



COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the Kingborough Council will be held in the Kingborough Civic Centre, 15 Channel Highway, Kingston on
Monday, 15 March 2021 at 5.30pm

Kingborough Councillors 2018 - 2022



Mayor
Councillor Dean Winter



Deputy Mayor
Councillor Jo Westwood



Councillor Sue Bastone



Councillor Gideon Cordover



Councillor Flora Fox



Councillor David Grace



Councillor Amanda Midgley



Councillor Christian Street



Councillor Steve Wass



Councillor Paula Wriedt

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 5 to be held on Monday, 15 March 2021 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Tuesday, 9 March 2021

Public Copy

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GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the *Local Government (Meeting Procedures) Regulations 2015*

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Kingborough Civic Centre, 15 Channel Highway, Kingston
Monday, 15 March 2021 at 5.30pm

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

Mayor Councillor D Winter
Deputy Mayor Councillor J Westwood
Councillor S Bastone
Councillor G Cordover
Councillor F Fox
Councillor D Grace
Councillor A Midgley
Councillor C Street
Councillor S Wass
Councillor P Wriedt

4 APOLOGIES

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of the Council Meeting No. 4 held on 1 March 2021 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

9 March 2021 - Customer Satisfaction Survey

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

At the time the Agenda was compiled there were no Questions on Notice from the Public.

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

12.1 Story Boards, Gordon

At the Council meeting on 1 March 2021, **Cr Bastone** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

Recently the South Channel ratepayers and residents along the Kingborough erected several story boards at Three Hut Point and the caravan park known locally as Abbott's Point. One of the signs at Three Hut Point has 13 indigenous names and place names that have been capitalised and there are 2 on one of the other signs. Is this a mistake as other Aboriginal words on the sign are not capitalised? If it's a mistake, who proof read the signs before they were produced? Will they be redone and at whose cost? At Abbott's Point, the sign relating to the Union Church as one photograph well out of alignment. Again, is this a mistake or just a bad design?

Officer's Response:

All content published on the panel entitled 'Muwinina Land' was written by the Tasmanian Aboriginal Centre (TAC) and is clearly marked and copyrighted accordingly. The language presented on this panel is a faithful reproduction of the original text submitted by the TAC (including capitalisation of place names in Palawa Kani). Kingborough Council and the South Channel Ratepayers and Residents Association recognise it remains the TAC's privilege to choose the manner in which they wish to represent Aboriginal place names in language. Proof reading (of this panel) was undertaken by the TAC, Council's Urban Designer, Council's Communications and

Engagement Advisor, and members of the South Channel Ratepayers and Residents Association. Accordingly, the panel will remain in-situ and unchanged. There are, therefore, no additional costs associated with this panel.

The 'Union Church' panel at Abbott's Point includes four photographs. The second photograph from the top – with the caption that reads: 'Congregants gathered in front of the Union Church at Gordon (date: unknown)' – is placed at an angle offset to other images on this panel. The original hardcopy image is skewed in relation to the ground plane, creating the impression that the building and congregants stand at an angle to the horizontal plane. The image has, therefore, been rotated counter-clockwise to align the ground plane in the image with the horizontal plane. This is considered a more accurate representation of the known site conditions as Abbott's Point.

Paul Donnelly, Urban Designer

12.2 Footpath in Huntingfield

At the Council meeting on 1 March 2021, **Cr Wass** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

My question is on behalf of an elderly resident. Does the State Government have plans in relation to the DA that currently exists for Huntingfield to provide a permanent footpath along the Channel Highway which is deficient by about 100 to 150 metres or whether there would be money in the City Deal funding to complete that. There will more than likely be people like her living in Huntingfield in the years to come and the reason she asks is that she became stuck in the sandy gravel alongside the highway recently and was not able to move.

Officer's Response:

The Huntingfield Subdivision Application(DAS 2020-26) Master Plan and Landscape Plans indicates that a footpath would be provided for the frontage of the development for the site along the Channel Highway. The majority of this frontage is comprised of a new roundabout. There is no footpath indicated beyond the frontage. The Huntingfield Subdivision is being designed in conjunction with, and takes into account, the Huntingfield Roundabout Application (DA 2020-676) that is currently lodged with Council. The Roundabout Application utilises the same Master Plan and landscape plan as the Subdivision application. Note is made that the Huntingfield subdivision application does not include the roundabout itself.

Council has issued a Further Information Request to the applicant and asked the applicant to provide further information on the full extent of the construction of footpaths and also the issue of the pedestrian connections from the Huntingfield estate to the adjacent communities, e.g. where and how the proposed shared paths connect to the existing network, including the Channel Highway and the Proposed Park and Ride Facility near the existing roundabout. Council has also raised the issue of a connection over/under Channel Highway when the new roundabout for pedestrians.

Tasha Tyler-Moore, Manager Development Services

12.3 Single Use Plastics at the Hub Cafe

At the Council meeting on 1 March 2021, **Cr Midgley** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

Can we be assured that the new café at the Hub will have no single use plastics?

Officer's Response:

Council's desire for no single use plastics to be used by the café operator has been communicated to the lessee. However, there is no condition contained within the lease compelling them to comply with this request.

Daniel Smee, Director Governance, Recreation & Property Services

12.4 Youth Advisory Group

At the Council meeting on 1 March 2021, **Cr Midgley** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

- 1 *How are we promoting the Tasmania's first Child and Youth Wellbeing Strategy for 0-25 year olds to the community? Do we have the consultation postcards available at the sports centre where a lot of children and young people attend? Is the Council youth advisory group having a say? Has Council promoted this to the Kingborough Community forum?*
- 2 *What are some of the projects the youth action Kingborough are current involved in and will they have chance to comment on the upcoming budget consultation and youth related projects?*

Officer's Response:

- 1 The State Government are coordinating consultation including distribution of postcards with their website stating "Postcards are being distributed at participating sites statewide such as schools, Child and Family Learning Centres, playgroups, libraries, and Neighbourhood Houses. They will be collected and delivered to the Premier". Council will promote the consultation via our Facebook page. The Kingborough Community Forum has been made aware of the consultation and provide a link to the website.
- 2 Council's youth representative group, Youth Action Kingborough (YAK) is in the process of reforming after COVID. There has been a recent round of invitations to YAK resulting in 3 new members. Council's Youth Officer is currently visiting local schools to promote YAK and invite applications for Membership. The first meeting of the YAK will likely occur after the April school holidays. It is unlikely YAK will be in a position to specifically be engaged on the budget, however the Community Services Team and Youth Officer will be able to provide advice on the budget engagement process through their networks and link people into the process. YAK will be encouraged to be actively involved in projects/events/issues identification/consultation that they deem important to youth in Kingborough.

Dr Katrena Stephenson, Director Environment, Development & Community

OPEN SESSION ADJOURNS

PLANNING AUTHORITY IN SESSION

13 OFFICERS REPORTS TO PLANNING AUTHORITY

13.1 DELEGATED REPORT FOR APPLICATION DA-2020-644, 35 CARINYA STREET, BLACKMANS BAY

File Number: DA 2020-644
Author: Timothy Donovan, Senior Planning Officer
Authoriser: Tasha Tyler-Moore, Manager Development Services

Applicant:	Smeekees Drafting Pty Ltd
Owner:	Mrs T G Rowley and Mr M R Rowley
Subject Site:	35 Carinya Street, Blackmans Bay
Proposal:	Alterations and Extension to Dwelling
Planning Scheme:	Kingborough Interim Planning Scheme 2015
Zoning:	General Residential
Codes:	E6.0 Parking and Access E7.0 Stormwater Management
Use Class/Category:	Residential (Single)
Discretions	<ul style="list-style-type: none"> Setbacks and Building Envelope Cl.10.4.2 Privacy Cl. 10.4.6
Public Notification:	Public advertising was undertaken between 12 December 2020 and 5 January 2021 in accordance with section 57 of the <i>Land Use Planning and Approvals Act 1993</i> .
Representations:	<p>There were 7 submissions received opposing the application. The grounds of the submissions are:</p> <ul style="list-style-type: none"> Setbacks and building envelope (Cl. 10.4.2) Site coverage and private open space (Cl. 10.4.3) Privacy (Cl. 10.4.6) Use standards – number of car parking spaces (Cl. E6.6.1).
Recommendation	Approval subject to conditions

1. PROPOSAL

1.1 Description of Proposal

The proposal is for alterations and extension to the existing single dwelling. This includes ground floor internal alterations, an upper floor addition, a new ground floor deck and ramp and a new upper floor deck off the addition.

The upper level addition measuring 8.8m x 8.5m is located centrally above the existing dwelling and comprises a new master bedroom with an ensuite and a sitting room. A new timber deck measuring 2.93m x 6.56m extends off the bedroom and sitting room

along the east side of the addition. This deck is a maximum height of 5.2m above the ground level and has glass balustrading.

The proposed timber rear deck measures 3m x 10m and extends along the rear of the dwelling and wraps around the eastern side to connect to an existing ground floor concrete deck that extends to the entry door located centrally on the building. The deck has a maximum height of 2.6m and a minimum setback from the rear boundary of 3.54m. A flight of unscreened stairs leads off the deck down to the rear yard.

The plans at lodgement and then advertised showed glass balustrading around the edge with heights of 1.3m and 1.0m. However, in response to the representations received during the public advertising the applicant lodged amended plans that include a 1.7m timber batten privacy screen on the stairs and the landing on the deck. In addition, a 1.7m high privacy screen has been added along the north edge of the ground floor deck for the full width of the dwelling. It is proposed to be made with either obscure glazing or timber/metal battens to comply to the Councils requirements for maximum uniform transparency of 25%.

Other amendments made by the applicant subsequent to the public advertising are:

- The timber board balustrade/wall to the existing ground floor concrete deck on the east side of the dwelling has been extended to 1.7m high above deck level to provide increased privacy to the neighbouring dwelling.

Additional details of external finishes, materials and colours.

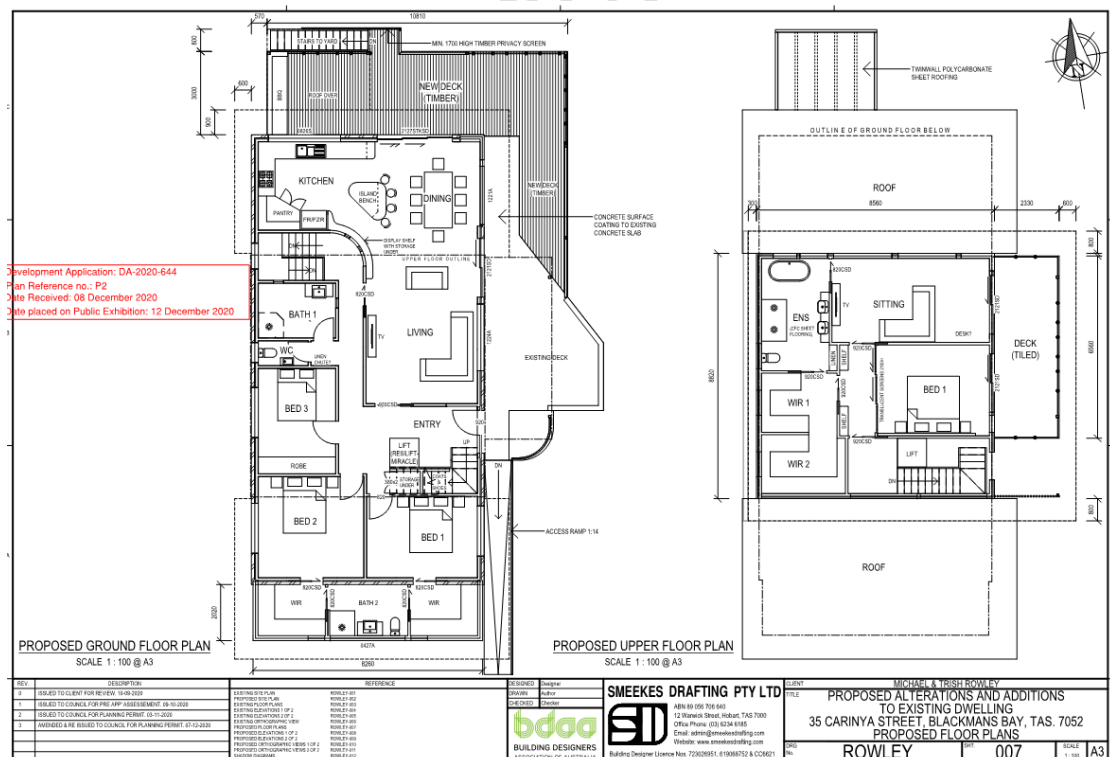


Figure 1 – Floor plans of proposed alterations and additions (as advertised)



Figure 2 – Architectural render of proposed alterations and additions as viewed from Carinya Street (prepared following the public advertising period)

1.2 Description of Site

The development site is 35 Carinya Street, Blackmans Bay and described as lot 7 (CT65677/1) of 602.2m². The lot contains a two storey, 3-bedroom dwelling comprising a lower level garage and laundry and the upper level containing the dwelling proper. The lot has a moderate to steep slope from the street to the rear of the lot. A 1.5m wide drainage easement extends along the rear boundary.

The lot is zoned General Residential and there are no substantive overlays over the property. The surrounding area is predominantly General Residential with one and two storey single dwellings.



Figure 3 – Aerial photo of 35 Carinya Street and the surrounding area

2. ASSESSMENT

2.1 State Policies and Act Objectives

The provisions of the Planning Scheme, including the zones and codes overlays, derive from State Policies and the approval of the Scheme by the Planning Minister on the basis it is compliant with those policies. On that basis a separate assessment against those policies is not required.

The proposal is consistent with the outcomes of the State Policies including those of the Coastal Policy.

2.2 Strategic Planning

The relevant strategies associated with the Scheme are as follows:

Zone Purpose Statements of the General Business Zone

The zone purpose statements of the General Business Zone are to:

- 10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.
- 10.1.1.5 To encourage residential development that respects the neighbourhood character, natural landscape and provides a high standard of residential amenity.

Clause 10.1.2 – Local Area Objectives and Desired Future Character Statements

The Scheme details separate Local Area Objectives and Desired Future Character Statements for the main towns in the municipal area. The Local Area Objectives and Desired Future Character Statements for Blackmans Bay are:

Local Area Objectives		Implementation Strategy	
(a)	Blackmans Bay should be maintained as an established residential area with a high level of amenity associated with its coastal location, pleasant views and lifestyle.	(a)	The natural landscape and setting is an important issue when considering new development proposals.
Desired Future Character Statements		Implementation Strategy	
(a)	Blackmans Bay should continue as a predominantly low-density residential area with larger lot sizes that enable reasonable setbacks, the retention of native vegetation and gardens.	(a)	New development should respect the amenity of surrounding residences and the natural landscape. Multi-unit housing should be encouraged to locate in the area surrounding the Opal Drive commercial precinct.

2.3 Use Class

The use is categorised as Residential (Single Dwelling) under the Scheme. In the General Residential Zone a Residential Use is classified as No Permit Required only for a single dwelling subject to compliance to the Development Standards. The proposal does not meet the Planning Scheme Development Standards and is therefore

a Discretionary Use in the General Residential Zone. The application requires assessed for compliance against the Acceptable Solutions and Performance Criteria.

2.4 Use and Development Standards

General Residential Zone Clause Cl.10.4.2 Setbacks and Building Envelope

Acceptable Solution A3

A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.6m horizontally beyond the building envelope, must:

- (a) be contained within a building envelope (refer to Figures 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) determined by:
 - (i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a property with an adjoining frontage; and
 - (ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above existing ground level at the side and rear boundaries to a building height of not more than 8.5m above existing ground level; and
- (b) only have a setback of less than 1.5m from a side or rear boundary if the dwelling:
 - (i) does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining property; or
 - (ii) does not exceed a total length of 9m or one third the length of the side boundary (whichever is the lesser).

Performance Criteria P3

The siting and scale of a dwelling must:

- (a) not cause an unreasonable loss of amenity by:
 - (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining property;
 - (ii) overshadowing the private open space of a dwelling on an adjoining lot;
 - (iii) overshadowing of an adjoining vacant property; or
 - (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and
- (b) provide separation between dwellings on adjoining properties that is consistent with that that prevailing in the surrounding area.

Proposal

The proposal does not comply with A3 as a portion of the wall and roof of the new upper level additions along the west boundary does not comply with the building envelope. The wall extends 1m above the building envelope for a distance of 8.82m along the boundary. The roof extends 1.5m into the building envelope for a distance of 10.4m along the boundary.

The proposed rear deck does not comply as it has a floor level of 2.6m and intrudes into the rear building envelope. While the bulk of the deck complies with a minimum setback of 4.28m the rear stairs and landing to the back yard is only setback a min of 3.480m from rear boundary. The Acceptable Solution requires a setback of 4m.

The remainder of the additions and alterations comply with the building envelope requirements. The overall height of building complies with max height of 8.481m (requirement is a maximum height of 8.5m).

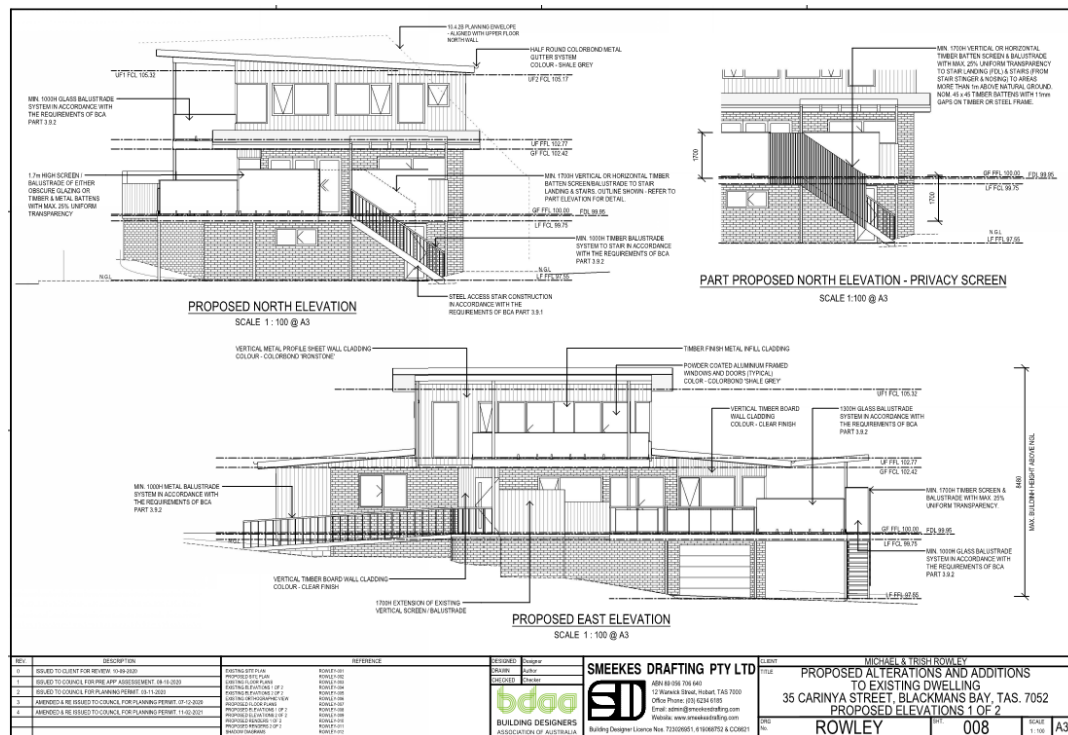


Figure 4 – East and North Elevations of additions and extensions



Figure 5 - Proposed Render of the upper level addition with the non-complying area highlighted

The majority of the upper level extension complies to the Acceptable Solution in relation to the Building Envelope and setbacks. The side boundary setbacks for the east, north and south elevations fully comply with the standards.

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- In response to (a) (i-iii) The applicant has provided shadow diagrams demonstrating the impact of overshadowing on adjoining properties on 21 June.
 - The adjoining property to the west contains a garage and concrete driveway nearest the proposal. This garage is a part of the dwelling on the next lot and the two lots are adhered. Additional shadow will impact the garage part of the frontage of this lot from 9am-12 noon but not for the remainder of the day. There is no impact on the western dwellings private open space or windows.
 - The adjoining property to the east is a single storey dwelling with private open space to the north of the dwelling. The Private Open Space will not be impacted by overshadowing between 9am-5.00pm. The west side of the adjoining dwelling will be impacted by shadowing in the afternoon (e.g. 3pm). As previously noted the extensions in the east elevation comply with the Acceptable Solution for setback and building envelope. A fully complying building built on the lot would have similar overshadowing impacts, and may indeed be worse.
 - The proposal is considered to comply with the Performance Criteria and does not create an unreasonable loss of amenity to adjoining properties.
- In response to (a)(iv) The extension has been designed to structurally line up with the existing dwellings east and west walls. The roof is pitched up to the east allowing a lower height along the west wall and complying to the 8.5m maximum height standard. The low skillion roof provides a lower roof profile than a traditional gable/hip roof and adds a horizontal element that assists in having the building appear lower.
- In response to (b) There are a number of dwellings in the area, and particularly in Carinya Street with a double storey frontage to the street. The extension and alterations have been designed to complement the existing dwelling. The central location of the upper level extension minimises the visual impact of the proposal.

There is no change to the separation between dwellings on adjoining properties to the east and west. The rear deck setback and separation is consistent with that existing on established properties in the area.

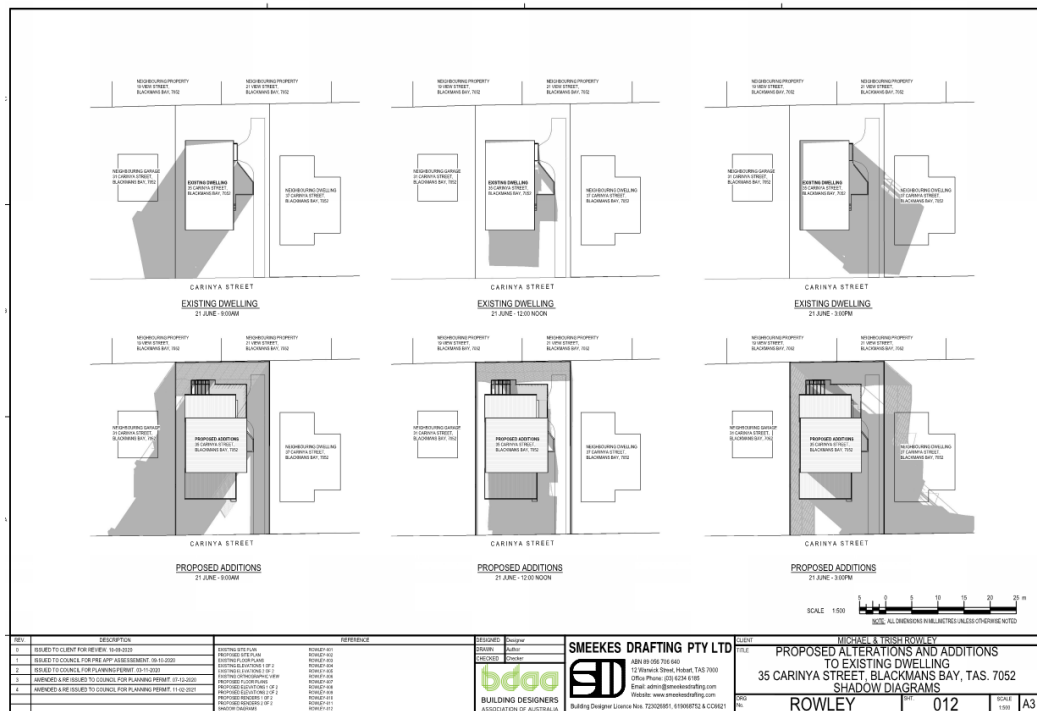


Figure 6 – Shadow diagrams for existing and proposed dwelling for 21 June

General Residential Zone Clause CI. 10.4.6 Privacy

Acceptable Solution A1

A balcony, deck, roof terrace, parking space, or carport for a dwelling (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1m above existing ground level must have a permanently fixed screen to a height of not less than 1.7m above the finished surface or floor level, with a uniform transparency of not more than 25%, along the sides facing a:

- side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of not less than 3m from the side boundary;
- rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of not less than 4m from the rear boundary; and
- dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is not less than 6m:
 - from a window or glazed door, to a habitable room of the other dwelling on the same site; or
 - from a balcony, deck, roof terrace or the private open space of the other dwelling on the same site.

Performance Criteria P1

A balcony, deck, roof terrace, parking space or carport for a dwelling (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1m above existing ground level, must be screened, or otherwise designed, to minimise overlooking of:

- a dwelling on an adjoining property or its private open space; or
- another dwelling on the same site or its private open space.

Proposal

The proposal as submitted and advertised does not comply with A1(b) in relation to the proposed Rear (middle level) Deck. It has a maximum height of 2.6m but has a setback of 3.54m to the rear boundary (required 4.0m). There is no permanently fixed screen provided to this deck to a height of not less than 1.7m above the finished surface or floor level, with a uniform transparency of not more than 25%, along the sides facing the rear boundary.

The side boundary setback of 3.01m complies (required 3m). The upper level deck of the new addition as it has a maximum height of 3.5m but is setback 4.98m to side boundary (required 3m) and 11.7m to rear boundary (required 4.0m).

Subsequent to the public advertising the applicant has lodged amended plans that include a permanently fixed screen that complies with the Acceptable Solution A1.

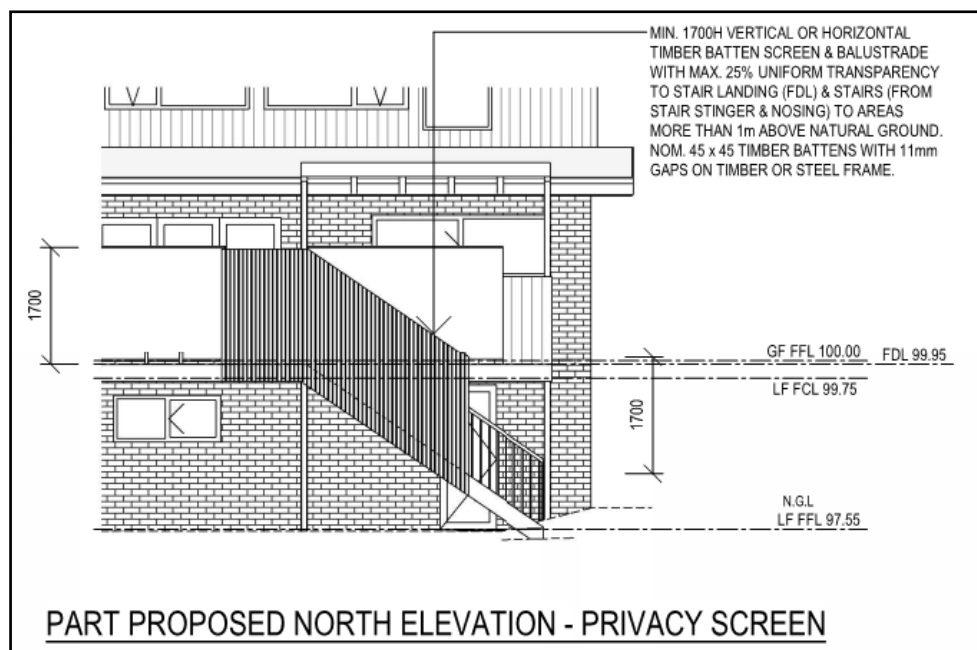


Figure 7 - Proposed privacy screen on the rear deck



Figure 8 – Render of proposed deck with new privacy screen highlighted

The proposed variation can be supported pursuant to this Performance Criteria of the Zone for the following reasons:

- The upper level deck off the new extension complies to the Acceptable Solution, A1(a) as it is setback greater than 3m from the side boundary and 4m from the rear boundary.
- The existing concrete deck on the ground floor complies to the Acceptable Solution, A1(a) as it is setback greater than 3m from the side boundary and 4m from the rear boundary. The applicant has proposed to provide privacy screening to this deck and the new ramp to it in response to the public submissions. The proposed privacy screening complies to the Planning Scheme standards for materials and transparency.
- As lodged and advertised the proposed rear deck did not comply with the Acceptable Solution in relation to the stairs and landing to the deck. These are within 4m of the rear boundary. The majority of the deck itself complies to the 4m rear setback and 3m side setback. The applicant has proposed to provide privacy screens to the stairs and landing and also to the deck in compliance with Acceptable Solution A1. A condition requiring the privacy screens has been included in the Permit.

2.5 Representations

The proposal was advertised in accordance with statutory requirements and seven representations were received objecting to the development. The following issues were raised by the representors:

Setbacks and Building Envelope Standards:

- **Non compliance with the Building Envelope for the upper level extension and the rear deck/stairs.**
- **Further overshadowing of adjacent lot (33 Carinya St) with shed (note – part of dwelling at 31 Caryina St comprising 2 adhered lots) and loss of morning sun.**
- **Overshading of adjacent lot (37 Carinya St) and loss of afternoon sun.**
- **The character of the proposed building is not in keeping with the area and its visual size and bulk is very concerning.**

The issue is addressed in the body of the report.

Site coverage and private open space for all dwellings:

- **POS is not complying as this is the 2m x 6m deck.**
- **Back yard should be better utilised.**

The proposal complies to Cl.10.4.3-Site Coverage and Private Open Space, Acceptable Solution A3. There is no change to the existing POS on the site. Access to the rear (north) yard is improved through the addition of the deck and stairs at the rear of the dwelling. The rear yard under the deck is still able to be used and is accessible. The deck also provides a total area of 41 m² that is capable of serving as an extension

of the dwelling for outdoor relaxation, dining, entertaining and children's play. As a single dwelling there is no requirement for the POS to be on the deck.

Privacy impacts on adjacent dwellings:

- **Loss of privacy through overlooking from rear deck (View St houses).**
- **Loss of privacy in back yard and rear windows (View St properties)**
- **Loss of privacy as extension will look directly into adjacent property (Carinya St property).**
- **Proposed screening to only 10% of deck is inadequate to prevent privacy and overlooking.**

The issue is addressed in the body of the report.

Use standards – number of car parking spaces:

- **There is limited car parking on site. If fully occupied (i.e. 4 bedrooms) has potential for 4 cars. Also other vehicles e.g. caravan, boats etc.**
- **With the 2 units and AirBnB in street causes further congestion**

The proposal complies with the Parking and Access Code and provides the required parking for two vehicles on the site.

Concern at the precedent that will be set with other properties in Carinya St.

All development is required to be assessed against the relevant Development Standards Acceptable Solutions and Performance Criteria and any applicable Codes.

The natural ground level is incorrect. The northern boundary soil level has been built up twice and is 500mm higher than NGL.

The site levels would have been altered a number of times from the natural state as is typical of subdivision and house construction activities. The levels on the drawings reflect the ground levels on the site and the existing dwelling. The existing dwelling sets the levels so the actual height of the extension and the deck is known in relation to the site and adjacent properties.

No attempt to better utilise lower floor levels.

There are no provisions in the Planning Scheme in relation to how a home owner may utilise the rooms and floor space inside a dwelling. This is a personal matter for the home owner and their circumstances and needs.

Upper north facing floor bathroom window seems unnecessary and unsymmetrical.

The planning scheme does have Acceptable Solutions and Performance Criteria in relation to windows applying to sunlight to habitable rooms and privacy. The proposal complies to these Standards. The inclusion of windows in a façade and their spacing and symmetry are not matters that the planning scheme directly controls and is considered to be a personal matter for the home owner and their circumstances and needs.

3. CONCLUSION

This application is seeking approval for alterations and extension to 35 Carinya Street Blackmans Bay. The proposed development satisfies the Acceptable Solutions and Performance Criteria of the General Business Zone in the Planning Scheme. It is recommended a planning permit be granted subject to conditions.

4. RECOMMENDATION

That the extensions and alterations to dwelling at 35 Carinya Street, Blackmans Bay be approved subject to the following conditions:

1. Except as otherwise required by this Permit, use and development of the land must be substantially in accordance with Development Application No. 2020-644 and Council Plan Reference No. P3 submitted on 12 February 2021. This Permit relates to the use of land or buildings irrespective of the applicant or subsequent occupants, and whoever acts on it must comply with all conditions in this Permit. Any amendment, variation or extension of this Permit requires further planning consent of Council.
2. The external building materials applying to this development must be of types and colours that are sympathetic to the environment and must be to the satisfaction of the Manager – Development Services. Unpainted metal surfaces will not be approved. Plans submitted for building approval must indicate the proposed colour and type of the external building materials.
3. The building must not exceed 8.5m metres in height above the natural ground level existing prior to the construction of that building directly below that point.
4. The privacy screens for the rear and ground floor decks and stairs shall be permanently fixed screens to a height of not less than 1.7m above the finished surface or floor level, with a uniform transparency of not more than 25%. The privacy screens must remain in place and be maintained for the life of the building.
5. The stormwater runoff from all new impervious areas must be disposed of by gravity to Council's reticulated stormwater system to the satisfaction and approval of the Executive Manager – Engineering Services.
6. Erosion/siltation infiltration control measures must be applied during construction works to the satisfaction of the Executive Manager – Engineering Services.

ADVICE

- A. In accordance with section 53(5) of the *Land Use Planning and Approvals Act 1993* this permit lapses after a period of two years from the date on which it is granted if the use or development in respect of which it is granted is not substantially commenced within that period.
- B. The approval in this permit is under the *Land Use Planning and Approvals Act 1993* and does not provide any approvals under other Acts including, but not limited to Building Act 2016, Urban Drainage Act 2013, Food Act 2003 or Council by-laws.

If your development involves demolition, new buildings or alterations to buildings (including plumbing works or onsite wastewater treatment) it is likely that you will be required to get approvals under the *Building Act 2016*. Change of use, including visitor accommodation, may also require approval under the *Building Act 2016*. Advice should

be sought from Council's Building Department or an independent building surveyor to establish any requirements.

- C. A drainage design plan at a scale of 1:200, designed by a qualified Hydraulic Designer, showing the location of the proposed sewer and stormwater house connection drains; including the pipe sizes, pits and driveway drainage, must be submitted with the application for Plumbing Permit.
- D. An application for Notifiable Plumbing Work must be lodged with Council before commencing any work.

