



COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the
Kingborough Council will be held on
Monday, 17 January 2022 at 5.30pm

Kingborough Councillors 2018 - 2022



Mayor
Councillor Paula Wriedt



Deputy Mayor
Councillor Jo Westwood



Councillor Sue Bastone



Councillor Gideon Cordover



Councillor Flora Fox



Councillor Clare Glade-Wright



Councillor David Grace



Councillor Amanda Midgley



Councillor Christian Street



Councillor Steve Wass

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 1 to be held on Monday, 17 January 2022 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Tuesday, 11 January 2022

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GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the *Local Government (Meeting Procedures) Regulations 2015*

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Monday, 17 January 2022 at 5.30pm

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

Mayor Councillor P Wriedt
Councillor S Bastone
Councillor G Cordover
Councillor F Fox
Councillor C Glade-Wright
Councillor D Grace
Councillor C Street
Councillor S Wass

4 APOLOGIES

Deputy Mayor Councillor J Westwood
Councillor A Midgley

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of the Council Meeting No. 25 held on 20 December 2021 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

10 January – Mid-Year Budget Review and Long Term Financial Plan

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

10.1 Glyphosate

Mrs Sarah-Jane Fox submitted the following question on notice:

I'd like to know the current cost of spraying glyphosate (eg Round Up) across the Kingborough area and what the cost would be for the cheapest organic alternative to be used instead?

Officer's Response:

It is not possible to determine the specific expenditure on glyphosate. This is primarily because of the contracting out of roadside spraying. The tender components detail spraying but that includes a range of costs including human resources, traffic control, equipment and chemicals. The price of the contracted weed spraying for both mainland Kingborough (urban and rural) and Bruny Island (as per 2020 tender) is \$34,460.

Council has a number of weeds officers within the Natural Areas and Biodiversity Unit. Their focus is on more strategic weed issues (i.e. not playgrounds or footpaths). Since the 24th of September 2019 to date, the weed crew have recorded 3,497 spot sprays of which 1250 involved glyphosate (cut and paint, drill and fill and sport spray). A dye is usually added to the spray mix for spot spraying.

As far as calculating the cost of swapping out the herbicides, one can't simply replace the other as the organic alternatives are limited by law in their use. For example, organic weed killers are not allowed to enter drains. The bulk of the glyphosate that we utilise (including the roadside program) is the formulation that is legislated for waterways and drains.

Dr Katrena Stephenson, Director Environment, Development & Community Services

10.2 Development Application for Slip Lane

Mr David Bain submitted the following question on notice:

In September 2021 the State Government announced that they intended to lodge the DA for the slip lane at the proposed new roundabout on Channel Highway Huntingfield, before the end of the 2021 calendar year.

Can Council advise if this has been received and if so, what is the current status and when is it expected to be advertised.

Officer's Response:

Council sought advice on the status of this application at the end of 2022 and were assured that the project is progressing but requires more work prior to submitting a Development Application (DA). Consultants have been engaged to undertake the work and they have indicated that a number of studies need to be completed prior to the DA being lodged including flora and fauna investigations and a traffic impact assessment. It is anticipated these will be completed in late February, the preliminary design finalised in March and the DA submitted early April. The Project is being progressed by State Growth (Roads) rather than Communities Tasmania and they are working to ensure the design considers the planned Algonia Road/Channel Highway grade-separated interchange (nearby). Council anticipates further updates in February.

Tasha Tyler-Moore, Manager Development Services

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

12.1 Burwood Drive Pathway Upgrade

Cr Midgley submitted the following question on notice:

What is the status of the Burwood Drive pathway upgrade and has the local community been involved in any consultation regarding this?

Officer's Response:

The detail design drawings have been completed and signed off on 23 December 2021. A copy of the drawings has been emailed to the Friends of Burwood Drive for their information on 10 January 2022. Construction is planned for late January to early February.

David Reeve, Director Engineering Services

12.2 Margate/Huntingfield Shared Path

Cr Midgley submitted the following question on notice:

Has Council received correspondence regarding the financial commitment from State Growth for the Margate -Huntingfield – shared path feasibility study? If so do we know the time frames for this?

Officer's Response:

Council received an email on 29 November 2021 advising that the State Government would co-contribute \$40K to match Council funding for a feasibility study for the Margate to Huntingfield shared path. State Government will undertake the procurement for the consultancy and it is expected that will be finalised January/February 2022. Council officers will be involved in the process.

David Reeve, Director Engineering Services

13 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

14 PETITIONS RECEIVED IN LAST PERIOD

At the time the Agenda was compiled no Petitions had been received.

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15 OFFICERS REPORTS TO COUNCIL

15.1 DETERMINATION OF REQUEST FOR CONSENT TO USE COUNCIL LAND AS BUSHFIRE HAZARD MANAGEMENT AREA - 7 GOSHAWK WAY (CT151646/1)

File Number: 8.250

Author: Meg Lorang, Bushfire Management Officer

Authoriser: Dr Katrena Stephenson, Director Environment, Development & Community Services

Strategic Plan Reference

Key Priority Area: 3 Sustaining the natural environment whilst facilitating development for our future.

Strategic Outcome: 3.4 Best practice land use planning systems are in place to manage the current and future impacts of development.

1. PURPOSE

- 1.1 The purpose of this report is for Council to consider granting consent or otherwise to enable the use of Council land as part of a bushfire hazard management area for the "Kingston Park" subdivision and the associated proposed development of Lot 24 at 7 Goshawk Way, Kingston (see Attachment 1).
- 1.2 A determination in relation to a request for consent to use Council land for the purpose of a bushfire hazard management area must be made in accordance with Council's Policy No. 4.13 (Establishment of Bushfire Hazard Management Areas on Council Land).
- 1.3 Any determination must also give consideration to the conditions of the Part 5 Agreement under the *Land Use Planning and Approvals Act 1993* which is attached to the title of the land managed by Council under Crown Licence.

2. BACKGROUND

- 2.1 Based on the current plans, the proposal is to extend the width of the existing bushfire hazard management area an additional 2 metres onto land managed by Council under Crown Licence (CT151646/1) for the benefit of development of Lot 24, 7 Goshawk Way by Traders in Purple.
- 2.2 The site containing the subdivision development and the adjacent Council owned land is located between the Southern Outlet and Goshawk Way in Kingston. The subject Council land consists of a small steep artificial embankment that was created for sound attenuation and screening purposes during the construction of the Southern Outlet.
- 2.3 The land (embankment) has since been rehabilitated with trees and shrubs being planted as part of a National Tree Day planting some years ago. The Council owned land is zoned 28. Utilities under the Kingborough Interim Planning Scheme 2015, with the adjacent land forming part of the Kingston Park subdivision (and containing the proposed apartments) being zoned as 15.0 Urban Mixed Use.
- 2.4 The subject land (CT151646/1) forms part of an area that Council has licensed from the Crown.

- 2.5 In May 2020 under DAS 2020-2 approval was given for the subdivision of land within Kingston Park at Kingston. Lot 2 (2.909 ha), the site of the current Traders in Purple development, and Lot 20 (5.270ha) were created. As a result of this subdivision approval, a formal management plan for the Council licence area (CT151646/1) was developed, providing for the ongoing management of a 12m wide hazard management area over the Council licence area in accordance with the Bushfire Hazard Management Plan (BHMP) (Prepared by Jim Mulcahy, PDA Surveyors, April 2020, 44960LM, V4.0). A plan of the area subject to this management plan is shown in Attachment 2.
- 2.6 Part 5 Agreements were also placed on the titles created under the subdivision requiring future development of the lots in accordance with this BHMP.
- 2.7 The Part 5 Agreement requires the Bushfire Protection Measures and recommendations identified in the Bushfire Hazard report (PDA Surveyors, 20 April 2020) in relation to the Land are implemented and maintained unless superseded by an alternative Bushfire Hazard Management Plan (BHMP) certified by an accredited person or TFS, and only if this alternative BHMP demonstrates that the hazard management areas are no greater than that shown in the subdivision Bushfire Management Plan.

The Part 5 Agreement was executed on 17 August 2020 and the required Hazard Management Area is shown in Attachment 3.

- 2.8 A subdivision application for the creation of Lots 23-27 of the Kingston Park development was lodged by PDA Surveyors on behalf of Council as landowner in June 2021 (DAS 2021-13). Under the provisions of the Kingborough Interim Planning Scheme 2015, the existing BHMP (Jim Mulcahy, PDA Surveyors, April 2020, 44960LM, V4.0) could not be relied upon and a new subdivision Bushfire Hazard Report and accompanying BHMP assessing this proposed subdivision against the requirements of the Bushfire-Prone Areas Code was required.
- 2.9 A development application for apartments on proposed Lot 24 was lodged by Traders in Purple (DA 2021-548) in June 2021.
- 2.10 In developing a new Bushfire Hazard Report and accompanying BHMP, the risk to future development of Lot 24 was re-evaluated by the accredited bushfire practitioner and the Tasmania Fire Service. As a result of this re-evaluation it was determined that construction of the proposed apartments to BAL-19 would require a 19m hazard management area to the west (reduced from the standard distance of 31m), with 5m proposed to be located within Lot 24 and 14m proposed to be located within the area held under Crown Licence by Council.
- 2.11 The outcome of this assessment would be an extension of the bushfire hazard management area an additional 2m into the area held under Crown Licence by Council. The proposed new Hazard Management Area is shown in Attachment 4.

3. STATUTORY REQUIREMENTS

- 3.1 Council's Policy No.4.13 (establishment of Bushfire Hazard Management Areas on Council Land) prevents the land being relied upon for bushfire hazard management purposes, beyond that already provided in the Plan without the prior consent of Council.
- 3.2 The Part 5 Agreement only provides for a hazard management area of 12m and precludes the extension of this hazard management area.
- 3.3 Both the subdivision application and development application as currently proposed rely upon extension of the hazard management area. Therefore prior to Council, as a

Planning Authority, determining these applications, a decision must be made whether to:

- grant consent for additional management of Council land for bushfire hazard management under Council's Policy No. 4.13 (Establishment of Bushfire Hazard Areas on Council Land);
- grant consent for the revocation of the existing Part 5 Agreement and replacement with a fresh instrument providing for the extension of the bushfire hazard management area by 2m.

4. DISCUSSION

- 4.1 The subdivision and development applications were lodged with the Part 5 Agreement and Council's HMA Policy in place.
- 4.2 Then proposal to extend the HMA does not comply with the requirements of the existing Part 5 Agreement and does not satisfy Clauses 6.2 and 6.5 of Councils HMA Policy as follows:
- * 6.2 Where HMA requirements cannot be met within the private land being developed, private property owners must use alternate bushfire protection design as a Deemed-to-Satisfy solution that meets the requirements of the National Construction Code to achieve an acceptable level of bushfire risk management for construction of a building to BAL 29 standard before Council will consider establishing a HMA on Council owned or managed land; and
 - * 6.5 Consent to create a HMA on Council land will not be provided (Other than in exceptional circumstance) for developments other than a new single habitable building on an undeveloped title created prior to 2015.
- 4.3 A potential solution that does not require the extension of a hazard management area on Council managed land would be for future development of Lot 24 to be constructed to a higher Bushfire Attack Level (BAL) under Australian Standard 3959 (for the Construction of buildings in bushfire-prone areas) than currently planned. Building to an increased BAL standard (i.e. increasing the construction standard from BAL 19 to BAL 29) offers a Performance Solution that may satisfy the bushfire protection requirements for the development without a significant increase in construction costs and would ensure compliance with Council's HMA Policy and the Part 5 Agreement.
- 4.4 This outcome can be achieved by the subdivision BHMP being reviewed to provide for a higher BAL and amended development plans being submitted for the apartments demonstrating they will be constructed to BAL-29 and achieve the required 5m separation distance within the boundary of Lot 24.

5. FINANCE

- 5.1 There are minor financial implications for Council if the BHMP is amended to require development of Lot 24 to a higher BAL. Council will have the ongoing responsibility of maintaining the 12m hazard management area to an acceptable standard during the bushfire season. The only new cost to Council will be that associated with having a new BHMP written for the proposed development.
- 5.2 Extension of the hazard management area by 2m, while only a short distance, has potential financial implications as the steepness of the slope will require manual (rather than mechanical) maintenance and accordingly will result in increased maintenance costs.

6. ENVIRONMENT

- 6.1 There are minimal environmental impacts associated with maintenance of the hazard management area as it is on previously disturbed land.

7. COMMUNICATION AND CONSULTATION

- 7.1 Council has undertaken conversations with Traders in Purple about the development application and matters raised in this report.

8. RISK

- 8.1 There are no risks to Council if the BHMP is amended to require development of Lot 24 to a higher BAL, beyond the risks associated with the maintenance of the existing hazard management area.
- 8.2 There are WH&S risks to Council in allowing the hazard management area to extend an additional 2m into the Crown lease area. Hazard management areas require regular maintenance during the bushfire season. Council will have responsibility for maintaining the hazard management area to an acceptable standard. The slope of the embankment where the hazard management area is located is steep enough to require manual brush-cutting as it exceeds the safe slope for machinery (mower) use. Brush-cutting on such a steep slope represents a potential trip/slip/fall hazard to reserve maintenance workers.
- 8.3 There is also an additional risk to the National Tree Day Planting, with the additional 2m hazard management area encroaching into this area and requiring ongoing management of this vegetation to ensure it does not impact on the hazard management area. However, to compensate this impact, Traders in Purple have agreed in principle to undertake additional plantings elsewhere in the Council lease area. Confirmation is required from the accredited bushfire practitioner to confirm these plantings do not further increase the bushfire risk, however it is understood the current bushfire assessment does factor in additional plantings outside the hazard management area.
- 8.4 A further risk is that by allowing the extension to the hazard management areas, contrary to Council's HMA Policy and the existing Part 5 Agreement, the integrity and purpose of the policy and the Part 5 Agreement are undermined.

9. CONCLUSION

- 9.1 The Council's approval or otherwise is required for the proposed additional management of Council land for bushfire hazard management under Council's Policy No. 4.13 (Establishment of Bushfire Hazard Management Areas on Council Land).
- 9.2 The Council's approval or otherwise is required to revoke the existing Part 5 Agreement and replace it with a fresh instrument providing for the extension of the bushfire hazard management area by 2m.
- 9.3 The Council therefore has two options as follows:
- * Grant consent for the proposed extension to the hazard management area on Council managed land from 12m to 14m. This option also relies upon the revocation of the existing Part 5 Agreement and a fresh Part 5 Agreement providing for the additional hazard management area; or
 - * Refuse to grant consent on the basis the additional hazard management area is contrary to Clauses 6.2 and 6.5 of Council's Policy No.4.13 (Establishment of Bushfire Hazard Management Areas on Council Land) and Clause 3 of the

existing Part 5 Agreement and thereby restrict the width of the hazard management area to that provided for under the existing management plan and Part 5 Agreement. This option will require the construction standard of future development of Lot 24 to be increased from BAL 19 to BAL 29.

- 9.4 Given there is an alternative option enabling development of Lot 24 whilst ensuring compliance with Council's HMA Policy and the Part 5 Agreement, from an Officer perspective it is difficult to see how Option 1 can be justified.

10. RECOMMENDATION

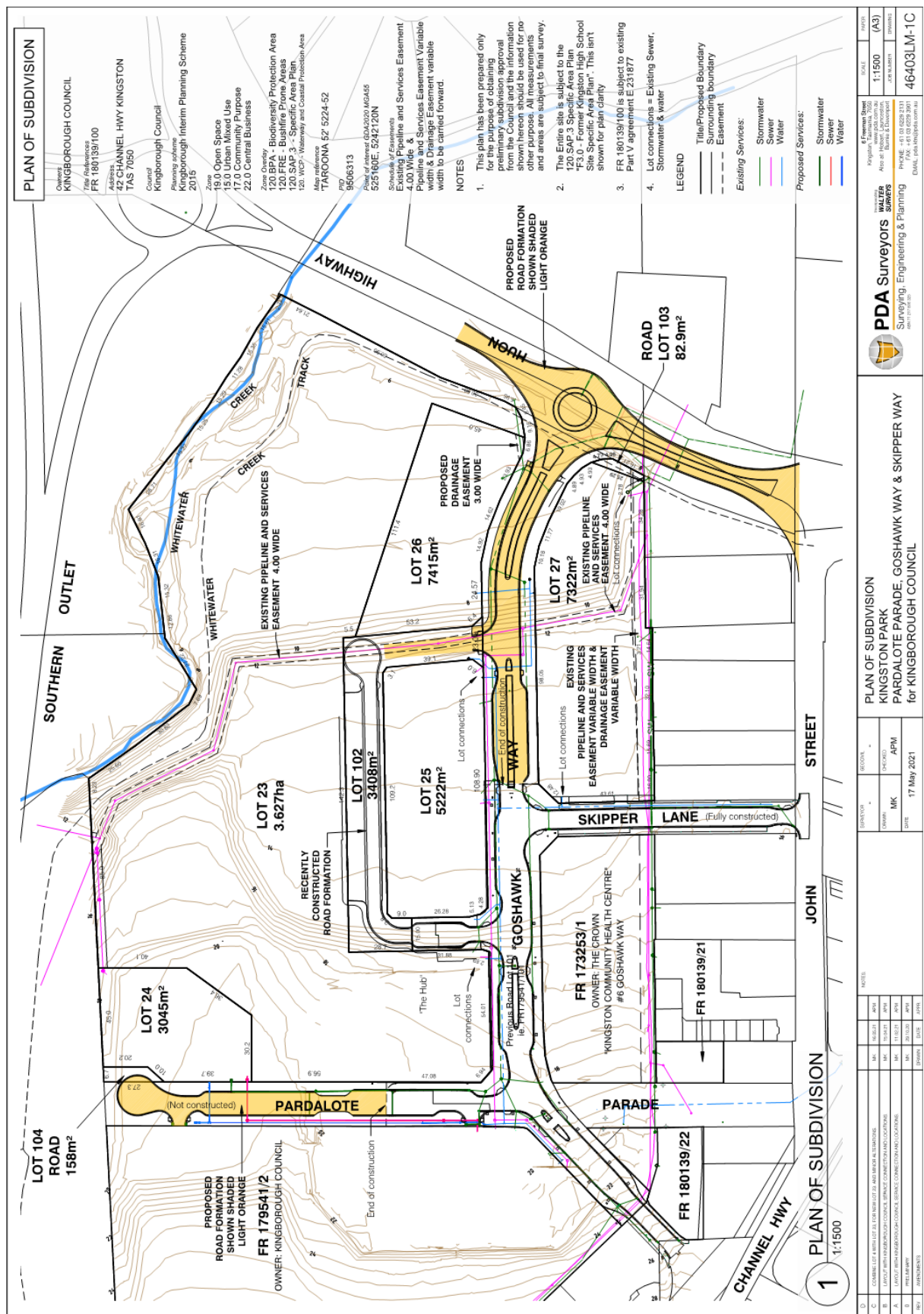
That Council determine to refuse consent under the covenant on DA 2021-548 to allow a development application, under the provisions of *the Land Use Planning and Approvals Act 1993* and the Kingborough Interim Planning Scheme 2015, generally in accordance with the plan shown in Attachment 2.

ATTACHMENTS

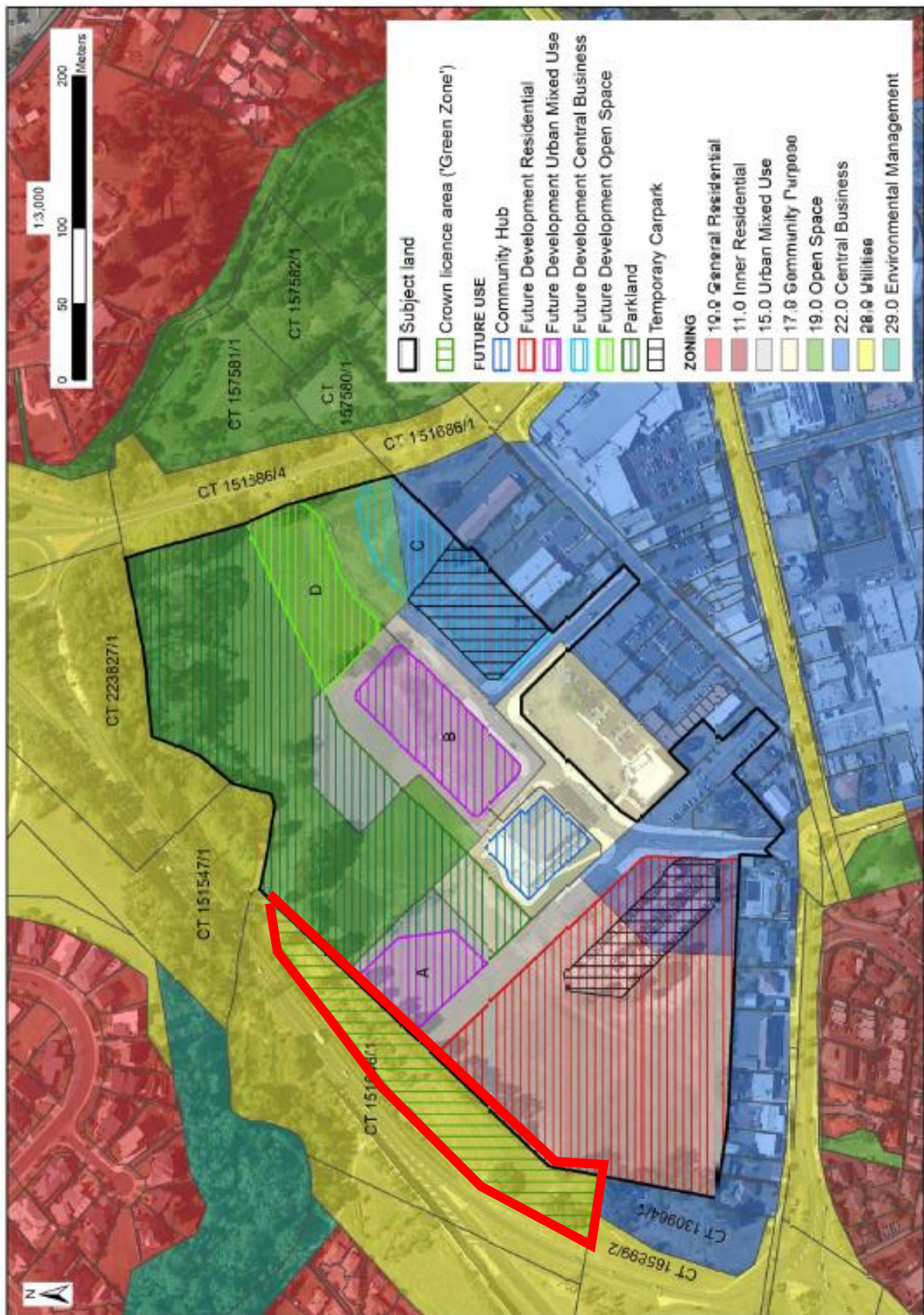
- 1. Attachment to Kingston Park Bushfire Hazard Management Area Report**

Public Copy

Attachment 1: Kingston Park Subdivision and apartment development site– location of Council land relative to Lot 24

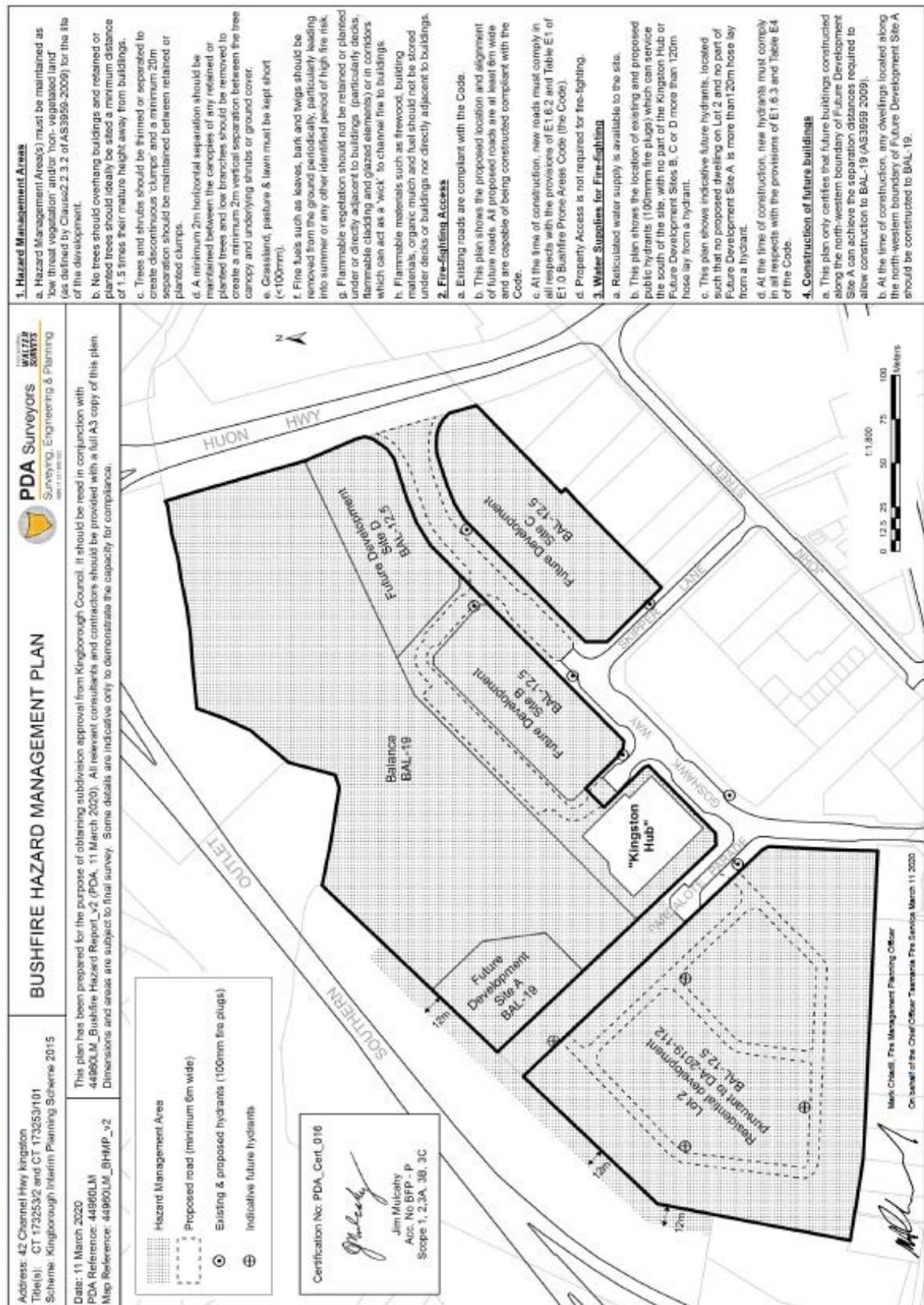


Attachment 2: Area of Council leased land under existing management plan



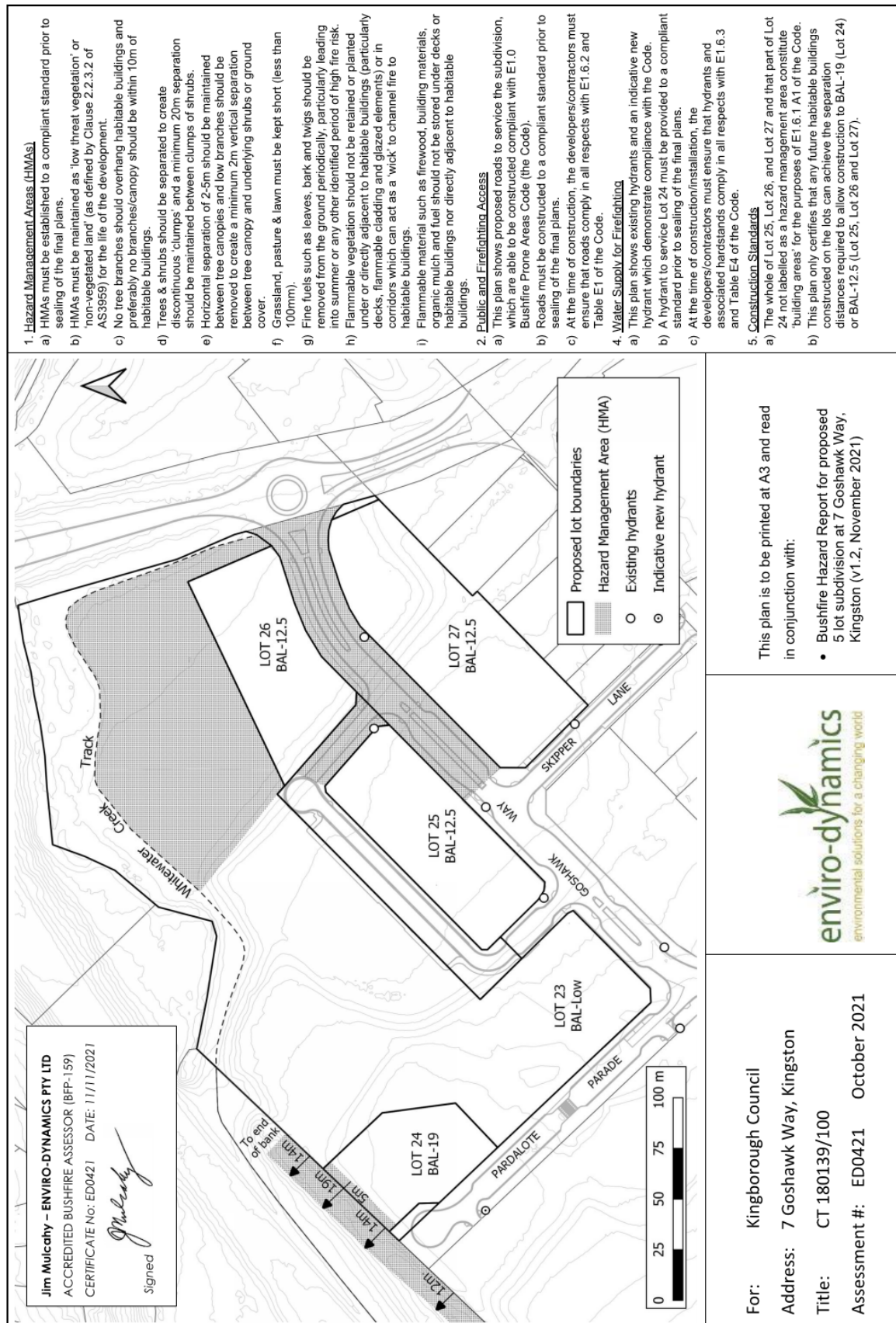
Attachment 3: Approved Hazard Management Area as per 2020 Bushfire Hazard Management Plan

ATTACHMENT A. Bushfire Hazard Management Plan



Attachment 4: Proposed extension of Hazard Management Area (2021)

ATTACHMENT 1 – Bushfire Hazard Management Plan – Five lot subdivision at 7 Goshawk Way, Kingston, v1.2 - 11 November 2021



15.2 INDEPENDENT AUDIT PANEL MEMBER

File Number: 12.195

Author: John Breen, Chief Financial Officer

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to provide a recommendation on the preferred candidate for the vacant position of independent Audit Panel member.

2. BACKGROUND

- 2.1 At the Audit Panel meeting in December 2021, John Hills an independent member of the audit panel finished his role.
- 2.2 The Audit Panel agreed to commence a replacement process by seeking expressions of interest for an independent member.
- 2.3 The Audit Panel agreed to form an interview panel consisting of the Chair and a Councillor to review and interview candidates for the role.

3. STATUTORY REQUIREMENTS

- 3.1 An Audit Panel Is created under Division 4 of the *Local Government Act 1983*. The Audit Panel Charter stipulates that Council must have three independent members of the Audit Panel.

4. DISCUSSION

- 4.1 Five applicants put in expressions of interest for the role and two were short listed for interviews.
- 4.2 Interviews were conducted and Paul Viney is recommended as the preferred candidate. Paul is a CPA and has extensive experience with CFO and Company Secretary roles as well as several Board positions.
- 4.3 It was the view of the selection panel that Paul offered extensive experience in risk management, financial management and governance and his skill set would complement and strengthen the skill balance of the Audit Panel.

5. FINANCE

- 5.1 Independent Audit Panel members are paid a sitting fee which is allowed for in the annual budget.

6. ENVIRONMENT

6.1 There are no environmental implications associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 Information on the members of the Audit Panel is posted on the Council website.

8. RISK

8.1 No risks have been identified in relation to the recruitment process.

9. CONCLUSION

9.1 After going through an appropriate selection process, the interview panel have chosen a suitable applicant and are now seeking formal endorsement from Council.

10. RECOMMENDATION

That Paul Viney be appointed to the Audit Panel as an independent member for a period of four years.

ATTACHMENTS

Nil

Public Copy

15.3 RELEASE OF DOCUMENTS POLICY

File Number: 12.271

Author: Dr Katrena Stephenson, Director Environment, Development & Community Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

1.1 The purpose of this report is to present a Policy for Release of Documents to the Public.

2. BACKGROUND

2.1 Members of the public have various entitlements to information held by the Council that are relevant to development applications and approved building work.

2.2 Providing information to members of the public may require the reproduction of documents for viewing.

2.3 Council is subject to the *Copyright Act 1968* (Cth), which restricts the reproduction of written material, artistic works and other creative works, without permission of the copyright owner.

2.4 This Policy affirms the Council's commitment to openness and transparency in the provision of information to the public in accordance with its legislative obligations and its commitment to high standards of records management whilst avoiding infringing copyright in that information.

2.5 There is a need to provide staff and ratepayers with clarity about when and how information can, or cannot, be provided.

3. STATUTORY REQUIREMENTS

3.1 This Policy applies to the reproduction of documents under *the Land Use Planning and Approvals Act 1993* (LUPAA) and *Land Use Planning and Approvals Regulations 2014*; *Building Act 2016*; *Right to Information Act 2009*; *Archives Act 1983*; and the *Copyright Act 1968*.

3.2 Under Planning and Building legislation members of the public have various entitlements to information held by Council that are relevant to development applications and approved building works. However, this access is restricted to specific statutory time periods.

4. DISCUSSION

4.1 The policy clarifies the circumstances under which Council will provide access to documents lodged in support of a Development Application or a decision or authorisation relating to a statutory building and plumbing application or approval.

- 4.2 The policy clarifies that Council can reproduce works where there is a legal obligation (for example advertising of development applications under LUPAA) and for internal assessment but that outside the formal notification period for a Development Application there are limited circumstances under which documents will be provided.
- 4.3 Some documents provided to Council as part of a Development Application, statutory building or plumbing application decision or authorisation, are protected by the Commonwealth's Copyright Act.
- 4.4 Council will not generally provide copies of information submitted for Development Applications (either hard copy or electronically) outside the statutory notice period unless the request is from the current building owner or applicant for development applications/approvals or unless in accordance with s27 of the Building Act 2016 for statutory building and plumbing approvals/decisions.
- 4.5 During the statutory notice period, for a development application, Council can provide access to documents related to a Development Application physically at the Civic Centre or electronically via our website.
- 4.6 Statutory building and plumbing approval documentation will only be provided via electronic means.

5. FINANCE

- 5.1 Councils Fees and Charges Policy applies.

6. ENVIRONMENT

- 6.1 There are no environmental issues related to this report.

7. COMMUNICATION AND CONSULTATION

- 7.1 This policy is intended for Council Employees, Councillors and external parties.
- 7.2 The policy will be publicly accessible via Council's website
- 7.3 The draft policy was reviewed by the Ombudsman's Office to ensure that it aligned with Right to Information requirements and provided reasonable access to documents.

8. RISK

- 8.1 This policy will reduce the risk of a breach of the Copyright Act as well as minimise any confrontation between ratepayers and staff relating to a lack of clarity about what documents can be provided, in what format and when.

9. CONCLUSION

- 9.1 This policy clarifies the circumstances under which Council will provide access to documents lodged in support of a Development Application or a decision or authorisation relating to a statutory building and plumbing application or approval.

10. RECOMMENDATION

That Council endorse the Release of Documents Policy 3.22.

ATTACHMENTS

1. Policy 3.22 Release of Documents



Policy No:	3.22	Minute No:	TBA
Approved by Council	January 2022	ECM File No:	12.271
New Review Date:	January 2026	Version:	1.0a
Responsible Officer:	Director Environment, Development & Community Services		
Strategic Plan Reference	2.4 The organisation has a corporate culture that delivers quality customer service, encourages		

Release of Documents Policy

1. POLICY STATEMENTS

- 1.1 Under Tasmania's *Land Use Planning and Approvals Act 1993* and *Land Use Planning and Approvals Regulations 2014* members of the public have various entitlements to information held by the Council that are relevant to development applications and approved building work.
- 1.2 Under the *Building Act 2016*, Council's Permit Authority is required to retain records relating to building and plumbing work for a period of 10 years, which can be made available to the Director of Building Control, council employees, the building owner and licensed building practitioners.
- 1.3 The *Right to Information Act 2009 (TAS)* provides a legally enforceable right for members of the public to access other Council information which is not required to be made publicly available.
- 1.4 Providing information to members of the public may require the reproduction of documents for viewing. The Council is also obligated to reproduce documents in the course of adhering to records management obligations under the *Archives Act 1983 (TAS)*.
- 1.5 As well as being bound by the requirements of the above Acts, the Council is subject to the *Copyright Act 1968 (Cth)*, which restricts the reproduction of written material, artistic works and other creative works, without permission of the copyright owner.
- 1.6 Applications for information pertaining to statutory approvals can, as outlined in relevant legislation, be made outside the processes prescribed in the *Right to Information Act 2009*.
- 1.7 This Policy affirms the Council's commitment to openness and transparency in the provision of information to the public in accordance with its legislative obligations and its commitment to high standards of records management whilst avoiding infringing copyright in that information.

2. DEFINITIONS

In this Policy:

- 2.1 "**Archives Act**" means the *Archives Act 1983*.
- 2.2 "**Copyright Act**" means the *Commonwealth Copyright Act 1968*.
- 2.3 A "**copyright infringement**" is an unauthorised reproduction of a work where it is (amongst other things):
 - photocopied;
 - scanned;
 - published on a website;
 - displayed on an overhead screen; and
 - e-mailed.
- 2.4 "**Council**" means Kingborough Council.
- 2.5 "**LUPAA**" means Tasmania's *Land Use Planning and Approvals Act 1993*.
- 2.6 "**LUPA Regs**" means *Tasmania's Land Use Planning and Approvals Regulations 2014*;

- 2.7 **"Permit Authority"** has the same meaning as in the *Building Act 2016*.
- 2.8 **"record"** has the same meaning as the *Archives Act 1983*, being a document or an object that is, or has been, made or kept by reason of any information or matter that it contains or can be obtained from it or by reason of its connection with any event, person, circumstance, or thing.
- 2.9 **"Right to Information Act"** means the Tasmanian *Right to Information Act 2009*.
- 2.10 **"work"** has the same meaning as this term in the Copyright Act, i.e. a literary, dramatic, musical or artistic work.

The works which the Council deals with include:

- written reports produced by engineers, accountants, planners and other professionals;
 - building plans and specifications;
 - infrastructure plans;
 - tender documents;
 - photographs;
 - diagrams;
 - graphs; and
 - charts.
- 2.11 The term **"literary works"** in the Copyright Act is not exhaustively defined and, according to case law authorities, can in some circumstances, include documents such as letters where they contain original creative written "works".

3. OBJECTIVE

- 3.1 This policy clarifies the circumstances under which Council will provide access to documents lodged in support of a Development Application or a decision or authorisation relating to a statutory building and plumbing application or approval.

4. SCOPE

- 4.1 This Policy applies to the reproduction of documents under the *Land Use Planning and Approvals Act 1993* and *Land Use Planning and Approvals Regulations 2014*; *Building Act 2016*; *Right to Information Act 2009*; *Archives Act 1983*; and the *Copyright Act 1968*.

5. PROCEDURE (POLICY DETAIL)

- 5.1 Works can be reproduced without committing a copyright infringement where the Council is the owner of the copyright, or where the Council has permission, called a "licence", which allows it to lawfully reproduce a document.
- 5.2 In this Policy, the Council relies upon implied licences to allow it to reproduce works, where:
- reproduction is necessary by way of legal obligation; or
 - reproduction is necessary out of practical necessity and in the circumstances, it is reasonable to expect that the owner of copyright would know that their work is required to be reproduced.
- 5.3 In addition to licences, there are a number of legislative exemptions which allow the Council to reproduce documents for certain purposes, including:
- where reproduction of a work is required for the purpose of giving professional advice by a legal practitioner or for the purposes of litigation; and
 - where reproduction of a work constitutes a "fair dealing" for the purpose of research or study.
- 5.4 The following Policy provisions apply to the reproduction of works by Council, under the LUPAA and the LUPA Regulations and Schedule 1 of the *Building Act 2016*.

5.5 Internal reproduction of documents for assessment purposes

- 5.5.1 During the assessment of a statutory development, building or plumbing application, Council staff need to make reproductions of plans and other works so that they may be marked, or drawn upon, and so that original copies may be preserved. Further, such documents often need to be scanned so that they can be logged and viewed electronically and stored and saved into the Council's records management system.
- 5.5.2 As the reproduction of works is necessary for statutory approval purposes, such works can lawfully be reproduced by the Council for internal purposes.

5.6 Access to documents during the Public Notification Period for a Development Application

- 5.6.1 Discretionary planning permit applications are made under section 57 of the Land Use Planning and Approvals Act 1993. These are applications which Council has the discretion to either approve or refuse based upon compliance with the requirements of the planning scheme.
- 5.6.2 Discretionary planning permit applications are subject to a mandatory public notification process which includes a 14-day public exhibition period where any person may inspect the application. Details for an application are available for viewing at:
- At the Civic Centre, 15 Channel Highway, Kingston
 - Online via Council's website (through the list of advertised planning applications).

5.7 Outside of the Public Notification Period for a Development Application

- 5.7.1 If a member of the public requests to view or obtain a copy of development information outside of the notification period, but before a development is approved, the Council will generally not provide access of these documents to them with the exception of the circumstances below.
- 5.7.2 For discretionary applications to be determined by Planning Authority, viewing of amended plans and reports by a person who has made a valid representation will be permitted upon the release of the Council agenda.
- 5.7.3 For discretionary applications to be determined by Council staff under delegation, viewing of amended plans and reports by a person who has made a valid representation will be permitted by pre-arranged appointment upon application to the assessing officer.
- 5.7.4 In the above circumstances, where the person requests a copy of the information, this will be provided only where the permission of the applicant or, the copyright owner or applicant, has been given to make a copy, subject to:
- paying any applicable fee set by the Council; and
 - providing their name, address and contact details to the Council; and
 - verifying their identity through the provision of appropriate identification.
- 5.7.5 In all other circumstances, persons making such a request should apply for disclosure of the document under the Right to Information Act. However, it should be noted that access to a document must not be given by providing a copy of that document if to do so would constitute a copyright infringement (see section 8).
- 5.7.6 LUPPA only requires information to be accessible during the representation phase and is intended to limit third party "interference" in the permitting process.

5.8 Viewing and obtaining copies of application documents for Council Planning Authority Meetings

- 5.8.1 Planning Authority agenda items necessarily contain officer reports and all documents relevant to development applications to be determined by the Planning Authority including copyright-protected works. Due to this legal obligation, the Council enjoys an

implied licence of necessity for providing copies of such documents to Councillors and staff when Council is acting as a Planning Authority.

5.8.2 Councils are entitled to reproduce copyright-protected application documents during the development assessment process to:

- display plans and other documents during a Planning Authority meeting; and
- reproduce documents to attach to the Council agenda.

5.8.3 Council provides reasonable access to agendas, the officer reports and minutes by publishing these documents on the Council's website.

5.9 Inspection and copies of documents relating to statutory planning, building and plumbing application approvals, authorisations, consents and decisions.

5.9.1 In the case of applications that have been assessed and a decision made, regulation Council is obliged to retain certain development application documents relating to building work only (i.e. not regulated/significant trees, land divisions or land uses). These documents include *"all technical details, particulars, plans, drawings, specifications and other documents or information relating to building work"*.

5.9.2 A person may inspect at the offices of the Council during its normal office hours any document retained by the Council under regulation, with the consent of the Council or the owner of the building to which the document relates, and on payment of a fee fixed by the Council (refer Fees and Charges Policy).

5.9.3 A person may, on payment of a reasonable fee fixed by the Council, obtain a copy of any document retained by the Council related to statutory processes and decision making.

5.9.4 The provision of Council Permit Authority Records relating to statutory building and plumbing application approvals, authorisations, consents and decisions will be in accordance with Section 27 of the Building Act 2016. Records of these approvals can only be provided to the following persons:

- the Director of Building Control or other authorised person;
- an employee of the council that appointed the permit authority, if access to the information is necessary as part of his or her employment;
- the owner of premises referred to in the information;
- a building surveyor, building services provider, or other licensed practitioner, that has been engaged by an owner of the premises referred to in the information;
- any other person prescribed in the Building Act 2016 or the Director of Building Control

5.9.5 In general, recognition of the practical need for copies of such documents to be provided in certain situations, and taking into account copyright considerations, the Council will provide copies where the person requesting the copies:

- is the current owner of the building; or
- is the applicant who obtained development authorisation of the building; or
- requires the documents for the purposes of litigation, or to seek legal advice; or
- has signed a statutory declaration to the effect that they have made reasonable enquiries to locate the owner of copyright in the documents and has not been able to find them.

