income is expected from the future land sales and this is to be received from the end of 2019 onwards.

The following table indicates the project expenditure and income that has been incurred to date (up until 30 November 2020) – all figures in \$'000's.

PROJECT COMPONENTS	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	TOTAL
EXPENDITURE										
Site Planning	290	73	37	32						432
Land Purchase		144						1,324		1,468
Site Preparation		47	1,076	85	60					1,268
Comm Hub Design				39	170	184	29			422
Comm Hub Const'n						1,579	6,074	137	40	7,831
Comm Hub Equipment							218	19	2	238
Parking Strategy				41	5		41	2		89
Parking Construction								385	6	391
CBD Road Design				113	64	46				223
Goshawk Way Const'n					12	1,529	1,438	30		3,009
Stormwater								3	15	18
POS & PP Design						19	218	219	9	465
POS Items/Const'n							429	1,240	1,278	2,947
Land Disposal					57	132	109	37	39	375
Governance/Admin			9	8	6	39	118	158	83	421
TOTAL	290	264	1,132	328	374	3,529	8,676	3,563	1,472	19,628
INCOME										
Govt Grants	220					219	2,301	280		3,020
DHHS contribution					377			288		665
NET COST	70	264	1,132	328	(3)	3,310	6,375	2,995	1,472	15,943
Internal interest	2	11	47	54	54	162	129	50	35	544
PROJECT COST										
Borrowings						2,700	6,100	2,900		11,700
CURRENT COST										4,787

Most of the costs to date can be attributed to the construction of the Community Hub and Goshawk Way, the demolition of the old school buildings and the land purchase from the Crown (which was finalised in 2019). The cost to construct the Community Hub has exceeded expectations. This was mainly due to the challenges of the architectural design

and the subsequent contractual variations that resulted, together with external assessments of these variation requests.

Now that the land is owned by Council, it will be further subdivided into lots that are to be retained and sold. The original land value was significantly reduced to account for the fact that the land will be developed in accordance with the Development Plan – that is, almost half of the total area would be developed for public or community based purposes (compared to what might have been the case if the land had been sold to a private developer with no obligations to provide such community facilities). An initial subdivision application has been lodged over the Council owned property and is currently under assessment.

5.2 Borrowings

Up until June 2018, all borrowings for the project have been internal loans – against Council's existing cash reserves. These loans (plus interest) will be repaid by the project to Council. Since then, expenditure has reached a point where external loans are required to fund the project.

Council has an approval from Treasury to borrow \$10M as part of the Local Government Loan Council Allocation. Council has now borrowed \$2.8M (of this \$10M) to help fund the construction of the Community Hub. This matched the grant from the Australian Government (under the Building Better Regions Fund) for the same amount.

As well as this, the State Government will provide an additional interest free loan of \$6M (which will need to be repaid within 5 years). This is being provided under the State Government's accelerated local government capital program (ALGCP) and is on the basis that a number of construction projects are brought forward – these being the Pardalote footpath/road, the stages 2 & 3 of the public open space and the second stage of the Goshawk Road construction. This will enable a higher priority to be given to the construction of these roads and services, so that the Kingston Park project can generate income from land sales and repay these loans. It is expected that the interest free loan will be repaid from the settlement of the first stage of the land sales in 2022/23.

Borrowings of \$2.7M and \$1.2M under the ALGCP have been previously drawn to fund some of the current works. Recent consideration has been given to taking out an interest free loan to fully fund the construction of the playground. Of the abovementioned \$6M interest free loan, \$2.1M was allocated for this playground and a loan has now been taken out for this amount – meaning that the full \$6M allocation from the ALGCP has now been borrowed.

The full cost of this playground is estimated to be in the order of \$5M. An additional \$2.9M in interest free loans would be required to fully fund this work. Public consultation was conducted in this regard and there was a very strong level of support for Council to borrow the additional money for this purpose. Council has subsequently approved that an additional \$2.9 million be borrowed from the ALGCP (over and above the existing \$6 million) to fully fund the construction of the proposed Kingston Park playground. State

government approval has been granted for this additional loan. It will need to be added to the table in the previous section.

The impact of the additional borrowings is that Council will finish the project with around \$8 million in borrowings that would be repaid over a ten-year period. The additional interest expense on the \$2.9 million loan, would be approximately \$100K from 2025/26 onwards. This can be comfortably accommodated within Council's Long-Term Financial Plan.

5.3 Anticipated Expenditure in 2020/21

During the 2020/21 financial year it is anticipated that the following Council related activities (and estimated total expenditure, including in-house Council costs) will occur:

GOSHAWK WAY	Design and construct the final stage of Goshawk Way including the roundabout on the Huon Highway.
STORMWATER TREATMENT	Design of stormwater disposal alongside the Kingston Wetlands and prepare everything ready for its staged construction.
COMMUNITY HUB	Complete the final rectification works and activate the facility afterwards (October 2020).
PARDALOTE PARADE	Design and construct the road section of Pardalote Parade and review the concept design of the pedestrian component in conjunction with other CBD roadworks.
PLAYGROUND	Completion of playground construction, including lawn area alongside Hub, pathways, access road and parking.
PUBLIC OPEN SPACE	Concept design for the balance of the public open space area so that future external funding can be sought.
LAND SUBDIVISION	Arrange for and complete the subdivision of the balance of the Kingston Park site.
ROAD 'F'	Road F (yet to be named) is the road that will service entry to the playground and will include 30 x 3-hour limited parking spaces.
OTHER COSTS	In-house project management, public engagement, liaison with private developer and advice from principal property consultant.
TOTAL	About \$6.5M

There have been some ongoing delays during 2020 because of the coronavirus outbreak. In particular, those infrastructure components associated with the private developer have been delayed – such as the construction of Pardalote Parade (road section), the final design of stormwater treatment (which is also subject to TasWater negotiations) and finalising the public open space design. These activities will occur during the current year.