ATTACHMENTS

- 1. Locality Plan**
- 2. Assessment Checklist**
- 3. Plans and Elevations**

Public Copy

Locality Plan



ASSESSMENT CHECKLIST

ZONE PROVISIONS

CLAUSE		COMPLIES?			COMMENTS
		YES	NO	N/A	
Use class: Single Residential					
Setbacks and Building Envelope (Cl.10.4.2)	<ul style="list-style-type: none"> A1 setback from primary frontage (4.5m). 	✓			A1 – Complies – frontage setback is 7.545m.
	<ul style="list-style-type: none"> A2 setback from frontage for carport/garage 	✓			A2 – Complies – garage is under existing house and locate at the rear of the lot.
	<ul style="list-style-type: none"> A3 containment within the building envelope 		✓		<p>A3 – Not Complying – the second storey wall and roof along the west boundary does not comply with building envelope. The wall extends 1m above the building envelope for a distance of 8.82m along the boundary. The roof extends 1.5m into the building envelope for a distance of 10.4m along the boundary.</p> <p>The proposed rear deck has a floor level of 2.6m and does not comply as it intrudes into the rear building envelope. While the bulk of the deck complies with a minimum setback of 4.28m the rear stairs and landing to the back yard is only setback a min of 3.480m from rear boundary. The Acceptable Solution requires a setback of 4m.</p> <p>The proposed deck complies with side boundaries setbacks.</p> <p>The overall height of building complies with max height of 8.481m (requirement is a maximum height of 8.5m)</p>
	<ul style="list-style-type: none"> A4 Impact on trees 			✓	A4 – Not Applicable
Site coverage and private open space (Cl.10.4.3)	<ul style="list-style-type: none"> A1 (a) site coverage 50% 	✓			A1(a) - Complies - Site coverage is 34.8% (209.6m ²).
	<ul style="list-style-type: none"> A1(c) pervious surfaces 25% 	✓			A1(c) – Complies- at least 25% of the site area is free from

					impervious surfaces (site has more than 37%).
	<ul style="list-style-type: none"> A2 - Area of POS: <ul style="list-style-type: none"> (a) Area (b) Minimum dimension (c) Directly accessible & adjacent to habitable room (d) Location/orientation (e) Location/frontage (f) Gradient (g) Vehicle access/parking. 	✓			A2 – Complies – There is no change to the existing POS provision on the site. Access to the rear (north) yard is improved through the addition of the deck and stairs at the rear of the dwelling. The deck also provides an area of 41 m ² that is capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children’s play.
Sunlight and overshadowing (Cl. 10.4.4)	<ul style="list-style-type: none"> A1 – location of habitable rooms (north) 	✓			A1 –Complies - new kitchen, dining and upper floor sitting room all comply.
Width of openings for garages and carports (Cl. 10.4.5)	<ul style="list-style-type: none"> A1 - width of garage openings 	✓			A1 – Complies – Existing garage on site with no change.
Privacy (Cl. 10.4.6)	<ul style="list-style-type: none"> A1 – setbacks for balconies, decks, roof terrace, parking spaces and carports 		✓		<p>A1 – Complies for the proposed upper (top) floor deck – it has a maximum height of 3.5m but has a setback of 4.98m to side boundary (required 3m) and 11.7m to rear boundary (required 4.0m).</p> <p>A1(b) – Not Complying for the proposed Rear (middle level) Deck –it is a maximum height of 2.6m but has a setback of 3.54m to rear boundary (required 4.0m). The side boundary setback of 3.01m complies (required 3m). There is no permanently fixed screen provided to this deck to a height of not less than 1.7m above the finished surface or floor level, with a uniform transparency of not more than 25%, along the sides facing the rear boundary.</p> <p>[Subsequent to the public advertising of the application the applicant has lodged amended plans that include a permanently fixed screen that complies with the Acceptable Solution.]</p>

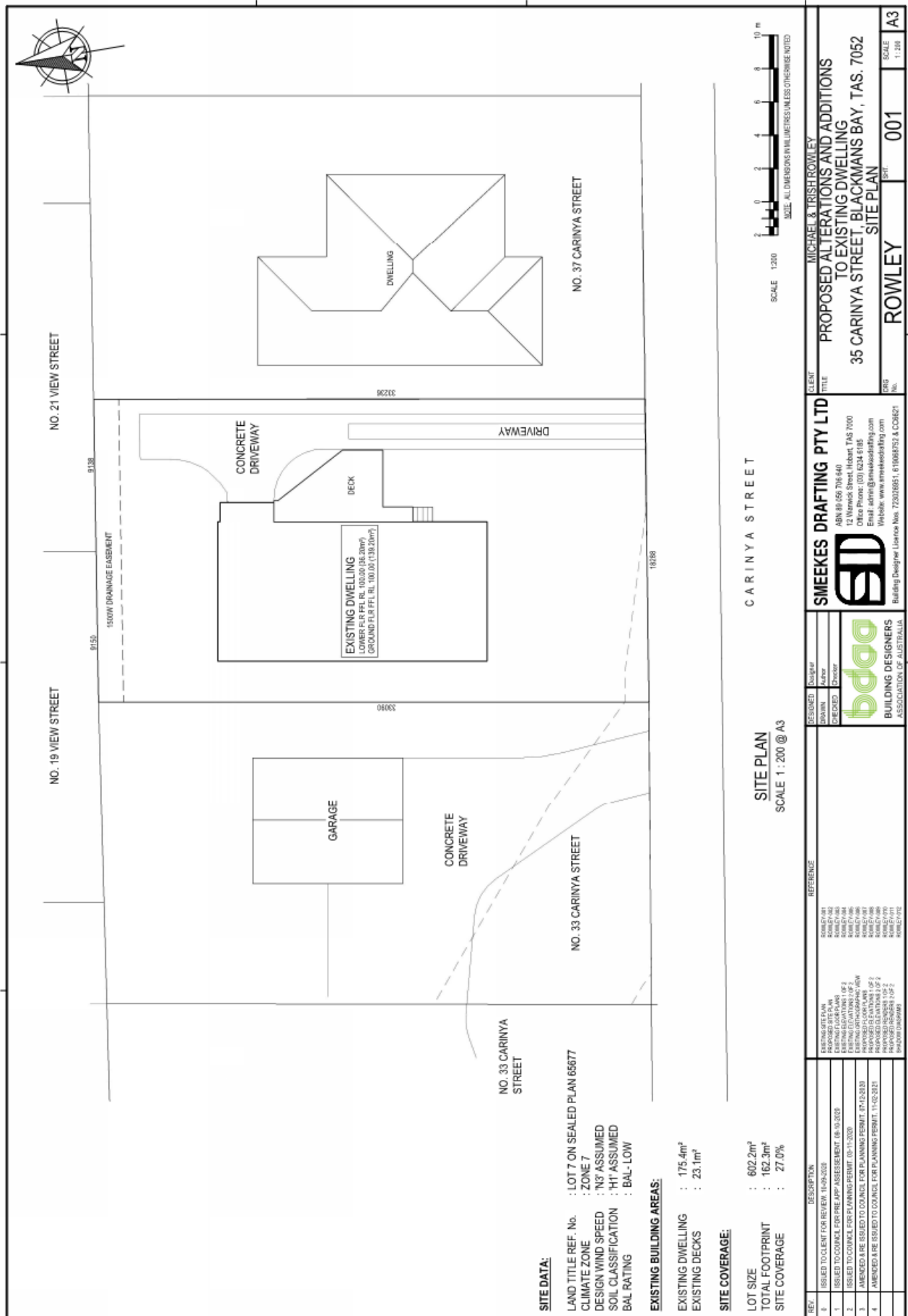
	<ul style="list-style-type: none"> A2 - <ul style="list-style-type: none"> (a) setbacks ; or (b) separation and offsets for windows of habitable rooms. 	✓			A2 - Complies – All new windows comply due to their setbacks (greater than 3m side and 4m rear boundary) or they have a sill height of at least 1.7 m above the floor level.
Frontage Fences (Cl. 10.4.7)	<ul style="list-style-type: none"> A1 – maximum height of fences 			✓	A1 – no new front fence proposed.

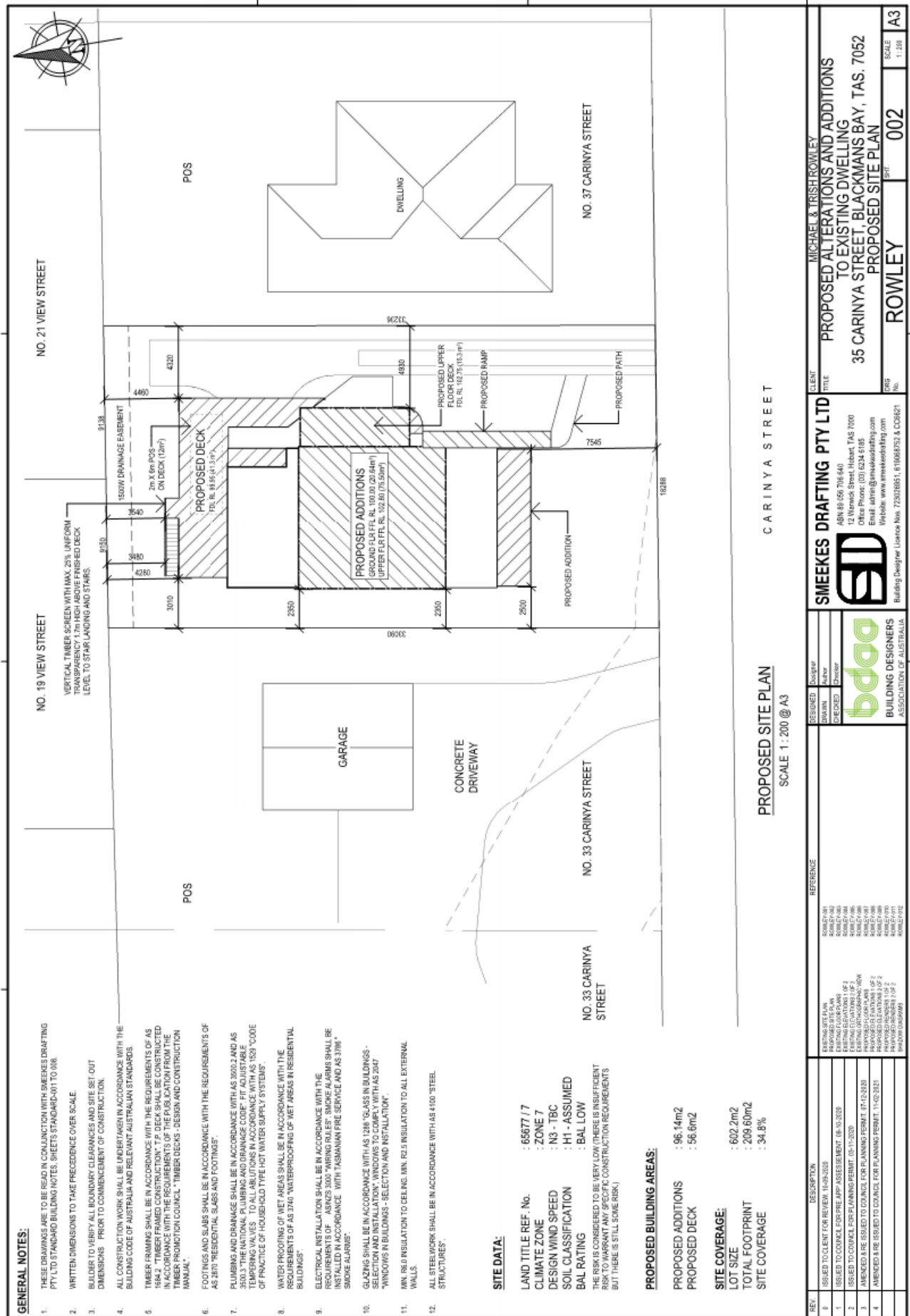
Code Provisions

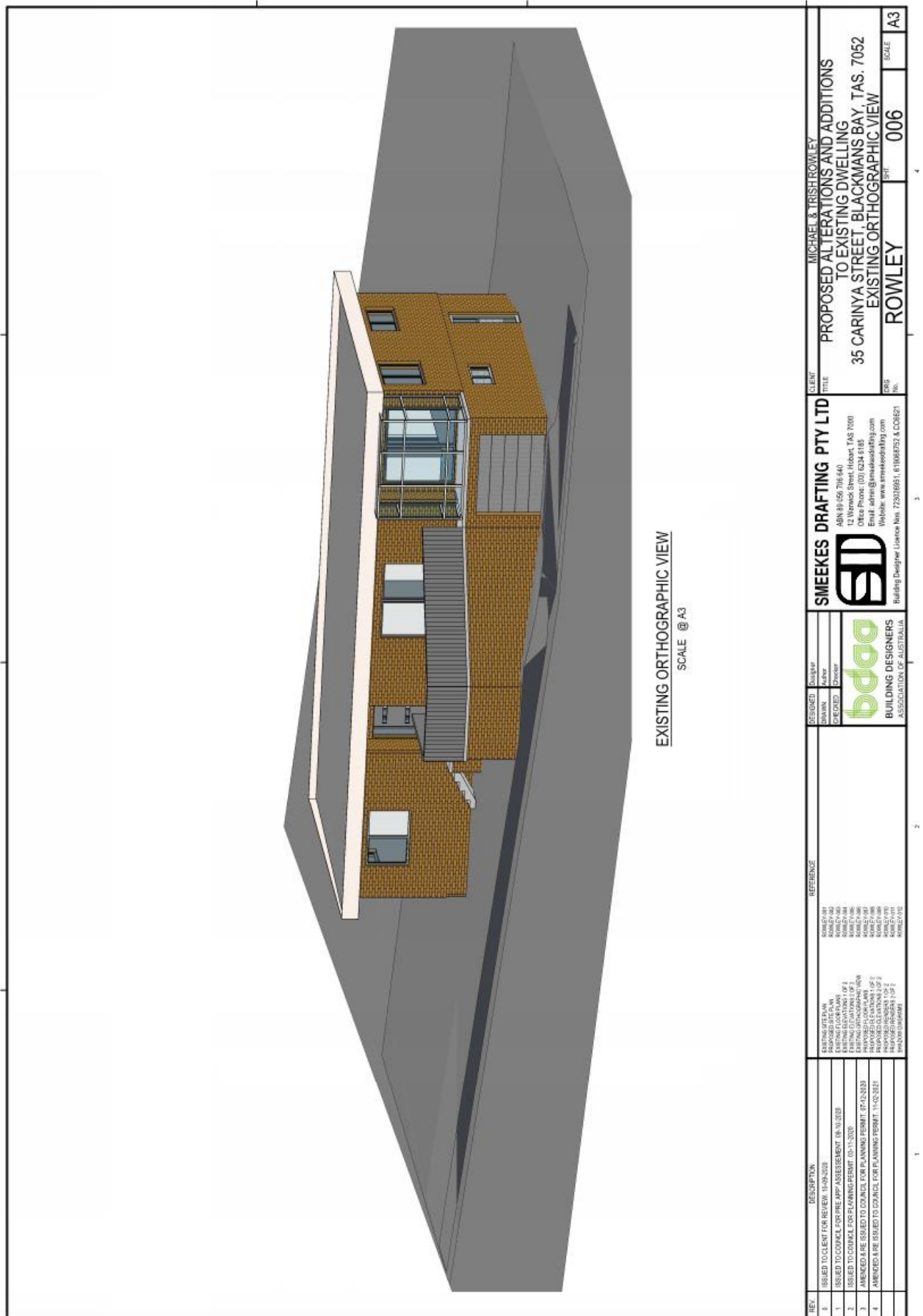
CLAUSE	COMPLIES?			COMMENTS	
	YES	NO	N/A		
E6.0 Parking and Access Code					
Use standards – number of car parking spaces (Cl.E6.6.1)	<ul style="list-style-type: none">A1 - Number of on-site car parking spaces complies with table	✓			A1 – complies – there are 2 car parking spaces provide on site.
Number of vehicular accesses (Cl.E6.7.1)	<ul style="list-style-type: none">A1 – Number of vehicle access points complies	✓			A1 - complies – Existing
Design of vehicular accesses (Cl.E6.7.2)	<ul style="list-style-type: none">A1 - Design of vehicle access points complies	✓			A1 - Complies – Existing.
Vehicular Passing Areas Along an Access (Cl.E6.7.3)	<ul style="list-style-type: none">A1 - Vehicular passing areas along an access.			✓	A1 – NA
On-Site Turning (CL.6.7.4)	<ul style="list-style-type: none">A1 - On-site turning must be provided to exit a site in a forward direction, except if it serves no more than two dwelling units	✓			A1 – Complies – Existing.
Layout of Parking Areas (CL.6.7.5)	<ul style="list-style-type: none">A1 - layout in compliance with Australian Standard.	✓			A1 – complies – Existing.
Surface Treatment of Parking Areas (CL.6.7.6)	<ul style="list-style-type: none">A1 - Parking spaces and vehicle circulation roadways provided	✓			A1 – complies - Existing

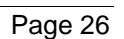
Lighting of Parking Areas (CL.6.7.7)	<ul style="list-style-type: none"> A1 - Parking and vehicle circulation roadways and pedestrian paths serving 5 or more car parking spaces, used outside daylight hours, must be provided with lighting 	✓			A1 – complies - there is 1 dwelling unit with 1 car parking space.
Access to a road (CL.6.7.14)	<ul style="list-style-type: none"> A1 - – Access to a road complies with road authority requirements 	✓			A1 - Complies Existing.
E7.0 Stormwater Management Code					
Stormwater drainage and disposal (CL.E7.7.1)	<ul style="list-style-type: none"> A1 - Disposal of stormwater to public infrastructure 	✓			A1 - Complies – Stormwater is to be to the existing public stormwater infrastructure.
	<ul style="list-style-type: none"> A2 – Sensitive design of stormwater system incorporates water sensitive urban design principles 			✓	A2 - NA
	<ul style="list-style-type: none"> A3 – Design of minor stormwater drainage system 			✓	A3 - NA
	<ul style="list-style-type: none"> A4 – Design of major stormwater drainage system 			✓	A4 - NA

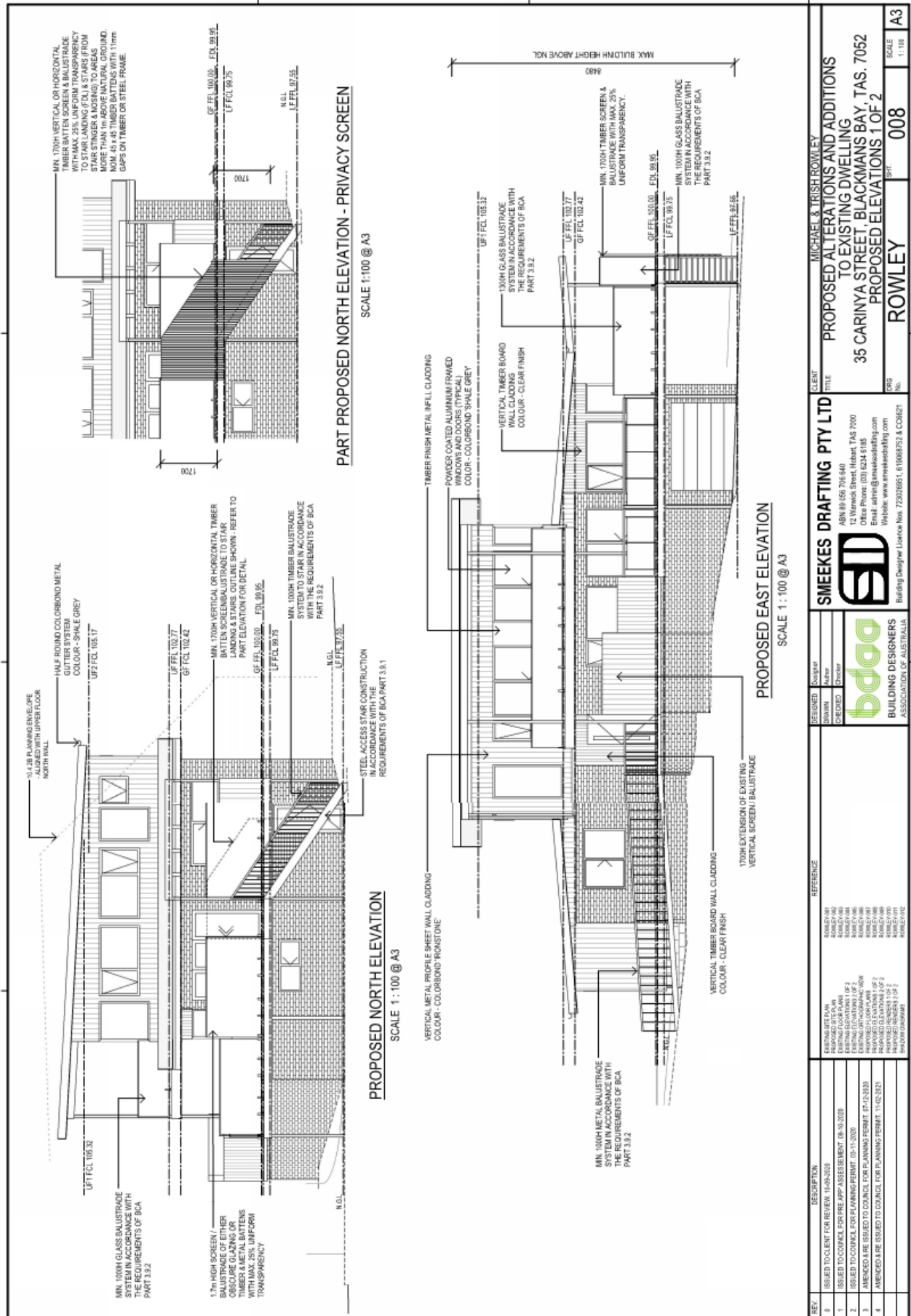
Note: All other codes were reviewed and are not applicable to the proposed use/development.

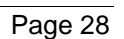















RENDER 1

RENDER 4

NOT TO SCALE

REV	DESCRIPTION	REFERENCE	DESIGNED	CHECKED	DATE
0	ISSUED TO CLIENT FOR REVIEW 16-09-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	16-09-2020
1	ISSUED TO COUNCIL FOR PRE APP ASSESSMENT 08-10-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	08-10-2020
2	ISSUED TO COUNCIL FOR PLANNING PERMIT 05-11-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	05-11-2020
3	AMENDED & RE ISSUED TO COUNCIL FOR PLANNING PERMIT 07-12-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	07-12-2020
4	AMENDED & RE ISSUED TO COUNCIL FOR PLANNING PERMIT 11-02-2021	EXISTING SITE PLAN	SMEEKES	SMEEKES	11-02-2021

SMEEKES DRAFTING PTY LTD

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Office Phone: (03) 6234 6185
Email: admin@smeekesdrafting.com
Website: www.smeekesdrafting.com

Building Designer Licence No. 723028851, 619068752 & CC6821

CLIENT: **MICHAEL & TRISH ROWLEY**

TITLE: **PROPOSED ALTERATIONS AND ADDITIONS TO EXISTING DWELLING**

35 CARINYA STREET, BLACKMANS BAY, TAS. 7052

PROPOSED RENDERS 1 OF 2

ROWLEY 010 A3




RENDER 3

RENDER 4

NOT TO SCALE

REV	DESCRIPTION	REFERENCE	DESIGNED	CHECKED	DATE
0	ISSUED TO CLIENT FOR REVIEW 16-09-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	16-09-2020
1	ISSUED TO COUNCIL FOR PRE APP ASSESSMENT 08-10-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	08-10-2020
2	ISSUED TO COUNCIL FOR PLANNING PERMIT 05-11-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	05-11-2020
3	AMENDED & RE ISSUED TO COUNCIL FOR PLANNING PERMIT 07-12-2020	EXISTING SITE PLAN	SMEEKES	SMEEKES	07-12-2020
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CLIENT: **MICHAEL & TRISH ROWLEY**

TITLE: **PROPOSED ALTERATIONS AND ADDITIONS TO EXISTING DWELLING**

35 CARINYA STREET, BLACKMANS BAY, TAS. 7052

PROPOSED RENDERS 2 OF 2

ROWLEY 011 A3

PLANNING AUTHORITY SESSION ADJOURNS

OPEN SESSION

14 NOTICES OF MOTION

14.1 Single Use Plastics

The following Notice of Motion was submitted by **Cr Cordover**

RECOMMENDATION

That Kingborough Council writes to the Tasmanian Government to encourage progress on a state-wide phase-out of single-use plastics as soon as practicable.

Background

About 2 years ago, Kingborough voted in support of LGAT's unanimous motion to encourage the government to do a state-wide phase-out of single-use plastics. Currently, there is a lot of attention being put on waste reduction at a state government level because of the Container Refund Scheme and the Waste and Resource Recovery Bill 2021. South Australia has officially banned single-use plastics, Victoria has a plan to do the same by 2023. Between 2020 and 2023, Western Australia is also phasing out particular single-use plastic items such as straws and cutlery. Now would be an opportune time to reiterate Kingborough's support for a state-wide, government-led, phase-out of single-use plastics.

Officer's Response

The Tasmanian Government have not finalised a position on single use plastics but it is understood that at a future date they would be looking to consult with relevant stakeholders including local government on this matter. It is a Council decision as to whether they wish to correspond with the Tasmanian Government to seek clarity on this matter.

David Reeve, Director Engineering Services

**14.2 Public Notice of Motion moved at the Annual General Meeting:
Net Zero Emissions Targets for Council Activities**

At the Annual General Meeting of Kingborough Council held on 27 February 2021 the following public Notice of Motion was carried.

RECOMMENDATION

Moved Rosalie Maynard
Seconded Clare Glade-Wright

That Councillors request an amended report from Environmental Services which addresses the shortcomings identified during debate at the 9 November Council meeting for urgent reconsideration by Councillors in order to achieve these targets by 2035 as proposed in the original report.

Officer's Response

Should Council support the Notice of Motion, a report can be provided.

Jon Doole, Manager Environmental Services

15 PETITIONS STILL BEING ACTIONED

A report on the petition headed “Longley Catchment Compost Toilet” can be found at page 54 of this Agenda.

16 PETITIONS RECEIVED IN LAST PERIOD

At the time the Agenda was compiled no Petitions had been received.

17 OFFICERS REPORTS TO COUNCIL

17.1 BORROWINGS

File Number: 10.47

Author: John Breen, Chief Financial Officer

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to consider the undertaking of borrowings for the projects approved under the Local Government Loans Program.

2. BACKGROUND

- 2.1 Council was successful in obtaining \$12.33 million in interest free loans, for a period of three years under the Local Government Loans Program to support the financial impacts of COVID-19 on Councils.
- 2.2 The first \$2.9 million was borrowed in June 2020 to provide funding for the Kingston Park playground.
- 2.3 The remaining \$9.423 million is to support the cash-flow impacts of COVID-19 on Council by providing funds for projects in the capital works program as well as the operational impacts of the rate remission.

3. STATUTORY REQUIREMENTS

- 3.1 The provisions of Section 78 Borrowings of the Local Government Act 1993 are as follows:

(1) A council, for the purposes of raising a loan or obtaining any form of financial accommodation, may decide by an absolute majority to provide any of the following forms of security:

- (a) *Debenture;*
- (b) *Bills of sale, mortgage or other charges;*
- (c) *Inscribed stock;*
- (d) *Guarantee;*
- (e) *Any other document evidencing indebtedness other than bearer instruments.*

(2) *A council may not raise a loan in any financial year exceeding any amount the Treasurer determines for the financial year.*

(3) *In this section, loan includes any financial arrangement as determined by the Treasurer.*

3.2 The provisions of Section 80 Limit on Borrowings of the Local Government Act 1993 states the following:

(1) *Except with the approval of the Minister, a council may not borrow additional money for any purpose if the annual payment required to service the total borrowings would exceed 30% of its revenue of the preceding year.*

(2) *Grants made to a council for specific purposes are to be excluded in calculating 30% of revenue of the council.*

4. DISCUSSION

4.1 The funds available under this grant need to be borrowed from the Tasmanian Public Finance Corporation (TASCORP).

4.2 The Council will be required to pay interest during the financial year and the Government will reimburse Council at the end of each quarter by providing a grant to the same value.

4.3 TASCORP has a deed of charge over Council's revenue to enable borrowings under the ALGCP.

5. FINANCE

5.1 TACORP have provided an indicative rate for these loans of 1.50% based on current interest rates. Given this interest rate, the grant for interest reimbursement will be around \$141,000 per annum.

5.2 Total Council borrowings will increase to \$22.323 million of which \$19.533 million is interest free.

5.3 Council will be repaying the majority of the debt when they mature using funds from the sale of land at Kingston Park.

5.4 The interest expense budget for 2021/22 for loan interest is \$98,000 which covers the interest expense on the Community Hub loan of \$2.8 million which is the only loan which is interest free.

6. ENVIRONMENT

6.1 No environmental issues have been identified in relation to this matter.

7. COMMUNICATION AND CONSULTATION

- 7.1 The public is informed of the level of borrowings through the monthly financial information report.

8. RISK

- 8.1 There is a moderate financial risk, associated with the borrowings as there is no current certainty around the timing of revenue from land sales for borrowings to be repaid, although indications are that Traders in Purple will make their first payment within the next two months.
- 8.2 In Council's risk appetite statement, the appetite for financial risk is in the medium to high range. The moderate financial risk associated with the timing of repayments is considered acceptable.

9. CONCLUSION

- 9.1 The receipt of the grant under the local government loans program will provide significant operational savings for Council over the three-year life of the loans.

10. RECOMMENDATION

That Council borrow \$9.423 million under the local government loans program.

ATTACHMENTS

Nil

17.2 LGAT GENERAL MANAGEMENT COMMITTEE VACANCY

File Number: 13.49

Author: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to consider the nomination of a Councillor to fill a vacancy on the Local Government Association of Tasmania (LGAT) – Southern Electoral District, Councils having a population of 20,000 or more.

2. BACKGROUND

- 2.1 The Tasmanian Electoral Commission (TEC) have advised they have been asked to conduct the 2021 election of President and 6 members of the General Management Committee for a two- year term in accordance with the rules of LGAT.

3. STATUTORY REQUIREMENTS

- 3.1 Nominations are invited in accordance with the rules of LGAT adopted at the Annual General Meeting of LGAT on 26 June 2020.

4. DISCUSSION

- 4.1 The TEC is conducting the 2021 election of President and 6 members of the General Management Committee of LGAT.
- 4.2 It is suggested that Council give consideration to nominating a councillor for the one available position in the Southern Electoral District for councils with a population of 20,000 or more.

5. FINANCE

- 5.1 There are no financial implications associated with nominating a candidate.

6. ENVIRONMENT

- 6.1 There are no environmental implications with this matter.

7. COMMUNICATION AND CONSULTATION

- 7.1 No public communication or consultation is required for this report.

8. RISK

- 8.1 There are no apparent risks to Council in nominating a candidate.

9. CONCLUSION

- 9.1 It is considered appropriate that Council nominate a candidate for the one available position in the Southern Electoral District for councils with a population of 20,000 or more.

10. RECOMMENDATION

That Council nominate Cr. for the Local Government Association of Tasmania,
General Management Committee position in the Southern Electoral District.

ATTACHMENTS

Nil

Public Copy

17.3 ANNUAL GENERAL MEETING NOTICE OF MOTION - MEDIATION POLICY

File Number: 12.20

Author: Scott Basham, Compliance Coordinator

Authoriser: Daniel Smee, Director Governance, Recreation & Property Services

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 This report responds to a notice of motion that was moved and carried at Council's Annual General Meeting (AGM) on 27 February 2021.

2. BACKGROUND

- 2.1 At the AGM of Council the following notice of motion was successfully moved and carried:

Mediation Policy

Moved: John McDonald

Seconded: Tricia Ramsay

That Kingborough Council introduce a Mediation Policy to cover both compliance and complaints handling processes. The Policy is to:

- a. Acknowledge mediation as the primary mechanism to resolve issues, except where an alleged compliance breach was committed for financial gain, or deliberately flouted legislation; and*
 - b. Require Council endorse the launching of legal proceedings prior to action commencing.*
- 2.2 At its meeting of the 23 November 2020 Council endorsed its Enforcement Policy. The Enforcement Policy defines the standards and expectation set by Council, for the exercise of duties, functions and responsibilities involved in carrying out any enforcement in the Kingborough Municipal Area.
- 2.3 The Policy also sets out its objectives, enforcement options and guidelines, including the use of discretionary power. Annexed hereto and marked as Annexure one (1) is a copy of Council's endorsed Enforcement Policy.
- 2.4 At Council's meeting of the 26 October 2020 the Kingborough Ratepayer's Association submitted a question on notice from the public titled *Mediation Mechanism for Dispute Resolution*. Annexed hereto and marked as Annexure two (2) is a copy of the question and officer response.

3. STATUTORY REQUIREMENTS

- 3.1 Pursuant to section 20(1)(c) of the *Local Government Act 1993* (the Act), In addition to any functions of a Council under the Act or any other Act, Council has a function to *provide for the peace, order and good government of the municipal area.*

- 3.2 Pursuant to section 22(1) of the Act and in accordance with Council's endorsed Delegated Authority Policy 1.1, a Council in writing may delegate any of its functions or powers under the Act or any other Act. Annexed hereto and marked as Annexure three (3) is a copy of Council's endorsed Delegated Authority Policy 1.1.
- 3.3 Section 62 of the Act defines the functions and powers of a General Manager. Among others, section 62(1)(c) states; *to be responsible for the day-to-day operations and affairs of the council*. Section 62(2) also states; *The general manager may do anything necessary or convenient to perform his or her functions under this or any other Act*.
- 3.4 In accordance with section 240 of the Act, a Council *may appear before any court or in any proceedings by its General Manager or any other person authorized by the Council or General Manager*. It also states that the General Manager *may, on behalf of a council, institute and carry on any proceedings which the council may institute and carry on under this or any other Act*.

4. DISCUSSION

- 4.1 Regarding part (a) of the motion, Council has an endorsed Enforcement Policy which allows it to resolve matters via informal action (which includes mediated solutions) and the use of discretion.
- 4.2 The Enforcement Policy also provides a complaint handling framework via the inclusion of enforcement principles and the priority of enforcement action.
- 4.3 Mediated solutions are only appropriate where the presiding legislation allows. This may include compliance timeframes, degrees that an act must be undertaken, or where non-preferred acceptable solutions are presented.
- 4.4 Mediation is not appropriate where prohibited activity or offences have occurred and a statutory requirement to rectify exists.
- 4.5 Regarding part (b) of the motion, section 62 the Act states that the General Manager has functions *to be responsible for the day-to-day operations and affairs of the Council* and that *the general manager may do anything necessary or convenient to perform his or her functions under this or any other Act*. Furthermore, section 240 of the Act specifies that *a Council may appear before any court or in any proceedings by the General Manager*.
- 4.6 The Act defines the General Managers functions and powers and provides a mechanism in which proceedings are to occur. This does not include the requirement for Council to endorse proceedings prior to commencement. An additional endorsement of this nature would be contrary to the functions of a Councillor in accordance with section 28(3)(a) of the Act and contrary to the intent of the Act.

5. FINANCE

- 5.1 There are no financial issues to consider.

6. ENVIRONMENT

- 6.1 There are no environmental issues to consider.

7. COMMUNICATION AND CONSULTATION

- 7.1 Council's decision will be communicated through the normal communication channels.
- 7.2 The mover and seconder of the motion will be advised of Council's decision.

8. RISK

- 8.1 The risk associated with part (a) of this motion (if approved as is), is the introduction of duplicated policy.
- 8.2 The risk associated with part (b) of this motion (if approved as is), is that Council would be operating in a manner that is contrary to the Act.

9. CONCLUSION

- 9.1 At the AGM of Council, a notice of motion was successfully moved and carried concerning the introduction of a Mediation Policy, acknowledgment of mediation as the primary mechanism to resolve issues and the requirement that Council endorse the commencement of proceedings.
- 9.2 Council has an endorsed Enforcement Policy which reflects Council's ability to resolve matters via informal action (which includes mediated solutions) and the introduction of an additional policy would be duplication.
- 9.3 The Act defines the General Managers functions which includes being *responsible for the day-to-day operations and affairs of the Council* and that *the general manager may do anything necessary or convenient to perform his or her functions under this or any other Act*. The Act also states that *a Council may appear before any court or in any proceedings by the General Manager* and the General Manager may *institute and carry on any proceedings*.
- 9.4 An additional endorsement by Council to commence proceedings would be contrary to the functions of a Councillor and contrary to the intent of the Act.

10. RECOMMENDATION

That Council:

- (a) Notes the motion carried at the AGM of Council held on 27 February 2021;
- (b) Notes, regarding part (a) of the motion, that Council has an endorsed Enforcement Policy which allows for informal action (which includes mediated solutions) when appropriate; and
- (c) Notes, regarding part (b) of the motion, that the Act already provides an appropriate mechanism for the commencement of proceedings.
- (d) Thanks the mover of the motion and notifies him of Council's decision.