5.9.6 Exceptions to this include when copying the document:

- in the opinion of the Council, unreasonably jeopardises the present or future security of a building; or

- involves an infringement of copyright in matter contained in a document; or
- constitutes a breach of any other law.

5.9.7 Accordingly, where a person does not have permission from the copyright owner of plans and other documents held by the Council under regulation the Council is not obliged to provide a copy of that document to that person.

5.10 Requests under Right to Information Act

5.10.1 Kingborough Council is committed to providing information in order to provide a clear and transparent government and comply with appropriate legislation.

5.10.2 The *Right to Information Act 2009* provides a legally enforceable right to members of the public in accordance with this Act and other relevant Acts, to obtain information contained in the records of the Government and public authorities.

5.10.3 The Right to Information Act does not allow the provision of information in some formats if that would result in a breach of copyright. Where that is the case, an applicant may be permitted to view documents but not be given copies. It should also be noted that the exemption relating to the business affairs of a third party (s37) may also be relevant to such requests.

6. GUIDELINES

6.1 Some documents provided to Council as part of a Development Application, statutory building or plumbing application decision or authorisation, are protected by the Commonwealth's Copyright Act.

6.2 Council will not generally provide copies of information submitted for Development Applications (either hard copy or electronically) outside the statutory notice period unless the request is from the current building owner or applicant for development applications/approvals or unless in accordance with s27 of the Building Act 2016 for statutory building and plumbing approvals/decisions.

6.3 During the statutory notice period, for a development application, Council can provide access to documents related to a Development Application physically at the Civic Centre or electronically via our website.

6.4 Statutory building and plumbing approval documentation will only be provided via electronic means.

7. COMMUNICATION

7.1 This Policy will be published on Council's internet and intranet sites.

8. LEGISLATION

8.1 *The Copyright Act 1968*

Copyright is a form of property which exists in written, artistic and other "works". Copyright only exists through the operation of the *Copyright Act*. As with other forms of property, copyright may be sold or transferred, and allows persons who create works to derive an income from them.

The *Copyright Act* creates legally enforceable intellectual property rights in works by ensuring that works cannot be reproduced without the prior permission of the copyright owner.

Where a work is reproduced without permission, a copyright infringement occurs which, in turn, gives rise to a right for the copyright owner to take civil (and in some cases, criminal) action against the infringer.

Copyright does not protect mere ideas, rather, it protects the way that ideas and information are described, illustrated or documented.

Copyright protection automatically arises as soon as a work is recorded or fixed onto a medium which can be reproduced.

Copyright exists in works regardless of whether or not a work is endorsed with a "©" symbol and whether or not it contains a copyright warning.

Generally, copyright is owned by the individual creator or author of the work or, where a work is created by a person during the course of their employment, their employer will own copyright.

For example, where a Council employee creates a "work" during the course of their employment and in accordance with their job description – in such cases, copyright automatically vests in the employer.

Copyright ownership can be transferred ("assigned") by way of a written agreement. Unless copyright has been assigned to the Council:

- copyright in building plans is owned by the architect or draftsman who drew them;
- copyright in a report is owned by the author of the report; and
- copyright in a table or graph or other technical information is owned by its creator.

8.2 *Land Use Planning and Approvals Act 1993*

S57

(3) Unless the planning authority requires the applicant to give notice, the authority must give notice, as prescribed, of an application for a permit.

(4) A notice referred to in [subsection \(3\)](#) is, in addition to any other matters required to be contained in it, to name a place where a copy of the application, and of all plans and other documents submitted with the application, will be open to inspection by the public at all reasonable hours during the period for which representations may be made.

(4A) A person must not obscure or remove a notice of an application for a permit displayed on the land that is the subject of the application within the time period specified in [subsection \(5\)](#).

Penalty: Fine not exceeding 10 penalty units.

(5) Any person may make representations relating to the application during the period of 14 days commencing on the date on which notice of the application is given under [subsection \(3\)](#) or such further period not exceeding 14 days as the planning authority may allow.

(5AA) If the time period specified in [subsection \(5\)](#) includes any days on which the office of the planning authority is closed during normal business hours in that part of the State where the land subject to the application for a permit is situated, that period is to be extended by the number of those days.

9. RELATED DOCUMENTS

9.1 *Right to Information Act 2009* Application for Assessed Disclosure

9.2 Council Fees and Charges

10. AUDIENCE

10.1 This Policy is intended for Council Employees, Councillors and external parties.

10.2 The policy is publicly accessible via Council's website

15.4 SUNDRY DEBT MANAGEMENT POLICY

File Number: 3.6

Author: Tim Jones, Manager Finance

Authoriser: John Breen, Chief Financial Officer

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.1 Service provision meets the current and future requirements of residents and visitors.

1. PURPOSE

- 1.1 The purpose of this report is to present a review of Policy 3.6 Sundry Debt Management Policy. This report recommends some changes to the Policy.

2. BACKGROUND

- 2.1 In 2018 Council reviewed the Sundry Debt Management Policy and set a further review date of 2021. The Policy is now due for renewal or amendment.
- 2.2 The policy was developed to establish the process by which Council manages the follow up and recovery of outstanding debts.
- 2.3 In December 2021 the Policy was proposed for withdrawal however it was identified that Sections 76 and 128 need to be delegated to the General Manager. This policy does this.

3. STATUTORY REQUIREMENTS

- 3.1 Section 76 of the Local Government Act 1993 outlines the statutory requirements relating to the writing off of bad debts:

76. Writing off bad debts

(1) A council may write off any debts owed to the council –

(a) if there are no reasonable prospects of recovering the debt; or

(b) if the costs of recovery are likely to equal or exceed the amount to be recovered.

(2) A council must not write off a debt unless the general manager has certified –

(a) that reasonable attempts have been made to recover the debt; or

(b) that the costs of recovery are likely to equal or exceed the amount to be recovered.

- 3.2 Section 128 prescribes the penalty and daily interest charged to overdue rate accounts:

128. Late payments

(1) If any rates or instalments are not paid on or before the date they fall due, a council may –

(a) impose a penalty not exceeding 10% of the unpaid rate or instalment; or

(b) charge a daily interest not exceeding the prescribed percentage in respect of the unpaid rate or instalment for the period during which it is unpaid; or

(c) impose a penalty and charge interest as specified in paragraphs (a) and (b) .

3.3 While Section 128 refers to “rates or instalments” the same interest rate will also be applied to Sundry Debtors.

3.4 Council is required to have this policy under Section 22(2).

4. DISCUSSION

4.1 The Policy has been utilised since its adoption in 2010 and has provided equity in the decision making process relating to recovery of outstanding debts and provides an opportunity for negotiated settlement of debts prior to undertaking legal action.

4.2 On review of this policy, officers are of the opinion that the policy is too prescriptive. There is a need to move away from a blanket application of interest on overdue accounts to a more targeted approach. There are times when flexibility is required as shown during the closures of the COVID epidemic. Also, at times interest is applied to accounts and then remitted as part of a settlement negotiation when the debt is paid in full. It would be more efficient, in these instances, to not apply interest to some debts.

4.3 Additionally, the cycle of debt collection is no longer limited to monthly interactions. Email and text message follow up are done fortnightly, for little cost, as required.

4.4 Bad Debt decisions over \$5,000 remain with Council. There is a minor change to the reporting to Council of bad debt write offs by the General Manager under delegation, to remove the requirement for write offs under \$100 to be reported to Council. Write offs under \$100 are minor and would not justify a separate report to Council.

5. FINANCE

5.1 The maintenance of the current policy, and the minor changes, will not have an adverse impact on Council’s financial position..

6. ENVIRONMENT

6.1 This policy will have no impact on the environment.

7. COMMUNICATION AND CONSULTATION

7.1 The policy is to be made available to the public on Council’s website. .

8. RISK

8.1 No risks are identified in relation to this matter.

9. CONCLUSION

9.1 Council Policy 3.6 Sundry Debt Management Policy has been reviewed and some minor changes are recommended. Some items of the policy are more operational and require more flexibility than the old policy allowed.

10. RECOMMENDATION

That Council Policy 3.6 Sundry Debt Management Policy, as attached to this report, be adopted for a further two years.

ATTACHMENTS

- 1. Existing Policy with Track Changes**
- 2. Updated Policy for Approval**


Public Copy

EXISTING POLICY WITH TRACK CHANGES

Policy No:	3.6	Minute No:	C125/3-19
Approved by Council:	February 2019 January 2022	ECM File No:	12.84
Next Review Date:	February 2021 January 2024	Version:	4.0
Responsible Officer:	Manager Finance		

Sundry Debt Management Policy

POLICY STATEMENT:	1.1 To provide fair and consistent guidelines for the recovery of outstanding Sundry Debts to Council
OBJECTIVE:	<p>2.1 To ensure all debts owed to Council that are not paid by the due date are followed up and recovered within specified time frames in a fair and consistent manner.</p> <p>2.2 To minimise the level of outstanding sundry debts, establish the procedures to be followed when a debt becomes overdue.</p>
SCOPE:	3.1 This policy applies to all Sundry Debts owed to Council.
PROCEDURE (POLICY DETAIL):	<p>Sundry Debts</p> <p>4.1 Council undertakes to will issue GST compliant Tax Invoices as soon as practicable following the debt being realised. Finance staff will ensure that invoices are correctly addressed and contain sufficient information for the debtor to understand the charge and the due date.</p> <p>4.2 Payment terms default to Government Terms, i.e payment due 30 days after the end of the month of the date of the invoice. Any exceptions are documented in Debtor specific Agreements.</p> <p>4.3 Interest charges may are be applied to outstanding invoices at the end of next month following the due date. Interest is charged at the rate set by Council on a yearly basis and detailed in the Fees and Charges Register. The General Manager has discretion in the application of penalty and interest charges to assist the collection of outstanding debts. Interest shall be applied on all overdue Sundry Debts unless otherwise authorised.</p> <p>4.4 Council will not commence Legal Action without taking all reasonable steps to establish a payment arrangement or negotiate settlement of the outstanding debt.</p> <p>4.5 The Council has provided a delegation to the General Manager to enter into arrangements with debtors for extended payment plans.</p> <p>4.54.6 Unpaid debts of over 90 days may be subject to legal action or referral to Debt Collection.</p> <p>Outstanding Sundry Debts</p> <p>4.6 1 – 30 Days Past Due Courtesy call/email to debtor to ensure invoice has been received and to remind them that interest charges will be applied if the debt is still outstanding at the end of the month.</p> <p>4.7 31 – 60 Days Past Due Letter/email to debtor advising them formally that interest has been applied and will continue to be applied if the outstanding amount is not paid and that legal action may be taken without further notice.</p> <p>4.8 61 – 90 Days Past Due Letter sent to Debtor advising them that debt recovery and/or legal action will commence if the outstanding amount is not paid by a required date.</p> <p>4.9 > 90 Days The debt may be referred to Council's Collection Agency and legal action may be taken.</p> <p>Should the debt be in connection with an Abatement Notice the debt may be transferred to the Property Rates as allowed under Section 201 (5) of the Local Government Act 1993.</p>

	<p>Bad Debts</p> <p>Bad debts can only be written off in accordance with Section 76 of the Local Government Act 1993</p> <p>Recommendations for the write off of a bad debt will be made to the General Manager following discussion with the Department responsible for raising the debt. The General Manager has Delegated Authority to write off any Sundry Debtor bad debt to the amount of \$5,000.</p> <p>In all cases before a debt is written off staff are to ensure that all reasonable attempts have been made to recover the debt and there are no reasonable prospects of recovering the debt or determine that the costs of recovery are likely to equal or exceed the amount to be recovered.</p> <p>Bad debts over the amount of \$5,000 will be referred to Council for a decision. A report will also be provided to Council listing details of any bad debts written off over \$100.</p>
<p>GUIDELINES:</p>	<p>5.1 All requests outside the scope of this policy are to be referred to Council.</p> <p>5.2 All bad debts written off will be in accordance with Section 76 of the Local Government Act 1993 and debt write offs over \$100 will be reported to Council.</p>
<p>COMMUNICATION:</p>	<p>6.1 Members of the public</p> <p>6.2 Kingborough Councillors</p> <p>6.3 Kingborough Council Staff</p>
<p>LEGISLATION:</p>	<p>7.1 The Local Government Act 1993</p> <p>Section 76 Writing off Bad Debts</p> <p>Section 128(2) Late payments</p> <p>Delegated to General Manager under Section 22.</p>

UPDATED POLICY FOR APPROVAL

Policy No:	3.6	Minute No:	TBA
Approved by Council	January 2022	ECM File No:	12.84
New Review Date:	January 2024	Version:	4.0
Responsible Officer:	Manager Finance		
Strategic Plan Reference	2.1 Service provision meets the current and future requirements of residents and visitors.		

Sundry Debt Management Policy

1. POLICY STATEMENTS

- 1.1 To provide fair and consistent guidelines for the recovery of outstanding Sundry Debts to Council.

2. OBJECTIVE

- 2.1 To ensure all debts owed to Council that are not paid by the due date are followed up and recovered in a fair and consistent manner.
- 2.2 To minimise the level of outstanding sundry debts.

3. SCOPE

- 3.1 This policy applies to all Sundry Debts owed to Council.

4. PROCEDURE (POLICY DETAIL)

4.1 Sundry Debts

- 4.1.1 Council will issue GST compliant Tax Invoices as soon as practicable following the debt being realised. Finance staff will ensure that invoices are correctly addressed and contain sufficient information for the debtor to understand the charge and the due date.
- 4.1.2 Payment terms default to Government Terms, i.e payment due 30 days after the end of the month of the date of the invoice. Any exceptions are documented in Debtor specific Agreements.
- 4.1.3 Interest charges may be applied to outstanding invoices at the end of next month following the due date. Interest is charged at the rate set by Council on a yearly basis and detailed in the Fees and Charges Register. The General Manager has discretion in the application of penalty and interest charges to assist the collection of outstanding debts.
- 4.1.4 Council will not commence Legal Action without taking all reasonable steps to establish a payment arrangement or negotiate settlement of the outstanding debt.
- 4.1.5 The Council has provided a delegation to the General Manager to enter into arrangements with debtors for extended payment plans.
- 4.1.6 Unpaid debts of over 90 days may be subject to legal action or referral to Debt Collection. Should the debt be in connection with an Abatement Notice the debt may be transferred to the Property Rates as allowed under Section 201 (5) of the *Local Government Act 1993*.

4.2 Bad Debts

- 4.2.1 Bad debts can only be written off in accordance with Section 76 of the *Local Government Act 1993*.
- 4.2.2 Recommendations for the write off of a bad debt will be made to the General Manager following discussion with the Department responsible for raising the debt. The General Manager has Delegated Authority to write off any Sundry Debtor bad debt to the amount of \$5,000.
- 4.2.3 In all cases before a debt is written off staff are to ensure that all reasonable attempts have been made to recover the debt and there are no reasonable prospects of recovering the debt or determine that the costs of recovery are likely to equal or exceed the amount to be recovered.
- 4.2.4 Bad debts over the amount of \$5,000 will be referred to Council for a decision. A report will also be provided to Council listing details of any bad debts written off over \$100.

5. GUIDELINES

- 5.1 All requests outside the scope of this policy are to be referred to Council.
- 5.2 All bad debts written off will be in accordance with Section 76 of the *Local Government Act 1993* and debt write offs over \$100 will be reported to Council.

6. COMMUNICATION

- 6.1 Members of the public
- 6.2 Kingborough Councillors
- 6.3 Kingborough Council Staff

7. LEGISLATION

- 7.1 *Local Government Act 1993*.

15.5 POLICY 3.9 - RATE REBATE FOR CONSERVATION COVENANT POLICY**File Number:** 12.106**Author:** Tim Jones, Manager Finance**Authoriser:** John Breen, Chief Financial Officer**Strategic Plan Reference**

Key Priority Area: 3 Sustaining the natural environment whilst facilitating development for our future.

Strategic Outcome: 3.3 Council is able to demonstrate strong environmental stewardship and leadership.

1. PURPOSE

1.1 The purpose of this report is to present a review of Policy 3.9 Rate Rebate for Conservation Covenant Policy.

2. BACKGROUND

- 2.1 The 2018 Council reviewed the Rate Rebate for Conservation Covenant Policy with a further review date of 2021. The Policy is now due for renewal or amendment.
- 2.2 The policy was developed to establish the process by which Council determines the circumstances under which a rate rebate will be provided for conservation covenants.
- 2.3 The Policy was presented to Council for renewal at the 20 December 2021 Council meeting however Council at that meeting asked Council Officers to review the rebate amounts.

3. STATUTORY REQUIREMENTS

- 3.1 Section 129 of the Local Government Act 1993 enables Council to remit all or part of any rate payable by a person or class of ratepayers.

4. DISCUSSION

- 4.1 The Policy has been utilised since its adoption in 2003/04 and has provided equity in the decision making process relating to rebating of rates for property owners that apply conservation covenants to their property.
- 4.2 There has been one change to the Rebate amounts in 2011/12. The following shows the original and revised rebate amounts.

FINANCIAL YEAR	REBATE PER HECTARE	MINIMUM REBATE	MAXIMUM REBATE
2003/04	\$5.00	\$50.00	\$500.00
2011/12	\$6.00	\$100.00	\$600.00

- 4.3 Applying CPI Indexation annually, to the original rebate amounts, has resulted in the following Rebate Amounts being recommended

FINANCIAL YEAR	REBATE PER HECTARE	MINIMUM REBATE	MAXIMUM REBATE
2003/04	\$5.00	\$50.00	\$500.00
2011/12	\$6.00	\$100.00	\$600.00
2022/23	\$7.50	\$150.00	\$750.00

- 4.4 It is recommended these rates be reviewed every 4 to 6 years, as part of the Policy review.

5. FINANCE

- 5.1 The current cost of the Rate Rebates for the Conservation Covenant is \$11,547 for 49 properties.
- 5.2 Increasing the rebate amounts as proposed is estimated to cost \$14,813, an increase of \$3,265.
- 5.3 This increase can be managed within the existing Long Term Financial Plan.

6. ENVIRONMENT

- 6.1 This policy encourages the protection of land with high conservation value.

7. COMMUNICATION AND CONSULTATION

- 7.1 The policy will be published on Council's website.

8. RISK

- 8.1 No risks have been identified in relation to this matter.

9. CONCLUSION

- 9.1 Council Policy 3.9 Rate Rebate for Conservative Covenant Policy has been reviewed and no changes are recommended.

10. RECOMMENDATION

That Council Policy 3.9 Rate Rebate for Conservative Covenant Policy be adopted for a further two years.

ATTACHMENTS

- Existing Policy with Track Changes
- Updated Policy for Approval

EXISTING POLICY WITH TRACK CHANGES



Policy No:	3.9	Minute No:	TBA
Approved by Council:	<u>January 2022</u> February 2019	ECM File No:	12.106
Next Review Date:	<u>February 2021</u> January 2024	Version:	4.0
Responsible Officer:	Manager Finance		

Rate Rebate for Conservation Covenant Policy

POLICY STATEMENT:	1.1 Council recognises that the protection of our natural environment is a strategic objective and aspiration of the Kingborough community, this policy plays a part in achieving that objective.
OBJECTIVE:	2.1 Where land has been assessed as having a high conservation value, in return for the landowners agreeing to a conservation covenant being placed on the title, Council will provide a financial incentive by way of a rate rebate.
SCOPE:	3.1 This Policy applies to rateable land that has been covenanted in perpetuity under either the Private Forest Reserves Program or the Protected Areas on Private Land Program.
PROCEDURE (POLICY DETAIL):	<p>4.1 On application by the ratepayer and subject to Council's approval, a rebate of the General Rate that would otherwise be payable will be granted subject to the following.</p> <p>4.2 The rate rebate of <u>\$7,506</u> per hectare per annum will be granted in relation to the land area which is subject to the covenant.</p> <p>4.3 The rate rebate will be of a minimum annual value of <u>\$150,100</u> and a maximum annual value of the lesser of either <u>\$750,600</u> or three-quarters of the General Rate that would otherwise be payable on the entire property.</p> <p>4.4 The rate rebate will remain in place for each property for five years provided that the intent of the covenant is fully complied with, and thereafter will be subject to review and renewal at the discretion of Council.</p> <p>4.5 The rate rebate may be forfeited or suspended if the rates on the property are not fully paid by the due date. The General Manager has the delegated authority to determine the application of this provision. This authority may be sub-delegated by the General Manager to any other officer.</p> <p>4.6 New and renewed applications will be subject to sufficient funding being allocated and available in the Estimates.</p> <p>4.7 In considering applications, Council may take into consideration the assessment of conservation values as determined by the covenant, and/or the advice of other appropriately qualified officers.</p> <p>4.8 A quarterly report will be provided to Council of rebates provided under this Policy.</p>
COMMUNICATION:	<p>5.1 Members of the public</p> <p>5.2 Councillors</p> <p>5.3 Council Staff</p>
LEGISLATION:	6.1 Section 129 of the Local Government Act 1993

UPDATED POLICY FOR APPROVAL

Policy No:	3.9	Minute No:	TBA
Approved by Council	January 2022	ECM File No:	12.106
New Review Date:	January 2024	Version:	4.0
Responsible Officer:	Manager Finance		
Strategic Plan Reference	3.3 Council is able to demonstrate strong environmental stewardship and leadership.		

Rate Rebate for Conservation Covenant Policy

1. POLICY STATEMENTS

- 1.1 Council recognises that the protection of our natural environment is a strategic objective and aspiration of the Kingborough community, this policy plays a part in achieving that objective.

2. OBJECTIVE

- 2.1 Where land has been assessed as having a high conservation value, in return for the landowners agreeing to a conservation covenant being placed on the title, Council will provide a financial incentive by way of a rate rebate.

3. SCOPE

- 3.1 This Policy applies to rateable land that has been covenanted in perpetuity under either the Private Forest Reserves Program or the Protected Areas on Private Land Program.

4. PROCEDURE (POLICY DETAIL)

- 4.1 On application by the ratepayer and subject to Council's approval, a rebate of the General Rate that would otherwise be payable will be granted subject to the following.
- 4.2 The rate rebate of \$7.50 per hectare per annum will be granted in relation to the land area which is subject to the covenant.
- 4.3 The rate rebate will be of a minimum annual value of \$150 and a maximum annual value of the lesser of either \$750 or three-quarters of the General Rate that would otherwise be payable on the entire property.
- 4.4 The rate rebate will remain in place for each property for five years provided that the intent of the covenant is fully complied with, and thereafter will be subject to review and renewal at the discretion of Council.
- 4.5 The rate rebate may be forfeited or suspended if the rates on the property are not fully paid by the due date. The General Manager has the delegated authority to determine the application of this provision. This authority may be sub-delegated by the General Manager to any other officer.
- 4.6 New and renewed applications will be subject to sufficient funding being allocated and available in the Estimates.
- 4.7 In considering applications, Council may take into consideration the assessment of conservation values as determined by the covenant, and/or the advice of other appropriately qualified officers.
- 4.8 A quarterly report will be provided to Council of rebates provided under this Policy.

5. COMMUNICATION

5.1 Members of the public

5.2 Councillors

5.3 Council Staff

6. LEGISLATION

6.1 Section 129 of the *Local Government Act 1993*.

Public Copy

15.6 KINGBOROUGH COMMUNITY SAFETY COMMITTEE - MINUTES 6 DECEMBER 2021**File Number: 5.476****Author: Anthony Verdouw, Executive Officer Engineering Services****Authoriser: David Reeve, Director Engineering Services****Strategic Plan Reference**

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to present minutes from the meeting of the Kingborough Community Safety Committee (KCSC) held on 6 December 2021 and to present a motion adopted by the Committee.

2. BACKGROUND

- 2.1 KCSC met on 6 December 2021 and the Minutes of the meeting are attached to this report.

3. STATUTORY REQUIREMENTS

- 3.1 KCSC is a committee appointed by Council in accordance with section 24 of the *Local Government Act 1993*.

4. DISCUSSION

- 4.1 At the 6 December 2021 KCSC meeting the Committee adopted a motion to be considered by Council:

That the Committee request Council lobby the State Government for construction of a new Kingston Police Station to properly support potential future approval of 24-hour policing in Kingborough.

- 4.2 The motion that KCSC have raised is supplementary to a notice of motion put forth and carried by Council on 20 September 2021:

That Council lobby the State Government for 24-hour, 7 day per week Police presence in Kingborough.

- 4.3 The Committee noted that the current police accommodation in Kingston would likely be insufficient to support 24-hour 7 day per week policing and a proposal for new accommodation should also be supported.

- 4.4 The Committee also noted the potential benefits for a new emergency management station or hub combining emergency services in Kingborough.

5. FINANCE

- 5.1 There are no significant financial considerations for Council regarding the motion proposed by the Committee.

6. ENVIRONMENT

- 6.1 There are no apparent environment considerations associated with the motion raised by the Committee

7. COMMUNICATION AND CONSULTATION

- 7.1 KCSC will be advised of Council's resolution regarding the motion they have raised.

8. RISK

- 8.1 There are no apparent risks associated with the motion raised by the Committee.

9. CONCLUSION

- 9.1 The Kingborough Community Safety Committee met on 6 December 2021.
- 9.2 The Committee adopted a motion requesting Council lobby the State Government for construction of a new Kingston Police Station to properly support potential approval of 24-hour policing in Kingborough.
- 9.3 This latest motion from the KCSC is seen as an extension to a previous similar motion supported by Council in September 2021 and is recommended for approval.

10. RECOMMENDATION

That Council:

- (a) Notes the minutes of the Kingborough Community Safety Committee; and
- (b) resolves to lobby the State Government for construction of a new Kingston Police Station to properly support potential future approval of 24-hour policing in Kingborough.

ATTACHMENTS**1. KCSC Minutes 6 December 2021**

MINUTES

Kingborough Community Safety Committee

Meeting No. 2021-6

Monday 6 December 2021

The logo for Kingborough, featuring the word "Kingborough" in a serif font, with a green swoosh underline.

MINUTES of a Meeting of the Kingborough Community Safety Committee held at the Kingborough Civic Centre, Kingston, on Monday 6 December 2021 at 10:30am.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Jo Westwood	✓	
Members:	Mr Brian Dale	✓	
	Ms Tania Flakemore	✓	
	Mr Michael Hughes	✓	
	Mr Roger McGinniss	✓	
	Mr Rodney Street	✓	
	Mr Ross Thomas		✓
Tasmania Police	Insp Mark Burke	✓	
	Sen Sgt Peter Borish	✓	
Kingborough Access Advisory Committee representative	Ms Julie Alderfox	✓	
Kingborough Bicycle Advisory Committee representative	Mr Peter Tuft	✓	
Council Officers In Attendance:			
Executive Officer	Mr Anthony Verdouw	✓	
Director Engineering Services	Mr David Reeve	✓	
Other Attendees:			
Councillor	Cr Clare Glade-Wright	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which the Committee met and acknowledged elders past and present.

LEAVE OF ABSENCE

There were no declared leaves of absence.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Rod Street
 SECONDED: Brian Dale

That the Minutes of the Committee meeting held on Monday 4 October 2021, as circulated, be confirmed.

CARRIED

GENERAL BUSINESS

1. Final KCSC meeting for 2019-2021 Committee (Jo Westwood)

Cr Westwood thanked all 2019-2021 Committee members for their contribution.

2. Tasmanian Police Crime and Traffic Statistics (Mark Burke)

Inspector Burke provided an update on the Kingston Division's crime statistics.

It was suggested that police provide specific community updates and crime/traffic hotspot updates going forward.

The KBAC representative noted that it would be useful to have cycling incidents reported in the police statistics.

Action Item (1): Kingston Police to investigate if incidents involving cyclists can be included in the traffic statistics provided to the Committee.

TasPolice indicated the Kingston Division would monitor ongoing eScooter use and trends in the municipality and work collaboratively with Council if required.

3. Notice of Motion – 24-hour Police presence in Kingston (Clare Glade-Wright)

Cr Glade-Wright outlined a recent Council notice of motion to lobby the State Government for a 24-hour, 7 day per week police presence in Kingborough. The notice of motion was put forth, and approved, mainly due to increasing population and forecast future growth in the municipality.

The potential benefits for an emergency management station or hub combining emergency services in Kingborough was noted.

MOTION: That the Committee request Council lobby the State Government for construction of a new Kingston Police Station to properly support potential future approval of 24-hour policing in Kingborough.

MOVED: Michael Hughes

CARRIED

4. Review Action Items from Previous Meeting (Jo Westwood)

Cr Westwood addressed the Action Items generated from previous meetings, noting completed items and progress on uncompleted items.

Action Item (2): Staff to investigate northern end of Auburn Rd and assess whether extending yellow no parking lines are warranted.

Action Item (3): Staff to investigate a request to extend the yellow no parking line down left-hand side of Rollins Avenue.

5. Correspondence

a. (Inward)

- i. Response from Department of State Growth regarding Huon Hwy Sandfly Rd Intersection Speed – 5 November 2021
- ii. Response to Cr Jo Westwood from Department of State Growth – Kingborough Road Safety Matters – 8 November 2021
- iii. "Push for extra police" – The Mercury – 1 October 2021

Action Item (4): Cr Westwood to forward to the Committee the response to the Mayor from the State Government, regarding a 24-hour, 7 day per week police presence in Kingborough.

b. (Outward)

- i. Media Release – Kingborough Community Safety Committee Nominations – 7 October 2021
- ii. Huon Hwy Sandfly Rd Intersection Speed – Letter to DSG – 29 October 2021
- iii. Kingborough Road Safety Matters – Letter to DSG – 29 October 2021

OTHER BUSINESS

6. Infrastructure Priorities – Capital Bids 2022-23

(David Reeve)

David explained the capital projects timeframes and the assessment process. The Committee discussed potential safety improvement projects that could be incorporated in the 2022-23 capital works budget.

- Reconstruction of Gormley Drive, which would also require appropriate footpaths or shared paths and traffic calming measures. David noted this is in longer-term plan.
- Browns Road reconstruction – project to be undertaken in two stages over coming years.
- KFC roundabout traffic issues. Noted this is a DSG asset.
- Mertonvale Circuit junction with Channel Highway. Noted this is a DSG road.

Action Item (5): Staff to follow up the possibility of slip lanes being added to the Kingston CBD entrance to the KFC roundabout and the exit from the Mertonvale Circuit junction with DSG.

Action Item (6): Committee members to email through any capital project considerations to Anthony or Cr Westwood.

Action Item (7): Staff to add Adelie Place junction parking issues to intersection register and investigate.

Action Item (8): Staff to reinvestigate vegetation issues on intersection register, including Garnett St and Edison Ave junction, on a regular basis.

MATTERS OF GENERAL INTEREST

7. Safe Speeds for Schools – Speed Trailer Traffic Data

Recent traffic data attached for information.

Action Item (9): Staff to provide safe schools traffic data to the Road Safety Advisory Council.

8. Updated KCSC Action Plan 2019-2021

Attached for information.

NEXT MEETING

Meetings of the Committee for 2022 are yet to be confirmed. Members will be advised ASAP.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 12:00pm.

Public Copy

Action Items					
Meeting #	Action Number	Description	Responsibility of	Due Date	Complete
2021-6	1	Kingston Police to investigate if incidents involving cyclists can be included in the traffic statistics provided to the Committee.	Mark Burke	1/02/22	<input type="checkbox"/>
2021-6	2	Investigate northern end of Auburn Rd and assess whether extending yellow no parking lines are warranted.	Renai Clark	1/02/22	<input type="checkbox"/>
2021-6	3	Investigate request to extend yellow no parking line down left-hand side of Rollins Avenue.	Renai Clark	1/02/22	<input type="checkbox"/>
2021-6	4	Provide the Committee with the response to the Mayor from the State Government, regarding a 24-hour, 7 day per week police presence in Kingborough.	Jo Westwood	17/12/21	<input type="checkbox"/>
2021-6	5	Staff to follow up the possibility of slip lanes being added to the Kingston CBD entrance to the KFC roundabout and the exit from the Mertonvale Circuit junction with DSG.	Renai Clark/Anthony Verdouw	1/02/22	<input type="checkbox"/>
2021-6	6	Email capital project considerations to Anthony or Cr Westwood.	Committee Members	24/12/21	<input type="checkbox"/>
2021-6	7	Add Adelie Place junction parking issues to intersection register and investigate.	Renai Clark	1/02/22	<input type="checkbox"/>
2021-6	8	Reinvestigate vegetation issues on intersection register, including Garnett St and Edison Ave junction, on a regular basis.	Renai Clark	1/02/22	<input type="checkbox"/>
2021-6	9	Provide safe schools traffic data to the Road Safety Advisory Council.	Anthony Verdouw	24/12/21	<input type="checkbox"/>
2021-5	1	Committee members to forward any further action plan feedback to Cr Westwood.	Committee Members	6/12/21	<input checked="" type="checkbox"/>
2021-5	2	Write a letter to DSG on behalf of the Committee requesting that the speed limits going in both the north and south directions on the Huon Highway past the Sandfly Road intersection be reviewed and a change from 100km/h to 80km/h be considered.	Jo Westwood	6/12/21	<input checked="" type="checkbox"/>

2021-5	3	Invite Cr Glade-Wright to the next KCSC meeting to discuss the 24-hour police presence motion further.	Jo Westwood	6/12/21	✓
2021-5	4	Cr Westwood to request a copy of any correspondence regarding a 24-hour police presence between Council and the State be forwarded to KCSC for information.	Jo Westwood	6/12/21	✓
2021-5	5	Write a letter to DSG on behalf of the Committee requesting the speed limits on the Channel Highway through Snug and Kettering be reviewed for reduction from 60km/h to 50km/h.	Jo Westwood	6/12/21	✓
2021-5	6	Add Beach Road, Snug to the intersection register regarding site lines at the intersection with Channel Hwy.	Anthony Verdouw/Renai Clark	6/12/21	✓
2021-5	7	Write to State Growth raising the Meredith's Orchard slip lane issue and request that line marking be installed if possible.	Jo Westwood	6/12/21	✓
2021-5	8	Forward photos of Manuka Road drop-offs to staff for review and for consideration for fencing.	Anthony Verdouw/Renai Clark	6/12/21	✓
2021-5	9	Write to State Growth requesting visibility of the sign be addressed.	Jo Westwood	6/12/21	✓
2021-5	10	Write to State Growth requesting the gutter and drop-off be assessed for safety and interventions be installed where required.	Jo Westwood	6/12/21	✓
2021-4	2	Sam to liaise with Road Safety Advisory Council around communications opportunities and promotion materials for the upcoming pedestrian safety campaign.	Sam Adams	1/09/21	✓
2021-4	3	Provide TasPolice with school speed trailer traffic data.	Anthony Verdouw	6/12/21	✓
2021-4	4	Staff to review and update status of the KCSC action plan items for 2020-2021.	Anthony Verdouw	6/12/21	✓
2021-4	6	Insp Burke to provide contact for PCYC from Tasmania Police and Cr Westwood to make initial inquiries for further information.	Insp Burke & Cr Westwood	4/10/21	✓
2021-4	7	Follow up with Transform Kingston Program Manager to look at options to improve pedestrian access and safety in the area.	Anthony Verdouw & Cr Westwood	4/10/21	✓

15.7 FINANCIAL REPORT - DECEMBER 2021

File Number: 10.47
Author: John Breen, Chief Financial Officer
Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.
Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to provide the December 2021 financial report information to Council for review.

2. BACKGROUND

- 2.1 The attached report has been prepared based on current information with estimates being used where final information is not available.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific requirements under the *Local Government Act 1993* regarding financial reporting, however best practice would indicate that a monthly financial report is required to enable adequate governance of financial information.

4. DISCUSSION

- 4.1 The Summary Operating Statement contains several variances to the original budget. The following are the major variances and explanations:
- User fees are \$104k over budget primarily due to the stronger than expected revenue from Kingborough Sports Centre which was \$35k over budget and Community Hub venue hire income of \$32k over budget from the vaccination program hire income.
 - Grants Recurrent are \$434k over budget primarily due to grant income carried forward from 2020/21 under the new accounting standards. This income will be matched with expenditure in 2021/22. In addition, the financial assistance grant for 2021/22 will be around \$150k over budget due to changes in allocation between Councils and we have received \$94k in Local Roads and Community Infrastructure operational grant funds.
 - Contributions – Cash is \$200k over budget due to the contribution to public open space (POS) of \$207k from the Spring Farm subdivision.
 - Employee costs are \$108k over budget primarily due to the increase in the provision for annual leave as a result of employees not taking annual leave as expected in the first six months of the year.
 - Materials and Services are \$696k over budget primarily due to maintenance activities undertaken by the works area funded by grant funds under the LRCI

program (\$110k), the Bruny Island Boat Shed protection grant (\$85K) and private works (\$85k) which is funded through other income. In addition, road works on unsealed roads required to repair storm damage has resulted in a \$179k negative variance. This negative variance is expected to be recouped over the remaining six months of the year.

- Other expenses are \$114 over budget due primarily to the cost of the recent Council election of which \$87k was expensed to 2021/22. The payment of rate remissions is \$32k over budget which is slightly under the \$48k rate remission reimbursements.
- Grants Capital is under budget by \$541k. This is due to a delay in the receipt of the next funding allocation of \$2m under the city deal. Offsetting this is grant expenditure being carried forward from 2020/21, predominately for funds under the city deal grant. In addition, grant funds have been received for the Beach Road footpath (\$340k) and the Van Morey Road safety improvements (\$170k).

4.2 Council's cash and investments amount to \$23.1m at the end of December, which is up \$12.6 from the December 2020 figure. Borrowing of \$22.3 million offset this amount.

5. FINANCE

5.1 Council's underlying surplus for December 2021 is \$15.1 million, which is a \$0.01m favourable variance on the budget for 2021/22. The forecast underlying deficit has been reduced by \$0.05m to \$0.50 million for the year.

6. ENVIRONMENT

6.1 There are no environmental issues associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 The financial results for December 2021 are available for public scrutiny in the Council meeting agenda.

8. RISK

8.1 There is a risk in continuing to deliver underlying deficits due to diminishing cash reserves. It is important to move to an underlying surplus as quickly as possible and the Long-Term Financial Plan provides a plan to achieve this outcome in 2022/23.

9. CONCLUSION

9.1 Council is on track to deliver a result that is better than the forecast budget underlying deficit.

10. RECOMMENDATION

That Council endorses the attached Financial Report at 31 December 2021.