The list above provides an indication of what is now proposed to be done this year. All of this expenditure will be paid for from the abovementioned borrowings.

6. PUBLIC COMMUNICATIONS

To date, public information about the project has been provided by way of the following:

- Public surveys and seeking public comment – preparing the Development Plan, the naming competition, input into the public open space design and comments on the proposed borrowings for the playground construction.
- Public exhibition of draft documents – including master plans, Development Plan, proposed community hub design and proposed playground and open space designs.
- Displays of proposals at the Civic Centre.
- Advertised development applications for proposed site works.
- Newspaper articles, media releases and information on Council's Facebook page.
- Copies of relevant documents placed on Council's website.

A Communications and Community Engagement Strategy was prepared for Kingston Park a few years ago and is still relevant as it is consistent with Council's recently approved Communications and Engagement Framework 2020. The objectives of this Strategy are:

1. To provide information about the project and to seek input and suggestions as the project is being delivered.
2. To facilitate a broad understanding about the social and economic benefits that this project will deliver to the Kingborough community.
3. To enhance Kingborough Council's reputation as a council committed to providing accurate and up-to-date information, as well as consulting with and meeting the expectations of the Kingborough community.
4. To proactively identify and manage media interest in this project so that key messages are broadcasted to the public and other stakeholders.
5. To promptly respond to concerns about the project and to address any issue that requires clarification or immediate action.
6. To provide for an effective two-way dialogue that will achieve positive community and developer feedback and will enhance the overall delivery of the project.

The key messages within the Strategy are that:

- Council is committed to informing and consulting with the community regarding the future development of the Kingston Park site.
- Council is acting in the best long-term interests of the municipality in the way it is managing the future development of this site. This project will improve the liveability of central Kingston and enable the creation of a sustainable central business district that can support the local needs of the Kingborough community.
- This is a particularly complex project with a number of on-ground components being delivered in a concurrent manner at different stages – including design, negotiation, approval, construction and maintenance phases. Each component supports the delivery of others and is being managed in a coordinated way.
- This project is self-funding in that the community facilities are to be funded from the sale of land within Kingston Park (with a Land Release Strategy to maximise revenue) and external grants. Loans will be taken out to fund project management and construction and these will be repaid from external sources to the maximum extent possible with any Council 'subsidy' kept to a minimum.
- Council has already carried out many investigations – in regard to previous public consultation, economic feasibility studies, the Site Development Plan, Land Release Strategy, engineering designs etc – and these will continue to be refined and new ones done as the project progresses.

The delivery mechanisms include:

- Regular and established Council media releases – quarterly Council News and monthly Snapshots.
- The Kingborough Council website providing up-to-date information and background documents that detail particular aspects of the project – <https://www.kingborough.tas.gov.au/development/kingston-park/>
- Media releases – for all southern Tasmanian media.
- Digital and social media – information on Facebook, Twitter, Instagram and YouTube.
- Paid Advertising – mainly in print media but also potentially on local radio/television.
- Signage and branding – the project has been 'branded' (see below) and signage has been placed at the entrance to the future pedestrian section of Pardalote Parade.
- Meetings – briefings and consultation with stakeholders, State and Federal politicians, developers, interested groups and individuals.
- Public displays – provided as needed in the Civic Centre or other public places.
- Public information – by way of public forums (open two-way dialogue) or as written information (brochures, reports and correspondence).

The brand that has been developed represents a lively and dynamic representation of what the proposed development of Kingston Park represents. It is used (for example) on the information sign on John Street – shown below:



7. PROJECT GOVERNANCE

The implementation of the Development Plan is Council's responsibility. As previously indicated, Council has decided to retain direct control of the site development – including the initial provision of the core public infrastructure (Goshawk Way, Pardalote Parade, Community Hub, Playground and Public Open Space) and the subsequent subdivision process that will enable the release of land parcels to the private developer.

The benefits of this more direct approach are that it allows Council to exert a greater control over the desired site development; ensure there is consistency in the standard of public infrastructure construction (eg high quality streetscapes); achieve an optimum revenue stream and to facilitate the site development as early as possible (without land banking).

This requires a more hands-on management style within Council. An internal steering committee has been established to closely monitor the project and it meets monthly. This is an extremely complex project that has many different dimensions and requires many different specialist skills. There is a full-time Project Manager appointed to oversee the implementation of the on-ground works and support staff includes a part time Project Officer and Project Administrator. A Probity Advisor from the consultancy firm Wise Lord & Ferguson is an observer on the steering committee and provides procurement and governance advice. Reports to Council are provided whenever major decisions must be made and to provide regular updates on general progress.

Council is conscious of a perception that it may have a conflict of interest – in that Council is effectively both the developer (to a certain extent) and the regulator for this site. However, the mitigating factors in this regard are that this dual role is already provided for in the legislation; the existing Kingston Park Specific Area Plan within the planning scheme

leaves Council with little discretion; Council's construction work that would require planning permits is limited to public infrastructure and facilities; the underlying objective of the Development Plan is to support and encourage other commercial developments in central Kingston; and that this project is so important to the Kingborough community that its management cannot be delegated to any other body.

Bearing in mind the above points, the project will continue to be overseen by Council and the existing internal steering committee. This Implementation Report will form the main communication mechanism for updating the general community on the project's progress.

The internal Project Plan for Kingston Park considers governance and strategic requirements, project benefits, reviews and reporting, project definition and objectives, success criteria, constraints and assumptions, stakeholder impacts, implementation timeframes, project cost and revenue (both to date and in the future), communications, functionality, risk management and project completion.

