



# AGENDA

## Annual General Meeting

NOTICE is hereby given that the Annual General Meeting of the Kingborough Council will be held in the Kingborough Civic Centre, 15 Channel Highway, Kingston on  
Saturday, 4 December 2021 at 11am

# Kingborough Councillors 2018 - 2022



**Mayor**  
**Councillor Paula Wriedt**



**Deputy Mayor**  
**Councillor Jo Westwood**



**Councillor Sue Bastone**



**Councillor Gideon Cordover**



**Councillor Flora Fox**



**Councillor Clare Glade-Wright**



**Councillor David Grace**



**Councillor Amanda Midgley**



**Councillor Christian Street**



**Councillor Steve Wass**

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# Meeting Procedures

The Mayor, Cr Paula Wriedt, will chair the Annual General Meeting (AGM) and normal Council procedures for the conduct of the AGM will apply.

Members of the public will have an opportunity to ask questions or move motions.

No person may:

- Make any personal reflection on any Councillor, Council employee or member of the public;
- Disrupt the meeting;
- In the opinion of the Chairman, use any offensive expression.

## Questions Without Notice

- 1 You are asked, as a matter of courtesy and for the Minutes, to identify yourself before speaking.
- 2 Questions should be concise and there is to be no discussion, preamble or embellishment of the question.
- 3 You will be allowed 5 minutes to address the chair (extended time can be granted at the discretion of the chair).
- 4 No one is to be interrupted whilst they are speaking.

## Motions

- 1 You are asked, as a matter of courtesy and for the Minutes, to identify yourself before speaking.
- 2 Only one motion may be before the Chair at a time.
- 3 The motion must be moved and seconded before debate is permitted.
- 4 You can only speak on a motion once, and for no longer than 5 minutes, with the mover of a motion having a brief right of reply.
- 5 Only electors in the Kingborough Council municipal area are entitled to vote.
- 6 A motion is passed by a majority of votes taken by a show of hands.
- 7 No one is to be interrupted whilst they are speaking.
- 8 A motion passed at the Annual General Meeting will be considered at the next available meeting of Council.

AGENDA of the Annual General Meeting of Kingborough Council  
Kingborough Civic Centre, 15 Channel Highway, Kingston  
Saturday, 4 December 2021 at 11am

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**1      AUDIO RECORDING**

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The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

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**2      ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

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The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

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**3      ATTENDEES**

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**Councillors:**

Mayor Councillor P Wriedt  
Deputy Mayor Councillor J Westwood  
Councillor S Bastone  
Councillor G Cordover  
Councillor F Fox  
Councillor D Grace  
Councillor C Glade-Wright  
Councillor A Midgley  
Councillor C Street  
Councillor S Wass

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**4      APOLOGIES**

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**5      CONFIRMATION OF MINUTES**

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**RECOMMENDATION**

That the Minutes of the Annual General Meeting held on 27 February 2021 and marked as Attachment A to this Agenda be confirmed as a true record.

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**6 WELCOME BY THE CHAIRPERSON**

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The Mayor, Cr Paula Wriedt, will provide an introduction and summary of the year in review.

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**7 PRESENTATIONS**

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Community Services Programs and Events

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**8 2020/21 ANNUAL REPORT**

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Submissions were invited from the public and closed on 30 November 2021 (see attachment B).

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**9 PUBLIC QUESTIONS WITHOUT NOTICE AND MOTIONS FROM THE FLOOR**

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The Mayor will invite questions and motions from the floor..

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**7 CLOSURE**

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There being no further business, the Chairperson declared the meeting closed at

# ATTACHMENTS

- A Minutes of the Annual General Meeting held on 27 February 2021
- B Submissions received to the Annual Report 2020/21



A MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 27 FEBRUARY 2021



# MINUTES

## Annual General Meeting

27 February 2021

*These Minutes are provided for the assistance and information of members of the public, and are a draft until confirmed as a true record at the next Annual General Meeting of the Kingborough Council*



## Kingborough Councillors 2018 - 2022



**Mayor**  
**Councillor Dean Winter**



**Deputy Mayor**  
**Councillor Jo Westwood**



**Councillor Sue Bastone**



**Councillor Gideon Cordover**



**Councillor Flora Fox**



**Councillor David Grace**



**Councillor Amanda Midgley**



**Councillor Christian Street**



**Councillor Steve Wass**



**Councillor Paula Wriedt**

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## Annual General Meeting Minutes

27 February 2021

MINUTES of the Annual General Meeting of Kingborough Council  
Kingborough Community Hub, 7 Goshawk Way, Kingston  
Saturday, 27 February 2021 at 11am

**1 AUDIO RECORDING**

The Chairperson declared the meeting open, welcomed all in attendance and advised that the Annual General Meeting will be recorded and made publicly available on its website. In accordance with Council's policy the Chairperson received confirmation that the audio recording had commenced.