ATTACHMENTS

- 1. Financial Report Deember 2021**
- 2. Capital Expenditure Report December 2021**



Kingborough

KINGBOROUGH COUNCIL

**SUMMARISED FINANCIAL REPORT
FOR THE PERIOD
1ST JULY, 2021
TO
31ST DECEMBER, 2021**

**SUBMITTED TO COUNCIL
17TH January, 2022**

kingborough.tas.gov.au



KINGBOROUGH COUNCIL - December 2021

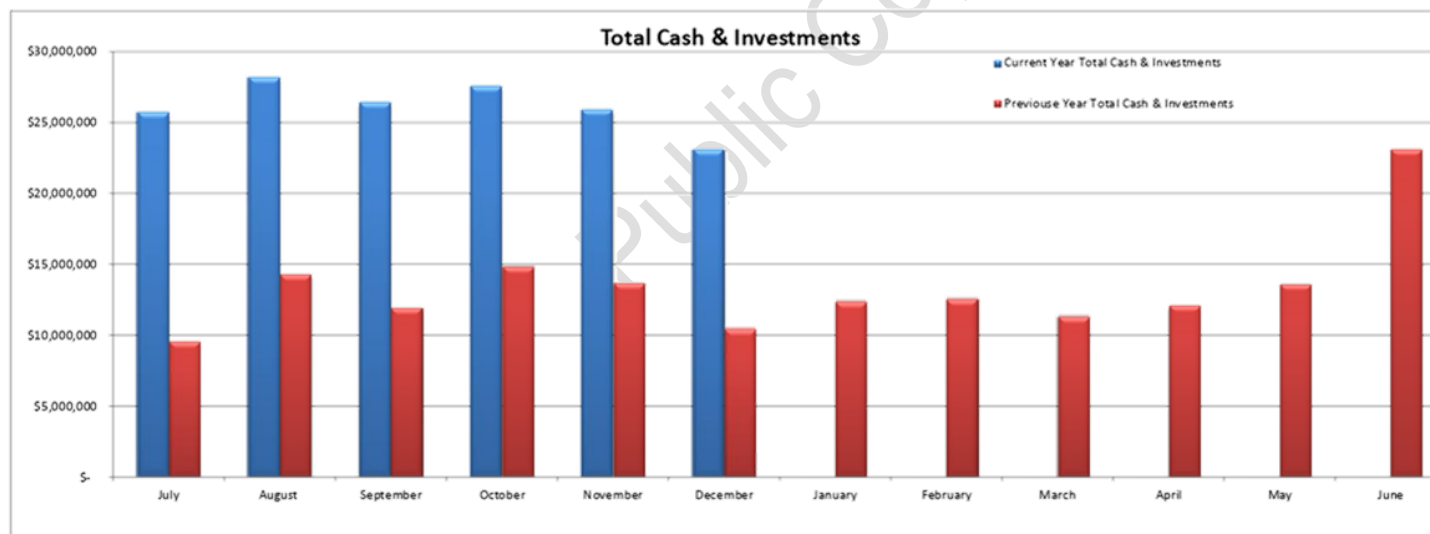
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KINGBOROUGH COUNCIL - December 2021

CASH BALANCES

Balance Type	July	August	September	October	November	December	January	February	March	April	May	June
Reserves	\$ 3,622,695	\$ 2,853,365	\$ 2,614,265	\$ 2,614,265	\$ 2,636,623	\$ 2,636,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Held in Trust	\$ 1,718,472	\$ 1,716,249	\$ 1,717,988	\$ 1,738,988	\$ 1,901,450	\$ 1,896,387						
Unexpended Capital Works*	\$ 454,973	\$ 1,281,223	\$ 2,143,186	\$ 2,724,247	\$ 2,905,309	\$ 3,626,371						
Current Year Total Committed Cash	\$ 5,796,140	\$ 5,850,837	\$ 6,475,439	\$ 7,077,500	\$ 7,443,381	\$ 8,159,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Committed Cash	\$ 6,119,864	\$ 6,207,371	\$ 6,203,636	\$ 6,455,329	\$ 6,956,359	\$ 7,379,163	\$ 8,179,736	\$ 8,644,283	\$ 8,978,091	\$ 9,681,463	\$ 10,154,617	\$ 10,485,817
Uncommitted Funds	\$ 19,927,050	\$ 22,382,710	\$ 19,979,957	\$ 20,510,439	\$ 18,485,436	\$ 14,973,849	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash	\$ 25,723,190	\$ 28,233,547	\$ 26,455,395	\$ 27,587,940	\$ 25,928,817	\$ 23,133,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Cash	\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ 12,430,269	\$ 12,599,016	\$ 11,369,278	\$ 12,133,665	\$ 13,630,478	\$ 23,115,909

*Unexpended Capital Works excludes Kingston Park expenditure



KINGBOROUGH COUNCIL - December 2021

CASH, INVESTMENTS & BORROWINGS

CASH ACCOUNTS	Interest Rate	Maturity Date	July	August	September	October	November	December	January	February	March	April	May	June
CBA - Overdraft Account			\$ 2,867,601	\$ 4,661,131	\$ 2,390,325	\$ 3,150,525	\$ 1,938,551	\$ 398,077						
CBA - Applications Account			\$ 96,470	\$ 253,479	\$ 46,425	\$ 158,546	\$ 3,490	\$ 11,770						
CBA - AR Account			\$ 465,852	\$ 1,023,596	\$ 36,925	\$ 295,025	\$ 532	\$ 34,827						
CBA - Business Online Saver			\$ 8,058,542	\$ 8,059,911	\$ 9,744,280	\$ 9,745,679	\$ 9,747,335	\$ 8,448,937						
Total Cash			\$ 11,488,466	\$ 13,998,118	\$ 12,217,956	\$ 13,349,776	\$ 11,689,908	\$ 8,893,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENTS														
Bendigo 4	0.30%	10-Jan-22	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000						
Mystate 3	0.50%	23-Mar-22	\$ 2,021,423	\$ 2,021,423	\$ 2,022,697	\$ 2,022,697	\$ 2,022,697	\$ 2,022,697						
Mystate 4	0.45%	31-Dec-21	\$ 3,000,139	\$ 3,000,139	\$ 3,000,139	\$ 3,000,139	\$ 3,000,139	\$ 3,000,139						
Tascorp HT	0.10%	Managed Trust	\$ 2,115,369	\$ 2,115,549	\$ 2,115,723	\$ 2,115,902	\$ 2,116,076	\$ 2,116,256						
Tascorp Cash Indexed	0.33%	Managed Trust	\$ 2,097,792	\$ 2,098,318	\$ 2,098,880	\$ 2,099,425	\$ 2,099,997	\$ 2,100,527						
Total Investments			\$ 14,234,724	\$ 14,235,429	\$ 14,237,439	\$ 14,238,164	\$ 14,238,910	\$ 14,239,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Total Cash & Investments			\$ 25,723,190	\$ 28,233,547	\$ 26,455,395	\$ 27,587,940	\$ 25,928,817	\$ 23,133,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Cash & Investments			\$ 9,551,285	\$ 14,307,424	\$ 11,939,006	\$ 14,835,953	\$ 13,676,499	\$ 10,502,790	\$ 10,253,798	\$ 12,430,269	\$ 12,599,016	\$ 12,133,665	\$ 13,630,478	\$ 23,115,909
Borrowings														
Tascorp (Grant Funded)	3.43%	22-Jun-23	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000						
Tascorp	3.47%	11-Oct-23	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000	\$2,800,000						
Tascorp (Grant Funded)	2.13%	27-Jun-24	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000						
Tascorp (Grant Funded)	1.99%	21-Jan-25	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000						
Tascorp	1.32%	16-Jun-23	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000	\$2,900,000						
Tascorp	1.10%	19-Jun-24	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500						
			\$ 22,322,500	\$ 22,322,500	\$ 22,322,500	\$ 22,322,500	\$ 22,322,500	\$ 22,322,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

KINGBOROUGH COUNCIL - December 2021

RESERVES

Accounts	July	August	September	October	November	December	January	February	March	April	May	June
Boronia Hill Reserve	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733						
Car Parking	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248						
Hall Equipment Replacement	\$ 70,785	\$ 70,785	\$ 70,785	\$ 70,785	\$ 70,785	\$ 70,785						
IT Equipment Replacement	\$ 54,931	\$ 54,931	\$ 54,931	\$ 54,931	\$ 54,931	\$ 54,931						
KSC Equipment Replacement	\$ 135,070	\$ 135,070	\$ 135,070	\$ 135,070	\$ 135,070	\$ 135,070						
Office Equipment Replacement	\$ 87,024	\$ 87,024	\$ 87,024	\$ 87,024	\$ 87,024	\$ 87,024						
Plant & Equipment Replacement	\$ 618,887	\$ 618,887	\$ 618,887	\$ 618,887	\$ 618,887	\$ 618,887						
Public Open Space	\$ 996,018	\$ 1,005,718	\$ 764,618	\$ 764,618	\$ 769,206	\$ 769,206						
Tree Preservation Reserve	\$ 821,968	\$ 823,968	\$ 825,968	\$ 825,968	\$ 843,738	\$ 843,738						
Unexpended Grants	\$ 781,030	\$ -	\$ -	\$ -	\$ -	\$ -						
Current Year Total Reserve	\$ 3,622,695	\$ 2,853,365	\$ 2,614,265	\$ 2,614,265	\$ 2,636,623	\$ 2,636,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year Total Reserve	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945	\$ 3,250,945

PUBLIC OPEN SPACE COMMITMENTS

Public Open Space Balance \$ 769,206

Less Projects Committed, yet to be taken from POS

Project	Amount
Spring Farm or Whitewater Park	\$ 195,009
	\$ 195,009

Public Open Space Uncommitted Balance \$ 574,197

Commitments yet to be taken from Public Open Space, to be funded by land sales

Almo Close Park	\$ 220,000	Funded by sale of 281 Roslyn Ave
Donohoe Gardens	\$ 275,000	Funded by sale of 41 Hiern Road

Funds to come to Public Open Space

Sale of 110 Channel Highway Funds already used for Louisa Hinsby Park \$125,000

KINGBOROUGH COUNCIL - December 2021

BUDGET NOTES

RECONCILIATION OF ORIGINAL TO FORECAST BUDGET	
BUDGET UNDERLYING RESULT	(545,648)
Forecast Changes:	
User Fees - KSC and Community Hub	150,000
Grants Recurrent - Carried forward from 2020/21.	150,000
Grants Recurrent - New grants in 2021/22.	200,000
Grants Recurrent - Increase in Financial Assistance Grants	150,000
Cash Contribution - POS Spring Farm	200,000
Other Income - Insurance funds and private works income	100,000
Employee Costs - Planning Support	(100,000)
Employee Costs - Enterprise Agreement	(100,000)
Materials & Services - Expenditure of Grant Funds	(350,000)
Materials & Services - Private works	(50,000)
Other Expenses - Council election costs	(100,000)
Other Expenses - Council Contribution to Light Wood Park Female Cha	(200,000)
FORECAST UNDERLYING RESULT	(495,648)
Adjustments not affecting the Underlying Surplus	
Capital Grants	1,500,000
Net Operating Surplus.	5,054,352

KINGBOROUGH COUNCIL - December 2021

Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	32,137,325	32,162,575	(25,250)	32,210,000	32,210,000	0
Income Levies	1,786,564	1,799,000	(12,436)	1,799,000	1,799,000	0
Statutory Fees & Fines	1,350,305	1,311,680	38,625	2,614,700	2,614,700	0
User Fees	754,418	649,790	104,628	1,299,550	1,449,550	150,000
Grants Recurrent	1,221,620	787,500	434,120	2,765,000	3,265,000	500,000
Contributions - Cash	303,135	103,560	199,575	207,000	407,000	200,000
Reimbursements	1,197,854	1,150,000	47,854	1,200,000	1,200,000	0
Other Income	592,794	473,320	119,474	1,203,600	1,303,600	100,000
Internal Charges Income	109,998	109,980	18	220,000	220,000	0
Total Income	39,454,012	38,547,405	906,607	43,518,850	44,468,850	950,000
Expenses						
Employee Costs	8,553,512	8,445,251	(108,261)	15,876,756	16,076,756	(200,000)
Expenses Levies	892,606	899,500	6,894	1,799,000	1,799,000	0
Loan Interest	48,979	49,020	41	98,000	98,000	0
Materials and Services	6,191,466	5,494,550	(696,916)	10,327,443	10,727,443	(400,000)
Other Expenses	2,968,339	2,854,360	(113,979)	4,378,700	4,678,700	(300,000)
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	18,764,900	17,852,661	(912,239)	32,699,898	33,599,898	(900,000)
Net Operating Surplus/(Deficit) before:	20,689,113	20,694,744	(5,631)	10,818,952	10,868,952	50,000
Depreciation	5,973,365	5,966,280	(7,085)	11,932,600	11,932,600	0
Loss/(Profit) on Disposal of Assets	(39,900)	0	39,900	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	14,755,648	14,728,464	27,184	(1,513,648)	(1,463,648)	50,000
Interest	31,309	49,020	(17,711)	98,000	98,000	0
Dividends	616,000	620,000	(4,000)	620,000	620,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	15,402,957	15,397,484	5,473	(545,648)	(495,648)	50,000
Grants Capital	1,858,867	2,400,000	(541,133)	3,000,000	4,500,000	1,500,000
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
NET SURPLUS/(DEFICIT)	17,261,824	17,797,484	(535,660)	3,454,352	5,004,352	1,550,000
Underlying Result						
Grant Received in Advance	0	0	0	0	0	0
UNDERLYING RESULT	15,402,957	15,397,484	5,473	(545,648)	(495,648)	50,000
TOTAL CASH GENERATED	9,429,592	9,431,204	(1,612)	11,386,952	11,436,952	50,000

KINGBOROUGH COUNCIL - December 2021

Summary Operating Statement Governance

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	26,446,641	26,604,370	(157,729)	26,631,000	26,631,000	0
Income Levies	1,786,564	1,799,000	(12,436)	1,799,000	1,799,000	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	42,500	42,480	20	85,000	85,000	0
Grants Recurrent	655,448	570,000	85,448	2,420,000	2,570,000	150,000
Contributions - Cash	274,501	62,520	211,981	125,000	325,000	200,000
Reimbursements	1,197,854	1,150,000	47,854	1,200,000	1,200,000	0
Other Income	81,994	26,500	55,494	273,000	273,000	0
Internal Charges Income	0	0	0	0	0	0
Total Income	30,485,502	30,254,870	230,632	32,533,000	32,883,000	350,000
Expenses						
Employee Costs	199,152	201,760	2,608	401,650	401,650	0
Expenses Levies	892,606	899,500	6,894	1,799,000	1,799,000	0
Loan Interest	0	0	0	0	0	0
Materials and Services	153,074	124,000	(29,074)	171,000	171,000	0
Other Expenses	1,750,752	1,709,590	(41,162)	2,241,200	2,541,200	(300,000)
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	3,250,085	2,934,850	(315,235)	4,612,850	4,912,850	300,000
Net Operating Surplus/(Deficit) before:	27,235,417	27,320,020	(84,603)	27,920,150	27,970,150	50,000
Depreciation	116,039	120,000	3,961	240,000	240,000	0
Loss/(Profit) on Disposal of Assets	(39,900)	0	39,900	400,000	400,000	0
Net Operating Surplus/(Deficit) before:	27,159,279	27,200,020	(40,741)	27,280,150	27,330,150	50,000
Interest	0	0	0	0	0	0
Dividends	616,000	620,000	(4,000)	620,000	620,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	100,000	100,000	0
Investment Copping	0	0	0	150,000	150,000	0
NET OPERATING SURPLUS/(DEFICIT)	27,775,279	27,820,020	(44,741)	28,150,150	28,200,150	50,000
Grants Capital	1,858,867	2,400,000	(541,133)	3,000,000	3,000,000	0
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	29,634,146	30,220,020	(585,874)	32,150,150	32,200,150	50,000
TOTAL CASH GENERATED	27,659,241	27,700,020	(40,779)	27,910,150	27,960,150	(50,000)

KINGBOROUGH COUNCIL - December 2021

Summary Operating Statement Corporate Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	149,365	156,600	(7,235)	313,200	313,200	0
User Fees	0	0	0	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	62,477	64,200	(1,723)	128,400	128,400	0
Internal Charges Income	75,000	75,000	0	150,000	150,000	0
Total Income	286,843	295,800	(8,957)	591,600	591,600	0
Expenses						
Employee Costs	1,516,212	1,463,510	(52,702)	2,900,207	2,900,207	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	48,979	49,020	41	98,000	98,000	0
Materials and Services	464,133	511,770	47,637	799,000	799,000	0
Other Expenses	791,952	747,860	(44,092)	1,290,800	1,290,800	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	2,821,276	2,772,160	(49,116)	5,088,007	5,088,007	0
Net Operating Surplus/(Deficit) before:	(2,534,433)	(2,476,360)	(58,073)	(4,496,407)	(4,496,407)	0
Depreciation	112,387	38,700	(73,687)	77,400	77,400	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(2,646,820)	(2,515,060)	(131,760)	(4,573,807)	(4,573,807)	0
Interest	31,309	49,020	(17,711)	98,000	98,000	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(2,615,510)	(2,466,040)	(149,470)	(4,475,807)	(4,475,807)	0
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(2,615,510)	(2,466,040)	(149,470)	(4,475,807)	(4,475,807)	0
TOTAL CASH GENERATED	(2,503,124)	(2,427,340)	(75,784)	(4,398,407)	(4,398,407)	0

KINGBOROUGH COUNCIL - December 2021

Summary Operating Statement Governance & Property Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	310,285	232,280	78,005	456,000	456,000	0
User Fees	576,967	524,870	52,097	1,049,650	1,199,650	150,000
Grants Recurrent	243,514	100,020	143,494	200,000	200,000	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	51,589	56,700	(5,111)	113,300	113,300	0
Internal Charges Income	0	0	0	0	0	0
Total Income	1,182,356	913,870	268,486	1,818,950	1,968,950	150,000
Expenses						
Employee Costs	1,480,286	1,427,933	(52,353)	2,831,089	2,831,089	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	772,859	625,390	(147,469)	1,244,460	1,244,460	0
Other Expenses	123,845	101,890	(21,955)	194,400	194,400	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	2,376,989	2,155,213	(221,776)	4,269,949	4,269,949	0
Net Operating Surplus/(Deficit) before:	(1,194,633)	(1,241,343)	46,710	(2,450,999)	(2,300,999)	150,000
Depreciation	478,926	500,580	21,654	1,001,200	1,001,200	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(1,673,559)	(1,741,923)	68,364	(3,452,199)	(3,302,199)	150,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(1,673,559)	(1,741,923)	68,364	(3,452,199)	(3,302,199)	150,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(1,673,559)	(1,741,923)	68,364	(3,452,199)	(3,302,199)	150,000
TOTAL CASH GENERATED	(1,194,633)	(1,241,343)	90,018	(2,450,999)	(2,300,999)	150,000

KINGBOROUGH COUNCIL - July 2021

Summary Operating Statement Environment, Development & Community Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	890,654	922,800	(32,146)	1,845,500	1,845,500	0
User Fees	85,572	49,380	36,192	98,700	98,700	0
Grants Recurrent	126,406	117,480	8,926	145,000	195,000	50,000
Contributions - Cash	25,770	40,020	(14,250)	80,000	80,000	0
Reimbursements	0	0	0	0	0	0
Other Income	20,347	22,320	(1,973)	44,700	44,700	0
Internal Charges Income	0	0	0	0	0	0
Total Income	1,148,748	1,152,000	(3,252)	2,213,900	2,263,900	50,000
Expenses						
Employee Costs	2,500,036	2,455,468	(44,568)	4,865,086	4,865,086	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	287,740	530,500	242,760	1,021,000	1,021,000	0
Other Expenses	189,398	192,580	3,182	357,300	357,300	0
Internal Charges Expense	0	0	0	0	0	0
Total Expenses	2,999,694	3,178,548	178,854	6,243,386	6,243,386	0
Net Operating Surplus/(Deficit) before:	(1,850,945)	(2,026,548)	175,602	(4,029,486)	(3,979,486)	50,000
Depreciation	83,812	86,520	2,708	173,000	173,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(1,934,757)	(2,113,068)	178,310	(4,202,486)	(4,152,486)	50,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(1,934,757)	(2,113,068)	178,310	(4,202,486)	(4,152,486)	50,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(1,934,757)	(2,113,068)	178,310	(4,202,486)	(4,152,486)	50,000
TOTAL CASH GENERATED	(1,850,945)	(2,026,548)	175,602	(4,029,486)	(3,979,486)	50,000

KINGBOROUGH COUNCIL - December 2021

Summary Operating Statement Infrastructure Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
Income						
Rates	5,690,684	5,558,205	132,479	5,579,000	5,579,000	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	49,378	33,060	16,318	66,200	66,200	0
Grants Recurrent	196,252	0	196,252	0	100,000	100,000
Contributions - Cash	2,864	1,020	1,844	2,000	2,000	0
Reimbursements	0	0	0	0	0	0
Other Income	376,386	303,600	72,786	644,200	644,200	0
Internal Charges Income	34,998	34,980	18	70,000	70,000	0
Total Income	6,350,563	5,930,865	419,698	6,361,400	6,461,400	100,000
Expenses						
Employee Costs	2,857,826	2,896,580	38,754	4,878,723	4,878,723	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	4,513,661	3,702,890	(810,771)	7,231,983	7,231,983	0
Other Expenses	112,392	102,440	(9,952)	155,000	155,000	0
Internal Charges Expense	109,998	109,980	(18)	220,000	220,000	0
Total Expenses	7,593,877	6,811,890	(781,987)	12,485,706	12,485,706	0
Net Operating Surplus/(Deficit) before:	(1,243,314)	(881,025)	(362,289)	(6,124,306)	(6,024,306)	100,000
Depreciation	5,182,202	5,220,480	38,278	10,441,000	10,441,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
Net Operating Surplus/(Deficit) before:	(6,425,516)	(6,101,505)	(324,011)	(16,565,306)	(16,465,306)	100,000
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
NET OPERATING SURPLUS/(DEFICIT)	(6,425,516)	(6,101,505)	(324,011)	(16,565,306)	(16,465,306)	100,000
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
NET SUPRPLUS/(DEFICIT)	(6,425,516)	(6,101,505)	(324,011)	(16,565,306)	(16,465,306)	100,000
TOTAL CASH GENERATED	(11,607,718)	(11,321,985)	(285,733)	(6,124,306)	(6,024,306)	100,000

KINGBOROUGH COUNCIL - December 2021

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES AND FIRE LEVIES						
General Rate	26,446,641	26,604,370	(157,729)	26,446,641	26,631,000	(184,359)
Fire Levy - General Land	362,160	358,000	4,160	362,160	358,000	4,160
Fire Levy - Permanent Brigade	425,361	435,000	(9,639)	425,361	435,000	(9,639)
Fire Levy - Volunteer Brigade	999,043	1,006,000	(6,957)	999,043	1,006,000	(6,957)
TOTAL RATES AND LEVIES	28,233,205	28,403,370	(170,165)	28,233,205	28,430,000	(196,795)
USER FEES						
KWS Corporate Support & Dividend	42,500	42,480	20	42,500	85,000	(42,500)
TOTAL USER FEES	42,500	42,480	20	42,500	85,000	(42,500)
GRANTS RECURRENT						
Grants - Federal	646,764	570,000	76,764	646,764	2,420,000	(1,773,236)
Grants - Other	8,684	0	8,684	8,684	0	8,684
TOTAL RECURRENT GRANTS	655,448	570,000	85,448	655,448	2,420,000	(1,764,552)
GRANTS CAPITAL						
Grants - Federal Capital	(110,007)	2,400,000	(2,510,007)	(110,007)	2,400,000	(2,510,007)
Grants - State Capital	1,960,392	0	1,960,392	1,960,392	600,000	1,360,392
Grants - Other Capital	8,482	0	8,482	8,482	0	8,482
TOTAL CAPITAL GRANTS	1,858,867	2,400,000	(541,133)	1,858,867	3,000,000	(1,141,133)
OTHER INCOME						
Carrying Amount of Assets Retired	0	0	0	0	(400,000)	400,000
Contributions - Capital Works	20,000	0	20,000	20,000	0	20,000
Contributions - Public Open Space	254,501	62,520	191,981	254,501	125,000	129,501
Contributions - Non Monetary Assets	0	0	0	0	1,000,000	(1,000,000)
Insurance Claim	42,500	0	42,500	42,500	0	42,500
Interest On Overdue Rates	38,104	25,000	13,104	38,104	50,000	(11,896)
Investment Copping	0	0	0	0	150,000	(150,000)
Motor Tax Reimbursement	0	0	0	0	220,000	(220,000)
Pensioner Rate Remission (State Govt)	1,197,854	1,150,000	47,854	1,197,854	1,200,000	(2,146)
Proceeds of Sale of Assets	39,900	0	39,900	39,900	0	39,900
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	100,000	(100,000)
Sundry Receipts	1,390	1,500	(110)	1,390	3,000	(1,610)
Tas Water Dividend	616,000	620,000	(4,000)	616,000	620,000	(4,000)
TOTAL OTHER INCOME	2,210,250	1,859,020	351,230	2,210,250	3,068,000	(857,750)
TOTAL INCOME	33,000,270	33,274,870	(274,600)	33,000,270	37,003,000	(4,002,730)

KINGBOROUGH COUNCIL - December 2021

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	199,152	201,760	2,608	199,877	401,650	201,773
MATERIALS AND SERVICES						
By-Law Review	6,756	0	(6,756)	6,756	0	(6,756)
Bruny Island Destination Action Plan	0	2,520	2,520	0	5,000	5,000
Consultancy Services	8,600	15,000	6,400	8,600	30,000	21,400
Derwent Estuary Monitoring Cont.	27,429	27,000	(429)	27,429	27,000	(429)
Hobart City Deal	68,182	50,000	(18,182)	68,182	50,000	(18,182)
Internal Audit Fees	23,230	20,000	(3,230)	23,230	40,000	16,770
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	6,577	7,980	1,403	6,577	16,000	9,423
Street Banners	0	0	0	(0)	0	0
Telephone	358	900	542	358	1,800	1,442
Water & Sewerage	11,942	0	(11,942)	11,942	0	(11,942)
TOTAL MATERIALS AND SERVICES	153,074	124,000	(29,074)	153,073	171,000	17,927
OTHER EXPENSES						
Advertising & Marketing	2,935	10,020	7,085	3,095	20,000	16,905
Audit Committee (Sitting Fees)	2,975	5,520	2,545	2,975	11,000	8,025
Citizenship Ceremonies	1,110	3,000	1,890	1,547	6,000	4,453
Council Elections	103,239	24,000	(79,239)	103,239	24,000	(79,239)
Council Functions	1,894	4,980	3,086	1,985	10,000	8,015
Councillors Allowances	196,109	205,020	8,911	196,109	410,000	213,891
Councillors Conferences	847	2,520	1,673	847	5,000	4,153
Councillors Expenses	3,089	7,020	3,931	3,629	14,000	10,371
Councillors Expenses - Mayoral Vehicle	1,105	0	(1,105)	1,105	0	(1,105)
Councillors P.A. Insurance	364	2,000	1,636	364	2,000	1,636
Courier Services	22	120	98	22	200	178
Covid 19 Costs	0	1,020	1,020	0	2,000	2,000
Donations	2,600	4,980	2,380	2,600	10,000	7,400
K Comm Enterprise Centre	35,000	35,000	0	35,000	35,000	0
Kingborough News & Snapshot	0	6,000	6,000	0	12,000	12,000
Land Tax	112,577	106,670	(5,907)	112,577	320,000	207,423
Legal Fees	0	4,980	4,980	(0)	10,000	10,000
Mayoral Donations	350	2,520	2,170	350	5,000	4,650
Rate Remissions - Council Other	11,448	12,000	552	11,448	12,000	552
Rate Remissions - Government	1,137,589	1,104,560	(33,029)	1,137,589	1,160,000	22,411
Rate Remissions - Fire Pensioner	59,838	60,000	162	59,838	60,000	162
Staff Functions	3,115	1,140	(1,975)	3,115	4,000	885
Southern Metro Bicycle Program Prog	0	12,000	12,000	0	12,000	12,000
Subscriptions - LGAT	64,176	64,000	(176)	64,176	64,000	(176)
Subscriptions - Other	566	3,000	2,434	566	3,000	2,434
Sundry	3,111	2,520	(591)	3,111	5,000	1,889
Tourism	6,692	25,000	18,308	6,692	25,000	18,308
TOTAL OTHER EXPENSES	1,750,752	1,709,590	(41,162)	1,751,980	2,241,200	489,220

KINGBOROUGH COUNCIL - December 2021

Governance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
FIRE LEVIES EXPENSE						
Fire Levy - General Land	181,121	179,000	(2,121)	181,121	358,000	176,880
Fire Levy - Permanent Brigade	212,693	217,500	4,808	212,693	435,000	222,308
Fire Levy - Volunteer Brigade	498,793	503,000	4,207	498,793	1,006,000	507,207
TOTAL FIRE LEVIES EXPENSE	892,606	899,500	6,894	892,606	1,799,000	906,394
TRANSFERS EXPENSE						
Public Open Space	254,501	0	(254,501)	254,501	0	(254,501)
TOTAL TRANSFERS EXPENSE	254,501	0	(254,501)	254,501	0	(254,501)
DEPRECIATION	116,039	120,000	3,961	116,039	240,000	123,961
TOTAL EXPENSES	3,366,124	3,054,850	(311,274)	3,368,076	4,852,850	1,484,774
TOTAL SURPLUS/ DEFICIT	29,634,146	30,220,020	(585,874)	29,632,194	32,150,150	(2,517,956)

KINGBOROUGH COUNCIL - December 2021

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Charges - Certificates	140,191	150,000	(9,809)	140,191	300,000	(159,809)
Licenses - Fees & Fines	0	600	(600)	0	1,200	(1,200)
Legal Fees & Collection Costs	9,175	6,000	3,175	9,175	12,000	(2,825)
TOTAL FEES AND FINES	149,365	156,600	(7,235)	149,365	313,200	(163,835)
OTHER INCOME						
Bruny Island PO Commissions	23,223	27,480	(4,257)	23,223	55,000	(31,777)
Commissions	1,673	2,400	(727)	1,673	4,800	(3,127)
Fire Levy	37,489	33,000	4,489	37,489	66,000	(28,511)
Interest - Bank & Investments	31,309	49,020	(17,711)	31,309	98,000	(66,691)
Sundry Receipts	10	1,020	(1,010)	10	2,000	(1,990)
TOTAL OTHER INCOME	93,704	112,920	(19,216)	93,704	225,800	(132,096)
ONCOSTS						
Oncost Recovery - Garbage Rates	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL ONCOSTS	75,000	75,000	0	75,000	150,000	(75,000)
TOTAL INCOME	318,070	344,520	(26,450)	318,070	689,000	(370,930)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	598,868	600,780	1,912	599,814	1,190,852	591,038
MATERIALS AND SERVICES						
Consultants	10,375	3,000	(7,375)	10,375	6,000	(4,375)
Contractors	0	1,020	1,020	0	2,000	2,000
New Equipment & Furniture	361	0	(361)	361	0	(361)
Plant and Vehicles Costs	11,814	12,000	186	11,814	24,000	12,186
Stationery	7,088	10,980	3,892	7,088	22,000	14,912
Telephone	54,720	40,020	(14,700)	54,720	80,000	25,280
TOTAL MATERIALS AND SERVICES	84,358	67,020	(17,338)	84,358	134,000	49,642
OTHER EXPENSES						
Advertising & Marketing	70	1,500	1,430	70	3,000	2,930
Audit Fees (External)	37,238	25,000	(12,238)	37,238	50,000	12,762
Bank Charges	51,324	49,020	(2,304)	51,324	98,000	46,676
Collection Costs & Commissions	3,344	9,000	5,656	3,344	18,000	14,656
Fringe Benefits Tax	36,666	47,500	10,834	36,666	95,000	58,334
Insurance - Councillors & Officers Liability (Fidelity)	40,299	40,000	(299)	40,299	40,000	(299)
Insurance - Industrial Special Risk	171,722	160,000	(11,722)	171,722	160,000	(11,722)
Insurance - Public Liability	258,258	250,000	(8,258)	258,258	250,000	(8,258)
Legal Fees & Retainers	9,175	1,980	(7,195)	9,175	4,000	(5,175)
Printing - Finance	1,900	7,020	5,120	2,575	14,000	11,425

KINGBOROUGH COUNCIL - December 2021

Finance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Printing - Rates	12,583	1,500	(11,083)	12,583	3,000	(9,583)
Postage	7,217	18,000	10,783	7,217	36,000	28,783
Postage - Rates	42,759	33,000	(9,759)	42,759	66,000	23,241
Post Office Expenses	11,060	7,020	(4,040)	11,335	14,000	2,665
Procurement Expenses	14,248	12,480	(1,768)	14,248	25,000	10,752
Sundry	32	480	448	32	1,000	968
Valuation Fees	64,540	52,500	(12,040)	64,540	350,000	285,460
TOTAL OTHER EXPENSES	762,435	716,000	(46,435)	763,385	1,227,000	463,615
DEPRECIATION	26,900	2,520	(24,380)	26,900	5,000	(21,900)
LOAN INTEREST	48,979	49,020	41	48,979	98,000	49,021
TOTAL EXPENSES	1,521,540	1,435,340	(86,200)	1,523,435	2,654,852	1,131,417
TOTAL SURPLUS/ DEFICIT	(1,203,470)	(1,090,820)	(112,650)	(1,205,366)	(1,965,852)	760,486

KINGBOROUGH COUNCIL - December 2021

Information Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Sundry Receipts	83	300	(218)	83	600	(518)
TOTAL OTHER INCOME	83	300	(218)	83	600	(518)
TOTAL INCOME	83	300	(218)	83	600	(518)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	726,906	685,600	(41,306)	728,805	1,357,986	629,181
MATERIALS AND SERVICES						
Computer - Consumables	2,241	5,160	2,919	2,241	10,300	8,059
Computer - Hardware Maintenance	6,823	18,750	11,927	21,110	25,000	3,890
Computer - Minor Upgrades	4,454	2,520	(1,934)	4,599	5,000	401
Computer - Software Maintenance	330,292	318,000	(12,292)	365,381	424,000	58,619
Digital Imagery Capture	0	12,480	12,480	0	25,000	25,000
Equipment Maintenance	14,365	19,380	5,015	14,365	38,700	24,335
IT Contract Services	9,481	25,500	16,019	31,827	51,000	19,173
New Equipment & Furniture - IT	0	480	480	0	1,000	1,000
New Equipment & Furniture - Customer Service	0	480	480	0	1,000	1,000
Plant and Vehicle Costs	6,848	4,740	(2,108)	6,848	9,500	2,652
Records Storage	12,504	22,020	9,516	12,504	44,000	31,496
Telephone	0	3,660	3,660	61	7,300	7,239
TOTAL MATERIALS AND SERVICES	387,008	433,170	46,162	458,936	641,800	182,864
OTHER EXPENSES						
Subscriptions	0	1,980	1,980	0	4,000	4,000
Sundry	12	300	288	12	600	588
TOTAL OTHER EXPENSES	12	2,280	2,268	12	4,600	4,588
DEPRECIATION	84,327	34,980	(49,347)	84,327	70,000	(14,327)
TOTAL EXPENSES	1,198,253	1,156,030	(42,223)	1,272,080	2,074,386	802,306
TOTAL SURPLUS/ DEFICIT	(1,198,170)	(1,155,730)	(42,440)	(1,271,997)	(2,073,786)	801,789

KINGBOROUGH COUNCIL - December 2021

Organisational Development - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	190,438	177,130	(13,308)	191,230	351,369	160,139
MATERIALS AND SERVICES						
Consultants	550	4,980	4,430	550	10,000	9,450
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs	4,722	6,000	1,278	4,722	12,000	7,278
Telephone	0	0	0	(0)	0	0
TOTAL MATERIALS AND SERVICES	5,272	11,580	6,308	5,272	23,200	17,928
OTHER EXPENSES						
Advertising & Marketing	136	1,980	1,844	136	4,000	3,864
Employee Assistance Service	3,050	2,520	(530)	3,050	5,000	1,950
Legal Fees & Technical Advice	1,295	7,500	6,205	1,375	15,000	13,625
Postage	555	0	(555)	555	0	(555)
Printing	0	600	600	0	1,200	1,200
Risk Management	6,072	12,480	6,408	11,384	25,000	13,616
Staff Tea & Coffee	4,709	2,520	(2,189)	4,709	5,000	291
Sundry	1,184	1,980	796	1,184	4,000	2,816
TOTAL OTHER EXPENSES	17,001	29,580	12,579	22,393	59,200	36,807
DEPRECIATION	1,160	1,200	40	1,160	2,400	1,240
TOTAL EXPENSES	213,870	219,490	5,620	220,054	436,169	216,115
TOTAL SURPLUS/ DEFICIT	(213,870)	(219,490)	5,620	(220,054)	(436,169)	216,115

KINGBOROUGH COUNCIL - December 2021

Compliance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
By-Laws & Other Fees & Fines	41,952	30,000	11,952	41,952	60,000	(18,048)
Pound Fees - Dogs	1,489	3,000	(1,511)	1,489	6,000	(4,511)
Dog Registration Fees	119,125	111,800	7,325	119,125	215,000	(95,875)
Licenses - Fees & Fines	18,595	19,980	(1,385)	18,595	40,000	(21,405)
Parking - Fees & Fines	62,015	60,000	2,015	62,015	120,000	(57,985)
Recovered Legal Fees & Collection Costs	67,109	7,500	59,609	67,109	15,000	52,109
TOTAL FEES AND FINES	310,285	232,280	78,005	310,285	456,000	(145,715)
OTHER INCOME						
Parking - Other Fees & Fines	1,600	0	1,600	1,600	0	1,600
Sundry Receipts	0	6,000	(6,000)	0	12,000	(12,000)
TOTAL OTHER INCOME	1,600	6,000	(4,400)	1,600	12,000	(10,400)
TOTAL INCOME	311,885	238,280	73,605	311,885	468,000	(156,115)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	349,923	330,940	(18,983)	350,656	655,970	305,314
MATERIALS AND SERVICES						
Contractors	350	2,520	2,170	350	5,000	4,650
Fire Hazard Inspection & Abatement	0	1,500	1,500	0	3,000	3,000
New Equipment & Furniture	20	1,500	1,480	20	3,000	2,980
Plant and Vehicles Costs (Internal)	15,496	13,980	(1,516)	15,496	28,000	12,504
Telephone	1,986	2,520	534	1,986	5,000	3,014
TOTAL MATERIALS AND SERVICES	17,852	22,020	4,168	17,852	44,000	26,148
OTHER EXPENSES						
Advertising & Marketing	7,184	1,980	(5,204)	7,184	4,000	(3,184)
Dog Signage	0	480	480	0	1,000	1,000
Feed for Animals	0	600	600	0	1,200	1,200
Insurance Claims	499	0	(499)	499	0	(499)
Legal Fees & Retainers	35,131	15,000	(20,131)	35,131	30,000	(5,131)
Postage	2,228	1,500	(728)	2,228	3,000	772
Pound Maintenance & Upgrade	0	1,500	1,500	0	3,000	3,000
Refund Fees & Charges	334	600	266	334	1,200	866
Sundry	2,164	6,480	4,316	4,564	13,000	8,436
TOTAL OTHER EXPENSES	47,539	28,140	(19,399)	49,939	56,400	6,461
DEPRECIATION	1,841	600	(1,241)	1,841	1,200	(641)
TOTAL EXPENSES	417,155	381,700	(35,455)	420,288	757,570	337,282

KINGBOROUGH COUNCIL - December 2021

Compliance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
TOTAL SURPLUS/ DEFICIT	(105,269)	(143,420)	38,151	(108,403)	(289,570)	(181,167)

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KINGBOROUGH COUNCIL - December 2021

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fitness Centre - Casual	3,619	6,480	(2,861)	3,619	13,000	(9,381)
Fitness Centre - Membership	140,956	145,020	(4,064)	140,956	290,000	(149,044)
Fitness Centre - Programs	15,031	15,000	31	15,031	30,000	(14,969)
Fitness Centre - School Bookings	2,503	2,280	223	2,503	4,500	(1,997)
Rental - Kingborough Gymnastics Centre	12,501	12,480	21	12,501	25,000	(12,499)
Rental - Indoor Cricket Centre	7,350	5,340	2,010	7,350	10,700	(3,350)
Rental - Other Buildings	15,610	480	15,130	15,610	1,000	14,610
Rental - Telstra Tower	6,050	1,500	4,550	6,050	3,000	3,050
Sports Centre - General Hire	1,319	1,020	299	1,319	2,000	(681)
Sports Centre - Hire Equipment	430	480	(50)	430	1,000	(570)
Sports Centre - Kiosk Sales	115,506	100,020	15,486	115,506	200,000	(84,494)
Sports Centre - Martial Arts	16,773	11,520	5,253	16,773	23,000	(6,227)
Sports Centre - Sale Sports Goods	1,165	360	805	1,165	750	415
Sports Centre - Squash	7,168	7,500	(332)	7,168	15,000	(7,832)
Sports Centre - Stadium Basketball	62,583	75,000	(12,417)	62,583	150,000	(87,417)
Sports Centre - Stadium Netball	21,324	25,020	(3,696)	21,324	50,000	(28,676)
Sports Centre - Stadium Other	43,275	30,000	13,275	43,275	60,000	(16,725)
Sports Centre - Table Tennis	5,395	4,500	895	5,395	9,000	(3,605)
TOTAL USER FEES	478,558	444,000	34,558	478,558	887,950	(409,392)
GRANTS RECURRENT						
KSC Netball Feasibility - Community Sport & Rec	50,000	0	50,000	50,000	0	50,000
TOTAL RECURRENT GRANTS	50,000	0	50,000	50,000	0	50,000
OTHER INCOME						
KSC Advertising	0	1,500	(1,500)	0	3,000	(3,000)
Charges Recovered	27,794	28,980	(1,186)	27,794	58,000	(30,206)
Sponsorship	3,636	10,020	(6,384)	3,636	20,000	(16,364)
TOTAL OTHER INCOME	31,430	40,500	(9,070)	31,430	81,000	(49,570)
TOTAL INCOME	559,988	484,500	75,488	559,988	968,950	(408,962)
EXPENSES						
EMPLOYEE BENEFITS						
TOTAL EMPLOYEE BENEFITS	444,609	447,073	2,464	444,939	887,075	442,136
SPORTS CENTRE EXPENSES						
Advertising & Marketing	0	1,200	1,200	0	2,400	2,400
Building Maintenance	29,267	19,980	(9,287)	66,276	40,000	(26,276)
Cleaning	10,966	15,000	4,034	11,916	30,000	18,084
Equipment Maintenance	5,030	4,980	(50)	5,030	10,000	4,970
Jack Jumpers at KSC (State Govt)	0	0	0	0	0	0
Kiosk Purchases	71,737	60,000	(11,737)	71,737	120,000	48,263

KINGBOROUGH COUNCIL - December 2021

Kingborough Sports Centre - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Licenses and Subscriptions	10,358	12,250	1,892	10,358	15,000	4,642
Light & Power	34,228	37,500	3,272	34,228	75,000	40,772
New Equipment & Furniture	2,537	4,020	1,483	2,537	8,000	5,463
Master Plan for Netball in Kingborough	13,860	0	(13,860)	49,260	0	(49,260)
Plant and Vehicles Costs (Internal)	4,831	3,480	(1,351)	4,831	7,000	2,169
Purchase Sports Goods	0	480	480	1,708	1,000	(708)
Refund Fees & Charges	0	480	480	0	1,000	1,000
Stationery	6	480	474	6	1,000	994
Sundry	4,479	1,020	(3,459)	4,479	2,000	(2,479)
Telephone	554	480	(74)	554	1,000	446
Waste Disposal	2,686	3,240	554	2,686	6,500	3,814
SPORTS CENTRE TOTAL EXPENSES	190,539	164,590	(25,949)	265,605	319,900	54,295
FITNESS CENTRE EXPENSES						
Advertising & Marketing	0	480	480	0	1,000	1,000
Equipment Maintenance	0	1,020	1,020	70	2,000	1,930
Leased Equipment	33,209	30,000	(3,209)	-5,693	60,000	65,693
New Equipment & Furniture	223	480	257	223	1,000	777
Refund Fees & Charges	22	0	(22)	22	0	(22)
Subscriptions	744	1,020	277	744	2,000	1,257
Sundry	733	480	(253)	733	1,000	267
TOTAL FITNESS CENTRE EXPENSES	34,930	33,480	(1,450)	-3,902	67,000	70,902
DEPRECIATION	267,209	270,000	2,791	267,209	540,000	272,791
TOTAL EXPENSES	937,287	915,143	(22,144)	973,852	1,813,975	840,123
TOTAL SURPLUS/ DEFICIT	(377,299)	(430,643)	53,344	-413,864	(845,025)	431,161

KINGBOROUGH COUNCIL - December 2021

Property Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Fees - Burial Plots	6,878	1,980	4,898	6,878	4,000	2,878
Rental - Adventure Bay East Cove Jetty	2,370	4,020	(1,650)	2,370	8,000	(5,630)
Rental - 98 Beach Road Kingston	10,938	10,980	(42)	10,938	22,000	(11,062)
Rental - Blackmans Bay Hall	9,264	7,020	2,244	9,264	14,000	(4,736)
Rental - Bruny Other Halls	1,081	600	481	1,081	1,200	(119)
Rental - Civic Centre Building	0	60	(60)	0	100	(100)
Rental - Dennes Point Hall	8,382	7,980	402	8,382	16,000	(7,618)
Rental - Dru Pt Bicentennial Park	377	1,200	(823)	377	2,400	(2,023)
Rental - General Halls & Buildings	3,412	1,800	1,612	3,412	3,600	(188)
Rental - Glensyn Units	6,962	4,980	1,982	6,962	10,000	(3,038)
Rental - Kettering South	510	300	210	510	600	(90)
Rental - Kingston Hall	18,634	12,000	6,634	18,634	24,000	(5,366)
Rental - Kingston Tennis Club	0	300	(300)	0	600	(600)
Rental - Margate Hall	2,874	2,760	114	2,874	5,500	(2,626)
Rental - Sandfly Hall	478	780	(302)	478	1,500	(1,022)
Rental - Taroona Fire Station	3,373	1,620	1,753	3,373	3,200	173
Rental - Taroona Tennis Club	660	300	360	660	600	60
Rental - Twin Oval Pavilion	1,319	1,200	119	1,319	2,400	(1,081)
TOTAL USER FEES	77,511	59,880	17,631	77,511	119,700	(42,189)
CONTRIBUTIONS						
GRANTS						
Community Recovery Grants	193,514	100,020	93,494	193,514	200,000	(6,486)
TOTAL GRANTS	193,514	100,020	93,494	193,514	200,000	(6,486)
OTHER INCOME						
Charges Rcovered	10,664	10,020	644	10,664	20,000	(9,336)
Forfeited Deposits	0	60	(60)	0	100	(100)
Sundry Receipts	3,600	120	3,480	3,600	200	3,400
TOTAL OTHER INCOME	14,264	10,200	4,064	14,264	20,300	(6,036)
TOTAL INCOME	285,290	170,100	115,190	285,290	340,000	(54,710)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	323,848	339,680	15,832	323,976	674,104	350,128
PROPERTY MANAGEMENT ACTIVITIES						
CC TV Maintenance	356	2,520	2,164	356	5,000	4,644
Civic Centre & Beach House Cleaning	37,856	25,020	(12,836)	37,856	50,000	12,144
Legal Fees	15,189	10,020	(5,169)	15,189	20,000	4,811
Light & Power	52,107	64,980	12,873	52,107	130,000	77,893
Property Surveys	8,923	2,520	(6,403)	8,923	5,000	(3,923)
Recreational Planning	3,003	4,980	1,977	3,003	10,000	6,997

KINGBOROUGH COUNCIL - December 2021

Property Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Transform Kingston	110,468	22,500	(87,968)	112,770	45,000	(67,770)
Urban Design	7,455	13,740	6,285	7,455	27,500	20,045
Valuations	1,950	3,000	1,050	1,950	6,000	4,050
Water & Sewerage	125,661	132,500	6,839	125,661	265,000	139,339
TOTAL PROPERTY MANAGEMENT ACTIVITIES	362,968	281,780	(81,188)	365,269	563,500	198,231
OTHER EXPENSES						
Advertising & Marketing	266	1,500	1,234	266	3,000	2,734
Community Consultation	0	1,500	1,500	0	3,000	3,000
Consultancy Services	0	3,000	3,000	0	6,000	6,000
New Equipment & Furniture	655	1,200	545	655	2,400	1,745
Plant and Vehicles Costs - Internal	4,359	4,980	621	4,359	10,000	5,641
Refund Fees & Charges	2,692	0	(2,692)	2,692	0	(2,692)
Sundry	591	1,800	1,209	591	3,600	3,009
Telephone	358	1,200	842	358	2,400	2,042
TOTAL OTHER EXPENSES	8,922	15,180	6,258	8,922	30,400	21,478
DEPRECIATION	209,876	229,980	20,104	209,876	460,000	250,124
TOTAL EXPENSES	905,614	866,620	(38,994)	908,043	1,728,004	819,961
TOTAL SURPLUS/ DEFICIT	(620,324)	(696,520)	76,196	(622,754)	(1,388,004)	765,250

KINGBOROUGH COUNCIL - December 2021

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Rental - Gormley Park	182	0	182	182	0	182
Rental - Kelvedon Oval	45	0	45	45	0	45
Rental - Kettering Oval	0	0	0	0	100	(100)
Rental - Kingston Beach Oval	68	150	(82)	68	300	(232)
Rental - Lightwood Ovals	0	250	(250)	0	500	(500)
Rental - Margate Oval	301	0	301	301	0	301
Rental - Sherburd Park Oval	432	250	182	432	500	(68)
Rental - Snug Oval	477	300	177	477	600	(123)
Rental - Twin Oval (1) AFL Ground	4,741	10,020	(5,279)	4,741	20,000	(15,259)
Rental - Twin Oval (2) Cricket Ground	10,427	10,020	407	10,427	20,000	(9,573)
TOTAL USER FEES	16,674	20,990	(4,316)	16,674	42,000	(25,326)
OTHER INCOME						
Salary Oncost Recovery	144,407	177,510	(33,103)	144,407	355,000	(210,593)
TOTAL OTHER INCOME	144,407	177,510	(33,103)	144,407	355,000	(210,593)
TOTAL INCOME	161,081	198,500	(37,419)	161,081	397,000	(235,919)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	209,001	168,610	(40,391)	209,296	330,600	121,304
TURF ACTIVITIES						
Alonnah Oval	3,243	5,030	1,787	3,243	10,000	6,757
Gordon Oval	126	0	(126)	126	0	(126)
Gormley park	35,397	22,640	(12,757)	35,407	45,000	9,593
Kelvedon Oval	23,087	22,640	(447)	23,087	45,000	21,914
Kettering Oval	21,813	17,610	(4,203)	22,342	35,000	12,658
Kingston Beach oval	31,879	30,200	(1,679)	31,879	60,000	28,121
Lightwood Park Oval 1	24,062	27,680	3,618	24,062	55,000	30,938
Lightwood Park Oval 2	9,467	20,120	10,653	9,467	40,000	30,533
Lightwood Park Oval 3	23,412	17,610	(5,802)	23,412	35,000	11,588
Margate Oval	24,576	22,660	(1,916)	27,376	45,000	17,624
Sandfly Oval	8,631	15,110	6,479	8,631	30,000	21,369
Sherburd Park	22,791	25,160	2,369	22,791	50,000	27,209
Snug Oval	32,320	22,650	(9,670)	32,320	45,000	12,680
KSC Sports Precinct	65,259	50,340	(14,919)	65,385	100,000	34,615
Twin Oval 1 (AFL)	68,291	70,480	2,189	68,291	140,000	71,709
Twin Oval 2 (Cricket)	97,748	104,200	6,452	97,748	207,000	109,252
Woodbridge Oval	11,532	12,580	1,048	11,568	25,000	13,432
Non ground specific	12,304	0	(12,304)	12,304	0	(12,304)
TOTAL TURF ACTIVITIES	515,937	486,710	(29,227)	519,438	967,000	447,562