A formal relationship exists with Traders in Purple as the sole private developer for Kingston Park. A partnership arrangement is defined by a Project Delivery Agreement. This is a legal document that protects the interests of Council and guarantees a minimum revenue from the sale of land (with the potential for increased amounts). Formal Project Control Group meetings are held every two months and other fortnightly meetings are held with the Traders in Purple local project manager. This arrangement has been operating smoothly for the last few years.

The main contact officers for this project are:

Daniel Smee

Director Governance & Recreation & Property Services

dsmee@kingborough.tas.gov.au

Steve Loxley

Kingston Park Project Manager Kingborough

Council sloxley@kingborough.tas.gov.au

Vanessa Weldon

Kingston Park Project Administrator Kingborough Council

vweldon@kingborough.tas.gov.au

You may also contact the Kingston Park Project Team at the following email address:

kingstonpark@kingborough.tas.gov.au

APPENDIX

KINGSTON PARK TIMELINE

DATE	ACTIVITY
July 2007	Heads of Agreement between Council and the Tasmanian Government to relocate the Kingston High School.
June 2008	Completion of Kingston Central Area Master Plan and Heads of Agreement between Council and the Government for cooperative implementation.
January 2011	Kingston High School vacates the site.
July 2011	Public consultation completed on future use of site – strong community pressure to create a place that will be the future “heart” of Kingborough.
September 2011	Council expresses an interest to Government in purchasing the land – subsequent investigations by Treasury on disposal options and briefing of Council.
October 2011	Temporary public parking provided on the old school parking area.
December 2011	Council applies for Liveable Cities grant from Australian Government to conduct investigations into the best use of the site and grant (\$200K) approved for Site Development Plan in April 2012.
May 2012	Sale offer of \$8.3M made by Government but rejected by Council with deferment sought until after a Site Development Plan was completed.
July 2012	Appointment of consultants (following open tendering process) to prepare Site Development Plan. Subsequent public consultation and preparation of a number of interim reports.
May 2013	Site Development Plan completed and subsequently endorsed by Council in July 2013.
December 2013	Government decision to sell land to Council at reduced price (based on the implementation of the adopted Site Development Plan). Council decides to purchase and Sale Agreement and Licence to Occupy site issued, with 10% deposit on land paid. July
July 2014	Council decision to directly manage the future development and disposal of the site itself
September 2014	Approvals obtained and tenders called for demolition of former high school buildings, with demolition commencing in February 2015
November 2014	Project steering committee formed (including external probity advisor) and has met every month since.
October 2015	Demolition of former high school buildings completed (except for gymnasium as it was retained for likely inclusion within future community hub facility)

October 2015	Council decision to conduct architectural design competition for Community Hub
May 2016	Central Kingston Parking Strategy completed by consultants and endorsed by Council
June 2016	Completion of Community Hub architectural design competition – winning entry from March Studio architects
July 2016	Conclusion of public naming competition with successful “Kingston Park” entry
October 2017	Building Better Regions Fund grant of \$2.8M obtained for construction of Community Hub
November 2017	Appointment of NAVIRE consultants to develop a Land Release Strategy and to advise Council on its subsequent implementation
December 2017	Appointment of Spectran contractors to construct Goshawk Way stage 1 and subsequent commencement of construction
January 2018	Council adopts Land Release Strategy, market process and associated governance arrangements
March 2018	Expressions of Interest sought from prospective developers (closed May 2018). Requests for final proposals closed in August 2018.
April 2018	Community Hub construction commences (following approvals and tender process)
September 2018	Council decision to award contract to Traders in Purple with final Project Delivery Agreement signed in November 2018.
October 2018	Playstreet consultants appointed to design public open space, including Pardalote Parade and children’s playground and subsequent public consultation on the design (over the following six months)
February 2019	Kingston Health Centre opens
March 2019	Community Hub construction completed and official opening held
October 2019	Playground design finalised and subsequent planning permit granted in January 2020
November 2019	Planning permit granted for stage 1 residential development to Traders in Purple
December 2019	Balance of land (former high school site) transferred into Council’s ownership
February 2020	Parking area (150 spaces) constructed and closure of temporary parking to enable proposed residential development
February 2020	Playground construction commences and due to be completed by March 2021
May 2020	Final Kingston Place Strategy 2020-2050 from Place Score consultants endorsed by Council

C DELEGATED AUTHORITY LIST FOR THE PERIOD 2 DECEMBER 2020 TO 5 JANUARY 2021

DEVELOPMENT APPLICATIONS FOR PERMITTED DEVELOPMENT/USE		
DA-2020-714	Ms L A Moran 35 Blyth Parade GREAT BAY	Change of use from ancillary dwelling to visitor accommodation
DEVELOPMENT APPLICATIONS FOR DISCRETIONARY DEVELOPMENT/USE		
DA-2019-64	Mr A Hill 501 Tinderbox Road TINDERBOX	Dwelling and outbuildings (shipping containers – Retrospective)
DA-2019-581	Pinnacle Drafting & Design 10 Pearsall Avenue BLACKMANS BAY	Three multiple dwellings (one existing)
DA-2019-700	Room 11 Architects 180 Risby Road MIDDLETON	Dwelling, demolition of outbuilding, reclassification of building to Class 10a
DA-2020-28	Mr S F Brown 170 Matthew Flinders Drive ALONNAH	Outbuilding (garage)
DA-2020-275	Mr A Williamson 5 Calder Crescent BLACKMANS BAY	Two multiple dwellings (one existing) and alteration and extension to existing dwelling
DA-2020-315	Mr W Goodsir 211 Lighthouse Road SOUTH BRUNY	Dwelling, outbuildings (2 x hay sheds to be retained and temporary shipping container and storage shed to be removed post construction) – retrospective, overnight camping area, associated amenities and signage and a home-based business (sale of agricultural produce from the site to camping patrons)
DA-2020-343	Davison Holdings P/L 570 Sandfly Road SANDFLY	Two additional visitor accommodation units
DA-2020-369	Another Perspective 13 Pengana Place BLACKMANS BAY	Outbuilding (garage)
DA-2020-370	Mr P Boxall & Ms B Priest 206 Channel Highway TAROONA	Extension to dwelling (deck)