ATTACHMENTS

- 1. Endorsed Enforcement Policy
- 2. Question on notice - 26 October 2020
- 3. Delegated Authority Policy 1.1



Policy No: 4.16

Approved by Council: November 2020

Next Review Date: November 2025

Responsible Officer: Executive Manager Governance & Property Services

Minute No: C705/22-2020

ECM File No: 12.219

Version: 2.0

Enforcement Policy

POLICY STATEMENT	<p>1.1 Council is committed to ensure enforcement is carried out in the public interest and is transparent, fair, efficient and consistent. This Enforcement Policy defines the standards and expectations set by Council, for the exercise of duties, functions and responsibilities involved in carrying out any enforcement in the Kingborough Municipal Area.</p>
DEFINITIONS	<p>2.1 "Authorised Officer" means a person appointed by the General Manager, Minister or the Council for the purposes of administering and enforcing legislation.</p> <p>2.2 Relevant to law "Authorised Person" has the same meaning as Authorised Officer.</p> <p>2.3 "Council Officer" means an employee of a council appointed under section 21 of the Environmental Management and Pollution Control Act 1994.</p> <p>2.4 "Council" means the Kingborough Council.</p> <p>2.5 "Enforcement" means to make people obey something, or to compel obedience to a law, regulation or command.</p>
OBJECTIVE	<p>3.1 To provide consistency in enforcement action in matters of non-compliance;</p> <p>3.2 To ensure transparency, procedural fairness and natural justice principles are applied; and</p> <p>3.3 To ensure that enforcement action is proportionate to the alleged offence in each case.</p>
SCOPE	<p>4.1 The Policy applies to Council's responsibility for administration and enforcement of legislation including, but not limited to;</p> <ul style="list-style-type: none"> • Local Government Act 1993 • Building Act 2016 and associated regulations • Dog Control Act 2000 and associated regulations • Environmental Management and Pollution Control Act 1994 and associated regulations • Food Act 2003 and associated regulations and guidelines • Land Use Planning and Approvals Act 1993 • Local Government (Highways) Act 1982 • Public Health Act 1997 • Litter Act 2007 • Weed Management Act 1999 • Traffic Act 1925 • Road Rules 2019 • Council By-laws <p>4.2 Specific provisions within legislation that require Council to ensure or take reasonable steps to ensure that legislation is complied with and enforced include:</p> <ul style="list-style-type: none"> • Section 41 of the Building Act 2016 • Section 20A of the Environmental Management and Pollution Control Act 1994 • Section 97 of the Food Act 2003 • Section 48 and 63A of the Land Use Planning and Approvals Act 1993 • Section 27 of the Public Health Act 1997



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	<p>4.3 Council's enforcement actions will be underpinned by the following principles:</p> <p>(i) Proportionality Enforcement action will be undertaken within a priority framework, with specific reference to the public interest.</p> <p>(ii) Public Interest Public interest or benefits will be weighed up against the cost to the Council of enforcement action. In considering the public interest Council will have regard to whether the unlawful activity:</p> <ul style="list-style-type: none"> • Impacts a significant number of people; • Will disadvantage the community; • Has attracted sustained public attention and no resolution is proposed or is likely; • Creates public health and safety hazards and/or exposure of legal liability to the Council; and • Is consistent or inconsistent with the environment in which the activity is being undertaken. <p>(iii) Consistency Council will take a similar approach in similar matters to achieve similar outcomes. While decisions on enforcement require the use of judgement and discretion to assess varying circumstances, officers will: follow standard operating procedures wherever possible; ensure fair, equitable and non-discriminatory treatment; and record any deviation from standard operating procedures and the reasons.</p> <p>(iv) Transparency Council will be open and transparent about compliance actions where there is a requirement to do so. When remedial action is needed Council will explain why the action is necessary and will provide advice on the process for seeking a review of, or how to appeal against a decision.</p> <p>(v) Natural Justice Natural justice and procedural fairness will be ensured to any person to whom a complaint relates.</p> <p>(vi) Independence Authorised Officers will investigate compliance issues impartially and undertake enforcement action in a manner that is free from undue interference.</p>
<p>PROCEDURE (POLICY DETAIL)</p>	<p>5.1 <u>Delegations</u> Authorised Officers will be appointed such that they may respond to routine compliance and enforcement requests and meet Council's service standards and the provision of statutory obligations.</p> <p>5.2 <u>Powers of Authorised Officers</u> An Authorised Officer may exercise powers and functions in accordance with their relevant delegation. For the purposes of this Policy, powers may include, but are not limited to:</p> <ul style="list-style-type: none"> • Power of entry; • Inspection and investigation; • Examine and inspect any works, plant or other article; • Questioning and interview; • Take photographs, films, audio and video;



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	<ul style="list-style-type: none"> • Require records to be produced for inspection; • Examine, copy and inspect any records; • Issuing of Infringement Notices; • Issuing of Notices; and • Commencing a prosecution process. <p>5.3 <u>Staff Training</u></p> <p>Council will ensure that Authorised Officers are competent to use procedures that support the Policy.</p> <p>5.4 <u>Compliance and Enforcement Options</u></p> <p>An Authorised Officer may use the following compliance enforcement options to achieve an appropriate outcome for breaches of legislation:</p> <p>(i) No Action:</p> <p>No action will be taken when, after investigation, no breaches of the legislation are discovered. It may also be appropriate to take no action when:</p> <ul style="list-style-type: none"> • The complaint is frivolous, anonymous, vexatious or trivial in nature; • The alleged offence is outside Council's area of authority; or • Taking action may prejudice other major investigations. <p>(ii) Informal Action:</p> <p>Informal action to achieve compliance with legislation may include offering verbal or written warning or a request for action. The circumstances in which informal action may be appropriate include:</p> <ul style="list-style-type: none"> • The act or omission is not serious enough to warrant formal action; • Past history reasonably suggests that informal action will secure compliance; • The consequences of non-compliance will not pose a risk; or • Where informal action may prove more effective than a formal approach. <p>(iii) Formal Action</p> <p>Formal action may take the form of the service of an order, infringement notice or prosecution.</p> <p>(a) <i>Service of Notices, Orders and Directions</i></p> <p>Various pieces of legislation require a notice, order or direction to be issued to remedy a breach. When legally required, Council will provide an opportunity to make representations concerning a notice, order or direction.</p> <p>(b) <i>Service of an Infringement Notice</i></p> <p>Infringement Notices will be served in accordance with this policy for any contravention of Council's By-laws or any Legislation that Council is authorised to enforce, in instances where prosecution has not commenced.</p> <p>(c) <i>Prosecution</i></p> <p>Without limiting discretionary power provisions, Council will commence or continue a prosecution when:</p> <ul style="list-style-type: none"> • It is in the public interest to do so; or • The offence is of a serious nature; or • There has been an intent to gain; or • The offence was intentionally committed. <p>The following factors will be taken into consideration in relation to this enforcement option:</p>
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	<ul style="list-style-type: none"> • The need to maintain the rule of law (e.g. an offence which is a community safety issue); • The need for deterrence, (e.g. an offence that represents a negative impact on the environment); • The need to reduce the risk of a continuation of an offence of adverse impact; and • The need to maintain public confidence in the Council acting in the interest of the community and as a regulator.
GUIDELINES	<p>6.1 Discretionary Power</p> <p>The requirement to enforce compliance with the law is a mandatory obligation of most of the Acts that Council Administers. These Acts provide the specific legislative framework for Council to enforce rules and regulations. While these Acts provide the enforcement tool, how Council chooses to enforce remains at its discretion.</p> <p>6.2 Priority for Enforcement Action</p> <p>Council's response to non-compliance will be prioritised in accordance with the degree of urgency involved, the circumstances of the breach of the Legislation and the outcome if not addressed within an appropriate time frame. Any investigation will determine the nature and seriousness of the breach and the nature of the response will be determined on the following considerations:</p> <ul style="list-style-type: none"> • The degree of harm or potential harm resulting from the breach; • The extent to which the breach endangers human health, safety or the environment; • Whether the harm caused by the breach is temporary or long lasting; • The resource implications associated with investigating the breach; • Whether there has been an intent to gain; • Whether the offence was intentionally committed; and • Whether the breach is likely to create a liability for Council. <p>Any decision to commence an investigation will also be prioritised on the basis of the above considerations, along with other factors including the source and validity of the initial information.</p> <p>6.3 Options for dealing with an Infringement Notice</p> <p>Council acknowledges the right of people issued with infringement notices to make an application for variation/withdrawal or lodge a notice of election to have the matter heard and determined by a court in accordance with relevant legislation. Any application or election must be on the prescribed form and should set out the circumstances and mitigations for disputing the alleged offence.</p> <p>The review of any applications or elections shall be undertaken by Council's Compliance Coordinator and a recommendation made to the Executive Manager Governance and Property Services. In the event that an application or election relates to a staff member or Councillor, a recommendation shall be made to the General Manager for decision.</p> <p>A recommendation to withdraw an infringement notice (either partially or wholly) shall only be made in circumstances in which there has been an error of law or mistaken identity. In instances where relevant mitigations are present and the likelihood of a successful prosecution is compromised, a cautioned infringement notice letter of direction or signed undertaking may be issued on review.</p>



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	<p>6.4 <u>Infringement Recovery</u></p> <p>Infringements that have not been actioned within appropriate time frames will be subject to a recovery process. Depending on the circumstances of the infringement, this may entail referral to one of the following:</p> <ul style="list-style-type: none"> • The Monetary Penalty Enforcement Service; • A private collection agency; • Council's solicitors; or • The Magistrates Court. <p>6.5 <u>Disclosure and Confidentiality</u></p> <p>Details of Council's enforcement action will remain confidential in accordance with the provisions of Council's Privacy Policy, the Personal Information Protection Act 2004 and the Right to Information Act 2009. However, Council reserves the right to disclose enforcement information when it is in the public interest to do so and will provide disclosure in accordance with common legal practices.</p>
COMMUNICATION	7.1 Members of the public, Authorised Officers, Councillors and staff
LEGISLATION	<p>8.1 The following legislation is applicable to this policy:</p> <ul style="list-style-type: none"> • Local Government Act 1993 • Building Act 2016 • Dog Control Act 2000 • Environmental Management and Pollution Control Act 1994 • Food Act 2003 • Land Use Planning and Approvals Act 1993 • Urban Drainage Act 2013 • Local Government (Highways) Act 1982 • Public Health Act 1997 • Litter Act 2007 • Weed Management Act 1999 • Traffic Act 1925 • Road Rules 2019 • Council By-laws
RELATED DOCUMENTS	9.1 Nil
AUDIENCE	10.1 Members of the public, Authorised Officers, Councillors and staff

10 QUESTIONS ON NOTICE FROM THE PUBLIC

10.1 Mediation Mechanism for Dispute Resolution

Kingborough Ratepayer's Association submitted the following question on notice:

At KRAI's Members' Meeting 22/9/2020 it was resolved:

"That KRAI members request Kingborough Council adopt a procedure for dispute resolution wherein mediation of parties is sought as the primary mechanism to resolve issues, as opposed to immediately implementing legal proceedings."

Can you advise when this resolution will be adopted?

Officer's Response:

Council adopts a primary approach of resolving matters at the lowest level via mediation (or similar) where the outcome of the mediation is appropriate and lawful. This is reflected in clauses 5.4(viii) **Informal Action** and 6.1 **Discretionary Power**, of Council's endorsed Enforcement Policy.

Scott Basham, Manager Compliance & Community Development



Policy No:	1.1	Minute No:	C729/23-2020
Approved by Council:	December 2020	ECM File No:	12.71
Next Review Date:	May 2021	Version:	3.1
Responsible Officer:	Executive Manager Governance & Community Services		

Delegated Authority Policy																							
POLICY STATEMENT	1.1 To provide details on the delegations provided by the Council to the General Manager in accordance with the <i>Local Government Act, 1993</i> .																						
DEFINITIONS	<p>2.1 Act means the <i>Local Government Act 1993</i> (Tas) as may be amended, varied or replaced from time to time.</p> <p>2.2 Council means the Kingborough Council established pursuant to S.18 of the Act.</p> <p>2.3 General Manager means the person appointed to the position of general manager of the Council pursuant to S.61 of the Act.</p> <p>2.4 Instrument of Delegation means a document signed by the Mayor under common seal detailing the approved list of delegations provided to the general manager or any officer acting in that position.</p> <p>2.5 Officer means a person who is employed by Council</p>																						
OBJECTIVE	3.1 The objective of this policy is to provide information in relation to the authorised delegations.																						
SCOPE	4.1 The delegations are limited by the authority provided in Section 22 of the <i>Local Government Act, 1993</i> .																						
PROCEDURE (POLICY DETAIL)	<p>5.1 Pursuant to Section 22(1) of the <i>Local Government Act 1993</i>, Council delegates the following powers and functions to the General Manager (or any officer acting in that capacity), and unless prohibited by Section 22(2) of the <i>Local Government Act, 1993</i> or otherwise prohibited, authorise that those powers and functions may be sub-delegated by the General Manager pursuant to Section 64 of the Act.</p> <table border="1"> <thead> <tr> <th colspan="2">Local Government Act 1993</th></tr> <tr> <th>Section</th><th>Details</th></tr> </thead> <tbody> <tr> <td>19</td><td>Attest the execution of a document sealed by Council.</td></tr> <tr> <td>24</td><td>Appoint members to Special Committees, which act as Local Management Committees for Council facilities, established by Council under this section.</td></tr> <tr> <td>27 1(b)</td><td>Authorise staff to speak to the media in relation to specific program areas where the focus of the story is on the delivery of a particular service or project.</td></tr> <tr> <td>27 2 (a)</td><td>To speak on behalf of Council as spokesperson on operational matters when the Mayor or Deputy Mayor are not available for comment.</td></tr> <tr> <td>74</td><td>Approve expenditure in line with Council's adopted estimates and capital works program.</td></tr> <tr> <td>75</td><td>Approve the investment of funds in accordance with Council's policy.</td></tr> <tr> <td>76</td><td>Write off any debts owed to the Council pursuant to this section.</td></tr> <tr> <td>77(1)</td><td>Make a grant or benefit to any person, other than a Councillor, pursuant to this section of the Act.</td></tr> <tr> <td>81</td><td>Establish and maintain in Council's name such authorised deposit-taking institution accounts as considered necessary.</td></tr> </tbody> </table>	Local Government Act 1993		Section	Details	19	Attest the execution of a document sealed by Council.	24	Appoint members to Special Committees, which act as Local Management Committees for Council facilities, established by Council under this section.	27 1(b)	Authorise staff to speak to the media in relation to specific program areas where the focus of the story is on the delivery of a particular service or project.	27 2 (a)	To speak on behalf of Council as spokesperson on operational matters when the Mayor or Deputy Mayor are not available for comment.	74	Approve expenditure in line with Council's adopted estimates and capital works program.	75	Approve the investment of funds in accordance with Council's policy.	76	Write off any debts owed to the Council pursuant to this section.	77(1)	Make a grant or benefit to any person, other than a Councillor, pursuant to this section of the Act.	81	Establish and maintain in Council's name such authorised deposit-taking institution accounts as considered necessary.
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Policy No: 1.1 Minute No: C729/23-2020
 Approved by Council: December 2020 ECM File No: 12.71
 Next Review Date: May 2021 Version: 3.1
 Responsible Officer: Executive Manager Governance & Community Services

124(1)	Fix amounts, times, terms and conditions for the payment of moneys due to the Council by instalments, by ratepayers pursuant to this section.
126	Agree to the postponement of rates.
127	Revocation of agreement for postponement of rates.
129	Remit all or part of any rate in accordance with past custom and practice, or resolution of Council, or where it is in the interest of Council to do so. All such remissions to be reported to Council as soon as practicable. Remit all or part of any amount of penalty and interest in accordance with this section if the charge was raised whilst the ownership of the property was in the process of being transferred. Authorise such remission of rates, charges and fees which have been paid or payable under a mistake of fact, as may be certified and recommended by the appropriate officer of the Council.
133 to 136	Determine appropriate debt collection procedures and where necessary instigate recovery action pursuant to Part 9, Division 10.
167	To exhibit notification of by-laws in accordance with the requirements of Section 167.
185	Undertake work subject to a fencing notice not undertaken by owner within period specified.
189	Approve and bring to affect the closure of local highways for the purposes of holding a market.
190	Consider any objection to a Section 189 road closure.
193	Authority to establish a Council animal pound.
196	Recover unpaid pound fees.
197	Sell, give away, or destroy any impounded animal if not claimed.
198A	To determine applications for a permit to operate a pound for the detention of stray animals.
200	To determine if a nuisance exists and to issue Abatement Notices where necessary.
207	Remit all or part of any fee or charge paid or payable in accordance with this section if it is in the interest of the Council to do so. To authorise such remission of rates, charges and fees which have been paid or payable under a mistake of fact, as may be certified and recommended by the appropriate officer of the Council.
333A	Invite tenders over the prescribed amount and in accordance with Council's Code for Tenders and Contracts.
Local Government (Building & Miscellaneous Provision) Act 1993	
Section	Detail
86	Require security for payments and works due on a subdivision and to call on any such security to carry out incomplete works or where the work has not been carried out in accordance with relevant legislation or Council's requirements.
91	Approve or object to corrections to final plans under this section.



Policy No:	1.1	Minute No:	C729/23-2020
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103	Approve amendments to sealed plans, where no hearing is required, under this section.
110	Approve adhesion orders under this section.
115	Approve exempt subdivisions under this section.
247	To remove advertising hoardings.
Monetary Penalties Enforcement Act 2005	
Section	Detail
18	Referral to the Director of MPES
23	Withdrawal of Infringement Notice
24	All of Council's Powers
21	Appointed as a 'Council Officer' pursuant to this section, and to appoint other officers as required.
28	Receive application for variation of payment conditions
39	To issue proceedings if an alleged offender elects a hearing
48	Instigate civil proceedings for a breach.
Resource Management and Planning Appeal Tribunal Act 1993	
Section	Detail
17	Enter in agreements, where necessary, at a conference held on behalf of the Resource Management and Planning Appeal Tribunal.
Strata Titles Act 1998	
	All of Council's powers.
Environmental Management and Pollution Control Act 1994	
Section	Details
21	Appointed as a "Council Officer" pursuant to this section and to appoint other officers as required.
22(1A)	Maintenance of a register of environmental protection notices.
44(4)	Notification to the Director of an environmental protection notice.
48	Instigate civil proceedings for a breach.
61	Advice of action taken in respect to alleged contraventions of the Act.
94(3)	Provisions relating to seizure.
Dog Control Act 2000	
Section	Detail
7(3)	To invite public submissions.
26	To notify and invite public submissions in accordance with S.24(a) and S.24(b).
Urban Drainage Act 2013	
	All of Council's powers.



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	Public Health Act 1997	
		All of Council's powers.
	Food Act 2003	
		All of Council's powers.
	Litter Act 2007	
		All of Council's powers.
	Traffic Act 1925	
		All of Council's powers.
	Building Act 2016	
		All of Council's powers.
	Burial and Cremations Act 2002	
		All of Council's powers.
	Local Government (Highways) Act 1982	
		All of Council's powers.
	Weed Management Act 1999	
		All of Council's powers.
	Heavy Vehicle National Law (Tasmania) Act 2013	
		All of Council's powers.
	Roads and Jetties Act 1935	
		All of Council's powers.
	Parks, Recreation and Natural Areas By-law No. 2 of 2011	
		All of Council's powers excluding Part 2 – Division 6
	Health and Environmental Services By-law No. 3 of 2011	
		All of Council's powers.
	Roads, Parking and Stormwater By-law No. 4 of 2011	
		All of Council's powers.
	Miscellaneous	
	Power to determine and communicate to the relevant government agency any special requirements or conditions that may affect any sale of Crown Land in the municipal area.	
	Call for and accept quotations, tenders or auction the disposal of surplus or redundant plant, equipment and materials.	
	Approve the disposal of surplus assets and equipment having a commercial resale value of no greater than \$5,000 by means other than by public notice or tender.	
	Call for and accept tenders for the provision of goods and services for less than the prescribed amount.	



Policy No:	1.1	Minute No:	C729/23-2020
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	<p>Exercise all Council's functions and powers with respect to the implementation of the provisions of the Code of Tenders & Contracts, except for the authority to review or revise the Code.</p> <p>Seek legal advice and complete affidavits on behalf of Council in any matter where the Council is a party to the legal proceedings.</p> <p>Defend any actions brought against Council, its Councillors or Officers, and/or at the General Manager's discretion to agree any settlement amount where it is in Council's interest so to do and within the limits of the estimates adopted under Section 82.</p> <p>Sign contracts, leases and agreements on behalf of Council in accordance with Council policies.</p> <p>Negotiate and approve leases of Council properties.</p> <p>Make pro-rata refunds of registration fees for the current year only, when dogs are de-sexed or die, based on a pro-rata basis, calculated on the unexpired complete months of annual fees paid at the date of death or spaying.</p> <p>Waive or reduce Planning and Building Fees in cases where the works are to replace structures lost in recent bushfires.</p> <p>Authorise the closure of the Barretta Waste Management Facility in the event of access problems caused by adverse weather conditions.</p> <p>Approve the taking over of engineering works involved in the development of a subdivision subject to the recommendation by the appropriate Council Officer.</p> <p>Authorise the total or partial release of bonds, guarantees and security deposits subject to the recommendation by the appropriate Council Officer, or to call on any bonds, guarantees and deposits where the work as secured has not been carried out in accordance with Council's requirements.</p>
GUIDELINES	6.1 The General Manager shall ensure that delegated authority is undertaken in accordance with all relevant legislation, by-law and Council policies as may be amended from time to time.
COMMUNICATION	7.1 In accordance with the provisions of the Local Government Act 1993, a register of all delegations provided to the General Manager and staff is to be made available on Council's website.
LEGISLATION	7.1 <i>Local Government Act 1993</i>
RELATED DOCUMENTS	8.1 Council policies
AUDIENCE	9.1 Councillors and staff

17.4 IMPLEMENTATION OF A CONTEMPORANEOUS BREACHES AND COMPLAINTS REGISTER

File Number: 15.185

Author: Fred Moulton, Chief Information Officer

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 This report responds to a motion that was moved and carried at Council's Annual General Meeting (AGM) on 27 February 2021.

2. BACKGROUND

- 2.1 At the AGM of Council held on 27 February 2021, the following motion was moved by John McDonald and seconded by Michael Casey:

That Kingborough Council introduce contemporaneous registers to record both compliance breaches and general complaints:

- a. *The breach register is to record infringements of statutory requirements, by-laws, planning schemes, policies and service delivery standards by ratepayers and council officers;*
- b. *The complaints register is to record grievances involving any administrative or operational activity; and*
- c. *Registers to be freely available to Councillors, with new entries to be reported at each Council meeting.*

3. STATUTORY REQUIREMENTS

- 3.1 Under Sec72B (6) of the *Local Government Act 1993* a motion passed at an AGM is to be considered at the next meeting of Council.

4. DISCUSSION

- 4.1 In regard to part (a) of the motion, contemporaneous registers exist throughout Council's local government information systems. These systems are specifically configured to support the management of local government functions, associated regulatory and legislative compliance and various policy/service delivery settings.
- 4.2 By default, the reporting mechanisms associated with these systems are used to generate the significant legislative and regulatory reporting currently required. Depending on the chosen reporting parameters, current outputs may not include all breach data as proposed by the abovementioned motion.

- 4.3 However, it should be noted that much of the data referred to in the proposed motion is already provided to Council through existing channels but not at the frequency proposed under part (c) of the motion. For example, Council already reports I.T. security, legislative and policy breaches to every meeting of Council's Audit Panel. All Councillors receive Audit Panel agendas and minutes. Further, compliance statistics are provided to Council on a quarterly basis in addition to closed session information relating to more serious breaches as they occur.
- 4.4 In regard to part (b) of the motion, it should be noted that Council, in accordance with Sec 339F of the *Local Government Act 1993*, is required to adopt a Customer Service Charter and specify a procedure for dealing with complaints relating to services provided by the Council.

Council operates in compliance with Sec 339F of the *Local Government Act 1993*, maintaining a register of complaints which are deidentified and summarised in Council's Annual Report. Council's content management system is used to manage this process including tracking actions and responses with respect to timeframe targets.

- 4.5 In accordance with Sec 339E of the *Local Government Act 1993* any person may make a complaint to the Director of Local Government against a councillor, general manager or employee.

In addition, any person may also make a complaint against Council staff to the Ombudsman or Anti-Discrimination Commissioner.

The *Public Interest Disclosure Act 2002* is Tasmania's whistleblowing legislation and provides a mechanism for a public officer (including Councillors) or contractors to make a complaint about the improper conduct of another public officer. Instances of complaints made under this act are also included in Council's Annual Report.

- 4.6 Notwithstanding 4.4 and 4.5 above, Council has resolved to develop a new complaints handling policy and framework this financial year which will include a recommended reporting regime.
- 4.7 Current breach reporting already exceeds existing legislative requirements and is achieved within existing systems and resourcing capabilities, however changing the reporting frequency to match the fortnightly Council meeting cycle would significantly increase the administrative workload of existing staff.
- 4.8 However, the suggestions made in the motion are appreciated and some elements can be accommodated within existing resourcing including the reintroduction of reporting against key service level targets as defined in the Customer Service Charter.
- 4.9 In regard to part (c) of the motion the content and dissemination of information contained in any breach register/report must be in compliance with applicable privacy laws and legislation where confidentiality or restricted disclosure is required. This is why the breach information currently provided to Council is deidentified and summarised other than when it is provided to a closed session meeting of Council.
- 4.10 Any access by Councillors to breach information outside of existing processes must first be approved by the General Manager in order to ensure that privacy and legislative compliance is maintained.

5. FINANCE

- 5.1 If this motion is fully supported by Council it is estimated that an additional 0.1 FTE staff resource would be required due to the increased reporting frequency. This would

mean either reducing administrative support for existing functions or providing an additional part time resource at an estimated cost of \$15,000 per annum.

6. ENVIRONMENT

6.1 There are no environmental issues to consider in this regard.

7. COMMUNICATION AND CONSULTATION

7.1 Council's decision will be communicated through the normal communication channels.

7.2 The mover and seconder of the motion will be advised of Council's decision.

8. RISK

8.1 The risks associated with this motion are that, if fully approved as is, Council will incur additional operational costs that would need to be funded either by a reduction in other services or by rate increases.

9. CONCLUSION

9.1 Council is endeavouring to run the most efficient organisation possible, in order that there is no financial waste and the highest level of affordable service is provided to all Kingborough residents.

9.2 Council is also very conscious that there is always scope for improvement and this is constantly occurring. The suggestions made in the motion are appreciated with some able to be accommodated by increasing the frequency of reporting to Council, reintroduction of service level target data and through the development of a new complaints handling framework.

9.3 Whilst the information referred to in parts (a) and (b) of the motion is already recorded, the timing, content and format of the reporting to Council proposed under part (c) of the motion would negatively impact the resources currently available.

9.4 In order to avoid that impact, it is suggested that the current reporting frequency is maintained.

10. RECOMMENDATION

That Council:

- (a) Notes the motion carried at Council's Annual General Meeting held on 27 February 2021;
- (b) Notes, in regard to motions (a) and (b), that Council recording and reporting of breaches meets and, in some cases, exceeds legislative requirements;
- (c) Reintroduces quarterly reporting to Council of key service level targets as defined in the Customer Service Charter;
- (d) Increases the frequency of complaint reporting to Council from yearly to quarterly;
- (e) Notes, in regard to motion (c), breach registers exists and are provided to Councillors through various channels on either a bimonthly or quarterly basis;

- (f) Notes, in regard to motion (c) that any access by Councillors to breach information outside of existing processes must first be approved by the General Manager.
- (g) Maintains the existing bimonthly and Quarterly breach reporting frequency.
- (h) Thanks the mover of the motion and notifies him of Council's decision.

ATTACHMENTS

Nil

Public Copy

17.5 LONGLEY PUBLIC TOILET

File Number: 22.218

Author: Daniel Smee, Director Governance, Recreation & Property Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to respond to a petition in relation to the provision of a new public toilet facility in Longley.

2. BACKGROUND

- 2.1 A petition was received on 22 February 2021 with 100 signatories requesting Council to:

Consult with the local community to build a toilet facility in proximity to the Longley river catchment.

- 2.2 It is stated that the petition is evidence of the support within the local community to see Council allocate funding for the project.

3. STATUTORY REQUIREMENTS

- 3.1 The petition meets the requirements of the *Local Government Act 1993*.

4. DISCUSSION

- 4.1 The Longley Park Masterplan prepared in 2010 identified the provision of a public toilet as a necessary requirement to support the installation of infrastructure that encouraged longer stays within the park (eg barbecue facilities).
- 4.2 The construction of a public toilet facility within the park is listed in Council's Public Toilet Strategy as a project to be undertaken in 2021/22.
- 4.3 A concept design for a single, fully accessible, unisex facility has been prepared and a capital bid submitted for the 2021/22 financial year.
- 4.4 An exact location for the facility has not been determined, with this aspect to be the subject of consultation with the local community.
- 4.5 In this regard, the action requested within the petition is planned to be undertaken once funding for the project is confirmed.

5. FINANCE

- 5.1 The cost estimate for the proposed facility in Longley Park is \$110,000.

- 5.2 As noted above, this is the subject of a capital bid for next financial year. However, as this would involve the creation of a new asset, inclusion within the capital program is difficult when the aim is to match depreciation to 80%.
- 5.3 In the event that this project is unable to be accommodated within the capital program, it could potentially be funded from the Public Open Space account.

6. ENVIRONMENT

- 6.1 Effluent disposal for the proposed facility will need to take into account the proximity of Longley Park to the North West Bay Rivulet.
- 6.2 Requests have previously been received for the provision of a public toilet at the Longley Waterhole due to environmental health concerns. However, Council does not have jurisdiction over this facility and construction within Longley Park is considered preferable.

7. COMMUNICATION AND CONSULTATION

- 7.1 Council staff have been contacted by members of the Longley community in relation to the provision of a public toilet in the area and have given a commitment to further consultation once funding is confirmed.

8. RISK

- 8.1 There is a risk that community consultation will result in changes to the design of the facility that increase the cost of the project. The cost estimate of \$110,000 is for a single unisex cubicle with an “off the shelf” rather than an architectural design.

9. CONCLUSION

- 9.1 A petition with 100 signatories has been lodged requesting that Council consult with the local community in regard to the provision of a public toilet facility in the Longley River catchment.
- 9.2 There is no issue in acceding to this request as community consultation was planned as part of the project implementation process.
- 9.3 Provision of funding for the project within the context of competing infrastructure bids throughout the Municipal Area and a need to prioritise asset replacement over new infrastructure is the more challenging aspect of this petition.

10. RECOMMENDATION

That:

- a) The organiser of the petition in relation to the provision of a public toilet facility within the Longley River catchment area be advised that Council staff are happy to consult with the local community in relation to this matter; and
- b) The time frame for funding for the project be confirmed within Council's capital works program as part of the budget deliberations for 2021/22.

ATTACHMENTS

Nil

17.6 DECLARED GREYHOUND EXERCISE AREA**File Number:** 12.104**Author:** Scott Basham, Compliance Coordinator**Authoriser:** Daniel Smee, Director Governance, Recreation & Property Services**Strategic Plan Reference**

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.1 Service provision meets the current and future requirements of residents and visitors.

1. PURPOSE

- 1.1 The purpose of this report is to provide recommendation concerning a proposed declared Greyhound exercise area pursuant to the *Dog Control Amendment Act 2019*.

2. BACKGROUND

- 2.1 The *Dog Control Amendment Act 2019* came into force on the 18 December 2019 to amend the *Dog Control Act 2000* (the Act). The Act was amended to give Council's the option to allow for, and set conditions around, the exercise of greyhounds in declared exercise areas, should they wish to do so.

3. STATUTORY REQUIREMENTS

- 3.1 Section 7 of the Act states; *a council is to develop, make and implement a policy relating to dog management in its municipal area. In amending the policy, Council is to invite public submissions relating to a proposed amendment of the policy and, consult with any appropriate body or organisation and, consider any submissions and results of any consultation before making the amendment.*
- 3.2 Historically, for a Greyhound to be under effective control it was required to be *muzzled and secured and restrained by means of a lead that is not more than 2 metres long held by hand by a person able to control the dog*. Section 18(1)(ba) of the Act now defines effective control of Greyhounds as; *where the greyhound is in a declared area – the conditions, in relation to all dogs or to greyhounds, that are specified in the declaration of the area under Division 2 of Part 3 are not being contravened in relation to the greyhound.*
- 3.3 Section 20 of the Act states; *A council may declare an area to be an area where dogs may be exercised subject to any conditions specified in the declaration.*
- 3.4 Section 24 of the Act sets out Council's requirements before its resolves to make a declaration in relation to an area. This includes notifying the public of the area and any conditions relating to the use of the area, inviting submissions, and considering those submissions.

4. DISCUSSION

- 4.1 At its meeting of 10 September 2018 Council endorsed its Dog Management Policy pursuant to section 7 of the Act. The policy is due for review in September 2023.

Attached hereto and annexed as annexure one (1), is a copy of the endorsed Dog Management Policy.

- 4.2 On the 18 December 2019, via the *Dog Control Amendment Act 2019*, amendments were made to the Act which allowed Council to set aside public space for the off-leash exercise of Greyhounds. Council now has the option to allow for, and set conditions around, the exercise of Greyhounds in declared exercise areas.
- 4.3 In consultation with external and internal stakeholders, public space within the Kingston View Drive declared dog exercise area has been identified as suitable for the off-leash exercise of Greyhounds. The proposed space is approximately 51 meters long, 49 meters wide, fenced, has a maintenance gate and has barriers within the space to break line of sight and restrict speed. Annexed hereto and marked as annexure two (2), is a draft site plan showing the space.

5. FINANCE

- 5.1 Construction of the space is estimated to be less than \$5,000 and can be financed via the public open space fund.

6. ENVIRONMENT

- 6.1 As the area is already used for the exercising of dogs, there are no further environmental issues to consider.

7. COMMUNICATION AND CONSULTATION

- 7.1 In preparation of this report, Council officers have liaised with members of the Kingborough Dog Walking Association, the Sighthound Appreciation Society Hobart and the Greyhound Adoption Program Tasmania.
- 7.2 If Council resolves to amend the Dog Management Policy it is required to notify the public of the area and any conditions relating to the use of the area, invite submissions, and consider those submissions. Council will also consult with any appropriate body or organisation and consider any submissions and results of any consultation.

8. RISK

- 8.1 The December 2019 amendments made to section 7 of the Act clarifies that Council can resolve to make a new declaration, with respect to the proposed exercise area, without having to remake and consult on the entire Dog Management Policy.
- 8.2 Notwithstanding that Greyhounds represent only a small portion of dogs registered within the municipality (approximately 1.7%), not providing a space suitable for the off-leash exercise of Greyhounds may result in Greyhounds being exercised unlawfully.

9. CONCLUSION

- 9.1 The Act has been amended to give Council's the option to allow for, and set conditions around, the exercise of greyhounds in declared exercise areas, should they wish to do so.
- 9.2 Council may make amendments to the Dog Management Policy without having to remake and consult on the entire Dog Management Policy.

- 9.3 In consultation with external and internal stakeholders, public space within the Kingston View Drive declared dog exercise area has been identified as suitable for the off-leash exercise of Greyhounds.