KINGBOROUGH COUNCIL - December 2021

Turf Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
New Equipment & Furniture	0	600	600	0	1,200	1,200
Plant and Vehicles Costs - Internal	10,863	12,000	1,137	10,863	24,000	13,137
Sundry	0	1,500	1,500	0	3,000	3,000
Telephone	171	420	249	171	800	629
TOTAL OTHER EXPENSES	11,034	14,520	3,486	11,034	29,000	17,966
TOTAL EXPENSES	735,972	669,840	(66,132)	739,768	1,326,600	586,832
TOTAL SURPLUS/ DEFICIT	(574,891)	(471,340)	(103,551)	-578,687	(929,600)	350,913

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KINGBOROUGH COUNCIL - December 2021

Community Hub - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
Lease Income - Commercial Tenancy	14,200	15,780	(1,580)	14,200	31,500	(17,300)
Venue Hire Income - Multi Purpose Hall	58,012	22,500	35,512	58,012	45,000	13,012
Venue Hire Income - Meeting Rooms	8,381	10,020	(1,639)	8,381	20,000	(11,619)
Venue Hire Income - Co Working Space	57	0	57	57	0	57
TOTAL USER FEES	80,650	48,300	32,350	80,650	96,500	(15,850)
TOTAL INCOME	80,650	48,300	32,350	80,650	96,500	(15,850)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	86,475	15,000	(71,475)	88,092	30,000	(58,092)
MATERIALS AND SERVICES						
Building Maintenance	13,561	6,000	(7,561)	31,885	12,000	(19,885)
Cleaning Costs	5,823	4,980	(843)	6,723	10,000	3,277
Contractors - Technical	1,808	3,000	1,192	2,127	6,000	3,873
Equipment Maintenance	81	1,620	1,539	1,106	3,200	2,094
Light & Power	15,360	9,000	(6,360)	15,360	18,000	2,640
Materials	0	0	0	266	0	(266)
New Equipment & Furniture	0	480	480	0	1,000	1,000
Plant Maintenance	0	1,500	1,500	0	3,000	3,000
Replacement Hire Equipment	0	1,500	1,500	0	3,000	3,000
Stationery	0	1,020	1,020	0	2,000	2,000
Telephone - Charges	0	1,020	1,020	0	2,000	2,000
Waste Disposal	99	1,740	1,641	99	3,500	3,401
TOTAL MATERIALS AND SERVICES	36,732	31,860	(4,872)	57,567	63,700	6,133
OTHER EXPENSES						
Advertising & Marketing	2,133	4,980	2,847	4,452	10,000	5,548
Subscriptions	0	600	600	0	1,200	1,200
Sundry	2,846	4,500	1,654	3,718	9,000	5,282
TOTAL OTHER EXPENSES	4,979	10,080	5,101	8,170	20,200	12,030
DEPRECIATION	67,968	77,520	9,552	67,968	155,000	87,032
TOTAL EXPENSES	196,153	134,460	(61,693)	221,797	268,900	47,103
TOTAL SURPLUS/ DEFICIT	(115,503)	(86,160)	(29,343)	(141,147)	(172,400)	31,253

KINGBOROUGH COUNCIL - December 2021

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
GRANTS						
Community Development	14,898	0	14,898	14,898	0	14,898
TOTAL GRANTS	14,898	0	14,898	14,898	0	14,898
USER FEES						
Arts Hub Rental & Commission	944	600	344	944	1,200	(256)
TOTAL USER FEES	944	600	344	944	1,200	(256)
OTHER INCOME						
Programs & Events Charges	9,953	6,600	3,353	9,953	13,200	(3,247)
Sundry Receipts	0	3,480	(3,480)	0	7,000	(7,000)
Volunteer Program	3,507	3,000	507	3,507	6,000	(2,493)
TOTAL OTHER INCOME	13,460	13,080	380	13,460	26,200	(12,740)
TOTAL INCOME	29,302	13,680	15,622	29,302	27,400	1,902
EXPENSES						
ARTS & CULTURE						
TOTAL ARTS & CULTURE EMPLOYEE BENEFITS	21,967	40,878	18,911	21,967	80,848	58,882
TOTAL EMPLOYEE BENEFITS	163,350	221,947	58,597	164,661	439,318	274,657
COMMUNITY SERVICES ACTIVITIES						
Community Projects (Non specified)	4,898	6,480	1,582	6,848	13,000	6,152
Council Community Grants	14,359	20,000	5,641	14,359	40,000	25,641
Event Support (Outside Workforce)	116	2,520	2,404	116	5,000	4,884
Kids Allowed Program	1,310	0	(1,310)	2,047	0	(2,047)
Kingborough Community Story Tellers - DOE	11,017	0	(11,017)	11,017	0	(11,017)
Love Living Locally	0	4,980	4,980	0	10,000	10,000
Positive Ageing	5,212	4,200	(1,012)	6,312	8,400	2,088
Saluting Their Service - Lunawanna Hall	450	0	(450)	450	0	(450)
School Holiday Program	4,317	8,580	4,263	4,637	17,200	12,563
Salvaged Art Competition	4,017	780	(3,237)	3,975	1,500	(2,475)
Volunteer Program	6,462	6,000	(462)	6,562	12,000	5,438
Youth Development	2,855	7,500	4,645	3,301	15,000	11,699
Youth Outreach	1,768	4,080	2,312	2,009	8,200	6,191
Yspace Operations	1,163	9,000	7,837	1,163	18,000	16,837
TOTAL COMMUNITY SERVICES ACTIVITIES	57,944	74,120	16,176	62,795	148,300	85,505
COMMUNITY SERVICES OTHER EXPENSES						
Advertising & Marketing	1,646	1,020	(626)	2,622	2,000	(622)
Consultancy Services	0	2,760	2,760	0	5,500	5,500

KINGBOROUGH COUNCIL - December 2021

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Covid 19 Costs	0	0	0	19	0	(19)
New Equipment & Furniture	114	900	786	114	1,800	1,686
Plant & Vehicle Costs - Internal	1,573	3,000	1,427	1,573	6,000	4,427
Sundry	0	240	240	0	500	500
Telephone - Charges	1,758	2,520	762	1,758	5,000	3,242
TOTAL COMMUNITY SERVICES OTHER EXPENSES	5,091	10,440	5,349	6,087	20,800	14,713

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KINGBOROUGH COUNCIL - December 2021

Community Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
ARTS ACTIVITIES						
MATERIALS & SERVICES						
Consultants	64	0	(64)	64	0	(64)
Contractors	1,270	4,980	3,710	1,550	10,000	8,450
Materials	1,537	5,280	3,743	1,537	10,500	8,963
Telephone	251	480	229	251	1,000	749
TOTAL MATERIALS AND SERVICES	3,122	10,740	7,618	3,402	21,500	18,098
OTHER EXPENSES						
Advertising & Marketing	0	0	0	171	0	(171)
Channel Folk Museum	11,000	11,000	0	11,000	11,000	0
Display Art Acquisition	4,864	2,500	(2,364)	4,864	5,000	136
Kingborough Creative Awards	0	4,980	4,980	0	10,000	10,000
Refund Fees & Charges	33	0	(33)	33	0	(33)
Youth Art Prize	0	2,000	2,000	0	7,000	7,000
TOTAL OTHER EXPENSES	15,896	20,480	4,584	16,067	33,000	16,933
TOTAL ARTS ACTIVITIES	19,019	31,220	12,201	19,470	54,500	35,030
DEPRECIATION	2,922	4,020	1,098	2,922	8,000	5,078
TOTAL EXPENSES	248,326	341,747	93,421	255,935	670,917	414,982
TOTAL SURPLUS/ DEFICIT	(219,024)	(328,067)	109,043	(226,633)	(643,517)	416,885

KINGBOROUGH COUNCIL - December 2021

Community Resilience - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	90,124	84,016	(6,109)	90,124	166,288	76,163
EMERGENCY MANAGEMENT ACTIVITIES						
Emergency Services Bruny	4,600	1,800	(2,800)	4,600	3,600	(1,000)
Emergency Management Committee	1,842	4,980	3,138	2,035	10,000	7,965
Plant & Vehicle Costs - Internal	0	1,020	1,020	0	2,000	2,000
Resilience Program	194	10,020	9,826	194	20,000	19,806
Southern SES	14,175	15,000	825	14,175	15,000	825
Taroona Landslide Monitoring	0	4,800	4,800	0	4,800	4,800
Telephone	293	0	(293)	293	0	(293)
TOTAL EMERGENCY MANAGEMENT ACTIVITIES	21,103	37,620	16,517	21,297	55,400	34,103
Sundry	58	1,020	962	58	2,000	1,942
TOTAL OTHER EXPENSES	58	1,020	962	58	2,000	1,942
TOTAL EXPENSES	111,286	122,656	11,370	111,480	223,688	112,208
TOTAL SURPLUS/ DEFICIT	(111,286)	(122,656)	11,370	(111,480)	(223,688)	112,208

KINGBOROUGH COUNCIL - December 2021

Environment, Development and Community - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
EXPENSES						
TOTAL EMPLOYEE BENEFITS	182,996	188,235	5,239	183,549	373,913	190,364
MATERIALS AND SERVICES						
New Equipment & Furniture	182	1,020	838	182	2,000	1,818
Plant & Vehicle Costs	0	1,020	1,020	0	2,000	2,000
Telephone	0	480	480	0	1,000	1,000
TOTAL MATERIALS AND SERVICES	182	2,520	2,338	182	5,000	4,818
Advertising & Marketing	1,418	1,020	(398)	3,782	2,000	(1,782)
Community Consultation	0	4,980	4,980	0	10,000	10,000
Consultancy Services	5,355	4,980	(375)	5,355	10,000	4,645
Subscriptions Other	900	0	(900)	900	0	(900)
Sundry	25	1,020	995	25	2,000	1,975
TOTAL OTHER EXPENSES	7,698	12,000	4,302	10,061	24,000	13,939
TOTAL EXPENSES	190,875	202,755	11,880	193,792	402,913	209,121
TOTAL SURPLUS/ DEFICIT	(190,875)	(202,755)	11,880	(193,792)	(402,913)	209,121

KINGBOROUGH COUNCIL - December 2021

Environmental Health - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Fees - Approvals	8,923	10,980	(2,057)	8,923	22,000	(13,077)
Fees - Immunisation	12,516	5,520	6,996	12,516	11,000	1,516
Licenses - Fees & Fines	41,349	22,500	18,849	41,349	45,000	(3,651)
Fees - Sampling	2,373	2,280	93	2,373	4,500	(2,127)
TOTAL FEES AND FINES	65,161	41,280	23,881	65,161	82,500	(17,339)
OTHER INCOME						
Sundry Receipts	0	240	(240)	0	500	(500)
TOTAL OTHER INCOME	0	240	(240)	0	500	(500)
TOTAL INCOME	65,161	41,520	23,641	65,161	83,000	(17,839)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	297,567	293,490	(4,077)	298,555	581,632	283,077
MATERIALS AND SERVICES						
Energy & Emissions	3,848	6,720	2,872	3,848	13,500	9,652
Environmental Programs	0	10,020	10,020	-2,104	20,000	22,104
New Equipment & Furniture	128	1,260	1,132	128	2,500	2,372
Plant and Vehicles Costs (Internal)	8,525	7,020	(1,505)	8,525	14,000	5,475
Telephone	1,616	1,980	364	1,616	4,000	2,384
TOTAL MATERIALS AND SERVICES	14,116	27,000	12,884	12,012	54,000	41,988
OTHER EXPENSES						
Analysis Costs	2,239	4,500	2,261	2,239	9,000	6,761
COVID-19 Expenses	3,312	12,480	9,168	3,804	25,000	21,196
Immunisation Costs	3,659	4,020	361	5,093	8,000	2,907
Legal Fees & Technical Advice	0	3,000	3,000	0	6,000	6,000
Refund Fees & Charges	0	780	780	0	1,500	1,500
Retainer - Medical Officer of Health	5,000	5,520	520	5,000	11,000	6,000
Public Health & Education	0	480	480	111	1,000	889
Sundry	343	480	137	343	1,000	657
TOTAL OTHER EXPENSES	14,552	31,260	16,708	16,589	62,500	45,911
DEPRECIATION	3,995	1,500	(2,495)	3,995	3,000	(995)
TOTAL EXPENSES	330,230	353,250	23,020	331,151	701,132	369,981
TOTAL SURPLUS/ DEFICIT	(265,069)	(311,730)	46,661	(265,990)	(618,132)	352,142

KINGBOROUGH COUNCIL - December 2021

Natural Areas & Biodiversity - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
Tree Preservation	25,770	40,020	(14,250)	25,770	80,000	(54,230)
TOTAL CONTRIBUTIONS	25,770	40,020	(14,250)	25,770	80,000	(54,230)
GRANTS						
Bruny Island Cat Management Grant	13,511	27,480	(13,969)	13,511	55,000	(41,489)
Regional Cat Management	97,997	90,000	7,997	97,997	90,000	7,997
TOTAL GRANTS	111,508	117,480	(5,972)	111,508	145,000	(33,492)
OTHER INCOME						
Strategic Weed Control (State Growth)	0	4,980	(4,980)	0	10,000	(10,000)
Sundry Receipts	2,559	0	2,559	2,559	0	2,559
TOTAL OTHER INCOME	2,559	4,980	(2,421)	2,559	10,000	(7,441)
TOTAL INCOME	139,837	162,480	(22,643)	139,837	235,000	(95,163)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	317,820	351,700	33,880	318,030	696,227	378,197
NRM ACTIVITIES						
Bruny Island Cat Management Project(Grant)	16,082	27,480	11,398	16,082	55,000	38,918
Bruny Island Community Ranger Contribution	0	40,000	40,000	0	40,000	40,000
Bushland Reserves Signage	406	2,580	2,174	406	5,200	4,794
Caregroup Support Program	1,584	7,260	5,676	1,780	14,500	12,720
Council Reserves Bushfire Management	461	32,520	32,059	14,081	65,000	50,919
Environmental Education Program	3,140	5,160	2,020	3,440	10,300	6,860
Kingborough Cat Control Project	79,442	22,500	(56,942)	79,442	45,000	(34,442)
Kingborough Environmental Fund	499	55,020	54,521	499	110,000	109,501
National Disaster Resilience Grants Prog	0	0	0	0	0	0
NRM Projects	7,738	45,060	37,322	49,000	90,000	41,000
Regional Cat Management (DPIPWE)	36,884	13,500	(23,384)	78,177	27,000	(51,177)
Reserve Management	3,748	10,020	6,272	12,098	20,000	7,902
Revegetation Program	4,174	7,500	3,326	6,704	15,000	8,296
Strategic Weed Control (State Growth)	22	4,980	4,958	22	10,000	9,978
Tree Management	250	1,020	770	250	2,000	1,750
Waterways and Coastal Management	0	7,500	7,500	0	15,000	15,000
Weed Control	3,237	19,980	16,743	19,082	40,000	20,918
Wildlife Programs	2,815	3,000	185	5,125	6,000	875
TOTAL NRM ACTIVITIES	160,481	305,080	144,599	286,186	570,000	283,814

KINGBOROUGH COUNCIL - December 2021

Natural Areas & Biodiversity - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
OTHER EXPENSES						
New Equipment & Furniture	0	480	480	0	1,000	1,000
Plant and Vehicles Costs - Internal	4,939	7,020	2,081	4,939	14,000	9,061
Refund Fees & Charges	0	240	240	0	500	500
Sundry	15	480	465	15	1,000	985
TOTAL OTHER EXPENSES	4,953	8,220	3,267	4,953	16,500	11,547
TRANSFERS EXPENSE	22,520	0	(22,520)	22,520	0	(22,520)
TOTAL EXPENSES	505,774	665,000	159,226	631,690	1,282,727	651,037
TOTAL SURPLUS/ DEFICIT	(365,937)	(502,520)	136,583	-491,853	(1,047,727)	555,874

KINGBOROUGH COUNCIL - December 2021

Building & Plumbing Services - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES AND FINES						
Building Fees	107,681	124,980	(17,299)	107,681	250,000	(142,319)
Building Fees - Expired Permits	10,956	2,520	8,436	10,956	5,000	5,956
Plumbing Fees	247,266	225,000	22,266	247,266	450,000	(202,734)
Plumbing Fees - Expired Permits	7,335	4,020	3,315	7,335	8,000	(665)
TOTAL USER FEES	373,238	356,520	16,718	373,238	713,000	(339,762)
OTHER INCOME						
Sundry Receipts	4,328	4,020	308	4,328	8,000	(3,672)
TOTAL OTHER INCOME	4,328	4,020	308	4,328	8,000	(3,672)
TOTAL INCOME	377,566	360,540	17,026	377,566	721,000	(343,434)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	365,462	332,540	(32,922)	367,452	658,620	291,168
MATERIALS AND SERVICES						
Consultancy Services	1,449	1,980	531	1,449	4,000	2,551
New Equipment & Furniture	0	480	480	0	1,000	1,000
Plant and Vehicles Costs - Internal	11,967	13,980	2,013	11,967	28,000	16,033
Telephone	625	600	(25)	625	1,200	575
TOTAL MATERIALS AND SERVICES	14,040	17,040	3,000	14,040	34,200	20,160
OTHER EXPENSES						
Legal Fees & Retainers	3,766	4,020	254	3,766	8,000	4,234
Refund Fees & Charges	5,903	2,520	(3,383)	5,903	5,000	(903)
Sundry	424	600	176	424	1,200	776
TOTAL OTHER EXPENSES	10,093	7,140	(2,953)	10,093	14,200	4,107
DEPRECIATION	7,241	1,500	(5,741)	7,241	3,000	(4,241)
TOTAL EXPENSES	396,836	358,220	(38,616)	398,826	710,020	311,194
TOTAL SURPLUS/ DEFICIT	(19,270)	2,320	(21,590)	(21,260)	10,980	(32,240)

KINGBOROUGH COUNCIL - December 2021

Town Planning - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
STATUTORY FEES & FINES						
Charges - Public Notification	88,496	109,980	(21,484)	88,496	220,000	(131,504)
Fees - Development/Use Application	294,850	280,020	14,830	294,850	560,000	(265,150)
Fees - Post Approval	68,909	135,000	(66,091)	68,909	270,000	(201,091)
TOTAL STATUTORY FEES & FINES	452,255	525,000	(72,745)	452,255	1,050,000	(597,745)
USER FEES						
Fees - Other	3,978	480	3,498	3,978	1,000	2,978
TOTAL USER FEES	3,978	480	3,498	3,978	1,000	2,978
TOTAL INCOME	456,233	525,480	(69,247)	456,233	1,051,000	(594,767)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	992,612	968,540	(24,072)	993,610	1,919,089	925,479
MATERIALS AND SERVICES						
Consultancy Services	32,787	19,980	(12,807)	32,787	40,000	7,213
New Equipment & Furniture	0	1,020	1,020	0	2,000	2,000
Planning Scheme Review & Maintenance	10,210	13,980	3,770	12,940	28,000	15,060
Plant and Vehicles Costs - Internal	8,961	10,980	2,019	8,961	22,000	13,039
Telephone	973	1,020	47	973	2,000	1,027
TOTAL MATERIALS AND SERVICES	52,931	46,980	(5,951)	55,661	94,000	38,339
OTHER EXPENSES						
Legal Fees & Retainers	17,554	25,020	7,466	17,554	50,000	32,446
Refund Fees & Charges	13,748	12,480	(1,268)	13,748	25,000	11,252
Statutory Advertising - Developer	24,864	30,000	5,136	25,104	60,000	34,896
Subscriptions	0	480	480	0	1,000	1,000
Sundry	631	1,500	869	631	3,000	2,369
TOTAL OTHER EXPENSES	56,797	69,480	12,683	57,037	139,000	81,963
DEPRECIATION	1,686	1,980	294	1,686	4,000	2,314
TOTAL EXPENSES	1,104,026	1,086,980	(17,046)	1,107,994	2,156,089	1,048,095
TOTAL SURPLUS/ DEFICIT	(647,793)	(561,500)	(86,293)	-651,761	(1,105,089)	453,328

KINGBOROUGH COUNCIL - December 2021

Building Maintenance - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Charges Recovered	84	0	84	84	0	84
Salary Oncosts Recovery	22,608	25,020	(2,412)	22,608	50,000	(27,392)
Sundry Receipts	7,290	300	6,990	7,290	600	6,690
TOTAL OTHER INCOME	29,982	25,320	4,662	29,982	50,600	(20,618)
GRANTS						
Local Roads & Comm Infra - Dept Infrastructure	110,007	0	110,007	110,007	0	110,007
TOTAL GRANTS	110,007	0	110,007	110,007	0	110,007
TOTAL INCOME	139,989	25,320	114,669	139,989	50,600	89,389
EXPENSES						
TOTAL EMPLOYEE BENEFITS	86,269	101,270	15,001	86,269	194,500	108,231
BUILDING ACTIVITIES						
Building Maintenance - General	120,557	65,220	(55,337)	135,397	130,500	(4,897)
Electrical	14,924	25,690	10,766	23,554	51,400	27,846
Floors	13,011	17,650	4,639	13,300	36,000	22,700
Graffiti Removal	8,060	7,530	(530)	11,420	15,400	3,980
Inspections	27,647	24,520	(3,127)	67,754	50,000	(17,754)
LRCI K'borough Community Facility maint.	110,007	0	(110,007)	146,925	0	(146,925)
Painting	27,666	40,240	12,574	33,006	82,200	49,194
Plumbing	39,462	32,720	(6,742)	41,024	66,800	25,776
Public Toilet Cleaning	124,936	142,170	17,234	124,936	290,000	165,064
Roof & Gutter	52,562	15,070	(37,492)	86,830	30,800	(56,030)
Security	14,154	0	(14,154)	32,289	0	(32,289)
Septic Tank Pumping	36,571	17,650	(18,921)	71,827	36,000	(35,827)
Septic Tank Maintenance	9,259	7,530	(1,729)	10,580	15,400	4,820
Standby Callouts	4,437	10,020	5,583	4,437	20,000	15,563
Water Supply Delivery	1,820	10,330	8,510	1,820	20,600	18,780
Window Maintenance	6,896	6,630	(266)	-9,337	13,400	22,737
TOTAL BUILDING ACTIVITIES	611,969	422,970	(188,999)	795,763	858,500	62,737
OTHER EXPENSES						
Covid 19 Expenses	0	0	0	10	0	(10)
Plant and Vehicles Costs - Internal	2,145	13,980	11,835	2,145	28,000	25,855
Sundry	124	480	356	124	1,000	876
Telephone	540	1,020	480	540	2,000	1,460
Volunteer Fire Brigade Service (Staff)	170	0	(170)	170	0	(170)
TOTAL OTHER EXPENSES	2,978	15,480	12,502	2,988	31,000	28,012
TOTAL EXPENSES	701,217	539,720	(161,497)	885,020	1,084,000	198,980
TOTAL SURPLUS/ DEFICIT	(561,228)	(514,400)	(46,828)	(745,031)	(1,033,400)	(109,591)

KINGBOROUGH COUNCIL - December 2021

Engineering - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
USER FEES						
DBYD	0	7,500	(7,500)	0	15,000	(15,000)
Fees - Other	25,543	7,080	18,463	25,543	14,200	11,343
TOTAL FEES AND FINES	25,543	14,580	10,963	25,543	29,200	(3,657)
ONCOSTS						
Oncost Recovery - Capital Works Program	0	0	0	0	720,000	(720,000)
Salary Oncost Recovery - Capital Works	183,495	200,000	(16,505)	183,495	400,000	(216,505)
TOTAL ONCOSTS	183,495	200,000	(16,505)	183,495	1,120,000	(936,505)
TOTAL INCOME	209,038	214,580	(5,542)	209,038	1,149,200	(940,162)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	869,769	769,560	(100,209)	871,537	1,521,863	650,326
MATERIALS AND SERVICES						
Consultancy Services	7,225	10,020	2,795	7,224	20,000	12,776
Equipment Maintenance	450	240	(210)	450	500	50
Kingborough Bicycle Plan (G10034)	4,989	0	(4,989)	4,989	0	(4,989)
Light & Power	147,068	175,150	28,082	147,068	310,000	162,932
New Equipment & Furniture	0	480	480	0	1,000	1,000
Pipeline Camera Inspections	3,420	12,480	9,060	6,120	25,000	18,880
Plant and Vehicles Costs (Internal)	35,294	33,000	(2,294)	35,294	66,000	30,706
Road condition assessment	0	19,980	19,980	0	40,000	40,000
Telephone	4,487	3,480	(1,007)	4,487	7,000	2,513
TOTAL MATERIALS AND SERVICES	202,932	254,830	51,898	205,631	469,500	263,869
OTHER EXPENSES						
Advertising & Marketing	104	180	76	104	300	196
DBYD Costs	1,500	10,020	8,520	1,500	20,000	18,500
Legal Fees & Retainers	0	1,020	1,020	0	2,000	2,000
Refund Fees & Charges	352	0	(352)	352	0	(352)
Road Safety Program	18,267	15,000	(3,267)	18,454	30,000	11,546
Subscriptions	3,190	240	(2,950)	3,190	500	(2,690)
Sundry	1,439	600	(839)	1,439	1,200	(239)
TOTAL OTHER EXPENSES	24,852	27,060	2,208	25,039	54,000	28,961
DEPRECIATION	3,928	6,480	2,552	3,928	13,000	9,072
TOTAL EXPENSES	1,101,482	1,057,930	(43,552)	1,106,135	2,058,363	952,228
TOTAL SURPLUS/ DEFICIT	(892,444)	(843,350)	(49,094)	(897,097)	(909,163)	12,066

KINGBOROUGH COUNCIL - December 2021

Plant - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
ONCOST RECOVERY						
Hire Charges - Internal Plant & Vehicles	906,150	1,024,980	(118,830)	906,150	2,050,000	(1,143,850)
Plant & Vehicle Cost Recovery	845	0	845	845	0	845
TOTAL PLANT COST RECOVERY	906,995	1,024,980	(117,985)	906,995	2,050,000	(1,143,005)
OTHER INCOME						
Reimbursements - Fuel Tax Credits	17,357	13,980	3,377	17,357	28,000	(10,643)
Sundry Receipts	1,977	300	1,677	1,977	600	1,377
TOTAL OTHER INCOME	19,334	14,280	5,054	19,334	28,600	(9,266)
TOTAL INCOME	926,328	1,039,260	(112,932)	926,328	2,078,600	(1,152,272)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	108,591	125,110	16,519	108,591	248,171	139,580
MATERIALS AND SERVICES						
Disposal Charges	1,220	0	(1,220)	1,220	0	(1,220)
GPS Tracker	2,085	2,400	315	2,085	4,800	2,715
Fuel and Oil	154,320	145,020	(9,300)	155,056	290,000	134,944
Mechanical Workshop Equipment	3,828	6,000	2,172	4,427	12,000	7,573
Motor Vehicle Registration	74,078	85,000	10,922	79,250	85,000	5,750
Parts	43,067	62,520	19,453	66,537	125,000	58,463
Plant & Vehicle Cost - Internal	7,985	17,520	9,535	7,985	35,000	27,015
Plant & Vehicles Maintenance	52,060	17,520	(34,540)	53,339	35,000	(18,339)
Servicing & Repairs - Inhouse	3,965	12,480	8,515	3,913	25,000	21,087
Tyres and Tubes	17,082	22,980	5,898	18,571	46,000	27,429
Workshop Consumables	5,496	0	(5,496)	5,467	0	(5,467)
Regulatory Expenses	1,289	2,520	1,232	1,289	5,000	3,712
Plant Hire	1,883	0	(1,883)	1,883	0	(1,883)
TOTAL MATERIALS AND SERVICES	368,356	373,960	5,604	401,019	662,800	261,781
OTHER EXPENSES						
Insurance - Motor Vehicle	52,864	50,000	(2,864)	52,864	50,000	(2,864)
Insurance Claims	3,578	2,520	(1,058)	4,639	5,000	361
Radio Licences & Repairs	410	1,980	1,570	410	4,000	3,590
Sundry	638	480	(158)	638	1,000	362
TOTAL OTHER EXPENSES	57,490	54,980	(2,510)	58,551	60,000	1,449
DEPRECIATION	466,200	442,500	(23,700)	466,200	885,000	418,800
TOTAL EXPENSES	1,000,637	996,550	(4,087)	1,034,361	1,855,971	821,610
TOTAL SURPLUS/ DEFICIT	(74,309)	42,710	(117,019)	(108,033)	222,629	(330,662)

KINGBOROUGH COUNCIL - December 2021

Private Works - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
OTHER INCOME						
Private Works Income	72,659	45,000	27,659	72,659	90,000	(17,341)
Reimbursements - State Gov't	276,910	244,020	32,890	276,910	488,000	(211,090)
TOTAL OTHER INCOME	349,569	289,020	60,549	349,569	578,000	(228,431)
TOTAL INCOME	349,569	289,020	60,549	349,569	578,000	(228,431)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	851	1,500	649	851	3,000	2,149
PRIVATE WORKS ACTIVITIES						
Bruny Main Road	221,513	211,310	(10,203)	224,260	422,500	198,240
Other Works	125,091	40,020	(85,071)	124,636	80,000	(44,636)
TOTAL PRIVATE WORKS ACTIVITIES	346,604	251,330	(95,274)	348,896	502,500	153,604
TOTAL EXPENSES	347,455	252,830	(94,625)	349,747	505,500	155,753
TOTAL SURPLUS/ DEFICIT	2,114	36,190	(34,076)	(178)	72,500	72,678

KINGBOROUGH COUNCIL - December 2021

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
GRANTS						
Bruny Boat Shed Coastal Protection (State Growth)	86,245	0	86,245	86,245	0	86,245
TOTAL GRANTS	86,245	0	86,245	86,245	0	86,245
ONCOSTS						
Oncost Recovery	333,906	350,020	(16,114)	333,906	700,000	(366,094)
TOTAL ONCOSTS	333,906	350,020	(16,114)	333,906	700,000	(366,094)
TOTAL INCOME	420,151	350,020	70,131	420,151	700,000	(279,849)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	385,937	352,770	(33,167)	390,956	656,500	265,544
RESERVE ACTIVITIES						
Beach Raking	515	3,010	2,495	515	6,100	5,584
Dead Animal removal	7	0	(7)	7	0	(7)
Event Support	428	3,010	2,582	428	6,100	5,672
Garden Maintenance	81,696	141,570	59,874	82,134	283,200	201,066
Graffiti Removal	655	5,090	4,435	655	10,200	9,545
Grass Control	379,527	249,910	(129,617)	394,876	500,000	105,124
Illegal Dumping of Rubbish	1,092	2,630	1,538	1,092	5,100	4,007
Irrigation Systems - Instal & Maint.	37,485	11,130	(26,355)	37,485	22,300	(15,185)
Kingston Park Call Outs	420	0	(420)	420	0	(420)
Kingston Park Security	4,875	0	(4,875)	13,943	0	(13,943)
KWS Maintenance	2,259	8,660	6,401	2,259	17,300	15,041
Litter Bins	8,987	6,400	(2,587)	8,987	12,800	3,813
Litter Collection	33,703	10,130	(23,573)	33,703	20,101	(13,603)
Maintenance of Cemeteries	324	6,650	6,326	324	13,301	12,977
Minor Playground Repairs	58,213	78,740	20,527	58,345	157,400	99,055
Park Infrastructure Maintenance	76,693	100,590	23,897	81,334	201,200	119,866
Reserve Fire Control	0	20,090	20,090	0	40,000	40,000
Reserve Infrastructure Maintenance	54,649	115,540	60,891	54,940	231,200	176,260
Playground Inspections	25,871	30,050	4,179	25,871	60,000	34,129
Storm Damage	5,038	0	(5,038)	5,038	0	(5,038)
Street Furniture Maintenance	16,637	11,470	(5,167)	16,637	23,000	6,363
Track Maintenance	159,037	149,980	(9,057)	175,466	300,000	124,534
Tree Inspections	1,406	19,090	17,684	1,406	38,300	36,894
Tree Maintenance	126,370	148,410	22,040	128,703	296,900	168,197
Tree Stump Grinding	21,829	12,800	(9,029)	21,829	25,501	3,671
Vandalism	1,086	5,090	4,004	1,086	10,201	9,115
TOTAL RESERVE ACTIVITIES	1,098,802	1,140,040	41,238	1,147,485	2,280,200	1,132,715
OTHER EXPENSES						

KINGBOROUGH COUNCIL - December 2021

Recreation & Reserves - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Bruny Island Boat Shed Coastal Protection Grant	69,476	0	(69,476)	69,476	0	(69,476)
Insurance Claims	3,489	480	(3,009)	3,489	1,000	(2,489)
Plant & Vehicle	14,492	10,980	(3,512)	14,492	22,000	7,508
Sundry	42	480	438	42	1,000	958
Telephone - Charges	4,148	4,980	832	4,148	10,000	5,852
Volunteer Fire Brigade Service (Staff)	0	0	0	0	0	0
TOTAL OTHER EXPENSES	91,646	16,920	(74,726)	91,646	34,000	(57,646)
DEPRECIATION	358,306	435,000	76,694	358,306	870,000	511,694
TOTAL EXPENSES	1,934,691	1,944,730	10,039	1,988,393	3,840,700	1,852,307
TOTAL SURPLUS/ DEFICIT	(1,514,540)	(1,594,710)	80,170	(1,568,242)	(3,140,700)	1,572,458

KINGBOROUGH COUNCIL - December 2021

Stormwater - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Stormwater Charge	1,417,039	1,420,000	(2,961)	1,417,039	1,420,000	(2,961)
TOTAL RATES	1,417,039	1,420,000	(2,961)	1,417,039	1,420,000	(2,961)
TOTAL INCOME	1,417,039	1,420,000	(2,961)	1,417,039	1,420,000	(2,961)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	17,550	16,020	(1,530)	17,550	22,000	4,450
STORMWATER ACTIVITIES						
Cleaning Gross Pollutant Traps	2,483	15,090	12,607	4,817	30,000	25,183
Creek Maintenance	0	19,980	19,980	47,760	40,000	(7,760)
Drainage Easements	137	15,330	15,193	137	30,600	30,463
House Connections	1,852	30,890	29,038	1,852	61,700	59,848
Inspections & Site Checks	6,010	23,120	17,110	6,010	46,300	40,290
Manhole/Pit Maintenance	28,217	38,780	10,563	28,510	77,600	49,090
Pipe Cleaning	27,704	35,470	7,766	29,032	71,000	41,968
Pipe Repairs	3,940	15,970	12,030	4,297	31,900	27,603
Pit Cleaning	26,019	35,470	9,451	26,105	71,000	44,895
Rain Garden Maintenance - New Developments	4,003	5,130	1,127	4,003	10,300	6,297
Recreational Water Quality	0	10,020	10,020	0	20,000	20,000
Rural Culvert Cleaning	48,667	50,550	1,883	48,667	101,000	52,333
Rural Culvert Maintenance	30,776	37,810	7,034	31,764	75,500	43,736
Retention Basin Maintenance	0	12,020	12,020	0	24,000	24,000
Subsoil Drainage Maintenance	2,438	0	(2,438)	2,438	0	(2,438)
TOTAL STORMWATER ACTIVITIES	182,245	345,630	163,385	235,390	690,900	455,510
OTHER EXPENSES						
Insurance Claims	0	1,980	1,980	0	4,000	4,000
Sundry	0	480	480	0	1,000	1,000
TOTAL OTHER EXPENSES	0	2,460	2,460	0	5,000	5,000
DEPRECIATION	619,353	612,480	(6,873)	619,353	1,225,000	605,647
TOTAL EXPENSES	819,148	976,590	157,442	872,293	1,942,900	1,070,607
TOTAL SURPLUS/ DEFICIT	597,890	443,410	154,480	544,746	(522,900)	1,067,646

KINGBOROUGH COUNCIL - December 2021

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
ONCOSTS						
Oncost Recovery	559,082	574,990	(15,908)	559,082	1,150,000	(590,918)
TOTAL ONCOSTS	559,082	574,990	(15,908)	559,082	1,150,000	(590,918)
TOTAL INCOME	559,082	574,990	(15,908)	559,082	1,150,000	(590,918)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	645,319	679,480	34,161	648,761	1,241,842	593,081
ROAD ACTIVITIES						
Carpark Maintenance	5,020	5,150	130	5,020	10,200	5,180
Crossover Repairs	3,495	6,400	2,905	3,495	12,800	9,305
Dead Animal Removal	15,948	10,190	(5,758)	15,948	20,400	4,452
Drainage - Easements	99	0	(99)	99	0	(99)
Footpath Inspection	44,774	17,880	(26,894)	44,774	35,700	(9,074)
Footpath Repair	147,597	127,470	(20,127)	155,657	255,000	99,343
Graffiti Removal	2,633	7,640	5,007	2,633	15,300	12,667
Guide Posts	23,343	25,580	2,237	23,343	51,000	27,657
Handrails & Guardrails Maintenance	18,704	20,430	1,726	18,704	40,800	22,096
Illegal Dumping of Rubbish	8,920	7,830	(1,090)	8,920	15,800	6,880
KWS Site Maintenance	0	5,150	5,150	0	10,200	10,200
Light & Power	173	0	(173)	173	0	(173)
Linemarking	3,419	5,340	1,921	3,631	10,700	7,069
Maintenance Works	110	0	(110)	110	0	(110)
Pedestrian Crossing Maintenance	700	5,150	4,450	700	10,200	9,500
Roundabout Maintenance	0	2,550	2,550	0	5,100	5,100
Roadside Retaining Walls	4,886	7,640	2,754	4,886	15,300	10,414
Roadside Slashing	66,780	95,410	28,630	68,652	190,800	122,148
Rural Culvert Cleaning	0	0	0	0	0	0
Rural Culvert Maintenance	7,272	0	(7,272)	9,132	0	(9,132)
Sealed - Asphalt Corrections	67,616	50,550	(17,066)	68,371	101,000	32,629
Sealed - Major Repairs	76,599	90,850	14,251	96,939	181,600	84,661
Sealed - Minor Repairs	175,008	138,300	(36,708)	193,478	276,500	83,022
Sealed - Edge Break Repairs	11,611	50,000	38,389	13,854	100,000	86,146
Sealed - Pothole Repairs	36,244	55,080	18,836	40,841	110,200	69,359
Sealed - Shoulder Reinstatement	15,466	80,600	65,134	18,461	161,200	142,739
Sealed - Shoulder Grading	12,577	56,140	43,563	12,577	112,200	99,623
Sealed - Table Drain Maintenance	86,120	72,350	(13,770)	86,309	144,700	58,391
Signage replacement/maintenance	41,360	48,820	7,460	43,255	97,600	54,345
Storm Damage	73,352	25,580	(47,772)	77,457	51,000	(26,457)
Street Light Repairs	4,245	3,100	(1,145)	4,245	6,100	1,855
Subsoil Drainage Maintenance	502	2,550	2,048	502	5,100	4,598
Sweeping	53,375	39,950	(13,425)	54,915	80,000	25,085

KINGBOROUGH COUNCIL - December 2021

Transport - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
Traffic Counters	907	7,640	6,733	907	15,300	14,393
Traffic Island Maintenance	546	5,150	4,604	546	10,200	9,654
Tree Removal & Maintenance	168,055	90,850	(77,205)	172,176	181,600	9,424
Urban Kerb & Gutter Maintenance	1,895	25,580	23,685	2,179	51,000	48,821
Unsealed - Maintenance Grading	406,960	240,030	(166,930)	440,081	480,000	39,919
Unsealed - Pothole Patching	67,281	65,270	(2,011)	67,999	130,600	62,601
Unsealed - Table Drains	319,241	127,470	(191,771)	320,241	255,000	(65,241)
Unsealed - Road Surface Repairs	61,004	42,850	(18,154)	73,565	85,700	12,135
Weed Spraying	35,529	25,580	(9,949)	35,529	51,000	15,471
TOTAL ROAD ACTIVITIES	2,069,366	1,694,100	(375,266)	2,190,304	3,386,900	1,196,596
BRIDGE ACTIVITIES						
Bridge General Maintenance	17,674	44,300	26,626	20,471	88,700	68,229
Bridge Inspections	9,996	15,530	5,534	26,769	31,100	4,331
Boat Ramps	8,510	18,030	9,520	8,810	36,200	27,390
Jetties Maintenance	17,342	19,140	1,798	17,182	38,300	21,118
TOTAL BRIDGE ACTIVITIES	53,522	97,000	43,478	73,232	194,300	121,068
OTHER EXPENSES						
Insurance Claims	0	3,000	3,000	0	6,000	6,000
Plant & Vehicle Costs (Internal)	4,194	10,020	5,826	4,194	20,000	15,806
Sundry Expenses	4,691	480	(4,211)	4,691	1,000	(3,691)
Telephone - Charges	2,477	1,980	(497)	2,477	4,000	1,523
Telstra Cable Damage	0	1,020	1,020	0	2,000	2,000
Volunteer Fire Brigade Service (Staff)	0	0	0	0	0	0
TOTAL OTHER EXPENSES	11,362	16,500	5,138	11,362	33,000	21,638
DEPRECIATION						
Depreciation Roads	3,519,684	3,484,980	(34,704)	3,519,684	6,970,000	3,450,316
Depreciation Bridges	162,517	175,020	12,503	162,517	350,000	187,483
TOTAL DEPRECIATION	3,682,201	3,660,000	(22,201)	3,682,201	7,320,000	3,637,799
TOTAL EXPENSES	6,461,769	6,147,080	(314,689)	6,605,860	12,176,042	5,570,182
TOTAL SURPLUS/ DEFICIT	(5,902,687)	(5,572,090)	(330,597)	(6,046,778)	(11,026,042)	4,979,263

KINGBOROUGH COUNCIL - December 2021

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
RATES						
Rates - Green Waste Collection	709,639	636,800	72,839	709,639	640,000	69,639
Rates - Garbage Collection	2,484,612	2,432,775	51,837	2,484,612	2,445,000	39,612
Rates - Recycling Collection	1,079,394	1,068,630	10,764	1,079,394	1,074,000	5,394
TOTAL CONTRIBUTIONS	4,273,645	4,138,205	135,440	4,273,645	4,159,000	114,645
USER FEES						
Waste Charges Other	4,515	3,480	1,035	4,515	7,000	(2,485)
Waste Management Charges Bruny	19,321	15,000	4,321	19,321	30,000	(10,679)
TOTAL USER FEES	23,836	18,480	5,356	23,836	37,000	(13,164)
OTHER INCOME						
TOTAL INCOME	4,297,481	4,156,685	140,796	4,297,481	4,196,000	101,481
EXPENSES						
MATERIALS AND SERVICES						
Barretta Transfer Station -Building Maint.	0	1,980	1,980	0	4,000	4,000
Barretta/Bruny Transfer Station - Site Maint.	3,043	2,520	(523)	3,043	5,000	1,957
Bin Transfer Bruny to Barretta	76,182	69,000	(7,182)	76,182	138,000	61,818
Bruny Transfer Station Operations	104,947	84,480	(20,467)	104,947	169,000	64,053
Environmental Costs Barretta Monitoring	140,190	126,000	(14,190)	140,190	252,000	111,810
Free Greenwaste WE - Barretta/Bruny Charges	14,663	16,020	1,357	14,663	32,000	17,337
Green Waste Kitchen Caddies	23,846	0	(23,846)	23,846	0	(23,846)
Kerbside Collection Garbage	388,645	370,020	(18,625)	388,645	740,000	351,355
Kerbside Processing Gate Fee Garbage	332,187	306,000	(26,187)	332,187	612,000	279,813
Kerbside Collection Green Waste	200,126	181,980	(18,146)	200,126	364,000	163,874
Kerbside Green Waste Processing Gate Fee	65,962	95,520	29,558	65,962	191,000	125,038
Kerbside Collection Recycling	221,055	200,520	(20,535)	221,055	401,000	179,945
Kerbside Processing Gate Fee Recycling	173,247	171,000	(2,247)	173,247	342,000	168,753
Litter Collection - Public Bins Mainland	82,604	77,520	(5,084)	82,604	155,000	72,396
Litter Collection - Public Bins Bruny	89,129	98,520	9,392	89,129	197,000	107,872
Light & Power	1,587	1,260	(327)	1,587	2,500	913
Waste Management Officer - Reimbursement	42,600	42,600	0	42,600	85,200	42,600
TOTAL MATERIALS AND SERVICES	1,960,014	1,844,940	(115,074)	1,960,014	3,689,700	1,729,686
OTHER EXPENSES						
Southern Waste Strategy	9,240	9,000	(240)	9,240	18,000	8,760
Sundry	512	1,020	508	512	2,000	1,488
TOTAL OTHER EXPENSES	9,752	10,020	268	9,752	20,000	10,248
INTERNAL CHARGES EXPENSE						
Oncosts - Administration	75,000	75,000	0	75,000	150,000	75,000
Oncosts - Works	34,998	34,980	(18)	34,998	70,000	35,002