DA-2020-374	E3 Planning P/L 940 Adventure Bay Road ADVENTURE BAY	Change of use from residential to visitor accommodation - Retrospective
DA-2020-447	Mr T C Sidebottom 221 Albion Heights Drive and 207 & 215 Albion Heights Drive KINGSTON	Dwelling and outbuildings (carport/workshop and greenhouse) and access and bushfire management works on 207 & 215 Albion Heights Drive, Kingston
DA-2020-449	Mr T & Mrs K Power 14 Recreation Street KINGSTON BEACH	Extension to dwelling (including partial demolition)
DA-2020-452	Cowles House Design 61 Hackford Drive KINGSTON	Extension to dwelling
DA-2020-462	John Weston Architectural Design P/L 17 Tarana Road BLACKMANS BAY	Alterations and extensions to dwelling, including decks
DA-2020-471	Dock4 P/L 223 Coningham Road CONINGHAM	Extensions and alterations to dwelling, outbuilding (garage) and change of use of existing outbuilding from garage to home-office space
DA-2020-492	Mr M Frangiouthakis 260 Summerleas Road KINGSTON	Extension and alterations to dwelling and outbuilding (stables/workshop)
DA-2020-493	Ms K Oates 6 Eelmat Court CONINGHAM	Dwelling and outbuilding (garage)
DA-2020-505	Freestone Building Surveying 479 Tinderbox Road TINDERBOX	Outbuilding (garage)
DA-2020-510	Mr D Cantwell 81 Palmers Road OYSTER COVE	Outbuilding (shed)
DA-2020-512	Mr O Thomson Lot 4 Summerleas Road FERN TREE	Dwelling and outbuilding (shed/carport)
DA-2020-522	Dirt Building Design 5 Sarron Place LOWER SNUG	Alterations and extensions to dwelling

DA-2020-524	Kings Outdoor Living 1 Proctors Road KINGSTON	Alteration to dwelling (awning)
DA-2020-533	G Hills & Partners Architects 47 Turquoise Way KINGSTON	Dwelling
DA-2020-540	Mr M B Hooper 55 Mount Pleasant Road KINGSTON	Extension to existing outbuilding (carport) - Retrospective
DA-2020-545	Gray Planning 230 Apollo Bay Road APOLLO BAY	Change of use from outbuilding to dwelling including additions (deck and pergola), 4 x outbuildings (two shipping containers, garden shed and toilet) and associated works - Retrospective
DA-2020-557	Wilson Homes Tasmania P/L 20 Grand Mews KINGSTON	Dwelling
DA-2020-558	G Hills & Partners Architects 21 Grand Mews KINGSTON	Dwelling
DA-2020-560	Mr M O Francis 9 Ewing Avenue KINGSTON BEACH	Frontage fence
DA-2020-561	Isle Drafting P/L 30 Youngs Road APOLLO BAY	Dwelling
DA-2020-563	Great Bay Construction P/L 5 Grand Mews KINGSTON	Dwelling
DA-2020-567	Mind Architects 73 Spring Farm Road KINGSTON	Dwelling
DA-2020-576	Mr O Thomson 67 Jamiesons Road, and 99 Jamiesons Road, and Council Road Reserve and Crown Road Reserve MARGATE	Dwelling and outbuilding (workshop), and access works and bushfire management works on 99 Jamiesons Road, Council Road Reserve and Crown Road Reserve
DA-2020-578	Tassie Homes P/L 34 Beach Road SNUG	Dwelling and outbuilding

DA-2020-580	Tassie Homes P/L 11 O'Connor Drive KINGSTON	Dwelling
DA-2020-582	S Savage 9 Stiffys Creek Road DENNES POINT	Outbuilding (shed)
DA-2020-586	Mind Architects 17 Grand Mews KINGSTON	Dwelling
DA-2020-587	Mrs K & Mr H Brown 100 Beach Road MARGATE	Extension to dwelling
DA-2020-592	Wilson Homes Tasmania P/L 16 Grand Mews KINGSTON	Dwelling
DA-2020-594	Mrs A Excell Lot 4 Huon Road NEIKA	Dwelling
DA-2020-598	Mr N Taylor 19 Apolline Drive KINGSTON	Dwelling
DA-2020-606	G Hills & Partners Architects 35 Grand Mews KINGSTON	Dwelling
DA-2020-608	Ms M Rizzardi 3 Dolphin Drive KINGSTON	Rear boundary fence
DA-2020-609	Mind Architects 22 Gourlay Street BLACKMANS BAY	Two multiple dwellings (one existing)
DA-2020-610	Mr R E Hunt 49 Clifford Road and Crown Road Reserve Gordon	Dwelling and access works
DA-2020-611	Maveric Builders P/L 6 Seacrest Avenue BLACKMANS BAY	Extension and alteration to dwelling
DA-2020-615	Mr J Weir 27 Grand Mews KINGSTON	Dwelling