**2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

The Chairperson acknowledged the traditional custodians of this land, paid respects to elders past and present, and acknowledged today's Tasmanian Aboriginal community.

**3 ATTENDEES****Councillors:**

Mayor Councillor D Winter	✓
Deputy Mayor Councillor J Westwood	✓
Councillor S Bastone	✓
Councillor G Cordover	✓
Councillor F Fox	✓
Councillor A Midgley	✓
Councillor C Street	✓

**Staff:**

General Manager	Mr Gary Arnold
Director Engineering Services	Mr David Reeve
Executive Manager Organisational Development	Ms Pene Hughes
Chief Information Officer	Mr Fred Moul
Director Governance, Recreation & Property Services	Mr Daniel Smee
Director Environment, Development & Community	Dr Katrena Stephenson
Program Manager Transform Kingston	Mr Daniel Kaimatsoglu
Executive Assistant	Mrs Amanda Morton

**4 APOLOGIES**

Councillor S Wass  
Councillor P Wriedt

**5 CONFIRMATION OF MINUTES**

That the Minutes of the Annual General Meeting held on 7 December 2019 be confirmed as a true record.

**CARRIED**

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Annual General Meeting Minutes27 February 2021

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**6 WELCOME BY THE CHAIRPERSON**

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The Mayor, Cr Dean Winter, provided an introduction and summary of the year in review.

**7 PRESENTATIONS**

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Transform Kingston

**8 2019/20 ANNUAL REPORT**

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No submissions had been received.

**9 PUBLIC QUESTIONS WITHOUT NOTICE AND MOTIONS FROM THE FLOOR**

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- 1 Ms Rosalie Maynard of Blackmans Bay moved the following motion:

**Net Zero Emissions Targets for Council Activities**

Moved Rosalie Maynard  
Seconded Clare Glade-Wright

That Councillors request an amended report from Environmental Services which addresses the shortcomings identified during debate at the 9 November Council meeting for urgent reconsideration by Councillors in order to achieve these targets by 2035 as proposed in the original report.

**CARRIED**

- 2 Mr James Fox of Howden asked the following questions:

**Council Assets**

According to my analysis of the financial report in the 2019/20 Annual Report, \$45 million has been vapourised by TasWater of the Kingborough Council's assets. The assets that TasWater confiscated shows up in the notes as a \$25 million reduction in fair value of assets. What is the Council going to do about the hole in the ground about vaporising Council assets?

**General Manager responds:**

The Mayor and I regularly attend TasWater meetings. We have, on behalf of Council and the community been strong advocates in the last few years regarding the financial position of TasWater on the one hand and the erosion of councils across the State, return on equity, the dividend, on the other hand. Many of you in the room today will be aware that only a couple of years ago, this Council received a return on equity of \$1.8 million per annum from TasWater. This financial year, we budgeted to receive nothing and the reason we did that is because TasWater, last financial year, cut the dividend in half. Only in recent weeks have they declared an interim dividend so we are actually going to receive one quarter of \$1.2 million ie \$310,000. In trying to answer your question, it's something that concerns us greatly. The revaluation that Mr Fox has identified was undertaken by TasWater. Part of the rationale of that revaluation, according to TasWater was that it would improve their financial sustainability moving forward and enable them to be better placed to return dividends to councils. Like Mr Fox, I'm hopeful that TasWater keep their word and I'm hopefully that they can return our return on equity, mindful that at it's peak, when Council

## Annual General Meeting Minutes

27 February 2021

handed over the asset to what was then Southern Water which became TasWater, we are talking about an asset worth about \$100 million. That has been valued down now to around \$89 million and the return on equity for that investment, even at it's peak, was only 1.2% per annum. But it's worth fighting for and that is what we have been doing.

