

# MINUTES

## Kingborough Bicycle Advisory Committee

Meeting No. 2020-6

Friday 11 December 2020

MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 9 October 2020 at 9:00a.m.

**PRESENT**

		<b>PRESENT</b>	<b>APOLOGY</b>
Chairperson	Cr Flora Fox	✓	
<b>Members:</b>	Ms Suzanne Betts	✓	
	Mr Rod Hartridge	✓	
	Mr Gordon Keith	✓	
	Ms Danielle O’Hara		✓
	Mr Rob Sheers	✓	
	Mr Peter Tuft	✓	
Cycling South	Ms Mary McParland	✓	
Bicycle Network	Ms Alison Hetherington		✓
<b>Council Officers In Attendance:</b>			
Executive Officer	Mr Anthony Verdouw	✓	
Executive Manager	Mr David Reeve	✓	
Cadet Engineer	Mr Matthew Snow	✓	
Program Manager	Mr Daniel Kaimatsoglu	✓	
<b>Observers:</b>			
	Cr Amanda Midgley	✓	
	Mr Richard Langman	✓	

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we meet and acknowledged elders past and present.

**LEAVE OF ABSENCE**

No leave of absence requested.

**DECLARATIONS OF INTEREST**

There were no declarations of interest.

**CONFIRMATION OF MINUTES**

MOVED: Rod Hartridge  
 SECONDED: Rob Sheers

That the Minutes of the Committee meeting held on Friday 9 October 2020, as circulated be confirmed.

Carried

## **BUSINESS ARISING FROM PREVIOUS MINUTES**

### 1. Kingborough Chronicle Article

Suggestion for some media promotion around the KFC roundabout diversion path once the signage is installed.

### 2. Representation at Kingborough Community Safety Committee

Gordon Keith offered to represent KBAC at the next KCSC meeting to be held on 15 February 2021 at 10:30am.

### 3. Motions Carried from Previous Meeting

The Committee acknowledged the Council resolutions regarding the two motions passed at the previous meeting.

Cr Fox noted that the Channel Museum will install bike racks on a trial basis.

### 4. Cycling South Report

Mary McParland provided a brief report on Cycling South activities.

### 5. Bike Collective Kingston

Anthony provided a brief report on the Bike Collective meeting held 5 November 2020.

## **CORRESPONDENCE**

Cr Flora Fox discussed the correspondence.

The Committee noted the Petition to connect Whitewater Track to Huntingfield and beyond.

### 6. Outward

- a) Letter to Channel Museum - Bike Parking - 9 Oct 2020
- b) Letter to Bicycle Network – Support for Healthy Tasmania Community Grant Application – 15 Oct 2020

### 7. Inward

- a) Attention Kingborough Bicycle Advisory Committee - Budget Estimates 2020 – Hon Meg Webb MLC – 12 Nov 2020
- b) Cycling safe passing education mat - for council road safety committees - community events – Bicycle Network - 18 Nov 2020
- c) Petition to connect Whitewater Track to Huntingfield and beyond – David Bain – 2 Dec 2020

## **GENERAL BUSINESS**

### 8. Bike Lane, Path and Tracks Mapping Application

Matthew Snow demonstrated the Konect mobile application that will assist Council to better map cycle lanes, paths, and tracks in the municipality.

KBAC members can install the app and assist in the program.

*Action Item (1): Anthony to provide Matthew with both on-road and off-road cycle path types for the application.*

### 9. Infrastructure Priorities – Capital Bids 2021-22

David Reeve explained the Capex bids process and discussed projects that could be submitted as bids for the 2021-22 capital works budget.

*Action Item (2): The Committee to confirm projects they would like to submit as bids for the 2021-22 capital works program.*

### 10. Kingborough Bike Plan

The sub-committee have drafted the Bike Plan and will meet to further refine the document and finalise the projects list.

The plan will then be referred to Council staff for comment.

*Action Item (3): Organise a bike plan working group meeting on Friday 18 December to finalise the projects list and the draft plan for staff review.*

### 11. Kingston CBD Project Update

Daniel Kaimatsoglu provided an update on the Kingston CBD project.

Committee members are welcome to email Dan with any questions at [dkaimatsoglu@kingborough.tas.gov.au](mailto:dkaimatsoglu@kingborough.tas.gov.au).

### 12. Call for Nominations for KBAC Community Representation 2021-22

Community members hold office for a period of two years expiring 31 December 2020. Members may renominate for consecutive terms of office.

*Action Item (4): Anthony to advise current members when community nominations are advertised.*

### 13. Proposed Meeting Schedule 2021

Meeting dates for 2021 tentatively confirmed.

## **OTHER BUSINESS**

### 14. Planning Applications for KBAC Comment

The Committee discussed planning application *DA2020-676 Huntingfield Estate, Channel Hwy Entrance Roundabout* provided for Committee comment.

The Committee noted that road shoulder widths appear to be under 1.5m and request that there are road shoulders in both directions at a minimum of 1.5m.

The Committee also noted no provision for a crossing to enable pedestrians and cyclists to safely cross the highway and link back to the Whitewater and Spring Farm subdivisions and the Whitewater Creek track.

*Action Item (5): Anthony to collate comments from Committee members and provide to the relevant planner for consideration.*

*Action Item (6): Committee to write letter to DSG regarding initial concerns.*

### **MATTERS OF GENERAL INTEREST**

### **NEXT MEETING**

The next meeting of the Committee is scheduled to be held on Friday 12 February 2021 at 9:00am.

**CLOSURE:** There being no further business, the Chairperson declared the meeting closed at 10:37am.

# **Kingborough Bicycle Advisory Committee**

## **Meeting Dates for 2021**

*Note meetings are held bi-monthly on Fridays at 9:00am  
in the Council Chambers, Kingston*

12 February  
9 April  
11 June  
6 August  
8 October  
10 December

## Kingborough Bicycle Advisory Committee

### Action List

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
-	13/12/19	General Business - KBAC Action Plan	Look at reviewing Action Plan after Council elections.	All members	Will occur as part of the bike plan.	TBA
-	01/11/19	Kingborough Chronicle Article	Members provide ideas for news articles to chairperson	All members		(Each Meeting)
-	14/08/20	Kingborough Bike Plan	Provide costings on document creation, mapping and project design.	Mary McParland		18/12/20
-	9/10/20	Kingborough Chronicle Article	Consider a Chronicle article promoting bike parking facilities in the municipality, for example, facilities at the Kingston Wetlands and Huntingfield.	All members		11/12/20
1	11/12/20	Bike Lane, Path and Tracks Mapping Application	Provide Matthew with both on-road and off-road cycle path types for the application.	Anthony	Suggestion emailed to Matthew 15/12	18/12/20
2	11/12/20	Infrastructure Priorities – Capital Bids 2021-20	Committee to confirm a list of projects that they would like to be submitted as bids for 2021-22 program.	All members		18/12/20
3	11/12/20	Kingborough Bike Plan	Organise a bike plan working group meeting on Friday 18 December to finalise the projects list and draft plan for staff review.	Anthony		18/12/20
4	11/12/20	Call for Nominations for KBAC Community Representation 2021-22	Advise current members when representations are advertised.	Anthony		30/01/21
5	11/12/20	Planning Applications for KBAC Comment	Collate comments from Committee members and provide to the relevant planner for consideration.	Anthony and all members		18/12/20

**Kingborough Bicycle Advisory Committee**

**Action List**

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
6	11/12/20	Planning Applications for KBAC Comment	Letter regarding proposal to State Growth			