DA-2020-618	SJM Property Developments P/L 55 Nierinna Road MARGATE	Dwelling and driveway
DA-2020-622	Mr M J McKay 23 Cathedral Road MARGATE	Dwelling and outbuilding (shed)
DA-2020-625	JSA Consulting Engineers P/L 14 Maranoa Road KINGSTON	Four multiple dwellings (one existing)
DA-2020-627	Mr C A Lanci 13 Henwood Drive KINGSTON	Retaining walls
DA-2020-638	Formation Design & Drafting 403 Brightwater Road HOWDEN	Extensions and alterations to dwelling
DA-2020-641	Mr D J Hickey 64 Eldridge Drive KINGSTON	Dwelling
DA-2020-642	Ronald Young & Co Builders P/L 18 O'Connor Drive KINGSTON	Dwelling
DA-2020-645	Designful 249A Roslyn Avenue BLACKMANS BAY	Ancillary dwelling and outbuilding (shed)
DA-2020-646	Mr J M Wilson 18 Nubeena Crescent TAROONA	Extensions and alterations to dwelling
DA-2020-651	Wilson Homes Tasmania P/L 66 Eldridge Drive KINGSTON	Dwelling
DA-2020-652	Ms L Moran 177A Roslyn Avenue BLACKMANS BAY	Reconfiguration of playground
DA-2020-653	Cunic Homes P/L 51 Turquoise Way KINGSTON	Dwelling
DA-2020-662	Mr S Shabala 32 Sedgebrook Road BONNET HILL	Residential alteration (pool spa)

DA-2020-666	Mr P Brown 9A Wells Parade BLACKMANS BAY	Extension and alterations to dwelling, including an upper storey
DA-2020-671	Ms J Monachetti 2-6 Beach Road KINGSTON BEACH	Change of operating hours (Zero 81 Napoli)
DA-2020-681	Kings Outdoor Living 25 Snug Tiers Road SNUG	Alteration to dwelling (awning)
DEVELOPMENT APPLICATIONS FOR SUBDIVISION/BOUNDARY ADJUSTMENT / STRATA / STAGED DEVELOPMENT SCHEME / ADHESION ORDER / SEALED PLAN AMENDMENT		
ADHORD-2020-7	JSA Consulting Engineers P/L 14 Maranoa Road KINGSTON	Adhesion of CT 27586/12 & CT 117836/2
DAS-2020-12	PDA Surveyors 68 Roslyn Avenue KINGSTON BEACH	Subdivision creating two (2) lots
STR-2020-18	PDA Surveyors 110 Apolline Drive KINGSTON	Strata plan – Units 1, 2 & 3
STR-2020-21	Lifestyle Design Developments 87 Channel Highway KINGSTON	Strata plan – Units 1-6
STR-2020-26	Mr P S Judson 5 Perch Court KINGSTON	Strata plan – Units 1 & 2
STR-2020-31	Mr S R Cuthbertson 73 Redwood Road KINGSTON	Strata plan – Units 1 & 2
DEVELOPMENT APPLICATIONS FOR MINOR AMENDMENTS TO PERMIT		
DA-2020-498/A	Podmatrix P/L 10 Hutchins Street KINGSTON	Amendment to remove windows and change cladding
DEVELOPMENT APPLICATIONS FOR NO PERMIT REQUIRED		
DA-2020-526	Mr D E Weir 22 Carinya Street BLACKMANS BAY	Extension to dwelling (linkway)
DA-2020-573	Mr D & Mrs H Davis 1 Bonsai Place MARGATE	Partial change of use from garage to ancillary dwelling

DA-2020-663	G Hills & Partners Architects 80 Mirramar Park BLACKMANS BAY	Alterations and additions to dwelling
DA-2020-673	Kings Outdoor Living 17 Guthrie Street KINGSTON	Extension to dwelling (awning)
DA-2020-687	Mr R Smeekes 4 Binya Court KINGSTON	Extensions to dwelling
DA-2020-700	Pinnacle Drafting & Design 23 Rodway Court KINGSTON	Dwelling
DA-2020-701	Mr R J Fazackerley 20 Oakleigh Avenue TAROONA	Extensions and alterations to dwelling
DA-2020-710	Precisions Design & Drafting 27 Campbell Street KINGSTON	Extension to dwelling
DA-2020-724	Mr R Smeekes 7 Prince Regent Place HUNTINGFIELD	Extension to covered deck
DA-2020-726	Tassie Homes P/L 88 Hollyhock Drive KINGSTON	Dwelling and outbuilding (shed)
DA-2020-738	Mr I Locke 10 Bruny Island Main Road DENNES POINT	Front fence - Retrospective
DA-2020-747	Wilson Homes Tasmania P/L 85 Hollyhock Drive KINGSTON	Dwelling
DA-2020-761	Ms C L Rumble 4 Topaz Court BLACKMANS BAY	Home-based business (massage)
DA-2020-770	G Hills & Partners Architects 75 Channel Highway KINGSTON	Dwelling extension and alterations

D KINGBOROUGH BICYCLE ADVISORY COMMITTEE - MINUTES 11 DECEMBER 2020

MINUTES

Kingborough Bicycle Advisory Committee

Meeting No. 2020-6

Friday 11 December 2020



MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 9 October 2020 at 9:00a.m.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Flora Fox	✓	
Members:	Ms Suzanne Betts	✓	
	Mr Rod Hartridge	✓	
	Mr Gordon Keith	✓	
	Ms Danielle O'Hara		✓
	Mr Rob Sheers	✓	
	Mr Peter Tuft	✓	
Cycling South	Ms Mary McParland	✓	
Bicycle Network	Ms Alison Hetherington		✓
Council Officers In Attendance:			
Executive Officer	Mr Anthony Verdouw	✓	
Executive Manager	Mr David Reeve	✓	
Cadet Engineer	Mr Matthew Snow	✓	
Program Manager	Mr Daniel Kaimatsoglu	✓	
Observers:			
	Cr Amanda Midgley	✓	
	Mr Richard Langman	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we meet and acknowledged elders past and present.

LEAVE OF ABSENCE

No leave of absence requested.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Rod Hartridge

SECONDED: Rob Sheers

That the Minutes of the Committee meeting held on Friday 9 October 2020, as circulated be confirmed.

Carried

BUSINESS ARISING FROM PREVIOUS MINUTES**1. Kingborough Chronicle Article**

Suggestion for some media promotion around the KFC roundabout diversion path once the signage is installed.

2. Representation at Kingborough Community Safety Committee

Gordon Keith offered to represent KBAC at the next KCSC meeting to be held on 15 February 2021 at 10:30am.