3 **Mr John MacDonald** of Kingston moved the following motion:

**Mediation Policy**

Moved: John McDonald  
Seconded: Tricia Ramsay

That Kingborough Council introduce a Mediation Policy to cover both compliance and complaints handling processes. The Policy is to:

- a. Acknowledge mediation as the primary mechanism to resolve issues, except where an alleged compliance breach was committed for financial gain, or deliberately flouted legislation; and
- b. Require Council endorse the launching of legal proceedings prior to action commencing.

For: 6  
Against: 5

4 **Mr John MacDonald** of Kingston moved the following motion:

**Implementation of Contemporaneous Breaches and Complaints Registers**

Moved: John McDonald  
Seconded: Michael Casey

That Kingborough Council introduce contemporaneous registers to record both compliance breaches and general complaints:

- a. The breach register is to record infringements of statutory requirements, by-laws, planning schemes, policies and service delivery standards by ratepayers and council officers;
- b. The complaints register is to record grievances involving any administrative or operational activity; and
- c. Registers to be freely available to Councillors, with new entries to be reported at each Council meeting.

**CARRIED**

**CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 12pm

.....  
(Confirmed)

.....  
(Date)

**B SUBMISSIONS RECEIVED TO THE ANNUAL REPORT 2020/21**

Question	Officer's Response
<p><b>Fire Abatement Plans – Julian Punch</b></p> <p>Kingborough Council has the authority and capacity to require a wildfire abatement plan for each building permit issued in the Municipality on private property.</p> <ul style="list-style-type: none"> <li>• How many of these plans are now held by Council?</li> <li>• Why are these plans not reviewed on an annual compliance basis and required to be abated according to regrowth?</li> <li>• Why are these plans not provided to a community abatement policy and planning process in smaller urban but especially in the higher dangerous rural communities, with assistance from the Community Planning Unit of Council, when absent and reluctant ratepayers are threatening our survival?</li> </ul> <p>Ratepayers do not have the capacity or protection to negotiate wildfire land abatement on privately owned properties or knowledge of the national and state standards in their community. We understand that the Tasmanian Fire Service has brought the compliance requirement of the Council to the attention of the GM and Council at the time of the Council's Emergency Management Planning, given the abandonment of this by the Council.</p>	<p><b>1. Fire plans required for building permit process:</b></p> <p>Under changes brought in around 2012 relating to construction in Bushfire Prone Areas -All NEW habitable buildings require a Bushfire Hazard Management Plan. It appears that these are what are being referenced in the question (wildfire abatement plans are not statutory documents). Existing buildings (other than if alterations/extensions are being made) have no such requirement for a plan.</p> <p>A landowner's bushfire hazard management plan will detail how their development meets these minimum requirements. A bushfire hazard management plan is a plan that details the specific measures that will be implemented to achieve an acceptable level of protection for a proposed use or development.</p> <p>A bushfire hazard management plan will specify: the applicable Bushfire Attack Level (BAL) for construction; a building area with minimum setbacks; standards for site access and firefighting water supplies; hazard management areas and required vegetation removal; ongoing maintenance requirements; and other additional recommendations for risk mitigation as appropriate for the site. These matters will need to be addressed as part of the planning or building permit processes.</p> <p>The focus of these requirements is to reduce the impact of bushfire on an individual's home – they are not related to broader neighbourhood risks. It is the landowner's responsibility to implement the plans, not Council's or the Tasmanian Fire Service's to ensure they do. If the person does not implement the plan the assumption is that it is to the detriment of their property but does not necessarily affect the risk of neighbouring properties (unless neighbouring properties are relying on the hazard management, and this is provided for in a fire easement or Part 5 Agreement).</p> <p>Bushfire Hazard Management Plans must be written by a Tas Fire Service Accredited Practitioner. They make provisions for how an acceptable level of bushfire protection will be</p>