KINGBOROUGH COUNCIL - December 2021

Waste Management - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
TOTAL INTERNAL CHARGES EXPENSE	109,998	109,980	(18)	109,998	220,000	110,002
DEPRECIATION	50,914	60,000	9,086	50,914	120,000	69,086
TOTAL EXPENSES	2,130,678	2,024,940	(105,738)	2,130,678	4,049,700	1,919,022
TOTAL SURPLUS/ DEFICIT	2,166,803	2,131,745	35,058	2,166,803	146,300	2,020,503

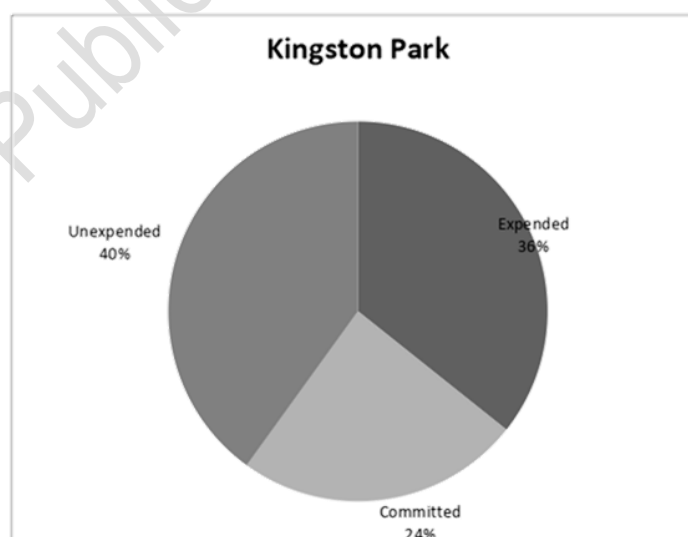
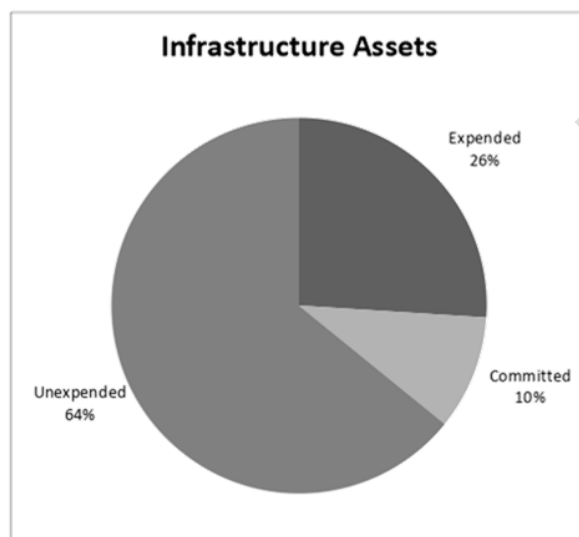
KINGBOROUGH COUNCIL - December 2021

Works - Operating Income/Expenses

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals incl Commit	Annual Budget	Variance
INCOME						
CONTRIBUTIONS						
Contributions	2,864	1,020	1,844	2,864	2,000	864
TOTAL CONTRIBUTIONS	2,864	1,020	1,844	2,864	2,000	864
OTHER INCOME						
Oncost Recovery - Kerbside Garbage	34,998	34,980	18	34,998	70,000	(35,002)
Sundry Receipts	110	0	110	110	37,000	(36,890)
TOTAL OTHER INCOME	35,108	34,980	128	35,108	107,000	(71,892)
TOTAL INCOME	37,971	36,000	1,971	37,971	109,000	(71,029)
EXPENSES						
TOTAL EMPLOYEE BENEFITS	237,163	197,890	(39,273)	238,156	393,110	154,954
MATERIALS AND SERVICES						
Building Maintenance	1,176	19,980	18,804	15,550	40,000	24,450
Cleaning	6,837	4,020	(2,817)	6,837	8,000	1,163
Covid Costs	596	0	(596)	596	0	(596)
Equipment Maintenance	0	1,740	1,740	0	3,500	3,500
Light & Power	12,248	14,280	2,032	12,248	28,500	16,252
New Equipment & Furniture	518	1,980	1,462	518	4,000	3,482
Plant & Vehicles Costs Internal	13,923	16,980	3,057	13,923	34,000	20,077
Telephone	8,624	2,520	(6,104)	8,624	5,000	(3,624)
TOTAL MATERIALS AND SERVICES	43,921	61,500	17,579	58,295	123,000	64,705
OTHER EXPENSES						
Stationery	1,858	1,500	(358)	1,858	3,000	1,142
Sundry	838	1,980	1,142	880	4,000	3,120
TOTAL OTHER EXPENSES	2,696	3,480	784	2,738	7,000	4,262
DEPRECIATION	1,300	4,020	2,720	1,300	8,000	6,700
TOTAL EXPENSES	285,080	266,890	(18,190)	300,489	531,110	230,621
TOTAL SURPLUS/ DEFICIT	(247,109)	(230,890)	(16,219)	(262,518)	(422,110)	159,592

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2021**

	Budget					Actual			Remaining
	Carry Forward	2020/21	Grants Received	IMG Adjustments	Total	Actual	Commitments	Total	
EXPENDITURE BY ASSET TYPE									
Roads	2,501,057	6,981,000	510,000	90,000	10,082,057	2,896,804	754,801	3,651,605	6,430,452
Stormwater	1,040,360	1,720,710	-	211,800	2,972,870	908,291	584,961	1,493,252	1,479,618
Property	661,905	3,085,500	912,539	116,000	4,775,944	688,383	386,613	1,074,996	3,700,948
Other	547,571	-	-	(425,950)	121,621	173,468	41,708	215,176	(93,555)
Sub total	4,750,893	11,787,210	1,422,539	(8,150)	17,952,492	4,666,946	1,768,083	6,435,029	11,517,463
Kingston Park	5,396,437	-	-	-	5,396,437	1,926,254	1,309,281	3,235,535	2,160,902
Bruny Island Tourism	1,256,220	-	-	-	1,256,220	783,197	44,942	828,139	428,081
City Deal Funding	1,495,618	-	-	0	1,495,618	-	-	-	1,495,618
Local Roads and Community Infrastructure to Operational Expenditure	(296,606)		203,197	8,150	(85,259)	78,938	-	78,938	(164,197)
Grand Total	12,602,562	11,787,210	1,625,736	-	26,015,508	7,455,334	3,122,306	10,577,640	15,437,868



**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2021**

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
KINGSTON PARK														
1	KP	Overall Project budget	Kingston Park	New	2,000,000					2,000,000	-	-	-	2,000,000
2	TRUE C00688	KP Boulevard Construction	Kingston Park	New	-	-	-	-	-	-	-	-	-	-
3	FALSE C00689	KP Pardalote Parade Design & Construction	Kingston Park	New	46,122	-	-	-	-	46,122	-	-	-	46,122
4	TRUE C00690	KP Community Hub Design	Kingston Park	New	52,343	-	-	-	-	52,343	-	-	-	52,343
5	FALSE C00691	KP Open Space Design (Playstreet)	Kingston Park	New	41,311	-	-	-	-	41,311	2,500	49,840	52,340	(11,029)
6	TRUE C01606	KP Parking Strategy	Kingston Park	New	(2,000)	-	-	-	-	(2,000)	-	-	-	(2,000)
7	FALSE C03179	KP Temporary Car Park	Kingston Park	New	108,556	-	-	-	-	108,556	-	86,172	86,172	22,384
8	TRUE C01618	Boulevard Construction Stage 1A	Kingston Park	New	318,096	-	-	-	-	318,096	322,489	-	322,489	(4,393)
9	FALSE C01627	KP Site - Land Release Strategy	Kingston Park	New	(51,227)	-	-	-	-	(51,227)	20,446	-	20,446	(71,673)
10	FALSE C01628	KP Site - General Expenditure	Kingston Park	New	32,863	-	-	-	-	32,863	68,622	9,240	77,862	(44,999)
11	TRUE C03068	Kingston Park Operational Expenditure	Kingston Park	New	6,489	-	-	-	-	6,489	-	-	-	6,489
12	FALSE C03069	KP Community Hub Construction	Kingston Park	New	63,324	-	-	-	-	63,324	5,065	142,973	148,039	(84,715)
13	TRUE C03175	KP Community Hub Plant & Equipment	Kingston Park	New	(1,824)	-	-	-	-	(1,824)	-	3,837	3,837	(5,661)
14	FALSE C03173	KP Public Open Space - Playground	Kingston Park	New	331,286	-	-	-	-	331,286	347,575	353,584	701,160	(369,874)
15	FALSE C03277	KP Public Open Space - Stage 2	Kingston Park	New	2,522,815	-	-	-	-	2,522,815	327,489	633,632	961,121	1,561,694
16		KP Public Open Space - Stage 2 LRC12	Kingston Park	New	-	-	-	-	-	-	-	-	-	-
17		KP Public Open Space - Stage 3 LRC13	Kingston Park	New	-	-	-	-	-	-	-	-	-	-
16	FALSE C03293	Pardalote Parade Northern Section (TIP)	Kingston Park	New	340,200	-	-	-	-	340,200	399,986	-	399,986	(59,786)
17	FALSE C03278	KP Perimeter shared footpath	Kingston Park	New	-	-	-	-	-	-	-	-	-	-
18	FALSE C03174	KP Public Open Space - Hub link to Playground	Kingston Park	New	(446)	-	-	-	-	(446)	4,134	-	4,134	(4,580)
19	FALSE C03279	KP Boulevard Construction Stage 1B	Kingston Park	New	(5,354)	-	-	-	-	(5,354)	56,847	-	56,847	(62,201)
20	FALSE C03306	KP Road F design and construct	Kingston Park	New	(362,183)	-	-	-	-	(362,183)	346,492	30,003	376,495	(738,678)
21	FALSE C03280	KP Stormwater wetlands	Kingston Park	New	(43,934)	-	-	-	-	(43,934)	24,610	-	24,610	(68,544)
22											-	-	-	-
23					5,396,437	-	-	-	-	5,396,437	1,926,254	1,309,281	3,235,535	2,160,902
24														
25	BRUNY ISLAND TOURISM GRANT													
26														
27	BI	Bruny Island Tourism Grant	Bruny Tourism	New	150,000			-		150,000	-	-	-	150,000
28	FALSE C03282	Alonnah footpath - BI Tourism Grant	Bruny Tourism	New	388,923			-		388,923	467,731	41,528	509,258	(120,335)
29	FALSE C03283	Dennes Point public toilets - BI Tourism Grant	Bruny Tourism	Upgrade	94,012			-		94,012	140,427	3,415	143,841	(49,829)
30	FALSE C03284	Adventure Bay Road road safety measures - BI Touri	Bruny Tourism	New	113,623			-		113,623	6,598	-	6,598	107,025
31	FALSE C03285	Waste disposal sites - BI Tourism Grant	Bruny Tourism	New	43,676			-		43,676	3,262	-	3,262	40,414
32	FALSE C03286	Visitor information - BI Tourism Grant	Bruny Tourism	New	105,830			-		105,830	92,363	-	92,363	13,468
33	TRUE C03287	Mavista Falls Track and picnic area - BI Tourism Gran	Bruny Tourism	New	290,520			-		290,520	-	-	-	290,520
34	FALSE C03288	Nebraska Road road safety measures - BI Tourism Gr	Bruny Tourism	New	69,636			-		69,636	72,817	-	72,817	(3,181)
35														
36					1,256,220	-	-	-	-	1,256,220	783,197	44,942	828,139	428,081
37														

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2021

Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget					Actual			Remaining	
					Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments		Total
38	CITY DEAL FUNDING													
39														
40	G10034	City Deal Funding (Funding \$7,900,000 to come \$5.9m - paid 2020/21 \$2.0m, 2021/22 \$2m, 2022/23			954,322			-	(3,058,703)	(2,104,381)	-	-	-	(2,104,381)
41	Place	Place Strategy development		Expenditure in C03107 Channel Hwy 2019/20	-			-		-	-	-	-	-
42	CD1	Kingston Interchange Improvements			800,000			-		800,000	-	-	-	800,000
43	CD2	Other initiatives to be determined			-			-		-	-	-	-	-
44		Whitewater Creek Track - construct			-			-	250,000	250,000	-	-	-	250,000
45		Channel Highway - Design			-			-	50,000	50,000	-	-	-	50,000
46		Channel Highway - Construct			-			-	600,000	600,000	-	-	-	600,000
47		Pardalote Parade Walkway - design			-			-	50,000	50,000	-	-	-	50,000
48		Bus interchange - design			-			-	250,000	250,000	-	-	-	250,000
49		John Street Roundabout			-			-	600,000	600,000	-	-	-	600,000
50		Property Purchase			-			-	1,000,000	1,000,000	-	-	-	1,000,000
51	G80001	Transform Kingston Program		in Operational expenditure	(253,715)			-	253,715	(0)	in Operational expenditure			
52	G80002	Kingborough Bicycle Plan		in Operational expenditure	(4,989)			-	4,989	(0)	in Operational expenditure			
53					-			-		-	-	-	-	-
54					1,495,618	-	-	-	0	1,495,618	-	-	-	1,495,619
55														
56	LOCAL ROADS & COMMUNITY INFRASTRUCTURE Phase 1													
57														
58	G10036	Total grant \$598,102, \$80,420 funds still to come			(283,617)		203,197	-		(80,420)	-	-	-	(80,420)
59	OpExp	Kingborough Community Facility maintenance (Act 5030)			(125,272)			-		(125,272)	-	-	-	(125,272)
60	FALSE C03409	Jenkins St, pedestrian refuge			62,722			-		62,722	56,896	-	56,896	5,826
61	TRUE C03410	Morris Ave pedestrian crossing and refuge			(1,045)			-		(1,045)	-	-	-	(1,045)
62	FALSE C03412	Tower Court reconstruction			51,699			-		51,699	13,891	-	13,891	37,808
63	TRUE C03413	Woodbridge Hall, replace roof and front porch			(1,093)			-	8,150	7,057	8,150	-	8,150	(1,093)
64														
65					(296,606)	-	203,197	-	8,150	(85,259)	78,938	-	78,938	(164,197)
66														
67	LOCAL ROADS & COMMUNITY INFRASTRUCTURE Phase 2													
68														
69	G10044	Grant for \$1,404,450			-			-	-	-	-	-	-	-
70	LRC12	Expenditure in C03277 in Kingston Park above			-			-	-	-	-	-	-	-
71														
72					-	-	-	-	-	-	-	-	-	-
73														
74	FALSE C03222	Wash down facility for twin ovals workshop	Property	New	43,276	-		-	-	43,276	67,926	922	68,848	(25,572)
75	FALSE C03265	Cat holding facility Bruny Island fit out	Property	Renewal	6,466	-		-	-	6,466	-	-	-	6,466
76	FALSE C02373	Kettering Hall Disability Access	Property	Upgrade	7,000	-		-	(7,000)	-	-	-	-	-
77	FALSE C03335	Public Recycling & Waste Enclosures	Property	New	-	-		-	-	-	6,841	-	6,841	(6,841)
77	FALSE C03429	Dru Point slide renewal	Property	Renewal	34,230	-		-	-	34,230	36,985	-	36,985	(2,755)
78	FALSE C03324	Civic Centre - Office Accommodation Design	Property	Upgrade	7,699	110,000		-	-	117,699	17,028	43,555	60,582	57,117
79	FALSE C03325	Kettering Community Hall Public Toilets Upgrade	Property	Upgrade	45,000	160,000		-	7,000	212,000	3,344	2,500	5,844	206,156
80	TRUE C03326	Kingston Beach Oval Changerooms Upgrade	Property	Upgrade	98,999	-	360,000	-	-	458,999	-	-	-	458,999
81	FALSE C03329	Light Wood Park 2 Female Changerooms	Property	Upgrade	200,000	-		-	-	200,000	200,212	-	200,212	(212)
82	FALSE C03331	Light Wood Park 3 training lights	Property	Renewal	25,268	-		-	-	25,268	10,353	-	10,353	14,915
83	FALSE C03332	Light Wood Park 3 Fencing	Property	New	10,000	-		-	-	10,000	14,022	-	14,022	(4,022)
84	FALSE C03314	Silverwater Park Upgrade	Property	Upgrade	-	-		-	-	-	13,008	-	13,008	(13,008)
85	TRUE C03330	Light Wood Park 2 cricket nets	Property	Upgrade	-	-	34,639	-	-	34,639	31,833	-	31,833	2,806
85	FALSE C03340	Christopher Johnson Park Toilet Upgrade	Property	Upgrade	10,000	200,000		-	-	210,000	2,547	-	2,547	207,453

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Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
86	FALSE	C03341	Woodbridge Hall Toilet Upgrade	Property	Renewal	110,000	-	-	-	110,000	1,778	118,182	119,960	(9,960)
87	FALSE	C03420	Suncoast track protection works investigation	Property	New	6,107	20,000	-	-	26,107	1,328	-	1,328	24,779
88	FALSE	C03421	Conningham to Snug Shared path feasibility	Property	New	29,860	-	-	-	29,860	14,077	5,043	19,120	10,740
89	FALSE	C03422	Park Furniture upgrade	Property	Renewal	-	-	-	-	-	343	-	343	(343)
90	FALSE	C03430	Demolition of old Conningham Beach Toilet Block	Property	Renewal	28,000	-	-	-	28,000	2,124	24,712	26,836	1,164
91	FALSE	C03432	Kingston Beach Oval Lighting major repair	Property	Renewal	-	-	42,500	-	42,500	47,500	-	47,500	(5,000)
92	FALSE	C03454	Adventure Bay Hall Electrical Upgrade	Property	Upgrade	-	11,000	-	-	11,000	-	-	-	11,000
93	TRUE	C03455	Alamo Close Play Space and Parkland Works	Property	New	-	220,000	-	-	220,000	-	-	-	220,000
94	FALSE	C03456	Boronia Beach Track Refurbishment	Property	Renewal	-	116,000	-	-	116,000	12,804	-	12,804	103,196
95	FALSE	C03457	Kingston Hub Auditorium Mechanical Curtian	Property	New	-	40,000	-	26,000	66,000	-	-	-	66,000
96	FALSE	C03458	Works Depot Toilet & Washroom Facilities	Property	Renewal	-	10,000	-	-	10,000	570	-	570	9,430
97	TRUE	C03459	Donohoe Gardens Playground Upgrade	Property	Upgrade	-	275,000	-	-	275,000	-	-	-	275,000
98	FALSE	C03460	Dru Point Playground Upgrade	Property	Upgrade	-	495,000	-	-	495,000	-	-	-	495,000
99	FALSE	C03461	Kelvedon Oval Fencing	Property	New	-	27,500	-	-	27,500	-	-	-	27,500
100	FALSE	C03462	Kingston to Margate Shared Path Feasibility Study	Property	New	-	40,000	-	-	40,000	-	-	-	40,000
101	FALSE	C03463	KSC Solar PhotoVoltaic and Battery System	Property	New	-	232,000	-	-	232,000	108,902	124,947	233,850	(1,850)
102	FALSE	C03464	Leslie Vale Oval Clubroom Demolition	Property	New	-	20,000	-	-	20,000	2,064	12,752	14,816	5,184
103	FALSE	C03465	Longley Hall Upgrade	Property	Upgrade	-	20,000	-	-	20,000	-	-	-	20,000
104	FALSE	C03466	Louise Hinsby Park Playground Upgrade	Property	Upgrade	-	125,000	-	-	125,000	1,834	18,260	20,094	104,906
105	FALSE	C03467	Margate Clubrooms Plumbing	Property	Renewal	-	60,000	-	(52,000)	8,000	2,518	-	2,518	5,483
106	FALSE	C03468	Margate Hall Disability Toilet	Property	Upgrade	-	110,000	-	-	110,000	-	-	-	110,000
107	FALSE	C03469	Margate Hall Access Ramp	Property	New	-	16,000	-	-	16,000	-	-	-	16,000
108	FALSE	C03470	North West Bay River Multi-Use Trail - Stage 1	Property	New	-	188,000	-	-	188,000	-	-	-	188,000
109	FALSE	C03471	Reserves furniture up cycling project	Property	Upgrade	-	45,000	-	-	45,000	5,930	111	6,041	38,959
110	FALSE	C03472	Taroona Hall Upgrade	Property	Upgrade	-	110,000	-	-	110,000	5,750	-	5,750	104,250
111	FALSE	C03473	Taroona Foreshore Toilet Upgrade - Design Only	Property	Upgrade	-	25,000	-	-	25,000	3,000	-	3,000	22,000
112	FALSE	C03474	Twin Ovals Carpet Replacement	Property	Renewal	-	67,500	-	-	67,500	28,909	-	28,909	38,591
113	FALSE	C03475	Willowbend Park Playground Upgrade	Property	Upgrade	-	137,500	-	-	137,500	-	-	-	137,500
114	FALSE	C03476	Public Place Recyling - Blackmans Bay Beach	Property	Upgrade	-	45,000	-	-	45,000	-	35,630	35,630	9,370
115	FALSE	C03425	Whitewater Creek Track Rehabilitation - Stage 1	Property	Renewal	-	150,000	455,400	-	605,400	10,515	-	10,515	594,885
116	FALSE	C03477	Margate Oval Fence Extension	Property	New	-	10,000	-	-	10,000	-	-	-	10,000
117	FALSE	C03506	Middleton Hall Upgrade	Property	Renewal	-	-	20,000	-	20,000	34,338	-	34,338	(14,338)
115	FALSE	C03514	Sandfly Hall Roof Renewal	Property	Renewal	-	-	-	52,000	52,000	-	-	-	52,000
116	FALSE	C03515	Kettering Hall - Floor Renewal	Property	Renewal	-	-	-	45,000	45,000	-	-	-	45,000
117	FALSE	C03516	Kettering Hall - Lower Level Roof Renewal	Property	Renewal	-	-	-	45,000	45,000	-	-	-	45,000
118					-	-	-	-	-	-	-	-	-	-
119					-	-	-	-	-	-	-	-	-	-
120					661,905	3,085,500	912,539	-	116,000	4,775,944	688,383	386,613	1,074,996	3,700,948
121														
122	FALSE	C03130	Multi-function devices - CC, Depot, KSC etc	IT	New	66,720	-	-	-	66,720	-	-	-	66,720
123	FALSE	C00613	Purchase IT Equipment	IT	New	-	-	-	-	-	31,621	30,635	62,256	(62,256)
124	FALSE	C00672	Digital Local Government Program	IT	New	60,406	-	-	-	60,406	-	-	-	60,406
125	FALSE	C01602	Financial Systems Replacement	IT	Renewal	163,962	-	-	-	163,962	-	-	-	163,962
126	FALSE	C03070	Desktop PC Replacement	IT	Renewal	-	-	-	-	-	-	1,273	1,273	(1,273)
127	FALSE	C03403	Replace two way system in vehicles	IT	Renewal	130,000	-	-	-	130,000	-	-	-	130,000
128	FALSE	C03404	Core Server replacement	IT	Renewal	68,000	-	-	-	68,000	96,448	-	96,448	(28,448)
129	FALSE	C03405	Wireless networking	IT	Renewal	26,763	-	-	-	26,763	7,415	9,800	17,215	9,548
130					-	-	-	-	-	-	-	-	-	-
131					515,851	-	-	-	-	515,851	135,484	41,708	177,192	338,659
132														

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						Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments		Total
133	TRUE	C90003	Design/survey for future works	Design		-	100,000		-	-	100,000	-	-	-	100,000
134				Design							-	-	-	-	-
135						-	100,000	-	-	-	100,000	-	-	-	100,000
136															
137	FALSE	C03453	Taroona Park 12 new seats	Reserves	New	31,720	-		-	-	31,720	32,580	-	32,580	(860)
138											-	-	-	-	-
139						31,720	-	-	-	-	31,720	32,580	-	32,580	(860)
140															
141	FALSE	C03107	Channel Highway John St to Hutchins St	Roads	Upgrade	-	-		-	-	-	10,388	-	10,388	(10,388)
142	TRUE	C03205	Leslie Road widening	Roads	Renewal	-	-		-	-	-	14,444	-	14,444	(14,444)
143	FALSE	C03276	Upgrade Street Lighting to LED	Roads	Upgrade	-	-		-	-	-	37,714	4,826	42,540	(42,540)
144	FALSE	C03342	Pelverata Road (vic 609) Reconstruction - Design	Roads	Upgrade	-	-		-	-	-	1,580	-	1,580	(1,580)
145	FALSE	C03096	Adventure Bay Road (vic 334) Realignment	Roads	Upgrade	132,617	-		-	-	132,617	86,807	3,885	90,692	41,925
146	TRUE	C03193	Barnes Bay Jetty Replacement	Roads	50% R / 50% N	-	-		-	-	-	504	-	504	(504)
147	FALSE	C01183	Beach Road (vic 2-14)Footpath	Roads	Renewal	51,284	-		-	-	51,284	28,679	6,720	35,399	15,885
148	TRUE	C03344	Browns-Proctors Road Sealing of Approaches to Brov	Roads	New	2,823	-		-	-	2,823	-	-	-	2,823
149	FALSE	C03311	Browns Road (vic 1 -51) Rehabilitation - Stage 1 Desi	Roads	New	84,740	710,000		-	-	794,740	19,653	13,835	33,488	761,252
150	FALSE	C03312	Groombridges Road (vic Oxleys Rd--99) Sealing	Roads	Renewal	981,145	-		-	-	981,145	895,775	92,052	987,827	(6,682)
151	FALSE	C03315	Kingston Beach Sailing Club Carpark Upgrade	Roads	new	241,583	-		-	-	241,583	161,208	47,593	208,801	32,782
152	FALSE	C03313	Margate Oval Carpark Upgrade	Roads	New	65,096	-		-	60,000	125,096	93,986	11,360	105,347	19,749
153	FALSE	C03349	Nubeena Crescent Pedestrian Refuge	Roads	New	60,953	-		-	-	60,953	59,002	-	59,002	1,951
154	FALSE	C03316	Osborne Esplanade (vic 25a) Pedestrian Crossing	Roads	Renewal	260,635	-		-	-	260,635	238,916	14,003	252,919	7,716
155	TRUE	C03416	Kaoota Tramway Track Parking	Roads	New	14,354	-		-	-	14,354	-	-	-	14,354
156	FALSE	C03418	Missionary Road coastal works	Property	New	297,209	-		-	-	297,209	212,182	52,586	264,768	32,441
157	FALSE	C03427	Beach Road Footpath - Church St to Roslyn Ave	Roads	New	62,280	-	340,000	-	-	402,280	403,345	1,079	404,423	(2,143)
158	FALSE	C03489	Adventure Bay Road Upgrade vicinity No. 290	Roads	Upgrade	-	535,000		-	-	535,000	2,505	-	2,505	532,495
159	FALSE	C03490	Allens Rivulet Road Sealing of Approaches to Platypu	Roads	New	-	30,000		-	-	30,000	-	-	-	30,000
160	FALSE	C03491	Burwood Drive Gravel Footpath	Roads	Upgrade	-	180,000		-	-	180,000	3,427	-	3,427	176,573
161	FALSE	C03492	Cades Drive Rehabilitation	Roads	Upgrade	-	165,000		-	-	165,000	2,993	6,457	9,450	155,550
162	FALSE	C03493	Endeavour Place Junction Sealing	Roads	New	-	62,000		-	-	62,000	32	-	32	61,968
163	FALSE	C03494	Harvey Road Sealing	Roads	New	-	280,000		-	-	280,000	5,517	-	5,517	274,483
164	FALSE	C03495	Lockleys Road Junction Resealing	Roads	Renewal	-	62,000		-	-	62,000	-	-	-	62,000
165	FALSE	C03417	Snug River Pedestrian Bridge Replacement	Roads	Renewal	-	227,000		-	-	227,000	10,536	169,034	179,570	47,430
166	FALSE	C03199	Snug Tiers Road Reconstruction vic 42-120	Roads	Renewal	-	1,100,000		-	-	1,100,000	40,517	10,746	51,264	1,048,736
167	FALSE	C03496	Taroona Crescent Footpath Replacement No. 1 to 58	Roads	Renewal	-	160,000		-	-	160,000	3,916	115,160	119,076	40,924
168	FALSE	C03497	Village Drive Entrance Reconstruction	Roads	Renewal	-	100,000		-	-	100,000	2,122	-	2,122	97,878
169	FALSE	C03498	Wells Parade Reconstruction between Carinya Street	Roads	Renewal	-	370,000		-	-	370,000	13,483	8,917	22,400	347,600
170	FALSE	C03499	Wyburton Place and Clare Street Reconstruction	Roads	Renewal	-	35,000		-	-	35,000	170	-	170	34,830
171	FALSE	C03431	Gemalla Road Reconstruction	Roads	Renewal	-	1,230,000		-	-	1,230,000	62,132	41,710	103,843	1,126,157
172	FALSE	C03501	Van Morey Road Safety Improvements	Roads	New	-	-	170,000	-	-	170,000	171,393	6,742	178,134	(8,134)
172	FALSE	C03508	Pelverata Road Slope Failure Repair	Roads	New	-	-		-	30,000	30,000	-	-	-	30,000
173				Roads		-	-		-	-	-	-	-	-	-
174	TRUE	C90006	Access ramps	Roads	New	-	20,000		-	-	20,000	-	-	-	20,000
175															
176	TRUE	C90002	2020/21 Resheeting Program	Roads	Renewal	-	615,000			(615,000)	-	-	-	-	-
177	FALSE	C03398	Old Bernies Road - Resheet	Roads	Renewal	70,028	-		-	-	70,028	3,105	-	3,105	66,923
178	TRUE	C03399	Snug Falls Road -- Resheet	Roads	Renewal	-	-		-	-	-	1,841	-	1,841	(1,841)
179	TRUE	C03400	Dulcia Road - Resheet	Roads	Renewal	22,696	-		-	-	22,696	-	-	-	22,696
180	FALSE	C03484	Lawless Road - resheet	Roads	Renewal	-	-		-	107,000	107,000	6,217	34,434	40,651	66,349
181	FALSE	C03485	Moodys Road - resheet	Roads	Renewal	-	-		-	74,000	74,000	6,918	22,956	29,874	44,126
182	FALSE	C03486	Thompsons Road - resheet	Roads	Renewal	-	-		-	76,000	76,000	1,425	22,956	24,381	51,619

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Closed	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
183	FALSE	C03487	Cox Road - resheet	Roads	Renewal	-	-	-	125,000	125,000	15,828	40,173	56,001	68,999
184	FALSE	C03488	Whittons Road - resheet	Roads	Renewal	-	-	-	233,000	233,000	88,778	3,945	92,723	140,277
185				Roads	Renewal	-	-	-	-	-	-	-	-	-
186														
187	TRUE	C90001	2020/21 Resealing Program	Roads	Renewal	-	1,000,000	-	(1,000,000)	-	-	-	-	-
188	TRUE	C03392	Sandfly Road - Huon Hwy to Allens Rivulet Rd	Roads	Renewal	-	-	-	-	-	811	-	811	(811)
189	FALSE	C03478	Channel Hwy - Orana Place to HN 227 - reseal	Roads	Renewal	-	-	-	32,000	32,000	2,516	-	2,516	29,484
190	FALSE	C03434	Kunama Drive - Jindabyne Rd to Dorset Drive	Roads	Renewal	16,206	-	-	33,508	49,714	63,285	4,012	67,297	(17,583)
191	FALSE	C03433	Nolan Cres - Freesia Crt to Willow Bend Rd	Roads	Renewal	15,217	-	-	99,783	115,000	20,300	-	20,300	94,700
192	FALSE	C03479	Willowbend Rd - Summerleas Rd to Olivia Crt - re	Roads	Renewal	-	-	-	200,000	200,000	-	-	-	200,000
193	FALSE	C03480	Foley Road - reseal	Roads	Renewal	-	-	-	51,000	51,000	-	-	-	51,000
194	FALSE	C03435	Hutchins St - Auburn Rd to Dorset Drive	Roads	Renewal	5,000	-	-	85,000	90,000	11,124	-	11,124	78,876
195	FALSE	C03481	Wells Parade - Roslyn Ave to Derwent Ave - reseal	Roads	Renewal	-	-	-	96,000	96,000	-	-	-	96,000
196	FALSE	C03482	Wells Parade - Persall Ave to Nyuna Rd - reseal	Roads	Renewal	-	-	-	122,000	122,000	-	17,630	17,630	104,370
197	FALSE	C03509	Welbor Road junction sealing - reseal	Roads	Renewal	-	-	-	10,000	10,000	9,584	-	9,584	416
198	FALSE	C03436	Dayspring Drive - Van Morey to No. 19	Roads	Renewal	(388)	-	-	42,388	42,000	46,599	-	46,599	(4,599)
198	FALSE	C03502	Parkdale Drive - Leslie Rd to HN 49 - reseal	Roads	Renewal	-	-	-	58,000	58,000	-	-	-	58,000
199	TRUE	C03437	Culbara Rd	Roads	Renewal	(4,921)	-	-	37,921	33,000	-	-	-	33,000
200	FALSE	C03438	Slattery's Rd Junction	Roads	Renewal	9,000	-	-	14,000	23,000	10,036	100	10,136	12,865
201	FALSE	C03483	Manuka Road - reseal	Roads	Renewal	-	-	-	64,000	64,000	14,779	-	14,779	49,221
202	FALSE	C03439	Dulcia Road	Roads	Renewal	33,000	-	-	13,000	46,000	10,730	1,890	12,620	33,380
203	FALSE	C03510	Honeys Road junction sealing - reseal	Roads	Renewal	-	-	-	2,400	2,400	-	-	-	2,400
204	FALSE	C03511	Rainbirds Road junction sealing - reseal	Roads	Renewal	-	-	-	2,600	2,600	-	-	-	2,600
205	FALSE	C03512	Risby Road junction sealing - reseal	Roads	Renewal	-	-	-	3,400	3,400	-	-	-	3,400
206				Roads	Renewal	-	-	-	-	-	-	-	-	-
207	FALSE	C03395	Prep works 2021/22	Roads	Renewal	80,500	-	-	-	80,500	-	-	-	80,500
208	TRUE	C90015	Various heavy patching and junction sealing - res	Roads	Renewal	-	-	-	33,000	33,000	-	-	-	33,000
209														
210						2,501,057	6,881,000	510,000	-	90,000	9,982,057	2,896,804	754,801	6,330,452
211														
212	FALSE	C03161	Community Road Safety Grant - Driving Simulator	Other	Renewal	-	-	-	-	-	5,404	-	5,404	(5,404)
213														
214						-	-	-	-	-	5,404	-	5,404	(5,404)
215														
216	TRUE	C03026	Algona Road Stage 1 SW Upgrade	Stormwater	50% R / 50% U	-	-	-	-	-	145	-	145	(145)
217	TRUE	C03163	Stormwater Regional Flood Gauge Network	Stormwater	New	-	-	Funding to come from GCC	-	-	21,847	-	21,847	(21,847)
218	FALSE	C03241	Burwood Drive stormwater upgrade	Stormwater	50% N / 50% R	38,786	-	-	-	38,786	182	-	182	38,604
219	FALSE	C03242	Leslie Road Stormwater Upgrade	Stormwater	New	79,801	-	-	-	79,801	2,753	-	2,753	77,048
220	TRUE	C03250	Algona Road Stage 2 SW Upgrade-design only	Stormwater	50% N / 50% R	12,842	-	-	-	12,842	-	-	-	12,842
221	FALSE	C03251	Hillside Drive Stormwater Upgrade	Stormwater	50% N / 50% R	15,562	235,000	-	-	250,562	9,430	-	9,430	241,132
222	TRUE	C03354	Pit replacement & upgrade 2020/21	Stormwater	50% N / 50% R	-	-	-	-	-	1,163	-	1,163	(1,163)
223	FALSE	C03513	Pit replacement & upgrade 2021/22	Stormwater	50% N / 50% R	-	50,000	-	-	50,000	2,668	1,685	4,354	45,646
224	FALSE	C03355	Algona Road Stage 2 Stormwater Upgrade - Reline	Stormwater	Renewal	378,411	-	-	-	378,411	223,045	64,853	287,899	90,512
225	FALSE	C03357	Boronia-Sherburd-CBD Stormwater Survey	Stormwater	New	54,416	-	-	5,800	60,216	43,929	2,620	46,549	13,667
226	FALSE	C03361	Flinders Esp Stormwater EXTENSION	Stormwater	New	21,903	-	-	-	21,903	607	15,510	16,117	5,786
227	FALSE	C03362	Flowerpot Outlet Improvements	Stormwater	New	-	26,000	-	-	26,000	-	-	-	26,000
228	FALSE	C03363	Harpers Road Stormwater Upgrade - ROAD ONLY	Stormwater	New	146,362	-	-	-	146,362	135,376	2,228	137,605	8,757
229	FALSE	C03364	Leslie Road (viz 48) Stormwater Upgrade	Stormwater	50% R / 50% U	61,029	-	-	-	61,029	62,892	4,650	67,542	(6,513)
230	FALSE	C03365	Margate Rivulet Hydraulic Assessment	Stormwater	New	37,017	-	-	-	37,017	15,303	-	15,303	21,714
231	FALSE	C03367	Pear Ridge, Margate Stormwater Upgrade	Stormwater	New	21,947	-	-	-	21,947	9,813	-	9,813	12,134
232	FALSE	C03374	Timbertop Drive Stormwater Upgrade	Stormwater	New	47,871	-	-	-	47,871	3,780	53,908	57,688	(9,817)

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 31/12/2021**

Closed		Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget					Actual			Remaining	
						Carry Forward	2021/22	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments		Total
233	FALSE	C03419	Bishop Davies to Kingston Green Stormwater link	Stormwater	New	115,677	-	-	-	-	115,677	116,180	8,500	124,680	(9,003)
234	FALSE	C03451	Andersons Rd Culvert Upgrade (intersect with Huon	Stormwater	New	-	-	-	-	-	-	5,317	2,600	7,917	(7,917)
235	TRUE	C03452	Andersons Rd (vic 127) Culvert Upgrade	Stormwater	New	-	-	-	-	-	-	954	-	954	(954)
236	FALSE	C03442	Flinders Esplanade - vic 35_35A - Construct Only	Stormwater	New	1,000	51,000	-	-	-	52,000	17,146	-	17,146	34,854
237	FALSE	C03443	Bundalla Catchment Investigation	Stormwater	New	1,000	38,000	-	-	-	39,000	17,532	3,500	21,032	17,968
238	FALSE	C03450	Denison Street Wetlands Upgrade	Stormwater	Upgrade	736	30,000	-	-	-	30,736	722	-	722	30,014
239	FALSE	C03093	Garnett St Stg 1 SW Upgrade	Stormwater	Upgrade	-	374,000	-	206,000	-	580,000	169,424	397,072	566,496	13,504
240	FALSE	C03449	Kingston Depot Wash Down Bay	Stormwater	New	1,000	40,000	-	-	-	41,000	622	12,290	12,912	28,088
241	FALSE	C03448	Kingston Wetlands Upgrade	Stormwater	Upgrade	1,000	200,000	-	-	-	201,000	-	-	-	201,000
242	FALSE	C03424	Meath Avenue, Tarroona SW Upgrade	Stormwater	Upgrade	-	468,000	-	-	-	468,000	31,714	15,544	47,258	420,742
243	FALSE	C03444	Roslyn-Pearsall-Wells Catchment Investigation	Stormwater	New	1,000	37,040	-	-	-	38,040	-	-	-	38,040
244	FALSE	C03445	Van Morey-Frosts Road	Stormwater	New	1,000	15,000	-	-	-	16,000	-	-	-	16,000
245	FALSE	C03446	Victoria Avenue Erosion Risk Assessment	Stormwater	New	1,000	35,000	-	-	-	36,000	149	-	149	35,851
246	FALSE	C03447	Woodlands-View-Hazell Catchment Invest incl Surve	Stormwater	New	1,000	76,670	-	-	-	77,670	14,910	-	14,910	62,760
247	FALSE	C03500	Allens Rivulet Road Footway Improvements	Stormwater	Upgrade	-	45,000	-	-	-	45,000	686	-	686	44,314
248				Stormwater		-	-	-	-	-	-	-	-	-	-
249											-	-	-	-	-
250						1,040,360	1,720,710	-	-	211,800	2,972,870	908,291	584,961	1,493,252	1,479,618
251		B00000	Capital Balancing Account	Other						(425,950)	(425,950)	-	-	-	(425,950)
252		OC	On costs on capital project							-	-				-
TOTAL CAPITAL EXPENDITURE						12,602,562	11,787,210	1,625,736	-	0	26,015,508	7,455,334	3,122,306	10,577,640	15,437,869

Transferred to Operational expenditure 383,976

	Budget	Actual incl Commitments
Renewal	8,536,948	3,012,536
Upgrade	4,859,141	1,194,129
New	4,556,403	2,228,364
	17,952,492	6,435,029
Kingston Park New	5,396,437	3,235,538
Bruny Island Tourism grant New	1,256,220	828,139
City Deal funding	1,495,618	-
Local Roads and Community Infrastructure	(85,259)	78,938
	26,015,508	10,577,644

NOTE: Classification is an estimate at the start of a project and may change on completion of job.

**KINGSTON PARK
CAPITAL EXPENDITURE TO 31/12/2021**

	Budget & Carried Forward Expenditure		Actual	Commit- ments	Total	Variance
Overall Project budget (yet to be allocated)	2,000,000					2,000,000
C00688 KP Boulevard Construction	0		0	0	0	0
C00689 KP Pardalote Parade Design & Construction	46,122		0	0	0	46,122
C00690 KP Community Hub Design	52,343		0	0	0	52,343
C00691 KP Open Space Design (Playstreet)	41,311		2,500	49,840	52,340	(11,029)
C01606 KP Parking Strategy	(2,000)		0	0	0	(2,000)
C03179 KP Temporary Car Park	108,556		0	86,172	86,172	22,384
C01618 Boulevard Construction Stage 1A	318,096		322,489	0	322,489	(4,393)
C01627 KP Site - Land Release Strategy	(51,227)		20,446	0	20,446	(71,673)
C01628 KP Site - General Expenditure	39,352		68,622	9,240	77,862	(38,510)
C03069 KP Community Hub Construction	63,324		5,065	142,973	148,039	(84,715)
C03175 KP Community Hub Plant & Equipment	(1,824)		0	3,837	3,837	(5,661)
C03173 KP Public Open Space - Playground	331,286		347,575	353,584	701,160	(369,874)
C03277 KP Public Open Space - Stage 2	2,522,815		327,489	633,632	961,121	1,561,694
C03293 Pardalote Parade Northern Section (TIP)	340,200		399,986	0	399,986	(59,786)
C03278 KP Perimeter shared footpath	0		0	0	0	0
C03174 KP Public Open Space - Hub link to Playground	(446)		4,134	0	4,134	(4,580)
C03279 KP Boulevard Construction Stage 1B	(5,354)		56,847	0	56,847	(62,201)
C03306 KP Road F design and construct	(362,183)		346,492	30,003	376,495	(738,678)
C03280 KP Stormwater wetlands	(43,934)		24,610	0	24,610	(68,544)
Total	5,396,437		1,926,254	1,309,281	3,235,535	2,160,902

16 NOTICES OF MOTION

16.1 Use of Glyphosate in Council Playgrounds

The following Notice of Motion was submitted by **Cr Glade-Wright**:

RECOMMENDATION

That Council prohibits the use of glyphosate in all Council owned playgrounds in Kingborough.

Background

Glyphosate was declared by the World Health Organisation in 2015 as “probably carcinogenic to humans” meaning it has the potential to cause cancer. The use of glyphosate in playgrounds provides a potential risk of children being exposed to the substance which can be mitigated by its prohibition.

Alternative options available include using either an alternative substance which contains a dye so that it can be easily identified when it has been used, or an alternative method of weed control such as hand weeding or steam spraying.

Officer's Response

While public concern about glyphosate continues – the formal and scientific advice from the Australian Pesticides and Veterinary Medicines Authority is that it is safe to use provided the directions for use are followed. Since 2018 there has been a range of formal advice provided to councils regarding glyphosate. In March 2021, the Local Government Association of Tasmania reviewed the available advice and concluded the following:

- Global regulatory bodies largely assert that glyphosate products are safe for human use provided the product is handled according to instructions.
- These regulatory bodies have assessed and evaluated various studies on human risk factors of non-Hodgkin's Lymphoma and Multiple Myeloma and have found that the causal link is not sufficient to establish.
- The European Food Safety Agency are conducting a comprehensive re-assessment of glyphosate over the next two years and are expected to deliver the results of this in May 2022.
- Scientific findings based on environmental, ecological, and biological aspects are contradictory due to the breadth and scope of research conducted. For instance, certain research investigations have negative impacts in certain species, whilst others have reported positive outcomes.
- Some councils in Tasmania are being urged by community members to apply the precautionary principle and commence a phase out of glyphosate usage.
- Alternatives to glyphosate are not necessarily cost-effective or effective tools for weed management and in some cases more directly toxic or unsafe.