3. Motions Carried from Previous Meeting

The Committee acknowledged the Council resolutions regarding the two motions passed at the previous meeting.

Cr Fox noted that the Channel Museum will install bike racks on a trial basis.

4. Cycling South Report

Mary McParland provided a brief report on Cycling South activities.

5. Bike Collective Kingston

Anthony provided a brief report on the Bike Collective meeting held 5 November 2020.

CORRESPONDENCE

Cr Flora Fox discussed the correspondence.

The Committee noted the Petition to connect Whitewater Track to Huntingfield and beyond.

6. Outward

- a) Letter to Channel Museum - Bike Parking - 9 Oct 2020
- b) Letter to Bicycle Network – Support for Healthy Tasmania Community Grant Application – 15 Oct 2020

7. Inward

- a) Attention Kingborough Bicycle Advisory Committee - Budget Estimates 2020 – Hon Meg Webb MLC – 12 Nov 2020
- b) Cycling safe passing education mat - for council road safety committees - community events – Bicycle Network - 18 Nov 2020
- c) Petition to connect Whitewater Track to Huntingfield and beyond – David Bain – 2 Dec 2020

GENERAL BUSINESS**8. Bike Lane, Path and Tracks Mapping Application**

Matthew Snow demonstrated the Konect mobile application that will assist Council to better map cycle lanes, paths, and tracks in the municipality.

KBAC members can install the app and assist in the program.

Action Item (1): Anthony to provide Matthew with both on-road and off-road cycle path types for the application.

9. Infrastructure Priorities – Capital Bids 2021-22

David Reeve explained the Capex bids process and discussed projects that could be submitted as bids for the 2021-22 capital works budget.

Action Item (2): The Committee to confirm projects they would like to submit as bids for the 2021-22 capital works program.

10. Kingborough Bike Plan

The sub-committee have drafted the Bike Plan and will meet to further refine the document and finalise the projects list.

The plan will then be referred to Council staff for comment.

Action Item (3): Organise a bike plan working group meeting on Friday 18 December to finalise the projects list and the draft plan for staff review.

11. Kingston CBD Project Update

Daniel Kaimatsoglu provided an update on the Kingston CBD project.

Committee members are welcome to email Dan with any questions at dkaimatsoglu@kingborough.tas.gov.au.

12. Call for Nominations for KBAC Community Representation 2021-22

Community members hold office for a period of two years expiring 31 December 2020. Members may renominate for consecutive terms of office.

Action Item (4): Anthony to advise current members when community nominations are advertised.

13. Proposed Meeting Schedule 2021

Meeting dates for 2021 tentatively confirmed.

OTHER BUSINESS**14. Planning Applications for KBAC Comment**

The Committee discussed planning application DA2020-676 *Huntingfield Estate, Channel Hwy Entrance Roundabout* provided for Committee comment.

The Committee noted that road shoulder widths appear to be under 1.5m and request that there are road shoulders in both directions at a minimum of 1.5m.

The Committee also noted no provision for a crossing to enable pedestrians and cyclists to safely cross the highway and link back to the Whitewater and Spring Farm subdivisions and the Whitewater Creek track.

Action Item (5): Anthony to collate comments from Committee members and provide to the relevant planner for consideration.

Action Item (6): Committee to write letter to DSG regarding initial concerns.

MATTERS OF GENERAL INTEREST

NEXT MEETING

The next meeting of the Committee is scheduled to be held on Friday 12 February 2021 at 9:00am.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 10:37am.

Kingborough Bicycle Advisory Committee

Meeting Dates for 2021

*Note meetings are held bi-monthly on Fridays at 9:00am
in the Council Chambers, Kingston*

12 February

9 April

11 June

6 August

8 October

10 December

Public Copy

Kingborough Bicycle Advisory Committee

Action List

Item #	Referring Office	Subject Item	Details	Responsible Officer	Progress	Due Date
-	13/12/19	General Business - KBAC Action Plan	Look at reviewing Action Plan after Council elections.	All members	Will occur as part of the bike plan.	TBA
-	01/11/19	Kingborough Chronicle Article	Members provide ideas for news articles to chairperson	All members		(Each Meeting)
-	14/08/20	Kingborough Bike Plan	Provide costings on document creation, mapping and project design.	Mary McParland		18/12/20
-	9/10/20	Kingborough Chronicle Article	Consider a Chronicle article promoting bike parking facilities in the municipality, for example, facilities at the Kingston Wetlands and Huntingfield.	All members		11/12/20
1	11/12/20	Bike Lane, Path and Tracks Mapping Application	Provide Matthew with both on-road and off-road cycle path types for the application.	Anthony	Suggestion emailed to Matthew 15/12	18/12/20
2	11/12/20	Infrastructure Priorities – Capital Bids 2021-20	Committee to confirm a list of projects that they would like to be submitted as bids for 2021-22 program.	All members		18/12/20
3	11/12/20	Kingborough Bike Plan	Organise a bike plan working group meeting on Friday 18 December to finalise the projects list and draft plan for staff review.	Anthony		18/12/20
4	11/12/20	Call for Nominations for KBAC Community Representation 2021-22	Advise current members when representations are advertised.	Anthony		30/01/21
5	11/12/20	Planning Applications for KBAC Comment	Collate comments from Committee members and provide to the relevant planner for consideration.	Anthony and all members		18/12/20

Kingborough Bicycle Advisory Committee

Action List

Item #	Referral Date	Minister Item	Details	Responsible Officer	Progress	Due Date
6	11/12/20	Planning Applications for KBAC Comment	Letter regarding proposal to State Growth			