10. RECOMMENDATION

That Council:

- (a) Notes the draft site plan attached as annexure 2 to this report;
- (b) Commence actions in accordance with section 24 of the *Dog Control Act 2000* to establish a Greyhound Exercise Area; and
- (c) Approves an allocation of up to \$5,000 from the Public Open Space account to undertake the works.

ATTACHMENTS

- 1. Endorsed Dog Management Policy
- 2. Draft site plan

Public Copy



Policy No: 4.3 Minute No: C609/20-18
 Approved by Council: September 2018 ECM File No: 12.104
 Next Review Date: September 2023 Version: 9.0
 Responsible Officer: Executive Manager Governance & Community Services

Dog Management Policy

POLICY STATEMENT:	<p>1.1 Council acknowledges the health, social and economic benefits of dog ownership within the Kingborough Municipal Area and will manage dogs in accordance with the provisions of the <i>Dog Control Act 2000</i> and in a manner that is in the best interests of the community and the environment.</p>
DEFINITIONS:	<p>2.1 The <i>Dog Control Act 2000</i> (State legislation) contains the following definitions:</p> <ul style="list-style-type: none"> • Dog Under Effective Control <ul style="list-style-type: none"> (1) A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person in a public place if the dog is – <ul style="list-style-type: none"> (a) on a road or road-related area in a built-up area, or any other public place declared under Division 2 of Part 3 to be an area where a dog must be on a lead, and the dog is secured and restrained by means of a lead not more than 2 metres long held by hand by a person able to control the dog; or (b) tethered to a fixed object by a lead not more than 2 metres long for a period not more than 30 minutes. (2) A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person while not on a lead if the dog is – <ul style="list-style-type: none"> (a) a working dog engaged in working; or (b) a hunting dog engaged in hunting; or (c) engaged in racing or showing; or (d) engaged in trialling; or (e) engaged in training for any activity referred to above ; or (f) engaged in training in a training area. (3) In an area where a dog is not required to be on a lead, a dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person if – <ul style="list-style-type: none"> (a) it is in close proximity to the person; and (b) it is in sight of the person; and (c) the person is able to demonstrate to the satisfaction of an authorised person that the dog is immediately responsive to the person's commands. (4) A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person on private premises if the dog is securely confined to those premises. (5) A person, at any one time, must not have in his or her charge more than – <ul style="list-style-type: none"> (a) 2 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, on a lead on a footpath; or (b) 4 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, in a public place.

	<ul style="list-style-type: none"> • Dog at Large A dog is at large if it is : (a) in a public place and it is not under the effective control of a person; or (b) without the consent of the occupier, in or on a public place that is occupied or private premises that are occupied. • Owner of Dog The person who is the owner of a dog is: (a) in the case of a registered dog, the person in whose name the dog is registered; or (b) in the case of an unregistered dog, the person who ordinarily keeps the dog; or (c) in the case of a child's pet, the child's parent or guardian.
OBJECTIVE:	<p>3.1 The objective of the Dog Management Policy is to promote the responsibilities of dog ownership so as to ensure the following:</p> <ul style="list-style-type: none"> a) Appropriate exercise areas are provided that are as safe as possible for dogs, their owners, the environment and the general public; b) Sensitive areas, including areas of cultural significance, native flora and native fauna are protected. c) Any potential nuisance caused by dogs to the public is minimised. d) The requirements of dog ownership as set out in the <i>Dog Control Act 2000</i> are understood and followed by owners.
SCOPE:	<p>4.1 Council is responsible for the enforcement of State legislation in the form of the <i>Dog Control Act 2000</i> (the Act), within the Municipal Area.</p> <p>4.2 The Act requires Council to develop a Dog Management Policy, which as a minimum is to include:</p> <ul style="list-style-type: none"> a) A code relating to the responsible ownership of dogs; b) The provision of declared areas; c) A fee structure; and d) Any other relevant matter. <p>4.3 This policy applies to any owner or person who has control of a dog, either residing in or visiting Kingborough.</p> <p>4.4 This policy supersedes any other document relating to dog management within Kingborough.</p>
PRINCIPLES:	<p>5.1 The following principles underpin the development and implementation of this policy:</p> <ul style="list-style-type: none"> a) Recognition – the contribution that dog ownership can provide to community health and wellbeing is acknowledged; b) Balance – the need for a balanced approach to achieve a compatible relationship between dogs, dog owners, neighbours and the general community is recognised; c) Compliance – there is a legislative requirement for both Council to enforce, and for dog owners to comply, with the Dog Control Act.
POLICY DETAIL:	<p>6.1 CODE OF RESPONSIBLE DOG OWNERSHIP</p> <p>Dog ownership has proven benefits to the community through better health, well-being, companionship and social interaction. Conversely, irresponsible dog ownership can have a negative impact on the health and well-being of those affected, and can result in on-going poor inter-community relationships.</p>

The following *Code of Responsible Ownership* ('The Code') is provided to assist dog owners to enjoy the benefits of dog ownership whilst reducing the negative impacts on others.

The Code:

As a responsible dog owner, it is expected that:

- a) Your property, budget and lifestyle are suited to the specific needs of your breed of dog;
- b) Your dog is appropriately housed and contained within a secure yard;
- c) You ensure that your dog is not a nuisance to others;
- d) You register and microchip your dog once it attains six months of age to assist with identification and returning of the animal if it becomes lost;
- e) You ensure that your dog wears its Council identification tag;
- f) When you are in public places, you ensure that your dog is under effective control by means of a lead (except in off-lead areas).
- g) You will clean up after your dog.

6.2 DECLARED AREAS

The Dog Control Act enables Council to declare and regulate areas within the Municipality to be either:

- a) a Dog Exercise Area;
- b) a Dog Training Area;
- c) a Prohibited Area; or
- d) a Restricted Area. The *Dog Control Amendment Act 2017* enables Council to declare areas of land under its jurisdiction as being restricted to dogs on a permanent basis.

In acknowledgement that a well exercised dog is less likely to create a nuisance within the community, a combination of off-lead and on-lead areas have been provided throughout the Municipal Area. Some areas have been designated as prohibited to dogs due to their location or environmental significance, whilst there are some public places that are defined as prohibited to dogs by the Act.

6.3 EXERCISE AREAS

A *Dog Exercise Area* is an area that Council has declared where dogs may be exercised off-lead but under effective control. The following areas have been declared as *Dog Exercise Areas* pursuant to Section 20 of the Act:

- Taroona Apex Park
- Taroona Beach (East of the Boat Ramp)
- Northern end of Kingston/Tyndall Beach (sand only)
- Flowerpot Point Reserve, Blackmans Bay
- Suncoast Dog Park
- Suncoast Walking Track
- Kingston View Drive (area above Mt Bike Park – to be fenced)
- Maranoa Heights Reserve
- Dru Point (within dog exercise fenced area)
- Clarks Beach Coningham
- Kettering Reserve (area below Kettering Oval – to be fenced)
- Middleton Beach (south of stormwater pipe only)

6.4 TRAINING AREAS

A *Dog Training Area* is an area where dogs may be trained subject to any specified conditions and under effective control. The following areas have been declared as *Dog Training Areas* pursuant to *Section 21* of the Act:

- Southern Obedience Club (Gormley Drive)
- Country Dog Association (Lower Longley)

6.5 PROHIBITED AREAS

A *Prohibited Area* is an area that contains sensitive habitat for native wildlife. Dogs must not be taken into a *Prohibited Area* (guide and hearing dogs exempt). The following areas have been declared as *Prohibited Areas* pursuant to *Section 22* of the Act:

- Browns River Reserve (northern side river)
- Browns River Reserve (end Balmoral Road)
- Kingston Wetlands
- Boronia Beach Reserve
- Blackmans Bay Beach (rock platforms north)
- Tinderbox Hills Reserve (July to March – due to Wedge Tailed Eagles nesting)
- Stinkpot Bay Reserve
- Mt Louis Reserve (July to March – due to Wedge Tailed Eagles nesting)
- Sandfly Land for Wildlife Reserve
- Kettering Cemetery Bushland Reserve
- Adventure Bay Bushland Reserve (behind bowls club)
- Coningham Rock Platforms (east main beach)

6.6 RESTRICTED AREAS

A *Restricted Area* is an area where dogs, other than guide dogs or hearing dogs, are restricted from entering during specified times, days or seasons or restricted to being restrained on a lead (guide and hearing dogs are exempt) or restricted from an area at all times. The following areas have been declared as *Restricted Areas* pursuant to *Section 23* of the Dog Control Act:

a) Beaches – the following beaches are licenced by Council from the Crown for the purpose of public recreation and are declared as restricted to dogs at all times:

- Tarroona Beach (except the area east of the boat ramp)
- Hinsby Beach
- Kingston Beach (except the northern end)
- Blackmans Bay Beach
- Snug Beach
- Coningham Beach
- Middleton Beach (except the southern end)

Council has no jurisdiction over any other beaches within the Kingborough Municipal Area (except Tyndall Beach and Clarks Beach). This includes beaches on Bruny Island, which are under the jurisdiction of the Crown. Unless otherwise specified, beaches that are not managed by Council are deemed to be a public place in which dogs are required to be on a lead at all times.

b) Sportsgrounds – all Council owned and managed sportsgrounds are declared as restricted to dogs at all times. This restriction applies to the playing field only. Dogs may be walked around the outer areas of a sportsground, provided they are on a lead.

	<p>c) Parks – unless otherwise specified, dogs must be on a lead at all times in all Council owned or managed parks.</p> <p>d) Natural Area Reserves – unless otherwise specified, dogs must be on a lead at all times, with access limited to defined tracks in all natural area reserves.</p> <p>e) Tracks and Trails – dogs must be on a lead at all times on all tracks and trails managed by Council, with the exception of the Suncoast Walking Track on which dogs may be walked off-lead.</p> <p>f) Other Areas - any area surrounding any of the aforementioned areas, or any public place as defined by the <i>Police Offences Act 1935</i>, managed or controlled by Council, that are not listed in the above, are by virtue of their name or designation, deemed <i>Restricted</i> for the purposes of this document, and dogs must be on a lead at all times.</p> <p>Further information regarding declared areas is contained within the appendix.</p> <p>6.7 PROHIBITED PUBLIC PLACES</p> <p>The <i>Dog Control Act 2000</i> specifies that a person must not take a dog into the following areas:</p> <p>a) any grounds of a school, preschool, kindergarten, creche or other place for the reception of children without the permission of a person in charge of the place; or</p> <p>b) any shopping centre (defined under the Act as a collection of shops in an enclosed area covered by a roof or forming a courtyard or square) or any shop; or</p> <p>c) the grounds of a public swimming pool; or</p> <p>d) any playing area of a sportsground on which sport is being played; or</p> <p>e) any area within 10 metres of a children's playground.</p> <p>This section does not apply to:</p> <p>(a) a guide dog that is accompanying a wholly or partially blind person or is in training for that purpose; or</p> <p>(b) a hearing dog that is accompanying a wholly or partially deaf person or is in training for that purpose; or</p> <p>(c) a pet shop; or</p> <p>(d) the premises of a veterinary surgeon; or</p> <p>(e) a pet-grooming shop; or</p> <p>(f) any other premises related to the care and management of dogs.</p> <p>NB: Under the provisions of the <i>Food Act 2003</i>, the proprietor of a food business may allow dogs in the outdoor dining area of that food business.</p> <p>6.8 REVIEW OF DECLARED AREAS</p> <p>Council may review current or declare additional areas of the municipality to be a declared area under the Act pursuant to Section 24 of the Act. Council is not required to review the entire Dog Management Policy when considering declaring an area under the Act.</p> <p>6.9 DOG REGISTRATION FEE STRUCTURE</p> <p>The fee structure and all fees payable under the <i>Dog Control Act 2000</i> are set annually in line with Council's fees and charges.</p>
COMMUNICATION:	<p>7.1 The following are identified as stakeholders regarding consultation:</p> <ul style="list-style-type: none"> • Members of the public • Dog Walking Associations (in particular the Kingston Dog Walking Association) • Local community groups and associations

	<ul style="list-style-type: none"> Local landcare and coastcare groups
LEGISLATION:	<p>8.1 The following legislation is of relevance in regard to the management of dogs within Kingborough:</p> <ul style="list-style-type: none"> <i>Dog Control Act 2000</i> <i>Dog Control Regulations 2010</i> <i>Local Government Act 1993</i> <i>Dog Control Amendment Act 2017</i>
RELATED DOCUMENTS:	<p>9.1 The following are related documents:</p> <ul style="list-style-type: none"> Kingborough Council Declared Dog Areas Kingborough Tracks and Trails Strategy

Public Copy

Appendix – Declared Dog Areas

The following maps are provided to provide clarification in relation to the declared areas outlined within the Kingborough Dog Management Policy.

EXERCISE AREAS (marked in green)

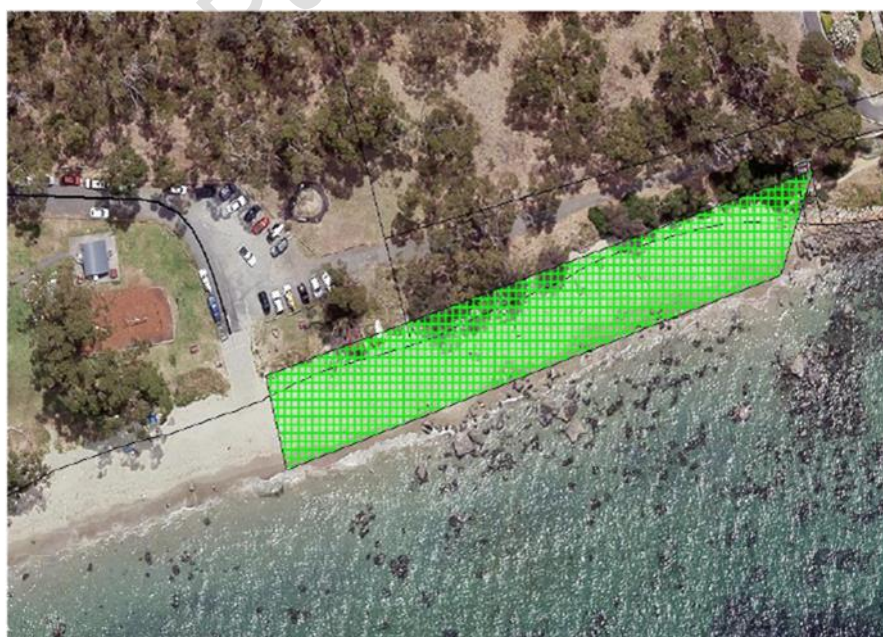
Apex Park, Taroona

Exercise Area: Off lead



Taroona Beach, East of Boat Ramp

Exercise Area: Off lead



Kingston/Tyndall Beach – Northern End (sand only)
Exercise Area: Off lead



Flowerpot Point Reserve, Blackmans Bay
Exercise Area: Off lead



Suncoast Dog Park, Blackmans Bay
Exercise Area: Off lead within fenced area



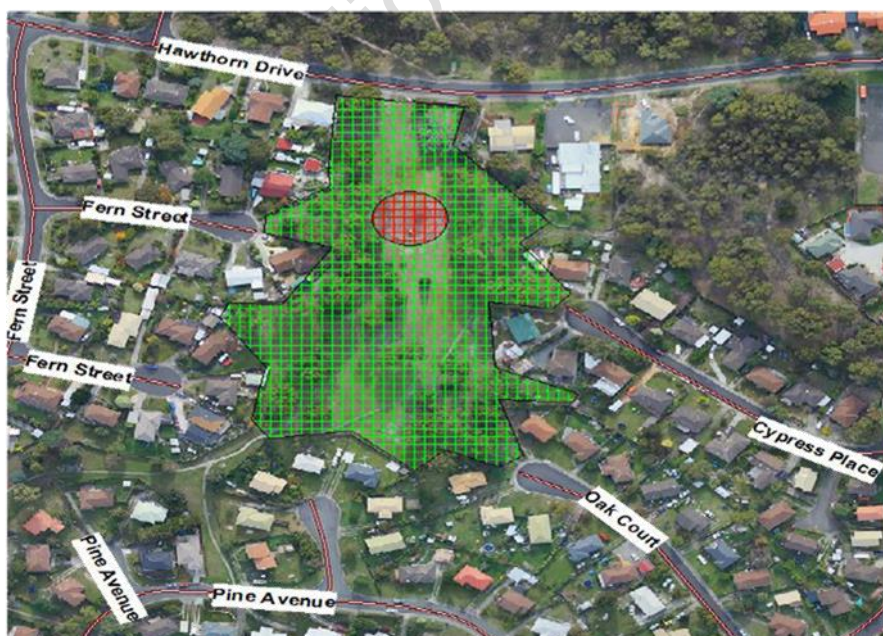
Suncoast Walking Track Blackmans Bay
Exercise Area: Off lead



Kingston View Drive, Kingston (past tennis courts)
Exercise Area: Off lead (grassed area only)



Maranoa Heights Reserve
Exercise Area: Off-lead



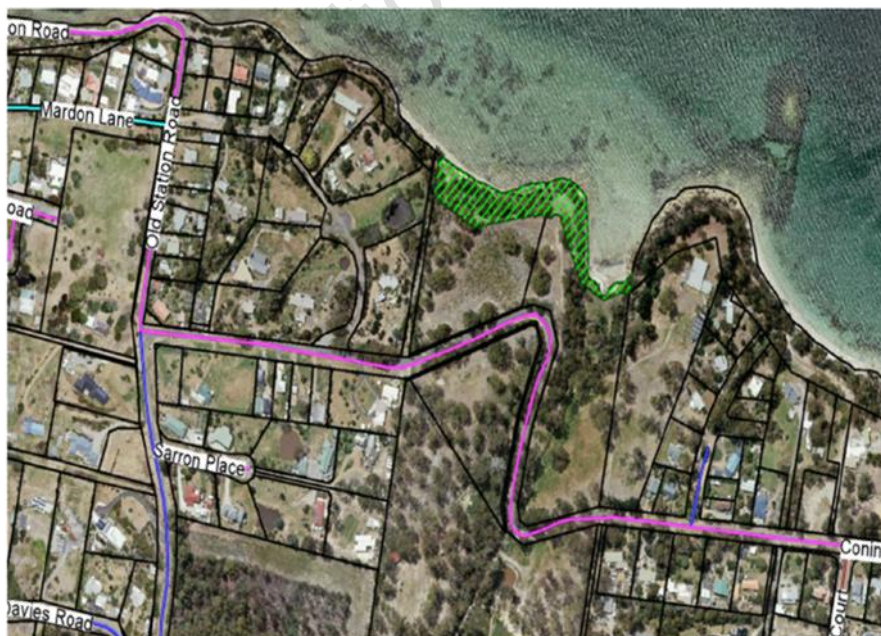
Dru Point, Margate (within dog exercise fenced area)

Exercise Area: Off lead within fenced area



Clarks Beach, Coningham

Exercise Area: Off lead



Kettering Reserve (grassed area below oval only)
Exercise Area: Off lead



Middleton Beach, South of Stormwater Pipe
Exercise Area: Off lead



TRAINING AREAS (marked in orange)

Southern Obedience Club, Kingston (Gormley Drive)



Country Dog Association, Lower Longley



PROHIBITED AREAS (marked in red)

Browns River Reserve, Kingston Beach (Northern side of river)

Prohibited: At all times



Browns River Reserve, Kingston Beach (end Balmoral Road)

Prohibited: At all times



Boronia Beach Reserve, Kingston Beach

Prohibited: At all times



Blackmans Bay Beach (Rock Platforms North), Blackmans Bay

Prohibited: At all times



Tinderbox Hills Reserve, Tinderbox

Prohibited: No dogs (July to March)

Restricted: On lead and on formed tracks only (April to June)



Stinkpot Bay Track, Howden

Prohibited: At all times



Mt Louis Reserve, Tinderbox

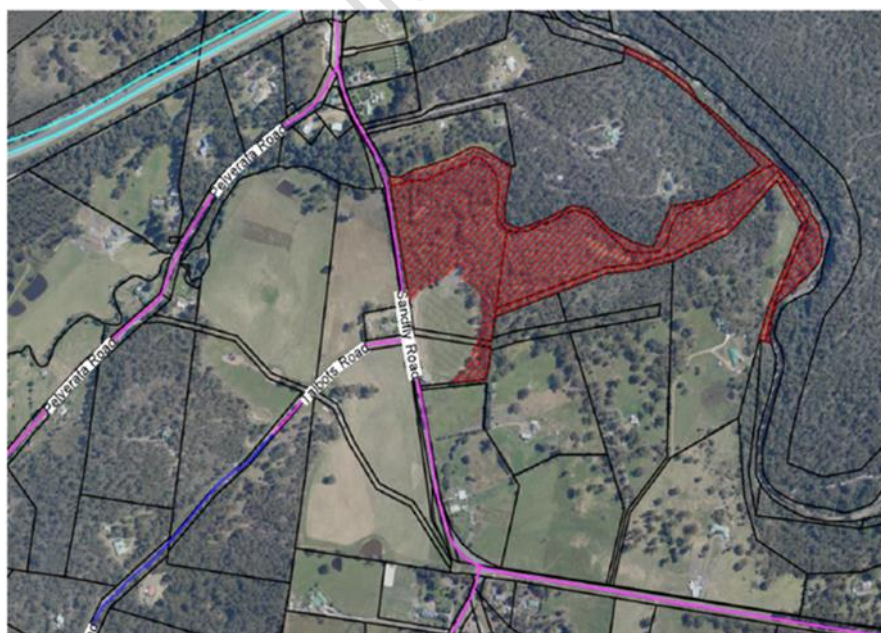
Prohibited: June to March

Restricted: On lead and on formed tracks only



Sandfly Land for Wildlife Reserve, Sandfly

Prohibited: At all times



Kettering Cemetery Bush, Kettering
Prohibited: At all times



Adventure Bay Bushland Reserve, Adventure Bay (behind Bowls Club)
Prohibited: At all times



Main Coningham Beach Rock Platforms (East)

Prohibited: At all times

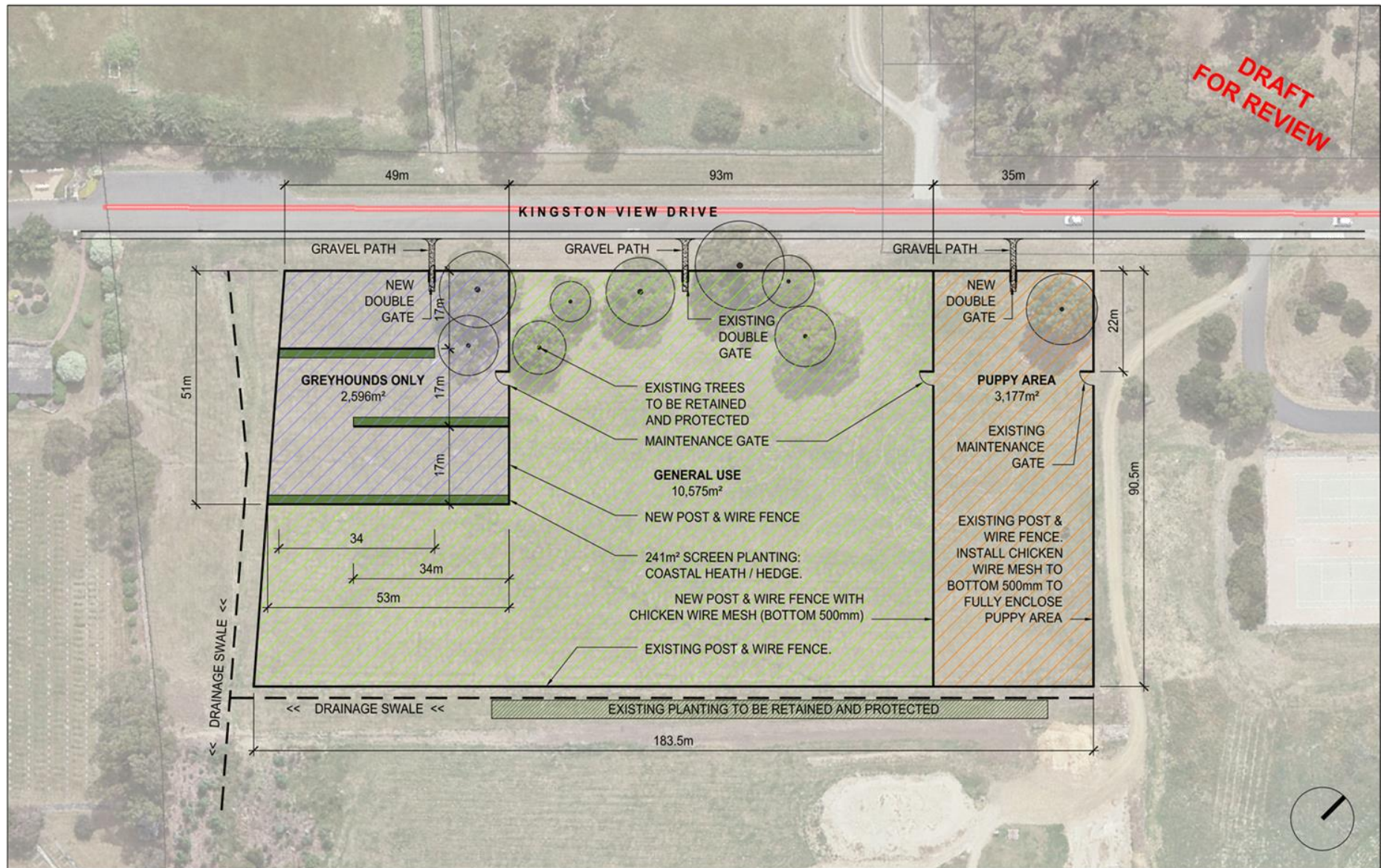


Kingston Wetlands

Prohibited: At all times

Restricted: Cottage Road Walking Track - on lead





17.7 DEVELOPMENT SERVICES QUARTERLY REPORT

Author: Tasha Tyler-Moore, Manager Development Services

Authoriser: Dr Katrena Stephenson, Director Environment, Development & Community

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.1 Service provision meets the current and future requirements of residents and visitors.

1. Introduction

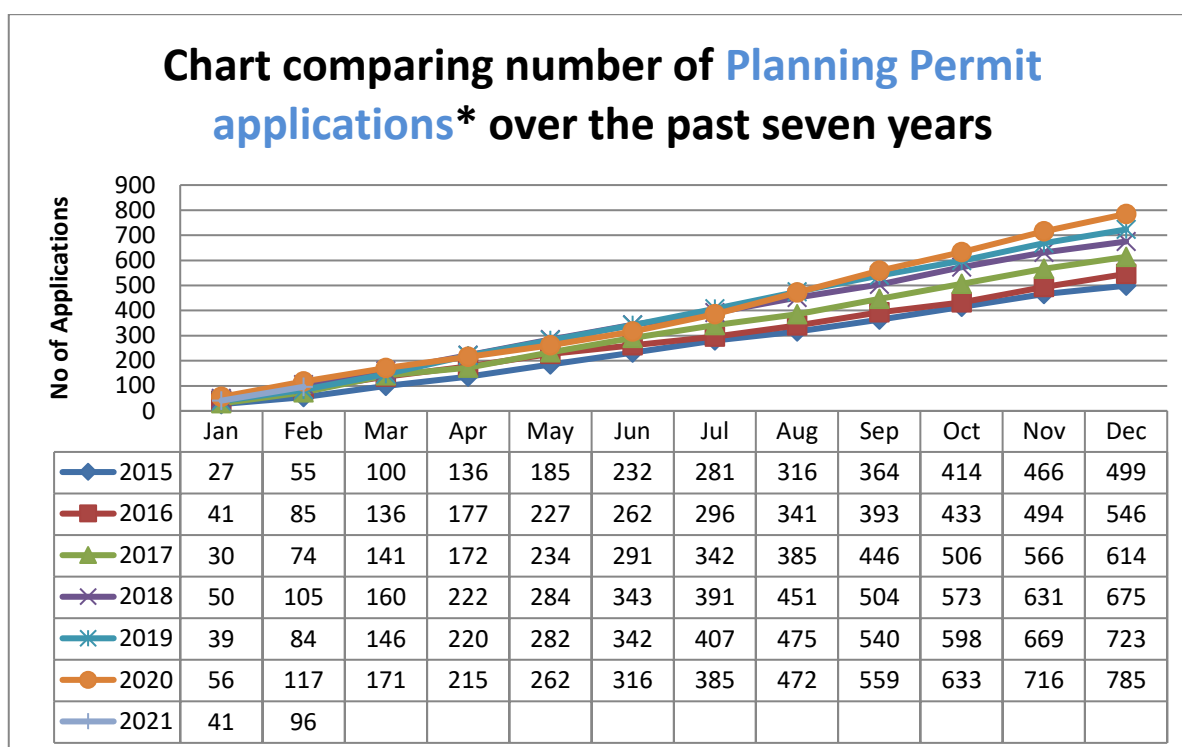
Development Services has Planning Authority delegations under the *Land Use Planning and Approvals Act 1993* and is the Permit Authority for plumbing and building applications under the *Building Act 2016*. These responsibilities include related enforcement functions. Kingborough Council is one of Tasmania's fastest growing municipalities and both planning and building approvals are reaching new records each year.

This report provides an update on Development Services' building and planning permit activity including lodgement numbers; Resource Management Planning and Approvals Tribunal (RMPAT) and Tasmanian Planning Commission (TPC) matters; and, strategic planning matters. The report also provides an update on the implementation of the recommendations of the Planning Review that was adopted by Council in December 2019.

2. Planning

The chart below details the number of planning applications lodged this year to date (until end of February) and shows a comparison of the number of applications lodged over the past seven years.

The data included is for development applications only; applications for subdivisions, sealed plan amendments, strata applications, adhesion order applications, planning scheme amendments, minor amendments, extensions to the life of a permit or pre-application meetings are not included.



The chart shows that last year a new record for number of applications lodged in a year was set. This year so far is tracking a little slower than the previous year, but still up on the year before. It is too early in the year to get a reasonable prediction of how many applications we are likely to receive.

Some external factors that may influence the volume of development will be the ending of the Covid-19 recovery government grants (finishing at the end of March); potential impact of another Covid-19 outbreak in Tasmania; impacts of bank lending; availability of professionals to prepare the reports and plans required; the two large estates Whitewater and Springfarm being mostly completed this year; and, the changes to the Planning Scheme that may reduce the number of proposals that require planning approval.

2.1 Reflection of Planning application number for the year 2020.

The number of Development Applications (DA) lodged in a year was another new record.

- DA lodgements saw an 8.58% increase from the year before; and a 57.31% increase over the past 5 years (since 2015).
- Subdivision numbers were lower than the previous year, with 14 fewer applications.
- Strata applications were slightly less (6 fewer); strata applications naturally follow on from unit development approvals. The timing is controlled by developers, some unit developments remain in the same ownership and do not require strata applications.
- Adhesion applications increased by 6 on the previous year. These types of applications only make up a small amount of the applications that we deal with so have limited impact on the workload.

- Sealed plan amendments (SPA) slightly increased on the year before. The number of SPA's are not indicative of development trends in the area as they are very much ad hoc.
- Planning Scheme amendment applications were slightly less (2 fewer) than the year before. The number of Planning Scheme Amendments is not a good indicator of development trends for an area as they are very much ad hoc and vary significantly in their impact on land use planning or the complexity of the applications themselves.

Note: These numbers do not include applications for minor amendments, appeals, preliminary advice, general advice, s337 certificates.

2.2 Introduction of Interim Planning Directive No.4

On 10 February 2021, the Department of Justice notified Councils that Planning Directive No. 4 would commence on Monday 22 February 2021. A Planning directive is an instrument that can be issued by the State Government that overrides parts of the Planning Scheme. Applications that were lodged before 22 February 2021 are unaffected by the change.

This Planning Directive impacts on the following parts of the Planning Scheme:

- Definitions (Cl.4.1.3)
- General and Limited Exemptions (Cl.5.0&6.0)
- Application Requirements (Cl.8.1)
- Special provisions (Cl. 9.0)
- General Residential Zone (Cl.10.4)
- Inner Residential Zone (Cl.11.4)

Below is a very brief summary of the changes:

Changes to Clause 5.0 general exemptions

- Excluding emergency works, you cannot use the exemptions if on an actively mobile landform
- Changes to limitations of Home Occupation
- Markets on public land are now exempt (it does not exempt from other requirements such as lease with Council or by-laws permits)
- Expanded allowances for exemptions for roadworks and bridges
- Navigation Aids are now exempt
- Electric car charges are exempt
- Unroofed decks must now consider heritage and significant trees if applicable
- Outbuildings has its own section now and the provisions for maximum site or number of buildings has clearer limitations.
- There is a new category for 'garden structures' that are exempt.

- Revised vegetation removal exemptions
- Changes to the limitations for solar panels to be exempt.
- Hot water cylinders are still exempt but no longer have a requirement to be 1m from the boundary.
- Kingborough still gets to keep the following items that are in exemptions appearing in the current Planning Scheme:
 - 5.5.2 - reclad and re-roof heritage
 - 5.10 - signs exempt under clE17.4
 - 5.11 - use and development on road reservation (makes reference to the by-law where the new version doesn't)
 - 6.6 - outbuildings in Rural Living, Rural Resource and Significant Agriculture
 - 6.8.1 - renewable energy limitations where not exempt
 - 6.8.2 - relates to wind turbines
 - 6.8.3 - relates to anemometers

Summary of changes to *General Residential Zone* (cl10.4)

- For the setbacks and building envelopes they have increased the possible protrusion outside the envelope from 0.6m to 0.9m.
- There is no longer a requirement for a rear setback (however it still slopes back at 45 degrees above 3m).
- When considering impacts on neighbours (in PC) you must consider impact on the neighbours solar panels.
- For the site coverage clause, you no longer need to consider site permeability.
- For private open space, it no longer needs to be accessible from living areas; it does not need to be on the north side of the dwelling.
- Single dwellings and multiple dwellings no longer have to have north facing windows for living areas.
- For the overlooking clauses you no longer need to consider a neighbouring site if it is vacant (when assessing PC).

Summary of changes to *Inner Residential Zone* (cl11.4)

- Density for multiple dwellings – the maximum density (it was 400m²) has been removed, now only minimum.
- For the setbacks and building envelopes they have increased the possible protrusion outside the envelope from 0.6m to 0.9m.
- There is no longer a requirement for a rear setback (however it still slopes back at 45 degrees above 3m).

- For street setback it introduces reference to setback required for secondary frontage.
- For the garage/carport setback the performance criteria removes the need to consider passive surveillance.
- Site coverage of the site is increased from 50% to 65%.
- No longer need to assess permeability.
- For multiple dwellings it reduces the requirement for POS from 50m² to 40m².
- The minimum horizontal dimension of open space increased from 3m to 4m.
- There is no requirement for the Open Space to be on the north or accessible from living areas.
- There is no requirement for north facing windows for living areas.
- For the privacy Clause for decks/balconies etc it removes specific reference to rear boundaries (was 4m) and is now same as side boundary.
- Front fences now refers to the exemptions, which means a front fence is a fence within 4.5m, not 3m.

The details of IDP4 can be found on the Department of Justice Website, under the section 'Planning Reform'.

2.3 Huntingfield State Government Residential Development

Roundabout application

On 12 November 2020 planning permit application DA2020-676 was lodged with Council for a new roundabout on Channel Highway that will service the proposed Department of Communities subdivision. The application was lodged by GHD on behalf of Housing Tasmania. Following Council's initial assessment, a 'request for further information' was made. We are currently awaiting the complete response from the applicant.

