

# MINUTES

## Kingborough Bicycle Advisory Committee

Meeting No. 2020-5

Friday 9 October 2020

MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 9 October 2020 at 9:00a.m.

**PRESENT**

		<b>PRESENT</b>	<b>APOLOGY</b>
Chairperson	Cr Flora Fox	✓	
	Cr Amanda Midgley		✓
<b>Members:</b>	Ms Suzanne Betts	✓	
	Mr Rod Hartridge		✓
	Mr Gordon Keith	✓	
	Ms Danielle O'Hara		✓
	Mr Rob Sheers	✓	
	Mr Peter Tuft	✓	
Cycling South	Ms Mary McParland		✓
Bicycle Network	Ms Alison Hetherington		✓
<b>Council Officers In Attendance:</b>			
Executive Officer	Mr Anthony Verdouw		✓
Roads Engineer	Ms Renai Clark	✓	
Roads Technical Officer	Ms Anna Joseph	✓	
Communications & Engagement Advisor	Ms Sarah Wilcox	✓	

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we met, and acknowledged elders past and present.

**LEAVE OF ABSENCE**

No leave of absence requested.

**DECLARATIONS OF INTEREST**

There were no declarations of interest.

**CONFIRMATION OF MINUTES**

MOVED: Rob Sheers

SECONDED: Gordon Keith

That the Minutes of the Committee meeting held on Friday 14 August 2020, as circulated be confirmed.

Carried Unanimously

## **BUSINESS ARISING FROM PREVIOUS MINUTES**

### 1. Kingborough Chronicle Article

*Action Item (1): Consider an article promoting bike parking facilities in the municipality, for example, facilities at the Kingston Wetlands and Huntingfield.*

*Action Item (2): Consider an article addressing cycling safety, aligning with National Road Safety Week.*

### 2. Representation at Kingborough Community Safety Committee

Gordon Keith offered to represent KBAC at the next KCSC meeting to be held on 7 December 2020 at 10:30am.

Gordon provided a brief update from the previous KCSC meeting held 5 October 2020.

### 3. Kingborough Bike Plan

A sub-committee of KBAC members has formed to discuss the development of the Bike Plan. The sub-committee has developed a rough framework for the plan and will continue to meet to further refine the document.

*Action Item (3): Officers to contact Mary to organise another sub-committee bike plan meeting.*

### 4. Motions carried from previous meeting

The Committee discussed that cyclist considerations need to be considered for maintenance works as well as capital works.

MOTION: That Council consider the impacts on cyclists and pedestrians of any changes that might arise as a result of maintenance works within the municipality.

MOVED: Peter Tuft

SECONDED: Suzanne Betts

Carried

### 5. Cycling South Report

Mary McParland was not present at the meeting to provide a report.

## **CORRESPONDENCE**

Cr Flora Fox discussed the correspondence.

*Action Item (4): Raise issue of bike connection between Sports Centre and Spring Farm Road with Su Sprott and request Su provide further information to the Committee about proposed trail linkages.*

## **GENERAL BUSINESS**

### 6. KBAC Website

Sarah advised of the below upcoming communications opportunities:

- Council will deliver communications for National Road Safety Week between 15-22 November 2020.
- The Great Cycle Challenge is on during October. It is a cycling challenge fundraising to help fight kids' cancer.

Sarah advised that there will be a dedicated Council web page for the Committee.

*Action Item (5): Peter and other Committee members to forward any relevant links for key organisations and maps to Sarah so she can include on the new website.*

### 7. Brightwater Road Upgrade Works – Bike Lane Query

The Committee discussed David Reeve's response to Cr Fox regarding consideration of bike lane on Brightwater Road.

Renai reaffirmed that the reconstructed road is now wider which allows heavy vehicles to negotiate the corners. In this instance an off-centre centreline would not be practical.

Committee members recommended staff utilise the Strava heat map to get a better idea of the cycling use on certain roads.

## **OTHER BUSINESS**

### 8. Letter to Channel Museum Regarding Bike Racks

Suzanne drafted a letter to the museum.