Public Copy

E KINGBOROUGH COMMUNITY SAFETY COMMITTEE - MINUTES 7 DECEMBER 2020

MINUTES

Kingborough Community Safety Committee

Meeting No. 2020-6

Monday 7 December 2020



MINUTES of a Meeting of the Kingborough Community Safety Committee held at the Kingborough Civic Centre, Kingston, on Monday 7 December 2020 at 10:30am

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Jo Westwood	✓	
Members:	Mr Brian Dale	✓	
	Ms Tania Flakemore	✓	
	Mr Michael Hughes	✓	
	Mr Roger McGinniss	✓	
	Mr Rodney Street	✓	
	Mr Ross Thomas		✓
Tasmania Police	A/Insp Nikala Parsons	✓	
Kingborough Access Advisory Committee Representative	Ms Julie Taylor	✓	
Kingborough Bicycle Advisory Committee	Mr Gordon Keith	✓	
Council Officers In Attendance:			
Executive Officer	Mr Anthony Verdouw	✓	
Roads Engineer	Ms Renai Clark	✓	
Executive Manager	Mr David Reeve	✓	
Communications & Engagement Officer	Ms Sarah Wilcox	✓	
Recreation Officer	Ms Su Sprott	✓	
Technical Officer	Ms Anna Joseph	✓	
Other Attendees:			
MAST	Mr Ian Ross	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which the Committee met and acknowledged elders past and present.

LEAVE OF ABSENCE

There were no declared leaves of absence.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Tanya Flakemore

SECONDED: Michael Hughes

That the Minutes of the Committee meeting held on Monday 5 October 2020, as circulated be confirmed.

CARRIED

GENERAL BUSINESS**1. Review Action Items from Previous Meeting** (Jo Westwood)

Cr Westwood addressed the Action Items generated from previous meetings, noting completed items and progress on uncompleted items.

Item 4. A/Insp. Parsons advised, VMS board increased awareness on Southern Outlet. Six Infringements were recorded in the period.

2. Tasmanian Police Crime & Traffic Statistics (Nikala Parsons)

Acting Inspector Nikala Parsons discussed Kingborough's crime statistics for the previous two month period (*Appendix A*).

Overall reduction in total offenses and crime clearance rates are up.

A/Insp. Parsons noted that 60 officers will be removed from the Southern District for the Covid-19 hotel quarantine program until March 2021. A number of services will be restricted during this period.

The Committee discussed opportunities to increase neighbourhood awareness of local incidents. A/Insp. Parsons reiterated that the community need to be encouraged to report all incidents.

3. Intersection Visibility Investigations - Update (Renai Clark)

Renai provided updates on investigations into all items listed on the intersection visibility register.

Action Item (1): Renai to reinvestigate Edison Ave and Garnett St – visibility issues for cars turning right onto Edison Ave.

4. Tracks and Trails Projects - Update (Su Sprott)

Su provided an update on tracks and trail projects and upcoming projects and noted an increased demand on tracks and trails during the pandemic.

All tracks and trail safety concerns and maintenance requests should be reported directly to Council.

11:18am – Su, Renai and Anna left the meeting.

5. KCSC Web Page (Sarah Wilcox)

Sarah advised that a new web page will be constructed for the Committee and that social media messaging regarding safety will be scheduled over the Christmas period.

Action Item (2): Committee members to forward any requests for new website content to Cr Westwood and Anthony.

6. Infrastructure Priorities – Capital Bids 2021-22 Budget (David Reeve)

David asked the Committee to advise of any safety related infrastructure projects for consideration in the 2021-22 capital works budget. Bids need to be finalised and submitted for consideration by the end of January 2021.

Action Item (3): Committee members to advise Anthony of any capital project bids for consideration.

11:30am – Rod Street left the meeting.

7. Safe Speeds for Schools Kingborough – Project Update (Anthony Verdouw)

Anthony and Cr Westwood provided an update on the Safe Speed for Schools project. Trailers and signage components have been assembled at the Council Works Depot and will be ready for roll out in Term 1, 2021.

8. National Road Safety Week (Jo Westwood)

Cr Westwood updated the Committee on the Council's National Road Safety Week initiatives. The program received very positive levels of engagement on Council platforms.

9. Jindabyne Road and Hutchins Street Connection – Council Motion (Jo Westwood)

Cr Westwood advised the Committee of the Council resolution regarding the motion.

David Reeve provided advice on recent CBD traffic studies.

Action Item (4): Cr Westwood to follow up if officers can present to the Committee in 2021 regarding CBD traffic plans and associated CBD planning and renewal.

10. Proposed Committee Meeting Schedule for 2021 (Jo Westwood)

The meeting schedule for 2021 was confirmed.

11. Correspondence

Cr Westwood briefly discussed the correspondence sent and received relating to the activities of the Committee.

Cr Westwood informed the Committee of Neil Broomfield's resignation due to competing time constraints and acknowledged Neil's contribution to the Committee.

12. MAST Report (Ian Ross)

Ian Ross presented on MAST recreational boating safety programs across Tasmania and highlighted areas where Council could assist.

Action Item (5): David to provide Ian Ross with Stuart Baldwin's contact details for possible expired flare collection facility at Barretta.

Action Item (6): Sarah to follow up communications opportunities to promote relevant MAST safety programs and campaigns.

NEXT MEETING

The next meeting of the Committee is to be held at 10:30am, Monday 15 February 2021.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 12:12pm.