In relation to Kingborough Council, the following should be noted:

- Council uses glyphosate products to control a range of weeds, including roadside.
- Environmental weeds are plants that invade native ecosystems and adversely affect the survival of indigenous flora and fauna and can reduce farm production, degrade the natural

and physical resources of the State, degrade ecological processes or reduce the genetic diversity of plants.

- There are a range of limiting factors in determining the use of other non-selective herbicides, with some having been proven to be of a higher risk or have bigger environmental impacts or only able to be utilised under a trial permit in Tasmania. However, as part of a continuous improvement focus, Council is already trialling alternatives, such as imazpyr. Weeds officers have also been trialling organic herbicides which, ironically, are listed as not being allowed near drains or waterways. Just because something is registered as “organic” doesn’t mean risks are not associated with them.
- Council has been investigating other, non-chemical, treatment methods for some time now. Unfortunately, as other Councils have also discovered, depending on the location of and the type of weeds, such methods can be expensive, inefficient or have no effect on certain weeds.
- Council sprays in a professional and safe manner, staff use PPE and all application is in accordance with the label and legislative requirements. We do not spray in windy or unsafe conditions and staff and public safety is paramount.
- Like all Tasmanian councils, Kingborough Council refers to the Australian Pesticides and Veterinary Medicines Authority (APVMA) as the overarching agency and follows their advice regarding herbicide products.
- We stipulate that our contractors must use the products under the guidelines provided by the manufacturer.
- Councils’ Glyphosate Statement reads: “contractors are able to use glyphosate products provided they are registered with the APVMA and staff follow the label instructions”
- Council has recently updated our website with respect to the No Spray Register Application and Guidelines and there are allowances for applicants to have the opportunity to submit outside of the cut of periods or under circumstances beyond their control.
- Where Council approves a frontage for inclusion within the No Spray Register, it will be the applicant’s responsibility to manage the roadside vegetation within the No Spray Zone
- Council actively limits the use of glyphosate in playgrounds and limits the use of any chemicals in playgrounds to when children are not present.

The Tasmanian Local Government sector and Kingborough Council will continue to monitor scientific advice and legislative changes and will adjust our policies and practices accordingly. It is not currently possible for Council to simply stop using glyphosate although as outlined above we are continuing to trial other methods.

Ultimately what is needed is a methodical analysis of alternative approaches, including further trials to determine actual costs and effectiveness. A funded cost-benefit and risk analysis specific to Council would best position us to review, and if appropriate, change weed management practices. This may require a specific allocation in the budget.

In the first instance, the Natural Areas and Biodiversity team are developing a background paper to aid a discussion by Council. This paper will include learnings and feedback from other Councils.

Dr Katrena Stephenson, Director Environment, Development & Community Services

16.2 Sports Ground User Fees

The following Notice of Motion was submitted by **Cr Glade-Wright**

RECOMMENDATION

That Council request a staff report be provided which reviews the current Council policies regarding charges for the use of sporting grounds and facilities within the Kingborough area.

Background

In 2011 a report was prepared in response to the same. This motion seeks an updated report. This report should also compare charges applied in other Council areas for use of similar type facilities.

Officer's Response

A report can be prepared.

Gary Arnold, General Manager

16.3 Turf Wicket

The following Notice of Motion was submitted by **Cr Glade-Wright**:

RECOMMENDATION

That Council agrees not to proceed with the installation of a turf wicket in the AFL ground at the Twin Ovals as proposed in the Kingborough Sports Precinct Future Directions Plan until the recurrent maintenance costs are put through the council budget process first and tested against other competing priorities.

Background

The Kingborough Sports Precinct Future Directions Plan (The Plan) was endorsed by Kingborough Council in February 2020 and proposed the installation of a turf wicket within the AFL ground at the Twin Ovals. The Plan did not include any costing outline for ongoing maintenance. The recurrent maintenance costs are estimated to be between \$30,000 - \$50,000 each year.

This motion asks councillors to consider that the installation of a 2nd turf wicket will commit council to an additional \$30,000 - \$50,000 of yearly maintenance costs, and to apply the ordinary budget process prior to Council's decision making.

Officer's Response

Council decision required.

Gary Arnold, General Manager

17 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

Tender Assessment - AB2117 Goshawk Way Stage 2 Construction & Kingston Wetlands Upgrade, Kingston

Regulation 15 (2)(d) *contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal.*

Tender Assessment AB2124 - Barretta Environmental Monitoring Program

Regulation 15 (2)(d) *contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal.*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES

RECOMMENDATION

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	
Tender Assessment - AB2117 Goshawk Way Stage 2 Construction & Kingston Wetlands Upgrade, Kingston	
Tender Assessment AB2124 - Barretta Environmental Monitoring Program	

CLOSURE

APPENDIX

- A Mayor's Communications
- B Kingston Park Implementation Report January 2022
- C Copping Refuse Disposal Site Joint Authority Report
- D Audit Panel Minutes
- E Disability Inclusion & Access Advisory Committee December Minutes
- F Kingborough Waste Service Bi-Monthly Report
- G Kingborough Bicycle Advisory Committee - Minutes 10 December 2021

A MAYOR'S COMMUNICATIONS

Date	Place	Meeting/Activity
1 November	Civic Centre	Meeting with Kingston Beach Surf Lifesaving Club re Wheelchair Accessibility and Storage, Kingston Beach.
		Chaired Council meeting
3 November	Civic Centre	Met with Mr Harry Abbott re Channel Court Shopping Centre issues
4 November	Devonport	Attended the LGAT Special Meeting
	Civic Centre	Met with Kaspar Deane re need for toilets at Sherburd Park
8 November	Civic Centre	Hosted visit by students of the Margate Primary School to the Civic Centre, with Deputy Mayor Cr Jo Westwood
		Chaired Council Workshop re Kingston CBD Design & Playground renewal program.
9 November	Kingston	Met with Kingston Fire Brigade volunteers along with Cr. Glade-Wright.
10 November	Huntingfield	Visited Community Support Tasmania Day Centre and met resident and staff along with CEO, Allyson Warrington.
	Civic Centre	Met with John Hepper, Inspiring Place re Kingborough Sports Precinct, along with Scott Wade.
	Kingston	Met with David Bain to discuss community issues including the Algona Road intersection and Metro services.
11 November	Kingston Beach	Laid a wreath on behalf of Kingborough Council at the Remembrance Day service at Kingston Beach.
	Kingston	Judged the Salvaged Art competition, Community Hub.
12 November	Kingston Beach	Opened the Heritage Art Group's Annual Exhibition
	Kingston	Opened the Salvaged Art Exhibition and announced winners.
14 November	Kingston Beach	Opened the Kingston Beach Access Ramp
	Kingston	Attended Helping Hands Christmas Fundraising lunch
15 November	Civic Centre	Hosted visit by the Grades 3 & 4 classes Southern Christian College along with Deputy Mayor Cr Westwood.
		Chaired Council meeting
16 November	Hobart	Attended the Greater Hobart Mayors Forum and Greater Hobart Strategic Partnership Election Strategy meeting
17 November	Civic Centre	Met with Charles Courtney, President Kingston High School Association & Dr Libby Robinson, Principal, KHS re Kingborough Performing Arts Centre.
19 November	Gormley Park	Met with Mr Adrian Hatten, President, Little Athletics Club re renewal of Gormley Park ground and clubrooms

Date	Place	Meeting/Activity
20 November	Taroona	Attended the 75 th Anniversary celebrations of the Taroona Fire Brigade
22 November	Civic Centre	Met with representatives of the Kingborough Ratepayers Association Inc with Deputy Mayor Cr Westwood.
		Met with Michael Small, Disability Consultant re Universal Access Training
		Chaired Council workshop on Turf Wicket at Twin Ovals
24 November	Kingston	Opened Council's Carer's Expo and premiere of 'More than Carer's' Film.
26 November	Bruny Island	Attended SETAC's Cultural Burning Workshop, Murrayfield along with Councillors Midgley, Cordover and Fox
	Civic Centre	Met with the Honourable Jacquie Petrusma and Nic Street MP
	Kingston	Attended inaugural Live Bites, Kingborough Community Hub.
29 November	Civic Centre	Met with representatives of Traders in Purple including CEO Brett Robinson re future development on the site.
		Met with Mr David Taylor of the Kingston Beach RSL Sub Branch re war memorial at Kingston Beach.
		Chaired Council workshop on Climate Change.
30 November	Kingston	Attended the St Aloysius College Art and Technology Exhibition
1 December	Online	Met with Senator Jonno Duniam & Liberal Candidate for Franklin, Ms Kristy Johnson re Federal Election
		Attended the Kingborough Business Enterprise Centre Networking Event, along with Cr Bastone.
3 December	Hobart	Attended the LGAT General Meeting
4 December	Civic Centre	Attended the Kingborough Community Forum
		Chaired the Council's 2021 Annual General Meeting
5 December	Longley	Opened "Picnic in the Paddock" for the Friends of Longley Area Group.
6 December	Oyster Cove	Attended the Kingborough Environment Fund Celebration along with Crs Bastone, Cordover & Fox.
	Kingston	Presided over Citizenship Ceremony
		Chaired Council meeting
8 December	Blackmans Bay	Attended the Blackmans Bay Primary School to draw fundraising raffle
	Kingston	Attended Stormwater Drain Stencil Day at Kingston Primary School
	Civic Centre	Chaired Disability Inclusion Access Advisory Committee meeting

Date	Place	Meeting/Activity
		Presented the Duke of Edinburgh Bronze Award to Mark Halloran of Taroona.
	Coningham	Attended CALSCA Meeting
12 December	Taroona	Presented Certificate of Recognition to Lyn Long of Possum's Playcentre to mark 32 years of service.
14 December	Taroona	Attended Taroona High School end of year assembly and presented award.
15 December	Mt Nelson	Attended Kingston high School end of year assembly and presented award.
16 December	Baretta	Presented recognition awards to KWS staff for significant reduction in time lost to injury.
18 December	Kingston	Attended Uncle Bill Hodge's celebration of life service at the Kingborough Community Hub
20 December	Civic Centre	Met with representatives from the Kingborough Dog Walkers Association with Deputy Mayor Cr Westwood.
	Kingston	Met with Scott Dufty, Kingborough Business Enterprise Centre
	Civic Centre	Chaired Council Meeting
21 December	Online	Attended Greater Hobart Mayors Forum
22 December	Kingston	Hosted Councillors & Manex Christmas gathering

B KINGSTON PARK IMPLEMENTATION REPORT JANUARY 2022



**KINGSTON PARK
IMPLEMENTATION REPORT
January 2022**



This report is regularly updated and released for public information

1. INTRODUCTION

This report has been prepared as a quarterly update on the progress of the Kingston Park project. It is Council's way of regularly reporting to the Kingborough community. Such reports have been produced since August 2017.

Although this project has been underway for several years, it was not until early 2018, that significant construction commenced on the site. It is important that a reporting mechanism such as this explains what this construction entails and what will happen in the future. It is also important that the financial status of the project is described – bearing in mind that, although large up-front costs are necessary to provide the initial public infrastructure, these are more than outweighed by the subsequent direct and indirect economic and social benefits for Kingborough.

Council is providing this report every three months for general public information. Within it there is a description of the background to the project (2) – as there will always be many people who are not aware as to why it is so critically important for Kingborough. The subsequent sections describe the main construction projects (3) that are being managed by Council – **these currently are the Goshawk Way road stage 2, Pardalote Parade, the Public Open Space and Kingston Wetlands**. Following this there is a section on the land release strategy (4) for the site – how land is to be subdivided and developed overtime. There is then a financial report (5) consisting of the expenditure to date, the amount of project borrowings and future short-term expenditure. The section on communications (6) reports on the latest news about the project and how this has been or will be more broadly communicated and the final section deals with project governance (7) and administration.

The main updates each quarter will be made to sections (1), (3) and (5). It is these sections that should be focused on by those who have been regularly reading these reports and following the project's ongoing progress. An Appendix to this report also includes a timeline that briefly summarises what has been achieved to date.

Council is interested in obtaining any comments or thoughts about the project. There is an opportunity to do this by emailing the Kingston Park Project Team at: kingstonpark@kingborough.tas.gov.au There will of course be many good ideas that could be incorporated within the project as people become more informed and enthusiastic about it. The detailed aspects of the Kingston Park Development Plan continue to evolve, and it is important that everyone has an open mind to future opportunities.

2. PROJECT BACKGROUND

Kingston Park is the former Kingston High School site and is located immediately to the north of the Kingston Central Business District. The redevelopment of this site constitutes the most important development opportunity within Kingston and how it is developed will be critical in determining the future viability of the whole Kingston CBD. It is the most critical single project for the economic future of the Kingborough municipality. The subject land is shown in the figure below.



Figure 1 – Site Boundaries

The future development of the 11.3ha Kingston Park site can only be considered within the context of this CBD. Its primary objective is to encourage and complement the future sustainable development of the whole of central Kingston and Kingborough more generally. A great deal more private and public investment will occur within Kingston if the whole central area is progressively developed in a cohesive and attractive manner.

Development that occurs on the site will provide local recreational and cultural attractions and fill gaps in the services that the local community needs. If Kingston is to be the main commercial centre south of Hobart, then this will depend on how this Kingston Park site is developed. It has been often stated that this is a once in a lifetime opportunity for Kingborough, in that its development will really improve the public amenity and facilities within central Kingston. It is a truly unique development opportunity and care must be taken to obtain the optimum result.

Kingborough has, for the last 20 to 30 years, had a greater increase in population than any other municipality in Tasmania and this is expected to continue to grow at a similar rate in the next few decades. Kingborough's close proximity to Hobart, the availability of suitable land, good transport routes and the area's inherent natural attractions as a coastal municipality have all been major drawcards for new residents. However, 60% of all Kingborough's employed people travel north to Hobart or beyond to work. There should be many more local services and employment opportunities to reduce this daily traffic out of Kingborough – making it more convenient for local residents and reducing travel times and congestion in Hobart. It is within this context that building a strong, sustainable CBD is so important.

A Development Plan for the Kingston Park site was prepared during 2012-2013 (a copy is on Council's website) and it described the proposed development that is to occur on the site. It contains an urban design framework that enables new forms of development and the planned delivery of infrastructure to support that development. There is to be a mix of commercial and residential uses, together with public open space and community and cultural facilities. About one-third of the site's area is utilised by each of these generic land uses – that is, one third is to be sold for residential or commercial use, one third is retained for public open space and one third is for community uses and public infrastructure.

Although a great deal has occurred since that Development Plan was prepared, it still forms the basis for most of the current and future site development that is occurring.

For Council, this project also needs to be economically feasible. The brief for the original Development Plan required that a proposal be developed that addressed local land use needs, was well designed and broke-even financially. This is a stand-alone project that is not being implemented at the expense of other scheduled public infrastructure projects in the municipality. Land is to be sold (for purposes that will further activate the CBD) so that there is revenue to pay for the public and community facilities that are to be provided on the same site.

The urban design provides for a vehicular 'boulevard' (Goshawk Way) that passes through the site – from the former school's entrance through to a new junction with Beach Road. A pedestrianised 'promenade' (Fantail Parade) extends from Channel Court, through the existing Council parking area on John Street, past the new Kingston Health Centre.

Following the junction with Goshawk Way the road becomes trafficable (Pardalote Parade) past the Community Hub through to the walkway under the Southern Outlet. Figure 2 below provides an overview of what is proposed. Apart from a few detailed design changes, this layout is essentially still consistent with what was proposed in the original Development Plan.



Figure 2 – Site Development Plan

Council has previously commissioned independent economic assessments of this project and they have determined that the project will make a significant contribution to the Kingborough economy. The economic benefits of the project were found to be during both the construction phase and on an ongoing basis within Kingborough. During construction, many jobs will be created – then determined to be about 67 jobs per year over a 10-year construction period (worth almost \$80M per annum) – and \$90M worth of development will occur on site (generating \$205M worth of multiplier impacts). The eventual redevelopment of the site will generate well in excess of 600 new jobs and increase the ongoing retail expenditure by about \$3.7M per annum within Kingston.

It is worth noting that these figures were determined in 2015, and the current Project Development Agreement (with the contracted private developer) predicts that about three times as much future development will in fact occur on this site, with commensurate increases in economic benefits. It is envisaged that a more up to date independent economic assessment (or cost-benefit study) will be commissioned in the near future.

While these economic benefits are significant, there will also be a stimulation of additional

investment on other nearby private properties within central Kingston. An early investment by Council will build local confidence – and there is some recent evidence that this is in fact occurring. It is also worth noting that there will be future increased rate revenue benefits from this project for Council, within both the Kingston Park site and central Kingston more generally. Some of this additional revenue to Council will need to cover the future costs associated with the ongoing management and maintenance of the playground, parklands, streetscape and maintaining the Community Hub facility. It is proposed that the project (including the private development on site) will be fully completed within about 10 years.

The economic benefits for Kingston are complemented and enhanced by the many social and community benefits that this proposed site development will provide. The future growth in demand for services is inevitable (as a consequence of an increasing population) and this project is primarily about preparing the Kingborough community for this growth. Future generations will judge us on how well we have taken the opportunity to utilise this land to develop a truly sustainable and viable central business district.

The social benefits of the project include the availability of a new and expanded Kingston Health Centre; a new multi-purpose Community Hub facility that will provide spaces for a variety of community and cultural activities (the future “heart” of central Kingston); a large area of public open space with a children’s playground and other landscaped features and spaces for outdoor events; the inclusion of higher density residential areas that will bring increased activity into central Kingston, making it a safer and more attractive place to visit; and the potential for commercial entertainment and more things to do that encourage social interaction and community well-being.

A high quality of urban design is also an important component of this project. It is intended that Kingston Park will be a showpiece and an example for other private developments throughout the municipality. It will provide attractions that are creative and innovative to generate increased visitor levels and community pride – and so help to sustain the long-term future of central Kingston and the Kingborough municipality.

3. PROJECT DEVELOPMENT COMPONENTS

3.1 Goshawk Way

Goshawk Way is to be the main through road within Kingston Park and will provide the main vehicular access to all the main parts of the site. Its first stage of construction has initiated the site development and enabled the inclusion of the Community Hub and the State Government’s Kingston Health Centre (both now constructed) – and will then facilitate the further subdivision and development of the rest of the site. An important aspect of this road construction is that the main reticulated services and other related infrastructure are being provided to facilitate the overall redevelopment – such as stormwater, water, sewerage, power and telecommunications.

This through road provides an additional traffic option that will assist in taking the pressure off other roads such as John Street and the Channel Highway. This will have an impact on the final design and upgrade of that part of the Channel Highway between John and Hutchins streets. Its relationship with these other roads is shown in Figure 3 below.

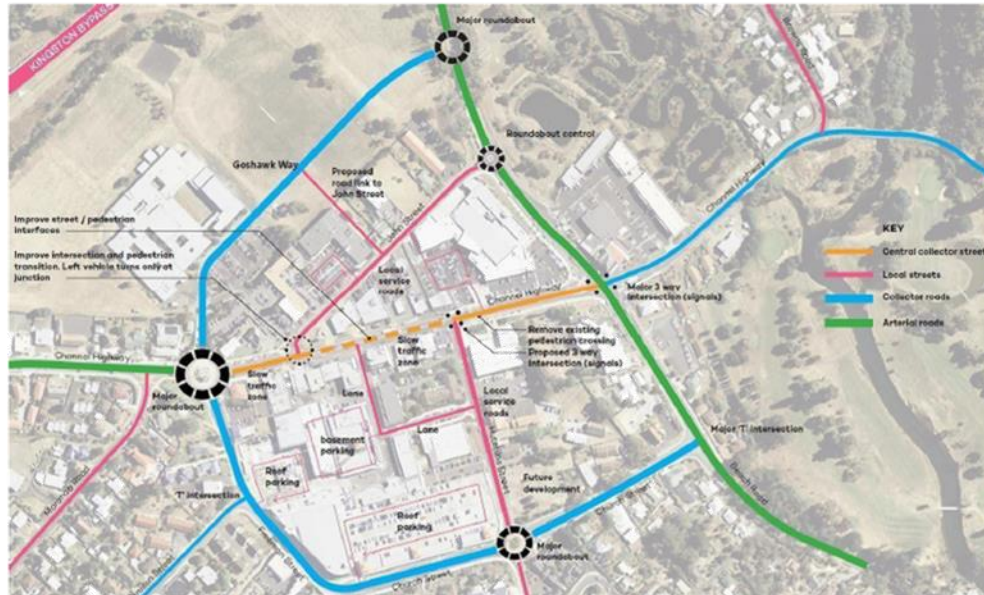


Figure 3 – Future traffic management within central Kingston

It should be noted that decisions are yet to be made regarding some of the detailed proposals shown in this figure. Council commissioned GHD consultants to undertake a major traffic study of the central Kingston area (completed in 2019). Traffic impacts across the whole of the CBD (and beyond) were considered and recommendations made for the necessary road and junction upgrades to ensure efficient traffic flow and public safety. This has informed the design of roadworks around the periphery of Kingston Park and a future works program for road upgrades across the whole CBD. Council also obtained further traffic modelling advice in late 2020 that will assist in upgrading a number of road intersections within the CBD (improving traffic flow and making them safer for pedestrians). Further consideration from a pedestrian perspective has also been provided within the Kingston Place Strategy 2020-2050 prepared by Place Score consultants.

The completed construction of the first stage of Goshawk Way is consistent with the alignment shown within the original Site Development Plan. It involved the construction of the road from the Freeman Street roundabout through to just beyond the northern corner of the Health Centre site, as well as the link road through to John Street (Skipper Lane). This provides the necessary access to adjoining properties, facilitating their future development. The road was widened by a few metres to accommodate some roadside parking and wider footpaths. Goshawk Way will extend through to the Huon Highway where a new roundabout will be constructed. Figure 4 below shows the extent of the proposed roadworks (together with draft Channel Highway and John Street upgrades – the latter having been completed at the beginning of 2020).



Figure 4 – Road construction within Kingston Park and proposed upgrade of Channel Highway

The second stage of construction is proposed to be carried out in 2022 and will involve the completion of Goshawk Way through to, and including, the new Huon Highway roundabout (the Huon Highway commences just after the John Street roundabout on Beach Road). The aerial photograph below shows the current situation on site.



Figure 5 – Site in February 2020 (Goshawk Way will connect to Huon Highway)

3.2 Community Hub

The Community Hub provides for a variety of community uses and will encourage increased social interaction in Kingston. It will be complemented by the adjoining landscaped areas, public open space and children's playground. Following the completion of an architectural design competition, March Studio Architects were appointed project architects. A detailed design of the facility was then completed and a planning permit issued.

In 2017 Council was successful in obtaining a grant of \$2.8M for the construction of the Community Hub under the Australian Government's Building Better Regions Fund and this grant was more than matched by Council funds. Tenders were called for its construction and a contract awarded to Hutchinson Builders. Construction commenced in early April 2018 and was completed in March 2019 with a formal opening occurring at that time.

During 2019, Council transitioned the Hub to its full capacity and reviewed the future operational requirements that are needed to ensure the facility is fully operational.



Figure 6 – Community Hub front entrance

The following is a description of what the Community Hub includes. Upon entering the proposed building there is an internal corridor that takes the visitor past a **reception area** (with Council staff there during normal business hours). **Public amenities and storage** within such a facility are obviously essential and their locations are indicated in the floor plan in Figure 7 below.

The **Auditorium** provides a larger indoor space to be hired or generally used for displays, presentations, performances, workshops, exhibitions etc. The **Terrace** is the break-out public space from the multi-purpose hall – separated by a large door that is lowered from the ceiling and to which a cinema screen is attached. It is an area where other functions can be held – either in conjunction with the hall or separately. The design provides for all-abilities access, good acoustics, the incorporation of audio technology, power for community events, free Wi-Fi, solar water heating and security.

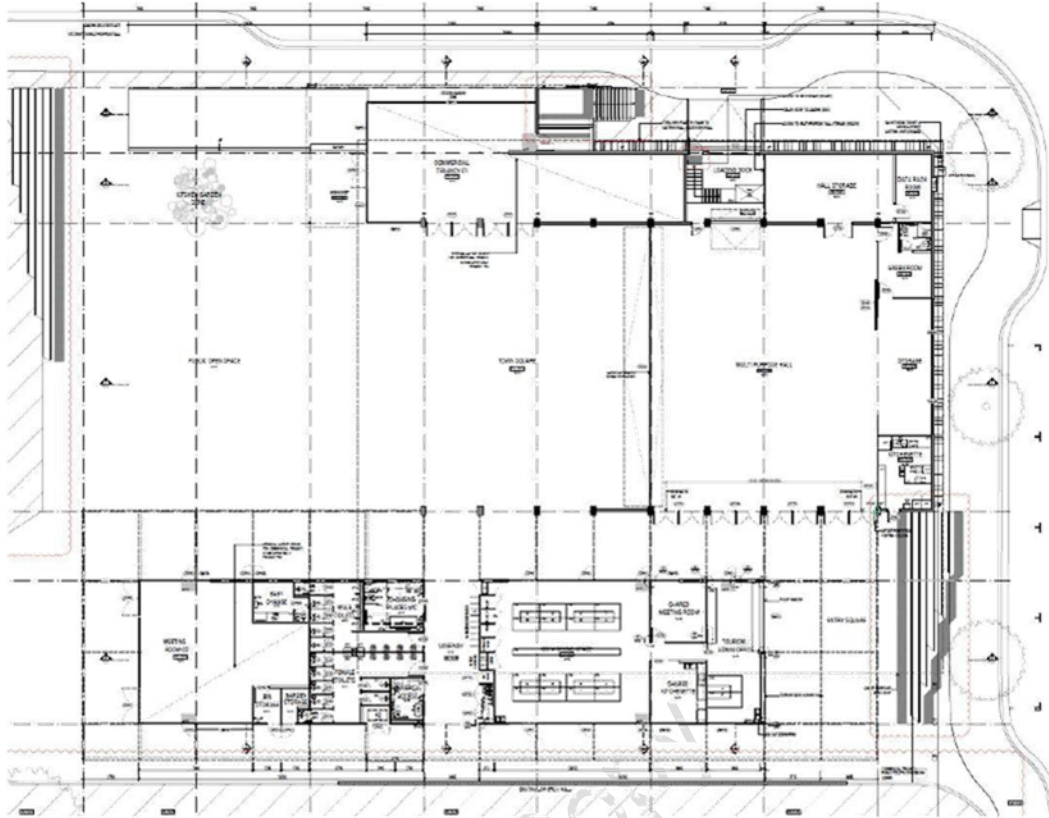


Figure 7 – Community Hub floor plan

A **café** will be located alongside the town square and this will be leased out by Council. Before a tenant is sourced for this purpose, the Kingston Park private developers (Traders in Purple) have leased this area as their sales office for a short term – including a small public coffee bar that recently opened to the public. At the conclusion of the tenancy agreement with Traders in Purple, a lessee for the café will be obtained and it will be fully fitted out for commercial use.

There is a room that was originally provided as a designated **co-working space** plus a larger **meeting room**. The use of this room as a co-working space was reviewed, post the COVID-19 pandemic, and it was determined to be more suitable as a meeting room for local groups, training, or small conferences. There is the capacity to add future modules and features to the building, plus there is a good connection to the **adjoining public open spaces** – particularly in relation to the children's playground and outdoor spaces for community events.

Figure 8 - Photos below are courtesy of Alex Beem



3.3 Pardalote Parade/Fantail Parade

Fantail Parade is the main pedestrian spine that connects the Channel Court retail precinct with Kingston Park. As you cross over Fantail Parade, the connection continues along Pardalote Parade through the centre of the site to the pedestrian underpass at the Southern Outlet. It links the Kingston Health Centre, Community Hub and recreational areas to nearby residential and commercial precincts.

Pardalote Parade is partly built, up to the northern end of the Community Hub building. The remainder of the road is currently being constructed by Traders in Purple who will be building houses and townhouses on the land adjacent to Pardalote Parade. This road will provide vehicular access (and wide footpaths) to the playground and the medium density residential areas being developed.

The works are nearing completion and includes the construct of the road and kerbside parking which is funded by Council and installation of services, footpaths and landscaping which is funded by Traders in Purple.

Fantail Parade, which is south and east of Goshawk Way, will be for pedestrians only and passes through the existing John Street car park

An early concept by architecture consultants Playstreet is shown in Figure 10 below. A more detailed design is awaiting the redesign of the Channel Highway and John Street intersection to ensure there is a consistent interface. It is envisaged that construction of Fantail Parade will commence in 2022/2023. Part of this land has been sold to the John Street MedicalCentre to cater for the future parking needs of that business.

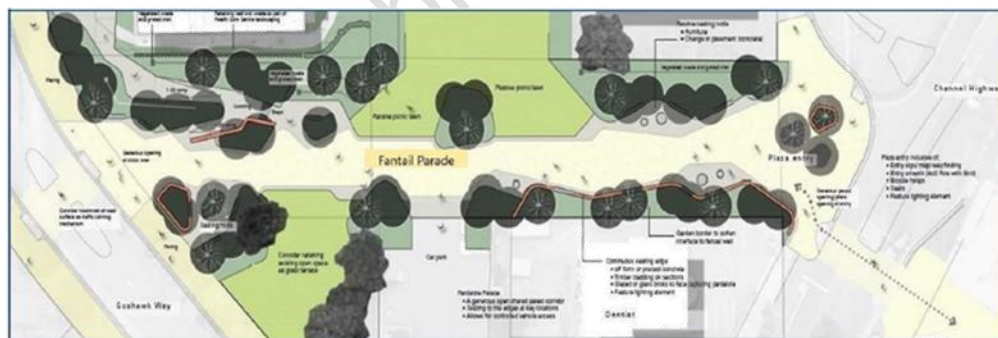


Figure 10 – Fantail Parade (conceptual framework by Playstreet)

Fantail Parade will be constructed to a high quality with spaces for resting, outdoor eating, vegetation, public art. Its design will need to be sensitively considered to

encourage the activation of adjoining developments. Specific consideration will be given to safe pedestrian and bicycle access along the whole length of Fantail/Pardalote Parades.

3.4 Public Open Space

The design of the public open space area is an important stage in the future development of the overall site. The original Site Development Plan delivered a basic description of what would be provided, and this has been used as the starting point for the current design – see Figure 11 below.



Figure 11 – Public Open Space concept design by Playstreet

The Playstreet design work commenced at the end of 2018 and the main design components were completed by late 2019. The consultants conducted an extensive public engagement program as part of this process and Council subsequently consulted further (during June 2019) on how the construction might be financed. Strong public support for both the proposed design and the taking out of interest-free loans was obtained.

The broader public open space area will include a wide range of recreational components in addition to the children's playground – such as BBQ shelters, spaces for public events and performances, pedestrian and bike trails (including a learn-to-ride track for children and a beginner's pumptrack), exercise nodes, grassed areas for general play, scattered seats and benches, trees for shade and gardens for aesthetic appeal, natural areas, and quiet rest areas. Designated parking is to be provided in certain locations and on adjoining roadsides. Construction has commenced on the second stage of the public open space and is anticipated to be completed by mid-2022.



Figures 12a & 12b – Playground concept design images by Playstreet

Figure 13 below shows the construction stages for the public open space. In the first instance, area 1 was constructed so that the whole playground was able to be delivered by early 2021. The adjoining road and parking area (area 2) was also constructed by this time. The parking includes more than 60 spaces on either side of the access road, with a temporary cul-de-sac at the northern end.

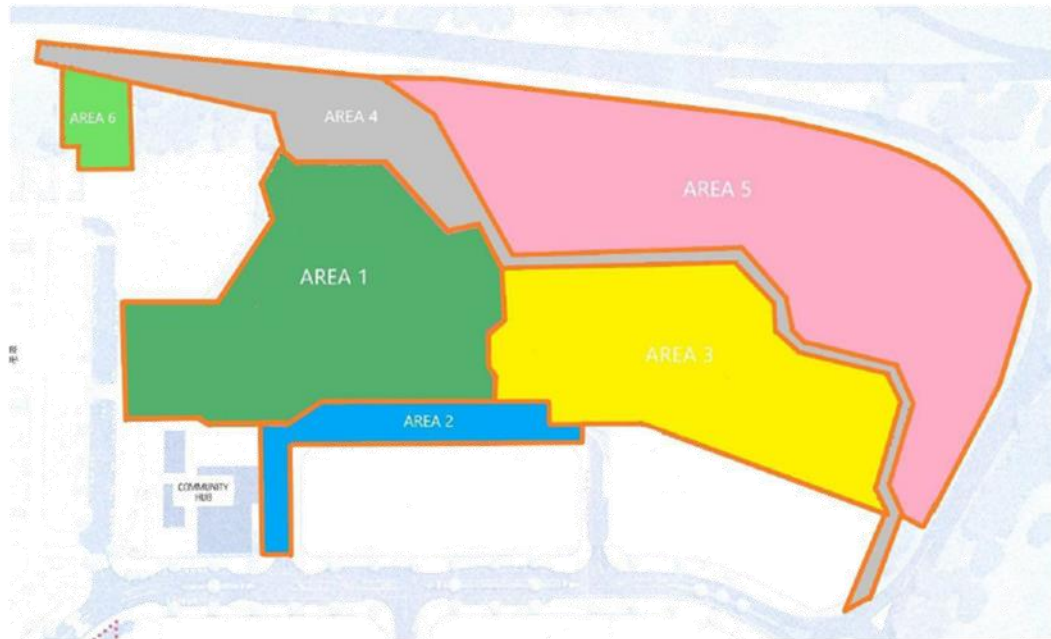


Figure 13 – Stages of public open space construction

For many people, Kingston Park will be best known for the recreational attractions it offers and the spaces for community events and family gatherings. The exciting and unique nature-based playground is located immediately to the west and north of the Community Hub – encouraging creative and inventive play for all children. Construction of the playground commenced in February 2020 and was opened to the public in March 2021. The image at Figure 14a and 14b show the playground on opening day.

With the playground now completed, Kingston Park will become a much more popular destination – particularly for families with small children. This will also help in activating the Community Hub and improving the viability of its component parts. This will be a significant milestone for the Kingston Park project and prepare it for the next stages of development.



Figures 14a & 14b – Kingston Park Playground on Opening Day

3.5 Public Parking

Public parking is currently provided within Kingston Park. This is on a temporary basis while construction is occurring, although it is not expected that such free all-day public parking will be provided within the eventual development. Council is not obliged to provide expensive public land for people to park their cars all day at no cost within a CBD. It is a very inefficient use of land, particularly when the lost opportunities for alternative uses are considered. As the whole community is subsidising a benefit being gained by a few individuals, a user-pays system is ultimately the only fair option. It is proposed that an appropriate regime for all-day public parking within the CBD will be implemented once sufficient alternative park-and-ride facilities are available elsewhere.

Sparrowhawk Street was opened at the same time as the playground and provides 66 x 3hr limited parking spaces. This road runs off Goshawk Way and provides entry to the playground. The previous temporary parking area (on the school's old concrete slab) has been replaced by a new parking area just north of Skipper Lane – as from late February 2020. The former parking area is to be developed as part of a new residential precinct (stages 1 and 2) within Kingston Park. The new parking facility will have a life of about 5 years before this land too is developed. It will be replaced by additional on-street public parking and additional spaces within a private multi-storey parking facility.

New public parking areas will be provided to meet the internal needs of Kingston Park. In a general sense, it is proposed that there be a total of 150 spaces within Kingston Park – 80 of which are required for the Community Hub (its planning permit requires 77), about 30 spaces for the users of the public open space and 40 spaces made available to replace that lost from the existing John Street car park. Private developments will need to provide parking for their own needs.

It is acknowledged that, with the further development of the CBD, the demand for all-day parking will increase. This has been witnessed in recent years by the rapid take-up of the temporary parking that was provided within Kingston Park. It will however still be important not to duplicate the recent experience where community expectations have been raised by providing what is an excessive amount of all-day parking within the CBD. This discourages a change in behaviour with people travelling by car into the centre of Kingston rather than using other travel alternatives or parking on the fringes.

It is particularly important that there are good bus services (both into Kingston and Hobart), in order that people will choose to catch the bus rather than drive their car. This is particularly the case for those people that work in Kingston, who will in future find it increasingly difficult to find a convenient all-day parking space. Good bus services into Kingston enable residents to shop and visit other services, as well as reducing traffic and parking needs more easily. A new bus interchange is to be constructed as part of the Channel Highway upgrade. A convenient and good quality bus service will be an important part in ensuring a sustainable and viable CBD.

More Hobart commuters should also be catching the bus closer to their residences – but this will require more frequent bus services within suburban areas. Those commuters that currently park at Kingston Park may in future need to utilise park-and-ride facilities dispersed

around the greater Kingston area (such as at the Huntingfield roundabout with express routes into Hobart). Council is working closely with the Department of State Growth in facilitating these changes and this is being done in conjunction with a range of other initiatives associated with the Hobart City Deal and funding allocated to the Kingston Congestion Package.

During 2019 Council commissioned GHD consultants to prepare a Parking Plan for central Kingston to identify the actual parking needs, future works programs and as a basis for assessing future development applications that generate the need for additional parking. It builds on the previous work done in 2016 when a Central Kingston Parking Strategy was prepared (copies of both the Parking Strategy and Parking Plan are on Council's website).

4. LAND DISPOSAL

The future development of land within Kingston Park for private residential and commercial purposes is based on a Land Release Strategy that ensures revenue is obtained to pay for the public infrastructure and facilities that Council must provide. The future disposal of land will essentially stay true to the original Site Development Plan – acknowledging that it will need to be adapted to take advantage of favourable development opportunities. It was important that the land release process is attractive for potential investors, while also meeting other needs such as preventing land banking and meeting community expectations.

In 2017, the consultancy firm NAVIRE was appointed as Council's Principal Property Advisor. A Land Release Strategy was subsequently prepared, and this was supported by detailed financial modelling that forecasted all the project's costs and revenue. The complexities of such urban renewal as this are acknowledged – "it is full of challenges and takes time – time that typically traverses political and property market cycles".

Council does have an opportunity to effectively create a new market for a higher density of residential development within Kingston Park. This is the most viable financial option for Council (based on local market analysis) and will also help in reinvigorating central Kingston. New residents will be attracted by being so close to the CBD and the services on offer (health centre, community hub, cafes, public open space, playground etc).

Council's guiding principles for urban renewal at Kingston Park are:

- (1) Developing a shared vision
- (2) Delivering supportive infrastructure
- (3) Facilitating seed/catalyst projects
- (4) Having land control
- (5) Managing market conditions

These principles are embedded within the Kingston Park project – by way of providing the essential public infrastructure and some early catalyst developments (e.g., Community Hub, Health Centre, playground) – rather than relying on future private developers to do this. This was an early decision of Council and was supported by expert property advice.

The Land Release Strategy produced by NAVIRE provided the necessary blueprint for Council to follow in staging the sale of land within Kingston Park. It strikes an appropriate balance between low risk/low return options, compared to high risk/high return options. It is based on a 'post pre-sales' approach, where land is only sold after both a planning permit for the proposed development and pre-sale commitments are obtained. This should enable the land to be sold for a higher amount (increasing revenue to Council), without imposing unacceptable risks. To achieve this, it was necessary for Council (with the assistance of NAVIRE) to convince prospective developers of the value and unique opportunity that Kingston Park represents.

The land parcels that were identified as being potentially suitable for private development (in accordance with the original Site Development Plan) are shown in Figure 15 below.

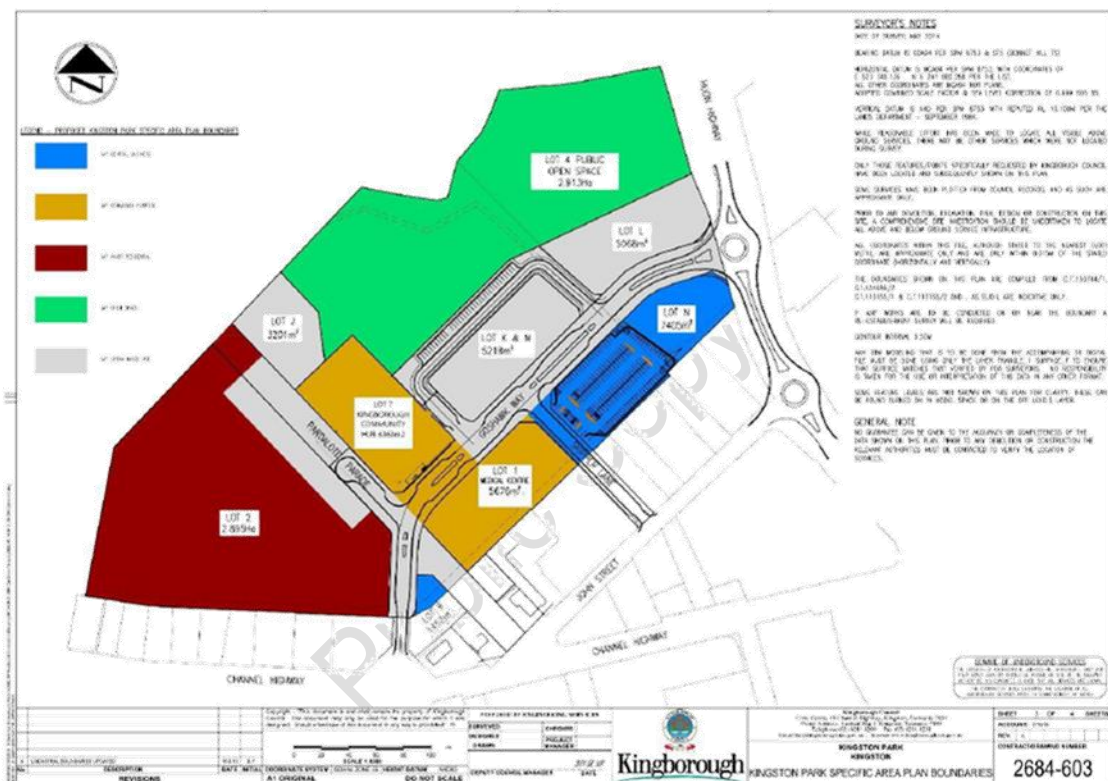


Figure 15 – Shown in red, grey and blue are parcels of land potentially available for private development

An Expression of Interest package was released in March 2018 and responses obtained from potential developers in May 2018. This provided an indication of the level of interest that exists and informed Council of the type of development that is most viable and for which the highest return can be obtained. The potential developers were then shortlisted and were provided with a 'Request for Proposal' brief. More detailed submissions were received in August 2018, after which a preferred developer was selected, and a Project Delivery Agreement negotiated (and signed by both parties).

In November 2018, it was announced that Traders in Purple (TiP) would be the developer for the entire site (except for lots 1, 4, 7 & 7a) shown in Figure 15 above). Traders in Purple have

completed 60 projects in the Sutherland, Illawarra and Moreton Bay regions over nearly 40 years. They have also purchased and are developing two major properties in northern Tasmania. Their proposed development is shown by the early concept diagram in Figure 16 below. It consists of a mix of residential types (small lots, townhouses and apartments), retail, other commercial uses, cinema and parking.

The southern precinct is to be developed as the first stage and is to consist of 80 townhouse style residences within a strata development that will also contain a small local community club facility. The subsequent stages will include residential apartments (Lot J) and apartment blocks with ground floor commercial and internal private parking (lots K and M). The later stages include the commercial components (lot N) and additional apartment blocks (lot L).

The initial proposal from Traders in Purple flagged the potential for an Aged Care Facility on Lot J. However, discussions with a number of aged care operators did not result in a viable proposition for this particular style of development. TiP subsequently engaged Knight Frank to undertake an Expression of Interest process for all of the retail and commercial components of the site, including retirement living and aged care. This process also failed to produce a feasible proposal for an aged care development on the site. As a result, TiP considered alternate uses for Lot J and settled upon residential apartments as the most suitable alternative. The development of aged care facilities may still be considered in the later stages of the project providing there is sufficient market demand, and it is financially viable.



Figure 16 – Proposed Traders in Purple site development (early concepts)

It is also important that the planning scheme requirements for Kingston Park align with the proposed development of the site. The current planning scheme includes specific provisions that facilitate the implementation of the Development Plan, as well as reducing developer risk and community uncertainty. This existing Specific Area Plan (SAP) within the planning scheme has been reviewed and a final draft prepared so that an updated version can be included within the planning scheme (following the normal statutory assessment and approval process). The new SAP was advertised and consequently approved in January 2021. It was necessary to amend the scheme (by way of the new SAP) to ensure that future property boundaries align accurately with Zone boundaries. The proposed subdivision of the whole site is shown in Figure 17 below.



In future years, there will inevitably be risks associated with any normal market driven process. Market conditions will fluctuate over time, and this will require a degree of flexibility and for Council (and Traders in Purple) to take the best opportunities as they arise. There is a risk that unexpected issues will get raised and proposals put forward that will test Council's resolve. However, there is also a good possibility that the private components are more successful and popular than expected and Council is able to achieve outcomes and land prices

that are beyond what is currently anticipated (the contract with the developer guarantees a minimum price for the purchases of the respective land parcels).