Once all required information has been received, the application will proceed to 'advertising', whereby the public will be able to view the proposal and associated plans.

Subdivision application

On 17 December 2020 planning permit application DAS2020-26 was lodged with Council for the proposed subdivision. The applicant, GHD on behalf of the Department of Communities, is referring to the application as 'stage 1', however as there is no master plan or earlier permit, the application is assessed as a complete application for the site, despite the intention to lodge later further subdivision.

This subdivision proposal includes:

- 53 lots within the Inner Residential Zone
- 165 lots in the General Residential Zone
- 1 lot in the Local Business Zone

The proposal also includes:

- reliance on the proposed roundabout on Channel Highway for access plus connections to existing local roads
- construction of the internal associated roads and accessways
- construction of stormwater infrastructure including bioretention swales and retarding basins
- construction of the sewerage pump station (which will be used for the whole estate)
- vegetation removal
- inclusion of shared paths and pocket parks.

Following Council's initial assessment, a 'request for further information' was made. We are currently awaiting the response from the applicant.

Once all required information has been received, the application will proceed to 'advertising', whereby the public will be able to view the proposal and associated plans.

2.4 Department of State Growth's Park and Ride development applications

On 20 November 2020, Pitt and Sherry on behalf of the Department of State Growth lodged two applications (DA2020-695 & DA2020-696) for park and ride facilities at Huntingfield and Firthside.

The Huntingfield facility will formalise the existing park and ride at that site. It will include 174 parking spaces (including 5 'access for all spaces'), 4 motorcycle spaces and storage for up to 27 bicycles. Works also include asphaltting, lighting, line marking and landscaping. The park and ride facility will include public toilets and several bus shelters.

The Firthside facility will be located on land between the southern outlet and Browns Road, with access from Browns Road. The facility will contain 44 parking spaces (including 3 'access for all' spaces), 2 motorcycle spaces, and storage for up to 26 bicycles. Works also include asphaltting, lighting, line marking and landscaping.

By the time this report will be published for the Council Meeting the advertising of the applications will be complete. The outcome of the advertising will influence how the application will continue to proceed.

2.5 Progress of Local Provisions Schedule – moving to the 'Tasmanian Planning Scheme' and public consultation.

Council's adopted draft of the Local Planning Provisions (LPS) was sent to the Tasmanian Planning Commission (TPC) on 13 December 2019, (additional information was sent on 18 December 2019). A second iteration of the plans (corrected data) was adopted at the Council Meeting on 11 February 2020 and forwarded to the TPC for their consideration.

The TPC notified Council on 2 March 2020 that the information provided is suitable for an assessment of legislative compliance to be conducted. On 27 April 2020 and 21 May 2020 requests from the TPC were made for additional information related to the GIS files for mapping.

On 30 October 2020 Council attended the post lodgement meeting with the TPC and on 20 November 2020, the TPC provided a summary of the parts that they are seeking further justification for or clarification of some of the information that were discussed during the post-lodgement conference. The response is currently being worked on and it is anticipated that the response to the TPC will be sent in March/April 2021. It is likely that there will be a further meeting with the TPC, which is consistent with other councils that have reached the same milestone. Once all post-lodgement meetings are concluded, the TPC will give direction to place the draft planning scheme on exhibition.

Noting the above, an extensive communications strategy has been developed in anticipation of the LPS exhibition. The *Land Use Planning and Approvals Act 1993* has a set of minimum exhibition requirements for the LPS, however it is intended to go beyond the minimum requirements to maximise the number of people made aware of the LPS. The communication strategy focusses on making information easily available to assist people to understand the new provisions and by allowing face to face questions.

Councillors will be provided with an update of the LPS and overview of the consultation strategy once all of the post-lodgement meetings with the TPC have been held.

2.6 PSA-2019-3 – Amendments to the Kingston Park Specific Area Plan (SAP)

Since the last quarterly report, Planning Scheme Amendment (PSA-2019-3) to amend the Kingston Park SAP has been approved and is now within the Planning Scheme.

2.7 PSA-2020-2 – Amendment to Appendix 1 of the Scheme to correct the ‘Incorporated Documents’ section.

Since the last quarterly report, Planning Scheme Amendment PSA-2020-2 to formally incorporate a list of supplementary documents in Appendix 1 of Kingborough Interim Planning Scheme 2015 has been approved and is now within the Planning Scheme.

2.8 Planning Review Update

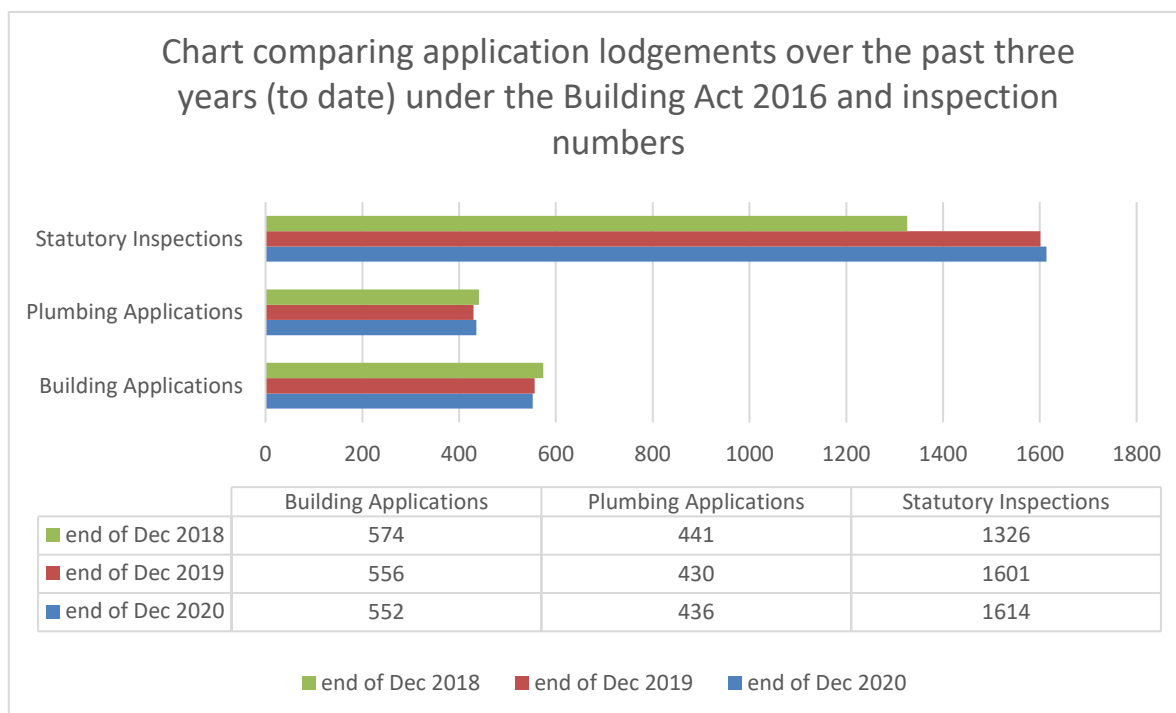
At the Council Meeting on 9 December 2019, Council adopted the 19 recommendations that were included in the external Planning Review. For ease of reading the updated table is provided as an attachment to the report.

2.9 Planning Appeal Update

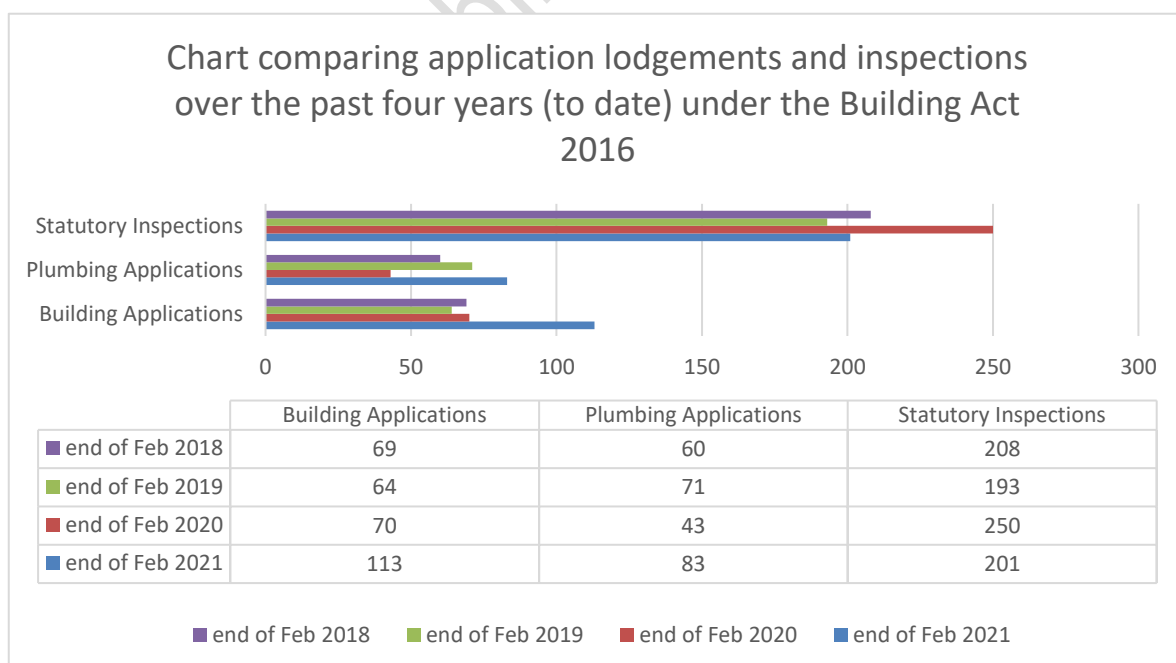
Below are current matters that are before the Resource Management and Planning Appeal Tribunal.

Council Ref Appeal No.	Subject Site	Description	Current status and comments/outcome
DA2020-353 (108/20P)	6 Guthrie Street Kingston	Appeal by applicant against conditions applied to the permit. The permit is retrospective approval for an outbuilding (shed).	The matter was resolved via mediation and a permit requiring the shed to be reduced in size has been issued.
DA2020-51 (60/20P)	36 Jenkins Street Tarooma	Appeal by representor against Council's decision to issue a permit.	An agreed outcome was not reached at mediation on 15/9/20. Following some delays, the appellant has until 25 May 2021 to decide if they wish to continue to full appeal.

3. Building and Plumbing



The chart above shows the numbers until the end of the year 2020 with a comparison against the previous years. There is little difference between the number of applications and inspections over the past three years. However, spikes seen in the number of Planning applications eventually come through building and plumbing permits at a later time as there is a lag in time due to applicants needing to obtain their planning approval first and engage a builder to do the work.



The chart above shows the same type of data as the one before, but has the additional year added (as we now have that data). As can be seen, this year there has been a significant increase in the number of Building and Plumbing Permits, which correlates with the high number of Planning Permits issued late last year. The number of inspections does not have the same increase at this point in time as the applicant needs to do the building after the

permit is issued and the inspections don't occur until it is mostly built; therefore we expect to see a rise in inspections over the next six months.

The chart does not demonstrate all the departments work but is a representation of one aspect that shows activity trends in the local building industry. Much of the department's regular work activity is in regard to building and plumbing compliance.

3 RECOMMENDATION

That the Development Services Quarterly report be noted.

ATTACHMENTS

- 1. Update of progress of 19 Council adopted recommendations of the 2019 Planning Review**

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As reported in past quarterly reports recommendations 1, 2, 6, 7, 10-12 and 14-19 have all been completed. There are six that continue to be progressed, as discussed below.

Recommendation No. 3

That a Council approved set of standard conditions be developed to facilitate the more efficient reporting and review of development applications. The standard conditions could be supplemented with a suite of additional, standardised requests for further information and other external communications.

There is an approved set of standard conditions in place, but they are in need of review. This review is well underway but stalled due to the high workloads and sudden legislative changes that have required attention. The review will be completed in the first half of 2021.

Recommendation No. 4

That standardised checklists or procedure manual for the processing of applications be prepared to guide and assist new or junior staff.

This recommendation is that the existing Pathway software training for all new staff be placed within a documented manual. This has been progressed since the last quarterly report and it is to be completed during April 2021.

Recommendation No. 5

That a review of delegations be undertaken to facilitate less matters being required to be referred for review to the Planning Co-ordinator and enable the Planning staff to deal with a range of matters in a far more timely and efficient manner.

More responsibilities have been extended to Senior Planners and other Planning Officers. The more comprehensive review of all delegations is underway and will align with the LGAT Delegations Register and be finalised in line with the updated Delegations Policy (Policy 1.1).

Recommendation No. 8

That resourcing be made available to upgrade the current IT planning software such that it meets the needs of the departments processes and requirements.

Planning fees are \$318,000 over budget this year and as a result this recommendation will be addressed in the next 2 months.

This is important and fundamental work which will create easier and more efficient processes for planners. However, it is one of many smaller, incremental improvements, and alone will not dramatically reduce assessment timelines.

Recommendation No. 9

That Council and management seek to encourage the Planning Department to adopt a philosophy of “working with” a proponent to help achieve a mutually agreeable planning outcome and provide support to the Department in the achievement of this outcome.

Development Services will liaise with the Chief Information Officer in relation to review of the Customer Charter and related activities and will undertake a targeted survey of DA applicants (randomised sample of applicants from the period January-June 2021) to build evidence of outcomes in this space, with such a survey to be undertaken every 2-3 years.

Additionally, internal training and discussions will continue with the team to ensure that customer service is at the forefront of our mind when dealing with customers.

Recommendation No. 13

Council consider whether the current Kingborough Planning Scheme is structured in accordance with Council and community expectations. The move to the new State format scheme would be an appropriate juncture to consider this matter.

This recommendation is being completed as part of the LPS review. As noted in this report, the draft LPS was submitted to the Planning Commission some time ago Council has since had a post-lodgement conference. We are currently working on amendments to that draft. The timing for completion of this recommendation is contingent on the process through the Planning Commission.

17.8 FINANCIAL REPORT - FEBRUARY 2021**File Number: 10.47****Author: John Breen, Chief Financial Officer****Authoriser: Gary Arnold, General Manager****Strategic Plan Reference****Key Priority Area: 2** Deliver quality infrastructure and services.**Strategic Outcome: 2.4** The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.**1. PURPOSE**

- 1.1 The purpose of this report is to provide the February 2021 financial report information to Council for review.

2. BACKGROUND

- 2.1 The attached report has been prepared based on current information with estimates being used where information is not available.
- 2.2 In the 2020/21 operational budget, Council made an allowance of \$500k for potential loss of rates revenue under the hardship policy to cover the waiving of commercial rates. Early indications are that the majority of the amount will not be required to cover potential applications for a commercial rates waiver and an estimated \$400k is forecast to be moved to rate revenue before year end.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific requirements under the Local Government Act in regards to financial reporting, however best practice would indicate that a monthly financial report is required to enable adequate governance of financial information.

4. DISCUSSION

- 4.1 The Summary Operating Statement contains several variances to the original budget. The following are the major variances and explanations:
- Rates are \$135k over budget, with the general rate being \$93k over and the garbage rate being \$43k over budget of which \$13k relates to recycling and \$29k relating to garbage collection. Green waste collection revenue is on budget. In January \$27k in supplementary rates were charged.
 - Statutory fees and fines are \$330k over budget due primarily to planning fees of \$318k over budget due to greater than expected planning applications.
 - User fees are \$174k over budget primarily due to the stronger than expected revenue from KSC which recovered quicker from the pandemic shut down than expected.
 - Grants Recurrent are \$231k over budget primarily due to grant income carried forward from 2019/20 under the new accounting standards and a new grant of \$96k

for community facilities upgrades. This income will be matched with expenditure in 2020/21.

- Employee costs are \$271k under budget primarily due to a refund of worker comp insurance under the reimbursement scheme and staff taking substantial annual leave during the Christmas and January period.
- Materials and Services costs are \$295k under budget due primarily to infrastructure services and environmental services being under budget because of timing differences between budget and expenditure.
- Other Expenses is \$122k under budget due to timing differences with the budget in expenditure for tourism and rate remissions and the below expected amount of legal expenses for the year.
- Dividends are \$308k over budget due to Taswater paying one quarter of dividends due to their performance being better than expected.
- Grants Capital is over budget by \$3.03m due to grant expenditure being carried forward from 2019/20, predominately for funds under the level the playing field funding and the Bruny Island visitor economy road package. Also, Council has received \$2.0m under the Hobart City deal arrangement and \$200k for blackspot funding on Lighthouse Road, Bruny Island.

4.2 Council's cash and investments amount to \$12.6m at the end of February, which is up \$2.8m from the February 2021 figure due to increases in interest free borrowings.

5. FINANCE

5.1 Council's Underlying Result for February 2021 is a \$2.01m favourable variance due to revenue received being \$1.25m over budget and expenditure of \$0.76m under budget.

6. ENVIRONMENT

6.1 There are no environmental issues associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 The financial results for February 2021 are available for public scrutiny in the Council meeting agenda.

8. RISK

8.1 There is a risk in continuing to deliver underlying deficits due to diminishing cash reserves. Given the financial impacts of COVID-19, it is important to move to an underlying surplus as quickly as possible and the Long-Term Financial Plan provides a plan to achieve this outcome in 2022/23.

9. CONCLUSION

9.1 After the first eight months of the 2020/21 financial year, Council is on track to deliver a result that is an improvement on the budget underlying deficit.

10. RECOMMENDATION

That Council endorses the attached Financial Report at 28 February 2021.



Kingborough

KINGBOROUGH COUNCIL

SUMMARISED FINANCIAL REPORT
FOR THE PERIOD
1ST JULY, 2020
TO
28TH FEBRUARY, 2021

SUBMITTED TO COUNCIL
15TH MARCH, 2021

kingborough.tas.gov.au



KINGBOROUGH COUNCIL - February 2021

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KINGBOROUGH COUNCIL - February 2021

CASH BALANCES

Balance Type	July	August	September	October	November	December	January	February	March	April	May	June
Reserves	\$ 3,250,945	\$ 3,260,695	\$ 3,271,895	\$ 3,282,932	\$ 3,301,757	\$ 3,320,777	\$ 3,322,105	\$ 3,327,355				
Held in Trust	\$ 1,802,013	\$ 1,703,089	\$ 1,709,109	\$ 1,710,609	\$ 1,682,738	\$ 1,681,680	\$ 1,697,745	\$ 1,693,637				
Unexpended Capital Works*	\$ 1,066,905	\$ 1,243,588	\$ 1,222,632	\$ 1,461,788	\$ 1,971,864	\$ 2,376,707	\$ 3,159,886	\$ 3,623,291				
Current Year Total Committed Cash	\$ 6,119,864	\$ 6,207,371	\$ 6,203,636	\$ 6,455,329	\$ 6,956,359	\$ 7,379,163	\$ 8,179,736	\$ 8,644,283	\$ -	\$ -	\$ -	\$ -
Previous Year Total Committed Cash	\$ 5,523,339	\$ 6,069,126	\$ 6,587,955	\$ 5,781,848	\$ 5,820,136	\$ 6,131,552	\$ 6,735,676	\$ 6,725,448	\$ 7,895,880	\$ 8,280,013	\$ 8,750,640	\$ 7,834,701
Uncommitted Funds	\$ 3,431,421	\$ 8,100,052	\$ 5,735,370	\$ 8,380,623	\$ 6,720,140	\$ 3,123,626	\$ 4,250,533	\$ 3,954,559	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash	\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ 12,430,269	\$ 12,598,842	\$ -	\$ -	\$ -	\$ -
Previous Year Total Cash	\$ 8,748,966	\$ 12,462,886	\$ 11,233,991	\$ 10,881,382	\$ 10,331,974	\$ 6,531,427	\$ 10,363,006	\$ 9,763,022	\$ 6,359,508	\$ 7,127,260	\$ 7,838,684	\$ 7,258,413

*Unexpended Capital Works excludes Kingston Park expenditure



KINGBOROUGH COUNCIL - February 2021

CASH, INVESTMENTS & BORROWINGS

CASH ACCOUNTS	Interest Rate	Maturity Date	July	August	September	October	November	December	January	February	March	April	May	June
CBA - Overdraft Account			\$ 777,862	\$ 1,119,740	\$ 595,545	\$ 2,070,868	\$ 678,191	\$ 831,975	\$ 3,093,661	\$ 2,672,146				
CBA - Applications Account			\$ 1,100	\$ 10,371	\$ 152,971	\$ 6,483	\$ 166,874	\$ 27,696	\$ 40,326	\$ 159,425				
CBA - AR Account			\$ 3,963	\$ 16,685	\$ 169,974	\$ 18,827	\$ 488,768	\$ 46,296	\$ 142,762	\$ 612,701				
CBA - Business Online Saver			\$ 5,550,347	\$ 9,942,263	\$ 7,796,160	\$ 9,515,015	\$ 9,117,532	\$ 6,367,586	\$ 5,924,039	\$ 5,925,090				
Total Cash			\$ 6,333,272	\$ 11,089,059	\$ 8,714,650	\$ 11,611,192	\$ 10,451,365	\$ 7,273,553	\$ 9,200,788	\$ 9,369,361	\$ -	\$ -	\$ -	\$ -
INVESTMENTS														
Mystate 3		23-Mar-21	\$ 2,008,318	\$ 2,008,318	\$ 2,013,892	\$ 2,013,892	\$ 2,013,892	\$ 2,017,658	\$ 2,017,658	\$ 2,017,658				
Tascorp HT	0.10%	Managed Trust	\$ 115,028	\$ 115,053	\$ 115,076	\$ 115,101	\$ 115,112	\$ 115,122	\$ 115,131	\$ 115,140				
Tascorp Cash Indexed	0.25%	Managed Trust	\$ 1,094,666	\$ 1,094,994	\$ 1,095,388	\$ 1,095,768	\$ 1,096,131	\$ 1,096,457	\$ 1,096,692	\$ 1,096,857				
Total Investments			\$ 3,218,013	\$ 3,218,365	\$ 3,224,356	\$ 3,224,760	\$ 3,225,134	\$ 3,229,237	\$ 3,229,481	\$ 3,229,655	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash & Investments			\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ 12,430,269	\$ 12,599,016	\$ -	\$ -	\$ -	\$ -
Previous Year Cash & Investments			\$ 9,743,106	\$ 13,808,412	\$ 11,167,314	\$ 12,921,950	\$ 11,883,483	\$ 7,961,253	\$ 10,253,798	\$ 9,279,437	\$ 8,099,011	\$ 7,751,676	\$ 6,898,269	\$ 7,587,489
Borrowings														
Tascorp (Grant Funded)	3.43%	22-Jun-23	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000				
Tascorp	3.47%	11-Oct-23	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000				
Tascorp (Grant Funded)	2.13%	27-Jun-24	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000				
Tascorp (Grant Funded)	1.99%	21-Jan-25	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000				
Tascorp	1.32%	16-Jun-23	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000				
			\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ 12,900,000	\$ -	\$ -	\$ -	\$ -

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RESERVES

Accounts	July	August	September	October	November	December	January	February	March	April	May	June
Boronia Hill Reserve	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733				
Car Parking	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248				
Hall Equipment Replacement	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033	\$ 69,033				
IT Equipment Replacement	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618	\$ 3,618				
KSC Equipment Replacement	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333	\$ 112,333				
Office Equipment Replacement	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226	\$ 72,226				
Plant & Equipment Replacement	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792	\$ 478,792				
Public Open Space	\$ 893,213	\$ 902,963	\$ 909,913	\$ 909,913	\$ 927,188	\$ 932,938	\$ 927,666	\$ 927,666				
Tree Preservation Reserve	\$ 783,719	\$ 783,719	\$ 787,969	\$ 799,006	\$ 800,556	\$ 813,826	\$ 820,426	\$ 825,676				
Unexpended Grants	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030	\$ 781,030				
Current Year Total Reserve	\$ 3,250,945	\$ 3,260,695	\$ 3,271,895	\$ 3,282,932	\$ 3,301,757	\$ 3,320,777	\$ 3,322,105	\$ 3,327,355	\$ -	\$ -	\$ -	\$ -
Previous Year Total Reserve	\$ 2,875,169	\$ 2,892,209	\$ 2,898,384	\$ 2,901,884	\$ 2,912,137	\$ 3,007,969	\$ 3,010,219	\$ 3,010,219	\$ 3,164,694	\$ 3,172,020	\$ 3,172,020	\$ 2,827,838

KINGBOROUGH COUNCIL - February 2021

BUDGET NOTES

RECONCILIATION OF ORIGINAL TO FORECAST BUDGET	
BUDGET UNDERLYING RESULT	(2,430,863)
Forecast Changes:	
Rate Income - Below expected commercial waivers	500,000
Statutory Fees and Fines - Planning fees	400,000
User Fees - KSC	200,000
Grants Recurrent - Grants unspent from 2019/20	300,000
Dividend - Taswater	300,000
Materials & Services - Expenditure of Grant Funds	(300,000)
Employee Costs - Workers Compensation refund	100,000
FORECAST UNDERLYING RESULT	(930,863)
Adjustments not affecting the Underlying Surplus	
Capital Grants	3,000,000
Net Operating Surplus.	3,545,137

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	29,643,277	29,508,680	134,597	29,530,000	30,030,000	500,000
Income Levies	1,700,377	1,663,000	37,377	1,663,000	1,663,000	0
Statutory Fees & Fines	1,723,855	1,394,170	329,685	2,114,200	2,514,200	400,000
User Fees	797,085	623,260	173,825	1,057,318	1,257,318	200,000
Grants Recurrent	1,261,498	1,030,760	230,738	2,552,600	2,852,600	300,000
Contributions - Cash	161,196	118,080	43,116	177,000	177,000	0
Reimbursements	1,172,620	1,120,000	52,620	1,150,000	1,150,000	0
Other Income	547,100	576,440	(29,340)	1,158,400	1,158,400	0
Internal Charges Income	146,664	146,640	24	220,000	220,000	0
Total Income	37,153,671	36,181,030	972,641	39,622,518	41,022,518	1,400,000
Expenses						
Employee Costs	10,682,228	10,953,070	270,842	15,015,515	14,915,515	100,000
Expenses Levies	816,221	831,500	15,279	1,663,000	1,663,000	0
Loan Interest	64,685	65,360	675	98,000	98,000	0
Materials and Services	6,295,654	6,590,860	295,206	9,797,085	10,097,085	(300,000)
Other Expenses	3,012,747	3,134,290	121,543	3,830,180	3,830,180	0
Internal Charges Expense	146,664	146,640	(24)	220,000	220,000	0
Total Expenses	21,018,199	21,721,720	703,521	30,623,780	30,823,780	(200,000)
Net Operating Surplus/(Deficit) before:	16,135,473	14,459,310	1,676,162	8,998,737	10,198,737	1,200,000
Depreciation	7,543,688	7,582,240	38,552	11,373,600	11,373,600	0
Loss/(Profit) on Disposal of Assets	(21,364)	0	21,364	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	8,613,148	6,877,070	1,736,078	(2,774,863)	(1,574,863)	1,200,000
Interest	32,352	62,640	(30,288)	94,000	94,000	0
Dividends	308,000	0	308,000	0	300,000	300,000
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	8,953,500	6,939,710	2,013,790	(2,430,863)	(930,863)	1,500,000
Grants Capital	3,024,757	0	3,024,757	476,000	3,476,000	3,000,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
NET SUPRPLUS/(DEFICIT)	11,978,258	6,939,710	5,038,547	(954,863)	3,545,137	4,500,000
Underlying Result						
Grant Received in Advance	0	0	0	0	0	0
UNDERLYING RESULT	8,953,500	6,939,710	2,013,790	(2,430,863)	(930,863)	1,500,000
TOTAL CASH GENERATED	1,409,812	(642,530)	2,052,341	8,942,737	10,442,737	(1,500,000)

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Governance

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	24,532,046	24,439,840	92,206	24,450,000	24,920,000	470,000
Income Levies	1,700,377	1,663,000	37,377	1,663,000	1,663,000	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	54,936	56,640	(1,704)	85,000	85,000	0
Grants Recurrent	880,540	849,000	31,540	2,350,000	2,400,000	50,000
Contributions - Cash	103,489	73,360	30,129	110,000	110,000	0
Reimbursements	1,172,620	1,120,000	52,620	1,150,000	1,150,000	0
Other Income	26,707	27,000	(293)	273,000	273,000	0
Internal Charges Income	0	0	0	0	0	0
Total Income	28,470,714	28,228,840	241,874	30,081,000	30,601,000	520,000
Expenses						
Employee Costs	431,084	477,260	46,176	688,140	688,140	0
Expenses Levies	816,221	831,500	15,279	1,663,000	1,663,000	0
Loan Interest	0	0	0	0	0	0
Materials and Services	358,731	186,720	(172,011)	244,000	294,000	(50,000)
Other Expenses	1,806,861	1,842,750	35,889	2,121,200	2,121,200	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	3,489,002	3,338,230	(150,772)	4,716,340	4,766,340	50,000
Net Operating Surplus/(Deficit) before:	24,981,712	24,890,610	91,102	25,364,660	25,834,660	470,000
Depreciation	146,740	68,000	(78,740)	102,000	102,000	0
Loss/(Profit) on Disposal of Assets	(21,364)	0	21,364	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	24,856,336	24,822,610	33,726	24,862,660	25,332,660	470,000
Interest	0	0	0	0	0	0
Dividends	308,000	0	308,000	0	300,000	300,000
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	25,164,336	24,822,610	341,726	25,112,660	25,882,660	770,000
Grants Capital	3,024,757	0	3,024,757	476,000	3,476,000	3,000,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	28,189,093	24,822,610	3,366,483	26,588,660	30,358,660	3,770,000
TOTAL CASH GENERATED	25,017,595	24,754,610	262,985	25,010,660	25,780,660	(770,000)

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Corporate Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	192,379	202,160	(9,781)	303,200	303,200	0
User Fees	0	0	0	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	67,078	91,840	(24,762)	137,800	137,800	0
Internal Charges Income	100,000	100,000	0	150,000	150,000	0
Total Income	359,457	394,000	(34,543)	591,000	591,000	0
Expenses						
Employee Costs	1,942,777	1,912,790	(29,987)	2,753,110	2,753,110	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	64,685	65,360	675	98,000	98,000	0
Materials and Services	548,377	494,080	(54,297)	702,600	702,600	0
Other Expenses	760,420	767,260	6,840	981,600	981,600	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	3,316,259	3,239,490	(76,769)	4,535,310	4,535,310	0
Net Operating Surplus/(Deficit) before:	(2,956,802)	(2,845,490)	(111,312)	(3,944,310)	(3,944,310)	0
Depreciation	42,670	61,600	18,930	92,400	92,400	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(2,999,472)	(2,907,090)	(92,382)	(4,036,710)	(4,036,710)	0
Interest	32,352	62,640	(30,288)	94,000	94,000	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(2,967,120)	(2,844,450)	(122,670)	(3,942,710)	(3,942,710)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(2,967,120)	(2,844,450)	(122,670)	(3,942,710)	(3,942,710)	0
TOTAL CASH GENERATED	(2,924,450)	(2,782,850)	(141,600)	(3,850,310)	(3,850,310)	0

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Governance & Property Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	275,890	288,730	(12,840)	456,000	456,000	0
User Fees	112,896	82,570	30,326	124,440	124,440	0
Grants Recurrent	110,239	0	110,239	0	100,000	100,000
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	6,974	1,200	5,774	1,800	1,800	0
Internal Charges Income	0	0	0	0	0	0
Total Income	520,999	372,500	148,499	582,240	682,240	100,000
Expenses						
Employee Costs	1,304,353	1,145,350	(159,003)	1,678,850	1,678,850	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	342,494	312,200	(30,294)	449,675	549,675	(100,000)
Other Expenses	60,123	89,480	29,357	124,400	124,400	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,706,970	1,547,030	(159,940)	2,252,925	2,352,925	(100,000)
Net Operating Surplus/(Deficit) before:	(1,185,971)	(1,174,530)	(11,441)	(1,670,685)	(1,670,685)	0
Depreciation	265,847	800	(265,047)	1,200	1,200	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(1,451,818)	(1,175,330)	(276,488)	(1,671,885)	(1,671,885)	0
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(1,451,818)	(1,175,330)	(276,488)	(1,671,885)	(1,671,885)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(1,451,818)	(1,175,330)	(276,488)	(1,671,885)	(1,671,885)	0
TOTAL CASH GENERATED	(1,185,971)	(1,174,530)	(541,535)	(1,670,685)	(1,670,685)	0

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Community Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	590,322	438,690	151,632	779,878	949,878	170,000
Grants Recurrent	40,754	0	40,754	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	52,868	67,920	(15,052)	101,900	101,900	0
Internal Charges Income	0	0	0	0	0	0
Total Income	683,944	506,610	177,334	881,778	1,051,778	170,000
Expenses						
Employee Costs	880,016	1,065,444	185,428	1,534,735	1,434,735	100,000
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	261,322	317,020	55,698	473,300	473,300	0
Other Expenses	90,456	142,240	51,784	189,400	189,400	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,231,795	1,524,704	292,909	2,197,435	2,097,435	100,000
Net Operating Surplus/(Deficit) before:	(547,851)	(1,018,094)	470,243	(1,315,657)	(1,045,657)	270,000
Depreciation	416,802	313,280	(103,522)	470,000	470,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(964,653)	(1,331,374)	366,721	(1,785,657)	(1,515,657)	270,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(964,653)	(1,331,374)	366,721	(1,785,657)	(1,515,657)	270,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(964,653)	(1,331,374)	366,721	(1,785,657)	(1,515,657)	270,000
TOTAL CASH GENERATED	(547,851)	(1,018,094)	470,243	(1,315,657)	(1,045,657)	270,000

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Development Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	1,197,317	853,360	343,957	1,280,000	1,580,000	300,000
User Fees	0	3,360	(3,360)	5,000	5,000	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	5,723	0	5,723	0	0	0
Internal Charges Income	0	0	0	0	0	0
Total Income	1,203,040	856,720	346,320	1,285,000	1,585,000	300,000
Expenses						
Employee Costs	1,683,887	1,722,490	38,603	2,480,750	2,480,750	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	84,455	109,280	24,825	164,000	164,000	0
Other Expenses	89,782	95,520	5,738	143,200	143,200	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,858,124	1,927,290	69,166	2,787,950	2,787,950	0
Net Operating Surplus/(Deficit) before:	(655,084)	(1,070,570)	415,486	(1,502,950)	(1,202,950)	300,000
Depreciation	4,270	5,280	1,010	8,000	8,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(659,354)	(1,075,850)	416,496	(1,510,950)	(1,210,950)	300,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(659,354)	(1,075,850)	416,496	(1,510,950)	(1,210,950)	300,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(659,354)	(1,075,850)	416,496	(1,510,950)	(1,210,950)	300,000
TOTAL CASH GENERATED	(655,084)	(1,070,570)	415,486	(1,502,950)	(1,202,950)	300,000