(Appendix A)

Crime Statistics – Tas Police

Period: 01 Oct 20 to 24 Nov 20 As at: 24 Nov 20 01:36

Indicator	
Total Offences	18
Serious Crime	4
Offences Against the Person	1
Public Place Assault	1
Offences Against Property	15
Property Damage Offences	7
Building Burglary Offences	5
Home Burglary Offences	3
Business Burglary Offences	2
Other Building Burglary Offences	0
Conveyance Burglary Offences	0
Motor Vehicle Burglary Offences	0
Other Conveyance Burglary Offences	0
Stolen Motor Vehicle Offences	1
SNYS Recovered	0
Shoplifting Offences	10
Fraud and Similar Offences	2
Other (Miscellaneous) Offences	1

Crime Clearance Rate

Indicator	5 Year Avg	2015-21 YTD cleared	2019-20 YTD	2020-21 YTD cleared	2020-21 YTD	OPT 2020-21 YTD	OPT YTD Required
Total Offences			100.0%	100.0%	100.0%		
Serious Crime			100.0%	100.0%	100.0%		
Offences Against the Person			100.0%	100.0%	100.0%		
Public Place Assault			100.0%	100.0%	100.0%		
Offences Against Property			100.0%	100.0%	100.0%		
Property Damage Offences			100.0%	100.0%	100.0%		
Building Burglary Offences			100.0%	100.0%	100.0%		
Home Burglary Offences			100.0%	100.0%	100.0%		
Business Burglary Offences			100.0%	100.0%	100.0%		
Other Building Burglary Offences			100.0%	100.0%	100.0%		
Conveyance Burglary Offences			100.0%	100.0%	100.0%		
Motor Vehicle Burglary Offences			100.0%	100.0%	100.0%		
Other Conveyance Burglary Offences			100.0%	100.0%	100.0%		
Stolen Motor Vehicle Offences			100.0%	100.0%	100.0%		
SNYS Recovered			100.0%	100.0%	100.0%		
Shoplifting Offences			100.0%	100.0%	100.0%		
Fraud and Similar Offences			100.0%	100.0%	100.0%		
Other (Miscellaneous) Offences			100.0%	100.0%	100.0%		

Period: 01-Oct-20 to 24-Nov-20 As at: 24-Nov-20 01:36	
Total Crashes	10
First Aid	1
Minor	1
Not Known	0
Property Damage Only	8
Serious	0
Fatal and Serious Injury Crashes	0
Fatal Crashes	0
Serious Injury Crashes	0
Speeding Offenders	52
Drink Driving Offenders	9
Drug Driving Offenders	11

Public Copy

(Appendix B)

Kingborough Community Safety Committee

Meeting Dates for 2021

*Note all meetings are held on the first Monday of every second month at 10:30am
in the Council Chambers, Kingston*

15 February

12 April

7 June

2 August

4 October

6 December

Public Copy

Action Items					
Meeting #	Item Number	Description	Responsibility of	Due Date	Complete
2020-4	6	Discuss possible opportunities for further advertising police clearance rates	Jason Elmer / Jo Westwood	7/12/2020	<input type="checkbox"/>
2020-6	1	Reinvestigate Edison Ave and Garnett St – visibility issues for cars turning right onto Edison Ave.	Renai Clark	31/1/2021	<input type="checkbox"/>
2020-6	2	Forward any requests for new website content to Cr Westwood and Anthony.	Committee Members	15/2/2021	<input type="checkbox"/>
2020-6	3	Advise Anthony of any capital project bids for consideration.	Committee Members	31/1/2021	<input type="checkbox"/>
2020-6	4	Ask staff to present to the Committee in 2021 regarding Kingston CBD traffic plans and CBD planning and renewal as part of the Transform Kingston Project.	Jo Westwood / Daniel Kaimatsoglu	15/2/2021	<input type="checkbox"/>
2020-6	5	Provide Ian Ross with Stuart Baldwin's contact details for possible expired flare collection facility at Barretta.	David Reeve	31/1/2021	<input type="checkbox"/>
2020-6	6	Follow up communications opportunities to promote relevant MAST safety programs and campaigns.	Sarah Wilcox	15/2/2021	<input type="checkbox"/>
2020-4	3	Discuss with Australia Post any concerns it has regarding intersection visibility.	Anthony Verdouw	30/10/2020	<input checked="" type="checkbox"/>
2020-5	1	Invite Council's Media and Communications Officer to next meeting.	Jo Westwood	7/12/2020	<input checked="" type="checkbox"/>
2020-5	2	Add intersection visibility concerns at Edison Avenue/Garnett Street and Garnett Street/Roslyn Avenue to intersection register.	Anthony Verdouw / Renai Clark	30/10/2020	<input checked="" type="checkbox"/>
2020-5	3	Forward email advice regarding School Zone Timing to all Committee members.	Jo Westwood	7/12/2020	<input checked="" type="checkbox"/>
2020-5	4	Follow up and advise committee on traffic offenses recorded on the Southern Outlet year-to-date.	Nikala Parsons	7/12/2020	<input checked="" type="checkbox"/>
2020-5	5	Advise Neil Spark on quantities of Road Safety Week merchandise for the Civic Centre.	Jo Westwood / Sarah Wilcox	7/12/2020	<input checked="" type="checkbox"/>

2020-5	6	Follow up traffic and pedestrian issues noted on Freeman Street with drivers pulling out of the Channel Court carpark and doing U-turns in Christian Homes driveway and Sherburd Street.	Renal Clark	7/12/2020	✓
2020-5	7	Follow up with Council Depot opportunities for increased visibility, yellow lighting or items installed, for Road Safety Week.	Anthony Verdoorn	15/11/2020	✓
2020-5	8	Follow up opportunities to better alert motorists when approaching the Whitewater Creek Track/Summerleas Road intersection.	Renal Clark	7/12/2020	✓
2020-5	9	Add Maranoo Rd/Kingston Town intersection visibility issues due to overgrown vegetation to register for Depot Works Request.	Anthony Verdoorn	7/12/2020	✓
2020-4	2	Follow up with DSG regarding bus stops in Firthside	Roger McGinnis	5/10/2020	✓
2020-4	6	Write letter to David Wills in appreciation for his assistance on the committee	Jo Westwood	5/10/2020	✓
2020-4	7	Provide information to Neil Broomfield regarding school zone timing.	Matthew Snow	5/10/2020	✓