This private development that is to occur within Kingston Park is particularly critical in revitalising the central Kingston area and addressing the need for additional community services and employment opportunities within the municipality.

5. FINANCIAL MANAGEMENT

5.1 Financial Situation

Council is closely monitoring all the financial affairs relating to this project. All actual costs are attributed to the project – including project management, internal loan repayments and staff time/costs. Council now has more information on the revenue expectations now that a Project Delivery agreement has been signed with the contracted developer. This will become even clearer once the project evolves further and private development stages are delivered.

A series of financial scenarios based on many different assumptions has been developed. Council has chosen the most likely and most advantageous scenario as being the basis for moving forward. This took into account:

- the economic and market reality over the long term;
- catalyst project and infrastructure delivery timing;
- Council's peak debt (borrowing facility) capacity;
- Council's final net financial position; and
- the proposed land uses described in the Development Plan (accommodating some relatively minor changes).

This chosen scenario is being constantly updated as further expenditure occurs and tender information becomes available. The current (and initial) expectation is that the final net result, by the end of the project (say, by about 2028), is that Council is likely to incur a financial loss of about \$5M. Such a loss however needs to be seen in the context of it having provided for the revitalisation of the Kingston CBD, a new Community Hub facility, a major playground, extensively landscaped public open space and increased rate revenue for Council over the longer term.

As noted above, the project expenditure also includes the amount of staff time and other related project costs (including an interest charge for internal borrowings) on top of the actual construction costs for each component. Additional income is expected from the future land sales, and this is to be received from the end of 2019 onwards.

The following table indicates the project expenditure and income that has been incurred to date (up until 30 June 2021) – all figures in \$'000's.

PROJECT COMPONENTS	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	TOTAL
EXPENDITURE											
Site Planning	290	73	37	32							432
Land Purchase		144						1,324			1,468
Site Preparation		47	1,076	85	60						1,268
Comm Hub Design				39	170	184	29				422
Comm Hub Const'n						1,579	6,074	137	74	5	7,869
Comm Hub Equipment							218	19	2		239
Parking Strategy				41	5		41	2			89
Parking Construction								385	368	346	1,099
CBD Road Design				113	64	46					223
Goshawk Way Const'n					12	1,529	1,438	30		238	3,247
Stormwater								3	44	24	71
POS & PP Design						19	218	219	5	2	463
POS Items/Const'n							429	1,240	3,384	724	5,777
Land Disposal					57	132	109	37	104	21	460
Governance/Admin			9	8	6	39	118	158	180	69	588
TOTAL	290	264	1,122	318	374	3,528	8,674	3,554	4,161	867	23,715
INCOME											
Govt Grants	220					219	2,301	280			3,020
DHHS contribution					377			288			665
NET COST	70	264	1,132	328	(3)	3,310	6,375	2,995	4,161		20,030
Internal interest	2	11	47	54	54	162	129	50	86		595
PROJECT COST											
Borrowings						2,700	6,100	2,900			11,700
CURRENT COST											8,925

Most of the costs to date can be attributed to the construction of the Community Hub, the Playground (P.O.S -stage 1) and Goshawk Way, the demolition of the old school buildings and the land purchase from the Crown (which was finalised in 2019). The cost to construct the Community Hub has exceeded expectations. This was mainly due to the challenges of the architectural design and the subsequent contractual variations that resulted, together with external assessments of these variation requests.

Now that the land is owned by Council, it will be further subdivided into lots that are to be retained and sold. The original land value was significantly reduced to account for the fact that the land will be developed in accordance with the Development Plan – that is, almost half of the total area would be developed for public or community-based purposes (compared to what might have been the case if the land had been sold to a private developer with no obligations to provide such community facilities). An initial subdivision application has been lodged over the Council owned property and is currently under assessment.

5.2 Borrowings

Up until June 2018, all borrowings for the project have been internal loans – against Council's existing cash reserves. These loans (plus interest) will be repaid by the project to Council. Since then, expenditure has reached a point where external loans are required to fund the project.

Council has an approval from Treasury to borrow \$10M as part of the Local Government Loan Council Allocation. Council has now borrowed \$2.8M (of this \$10M) to help fund the construction of the Community Hub. This matched the grant from the Australian Government (under the Building Better Regions Fund) for the same amount.

As well as this, the State Government will provide an additional interest free loan of \$6M (which will need to be repaid within 5 years). This is being provided under the State Government's accelerated local government capital program (ALGCP) and is on the basis that a number of construction projects are brought forward – these being the Pardalote footpath/road, the stages 2 & 3 of the public open space and the second stage of the Goshawk Road construction. This will enable a higher priority to be given to the construction of these roads and services, so that the Kingston Park project can generate income from land sales and repay these loans. It is expected that the interest free loan will be repaid from the settlement of the first stage of the land sales in 2022/23.

Borrowings of \$2.7M and \$1.2M under the ALGCP have been previously drawn to fund some of the current works. Recent consideration has been given to taking out an interest free loan to fully fund the construction of the playground. Of the abovementioned \$6M interest free loan, \$2.1M was allocated for this playground and a loan has now been taken out for this amount – meaning that the full \$6M allocation from the ALGCP has now been borrowed.

The full cost of this playground is estimated to be in the order of \$5M. An additional \$2.9M in interest free loans would be required to fully fund this work. Public consultation was conducted in this regard and there was a very strong level of support for Council to borrow the additional money for this purpose. Council has subsequently approved that additional \$2.9 million be borrowed from the ALGCP (over and above the existing \$6 million) to fully fund

the construction of the proposed Kingston Park playground. State government approval has been granted for this additional loan. It will need to be added to the table in the previous section.

The impact of the additional borrowings is that Council will finish the project with around \$8 million in borrowings that would be repaid over a ten-year period. The additional interest expense on the \$2.9 million loan, would be approximately \$100K from 2025/26 onwards. This can be comfortably accommodated within Council's Long-Term Financial Plan.

5.3 Anticipated Expenditure in 2021/22

During the 2021/22 financial year it is anticipated that the following Council related activities (and estimated total expenditure, including in-house Council costs) will occur:

GOSHAWK WAY	Design and construct the final stage of Goshawk Way including the roundabout on the Huon Highway.
STORMWATER TREATMENT	Design of stormwater disposal alongside the Kingston Wetlands and prepare everything ready for its staged construction.
PARDALOTE PARADE	Design and construct the road section of Pardalote Parade.
PUBLIC OPEN SPACE	Design and construct the second stage of the Public Open Space.
LAND SUBDIVISION	Arrange for and complete the subdivision of the balance of the Kingston Park site.
OTHER COSTS	In-house project management, public engagement, liaison with private developer and advice from principal property consultant.
TOTAL	\$4.8M

There have been some ongoing delays because of the coronavirus outbreak. In particular, those infrastructure components associated with the private developer have been delayed – such as the construction of Pardalote Parade (road section), the final design of stormwater treatment (which is also subject to TasWater negotiations) and finalising the public open space design. These activities will occur during the current year.

The list above provides an indication of what is now proposed to be done this year. All of this expenditure will be paid for from the abovementioned borrowings.

6. PUBLIC COMMUNICATIONS

To date, public information about the project has been provided by way of the following:

- Public surveys and seeking public comment – preparing the Development Plan, the naming competition, input into the public open space design and comments on the proposed borrowings for the playground construction.
- Public exhibition of draft documents – including master plans, Development Plan, proposed community hub design and proposed playground and open space designs.
- Displays of proposals at the Civic Centre.
- Advertised development applications for proposed site works.
- Newspaper articles, media releases and information on Council’s Facebook page.
- Copies of relevant documents placed on Council’s website.

A Communications and Community Engagement Strategy was prepared for Kingston Park a few years ago and is still relevant as it is consistent with Council’s recently approved Communications and Engagement Framework 2020. The objectives of this Strategy are:

1. To provide information about the project and to seek input and suggestions as the project is being delivered.
2. To facilitate a broad understanding about the social and economic benefits that this project will deliver to the Kingborough community.
3. To enhance Kingborough Council’s reputation as a council committed to providing accurate and up-to-date information, as well as consulting with and meeting the expectations of the Kingborough community.
4. To proactively identify and manage media interest in this project so that key messages are broadcasted to the public and other stakeholders.
5. To promptly respond to concerns about the project and to address any issue that requires clarification or immediate action.
6. To provide for an effective two-way dialogue that will achieve positive community and developer feedback and will enhance the overall delivery of the project.

The key messages within the Strategy are that:

- Council is committed to informing and consulting with the community regarding the future development of the Kingston Park site.
- Council is acting in the best long-term interests of the municipality in the way it is managing the future development of this site. This project will improve the liveability of central Kingston and enable the creation of a sustainable central business district that can support the local needs of the Kingborough community.
- This is a particularly complex project with several on-ground components being delivered in a concurrent manner at different stages – including design, negotiation, approval, construction and maintenance phases. Each component supports the delivery of others and is being managed in a coordinated way.
- This project is self-funding in that the community facilities are to be funded from the sale of land within Kingston Park (with a Land Release Strategy to maximise revenue) and external grants. Loans will be taken out to fund project management and construction, and these will be repaid from external sources to the maximum extent possible with any Council ‘subsidy’ kept to a minimum.

- Council has already carried out many investigations – in regard to previous public consultation, economic feasibility studies, the Site Development Plan, Land Release Strategy, engineering designs etc – and these will continue to be refined and new ones done as the project progresses.

The delivery mechanisms include:

- Regular and established Council media releases – quarterly Council News and monthly Snapshots.
- The Kingborough Council website providing up-to-date information and background documents that detail particular aspects of the project – <https://www.kingborough.tas.gov.au/development/kingston-park/>
- Media releases – for all southern Tasmanian media.
- Digital and social media – information on Facebook, Twitter, Instagram and YouTube.
- Paid Advertising – mainly in print media but also potentially on local radio/television.
- Signage and branding – the project has been ‘branded’ (see below) and signage has been placed at the entrance to the future pedestrian section of Pardalote Parade.
- Meetings – briefings and consultation with stakeholders, State and Federal politicians, developers, interested groups and individuals.
- Public displays – provided as needed in the Civic Centre or other public places.
- Public information – by way of public forums (open two-way dialogue) or as written information (brochures, reports and correspondence).

The brand that has been developed represents a lively and dynamic representation of what the proposed development of Kingston Park represents. It is used (for example) on the information sign on John Street – shown below:



7. PROJECT GOVERNANCE

The implementation of the Development Plan is Council's responsibility. As previously indicated, Council has decided to retain direct control of the site development – including the initial provision of the core public infrastructure (Goshawk Way, Pardalote Parade, Community Hub, Playground and Public Open Space) and the subsequent subdivision process that will enable the release of land parcels to the private developer.

The benefits of this more direct approach are that it allows Council to exert a greater control over the desired site development; ensure there is consistency in the standard of public infrastructure construction (e.g., high quality streetscapes); achieve an optimum revenue stream and to facilitate the site development as early as possible (without land banking).

This requires a more hands-on management style within Council. An internal steering committee has been established to closely monitor the project and it meets monthly. This is an extremely complex project that has many different dimensions and requires many different specialist skills. There is a full-time Project Manager appointed to oversee the implementation of the on-ground works and support staff includes a part time Project Officer and Project Administrator. A Probity Advisor from the consultancy firm Wise Lord & Ferguson is an observer on the steering committee and provides procurement and governance advice. Reports to Council are provided whenever major decisions must be made and to provide regular updates on general progress.

Council is conscious of a perception that it may have a conflict of interest – in that Council is effectively both the developer (to a certain extent) and the regulator for this site. However, the mitigating factors in this regard are that this dual role is already provided for in the legislation; the existing Kingston Park Specific Area Plan within the planning scheme leaves Council with little discretion; Council's construction work that would require planning permits is limited to public infrastructure and facilities; the underlying objective of the Development Plan is to support and encourage other commercial developments in central Kingston; and that this project is so important to the Kingborough community that its management cannot be delegated to any other body.

Bearing in mind the above points, the project will continue to be overseen by Council and the existing internal steering committee. This Implementation Report will form the main communication mechanism for updating the general community on the project's progress.

The internal Project Plan for Kingston Park considers governance and strategic requirements, project benefits, reviews and reporting, project definition and objectives, success criteria, constraints and assumptions, stakeholder impacts, implementation timeframes, project cost and revenue (both to date and in the future), communications, functionality, risk management and project completion.

A formal relationship exists with Traders in Purple as the sole private developer for Kingston Park. A partnership arrangement is defined by a Project Delivery Agreement. This is a legal document that protects the interests of Council and guarantees a minimum revenue from the

sale of land (with the potential for increased amounts). Formal Project Control Group meetings are held every two months and other fortnightly meetings are held with the Traders in Purple local project manager. This arrangement has been operating smoothly for the last few years.

The main contact officers for this project are:

Daniel Smee
Director Governance & Recreation & Property Services
Kingborough Council
dsmee@kingborough.tas.gov.au

Steve Loxley
Kingston Park Project Manager
Kingborough Council
sloxley@kingborough.tas.gov.au

Vanessa Weldon
Kingston Park Project Administrator
Kingborough Council
vweldon@kingborough.tas.gov.au

You may also contact the Kingston Park Project Team at the following email address:

kingstonpark@kingborough.tas.gov.au

APPENDIX

KINGSTON PARK TIMELINE

DATE	ACTIVITY
July 2007	Heads of Agreement between Council and the Tasmanian Government to relocate the Kingston High School.
June 2008	Completion of Kingston Central Area Master Plan and Heads of Agreement between Council and the Government for cooperative implementation.
January 2011	Kingston High School vacates the site.
July 2011	Public consultation completed on future use of site – strong community pressure to create a place that will be the future “heart” of Kingborough.
September 2011	Council expresses an interest to Government in purchasing the land – subsequent investigations by Treasury on disposal options and briefing of Council.
October 2011	Temporary public parking provided on the old school parking area.
December 2011	Council applies for Liveable Cities grant from Australian Government to conduct investigations into the best use of the site and grant (\$200K) approved for Site Development Plan in April 2012.
May 2012	Sale offer of \$8.3M made by Government but rejected by Council with deferment sought until after a Site Development Plan was completed.
July 2012	Appointment of consultants (following open tendering process) to prepare Site Development Plan. Subsequent public consultation and preparation of several interim reports.
May 2013	Site Development Plan completed and subsequently endorsed by Council in July 2013.
December 2013	Government decision to sell land to Council at reduced price (based on the implementation of the adopted Site Development Plan). Council decides to purchase and Sale Agreement and Licence to Occupy site issued, with 10% deposit on land paid. July
July 2014	Council decision to directly manage the future development and disposal of the site itself
September 2014	Approvals obtained and tenders called for demolition of former high school buildings, with demolition commencing in February 2015
November 2014	Project steering committee formed (including external probity advisor) and has met every month since.
October 2015	Demolition of former high school buildings completed (except for gymnasium as it was retained for likely inclusion within future community hub facility)
October 2015	Council decision to conduct architectural design competition for Community Hub
May 2016	Central Kingston Parking Strategy completed by consultants and endorsed by Council

June 2016	Completion of Community Hub architectural design competition – winning entry from March Studio architects
July 2016	Conclusion of public naming competition with successful “Kingston Park” entry
October 2017	Building Better Regions Fund grant of \$2.8M obtained for construction of Community Hub
November 2017	Appointment of NAVIRE consultants to develop a Land Release Strategy and to advise Council on its subsequent implementation
December 2017	Appointment of Spectran contractors to construct Goshawk Way stage 1 and subsequent commencement of construction
January 2018	Council adopts Land Release Strategy, market process and associated governance arrangements
March 2018	Expressions of Interest sought from prospective developers (closed May 2018). Requests for final proposals closed in August 2018.
April 2018	Community Hub construction commences (following approvals and tender process)
September 2018	Council decision to award contract to Traders in Purple with final Project Delivery Agreement signed in November 2018.
October 2018	Playstreet consultants appointed to design public open space, including Pardalote Parade and children’s playground and subsequent public consultation on the design (over the following six months)
February 2019	Kingston Health Centre opens
March 2019	Community Hub construction completed and official opening held
October 2019	Playground design finalised and subsequent planning permit granted in January 2020
November 2019	Planning permit granted for stage 1 residential development to Traders in Purple
December 2019	Balance of land (former high school site) transferred into Council’s ownership
February 2020	Parking area (150 spaces) constructed and closure of temporary parking to enable proposed residential development
February 2020	Playground construction commences and due to be completed by March 2021
May 2020	Final Kingston Place Strategy 2020-2050 from Place Score consultants endorsed by Council
November 2020	Construction commences of the road servicing the playground including parking spaces and due to be completed by February 2021.
March 2021	The Kingston Park playground is opened and construction of Sparrowhawk Street (the road servicing the playground) is completed.
March 2021	Design work commences for Stage 2 of the Public Open Space
July 2021	Construction of the second stage of Pardalote Parade
October 2021	Construction commences of Stage 2 of the Public Open Space
Early 2022	Construction of Stage 2 Goshawk Way
Mid 2022	Upgrades to Kingston Wetlands

C COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY REPORT

Attachment 1

Meeting Date:	27 October 2021	Agenda Item #	<input type="text"/>
Subject:	Authority Quarterly report		
Author:	Christine Bell, CEO		
Relevance:	Reporting		
Recommendation:	That the Authority notes the Quarterly Report and authorises it for distribution to Participating Councils.		

INTRODUCTION

The Authority's Rules require the Authority to be provided with a quarterly report dealing with specific matters

REPORTING

The Authority's Rule 193 requires the CEO to provide the Board with a quarterly report which includes, in relation to the Authority:

- a) a report on general performance;
- b) a report on financial performance
- c) a statement of statutory and environmental compliance
- d) a report on performance in meeting its objectives and goals;
- e) a report on performance under its Business Plan; and
- f) a report on any matters specifically identified by the Authority or significant issues arising from delegated functions.

Rule 194 states that, once approved by the Board, the Quarterly Report shall be provided to the Authority at its next meeting.

DISCUSSION**a) General performance:***Deliveries*

Tonnes delivered exceed budget by 24% but are 3% less than the same time last year.

Incidents

To date there have been no workplace incidents on site at Lutana.

There were no incidents at Copping during the period.

Leachate management

Leachate is running through the wetland and preliminary results are promising.

Following a 1 in 33-year rainfall event in March and ongoing high levels of rainfall, leachate levels remain high for both the B cells and the C cell.

Following approval by the EPA, the B cell Secondary Stormwater Pond (SSP) has been allocated to the C cell for the short to medium term for use as a leachate pond. This reduces the B cells' emergency storage capacity. To date no C cell leachate has been transferred to this pond but heavy rainfall forecast for mid-October makes it possible that the pond will need to be used by the C cell.

Pitt & Sherry has updated the EPA approved C cell leachate management plan and the Board of C Cell Pty Ltd as Trustee has agreed to construct another leachate pond to assist it to deal with its own leachate. The design has been approved by the EPA and a paper will be put to the Board requesting additional capital expenditure once quotes have been obtained.

A new SSP is required for Stage 1B of the B cell landfill and is included in the capital expenditure budget for 2021-22. Pitt & Sherry is in the process of designing the pond.

Climate change

Long term weather forecasts indicate that rainfall patterns are changing and will continue to change with global warming. The major issue for the Authority is the increase in the number of what are currently called abnormal rainfall events, that is a higher number of millimetres of rain falling in a shorter period of time. So, although total monthly rainfall may not vary significantly, its volume and duration are changing. This places stress on the landfill leachate system. Increased capacity, including the wetland, is now being constructed.

b) Financial performance:

The net operating result for the period was a profit before income tax of \$604,259, \$458,083 above budget.

The delay in reducing Clarence City Council gate fees to equal those of other Participating Councils resulted in increases during the period in gate fees, other expenditure, debtors and accrued expenses of approximately \$149,000 for the period ended 30 September 2021. As at 30 September 2021 the total amount payable to Clarence was \$149,000.

Positive impacts on the financial result include:

- Above budget throughput at Lutana;
- Higher than budget tonnes of low-level contaminated soil.

Negative effects included:

- A revision of the cost per tonne for capping and cell write off;
- Increased capping costs and cell write off due to increased tonnes;
- Transport costs above budget because of above budget throughput; and
- Increased maintenance and operating costs due to increased throughput.

No new bank or investment accounts were opened during the period.

The financial statements and ratios for the period ended 30 September 2021 are **attached**.

c) Statement of statutory, environmental and contractual compliance:

Copping monitoring results for the period have been satisfactory. Monitoring results at Lutana were also satisfactory. During the period covered by this report, the requirements of Environmental Protection Notice No 690/1 (Copping Landfill) and Permit 7554 (Lutana Clinical Waste Treatment Plant) were met other than receipt of pharmaceuticals from DHHS as approved by the EPA and in contravention of the permit issued to the Authority by the EPA.

The requirements of other relevant legislation and regulations including the Local Government Act 1993 have been met. These requirements, together with related actions and their status, are summarised in the attached Mandatory Actions Schedule.

During the period covered by this report the Joint Authority has complied with its obligations under the provisions of contracts to which it is a party. The other parties to contracts with the Authority have also met their obligations under those contracts. Major contracts are listed in the **attached** Mandatory Actions Schedule.

d) Report on performance in meeting Principal Objectives and Goals:

The report is **attached**.

e) Report on performance under Business Plan:

The report is **attached**.

ATTACHMENT 1: Financial Statements September 2021

ATTACHMENT 2: Ratios September 2021

ATTACHMENT 3: Mandatory Actions Schedule

ATTACHMENT 4: Report on performance in meeting Principal Objectives and Goals

ATTACHMENT 5: Report on performance under Business Plan

Public Copy

**COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY
INCOME STATEMENT**

Attachment 1: 1/3

For the Period Ended 30 September 2021

	Actual YTD 2021 - 22	Budget YTD 2021 - 22	Variance YTD 2021 - 22	Budget Full Year 2021 - 22	Actual Full Year 2020-21
Revenue					
Gate waste receipts	2,826,762	2,159,287	667,475	8,637,149	8,892,979
Gate waste receipts - special projects	-	-	-	-	852,071
Other	256,766	206,387	50,379	825,548	946,651
	<u>3,083,528</u>	<u>2,365,674</u>	<u>717,854</u>	<u>9,462,697</u>	<u>10,691,701</u>
Expenditure					
Depreciation & amortisation	292,681	292,107	(574)	1,168,427	958,987
Capping costs	187,803	121,705	(66,098)	486,820	792,900
Borrowing costs loans	4,786	4,258	(529)	17,030	24,317
Borrowing costs leases	44,707	67,145	22,438	268,580	286,110
Employee benefits expense	361,929	351,297	(10,632)	1,405,187	1,127,045
Lease expenses other	58,386	20,979	(37,407)	83,917	312,394
Leased property depreciation	52,040	68,410	16,370	273,639	309,085
Maintenance and operating costs	1,006,458	853,788	(152,670)	3,415,153	4,061,161
Other expenses	439,117	437,005	(2,112)	1,748,021	1,359,430
C cell opex	31,362	2,805	(28,557)	11,220	115,811
	<u>2,479,269</u>	<u>2,219,499</u>	<u>(259,771)</u>	<u>8,877,994</u>	<u>9,347,240</u>
Operating profit (loss) for the period before tax	<u>604,259</u>	<u>146,176</u>	<u>458,083</u>	<u>584,703</u>	<u>1,344,461</u>
Income tax expense (benefit)	151,065			146,176	
Net result after tax	<u>453,194</u>			<u>438,527</u>	<u>1,344,461</u>

**COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY
BALANCE SHEET**

As at 30 September 2021

Attachment 1: 2/3

	Balance Sep-21	SWS Balance Jun-21
Current Assets		
* Bank accounts	7,066,183	8,240,826
Accounts receivable	1,134,132	936,179
Loan C Cell Pty Ltd	103,224	103,224
Other	244,568	196,224
	<u>8,548,107</u>	<u>9,476,453</u>
Non Current Assets		
Plant & equipment	5,516,925	5,573,096
Right of use assets	5,777,108	8,451,980
Deposit Huon Valley Council	100,000	100,000
Investment C Cell Pty Ltd	2,827,051	2,827,051
Loan C Cell Pty Ltd	540,871	540,871
Work in progress	5,361,084	5,204,514
Deferred Income Tax	946,410	720,828
	<u>21,069,449</u>	<u>23,418,340</u>
Total Assets	<u>29,617,556</u>	<u>32,894,793</u>
Current liabilities		
Accounts payable	405,914	986,973
Accruals	854,772	1,709,307
Income tax payable	751,117	783,879
Provision for leave	166,031	166,031
Provision for cell capping	200,000	200,000
Borrowings	288,283	288,283
Lease liability	173,731	171,601
	<u>2,839,848</u>	<u>4,306,074</u>
Non current liabilities		
Provision for leave	32,396	32,396
Provision for cell capping	2,796,523	2,811,475
Borrowings	337,899	337,899
Lease liability	5,762,290	8,392,902
Deferred Income Tax	750	750
	<u>8,929,858</u>	<u>11,575,422</u>
Total Liabilities	<u>11,769,706</u>	<u>15,881,496</u>
Net Assets	<u>17,847,849</u>	<u>17,013,297</u>
Equity		
Funds contributed	5,550,059	5,319,766
Accumulated funds	12,297,790	11,693,531
Total Equity	<u>17,847,849</u>	<u>17,013,297</u>
* Financial Commitments		
Bank accounts	7,066,183	
Accounts receivable	1,134,132	
Accounts payable	(405,914)	
Capping	(2,996,523)	
Accruals	(854,772)	
Repayments of principal	(375,004)	
Budget capex 2021-22	<u>(1,635,486)</u>	
	<u>1,932,616</u>	

**COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY
TONNES DELIVERED**

Attac

Date	CCC	MPWTS C&I	MPWTS	Sorell	Tasman	GSBC	HVC	SMC	BODC	K/Borough	Brighton	Other	Lutana
Jul-20	1,656.23	2,029.93	3,686.16	314.43	67.70	180.54	608.66	68.92	229.74	899.16		6,573.10	3,988.88
Aug-20	1,564.84	1,973.36	3,538.20	406.46	81.70	200.24	627.32	57.30	177.32	790.62		2,346.50	3,692.90
Sep-20	1,693.62	1,899.98	3,593.60	349.70	116.15	199.02	524.28	70.98	213.76	879.04		386.15	3,988.58
Oct-20	2,195.32	1,778.96	3,974.28	360.42	114.17	258.72	571.08	69.56	276.28	1,218.18		554.23	4,285.04
Nov-20	1,685.20	1,789.26	3,474.46	360.85	83.03	251.78	531.12	62.22	229.02	933.06		743.94	4,032.12
Dec-20	1,852.61	2,069.25	3,921.86	184.64	96.81	280.70	694.16	73.16	294.72	1,316.88		1,319.65	4,421.78
Jan-21	1,752.94	1,541.05	3,293.99	310.10	117.70	357.64	591.98	64.24	325.04	914.34		760.29	4,060.70
Feb-21	1,561.27	1,864.11	3,425.38	449.40	92.54	234.14	539.42	63.74	229.02	854.68		1,859.46	4,010.24
Mar-21	1,663.24	2,056.26	3,719.50	366.56	103.22	270.54	568.00	74.10	272.50	1,204.24		1,163.52	4,666.49
Apr-21	1,569.97	1,879.51	3,449.48	352.88	79.27	262.10	674.70	67.20	276.02	910.22		323.83	4,298.78
May-21	1,462.94	1,855.26	3,318.20	418.34	84.60	183.98	486.40	60.04	227.50	808.82		704.90	4,154.56
Jun-21	1,518.44	1,891.56	3,410.00	328.56	94.52	203.88	619.42	66.46	232.02	1,036.62		1,319.50	4,288.80
Jul-21	1,590.46	1,783.88	3,374.34	370.78	77.12	219.54	681.10	66.30	196.74	1,001.54	503.86	1,924.98	4,974.50
Aug-21	1,608.20	1,745.68	3,353.88	395.06	81.46	203.68	545.30	61.00	237.42	860.08	515.82	1,557.56	4,820.04
Sep-21	1,681.78	1,822.10	3,503.88	341.12	68.24	204.66	513.94	78.14	248.86	877.48	513.92	1,943.86	4,933.10
Oct-21													
Nov-21													
Dec-21													
Jan-22													
Feb-22													
Mar-22													
Apr-22													
May-22													
Jun-22													

**SOUTHERN WASTE SOLUTIONS
FINANCIAL RATIOS**

Attachment 2: 1/5

ANNUAL	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Sales	3,235	4,093	6,946	4,943	5,415	6,395	8,386	7,739	9,208	13,263	10,692	10,181
EBIT*	226	683	1,231	493	354	705	2,935	1,535	2,683	4,984	1,538	1,264
Interest paid	360	353	324	276	239	205	157	121	83	342	310	286
Income tax	0	99	272	65	36	161	841	427	780	1,296	372	196
Net result	(134)	231	635	152	79	339	1,937	987	1,820	3,346	856	782
Total assets	7,342	7,436	10,356	10,226	9,836	10,087	12,538	13,215	15,960	30,130	32,704	29,618
Current assets	588	1,107	3,231	3,198	2,116	2,335	3,664	4,858	7,581	8,734	9,476	8,548
Debtors	446	525	597	782	572	703	872	809	977	1,323	936	1,134
Total liabilities	6,850	6,414	7,399	6,596	6,057	5,970	6,229	5,260	4,846	15,679	16,247	11,770
Current liabilities	1,059	1,034	3,256	2,918	1,506	2,012	2,820	2,098	1,896	3,884	4,221	2,840
Borrowings	6,176	5,785	4,569	4,125	3,651	3,145	2,604	2,031	1,485	10,001	9,557	6,562
Equity	492	1,022	2,957	3,630	3,779	4,118	6,309	7,955	11,114	14,451	16,457	17,848
Profitability	7%	17%	18%	10%	7%	11%	35%	20%	29%	38%	14%	12%
Asset performance	44%	55%	67%	48%	55%	63%	67%	59%	58%	44%	33%	34%
ROA	3%	9%	12%	5%	4%	7%	23%	12%	17%	17%	5%	4%
Interest cover	63%	193%	380%	179%	148%	344%	1869%	1269%	3233%	1457%	496%	442%
Debt performance	84%	78%	44%	40%	37%	31%	21%	15%	9%	33%	29%	22%
Debt to equity	1255%	566%	155%	114%	97%	76%	41%	26%	13%	69%	58%	37%
Current ratio	56%	107%	99%	110%	141%	116%	130%	232%	400%	225%	224%	301%

* Adjusted in 2001 to 2008 inclusive for lease fees paid in 2008 covering 2001 to 2007 financial years

Note 2009 WTS investment - significant increase in both assets and liabilities

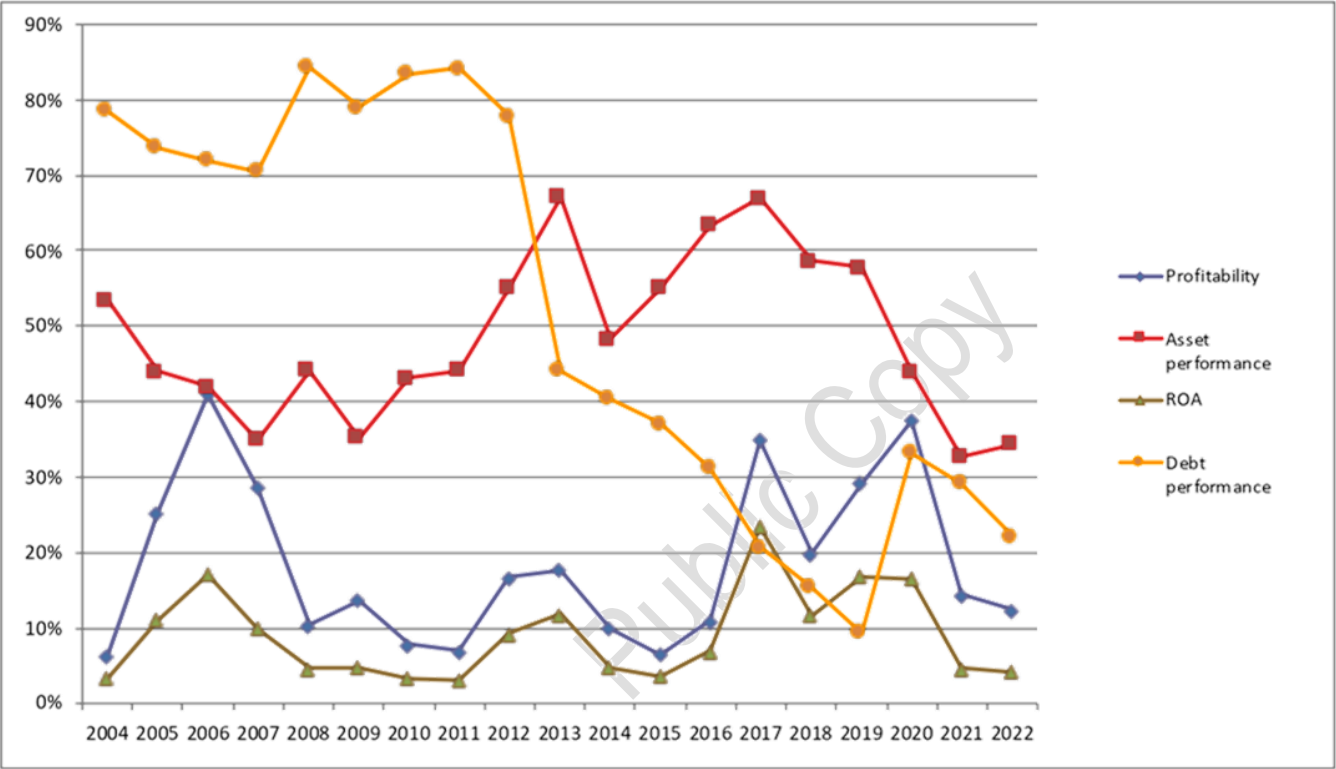
Note 2017 includes \$1.7m grant income, 2018 \$303k

Note 2020 and onwards includes lease assets and lease liabilities

MONTHLY CUMULA*	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Sales	1,036	2,099	3,084									
EBIT*	261	496	654									
Interest paid	24	48	50									
Income tax	59	112	151									
Net result	178	336	453	0	0	0	0	0	0	0	0	0
Total assets	32,460	32,239	29,618									
Current assets	8,812	8,554	8,548									
Debtors	1,142	1,335	1,134									
Total liabilities	15,316	14,913	11,770									
Current liabilities	3,222	2,927	2,840									
Borrowings	9,549	9,542	6,562									
Equity	17,143	17,326	17,848									
Profitability (exc inter)	25%	24%	21%									
Debt performance	29%	30%	22%									
Debt to equity	56%	55%	37%									
Current ratio	273%	292%	301%									
Interest cover	1088%	1033%	1308%									

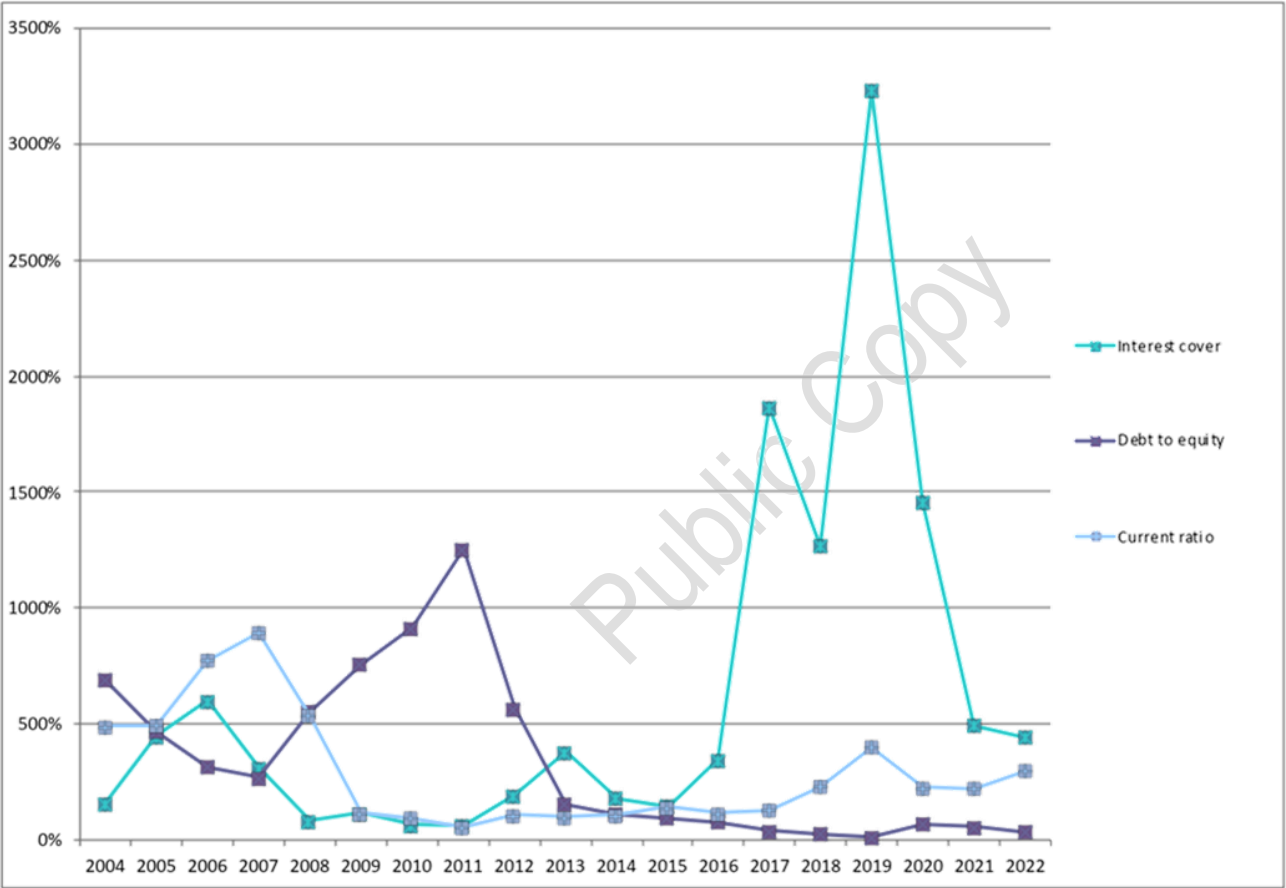
SOUTHERN WASTE SOLUTIONS
FINANCIAL RATIOS - ANNUAL

Attachment 2: 2/5



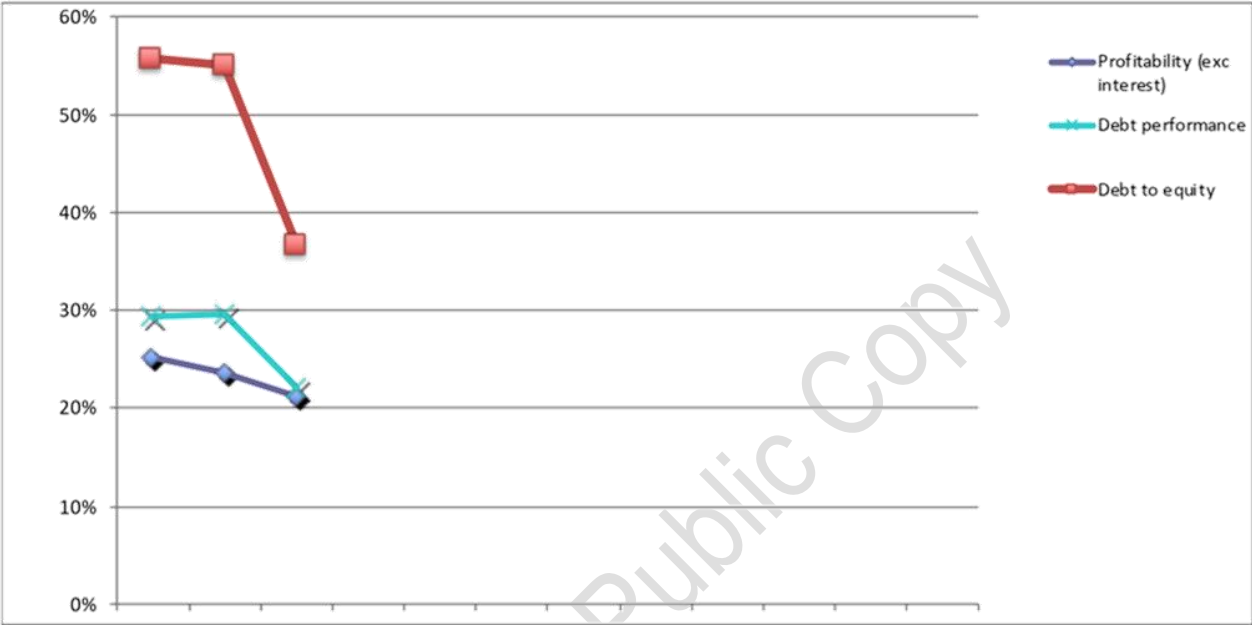
SOUTHERN WASTE SOLUTIONS
FINANCIAL RATIOS - ANNUAL CONTINUED

Attachment 2: 3/5



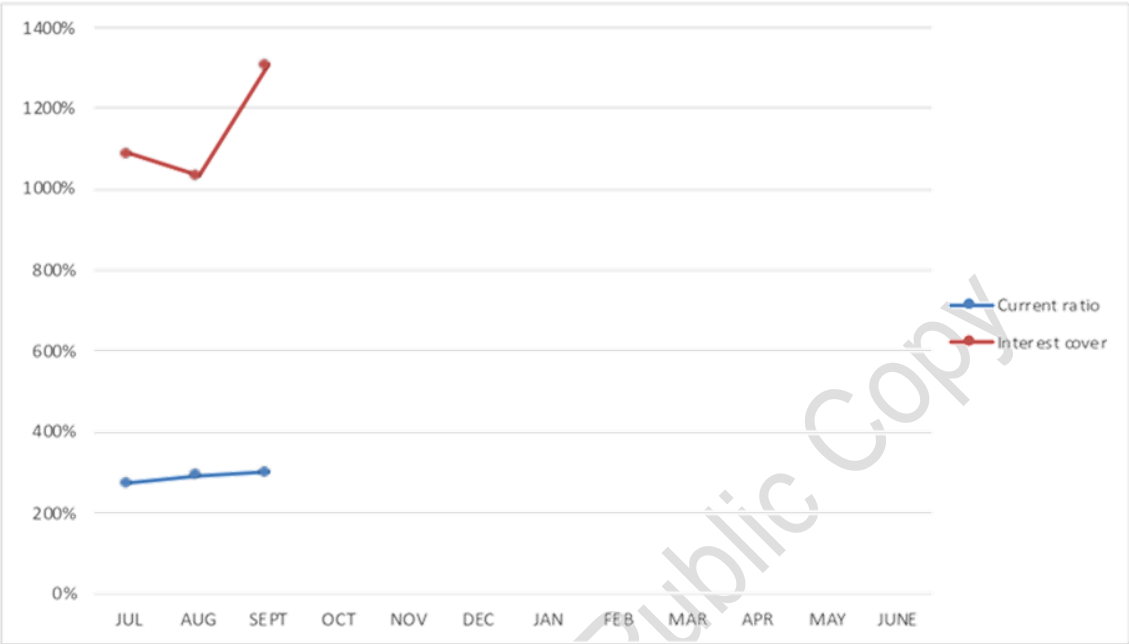
SOUTHERN WASTE SOLUTIONS
FINANCIAL RATIOS - MONTHLY

Attachment 2: 4/5



SOUTHERN WASTE SOLUTIONS
FINANCIAL RATIOS - MONTHLY CONTINUED

Attachment 2: 5/5



**COPPING REFUSE DISPOSAL SITE
MANDATORY ACTIONS SCHEDULE**

Attachment 3: 1/3

Action		Who
Ground Water Monitoring Copping - including C Cell	J A S O N D J F M A M J A S O N D J F M A M J	CEO
Issue: Regular monitoring (quarterly, 6 monthly and annual) required by EPNs		
Action/Status: Sampling completed per schedule with satisfactory results. EPA is notified immediately.		
Annual Review of Downer Operations	J S O N D J F M A M J	CEO
Issue: Downer to report re contract compliance.		
Action/Status: 2021 report received in September with satisfactory results.		
Annual Review of Operations per EPN G6 (a)	J A S O N J F M A M J	CEO
Issue: Annual review of operations to EPA each December		
Action/Status: CEO provided the 2020 report in September 2020.		
Annual Volumetric Survey (including copy to landowners)	J S O N D J F M A M J	CEO
Issue: EPN requires survey to be forwarded to EPA within 14 days of receipt.		
Action/Status: Mailed to EPA in September 2021.		
Quarterly Operations Report to Site Cttee	J S O D J M A J	CEO
Issue: Performance review per Downer contract, between Downer and Site Ops Committee		
Action/Status: Performance to date has been satisfactory.		
Review DPEMP by 30/09/06, rpt within 3 mths, then 5 yrl	J A O N D J F M A M J	CEO
Issue: EPN requirement G6 b)		
Action/Status: Pitt & Sherry's 2021 review is in progress. It must be submitted by 31 December.		
Report sources of waste to Director of Environment	J A O N D J F M A M J	CEO
Issue: Annually by 30/9 each year for preceding financial year.		
Action/Status: Provided monthly.		
Annual General Meeting	J A S N D J F M A M J	Sec
Issue: Rule 97 requires AGM by the end of November each year		
Action/Status: The 2021 AGM is scheduled for 25 November.		
Estimate of Financial Commitments	J A S O N D J M A M J	CEO
Issue: Rule 182 (e) requires councils to be advised of estimated financial commitments by 28 February.		
Action/Status: Letters sent in February 2021 as required.		
Budget	J A S O N D J F A M J	CEO
Issue: Draft to Participating Councils by end of March - Rule 185.		
Action/Status: Provided in March 2021 as required.		
Business Plan	J A S O N D J F M A J	CEO
Issue: Rule 181 requires CEO to prepare by 31 May and Authority to consider by 30 June.		
Action/Status: The 2020-2023 plan was approved by the Authority on 13 May 2021.		
Strategic Plan	J A S O N D J F M A J	CEO
Issue: Rule 181 requires CEO to annually update the 5 year plan for Authority endorsement.		
Action/Status: As above re the Business Plan.		
Quarterly Report (general and fin'l performance) to Authority	J A O N J F A M	CEO
Issue: Required by Local Government Act and reflected in Rules 193-197		
Action/Status: Tabled and presented as required		
Prepare Financial Statements for Audit	J S O N D J F M A M J	CEO
Issue: Required by Local Government Act within 45 days of end of year		
Action/Status: An unmodified audit opinion was received in September 2021.		
Provide the Authority with an Annual Report	J A S N D J F M A M J	CEO
Issue: Required by Rule 10(h)		
Action/Status: The 2021 Annual Report is in progress.		