KINGBOROUGH COUNCIL - February 2021

Summary Operating Statement Environmental Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	58,269	49,920	8,349	75,000	75,000	0
User Fees	0	0	0	0	0	0
Grants Recurrent	133,863	181,760	(47,897)	202,600	252,600	50,000
Contributions - Cash	57,707	41,360	16,347	62,000	(88,000)	(150,000)
Reimbursements	0	0	0	0	0	0
Other Income	1,844	10,320	(8,476)	15,500	15,500	0
Internal Charges Income	0	0	0	0	0	0
Total Income	251,683	350,000	(98,317)	455,100	355,100	(100,000)
Expenses						
Employee Costs	868,664	885,062	16,398	1,273,194	1,273,194	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	91,338	390,240	298,902	585,600	635,600	(50,000)
Other Expenses	69,188	76,560	7,372	114,800	114,800	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	1,081,398	1,351,862	270,464	1,973,594	2,023,594	(50,000)
Net Operating Surplus/(Deficit) before:	(829,715)	(1,001,862)	172,147	(1,518,494)	(1,668,494)	(150,000)
Depreciation	1,827	2,000	173	3,000	3,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(831,542)	(1,003,862)	172,320	(1,521,494)	(1,671,494)	(150,000)
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(831,542)	(1,003,862)	172,320	(1,521,494)	(1,671,494)	(150,000)
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(831,542)	(1,003,862)	172,320	(1,521,494)	(1,671,494)	(150,000)
TOTAL CASH GENERATED	(829,715)	(1,001,862)	172,147	(1,518,494)	(1,668,494)	(150,000)

KINGBOROUGH COUNCIL - February 2021

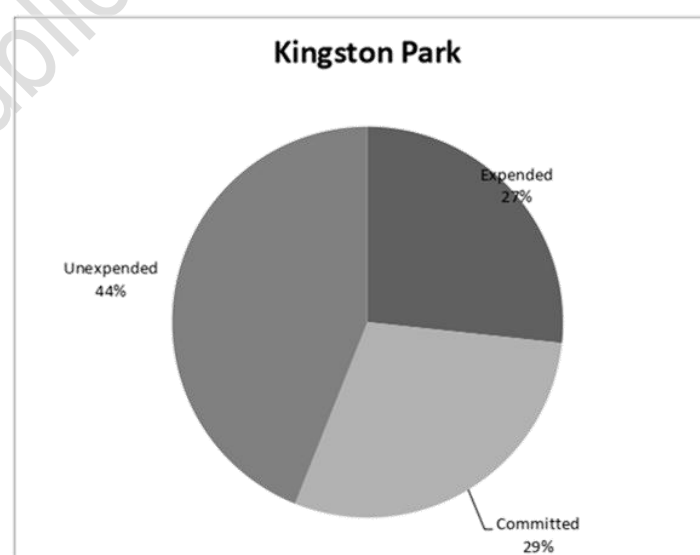
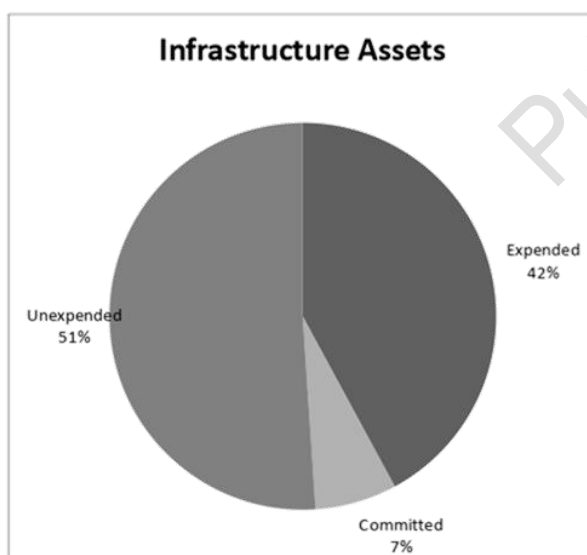
Summary Operating Statement Infrastructure Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	5,111,231	5,068,840	42,391	5,080,000	5,110,000	30,000
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	38,932	42,000	(3,068)	63,000	63,000	0
Grants Recurrent	96,102	0	96,102	0	100,000	100,000
Contributions - Cash	0	3,360	(3,360)	5,000	5,000	0
Reimbursements	0	0	0	0	0	0
Other Income	385,907	378,160	7,747	628,400	628,400	0
Internal Charges Income	46,664	46,640	24	70,000	70,000	0
Total Income	5,688,835	5,539,000	149,835	5,846,400	5,976,400	130,000
Expenses						
Employee Costs	3,571,447	3,744,674	173,227	4,608,736	4,608,736	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	4,608,936	4,781,320	172,384	7,177,910	7,177,910	0
Other Expenses	135,916	120,480	(15,436)	155,580	155,580	0
Internal Charges Expense	146,664	146,640	(24)	220,000	220,000	0
Total Expenses	8,462,963	8,793,114	330,151	12,162,226	12,162,226	0
Net Operating Surplus/(Deficit) before:	(2,774,128)	(3,254,114)	479,986	(6,315,826)	(6,185,826)	130,000
Depreciation	6,665,532	7,131,280	465,748	10,697,000	10,697,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(9,439,659)	(10,385,394)	945,735	(17,012,826)	(16,882,826)	130,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(9,439,659)	(10,385,394)	945,735	(17,012,826)	(16,882,826)	130,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(9,439,659)	(10,385,394)	945,735	(17,012,826)	(16,882,826)	130,000
TOTAL CASH GENERATED	(16,105,191)	(17,516,674)	1,411,483	(6,315,826)	(6,185,826)	130,000

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 28/02/2021**

EXPENDITURE BY ASSET TYPE

EXPENDITURE BY ASSET TYPE									
Roads	2,414,890	6,685,000	(65,000)	11,547	9,046,437	4,108,749	626,393	4,735,142	4,311,295
Stormwater	1,048,597	1,803,500	2,000	75,000	2,929,097	1,250,523	191,336	1,441,859	1,487,238
Property	687,343	1,610,000	135,000	37,500	2,469,843	833,681	172,806	1,006,488	1,463,355
Other	320,135	233,000	32,900	(142,500)	443,535	77,434	26,179	103,613	339,922
Sub total	4,470,965	10,331,500	104,900	(18,453)	14,888,912	6,270,387	1,016,714	7,287,102	7,601,810
Kingston Park	7,561,738	2,000,000	-	-	9,561,738	2,554,421	2,805,841	5,360,262	4,201,476
Bruny Island Tourism	1,450,731	-	-	-	1,450,731	128,615	35,342	163,957	1,286,774
City Deal Funding	(100,000)	-	500,000	-	400,000	-	-	-	400,000
Local Roads and Community Infrastructure	-	-	201,949	18,453	220,402	80,095	-	80,095	140,307
Grand Total	13,383,434	12,331,500	806,849	-	26,521,783	9,033,518	3,857,898	12,891,416	13,630,367



KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 28/02/2021

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commit-ments	Total	
KINGSTON PARK														
1	KP	Overall Project budget	Kingston Park	New	-	2,000,000				2,000,000	-	-	-	2,000,000
2	Open C00688	KP Boulevard Construction	Kingston Park	New	-	-		-		-	-	-	-	-
3	Open C00689	KP Pardalote Parade Design & Construction	Kingston Park	New	46,122	-		-		46,122	-	-	-	46,122
4	Closed C00690	KP Community Hub Design	Kingston Park	New	52,343	-		-		52,343	-	-	-	52,343
5	Open C00691	KP Open Space Design (Playstreet)	Kingston Park	New	46,720	-		-		46,720	5,409	-	5,409	41,311
6	Closed C01606	KP Parking Strategy	Kingston Park	New	(2,000)	-		-		(2,000)	-	-	-	(2,000)
7	Open C03179	KP Temporary Car Park	Kingston Park	New	114,853	-		-		114,853	6,297	86,172	92,469	22,384
8	Open C01618	Boulevard Construction Stage 1A	Kingston Park	New	320,154	-		-		320,154	497	419,340	419,837	(99,683)
9	Open C01627	KP Site - Land Release Strategy	Kingston Park	New	53,185	-		-		53,185	44,208	-	44,208	8,977
10	Open C01628	KP Site - General Expenditure	Kingston Park	New	212,722	-		-		212,722	96,877	22	96,899	115,823
11	Open C03068	Kingston Park Operational Expenditure	Kingston Park	New	6,489	-		-		6,489	-	-	-	6,489
12	Open C03069	KP Community Hub Construction	Kingston Park	New	136,081	-		-		136,081	71,133	165,223	236,356	(100,275)
13	Open C03175	KP Community Hub Plant & Equipment	Kingston Park	New	-	-		-		-	1,824	3,837	5,661	(5,661)
14	Open C03173	KP Public Open Space - Playground	Kingston Park	New	3,632,894	-		-		3,632,894	2,209,932	1,688,496	3,898,427	(265,533)
15	Open C03277	KP Public Open Space - Stage 2	Kingston Park	New	2,600,000	-		-		2,600,000	1,200	-	1,200	2,598,800
16	Open C03293	Pardalote Parade Northern Section (TIP)	Kingston Park	New	342,175	-		-		342,175	-	-	-	342,175
17	Open C03278	KP Perimeter shared footpath	Kingston Park	New	-	-		-		-	-	-	-	-
18	Open C03174	KP Public Open Space - Hub link to Playground	Kingston Park	New	-	-		-		-	-	-	-	-
19	Open C03279	KP Boulevard Construction Stage 1B	Kingston Park	New	-	-		-		-	-	-	-	-
20	Open C03306	KP Road F design and construct	Kingston Park	New	-	-		-		-	74,626	442,751	517,377	(517,377)
21	Open C03280	KP Stormwater wetlands	Kingston Park	New	-	-		-		-	42,419	-	42,419	(42,419)
22					-	-		-		-	-	-	-	-
23					7,561,738	2,000,000	-	-	-	9,561,738	2,554,421	2,805,841	5,360,262	4,201,476
24														
25	BRUNY ISLAND TOURISM GRANT													
26														
27	BI	Bruny Island Tourism Grant	Bruny Tourism	New	150,000	-		-		150,000	-	-	-	150,000
28	Open C03282	Alonnah footpath - BI Tourism Grant	Bruny Tourism	New	471,870	-		-		471,870	41,645	32,870	74,515	397,355
29	Open C03283	Dennes Point public toilets - BI Tourism Grant	Bruny Tourism	Upgrade	100,000	-		-		100,000	2,991	1,125	4,116	95,884
30	Open C03284	Adventure Bay Road road safety measures - BI Touri	Bruny Tourism	New	118,765	-		-		118,765	-	-	-	118,765
31	Open C03285	Waste disposal sites - BI Tourism Grant	Bruny Tourism	New	110,000	-		-		110,000	62,206	-	62,206	47,794
32	Open C03286	Visitor information - BI Tourism Grant	Bruny Tourism	New	130,460	-		-		130,460	12,293	-	12,293	118,167
33	Open C03287	Mavista Falls Track and picnic area - BI Tourism Gar	Bruny Tourism	New	300,000	-		-		300,000	9,480	-	9,480	290,520
34	Open C03288	Nebraska Road road safety measures - BI Tourism G	Bruny Tourism	New	69,636	-		-		69,636	-	1,347	1,347	68,289
35														
36					1,450,731	-	-	-	-	1,450,731	128,615	35,342	163,957	1,286,774
37														

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 28/02/2021

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
38	CITY DEAL FUNDING													
39														
40	G10034	City Deal Funding (Funding \$7,900,000 paid 2020/21 \$2.0m, 2021/22 \$2m, 2022/23 \$3.9)			-	500,000	-	(900,000)	(400,000)	-	-	-	(400,000)	
41	Place	Place Strategy development	Expenditure in C03107 Channel Hwy 2019/20		(100,000)	-	-	100,000	-	-	-	-	-	
42	CD1	Kingston Interchange Improvements			-	-	-	800,000	800,000	-	-	-	800,000	
43	CD2	Other initiatives to be determined			-	-	-	-	-	-	-	-	-	
44	G80001	Transform Kingston Program	in Operational expenditure		-	-	-	-	-	-	-	-	-	
45														
46					(100,000)	-	500,000	-	-	400,000	-	-	-	400,000
47														
48	LOCAL ROADS & COMMUNITY INFRASTRUCTURE													
49														
50	G10036	Kingborough Community Facility maintenance (Act 5030)			-	298,051	-	(596,102)	(298,051)	-	-	-	(298,051)	
51	OpExp	Kingborough Community Facility maintenance (Act 5030)			-	(96,102)	-	96,102	-	-	-	-	-	
52	C03408	Gormley Drive gravel resheet			-	-	-	55,000	55,000	44,931	-	44,931	10,069	
53	C03409	Jenkins St, pedestrian refuge			-	-	-	40,000	40,000	996	-	996	39,004	
54	C03410	Morris Ave pedestrian crossing and refuge			-	-	-	75,000	75,000	-	-	-	75,000	
55	C03411	NebraskaRoad retaining Wall repairs			-	-	-	35,000	35,000	33,751	-	33,751	1,249	
56	C03412	Tower Court reconstruction			-	-	-	238,453	238,453	417	-	417	238,036	
57	C03413	Woodbridge Hall, replace roof and front porch			-	-	-	75,000	75,000	-	-	-	75,000	
58														
59					-	-	201,949	-	18,453	220,402	80,095	-	80,095	140,307
60														
61	Open	C03005	Coningham Toilet Block Replacement	Property	Renewal	130,000	-	-	-	130,000	101,392	9,374	110,766	19,234
62	Open	C03111	Kelvedon Park Changerooms/Clubrooms	Property	Renewal	(26,739)	-	50,000	1,624	24,885	34,107	-	34,107	(9,222)
63	Open	C03192	Lunawanna Public Toilet Replacement	Property	Renewal	12,017	-	-	-	12,017	-	-	-	12,017
64	Open	C03217	Margate Hall Roof Replacment	Property	New	-	-	-	-	-	5,339	2,250	7,589	(7,589)
65	Open	C03218	Barretta Vehicle Washdown Facility	Property	New	99,575	-	-	50,156	149,731	157,222	-	157,222	(7,491)
66	Open	C03219	Barretta Pump Station	Property	New	190,923	-	-	-	190,923	201,818	-	201,818	(10,895)
67	Open	C03220	Replace Kerb -KWS	Property	Renewal	37,656	-	-	(37,656)	-	952	-	952	(952)
68	Open	C03222	Wash down facility for twin ovals workshop	Property	New	29,717	-	-	-	29,717	9,651	-	9,651	20,066
69	Closed	C03223	Glensyn units -Septic system	Property	Renewal	22,450	-	-	-	22,450	-	-	-	22,450
70	Closed	C03224	Middleton Hall - Septic system	Property	Renewal	-	-	296	-	296	6,219	-	6,219	(5,923)
71	Closed	C03225	Trial Bay-Septic system	Property	Renewal	17,469	-	223	-	17,692	4,677	-	4,677	13,015
72	Open	C03265	Cat holding facility Bruny Island fit out	Property	Upgrade	7,123	-	-	-	7,123	-	9,619	9,619	(2,496)
73	Open	C02373	Kettering Hall Disability Access	Property	Upgrade	7,000	-	-	-	7,000	-	-	-	7,000
74	Open	C03318	Blackmans Bay Foreshore Playground	Property	Renewal	64,790	-	-	-	64,790	58,900	5,890	64,790	-
75	Open	C03304	Blowhole Coastal Fence Replacement	Property	30% R / 70% U	89,446	-	-	-	89,446	30,448	59,142	89,590	(144)
76	Open	C03308	Barretta Walking Floor Blg Safety Upgrade	Property	New	14,366	-	-	-	14,366	14,366	-	14,366	-
77	Open	C03319	Heat Pumps for FDC building	Property	New	(8,450)	-	-	-	(8,450)	10,195	-	10,195	(18,645)
78	Closed	C90010	Playground renewal	Property	Renewal	-	50,000	-	-	50,000	-	-	-	50,000
79	Closed	C90011	Street furniture replacement	Property	Renewal	-	15,000	-	(15,000)	-	-	-	-	-
80	Open	C03396	Street Furniture Beach Rd Snug	Property	Renewal	-	-	-	15,000	15,000	11,584	-	11,584	3,416
81	Open	C03320	Adventure Bay Hall Wastewater Pump Out System	Property	New	-	73,000	-	-	73,000	3,450	-	3,450	69,550
82	Open	C03321	Baretta Re-use Station Security Cameras	Property	New	-	30,000	-	-	30,000	27,250	-	27,250	2,750
83	Open	C03322	Blackmans Bay Skate Park Irrigation	Property	New	-	10,000	-	-	10,000	-	-	-	10,000
84	Open	C03323	Blackmans Bay ForeshoreToilets - Upgrade	Property	Upgrade	-	81,500	-	75,000	156,500	4,010	-	4,010	152,490
85	Open	C03324	Civic Centre - Office Accommodation Design	Property	Upgrade	-	30,000	-	-	30,000	9,450	-	9,450	20,550

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Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
86	Open C03325	Kettering Community Hall Public Toilets Upgrade	Property	Upgrade	-	45,000	-	-	-	45,000	-	-	-	45,000
87	Open C03326	Kingston Beach Oval Changerooms Upgrade	Property	Upgrade	-	100,000	-	-	-	100,000	901	-	901	99,099
88	Open C03327	Kingston View Drive Dog Park - Puppy Fencing	Property	New	-	5,000	-	-	-	5,000	2,640	-	2,640	2,360
89	Open C03328	Barretta Re-Use Shop Toilet Upgrade	Property	Renewal	-	41,000	-	-	-	41,000	531	29,600	30,131	10,869
90	Open C03329	Light Wood Park 2 Female Changerooms	Property	Upgrade	-	200,000	-	-	-	200,000	-	-	-	200,000
91	Open C03330	Light Wood Park 2 cricket nets	Property	Renewal	-	30,000	-	-	-	30,000	303	-	303	29,697
92	Open C03331	Light Wood Park 3 training lights	Property	Renewal	-	240,000	(55,000)	-	-	185,000	11,138	-	11,138	173,862
93	Open C03332	Light Wood Park 3 Fencing	Property	New	-	10,000	-	-	-	10,000	-	-	-	10,000
94	Open C03333	Middleton Cemetery Columbarium Wall	Property	New	-	12,000	-	-	-	12,000	1,452	212	1,664	10,336
95	Open C03334	Nierinna Creek Track Steps Upgrade	Property	Renewal	-	46,000	-	-	-	46,000	40,960	-	40,960	5,040
96	Open C03335	Public Recycling & Waste Enclosures	Property	New	-	40,000	-	-	-	40,000	-	35,245	35,245	4,755
97	Open C03314	Silverwater Park Upgrade	Property	Upgrade	-	250,000	-	-	-	250,000	2,760	-	2,760	247,240
98	Open C03336	Snug Hall Roof Replacement	Property	Renewal	-	50,000	-	-	-	50,000	-	-	-	50,000
99	Open C03337	Snug Beach Access Steps	Property	Renewal	-	22,500	-	-	-	22,500	22,500	-	22,500	-
100	Open C03338	Tingira Road Access Steps	Property	Renewal	-	49,000	-	-	-	49,000	49,000	-	49,000	-
101	Open C03339	Twin Ovals Synthetic Area Pitch Covers	Property	New	-	10,000	-	-	-	10,000	9,090	-	9,090	910
102	Open C03340	Christopher Johnson Park Toilet Upgrade	Property	Upgrade	-	60,000	-	-	(50,000)	10,000	-	-	-	10,000
103	Open C03341	Woodbridge Hall Toilet Upgrade	Property	Renewal	-	110,000	-	-	-	110,000	-	-	-	110,000
104	Open C03420	Suncoast track protection works investigation	Property	New	-	-	30,000	-	-	30,000	1,138	19,600	20,738	9,262
105	Open C03421	Conningham to Snug Shared path feasibility	Property	New	-	-	40,000	-	-	40,000	-	-	-	40,000
106	Open C03426	Middleton Tennis Court Upgrade	Property	Renewal	-	-	30,000	-	-	30,000	-	-	-	30,000
107	Open C03422	Park Furniture upgrade	Property	Renewal	-	-	40,000	-	-	40,000	238	1,874	2,112	37,888
108			Property		-	-	-	-	-	-	-	-	-	-
109					-	-	-	-	-	-	-	-	-	-
110					687,343	1,610,000	135,000	2,143	37,500	2,471,986	833,681	172,806	1,006,488	1,465,498
111														
112	Open C03130	Multi-function devices - CC, Depot, KSC etc	IT	New	66,720	-	-	-	-	66,720	-	-	-	66,720
113	Open C00613	Purchase IT Equipment	IT	New	-	-	-	-	-	-	3,874	24,907	28,781	(28,781)
114	Open C00672	Digital Local Government Program	IT	New	67,518	-	-	-	-	67,518	7,486	-	7,486	60,032
115	Open C01602	Financial Systems Replacement	IT	Renewal	163,931	-	-	-	-	163,931	619	-	619	163,312
116	Open C03070	Desktop PC Replacement	IT	Renewal	12,364	-	-	-	-	12,364	22,824	1,273	24,097	(11,733)
117	Open C03403	Replace two way system in vehicles	IT	Renewal	-	130,000	-	-	-	130,000	-	-	-	130,000
118	Open C03404	Core Server replacement	IT	Renewal	-	68,000	-	-	-	68,000	-	-	-	68,000
119	Open C03405	Wireless networking	IT	Renewal	-	35,000	-	-	-	35,000	8,671	-	8,671	26,329
120					-	-	-	-	-	-	-	-	-	-
121					310,533	233,000	-	-	-	543,533	43,475	26,179	69,654	473,879
122														
123	Closed C90003	Design/survey for future works	Design		-	100,000	-	-	-	100,000	-	-	-	100,000
124	Open C03199	Snug Tiers Reconstruction -Design	Design	Renewal	-	-	-	-	-	-	8,701	-	8,701	(8,701)
125	Open C03090	Gormley Drive Extension /Spring Farm link road	Design	New	-	-	-	-	-	-	5,437	-	5,437	(5,437)
126	Open C03093	Garnett Street, Blackmans Bay SW Upgrade Desig	Design	Upgrade	-	-	-	-	-	-	9,764	-	9,764	(9,764)
127	Open C03417	Snug River Pedestrian Bridge Replacement	Design		-	-	-	-	-	-	4,800	-	4,800	(4,800)
128	Open C03423	Osborne Esplanade Future Works	Design		-	-	-	-	-	-	2,887	-	2,887	(2,887)
129	Open C03424	Meath Ave Stormwater Design	Design		-	-	-	-	-	-	2,056	-	2,056	(2,056)
130	Open C03425	Whitewater Creek Path Design	Design		-	-	-	-	-	-	29,899	3,750	33,649	(33,649)
131			Design		-	-	-	-	-	-	-	-	-	-
132					-	100,000	-	-	-	100,000	63,545	3,750	67,295	32,705
133														
134			Reserves		-	-	-	-	-	-	-	-	-	-

KINGBOROUGH COUNCIL
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Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining	
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total		
135										-	-	-	-	-	
136					-	-	-	-	-	-	-	-	-	-	
137															
138	Open	C03187	Brightwater Road stage 2	Roads	70% N / 30% R	152,791	412,000	-	-	-	564,791	541,638	-	541,638	23,153
139	Closed	C03064	John Street Kingston - Reconstruction	Roads	Renewal	50,000	-	-	1,745	-	51,745	36,655	-	36,655	15,090
140	Closed	C03066	Talone Road Construction	Roads	70% R / 30% U	1,173,958	-	(290,000)	44,557	-	928,515	934,029	-	934,029	(5,514)
141	Open	C03107	Channel Highway John St to Hutchins St	Roads	Upgrade	220,693	200,000	-	-	(90,000)	330,693	28,543	-	28,543	302,150
142	Open	C03201	Tower Court reconstruction-Design	Roads	Renewal	23,182	-	-	-	(18,453)	4,729	5,543	-	5,543	(814)
143	Open	C03205	Leslie Road widening	Roads	Renewal	42,946	-	-	-	-	42,946	11,758	-	11,758	31,188
144	Open	C03212	Pelverata Road	Roads	Upgrade	-	-	-	-	-	-	5,683	78	5,762	(5,762)
145	Closed	C03216	Hinsby Road Pedestrian Improvements	Roads	50% R / 50% U	40,000	-	-	2,741	15,000	57,741	57,556	-	57,556	185
146	Open	C03276	Upgrade Street Lighting to LED	Roads	Upgrade	711,320	-	-	-	-	711,320	37,887	21,984	59,871	651,449
147	Open	C03342	Pelverata Road (vic 609) Reconstruction - Design	Roads	Upgrade	-	35,000	-	-	-	35,000	-	-	-	35,000
148	Open	C03096	Adventure Bay Road (vic 334) Realignment	Roads	Upgrade	-	570,000	-	-	-	570,000	94,638	112,201	206,839	363,161
149	Open	C03193	Barnes Bay Jetty Replacement	Roads	50% R / 50% N	-	52,500	(25,000)	-	-	27,500	109,840	-	109,840	(82,340)
150	Open	C01183	Beach Road (vic 2-14)Footpath	Roads	Renewal	-	265,000	-	-	(80,000)	185,000	16,472	137,000	153,472	31,528
151	Open	C03343	Besters Rd Junction Sealing	Roads	Renewal	-	20,000	-	-	-	20,000	-	-	-	20,000
152	Open	C03344	Browns-Proctors Road Sealing of Approaches to Bro	Roads	New	-	30,000	-	-	-	30,000	-	-	-	30,000
153	Open	C03311	Browns Road (vic 1 -51) Rehabilitation - Stage 1 Des	Roads	New	-	85,000	-	-	-	85,000	-	-	-	85,000
154	Open	C03345	Diamond Drive (vic 1-9) Pavement Rehabilitation	Roads	Renewal	-	210,000	(45,000)	-	115,000	280,000	96,786	256,927	353,713	(73,713)
155	Open	C03346	Gordon Jetty Fender Replacement	Roads	Renewal	-	16,000	-	-	-	16,000	14,047	217	14,264	1,736
156	Open	C03312	Groombridges Road (vic Oxleys Rd-99) Sealing	Roads	Renewal	-	840,000	270,000	-	-	1,110,000	56,739	-	56,739	1,053,261
157	Open	C03315	Kingston Beach Sailing Club Carpark Upgrade	Roads	new	-	366,000	-	-	-	366,000	20,813	11,547	32,360	333,640
158	Open	C03347	Kingston Heights (vic 2-22) Footpath & Kerb and Ch	Roads	50% R / 50% U	-	42,000	-	-	-	42,000	38,000	-	38,000	4,000
159	Open	C03313	Margate Oval Carpark Upgrade	Roads	New	-	55,000	-	-	-	55,000	6,474	-	6,474	48,526
160	Open	C03348	Middleton Esplanade (vic Beach Rd 24-26) Stabilisat	Roads	Upgrade	-	250,000	(230,000)	-	-	20,000	4,197	-	4,197	15,803
161	Open	C03349	Nubeena Crescent Pedestrian Refuge	Roads	New	-	45,000	-	-	-	45,000	4,242	-	4,242	40,758
162	Closed	C03350	Opal Drive (vic 5) Pavement rehabilitation	Roads	New	-	160,000	(45,000)	-	(115,000)	-	22	-	22	(22)
163	Open	C03316	Osborne Esplanade (vic 25a) Pedestrian Crossing	Roads	Renewal	-	170,000	-	-	170,000	340,000	26,486	13,475	39,961	300,039
164	Open	C03351	Pengana Place (vic 1) footpath	Roads	New	-	36,000	-	-	-	36,000	26,090	2,609	28,699	7,301
165	Open	C03352	Sandfly Road (vic 520) Bridge Approach Correction	Roads	New	-	30,000	-	-	-	30,000	21,354	-	21,354	8,646
166	Open	C03353	Stratford Place (vic 8) Footpath & Kerb and Channel	Roads	Renewal	-	19,000	-	-	-	19,000	8,150	-	8,150	10,850
167	Open	C03416	Kaoota Tramway Track Parking	Roads	New	-	-	-	-	15,000	15,000	101	2,483	2,584	12,416
168	Open	C03418	Missionary Road coastal works	Property	New	-	-	300,000	-	-	300,000	152	-	152	299,848
169	Open	C03427	Beach Road Footpath - Church St to Roslyn Ave	Roads	New	-	-	Grant to come	-	-	-	1,082	-	1,082	(1,082)
170				Roads		-	-	-	-	-	-	-	-	-	-
171															
172	Closed	C90006	Access ramps	Roads	New	-	20,000	-	-	(12,000)	8,000	-	-	-	8,000
173	Open	C03406	Beach Rd, Snug - Access Ramps	Roads	New	-	-	-	-	12,000	12,000	11,000	-	11,000	1,000
174	Open	C03407	Illawong Crescent - Access Ramps	Roads	New	-	-	-	-	-	-	-	5,500	5,500	(5,500)
175															
176	Closed	C90002	2020/21 Resheeting Program	Roads	Renewal	-	-	-	-	-	-	-	-	-	-
177	Open	C03397	Watsons Road - Resheet	Roads	Renewal	-	109,000	-	-	-	109,000	80,827	3,055	83,883	25,117
178	Open	C03398	Old Bernies Road - Resheet	Roads	Renewal	-	247,000	-	-	-	247,000	42,738	4,636	47,374	199,626
179	Open	C03399	Snug Falls Road - Resheet	Roads	Renewal	-	171,000	-	-	-	171,000	81,545	15,367	96,912	74,088
180	Open	C03400	Dulcia Road - Resheet	Roads	Renewal	-	212,000	-	-	-	212,000	183,205	24,284	207,489	4,511
181	Open	C03401	Killora Road - CH2475 to Nebraska Road - Reshe	Roads	Renewal	-	339,000	-	-	-	339,000	309,221	406	309,627	29,373
182				Roads	Renewal	-	-	-	-	-	-	-	-	-	-
183															

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 28/02/2021

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
184	Closed	C90001	2020/21 Resealing Program	Roads	Renewal	-	-	-	-	-	-	-	-	-
185	Open	C03376	Crystal Downs Drive	Roads	Renewal	-	202,000	-	-	202,000	183,647	-	183,647	18,353
186	Open	C03377	Murlali Court	Roads	Renewal	-	30,000	-	-	30,000	25,081	-	25,081	4,919
187	Open	C03378	Taroo Court	Roads	Renewal	-	18,000	-	-	18,000	18,080	-	18,080	(80)
188	Open	C03379	Baringa Road	Roads	Renewal	-	80,000	-	-	80,000	85,433	-	85,433	(5,433)
189	Open	C03380	Cartwright Lane	Roads	Renewal	-	15,000	-	-	15,000	14,519	881	15,400	(400)
190	Open	C03381	Churchill Road	Roads	Renewal	-	90,000	-	-	90,000	75,359	-	75,359	14,641
191	Open	C03382	Coolamon Road	Roads	Renewal	-	47,000	-	-	47,000	38,407	-	38,407	8,593
192	Open	C03383	Elandra Road	Roads	Renewal	-	36,000	-	-	36,000	30,914	-	30,914	5,086
193	Open	C03384	Karingal Court	Roads	Renewal	-	69,000	-	-	69,000	55,888	-	55,888	13,112
194	Open	C03385	Spring Farm Road	Roads	Renewal	-	98,000	-	-	98,000	90,200	-	90,200	7,800
195	Open	C03386	Sandfly Road at Pelverata Road	Roads	Renewal	-	32,000	-	-	32,000	43,061	-	43,061	(11,061)
196	Open	C03387	Cutana Parade	Roads	Renewal	-	67,000	-	-	67,000	62,343	-	62,343	4,657
197	Open	C03388	Beach Road Snug	Roads	Renewal	-	117,000	-	-	117,000	125,075	524	125,599	(8,599)
198	Open	C03389	Howden Road	Roads	Renewal	-	161,000	-	-	161,000	84,004	-	84,004	76,997
199	Open	C03390	Conningham Road - Hopwood St to Albert Rd	Roads	Renewal	-	40,000	-	-	40,000	44,508	56	44,564	(4,564)
200	Open	C03391	Conningham Road - Old Station Rd to No. 100	Roads	Renewal	-	15,000	-	-	15,000	34,336	-	34,336	(19,336)
201	Open	C03392	Sandfly Road - Huon Hwy to Allens Rivulet Rd	Roads	Renewal	-	99,000	-	-	99,000	51,842	-	51,842	47,158
202	Open	C03393	Van Morey Road	Roads	Renewal	-	116,000	-	-	116,000	61,820	9,411	71,231	44,769
203	Open	C03394	Willuna Close	Roads	Renewal	-	9,000	-	-	9,000	7,175	-	7,175	1,825
204	Open	C03395	Prep works 2021/22	Roads	Renewal	-	237,500	-	-	237,500	-	-	-	237,500
205				Roads	Renewal	-	-	-	-	-	-	-	-	-
206														
207						2,414,890	6,585,000	(65,000)	49,043	11,547	8,995,480	4,045,205	622,643	4,667,848
208														
209	Open	C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	9,602	-	-	-	9,602	-	-	-	9,602
210	Open	C03402	Digital Speed Display Trailers (4) - CRSG State Growt	Other	New	-	-	32,900	-	32,900	33,959	-	33,959	(1,059)
211														
212						9,602	-	32,900	-	42,502	33,959	-	33,959	8,543
213														
214	Open	C03023	Tyndall Beach Erosion Stabilisation	Stormwater	New	8,138	-	-	-	8,138	15,252	-	15,252	(7,114)
215	Open	C03026	Algona Road Stage 1 SW Upgrade	Stormwater	50% R / 50% U	628,705	-	(90,000)	-	538,705	436,000	103,720	539,720	(1,015)
216	Open	C03117	Beach Road Kingston Stormwater Upgrade	Stormwater	Upgrade	-	-	-	-	-	-	-	-	-
217	Open	C03129	Blackmans Bay stormwater low flow diversion	Stormwater	Upgrade	103,589	-	-	(49,000)	54,589	13,891	-	13,891	40,698
218	Open	C03163	Stormwater Regional Flood Gauge Network	Stormwater	New	-	-	-	-	-	4,287	-	4,287	(4,287)
219	Open	C03236	Milford Road stormwater upgrade	Stormwater	New	-	-	-	-	-	1,270	166	1,436	(1,436)
220	Open	C03237	Manuka Road Stormwater Upgrade	Stormwater	New	-	-	-	-	-	1,450	-	1,450	(1,450)
221	Closed	C03239	Taroona Crescent stormwater upgrade	Stormwater	50% N / 50% R	100,000	-	5,615	13,000	118,615	117,914	-	117,914	701
222	Open	C03241	Burwood Drive stormwater upgrade	Stormwater	50% N / 50% R	94,168	-	-	-	94,168	106,972	-	106,972	(12,804)
223	Open	C03242	Leslie Road Stormwater Upgrade	Stormwater	New	41,000	-	50,000	-	91,000	7,837	-	7,837	83,163
224	Open	C03244	Van morey Road stormwater upgrade (vic 279)	Stormwater	Renewal	-	-	-	-	-	850	-	850	(850)
225	Open	C03245	Allens Rivulet Road Stormwater upgrade	Stormwater	Renewal	-	-	-	-	-	1,350	1,065	2,415	(2,415)
226	Open	C03246	Leslie Road (vic 645) SW Upgrades	Stormwater	Upgrade	-	-	-	-	-	4,398	-	4,398	(4,398)
227	Open	C03247	Huon Road (vic 1678) SW Upgrades	Stormwater	Upgrade	-	-	-	-	-	1,470	-	1,470	(1,470)
228	Open	C03249	Allens Rivulet Road (vic 279)	Stormwater	Upgrade	-	-	-	-	-	1,200	-	1,200	(1,200)
229	Open	C03250	Algona Road Stage 2 SW Upgrade-design only	Stormwater	50% N / 50% R	23,504	-	-	-	23,504	10,138	-	10,138	13,366
230	Open	C03251	Hillside Catchment Investigation	Stormwater	50% N / 50% R	15,684	-	-	-	15,684	122	-	122	15,562
231	Open	C03256	CBD Catchment Investigation	Stormwater	50% N / 50% R	33,809	-	-	-	33,809	-	-	-	33,809
232	Open	C03354	Pit replacement & upgrade 2020/21	Stormwater	50% N / 50% R	-	50,000	-	-	50,000	9,799	-	9,799	40,201