*Action Item (6): Cr Fox to sign formal letter and officers to send on behalf of the Committee.*

MOTION: That the Committee request the Mayor or General Manager write a letter to the Channel Museum requesting that bike racks be installed at the Museum.

MOVED: Suzanne Betts

SECONDED: Rob Sheers

Carried

9. Tas Bike Collectives Workshop

Cr Fox advised she will attend the workshop on behalf of the Committee on 5 November 2020 from 10am-11am.

Other Committee members are welcome to attend if interested.

A potential pilot program in Kingborough during 2021 to provide disadvantaged children the opportunity to fix a bike and also involves bike skills courses for children.

10. Bike Storage at Schools

Richard suggested secure bicycle enclosures be considered at schools for student bike storage. Richard suggested these could be installed in larger high schools around the municipality: St Aloysius, Calvin, Kingston High, Tarooma.

*Action Item (7): Committee to include this consideration as part of Kingborough Bike Plan.*

11. Pedestrians on Whitewater Creek Track

Richard noted pedestrians on the Whitewater Creek track and uncertainty involved with sharing tracks with pedestrians.

12. DSG - Channel Highway Corridor Study

Committee noted that the document includes positive active transport considerations and aligns with some key action items within the proposed Kingborough Bike Plan.

13. Northwest Bay River Trail Feasibility Study

The Trail Feasibility Study has been updated with community feedback from the completed community engagement forum. The study is available on the Council website.

**MATTERS OF GENERAL INTEREST**

14. Bicycle Network - Riding Program Healthy Tasmania

The Committee indicated support of the proposal.

*Action Item (8): Officers to prepare a letter of support for the proposal by 21 October 2020.*

**NEXT MEETING**

The next meeting of the Committee is to be held on Friday 11 December 2020 at 9:00am.

**CLOSURE:** There being no further business, the Chairperson declared the meeting closed at 10:30am.

## Kingborough Bicycle Advisory Committee

### Action List

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
-	13/12/19	General Business - KBAC Action Plan	Look at reviewing Action Plan after Council elections.	All members		TBA
-	01/11/19	Kingborough Chronicle Article	Members provide ideas for news articles to chairperson	All members		(Each Meeting)
-	14/08/20	Kingborough Bike Plan	Provide costings on document creation, mapping and project design.	Mary McParland		11/12/20
1	9/10/20	Kingborough Chronicle Article	Consider a Chronicle article promoting bike parking facilities in the municipality, for example, facilities at the Kingston Wetlands and Huntingfield.	All members		11/12/20
2	9/10/20	Kingborough Chronicle Article	Consider a Chronicle article addressing cycling safety, aligning with National Road Safety Week.	All members		11/12/20
3	9/10/20	Kingborough Bike Plan	Officers to contact Mary to organise a sub-committee bike plan meeting.	Anthony Verdouw/Mary McParland		26/10/20
4	9/10/20	Correspondence	Raise issue of bike connection between Sports Centre and Spring Farm Road with Su Sprott and request Su provide further information to the Committee about proposed trail linkages	Su Sprott	Information provided to Committee members	11/12/20
5	9/10/20	KBAC Website	Peter and other Committee members to forward any relevant links for key organisations and maps to Sarah so she can include on the new website	All members	Information provided to Sarah from Committee members	11/12/20

## Kingborough Bicycle Advisory Committee

### Action List

Item #	Meeting Date	Minute Item	Details	Responsible Officer	Progress	Due Date
6	9/10/20	Other Business – Channel Museum	Cr Fox to sign formal letter and officers to send on behalf of the committee	Renai Clark	Mailed 9/10/20	30/10/20
7	9/10/20	Other Business	Committee to include this consideration as part of Kingborough Bike Plan.	Bike Plan Sub-Committee		11/12/20
8	9/10/20	Matters of General Interest	Officers to prepare a letter of support for the proposal by 21 October 2020.	Anthony Verdouw	Letter sent 15/10/20	21/10/20