

Casual Sports Ground Usage Application			
Name of Club/School/Sports Association:			
Applicants Name:			
Postal Address:			
Phone:		Email:	
Sports Ground:			
Type of sport/activity to be conducted:			
<b>Booking Type:</b> One Off Booking <input type="checkbox"/> Regular/Recurring Booking <input type="checkbox"/> Until end date: _____			
<b>Facility Access required:</b> Not required <input type="checkbox"/> Change Rooms <input type="checkbox"/> Club Rooms (subject to tenant approval) <input type="checkbox"/>			
<b>Ensure time required for set up and pack down are included in the requested booking time</b>			
Day and Date/s	Time Start	Time Finish	Purpose (competition/training/other)
<b>Insurance and Indemnity</b>			
All clubs/associations/organisations must have public liability cover and be covered for a minimum of \$20 million. Private or individual users can request to be covered under Kingborough Council's Public Liability Insurance policy. The user is to be responsible for any damage whatsoever, howsoever and to whomsoever caused and is to be responsible for any claims, costs, actions and demands in respect to the injury to or death of any person or loss or damage to any property arising out of or in connection with the use of the premises subject to this booking by the user, or his, her, its servants, agents, employees or any person acting for or on behalf of the user during the term of the booking or any extension thereof and must indemnify and keep indemnified the Council against all damages, claims, costs, actions and demands aforesaid provided that the user shall not be required to indemnify the Council against loss or damage to the extent that such loss or damage is caused by or contributed to by the Council, its servants, agents or employees.			
<b>Public Liability Cover held</b> <input type="checkbox"/> (COC must be attached to this document) <b>Request to be covered by Council's Policy</b> <input type="checkbox"/>			
<b>Privacy Statement</b>			
Completion of this form may require the disclosure of personal information. The intended recipients of this information are officers of the Kingborough Council in order to advance the purposes of this form and to carry out Council business. The Personal Information Protection Act 2004 and Council's Privacy Policy regulate the use of this information, which will not be disclosed to any other party, except with your permission or if required or authorised by law. You may make application to access or amend personal information held by Council by contacting the Customer Service Unit on 6211 8200. Should you not provide the information sought, Council will not be able to process this form.			
<b>Agreement to Terms and Conditions</b>			
I/we the undersigned, having read and understood the Sports Ground User Manual hereby agree to ensure compliance with the terms and conditions within the manual. The sports ground is to be used for sporting, training and recreational purposes and for no other reasons unless permission is granted by Council. I/we understand that this form is an application/request only and does not form an agreement for hire. Once details of the request are confirmed and Kingborough Council have approved the request, a Hire Agreement and Permit will be issued to the applicant confirming the details of the booking. Activity is not to be conducted until Kingborough Council issue a permit to the applicant.			
Applicant Name (print):		Signed:	

**Kingborough Council, Civic Centre, 15 Channel Highway, Kingston 7050**

Email enquiries/booking form: [kc@kingborough.tas.gov.au](mailto:kc@kingborough.tas.gov.au)

Phone enquiries: Sports Ground Administrator - 03 6211 8286