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 28/02/2021

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining	
					Carry Forward	2020/21	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total		
233	Open	C03355	Algona Road Stage 2 Stormwater Upgrade - Reline	Stormwater	Renewal	-	383,000		-	-	383,000	496	-	496	382,504
234	Open	C03356	Beach Road, Kingston Stage 2 Stormwater Upgrade	Stormwater	Upgrade	-	242,000	(42,000)	-	30,000	230,000	244,335	18,133	262,468	(32,468)
235	Open	C03357	Boronia-Sherburd-CBD Stormwater Survey	Stormwater	New	-	47,000		-	-	47,000	324	-	324	46,676
236	Open	C03358	Coffee Creek Erosion Repair	Stormwater	50% R / 50% U	-	16,500		-	-	16,500	-	-	-	16,500
237	Open	C03359	Coffee Creek Hydraulic Assessment	Stormwater	New	-	55,000		-	7,000	62,000	26,219	-	26,219	35,781
238	Open	C03360	Ewing Avenue Outfall DTS	Stormwater	50% R / 50% U	-	54,000	(54,000)	-	-	-	-	-	-	-
239	Open	C03361	Flinders Esp Stormwater EXTENSION	Stormwater	New	-	116,000	40,000	-	-	156,000	11,184	-	11,184	144,816
240	Open	C03362	Flowerpot, Blackmans Bay DTS	Stormwater	New	-	59,000	(59,000)	-	-	-	-	-	-	-
241	Open	C03363	Harpers Road Stormwater Upgrade - ROAD ONLY	Stormwater	New	-	168,000		-	-	168,000	17,459	-	17,459	150,541
242	Open	C03364	Leslie Road (viz 48) Stormwater Upgrade	Stormwater	50% R / 50% U	-	25,000	40,000	-	-	65,000	988	-	988	64,012
243	Open	C03365	Margate Rivulet Hydraulic Assessment	Stormwater	New	-	77,000		-	-	77,000	4,089	-	4,089	72,911
244	Open	C03366	Palmers Rd Culvert Upgrade	Stormwater	50% R / 50% U	-	21,500		-	-	21,500	5,001	28	5,029	16,471
245	Open	C03367	Pear Ridge, Margate Stormwater Upgrade	Stormwater	New	-	31,000		-	-	31,000	-	-	-	31,000
246	Open	C03368	Roslyn-Pearsall-Wells-Ocean Stormwater Survey	Stormwater	New	-	30,000		-	-	30,000	13,617	12,500	26,117	3,883
247	Open	C03369	Snug Falls Rd Culvert Upgrades	Stormwater	50% R / 50% U	-	27,000		-	-	27,000	3,393	-	3,393	23,607
248	Open	C03370	Talbots Road Culvert Upgrades (vic 146)	Stormwater	New	-	34,500		-	-	34,500	35,302	3,811	39,113	(4,613)
249	Open	C03371	Jindabyne Road stormwater improvements	Stormwater	New	-	15,000		-	-	15,000	-	-	-	15,000
250	Open	C03372	Kingston Heights vicinity of house number 37	Stormwater	New	-	15,000		-	-	15,000	-	-	-	15,000
251	Open	C03373	Taroona Crescent Stormwater Upgrade STAGE 2	Stormwater	New	-	217,000		-	-	217,000	147,021	49,414	196,435	20,565
252	Open	C03374	Timbertop Drive Stormwater Upgrade	Stormwater	New	-	57,000		-	-	57,000	4,597	2,500	7,097	49,903
253	Open	C03375	Yacht Club Kingston Beach DTS	Stormwater	Upgrade	-	63,000	(63,000)	-	-	-	-	-	-	-
254	Open	C03414	Van Morey Rd Culvert Upgrades	Stormwater	New	-	-		-	49,000	49,000	314	-	314	48,686
255	Open	C03415	157 Channel Highway – Stormwater Replacement	Stormwater	New	-	-		-	25,000	25,000	251	-	251	24,749
256	Open	C03419	Bishop Davies to Kingston Green Stormwater link	Stormwater	New	-	-	120,000	-	-	120,000	1,733	-	1,733	118,267
257	tbc		Rural culvert works tbc	Stormwater	New	-	-	60,000	-	-	60,000	-	-	-	60,000
258				Stormwater	New	-	-		-	-	-	-	-	-	-
259						-	-		-	-	-	-	-	-	-
260						1,048,597	1,803,500	2,000	5,615	75,000	2,934,712	1,250,523	191,336	1,441,859	1,492,853
261	B00000	Capital Balancing Account	Other							(142,500)	(142,500)	-	-	-	(142,500)
262	OC	On costs on capital project				505,000		(56,801)			448,199				448,199
TOTAL CAPITAL EXPENDITURE						13,383,434	12,836,500	806,849	-	-	27,026,783	9,033,518	3,857,898	12,891,416	14,135,367

	Budget	Actual incl Commitments
Renewal	8,331,718	4,389,507
Upgrade	3,435,591	1,290,408
New	3,626,608	1,607,186
	15,393,917	7,287,101
Kingston Park New	9,561,738	5,360,262
Bruny Island Tourism grant New	1,450,731	163,957
City Deal funding	400,000	-
Local Roads and Community Infrastructure	220,402	80,095
	27,026,788	12,891,415

NOTE: Classification is an estimate at the start of a project and may change on completion of job.

**KINGSTON PARK
CAPITAL EXPENDITURE TO 28/02/2021**

	Budget & Carried Forward Expenditure		Actual	Commit- ments	Total	Variance
Overall Project budget (yet to be allocated)	2,000,000					2,000,000
C00688 KP Boulevard Construction	0		0	0	0	0
C00689 KP Pardalote Parade Design & Construction	46,122		0	0	0	46,122
C00690 KP Community Hub Design	52,343		0	0	0	52,343
C00691 KP Open Space Design (Playstreet)	46,720		5,409	0	5,409	41,311
C01606 KP Parking Strategy	(2,000)		0	0	0	(2,000)
C03179 KP Temporary Car Park	114,853		6,297	86,172	92,469	22,384
C01618 Boulevard Construction Stage 1A	320,154		497	419,340	419,837	(99,683)
C01627 KP Site - Land Release Strategy	53,185		44,208	0	44,208	8,977
C01628 KP Site - General Expenditure	219,211		96,877	22	96,899	122,312
C03069 KP Community Hub Construction	136,081		71,133	165,223	236,356	(100,275)
C03175 KP Community Hub Plant & Equipment	0		1,824	3,837	5,661	(5,661)
C03173 KP Public Open Space - Playground	3,632,894		2,209,932	1,688,496	3,898,427	(265,533)
C03277 KP Public Open Space - Stage 2	2,600,000		1,200	0	1,200	2,598,800
C03293 Pardalote Parade Northern Section (TIP)	342,175		0	0	0	342,175
C03278 KP Perimeter shared footpath	0		0	0	0	0
C03174 KP Public Open Space - Hub link to Playground	0		0	0	0	0
C03279 KP Boulevard Construction Stage 1B	0		0	0	0	0
C03306 KP Road F design and construct	0		74,626	442,751	517,377	(517,377)
C03280 KP Stormwater wetlands	0		42,419	0	42,419	(42,419)
Total	9,561,738		2,554,421	2,805,841	5,360,262	4,201,476

18 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

Land Acquisition for Bus Interchange

Regulation 15(2)(f) *proposals for the council to acquire land or an interest in the land or for the disposal of land.*

Public Copy

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES**RECOMMENDATION**

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	
Land Acquisition for Bus Interchange	

CLOSURE

Public Copy

APPENDIX

- A Kingborough Community Safety Committee Meeting Minutes
- B Disability Access & Inclusion Advisory Committee
- C Community Questionnaire of May 2018 Storm Event
- D Delegated Authority List 18 February 2021 to 3 March 2021
- E General Manager's Diary 1 February 2021 to 26 February 2021
- F Current and Ongoing Minute Resolutions (Open Session)

A KINGBOROUGH COMMUNITY SAFETY COMMITTEE MEETING MINUTES

MINUTES

Kingborough Community Safety Committee

Meeting No. 2021-1

Monday 15 February 2021

The logo for Kingborough, featuring the word "Kingborough" in a serif font, with a teal-colored swoosh underline.

MINUTES of a Meeting of the Kingborough Community Safety Committee held at the Kingborough Civic Centre, Kingston, on Monday 15 February 2021 at 10:30am.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Jo Westwood	✓	
Members:	Mr Brian Dale	✓	
	Ms Tania Flakemore		✓
	Mr Michael Hughes	✓	
	Mr Roger McGinniss		✓
	Mr Rodney Street	✓	
	Mr Ross Thomas		✓
Tasmania Police	A/Insp Nikala Parsons	✓	
Kingborough Access Advisory Committee Representative	Ms Julie Taylor		✓
	Ms Julie Alderfox	✓	
Kingborough Bicycle Advisory Committee	Mr Gordon Keith	✓	
Council Officers In Attendance:			
Executive Officer	Mr Anthony Verdouw	✓	
Program Manager Transform Kingston	Mr Daniel Kaimatsoglu	✓	
Technical Officer	Ms Anna Joseph	✓	
Other Attendees:			

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which the Committee met and acknowledged elders past and present.

LEAVE OF ABSENCE

There were no declared leaves of absence.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Rodney Street

SECONDED: Brian Dale

That the Minutes of the Committee meeting held on Monday 7 December 2020, as circulated, be confirmed.

CARRIED

GENERAL BUSINESS

1. Review Action Items from Previous Meeting (Jo Westwood)

Cr Westwood addressed the Action Items generated from previous meetings, noting completed items and progress on uncompleted items.

Action Item (1): Cr Westwood to arrange Chronicle article about the work of the Committee.

2. Tasmanian Police Crime & Traffic Statistics (Nikala Parsons)

Acting Inspector Nikala Parsons discussed Kingborough's crime statistics (in confidence) for the previous two-month period.

A/Insp. Parsons noted that quarantine duties will likely be extended to July. Services will be restricted during this period.

The Committee discussed the possibility of Kingborough having a 24 hour police station as well as the future opportunity for co-location of emergency services.

3. Project Update – Safe Speeds for Schools (Jo Westwood)

Cr Westwood provided an update on the Safe Speed for Schools trailer roll out, with trailers currently set up at Illawarra Primary and St Aloysius, Blackmans Bay campus.

The Chronicle will run a story on the Safe Speed for Schools program on 16 February 2021 to further help raise awareness in the community of the need to drive to the speed limit in school zones.

Traffic data is recorded by the trailers and can be provided to TasPolice for information.

4. Transform Kingston CBD Project (Daniel Kaimatsoglu)

Daniel provided an overview on the Transform Kingston CBD Project.

The road reconstruction along the Channel Hwy will aim to promote a safer low-speed environment with improved pedestrian accesses and crossings as well as improved cycle lanes.

5. Sharing the Road with Wildlife Information Sheet (Anthony Verdouw)

Committee members provided feedback on the draft Sharing the Road with Wildlife Information Sheet.

Action Item (2): Staff to incorporate feedback into a revised information sheet including the provision of contact information to have roadkill removed from roads.

6. Correspondence

Cr Westwood briefly discussed the correspondence sent and received relating to the activities of the Committee, noting the GCC full gear motorcycle project and safety concerns at Kingston Beach toilets.

Action Item (3): Staff to follow up if cleaners have noted any extra cleaning required at the Kingston Beach amenities, which may indicate ongoing misuse of the area.

Action Item (4): A/Insp. Parsons to provide updated reports for the Kingston Beach area at the next meeting.

a) (Inward)

- i. Full gear motorcycle safety project – GCC – 17 Dec 2020
- ii. Kingston Beach toilets ongoing safety concerns – Resident – 2 Feb 2021

b) (Outward)

- i. Letters to Schools regarding Safe Schools Trailer Roll Out - Illawarra Primary and St Aloysius

7. Other Business

a) Gordon Keith, the KBAC representative, noted the below road safety concerns for cyclists:

- Sandfly Rd shoulders – lack of shoulder width a safety hazard for cyclists.
- Roslyn Ave uphill from Algona Rd roundabout to Jindabyne Rd – not enough room for overtaking vehicles.
- Tarroona bike lanes – ongoing parking over bike lanes.

b) Myuna Rd / Roslyn Ave intersection, no right turn signage often ignored.

Action Item (5): Staff to investigate Myuna Rd intersection and how to better define the no right turn.

c) Beach Rd / Windsor St intersection at Kingston Beach. Parking in front of real estate near the turnoff blocks oncoming traffic.

Action Item (6): Staff to investigate parking restrictions at the Beach Rd / Windsor St intersection.

d) Recommendation for agenda item for upcoming meeting – TasFire presentation on fire risks within the municipality.

Action Item (7): Cr Westwood to invite TasFire representative to a Committee meeting.

NEXT MEETING

The next meeting of the Committee is to be held at 10:30am, Monday 12 April 2021.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 12:27pm.

(Appendix A)

Kingborough Community Safety Committee

Upcoming Meeting Dates for 2021

*Note all meetings are held on the first Monday of every second month at 10:30am
in the Council Chambers, Kingston*

12 April
7 June
2 August
4 October
6 December

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Action Items					
Meeting #	Item Number	Description	Responsibility of	Due Date	Complete
2021-1	1	Arrange Chronicle article about the work of the Committee.	Cr Westwood	12/4/2021	<input type="checkbox"/>
2021-1	2	Update Wildlife Information Sheet including contact information for removing roadkill.	Anthony Verdouw	12/4/2021	<input type="checkbox"/>
2021-1	3	Follow up if cleaners have noted any extra cleaning required at the Kingston Beach amenities, which may indicate ongoing misuse of the area.	Anthony Verdouw	12/4/2021	<input type="checkbox"/>
2021-1	4	Provide updated police reports for the Kingston Beach area at the next meeting.	Nikala Parsons	12/4/2021	<input type="checkbox"/>
2021-1	5	Myuna Rd / Roslyn Ave intersection better define/restrict no right turn.	Renai Clark	12/4/2021	<input type="checkbox"/>
2021-1	6	Beach Rd / Windsor St intersection, investigate parking restrictions in immediate area.	Renai Clark	12/4/2021	<input type="checkbox"/>
2021-1	7	Invite TasFire representative to present at a Committee meeting.	Cr Westwood	12/4/2021	<input type="checkbox"/>
2020-4	6	Discuss possible opportunities for further advertising police clearance rates	Jason Elmer / Jo Westwood	7/12/2020	✓
2020-6	1	Reinvestigate Edison Ave and Garnett St – visibility issues for cars turning right onto Edison Ave.	Renai Clark	31/1/2021	✓
2020-6	2	Forward any requests for new website content to Cr Westwood and Anthony.	Committee Members	15/2/2021	✓
2020-6	3	Advise Anthony of any capital project bids for consideration.	Committee Members	31/1/2021	✓
2020-6	4	Ask staff to present to the Committee in 2021 regarding Kingston CBD traffic plans and CBD planning and renewal as part of the Transform Kingston Project.	Jo Westwood / Daniel Kaimatsoglu	15/2/2021	✓
2020-6	5	Provide Ian Ross with Stuart Baldwin's contact details for possible expired flare collection facility at Barretta.	David Reeve	31/1/2021	✓
2020-6	6	Follow up communications opportunities to promote relevant MAST safety programs and campaigns.	Sarah Wilcox	15/2/2021	✓

2020-4	3	Discuss with Australia Post any concerns it has regarding intersection visibility.	Anthony Verdouw	30/10/2020	✓
2020-5	1	Invite Council's Media and Communications Officer to next meeting.	Jo Westwood	7/12/2020	✓
2020-5	2	Add intersection visibility concerns at Edison Avenue/Garnet Street and Garnett Street/Roslyn Avenue to intersection register.	Anthony Verdouw / Renai Clark	30/10/2020	✓
2020-5	3	Forward email advice regarding School Zone Timing to all Committee members.	Jo Westwood	7/12/2020	✓
2020-5	4	Follow up and advise committee on traffic offenses recorded on the Southern Outlet year-to-date.	Nikala Parsons	7/12/2020	✓
2020-5	5	Advise Neil Spark on quantities of Road Safety Week merchandise for the Civic Centre.	Jo Westwood / Sarah Wilcox	7/12/2020	✓
2020-5	6	Follow up traffic and pedestrian issues noted on Freeman Street with drivers pulling out of the Channel Court carpark and doing U-turns in Christian Homes driveway and Sherburd Street.	Renai Clark	7/12/2020	✓
2020-5	7	Follow up with Council Depot opportunities for increased visibility, yellow lighting or items installed, for Road Safety Week.	Anthony Verdouw	15/11/2020	✓
2020-5	8	Follow up opportunities to better alert motorists when approaching the Whitewater Creek Track/Summerleas Road intersection.	Renai Clark	7/12/2020	✓
2020-5	9	Add Maranoa Rd/Kingston Town intersection visibility issues due to overgrown vegetation to register for Depot Works Request.	Anthony Verdouw	7/12/2020	✓
2020-4	2	Follow up with DSG regarding bus stops in Firthside	Roger McGinnis	5/10/2020	✓
2020-4	6	Write letter to David Wiss in appreciation for his assistance on the committee	Jo Westwood	5/10/2020	✓
2020-4	7	Provide information to Neil Broomfield regarding school zone timing	Matthew Snow	5/10/2020	✓

B DISABILITY ACCESS & INCLUSION ADVISORY COMMITTEE MEETING MINUTES

MINUTES

KINGBOROUGH ACCESS ADVISORY COMMITTEE

Meeting No. 2021-1

Wednesday 10 February 2021



Minutes of a Meeting of the Kingborough Access Advisory Committee held at the Kingborough Civic Centre, Kingston, on Wednesday 10 February at 2.00pm.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Paula Wriedt		✓
	Cr Flora Fox	✓	
	Julie Taylor		✓
	David Vickery	✓	
	Kevin Brown	✓	
	Di Carter	✓	
	Paul Gilby		✓
	Fran Thompson	✓	
	Richard Witbreuk		✓
	Melinda Harris	✓	
	Justine Barwick		✓
Staff	Julie Alderfox (Community Development Officer)	✓	

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

Moved Fran Thompson

/Seconded David Vickery

That the Minutes of the Committee meeting held on 9 December 2020 as circulated, be confirmed.

Carried

BUSINESS ARISING

Kingston Park Stage 2

Vanessa Weldon, Kingston Park Project Administrator provided the committee with a high-level plan of Stage 2 of the Kingston Park open space area. A number of questions were put forward and reassurance requested that universal design principles are to be included.

Considerations included the need for:

- Accessibility to the amphitheatre, regardless of whether formal or informal seating is provided;
- Accessible height of water fountains;
- BBQ accessibility to include ability for wheelchair users to 'roll under' the benchtop;
- Path gradient and width to accommodate passing users;
- Access to the area to be universal i.e. not separate access for people with disability.

Customer Service/Tourism Documents

Draft brochures providing disability access advice were distributed to the group. Suggestions were put forward and will be provided to the Communications Officer for final editing. Quotes are to be obtained for professional production of brochures.

It was noted that the brochures should be adapted for the website to ensure accessibility standards are met and a user-friendly experience is created.

Building Better Homes Campaign

Correspondence was forwarded from Cr Paula Wriedt to Hon. Elise Archer Minister for Building and Construction, encouraging changes to the National Construction Code (NCC) to include mandatory accessibility standards for all new homes. State Ministers are meeting to discuss the NCC in March. Committee members were encouraged to write to the Minister if they supported the changes to the code.

Kingborough Community Hub

Curtains have been installed in the large auditorium which have improved the acoustic conditions in the hall.

Plans for 2021

- Continuing community education projects
- Highlighting accessibility features (positive and negative examples)
- Finding ways to encourage improved accessibility in private businesses
- Further discussion at April meeting

Development Applications

Bruny Island visitor accommodation. Information brochure on accessibility features is to be forwarded.

Other Business

John Street Medical Centre - conditions continue to be hazardous for pedestrians when vehicles block the path. A letter is to be forwarded to new management on behalf of the committee.

Social Housing

David Vickery raised the topic of the percentage of accessible housing provided within Tasmanian social housing. He suggested that the percentage should be increased to 100% rather than the current 20% which is currently allocated. A confirmation of the statistics will be sought prior to any correspondence being forwarded to the relevant Minister/s.

Kingston Beach

An update was requested on the Kingston Beach access ramp/pedestrian crossing and the Kingston Beach Master Plan progress. Information is to be requested from relevant staff and forwarded via email.

Clarification was requested on the choice colour on part of the Kingston Beach decking where there

is a direct jump-off area to the beach. Staff will seek confirmation that the silver colour contrast is acceptable and complies with the relevant standards should they apply to the section in question.

NEXT MEETING

The next meeting of the Access Advisory Committee is scheduled to take place on Wednesday 14 April 2021 2pm at the Council Chambers.

CLOSURE:

There being no further business, the Chairperson declared the meeting closed at 3.35pm.

Public Copy

C COMMUNITY QUESTIONNAIRE OF MAY 2018 STORM EVENT**File Number:** 47.17**Author:** Alexander Aronsson, Stormwater Engineer**Authoriser:** David Reeve, Director Engineering Services

- 1.1 The May 2018 storm was the most severe storm event on record in south eastern Tasmania, with Kingborough municipality being heavily impacted. Widespread damage occurred to infrastructure and properties, both public and private.
- 1.2 Council was successful in receiving a state grant of \$21,750.00 from the Department of Premier and Cabinet's Community Recovery and Resilience Grants (CRRG) Program in January 2019.
- 1.3 The community questionnaire allowed residents to provide detailed feedback to Council about local flood impacts. Local flood information is invaluable as it allows Council to calibrate and validate simulated flood events to historical data. This improves the accuracy of Council's flood information and ensures Council is developing and prioritising projects, policies, and strategies to mitigate, remediate and improve the level of protection (where possible) provided to the community in areas where it is most needed.
- 1.4 The questionnaire consisted of a total of 36 questions. Individual responses are treated as confidential and will not become public information.
- 1.5 The questionnaire was mailed out to approx. 7,000 households across Kingborough in November 2019. An Our Say page was established online and information went out on Council's social media platforms encouraging the community to participate in the survey.
- 1.6 The survey closed on 16 December 2019. This report provides a summary of all received responses to formally finalise the CRRG project. The collated data will continue to be used in Council's work to improve stormwater and flood services in the municipality.
- 1.7 Council acknowledges that many members of the community suffered as a result of the storm event. Council received a lot of valuable detailed information describing individual loss and anecdotal retelling of the event. Although such information is highly valued by Council, it has been left out of this summary which focuses on describing the nature of the flood event across the municipality and how different areas were more generally impacted.
- 1.8 The results of the community questionnaire are summarised below. Only the most relevant information to describe the flood event has been included in this summary. All figures referenced to in this report are included in Attachment 1.
- 1.9 Council received a total of 965 responses, of which 127 responses were received via Our Say.
- 1.10 General information:
 - The respondents were 87% owners and 5% tenants (8% blank responses).
 - 72% of the respondents were at their current address during another major storm event.
 - 15% of the respondents considered the May 2018 event to be worse than any other event, 31% of the respondents said it was 'not as bad', while 24% had 'no memory' (30% did not respond).

1.11 Responses to street flooding:

- 45% of the respondents experienced flooding in their street.
- Most of the street flooding was experienced in the urban areas of Kingston, Blackmans Bay and Kingston Beach.
- The reported depth of flooding in the streets in the worst affected suburbs of Kingston, Kingston Beach and Blackmans Bay are summarised in Figure 2, 3 & 4.
- The results indicate that most flooding in the streets was from shallow (< 200 mm) overland flow (flash flooding). This kind of flooding is typical for high intensity rainfalls, like the May 2018 event, falling over steep topography.
- 7% of the respondents could not access their property during the flood event due to inundation.

1.12 Responses to property flooding (block of land):

- 48% (464) of the respondents experienced flooding on their property, while 42% did not.
- Flooding on properties by suburbs are illustrated in Figure 5.
- Of the 464 flooded properties (block of land), 40% are located on the downhill side of the road and 21% on the uphill side. 11% are reported to be relatively level and 28% were not described.
- 43% of the respondents (416) had various features on their property affected or damaged by flooding.
- 29% indicated that their property was flooded for 4 hours or less, as illustrated in Figure 6.

1.13 Responses to house flooding:

- 297 respondents (31%) experienced flooding inside their house. Where flooding of houses occurred, based on suburb, is illustrated in Figure 7.
- Most of the reported flood depth inside houses was shallow flow (< 100 mm) for the most affected suburbs of Kingston, Blackmans Bay and Kingston Beach (refer to Figure 8, 9 and 10).
- 41% of houses being flooded are located on the downhill side of the road, while 21% are reported to be located on the uphill side of the road with 9% reported to be relatively level (29% left a blank response).
- Most of the affected houses were flooded for 4 hours or less in Kingston, Blackmans Bay and Kingston Beach (Figure 11, 12 and 13).

1.14 The survey allowed respondents to provide additional information in terms of what they believed were the reasons for the severe flooding experienced locally, what improvements Council could undertake and any other information that may be useful to Council. Council received 416 responses to this question (43%) and the most common amongst these are summarised in Figure 14.

- 1.15 Most responses were from the suburbs of Kingston, Kingston Beach and Blackmans Bay, which is likely a combination of the high level of urbanisation in these areas, high density population (number of responses) and the steep topography resulting in these areas having a high flood risk for flash flooding.
- 1.16 Most of the reported incidents of inside house flooding are in line with Council's existing overland flow mapping, except for a few outliers.
- 1.17 Most of the outliers are in the Kingston/Kingston Beach area downhill from Boronia Hill. This area appears to have experienced more widespread flash flooding than other areas, which again is likely a result of the steep terrain.
- 1.18 Detailed responses received in terms of location, depth and timing of flooding will be utilised to calibrate and validate Council's flood models to improve existing and future flood information.
- 1.19 As illustrated in Figure 14, most responses stated that the flooding occurred due to insufficient capacity and blockage of the drains during the storm event. Other comments were insufficient maintenance of the public stormwater system prior to the event, the steepness of the terrain and that private driveways are too steep and sit lower than the road, allowing flood water to flood private properties.
- 1.20 Although the storm event in May 2018 was much greater than what the existing public stormwater system were designed to cater for, the responses will be used when Council assess high flood risk areas where infrastructure upgrades or other works are deemed beneficial to increase the level of service provided.
- 1.21 Completely preventing blockages of drains during intense storm events is extremely challenging as debris is naturally produced in the catchment continuously. However, mechanisms for reducing the likelihood of blockages (to the extent possible) are always considered during design and construction of new public stormwater infrastructure. In addition, Council will reassess existing maintenance routines to investigate potential works, such as street sweeping, that potentially could be undertaken directly ahead of forecasted extreme weather events.

ATTACHMENTS

1. Flood Questionnaire May 2018 Figures
2. Community Questionnaire of May 2018 Storm Event

Council Meeting 15 March 2021
Kingborough Council

Attachment 1 – Flood Questionnaire May 2018 Figures

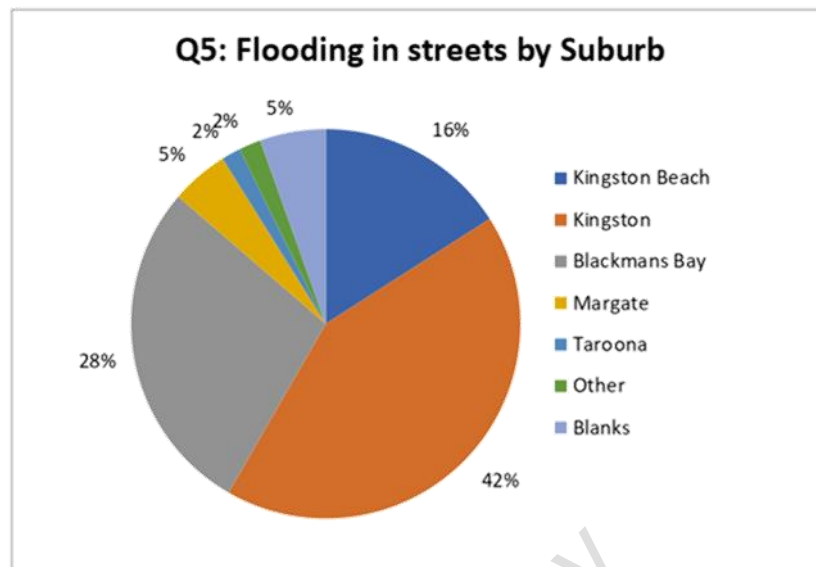


Figure 1 - Flooding in streets by Suburb

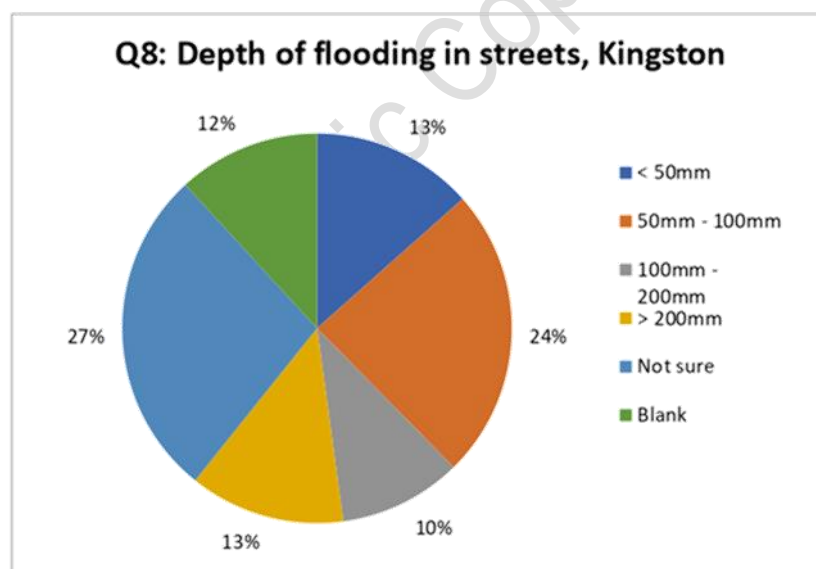


Figure 2 - Depth of flooding in streets, Kingston

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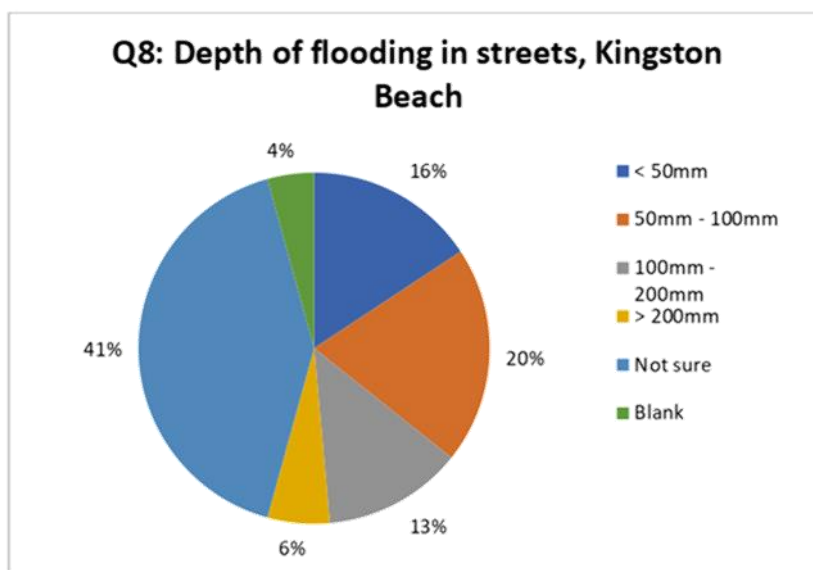


Figure 3 - Depth of flooding in streets, Kingston Beach

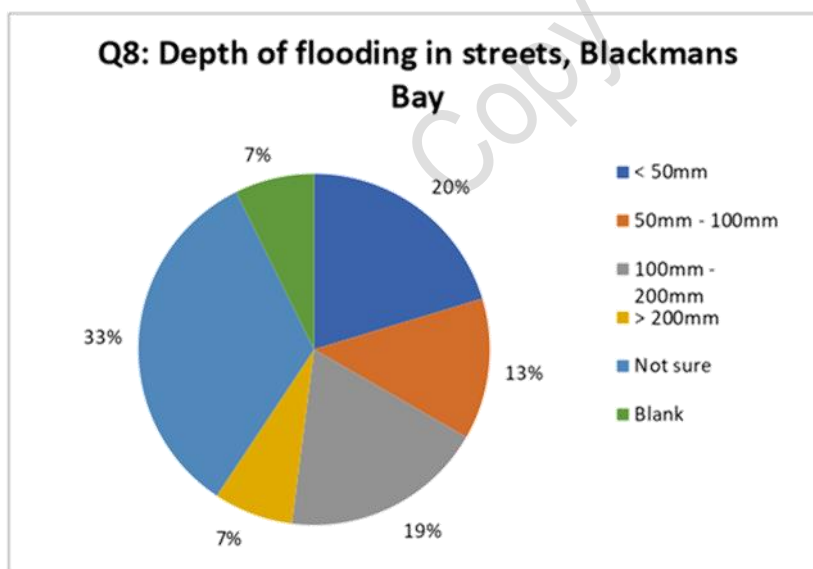


Figure 4 - Depth of flooding in streets, Blackmans Bay

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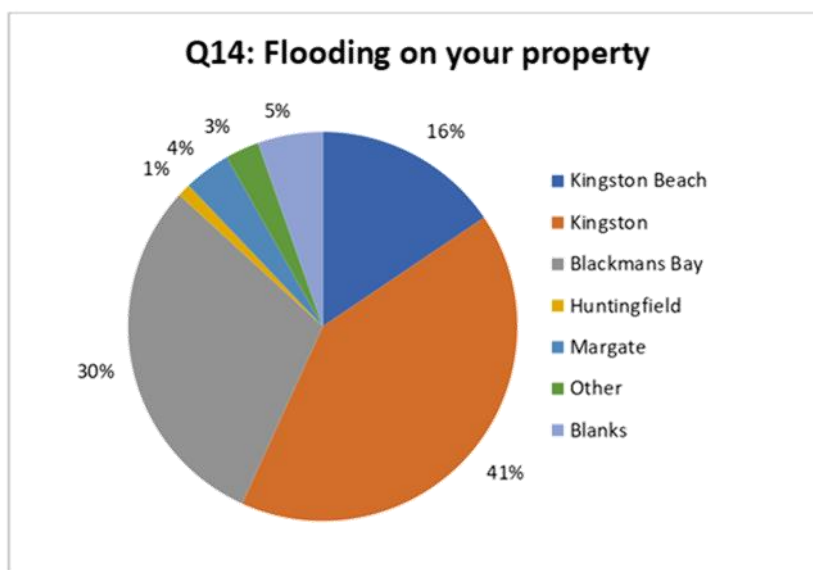