Question	Officer's Response
<p>Ratepayers' lives in neglected rural areas of the Municipality are at stake.</p>	<p>provided for people sheltering in the proposed development only (ie these are property specific plans and make no reference to the houses situated next to the property in question).</p> <p>(see <a href="https://www.bushfirereadyneighbourhoods.tas.gov.au/tfs_building_for_bushfire_hazard_management_plans_final.pdf">tfs_building_for_bushfire_hazard_management_plans_final.pdf</a> (<a href="https://www.bushfirereadyneighbourhoods.tas.gov.au">bushfirereadyneighbourhoods.tas.gov.au</a>))</p> <p><b>2. Ongoing compliance of the Bushfire Hazard Management Plan</b></p> <p>It is the responsibility of the person who owns the development to ensure ongoing compliance with the plan. The most practical way of doing this is ensuring vegetation around the property is maintained in the specific manner outlined in the BHMP for that property. It is to the detriment of the property owner if they don't keep the property up to standard as they may lose their house in the event of a bushfire if they do not and/or it may invalidate their house insurance if it is not kept up to the required bushfire standard.</p> <p><b>3. How many of the BHMP plans are held at Council?</b></p> <p>While BHMP plans are held on file at Council they are not made publicly available. Every habitable dwelling built since 2012 in a Bushfire Prone Area would have one of these plans. They are of no interest to adjacent houses or the wider community. There is no requirement or necessity for Council to review these plans.</p> <p><b>4. Issues with absentee property owners not keeping properties maintained for bushfire:</b></p> <p>Under the Fire Service Act property owners are responsible for managing the bushfire risk on their own property. They are responsible for ensuring a fire doesn't spread from their property onto the neighbouring property.</p> <p>The Tas Fire Service runs a program called Red Hot tips which aims to give rural property owners the skills and confidence to manage fire risk on their property, conduct burns etc. It is part of a wider Strategic Program across Tasmania that Tas Fire Service is conducting to reduce bushfire risk to communities.</p> <p>Tas Fire Service has numerous types of Plans for communities which have been assessed as 'most at risk' from Bushfire. The plans include:</p>



Question	Officer's Response
	<ul style="list-style-type: none"><li>• Community Bushfire Protection Plans (contain info for communities to help people formulate their own Bushfire Survival Plan)</li><li>• Bushfire Mitigation Plans ( a broad landscape scale plan for fire planning – one is being developed for Kingborough as we speak)</li><li>• Bushfire Response Plans (internal plan for brigades to use during emergency incidents)</li></ul> <p>Can be found on the Tas Fire Service Website:</p> <p><a href="http://www.fire.tas.gov.au/Show?pageld=colCommunityProtection">http://www.fire.tas.gov.au/Show?pageld=colCommunityProtection</a></p> <p>The message from the Tasmania Fire Service is that everyone must be responsible for planning their own survival in the event of a bushfire as there are not enough resources to send trucks to every house.</p> <p>Every household (especially those in bushfire prone areas) should fill this out:</p> <p><a href="http://www.fire.tas.gov.au/Show?pageld=colLeave">http://www.fire.tas.gov.au/Show?pageld=colLeave</a></p> <p>While there are provisions under the Local Government Act for Council to serve fire abatement notices where a property is deemed to constitute a genuine bushfire risk (or nuisance) these are for the most seriously neglected properties as the legislation can be slow and cumbersome to use.</p> <p>Outside of mitigating risk on Council owned land and serving fire abatement notices (as outline above), bushfire management is undertaken by the Tasmanian Fire Service.</p>

Question	Officer's Response
<p><b>Financial Hardship – Julian Punch</b></p> <p>Given that some young people go to bed hungry in the Municipality we ask Council to eliminate any subsidies to local businesses and organisations under a strict waste management budget strategy. These organizations like the Kingborough Chronicle and the Kingborough Ratepayers Association should be self-reliant or contribute to the Council's responsibilities under the Act. The Kingborough Chronicle falsely claims to be free when in fact it is subsidised by ratepayers and the KRAI has a conflict of interest and is compromised in its advocacy for ratepayers by a Council budget payment. The only payment made should be to provide a Forum at Council Election time to allow election candidates to present their policies to ratepayers. This did not happen at the last election to the detriment of residents and ratepayers.</p>	<p>Council's Financial Hardship Policy No: 1.18 was adopted by Council in June 2020. The purpose of the policy is to provide assistance to those ratepayers who are experiencing financial hardship. The Kingborough Chronicle and Kingborough Ratepayers Association Incorporated have received no financial assistance under this policy. The Kingborough Ratepayers Association Incorporated has received no budget payment from Council.</p> <p>The Kingborough Ratepayers Association Incorporated held a candidates forum at Kingston Beach Hall in the lead up to the 2018 local government elections.</p>