Figure 5 - Flooding on property by Suburb

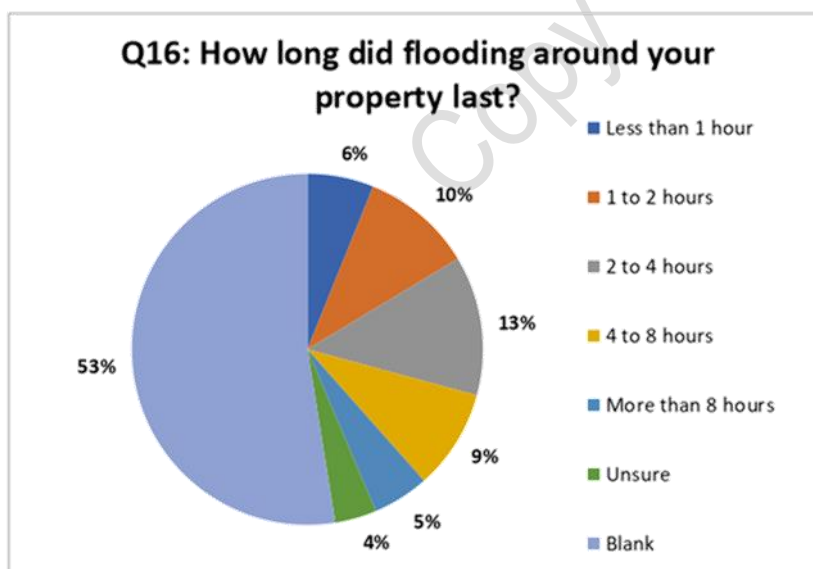


Figure 6 - Time of property flooding

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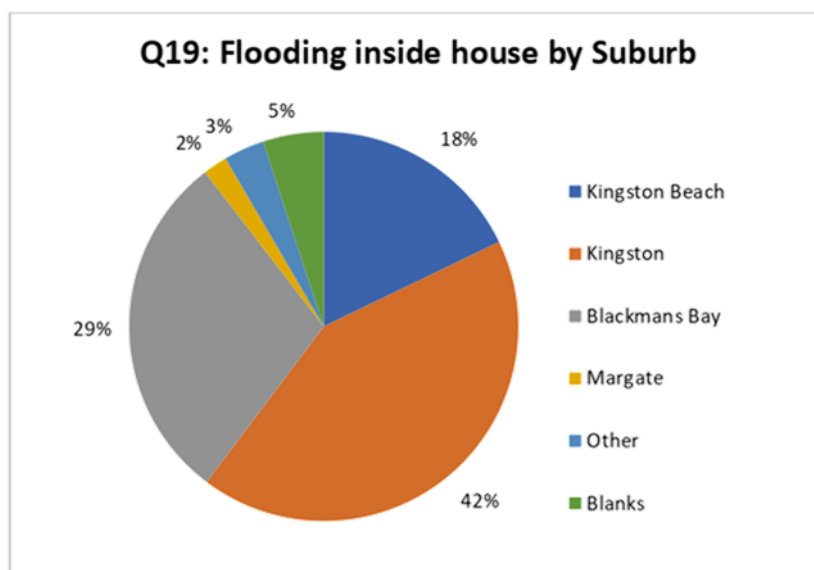


Figure 7 - Flooding inside house by Suburb

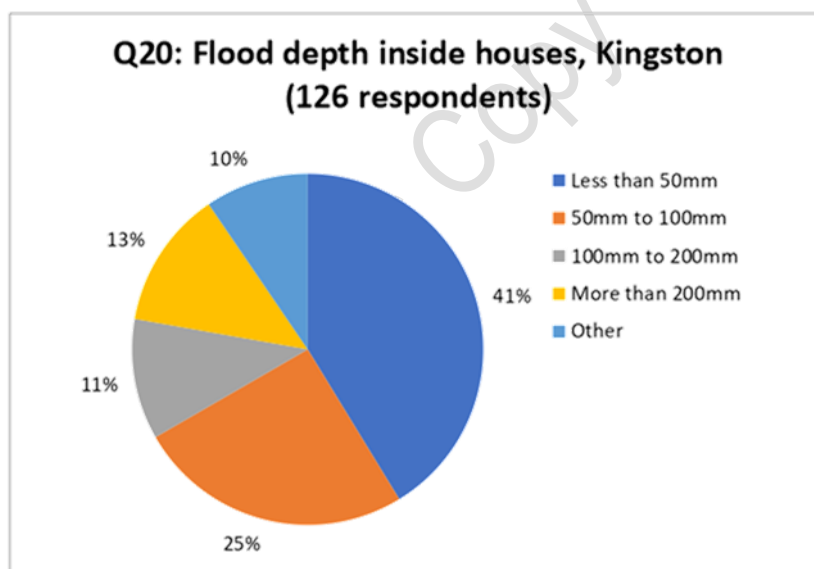


Figure 8 - Flood depth inside houses, Kingston

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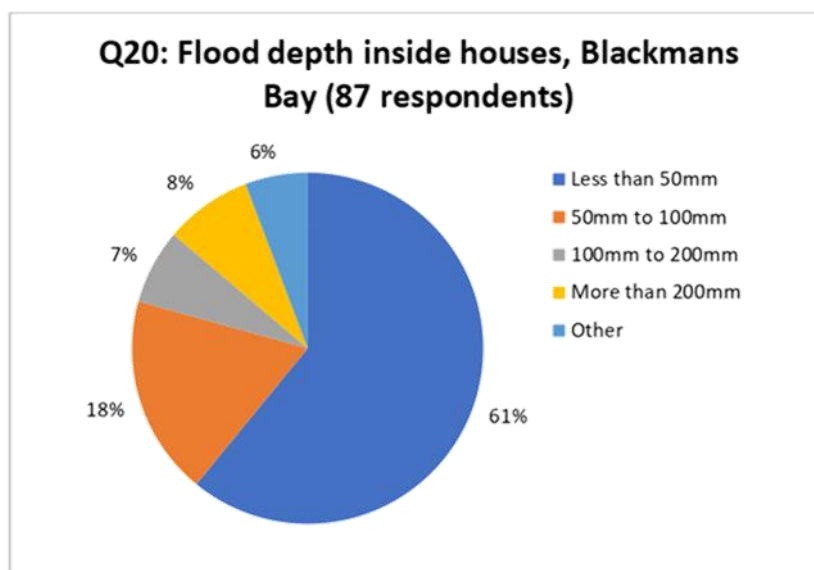


Figure 9 - Flood depth inside houses, Blackmans Bay

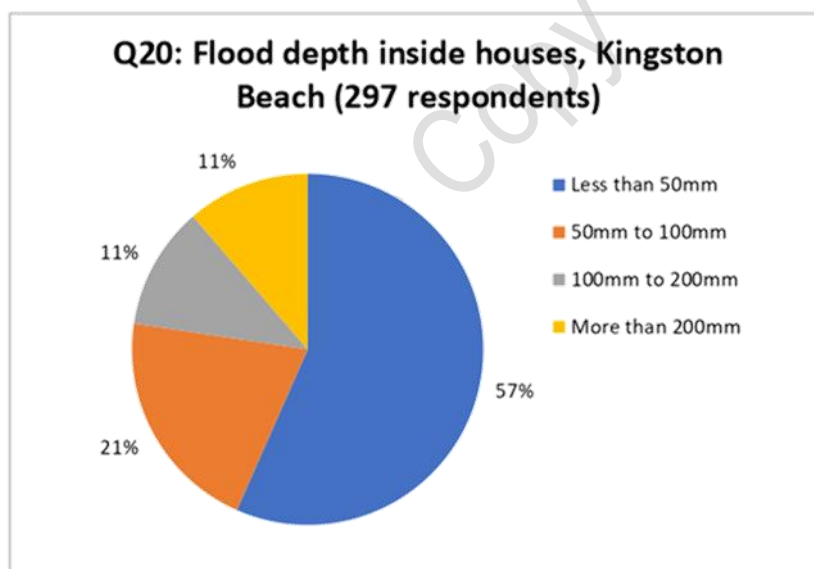


Figure 10 - Flood depth inside houses, Kingston Beach

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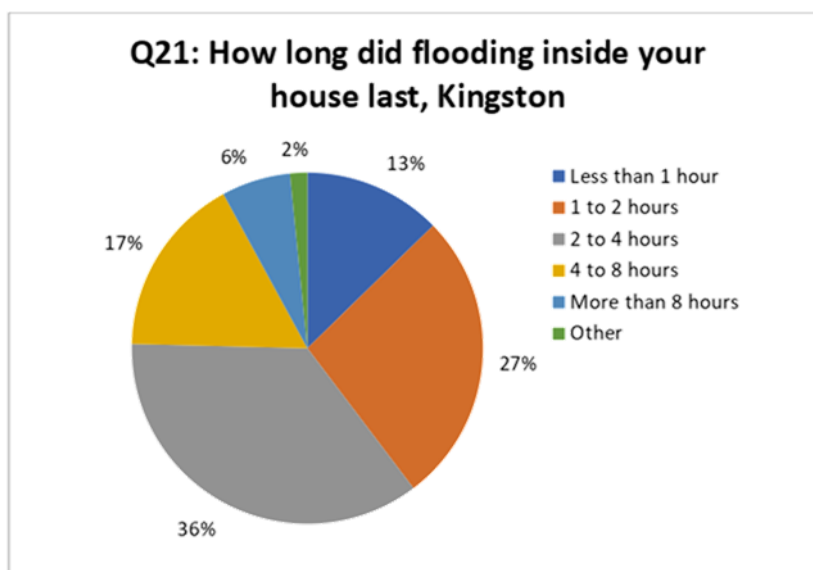


Figure 11 - Time of flooding inside house, Kingston

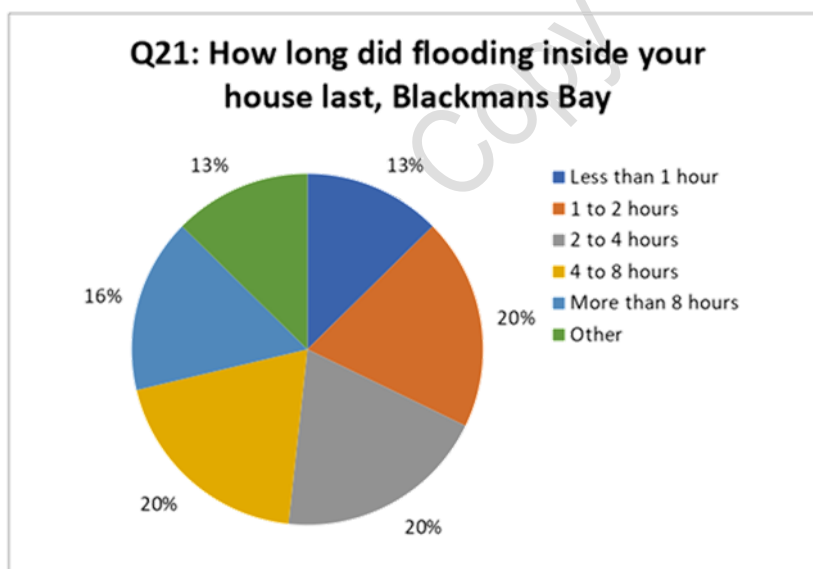


Figure 12 - Time of flooding inside house, Blackmans Bay

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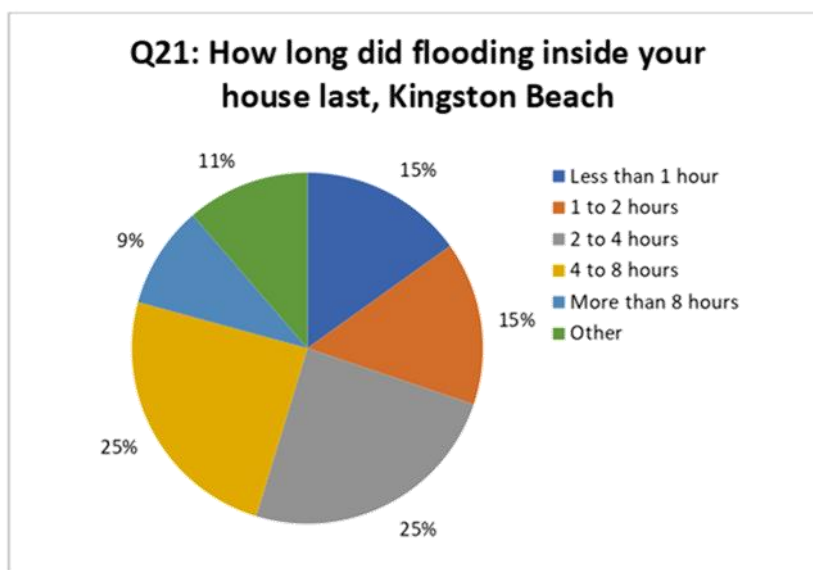


Figure 13 - Time of flooding inside house, Kingston Beach

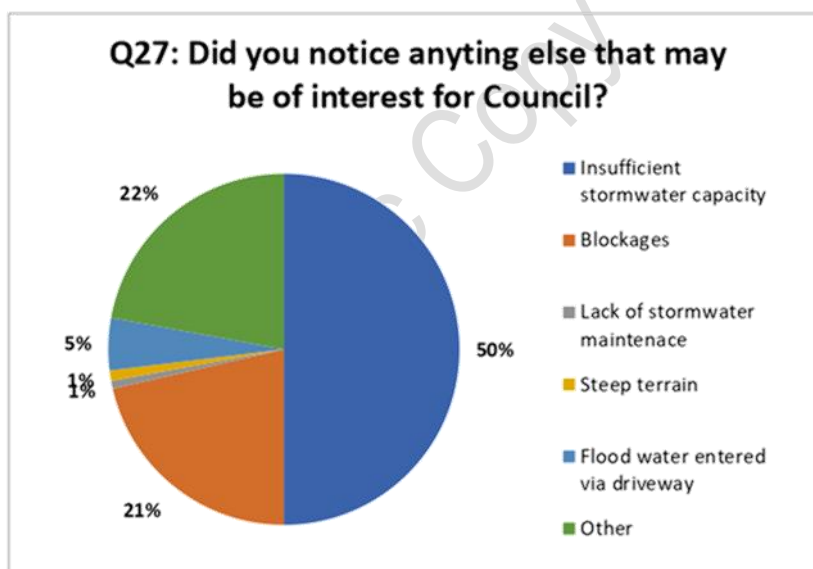



Figure 14 - Respondent's feedback to Council regarding why flooding occurred

Alexander Aronsson
Stormwater & Waterways Engineer

 Kingborough	KINGBOROUGH COUNCIL PUBLIC CONSULTATION QUESTIONNAIRE SOUTHERN TASMANIA EXTREME WEATHER EVENT (MAY 2018) INVESTIGATION
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On 10 - 11 May 2018, a severe storm event occurred in the southern Tasmanian region that caused severe and extensive flooding. As a result, areas were isolated, properties were flooded and many commercial, residential and other premises suffered damage as a result of water entering the premises.

Council is seeking on-site information on the extent and impact of the event. While external investigations have provided technical analysis, we are seeking the experiences and knowledge from people who were directly impacted by the storm.

This questionnaire seeks your support in providing data on your recollections and memory of the timing, extent and impact of flooding, and subsequent damage and/or other impacts, that occurred in your area during the storm of 10 - 11 May 2018.

Detailed information from residents, businesses and other organisations will greatly assist Council's review and assessment. Based on the information provided, Council will develop actions and solutions that aim to mitigate against, and prepare for similar events in the future.

The closing date for submitting the questionnaire is **Monday 16 December 2019**. Please note that while we request the address of your property so we are able to map the extent of the impact of the weather event, it will not be published. The display of any results will not identify individual properties. A summary of the findings and future recommendations and projects will be published on Council's website.

Most answers are check boxes, with some requiring further written details.

There are 36 questions in total and the questionnaire should take between 10 and 15 minutes of your time to complete. Please complete the questionnaire in black ink.

You can complete the questionnaire online at: <https://oursay.org/kingborough-council/maystorm>

Thank you for helping us and the community.

Questions 1 and 2 are about earlier storm events.

Questions 3 and 4 are about the storm event generally

Questions 5 to 12 are about the impacts in your street.

Questions 13 to 18 are about the impacts on your property (your block of land)

Questions 19 to 23 are about the impacts on your home

Questions 24 to 36 are about other information helpful to council

Responses received by 16 December 2019 will be included in a draw to win one of three \$50 Gift Vouchers.

<p>The information you provide is critical to understand the effects of the May 2018 extreme weather event.</p>	
<p>Please provide the house number and street name of the property you currently live in e.g. 15 Channel Hwy, Kingston</p>	
<p>.....</p>	
<p>Are you the owner or tenant of this property? (tick more than one if necessary)</p>	<p>Owner <input type="checkbox"/> Tenant <input type="checkbox"/></p>

EARLIER STORM EVENTS

This questionnaire is mainly about the 10-11 May 2018 flood event. However, there have been other severe storm events in the past in the Kingborough municipality.

1. Were you at your current address for the following events:

	Yes	No
13-14 January 2015	<input type="checkbox"/>	<input type="checkbox"/>
12-13 April 2011	<input type="checkbox"/>	<input type="checkbox"/>
11-12 August 2010	<input type="checkbox"/>	<input type="checkbox"/>
03-04 February 2005	<input type="checkbox"/>	<input type="checkbox"/>
08-09 February 1996	<input type="checkbox"/>	<input type="checkbox"/>
18-19 December 1995	<input type="checkbox"/>	<input type="checkbox"/>
22-23 March 1983	<input type="checkbox"/>	<input type="checkbox"/>
22-23 April 1960	<input type="checkbox"/>	<input type="checkbox"/>
06-07 June 1954	<input type="checkbox"/>	<input type="checkbox"/>

If your answer is Yes to any of the above, please go to Q2; and if No, please go to Q3.

2. Compared to 10/11 May 2018, was the impact of that event worse or not as bad?

	Worse	Not as bad	No memory
13-14 January 2015	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12-13 April 2011	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11-12 August 2010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03-04 February 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08-09 February 1996	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18-19 December 1995	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22-23 March 1983	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22-23 April 1960	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06-07 June 1954	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10-11 MAY STORM EVENT

3. Were you living at your current address during the extreme weather event on the 10-11 May 2018?

Yes ☐ Please go to Q 5
 No ☐ Please go to Q 4

4. What address were you living at during the storm event of 10-11 May 2018?

Tasmanian address

(if this address is in the Kingborough municipality please continue with the questionnaire)

Outside Kingborough ☐ Go to Q 34 and complete the questionnaire

STREET FLOODING

5. Did you experience flooding in your street?

Yes ☐ Please go to Q 6
No ☐ Please go to Q 13

6. What was the extent of the flooding?

Whole length of street ☐
At intersections ☐
At low points ☐
Other (provide details) ☐

7. How long did the flooding last?

Less than an hour ☐
1 to 2 hours ☐
2 to 4 hours ☐
4 to 8 hours ☐
More than 8 hours ☐
If more than 8 hours, please specify time hours

8. To what approximate depth did the flooding reach in the middle of the street?

No water over the middle of the street ☐
Less than 50mm (2 ins) ☐
50mm to 100mm (2 ins to 4 ins) ☐
100mm to 200mm (4 ins to 8 ins) ☐
More than 200mm (8 ins) ☐
(if more than 200mm (8 ins) please specify depth - mm

9. How far down the street from your property did the flooding occur?

Directly in front ☐
To within 20m ☐
20m to 50m ☐
50m to 100m ☐
More than 100m ☐
(if further than 100m please specify distance - m

10. Could you access your property from the street during the flooding?

Yes ☐
No ☐

11. How long was access to your property restricted?

Less than 1 hour ☐
1 to 2 hours ☐
2 to 4 hours ☐
4 to 8 hours ☐
More than 8 hours ☐
If more than 8 hours please specify time - hours

12. Were any essential services to your property affected?

Please tick service affected and period of time affected.

	No Effect	less than 1 hr	1-2 hrs	2-4 hrs	4-8 hrs	more than 8 hrs
Power	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewerage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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PROPERTY FLOODING (YOUR BLOCK OF LAND)

13. If your property is in a steep area, is your property on the uphill or downhill side of the street?

- Uphill ☐
- Downhill ☐
- Relatively level ☐

14. Did you experience flooding on your property?

- Yes ☐
- No ☐ Go to Q 24

15. Can you provide details of where the flooding came to on your property.

- Just inside front fence / front boundary ☐
- Between property boundary and house ☐
- Up to your house ☐
- Surrounded house ☐
- Other (please provide details) ☐

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16. How long did the flooding around your property last?

- Less than 1 hour ☐
- 1 to 2 hours ☐
- 2 to 4 hours ☐
- 4 to 8 hours ☐
- More than 8 hours ☐
- If more than 8 hours please specify time - hours

17. Were there any features on your property affected in any way? A feature might include gardens, isolated structures, verandahs, patios, carports, garage etc.

- Yes ☐ Go to Q 18
- No ☐ Go to Q 19

18. Please indicate what features were affected by the flooding (if insufficient space, please go to the last page of the questionnaire)

.....

.....

.....

FLOODING IN YOUR HOME

19. Did you experience any flooding inside your home?

Yes ☐ Go to Q 20

No ☐ Go to Q 24

20. To what depth did the flooding occur?

Less than 50mm (2 ins) ☐

50mm to 100mm (2 ins to 4 ins) ☐

100mm to 200mm (4 ins to 8 ins) ☐

More than 200mm (8 ins) ☐

(if more than 200mm (8 ins) please specify depth - mm

21. For how long did the flooding occur?

Less than 1 hour ☐

1 to 2 hours ☐

2 to 4 hours ☐

4 to 8 hours ☐

More than 8 hours ☐

If more than 8 hours please specify time - hours

22. What level of inconvenience / disruption did you suffer? Please describe the impact of the flooding on your house. This may include damage to floor coverings or furnishings, time off work to clean up and restore, delays in resolving insurance claims, loss of equipment or goods at ground level (if insufficient space, please go to last page of questionnaire).

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23. What was the approximate cost of repairs?

Nil ☐

Less than \$2,000 ☐

\$2,000 to \$5,000 ☐

\$5,000 to \$10,000 ☐

\$10,000 to \$25,000 ☐

More than \$25,000 ☐

If more than \$25,000 please specify cost -

FURTHER INFORMATION

24. Were you aware of which organisation to contact for assistance during the event?

Yes ☐

No ☐

25. Which organisation, if any, were you unable to contact?

Emergency Services ☐ SES / Police / Fire / Ambulance Please circle

Red Cross ☐

26. Why were you unable to contact this organisation? Please give details (if insufficient space please go to last page of questionnaire)

.....

.....

.....

27. Was there anything else you noticed about the flooding that may be of interest to Council?
E.g. direction of water flow, effectiveness of existing drainage, source of flooding (overland, within roads, overtopping roads etc.), suspected blockages of drainage systems, backwash caused by vehicles driving in the street etc. (if insufficient space, please go to last page of questionnaire).

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28. If you have any further comments or feedback that would be useful to Council please provide below (if insufficient space, please go to last page of questionnaire).

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29. At approximately what time and date did the flood water reach its highest level?

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30. If applicable, where was the highest flood level noticed (eg. The street, the yard, the house) and can you provide a mark or level from debris or stains?

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31. Do you have any record of a mark or level from the debris or stains on buildings? If so, can you please provide details.

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.....

32. Do you have any photographs or videos of the flooding in your local area that would be of use to Council?

Yes ☐ Go to Q 33
No ☐ Go to Q 35

33. If so, would you be prepared to provide these?

Yes ☐
No ☐

You can either drop hard copies for scanning at the Civic Centre in Kingston (make sure you include a return address), or upload via the link found on Council's website www.kingborough.tas.gov.au/stormwater. You can also email copies to communications@kingborough.tas.gov.au. Please include location, time and date of photo.

34. If you were not at your current address during 10-11 May, can you provide any comments about where you were in the Kingborough area at the time, and what did you notice about the impacts of the event?

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.....

.....

35. Name (OPTIONAL)

.....

.....

36. Telephone number (OPTIONAL)

.....

.....

I confirm I understand that the submission of this response to Council about the 10-11 May 2018 event will be treated as confidential and while it will be registered on my property file, it will not become public information.

Yes ☐

If you have any questions or concerns, contact Mr Alan Walker, Senior Stormwater and Waterways Engineer at awalker@kingborough.tas.gov.au or on (03) 6211 8239.

You can complete this questionnaire online at: <https://oursay.org/kingborough-council/maystorm>

You can return completed hard copies using the enclosed self-addressed envelope.

Alternatively you can submit hard copies at the following locations:

- Civic Centre, Kingborough Council, 15 Channel Highway, Kingston
- Kingston Library, 11 Hutchins Street, Kingston

The last date for accepting all responses from all is **Monday, 16 December 2019**.

Thank you for taking the time to complete this questionnaire. The information you provide will be of considerable assistance to Council.

See next page for space to add additional comments to questions

Additional comments as required (please indicate question number(s))

D DELEGATED AUTHORITY LIST 18 FEBRUARY 2021 TO 3 MARCH 2021

File Number: 17.170

Author: Elizabeth Burrows, Administration Officer - Planning

Authoriser: Tasha Tyler-Moore, Manager Development Services

DEVELOPMENT APPLICATIONS FOR DISCRETIONARY DEVELOPMENT/USE		
DA-2020-504	Ms A Winter 86 Burwood Drive BLACKMANS BAY	Alterations and extensions to dwelling
DA-2020-542	Ms C Lo 192 Redwood Road KINGSTON	Two multiple dwellings (one existing) and demolition of sheds
DA-2020-628	SJM Property Developments P/L 4A Willowbend Road KINGSTON	Dwelling
DA-2020-659	Mr D L MacGregor 54 Channel Highway TAROONA	Extensions and alterations to dwelling
DA-2020-682	Wilson Homes Tasmania P/L 51 Eldridge Drive KINGSTON	Dwelling
DA-2020-686	Mind Architects 35-37 Gourlay Street BLACKMANS BAY	Six multiple dwellings (one existing)
DA-2020-693	Another Perspective 3101 Channel Highway KETTERING	Ancillary dwelling and new wastewater system
DA-2020-694	RBD Electrical 'Kingborough Sports Centre' 10 Kingston View Drive KINGSTON	Four lighting towers and sports lighting
DA-2020-704	G Hills & Partners Architects 6 Henwood Drive KINGSTON	Dwelling
DA-2020-719	Mr R De Carvalho 550 Adventure Bay Road ADVENTURE BAY	Change of use of building in the berry farm from commercial to residential (single dwelling), extensions and alterations to proposed dwelling, alterations to outbuilding (public toilet to be converted to domestic bath house) and demolition of gazebo
DA-2020-772	Mr P & Mrs J Tomney 14 Rada Road KETTERING	Outbuilding (shed), including demolition of existing shed

DA-2020-774	Formation Design & Drafting 4 Grand Mews KINGSTON	Dwelling
DA-2020-785	Mr B & Mrs A Steven 62 Wells Parade BLACKMANS BAY	Extension to dwelling (deck extension)
DA-2021-2	Mr R M Sheard 101 Nierinna Road MARGATE	Outbuilding (shed)
DA-2021-3	Mr E J Sherman 2 Dolphin Drive KINGSTON	Extensions to units 1 & 2 (decks), and outbuildings (sheds)
DA-2021-16	Design East 10 Delta Avenue TAROONA	Alterations and additions to existing dwelling
DA-2021-18	Mr I Anderson 76 Campbell Street KINGSTON	Demolition of outbuilding (shed), construction of outbuilding (shed)
DEVELOPMENT APPLICATIONS FOR BOUNDARY ADJUSTMENT/STRATA/STAGED DEVELOPMENT SCHEME/ SEALED PLAN AMENDMENT		
SPA -2020-6	Lark & Creese P/L 48 Jarvis Road SNUG	Amendment to extend building envelope further south
STR-2020-12	PDA Surveyors 33 Staff Road ELECTRONA	Strata of two units
DAS-2020-25	Gray Planning 2040 Huon Road LONGLEY	Boundary adjustment
STG-2021-1	Lark & Creese P/L 10 Pearsall Avenue BLACKMANS BAY	Stage 1 – dwelling on lot 1 and common property, Stage 2 – dwellings on lots 2 & 3
DEVELOPMENT APPLICATIONS FOR MINOR AMENDMENTS TO PERMIT		
DA-2020-572/A	L Campbell 39 Cleveland Rise LUNAWANNA	Minor amendment to location of buildings away from natural drainage line
DEVELOPMENT APPLICATIONS FOR NO PERMIT REQUIRED		
DA-2021-54	Mr T Coyte 8 Perch Court KINGSTON	Pergola extension over patio
DA-2021-55	Mr P & Mrs B Garcia 11 Willowbend Road KINGSTON	Outbuilding (shipping container)
DA-2021-56	Mind Architects 14 Corina Place KINGSTON	Alteration to dwelling and front fence

E GENERAL MANAGER'S DIARY 1 FEBRUARY 2021 TO 26 FEBRUARY 2021

1 February	Participated in weekly Metro GM's catchup
	Attended Council meeting
2 February	Participated in Hobart City Deal Transport and Housing Project Steering Committee meeting via Teams
3 February	In company with the Mayor, attended the Greater Hobart Mayors Forum
4 February	Attended the TasWater Owners Representatives Quarterly meeting
9 February	Attended the Greater Hobart General Manager's meeting
	Attended Councillor workshop
10 February	Attended LG Professionals Tas Board Meeting
11 February	In company with the Mayor, attended the Copping Refuse Site Disposal Joint Authority General Meeting
12 February	Attended the Audit Panel meeting
15 February	Participated in weekly Metro GM's catchup
	Met with representatives of the Department of State Growth to discuss roundabouts in Kingston and Margate
	Attended Council meeting
16 February	Participated in the Greater Hobart Committee meeting via Teams
	In company with the Mayor, attended the Greater Hobart Mayor's Forum
17 February	Participated in the Hobart City Deal Implementation Board meeting via Teams
19 February	Attended Councillors workshop
22 February	Participated in weekly Metro GM's catchup
	Attended Councillor workshop
23 February	Attended the Greater Hobart Mayors and GM's meeting with Minister Jaensch regarding the Greater Hobart Roadmap
24 February	Attended Derwent Estuary Program Board Meeting
26 February	Attended Councillor workshop

F CURRENT AND ONGOING MINUTE RESOLUTIONS (OPEN SESSION)

CURRENT	
Resolution Title	Kettering and Snug Speed Limits
Meeting Date	1 March 2021
Minute No.	C90/4-2021
Status	Ongoing
Responsible Officer	Director Engineering Services
Officers Comments	Forwarded to DSG for consideration
Anticipated Date of Completion	May 2021
Resolution Title	Longley Catchment Compost Toilet
Meeting Date	1 March 2021
Minute No.	C91/4-2021
Status	Complete
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Report on current Agenda
Anticipated Date of Completion	Completed
Resolution Title	Container Refund Scheme and Waste to Landfill Levy
Meeting Date	1 March 2021
Minute No.	C93/4-2021
Status	Completed
Responsible Officer	Director Engineering Services
Officers Comments	Forwarded to LGAT for joint submission to State Government
Anticipated Date of Completion	Completed
Resolution Title	Petition: Development of Walking Track in Spring Farm and Whitewater Park Estates to Connect to Huntingfield
Meeting Date	1 March 2021
Minute No.	C94/4-2021
Status	In progress
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Further investigation being undertaken
Anticipated Date of Completion	May 2021
STILL BEING ACTIONED	
Resolution Title	Naming of Woodbridge Recreation Ground
Meeting Date	1 February 2021
Minute No.	C46/2-2021
Status	In progress
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Consultation to occur via OurSay
Anticipated Date of Completion	April 2021

Resolution Title	Recording of Workshops
Meeting Date	23 November 2020
Minute No.	C701/22-2020
Status	In progress
Responsible Officer	Chief Information Officer
Officers Comments	A Councillor Workshop Policy and Procedures (including recording guidelines) to be developed for consideration by Council
Anticipated Date of Completion	March 2021
Resolution Title	New Complaints Handling Framework
Meeting Date	26 October 2020
Minute No.	C624/20-2020
Status	In Progress
Responsible Officer	Chief Information Officer
Officers Comments	A review of Council's complaints handling process will be undertaken as part of the development of a Customer Service Strategy (Strategic Action 2.4.2 - 2020) and associated review of the Customer Service Charter.
Anticipated Date of Completion	30 June 2021
Resolution Title	Properties for Disposal
Meeting Date	26 October 2020
Minute No.	C626/20-2020
Status	In progress
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Agent appointed. Sale process has commenced.
Anticipated Date of Completion	July 2021
Resolution Title	Kingborough Bicycle Advisory Committee Minutes
Meeting Date	14 September 2020
Minute No.	C529/17-2020
Status	Completed
Responsible Officer	Director Engineering Services
Officers Comments	Project bid form updated, guidelines for where separated cycleways may be appropriate will be developed
Anticipated Date of Completion	Completed
Resolution Title	Petition – Road Safety in Coningham and Lower Snug
Meeting Date	24 August 2020
Minute No.	C489/16-2020
Status	Ongoing
Responsible Officer	Director Engineering Services
Officers Comments	Ongoing discussions to be held with the community to action various requests. This may require future capital bids.
Anticipated Date of Completion	June 2021 for most actions

Resolution Title	Hobart City Deal and Implementing the Kingston Place Strategy
Meeting Date	13 July 2020
Minute No.	C397/13-2020
Status	Ongoing
Responsible Officer	Director Governance, Recreation & Property
Officers Comments	A major project which will be ongoing for the next three years and regular reports will be provided to Council
Anticipated Date of Completion	Ongoing
Resolution Title	Funding for Public Infrastructure Required to Support Large Sub-divisions
Meeting Date	22 July 2020
Minute No.	C429/14-2020
Status	In progress
Responsible Officer	Manager Development Services
Officers Comments	LGAT has confirmed that in the coming weeks they will be surveying the Councils as part of the project development. There has been work with TasWater specifically about the contributions related to them. We will continue to keep Council updated on the progress.
Anticipated Date of Completion	December 2020
Resolution Title	Paid Parking Within Central Kingston
Meeting Date	13 January 2020
Minute No.	C30/1-20
Status	In progress
Responsible Officer	Director Governance, Recreation & Property
Officers Comments	This is to be revisited following the completion by the State government of the Huntingfield park and ride in that it will then be a more suitable venue for Hobart commuters.
Anticipated Date of Completion	July 2021
Resolution Title	Kingborough Youth Arts Prize
Meeting Date	11 November 2019
Minute No.	C723/22-19
Status	In progress
Responsible Officer	Director Environment, Development and Community
Officers Comments	Project funding decreased and program reworked in response to COVID. Partial completion of a series of events including mobile exhibition space and Stormwater to Sea Youth Stencil Project. Youth Art exhibition will be held early May.
Anticipated Date of Completion	May 2021

Resolution Title	Bruny Island Boat Club Petition
Meeting Date	9 December 2019
Minute No.	C797/24-19
Status	In progress
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Lease agreement terms under negotiation
Anticipated Date of Completion	Unknown
Resolution Title	Information & Communications Technology Review
Meeting Date	27 May 2019
Minute No.	C364/10-19
Status	In progress
Responsible Officer	Chief Information Officer
Officers Comments	Funding source yet to be determined.
Anticipated Date of Completion	Unknown
Resolution Title	Proposed Transfer of Land Owned by UTAS to Council at Taroona Beach
Meeting Date	25 March 2019
Minute No.	C233/6-19
Status	In progress
Responsible Officer	Director Governance, Recreation & Property Services
Officers Comments	Awaiting sub-division by UTAS
Anticipated Date of Completion	Unknown
Resolution Title	Tassal Community Advisory Group
Meeting Date	11 September 2017
Minute No.	C460/20-17
Status	In progress
Responsible Officer	Manager Environmental Services
Officers Comments	Community advisory groups currently exist on the Tasman Peninsula, Esperance area and Spring Bay on the east coast. There is not a current group in the Channel area. Tassal have advised that they are considering initiating a group in this region in the future.
Anticipated Date of Completion	Unknown