Attachment 3: 2/3

Annual financial information to Tascorp	J	A	S		N	D	J	F	M	A	M	J	CEO	
Issue: <i>Required by loan agreement</i>														
Action/Status: <i>The annual financial report was provided in October 2021.</i>														
Statement by Board of Directors to Tascorp	J	A	S		N	D	J	F	M	A	M	J	CEO/Sec	
Issue: <i>Required by loan agreement - at same time as annual financial statements</i>														
Action/Status: <i>The statement was provided in October 2021.</i>														
Half yearly management report to Tascorp	J	A	S	O	N	D	J			M	A	M	J	CEO
Issue: <i>Required by loan agreement</i>														
Status: <i>Provided as required.</i>														
Copping lease amount to be reviewed, including annual CPI inc	J	A	S	O	N	D	J	F	M		M	J	Authority	
Issue: <i>Triennial / annual CPI required by Lease and Rules.</i>														
Action/Status: <i>The Valuer General reviewed the lease amount on behalf of the land owners in March 2019.</i>														
Monitoring Results (executive summary) to Landowners; and Records and Results to EPA	J		S	O		D	J			M	A		J	CEO
Issue: <i>Required by EPN to be sent to adjoining landowners and DPIW within 14 days.</i>														
Action/Status: <i>Sent as required. They are also published on our web site.</i>														
Notice of Authority meetings to Landowners 14 days prior	J	A	S	O	N	D	J	F	M	A	M	J	Sec	
Issue: <i>EPN requires agendas to be fwded to adjoining landowners prior to meetings.</i>														
Action/Status: <i>Requirement being met</i>														
Notice of Authority Meetings to Members, Directors, GMs, Audit	J	A	S	O	N	D	J	F	M	A	M	J	Sec	
Issue: <i>Rules require 14 days notice</i>														
Action/Status: <i>Requirement being met</i>														
Code of tendering to be reviewed every 4 years, or earlier	J	A	S	O	N	D	J	F	M	A	M	J	CEO	
Issue: <i>Local Government Act requires a code and a review at least every 4 years</i>														
Action/Status: <i>Code in place, last reviewed May 2019.</i>														
Annual review of statutory requirements	J	A	S	O	N	D	J	F	M		M	J	CEO	
Issue: <i>Rule 198 requires the CEO to provide a report on statutory compliance in April each year.</i>														
Action/Status: <i>Monitoring of compliance is ongoing. Each quarterly report includes a statement that all statutory obligations are being met. A specific report was included in the Board's April 2021 agenda and was provided to the Authority in May 2021.</i>														
Annual review of contractual obligations	J	A	S	O	N	D	J	F	M		M	J	CEO	
Issue: <i>Rule 200 requires a review by the Board each April.</i>														
Action/Status: <i>Included in the Board's April 2021 papers.</i>														
Annual Review of Compliance Derwent Park medical waste	J	A			O	N	D	J	F	M	A	M	J	CEO
Issue: <i>EPN G12 requires an annual review to the Director within 3 months of the end of each financial year.</i>														
Action/Status: <i>Satisfactory report was sent to the Director in September 2021.</i>														
EMP Operations (Lutana)	J	A	S	O	N	D	J	F	M		M	J	CEO	
Issue: <i>Permit condition G10 requires a report to the EPA each 5 years as at April.</i>														
Action/Status: <i>5 yearly report provided to the EPA in April 2018.</i>														
Annual Report of waste received	J	A			O	N	D	J	F	M	A	M	J	CEO
Issue: <i>The Federal Government requires annual reporting of waste types received by September each year</i>														
Action/Status: <i>The 2021 report was submitted.</i>														
C Cell sub lease rent review	J	A	S	O	N	D	J	F	M	A	M	J	CEO	
Issue: <i>Review due each 3rd anniversary of 1 September 2016 - notice 3 months in advance.</i>														
Action/Status: <i>No increase warranted. Letter dated 31 May 2019 provided. Due Sept 2022.</i>														
Review Participating Council gate fees	J	A	S	O	N	D	J	F	M	A		J	CEO	
Issue: <i>Contracts require a review due in May each year.</i>														
Action/Status: <i>Clarence contract stil not amended - a workaround is in place.</i>														

Attachment 3: 3/3

Annual C cell environmental review to EPA

J A S O N D J M A M J

CEO

Issue: Review for period ended 30 November to be submitted to EPA within 3 months.

Action/Status: Report was submitted in January 2021. Acknowledgement of compliance has been received.

Major contracts, leases etc:	
Land owner councils	landfill site lease
Participating Councils	waste agreements
Downer	landfill site operations, excavator hire
BE & CF Morey	waste transport
Aquasci	landfill monitoring
Huon Valley Council	receipt, compaction, transport & disposal of waste
Glamorgan Spring Bay Council	disposal of waste
Tascorp	loan agreement
Break O Day Council	receipt, compaction, transport & disposal of waste
Department of Health & Human Services	medical waste treatment and disposal
SSAA Blue Hills Sporting Shooters Club Inc	sub lease Copping
LMS Energy	landfill gas management
Stroud Pty Ltd	sub lease Copping
Hobart & Glenorchy City Councils	Lutana lease
Board members	Deeds of appointment
C Cell	Unit Holders Agreement
C Cell	management agreement
C Cell	loan agreement

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COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY
PERFORMANCE IN MEETING PRINCIPAL OBJECTIVES AND GOALS
For the Quarter Ended 30 September 2021

Attachment 4: 1/2

The Authority's principal goals and objectives, and its performance against them during the preceding quarter, are as follows:

1. To manage and operate the (Copping landfill) Site for the purposes of waste treatment, landfill disposal, resource recovery, and/or energy generation and for related purposes and in a manner which conforms to the Environmental Approvals

During the period covered by this report the Authority

- (i) did not undertake any waste treatment activities on the Site*
- (ii) managed and operated the Site for the purpose of landfill disposal*
- (iii) did not undertake any resource recovery activities on the Site*
- (iv) generated energy on the Site*
- (v) managed and operated the Site in a manner that conformed to the Environmental Approvals*

2. To manage the Balance Area

During the period covered by this report the Authority managed the Balance Area

3. To manage successfully the operation of the (Copping landfill) Site and Balance Area, which may be by or involve third parties by operating efficiently in accordance with sound commercial practice

During the period covered by this report the Authority successfully managed

- (i) the operation of the Site by operating efficiently in accordance with sound commercial practice*
- (ii) the Balance Area by operating efficiently in accordance with sound commercial practice*

4. To manage successfully the operation of the (Copping landfill) Site and Balance Area, which may be by or involve third parties by maximising the net worth of the Authority's assets

During the period covered by this report the Authority successfully managed

- (i) the Site by maximising the net worth of the Authority's assets subject to pricing decisions made by the Authority*
- (ii) the Balance Area by maximising the net worth of the Authority's assets subject to pricing decisions made by the Authority*

5. To manage successfully the operation of the (Copping landfill) Site and Balance Area, which may be by or involve third parties by operating and managing both to maximise benefits to Members

During the period covered by this report the Authority successfully managed both the Site and the Balance Area to maximise benefits to Members

Attachment 4: 2/2

6. To perform such other functions and provide such other services and facilities either on or off the (Copping landfill) Site as are necessary for achieving the Principal Objectives and Goals, which may be by or involve third parties, including but not limited to waste transfer stations and waste transport services

During the period covered by this report the Authority performed such functions, including but not limited to waste transfer stations and waste transport services

- (i) on the Site as were necessary for achieving the Principal Objectives*
- (ii) off the Site as were necessary for achieving the Principal Objectives*
- (iii) on the Site as were necessary for achieving the Goals*
- (iv) off the Site as were necessary for achieving the Goals*

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COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY
PERFORMANCE UNDER BUSINESS PLAN
 For the Period Ended 30 September 2021

Attachment 5: 1/7

The Authority's performance during the preceding quarter against the key result areas (KRA) and reporting measures included in its Business Plan is as follows:

1. Grow the business overall within the waste management and resource recovery sector

1.1 Ensure the business is well managed and sufficiently flexible to meet future challenges with a focus on an effective and responsive operating model:

<i>KRA:</i>	<i>Reporting Measure:</i>
<ul style="list-style-type: none"> Review outsource v insource models of operation as contracts come up for renewal 	Performance of a cost benefit analysis of insource v outsource as relevant contracts near renewal dates
	<i>No relevant contracts have yet approached their renewal dates.</i>
<ul style="list-style-type: none"> Succession Plan is in place 	A succession plan is in progress
	<i>The Board is working on appointing a new CEO</i>

1.2 Resource the business appropriately to deliver its strategies

<i>KRA:</i>	<i>Reporting Measure:</i>
<ul style="list-style-type: none"> An effective and experienced suite of resources is in place to deliver the strategic plan and reduce key person dependencies 	A succession plan is in progress
	<i>The Board is working on appointing a new CEO</i>
	Resourcing gaps are identified
	<i>Not yet commenced</i>
	Resourcing gaps are filled
	<i>Not yet commenced</i>
<ul style="list-style-type: none"> Review the organisation structure to ensure sufficient capacity for growth 	The organisation chart has been reviewed
	<i>The CEO reviewed and amended the Chart during the 2021-22 budget process. Further amendments will be made when the new CEO has been appointed.</i>

ATTACHMENT 5

1.3 Build and maintain effective relationships with the Tasmanian Government and regulatory organisations

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Influence the implementation of the State Government's Waste Management Plan, including: <ul style="list-style-type: none"> Collection and distribution of the waste levy Allocation of collected funds from the levy Other actions that may impact the business 	The number of opportunities created and / or taken up with the government for communication of SWS' view of the implications of its Plan
	<i>Meetings have been held with the Minister. EPA policy advisers have visited the landfill to become familiar with potential landfill operator issues. The CEO as a Member of WMRR has also provided input via that forum.</i>
<ul style="list-style-type: none"> Engage with and influence the drafting, amendment and implementation of Government policy or other relevant legislation and regulation 	The number of favourable changes achieved
	<i>It will be difficult to demonstrate what changes, if any, are a result of representations made by SWS v those made by others with similar views.</i>

1.4 Contribute to solutions to waste management issues

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Participate in discussions with other entities, including the Local Government Association of Tasmania, to assist resolving their waste management issues 	The number of discussions with other entities assisting them to resolve their waste management issues
	<i>Discussions are in progress with Brighton Council and a number of other councils and businesses</i>
<ul style="list-style-type: none"> Identify, investigate, assess and report on potential business development and / or improvement opportunities for 	The number of reports to the Authority outlining potential business development and / or improvement opportunities for consideration

ATTACHMENT 5

consideration by the Board / Authority	
	<i>The composting project has taken up any time that may have been otherwise available to pursue these matters to date</i>
<ul style="list-style-type: none"> Implement approved viable business development and / or improvement opportunities 	The number of identifies and approved viable business development opportunities implemented
	<i>The composting opportunity is still under consideration</i>

1.5 Ensure stakeholders including customers, shareholders and the broader community are kept appropriately informed, with an emphasis on education and marketing

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Participate in workshops and / or meetings with Participating Councils 	Establishment of a timetable to meet with Councils at workshops or other suitable forums.
	<i>Workshops have been held with Clarence and Sorell. No councils have committed to an ongoing timetable.</i>
<ul style="list-style-type: none"> Maintain the currency of, and implement, the Relationship Management and Communications Plan 	Relationship Management and Communications Plan is updated, and actions implemented, as required.
	<i>The Plan remains up to date in terms of content and actions</i>
<ul style="list-style-type: none"> Continue to regularly distribute newsletters to the community 	Newsletter distributed quarterly
	<i>The newsletter is distributed quarterly.</i>
<ul style="list-style-type: none"> Increase site visits including via implementation of a schools' program 	Schools' program in operation
	<i>The program is not yet complete</i>
<ul style="list-style-type: none"> Progress the relationship with Landcare Tasmania 	Number of projects implemented with Landcare
	<i>No suitable programs have been identified to date</i>

ATTACHMENT 5

<ul style="list-style-type: none"> Undertake community and stakeholder engagement initiatives 	Number of community and stakeholder engagement activities
	<i>A public information session was widely advertised and publicised and held at the Sorell Memorial Hall in July 2021.</i>

2. Optimise use of the Lutana site or a viable, urban alternative

2.1 Secure tenure of the Lutana site or a viable, urban alternative

<i>KRA:</i>	<i>Reporting Measure:</i>
<ul style="list-style-type: none"> Purchase of the site or signing of a long-term lease 	Secure tenure of an urban site for a waste transfer station
	<i>A suitable alternative site has been identified. Hobart and Glenorchy have both agreed to extend the Lutana lease for 5 + 5 years.</i>

2.2 Identify other business or expansion opportunities for the site

<i>KRA:</i>	<i>Reporting Measure:</i>
<ul style="list-style-type: none"> More or increased value adding activities on site 	Number of value adding initiatives implemented on SWS' urban site
	<i>None to date.</i>

3. Optimise use of the Copping landfill site

3.1 Continue to investigate the viability of a composting facility on site

<i>KRA:</i>	<i>Reporting Measure:</i>
<ul style="list-style-type: none"> Finalise a business case for the composting facility 	Provision of appropriate reports and supporting information to the Authority to allow it to make an informed decision about the construction and operation of a composting facility at Copping
	<i>The Early Contractor Involvement Contract (ECI) is in place.</i>
<ul style="list-style-type: none"> Progress construction and implementation of the composting facility subject to the outcomes of the business case 	Construction of the composting facility

ATTACHMENT 5

	<i>The ECI phase is not yet complete</i>
--	--

3.2 Identify areas on site that may be suitable for other value adding activities on site

KRA:	Reporting Measure:
<ul style="list-style-type: none"> More or increased value adding activities on site 	Number of expanded or new value adding activities identified for the landfill site
	<i>The composting project is currently occupying all available resources.</i>

4. Ensure sustainable environmental and social outcomes for our communities

4.1 Ensure robust compliance, management and oversight of the business

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Meet all material compliance obligations 	Number of breaches
	<i>There have been no breaches</i>
<ul style="list-style-type: none"> No major environmental incidents 	Number of major incidents
	<i>There have been no environmental incidents</i>

4.2 Continue to reduce environmental impacts of operations

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Increase waste diversion from inefficient / older facilities to increase use of the Copping site 	The trend in number of tonnes of waste diverted from inefficient / older landfills to Lutana and / or Copping
	<i>Brighton Council has commenced diversion of all of its waste to SWS.</i>
<ul style="list-style-type: none"> Progress, monitor and promote the wetland leachate treatment project 	Successful completion of the wetland pilot
	<i>The pilot is on track. It was promoted at a public information session on 10 July 2021.</i>
<ul style="list-style-type: none"> Increase tonnage of material diverted from waste transfer 	The trend in the number of tonnes diverted from waste transfer stations operated by the business

ATTACHMENT 5

stations operated by SWS compared to the previous year	
	<i>The trend is a slight increase. Only small volumes are involved with material being diverted to Mornington Park and metal to a recycler</i>
<ul style="list-style-type: none"> Improve carbon footprint compared to the previous year 	The trend in volume of landfill gas flared and / or used to generate electricity
	<i>The trend is steady but will increase significantly when the new generator comes on line in the last quarter of the 2021 calendar year</i>
<ul style="list-style-type: none"> Progress recycling and education initiatives in conjunction with Mornington Park Waste Transfer Station and others 	Implementation of the schools' program
	<i>This program has been delayed because of a lack of resources due to progressing the composting facility</i>
<ul style="list-style-type: none"> Identify, investigate, assess and report on collaborative research opportunities 	Participation in appropriate collaborative research opportunities
	<i>SWS is involved with collaborative research with UTas in relation to the wetland and is also part of a Sustainable Communities Waste Hub which includes UNSW, CSIRO, Monash, Swinburne, Curtin and UTas.</i>

4.3 Consider climate impacts in all major decision making

KRA:	Reporting Measure:
<ul style="list-style-type: none"> Include climate impacts in discussion papers dealing with all major new initiatives 	Inclusion of climate impact assessment in discussion papers dealing with all major initiatives
	<i>No such initiatives have been assessed during the current planning period.</i>

D AUDIT PANEL MINUTES



AUDIT PANEL MINUTES

10 December 2021

MINUTES of the Kingborough Council Audit Panel held on Friday, 15 December 2021 at 8.00 am.

PRESENT:

		PRESENT	APOLOGY
Chair	Mr P McTaggart	Y	
	Mr J Hills	Y	
	Ms C Millar		Y
	Cr F Fox	Y	
	Cr C Street	Y	

IN ATTENDANCE

General Manager	Mr G Arnold
Chief Financial Officer	Mr J Breen
Finance Manager	Mr T Jones
External:	
WLF Accounting and Advisory	Ms A Leis
	Ms M Salter
Tasmanian Audit Office	Mr D Bond
	Mr A Eiszele

WELCOME:

The Chair welcomed all Panel Members to the meeting.

APOLOGIES

Ms C Millar.

ADOPTION OF THE AGENDA

The agenda as provided was accepted.

DECLARATIONS OF INTEREST

Nil.

CONFIRMATION OF MINUTES

The Panel endorsed the minutes of the Kingborough Council Audit Panel meeting of 15 October 2021 as a true and correct record.

BUSINESS ARISING FROM THE MINUTES

Nil.

ACTION LIST

Action List

The CFO reported that management would be discussing whether they progress the Corporate Plan.

The compliance sign-off was progressing with options to add an electronic signature to the spreadsheet being investigated.

All other action items were included in the agenda or are due later in the year.

INTERNAL AUDIT

Cyber Security Audit

Ms M Salter and Ms A Leis joined the meeting and presented the draft internal audit report on cyber security. The report was still in draft as due to timing issues, management comments had not been added to the report. Once these comments have been completed, the finalised report would be sent to the Panel by email.

The report noted one high risk finding and three low risk findings. The high risk finding related to security around bring your own devices and management advised that a Citrix solution was underway and would be in place by the end of December.

The Panel requested that the Chief Information Officer attend the next meeting to provide further information on cyber security and an action plan to monitor delivery of the essential eight and other IT security initiatives.

Internal Audit Status Report

The internal audit status report was noted.

Internal Audit Recommendations Tracker

The Panel reviewed the action items under the internal audit recommendation tracker. A couple of projects are waiting for the Long-Term Asset Management Plan and the road revaluation to be completed. It was noted that the CFO had met with WLF to request assistance with the risk awareness work that needs to be undertaken across Council.

Internal Audit Contract Expiry

The internal audit contract was discussed and it was felt that the current contract should be rolled forward for a further four years. It was noted that the contract was tendered when it was last due for renewal in 2018. A paper will be provided at the next meeting to recommend the rolling forward of the contract.

EXTERNAL AUDIT

External Audit Performance Review

The Panel discussed the poor performance by the TAO in regards to meeting timeframes that had been agreed in the audit strategy presented in May. The delay in commencing the audit had put pressure on Council to get a finalised Annual Report ready for the Annual General Meeting. Once the TAO commenced the audit was relatively smooth except for the review of the prior period error, which meant a substantial change to the financial accounts at the last minute.

External Audit –Report to those Charged with Governance

Mr D Bond and Mr A Eisel joined the meeting and presented their report on the findings from the current external audit and a review of previous findings.

The finding from the 2021 financial audit was a recommendation that Council prepare a detailed position paper to justify their position under AASB 16 for all leasing arrangements with third parties.

Findings resulting from the interim audit in May 2021 were noted with management indicating that the reporting risk analysis was almost completed and the incorporation of internal controls in procedures had commenced.

The finding from the previous year on the asset revaluation audit trail is awaiting finalisation of the road asset revaluation to review the trail of audit documents.

TAO and Panel Discussion

The Panel met with the TAO without management in attendance to review the external audit process.

Audit Issues Requiring Reporting to Council

The Panel decided that there were no issues from the audit that required reporting to Council.

TAO Report Tracker

The Panel noted the outstanding TAO recommendations in the audit tracker.

KEY MATTERS – COUNCIL MEETINGS OVERVIEW

The General Manager provided an update on the following:

- Council recently approved \$10k in grant funding to support community groups.
- The AGM had approved a clause for inclusion in the LTFP and annual budget as follows:
9. It is important to balance rate revenue as a funding source with community sensitivity to rate increases, including rates affordability within the general community, the level of service required by the community and Council's financial sustainability.

RISK MANAGEMENT & BUSINESS CONTINUITY UPDATE

Emerging Risks

The Panel noted the updated emerging risks report after discussion at a management meeting. The key changes were the removal of climate change risk as that was now included in the strategic risk register and an updating of the COVID-19 impacts to reflect the current status of the pandemic.

Operational Risks

The Panel noted the report on operational risks and the sample page from the operational risk register. Discussion on a potential system to manage the risk register was undertaken.

The Panel requested an emailed version of the operational risk register once it had been updated.

IT Security and Policy Breaches

No Policy breaches were recorded in the October to December period.

REGULATORY/GOVERNANCE UPDATES:

Audit Panel Performance Survey

Performance Survey

The Panel noted the Audit Panel survey action list containing the four items that scored 4.0 or below.

Insurance Matters / Emerging Risks / Legal Claims

The report on Legal Claims under Non-Standing Items addressed this matter.

NON-STANDING ITEMS**Fraud Control and Corruption Prevention Policy and Procedures**

The Panel noted the fraud control and corruption prevention policy and procedures and suggested that there may be an opportunity to simplify these documents to make them easier to read and understand. They also felt that ongoing training would be important to ensure all staff have an awareness of these documents.

Councillor Expenses Policy

The Panel noted the policy on Councillor expenses which is due for review by Council in early 2022. It was noted that the policy was silent on the incurrence of expenditure when on leave, such as being away sick, and this should be addressed.

Legal Claims

The Panel noted the report on legal claims.

October 2021 Financial Report

The Panel noted the financial report at 31 October 2021.

STANDING ITEMS**Annual Work Plan and Timetable**

The Annual Work Program 2021 (from Charter) was provided.

Upcoming Education Events

It was noted that the Tasmanian Audit Office is to resume their education sessions next year.

OTHER BUSINESS

The Chairs thanked John Hills for his work with the Audit Panel over the past three years.

ACTION SHEET

Item	Responsibility	Due Date
Strategic & Corporate Plan – determine whether a Plan is going to be developed.	CFO	Feb 2022
Operational Risks – Once the register has been reviewed and updated, email out a copy to the Panel.	CFO	Aug 2022
Compliance Sign-Off – develop a management certification letter to be signed.	CFO	Feb 2022
Cyber Security – Invite CIO to the next meeting to give a security update.	CFO	Feb 2022
Internal Audit Contract – provide a report to the next meeting on the continuation of the current provider.	CFO	Feb 2022

CLOSURE

There being no further business the Chair declared the meeting closed at 10.05 am.

Confirmed as a true and correct record:

.....
Chair,
Audit Panel

E DISABILITY INCLUSION & ACCESS ADVISORY COMMITTEE DECEMBER MINUTES

MINUTES

KINGBOROUGH DISABILITY INCLUSION & ACCESS ADVISORY COMMITTEE

Meeting No. 2021-6
Wednesday 8 December 2021

Minutes of a Meeting of the Kingborough Disability Inclusion & Access Advisory Committee held at the Kingborough Civic Centre, Kingston, on Wednesday 8 December 2.00pm.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Paula Wriedt	✓	
	David Vickery	✓	
	Kevin Brown		✓
	Di Carter	✓	
	Fran Thompson	✓	
	Richard Witbreuk	✓	
	Justine Barwick		✓
Staff	Julie Alderfox (Community Development Officer)	✓	
	Dan Kaimatsoglu (Project Manager Transform Kingston)	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which the Committee met and acknowledged elders past and present.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Fran Thompson

SECONDED: David Vickery

That the Minutes of the Committee meeting held on 13 October 2021 as circulated, be confirmed.

CARRIED

BUSINESS ARISING

Beach Matting at Kingston Beach

After discussions with relevant Council staff and learning that Kingston Beach Surf Life Saving Club is now providing two beach wheelchairs, advice was received from the Director Environment, Development & Community that it would be advisable to conduct community consultation to best understand where Council resources can be directed to support community members with disability. It was noted that there are a number of community consultations on a variety of topics to be conducted, so it will not be undertaken immediately.

Council is supporting the Surf Life Saving Club to provide a storage unit for the beach wheelchairs, which will be accessed by MLAK key and will be available 7 days a week.

Community Hub

A list of actions to address outstanding issues at the Community Hub was provided. Council's building maintenance staff in conjunction with staff advising on the style and colour scheme of the work will collaborate to resolve the issues.

The Changing Place facility will have work undertaken in the new year which includes the replacement of the sink, replacement of the grab rail and the provision of greater colour contrast at the doorway/surround.

Educational Brochures

The department of State Growth has produced the educational document 'How to make your business accessible'. The Kingborough Community Enterprise Centre is distributing the booklet to local businesses to build awareness of the advantages and equity of creating an accessible business. Copies will also be available at Council.

Accessibility in Council Projects

Access consultant Michael Small from Equality Building attended a meeting with Mayor Cr Paula Wriedt, Director Environment, Development & Community and Julie Alderfox Community Development Officer to discuss ways to improve disability access outcomes for Council projects.

Arrangements were made for Michael to conduct workshops for Council staff in the new year. Workshops will aim to raise understanding of the importance of providing truly accessible amenities and find ways to embed accessible design at the earliest possible stages of project development.

Dan Kaimatsoglu entered the meeting at 2.50pm

Kingston Park Stage 2

Advice on Transform Kingston draft plans and community engagement was provided by Project Manager Dan Kaimatsoglu. Pedestrian linkages, design features, public transport infrastructure and vehicular traffic routes were explained. It was also noted that community engagement is underway with business operators and community members being encouraged to provide feedback.

Dan Kaimatsoglu left the meeting at 3.15pm

Correspondence

Eleven (11) nominations to the Disability Inclusion & Access Advisory Committee were received, including six (6) new nominees. All were endorsed by Council at the 6 December Council meeting.

It was requested by new member David McQuillan that a clarification be made. It was asked that it be noted that his representation on the committee is as an individual community member and not as a representative of Anglicare Tasmania.

Correspondence informing new members of their appointment to the committee has been prepared.

Development Applications

None reported.

Other Business

'More Than Carers' expo was held on Wednesday 24 November at the Kingborough Community Hub. The film 'More Than Carers' was premiered. The film was made with support from Carers Tasmania, Kingborough Council, Calvary Community Grants Program and MAST Films. Seventeen (17) services that support and provide advice for carers were stallholders at the event

Tasmania's Disability Framework Review

No response has been received to the committee's request for an update on the status of the review of 'Accessible Island: Tasmania's Disability Framework for Action - Disability Action Plan 2018-2021'

NEXT MEETING

The next meeting of the Access Advisory Committee is scheduled to take place on Wednesday 9 February 2022 2pm at the Council Chambers.

CLOSURE:

There being no further business, the Chairperson declared the meeting closed at 3.30pm

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F KINGBOROUGH WASTE SERVICE BI-MONTHLY REPORT



MINUTES

KINGBOROUGH WASTE SERVICES PTY LTD

**MINUTES
DIRECTORS MEETING NO. 62**

Friday 26 November 2021

Kingborough Waste Services Pty Ltd acting as Trustee for Kingborough Waste Services Unit Trust

ABN 42151309563



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MINUTES

1. Opening

A Meeting of the Directors of Kingborough Waste Services Pty Ltd will be held on Friday 26 November 2021 at the Company Offices, 15 Channel Highway, Kingston commencing at 9.00 a.m.

2. Attendance

- a. Present: Debra Mackeen – Chairperson/Director; Bob Calvert – Director; David Reeve – Director; Tim Jones – Director
- b. Apologies: None.
- c. Non-Director Attendees: Stuart Baldwin; Dean Street

3. Declarations of Interest

Pursuant to Clause 22.10 of the Constitution, Directors are invited, where applicable, to declare an interest in any matter listed on the Agenda, nominating the specific item(s) in which the Director declares interest. The following Standing Declarations are noted:

- a. David Reeve, in his position as Director Engineering Services with the Kingborough Council; and
- b. Tim Jones, in his position as Manager Finance with the Kingborough Council.

4. Approval of the Agenda

KWS277/62-21

Director's attending are invited to nominate items of General Business for discussion and/or decision and to request changes to the Order of Business for the meeting.

5. Previous Minutes

KWS278/62-21

The Minutes of Board Meeting No. 61 of Friday 24 September 2021 were attached.

The Board Resolved: That the Minutes of Board Meeting No. 61 of Friday 24 September 2021 be confirmed.

6. Business Arising from the Minutes

The City of Hobart Nappy rebate scheme was discussed and noted to monitor the success of Hobart's program with no further action at this time. The Board Action List was discussed; The concept design for the re-use shop was discussed and a further two consultants would be engaged to expedite the design process to propose at the Council workshop in March. Diversion statistics have been provided to the Kingborough Council Communications officer to be published on the Kingborough Council website it was discussed that a date or time frame be provided for publications to be published.



MINUTES

7. General Business

7.1. Financial Reports for Kingborough Waste Services Pty Ltd

KWS279/62-21

The September 2021 and October 2021 Profit and Loss Financial Reports, Balance Sheet and the Budget Forecast were discussed, of interest Agency staff was over budget due to staff on leave, The Re-Use Shop was under budget with a 3 day lockdown due to COVID and 1 day closure due to bad weather the contributing factors. Training was discussed and noted that ongoing recurring training on Manual Handling and Customer Service could be scheduled every 12 months. Year to Date KWS made a profit of +\$34k, better than budget -\$65k. with Kerbside Collection Charges, +\$10k above budget, Bruny Island Disposal Charges, +\$16k above budget, Metal Sales, +\$18k above budget, Salaries, +\$19k below budget, Office Expenses, +53k below budget, Hire & Maintenance, -\$13k above budget.

The Board Resolved: That the Profit and Loss Financial reports for Kingborough Waste Services Pty Ltd for September 2021 and October 2021, the Balance Sheet as of 31 October 2021 and the Budget Forecast for the period be received and noted.

7.2. Operational Report

KWS280/62-21

The September 2021 and October 2021 operational report from the Manager KWS was discussed The compactor Ram is scheduled to be changed on Tuesday 14 December, kerbside to be sent to Lutana Waste Transfer Station all other waste will still be accepted at Barretta. FAQs on FOGO have been added to the website along with short videos on the transition to FOGO and the Difficult to recycle items unit at the civic centre. Safety Inspections for Barretta and Bruny Island have been Scheduled for December. The Bruny Island Incident update was given: IPM have investigated the incident awaiting their report and now Work Safe have started their investigation into the incident.

The Board Resolved: That the September 2021 and October 2021 operational report of the Manager Kingborough Waste Services be received and noted

7.3. Service Level Agreement Report

KWS281/62-21

The September 2021 and October 2021 Service Level Agreement Report from the Manager KWS was discussed Kerbside contractor is doing well no major issues Missed Collections need further investigation as to the genuine result of a reported missed collections as missed by the contractor or not. The Public place bins contract ends in January with the tender now closed and being evaluated. The Waste and Recycling guide has been sent out with labels for the FOGO and Recycling bins highlighting what can go in the bins. The Recycle mate app has been advertised on the website. The Kerbside Bin Audit report has not been completed yet and The Schools education program has started with the first session conducted in November.

The Board Resolved: That the September 2021 and October 2021 Service Level Agreement Report of the Manager Kingborough Waste Services be received and noted.



MINUTES

8. Other Business

8.1. Update On Urban EP Report Surrounding GHG Strategies

Director Reeve to send a copy of the report to the board, Urban EP to present at a Council workshop late February early March.

8.2. Update on Regional State Initiatives Waste Avoidance and Reduction Plan

An update was given on Regional Organics, Waste Levy, and the Container Refund Scheme with the waste levy due to commence 1 July 2022 and the Container Refund Scheme scheduled to start in 2022 of interest was how quickly the new Waste and Resource Recovery Board would be dispersing the funds from the Levy. The Regional Recycling processing Contracts are being assessed with options of a 10 or 15 year contract.

8.3. Food Organics At Barretta

Currently looking at Costings and rollout to accept Food Organics at Barretta to be collected and taken to the processing facility.

9. Date and Place of Next Meeting

The arrangements for the next meeting are Friday 28 January 2021 at the Company Offices, 15 Channel Highway, Kingston commencing at 9:00a.m. unless resolved otherwise.

10. Closure

There being no further business, the Chair declared the meeting closed at 11:03a.m.

.....
(Confirmed)

.....
(Date)



Financial Reports

Financial Reports

Profit & Loss For the period ending September 2021

	SEPTEMBER 2021			YTD September 21			Annual Budget
	Actual	Budget	Var	Actual	Budget	Var	
REVENUE							
USER CHARGES							
General Waste	60,935	58,781	2,154	193,383	178,867	14,516	789,000
Tyres / Gas Bottles	1,563	1,100	463	3,685	3,300	385	13,200
Green Waste	15,341	20,500	(5,159)	44,322	60,000	(15,678)	247,000
Timber	3,018	2,300	718	8,140	6,900	1,240	27,600
Metal	1,807	2,650	(843)	6,161	7,950	(1,789)	31,800
	82,662	85,331	(2,669)	255,691	257,017	(1,326)	1,108,600
RECYCLING SALES							
Reuse Shop Sales	32,556	35,500	(2,944)	102,136	102,500	(364)	432,000
Non Ferrous Metal Sales	3,568	2,600	968	11,510	7,800	3,710	31,200
Metal Sales	27,955	0	27,955	27,955	5,000	22,955	20,000
Recycling Sales	0	0	0	0	0	0	0
	64,079	38,100	25,979	141,600	115,300	26,300	483,200
COUNCIL RECHARGES							
Kerbside Collection Charges	54,189	50,500	3,689	159,348	148,500	10,848	625,650
Bruny Island Disposal Charges	13,409	10,000	3,409	45,017	27,500	17,517	144,000
Bruny Island Operational Revenue	14,079	14,079	0	42,238	42,237	1	168,950
Free G/Waste - Foregone Revenue	0	0	0	0	0	0	33,000
Waste Management	7,100	7,100	0	21,300	21,300	0	85,200
	88,777	81,679	7,098	267,902	239,537	28,365	1,056,800
SUNDRY CHARGES	400	300	100	1,328	900	428	3,600
TOTAL REVENUE	235,919	205,410	30,509	666,521	612,754	53,767	2,652,200
EXPENSES							
EMPLOYEE COSTS							
Salaries	64,755	77,229	12,474	207,685	236,317	28,632	947,358
Agency Staff	18,887	7,836	(11,051)	40,574	24,032	(16,542)	95,343
Sundry Staff Expenses	565	450	(115)	1,416	1,350	(66)	5,400
Staff Training	45	833	788	686	3,499	2,813	11,000
Protective Clothing	437	100	(337)	1,699	4,200	2,501	9,000
	84,688	86,448	1,760	252,060	269,398	17,338	1,068,101
DISPOSAL COSTS							
Disposal Costs - Copping	26,702	24,945	(1,757)	83,412	75,906	(7,506)	334,832
Transport Costs - Copping	18,387	17,682	(705)	57,267	53,806	(3,461)	237,346
Disposal Costs - Recycling	489	585	96	1,651	1,755	104	7,020
Disposal Costs - Glass/Bottles	664	625	(39)	1,529	1,875	346	7,500
Disposal Costs - Cardboard	1,816	1,900	84	5,853	5,700	(153)	22,800
Disposal Costs - Tyres/Gas Bottles	453	1,000	547	913	3,000	2,087	12,000
Disposal Costs - Concrete/Cleanfill	0	1,200	1,200	0	1,200	1,200	2,400
Disposal Costs - Metal	0	0	0	0	0	0	0
Disposal Costs - Hazardous Waste	0	800	800	18	2,400	2,382	9,600
	48,511	48,737	226	150,645	145,643	(5,003)	633,498
GREEN WASTE COSTS							
Green Waste Mulching	12,000	12,000	0	36,000	36,000	0	144,000
Timber Mulching	2,500	2,500	0	7,500	7,500	0	30,000
	14,500	14,500	0	43,500	43,500	0	174,000
HIRE & MAINTENANCE							
Barretta Bin Hire and Movement	5,165	5,835	670	15,940	16,485	545	73,000
Bruny Bin Movement & Sundry	9,815	8,277	(1,538)	33,560	22,531	(11,029)	115,124
Plant Hire(Council)	6,675	6,675	0	20,025	20,025	0	80,100
Plant Hire External	1,367	1,670	303	4,101	5,010	909	20,040
Maintenance	1,154	700	(454)	4,262	2,100	(2,162)	19,200
MV/Plant Fuel & Registration	1,290	1,150	(140)	4,619	3,450	(1,169)	15,800
	25,466	24,307	(1,159)	82,507	69,601	(12,906)	323,264
OTHER EXPENSES							
Office Expenses	5,472	6,125	653	20,583	24,375	3,792	79,900
Advertising	96	500	404	193	1,500	1,307	6,000
Insurance - Public Liability	0	0	0	16,195	16,233	38	16,233
Insurance - Workers Comp	0	0	0	18,039	18,415	376	18,415
Board Expenses	4,500	4,500	0	4,500	4,500	0	18,000
Corporate Services Overhead	7,083	7,083	(0)	21,250	21,249	(1)	85,000
Waste Management Activities	3,087	24,550	21,463	46,780	72,650	25,870	129,000
Doubtful Debts Expense	0	0	0	0	0	0	0
Depreciation	56	0	(56)	168	0	(168)	0
	20,295	42,758	22,463	127,708	158,922	31,214	352,548
TOTAL EXPENSES	193,461	216,750	23,290	656,419	687,064	30,644	2,551,411
NET PROFIT/(LOSS)	42,458	(11,340)	53,799	10,102	(74,310)	84,412	100,789



Financial Reports

Notes to September 2021 Financials

SUMMARY

Month

KWS made a profit of +\$42k for the month, which was +\$53k better than budget.

Income was above budget for the month (+\$30k) mainly due to Metal Sales (+\$28k).

Expenses were below budget (+\$23k) for the month due to timing differences in the Waste Management Activities budget.

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Financial Reports

Profit & Loss For the period ending October 2021

	OCTOBER 2021			YTD October 21			Annual
	Actual	Budget	Var	Actual	Budget	Var	Budget
REVENUE							
USER CHARGES							
General Waste	68,119	68,406	(287)	261,502	247,273	14,229	789,000
Tyres / Gas Bottles	753	1,100	(347)	4,438	4,400	38	13,200
Green Waste	14,376	22,500	(8,124)	58,698	82,500	(23,802)	247,000
Timber	4,152	2,300	1,852	12,293	9,200	3,093	27,600
Metal	2,304	2,650	(346)	8,465	10,600	(2,135)	31,800
	89,705	96,956	(7,251)	345,396	353,973	(8,577)	1,108,600
RECYCLING SALES							
Reuse Shop Sales	33,855	37,000	(3,145)	135,990	139,500	(3,510)	432,000
Non Ferrous Metal Sales	3,415	2,600	815	14,924	10,400	4,524	31,200
Metal Sales	0	5,000	(5,000)	27,955	10,000	17,955	20,000
Recycling Sales	0	0	0	0	0	0	0
	37,270	44,600	(7,330)	178,870	159,900	18,970	483,200
COUNCIL RECHARGES							
Kerbside Collection Charges	53,081	53,500	(419)	212,428	202,000	10,428	625,650
Bruny Island Disposal Charges	12,104	13,000	(896)	57,121	40,500	16,621	144,000
Bruny Island Operational Revenue	14,079	14,079	0	56,317	56,316	1	168,950
Free G/Waste - Foregone Revenue	0	0	0	0	0	0	33,000
Waste Management	7,100	7,100	0	28,400	28,400	0	85,200
	86,364	87,679	(1,315)	354,266	327,216	27,050	1,056,800
SUNDRY CHARGES	241	300	(59)	1,569	1,200	369	3,600
TOTAL REVENUE	213,579	229,535	(15,956)	880,100	842,289	37,811	2,652,200
EXPENSES							
EMPLOYEE COSTS							
Salaries	69,740	79,544	9,804	277,425	315,861	38,436	947,358
Agency Staff	16,383	8,098	(8,285)	56,957	32,130	(24,827)	95,343
Sundry Staff Expenses	493	450	(43)	1,909	1,800	(109)	5,400
Staff Training	0	833	833	686	4,332	3,646	11,000
Protective Clothing	244	100	(144)	1,942	4,300	2,358	9,000
	86,860	89,025	2,165	338,920	358,423	19,503	1,068,101
DISPOSAL COSTS							
Disposal Costs - Copping	26,519	29,030	2,511	109,931	104,936	(4,995)	334,832
Transport Costs - Copping	18,261	20,578	2,317	75,528	74,384	(1,144)	237,346
Disposal Costs - Recycling	478	585	107	2,129	2,340	211	7,020
Disposal Costs - Glass/Bottles	488	625	137	2,018	2,500	482	7,500
Disposal Costs - Cardboard	1,721	1,900	179	7,574	7,600	26	22,800
Disposal Costs - Tyres/Gas Bottles	0	1,000	1,000	913	4,000	3,087	12,000
Disposal Costs - Concrete/Cleanfill	0	0	0	0	1,200	1,200	2,400
Disposal Costs - Metal	0	0	0	0	0	0	0
Disposal Costs - Hazardous Waste	0	800	800	18	3,200	3,182	9,600
	47,467	54,518	7,051	198,112	200,161	2,049	633,498
GREEN WASTE COSTS							
Green Waste Mulching	12,000	12,000	0	48,000	48,000	0	144,000
Timber Mulching	2,500	2,500	0	10,000	10,000	0	30,000
	14,500	14,500	0	58,000	58,000	0	174,000
HIRE & MAINTENANCE							
Barretta Bin Hire and Movement	5,460	5,935	475	21,400	22,420	1,020	73,000
Bruny Bin Movement & Sundry	8,898	9,277	379	42,458	31,808	(10,650)	115,124
Plant Hire(Council)	6,675	6,675	0	26,700	26,700	0	80,100
Plant Hire External	1,367	1,670	303	5,468	6,680	1,212	20,040
Maintenance	1,485	700	(785)	5,746	2,800	(2,946)	19,200
MV/Plant Fuel & Registration	2,056	1,150	(906)	6,675	4,600	(2,075)	15,800
	25,941	25,407	(534)	108,447	95,008	(13,439)	323,264
OTHER EXPENSES							
Office Expenses	4,066	6,125	2,059	24,649	30,500	5,851	79,900
Advertising	96	500	404	289	2,000	1,711	6,000
Insurance - Public Liability	0	0	0	16,195	16,233	38	16,233
Insurance - Workers Comp	0	0	0	18,039	18,415	376	18,415
Board Expenses	0	0	0	4,500	4,500	0	18,000
Corporate Services Overhead	7,083	7,083	(0)	28,333	28,332	(1)	85,000
Waste Management Activities	4,061	23,550	19,489	50,841	96,200	45,359	129,000
Doubtful Debts Expense	0	0	0	0	0	0	0
Depreciation	56	0	(56)	224	0	(224)	0
	15,362	37,258	21,896	143,070	196,180	53,110	352,548
TOTAL EXPENSES	190,129	220,708	30,578	846,549	907,772	61,223	2,551,411
NET PROFIT/(LOSS)	23,450	8,827	14,622	33,551	(65,483)	99,034	100,789



Financial Reports

Notes to October 2021 Financials

SUMMARY

For the period between July and October 2021, KWS made a profit of +\$34k, which was significantly better than budget of -\$65k.

The main reasons for this are:

- Kerbside Collection Charges, +\$10k above budget,
- Bruny Island Disposal Charges, +\$16k above budget,
- Metal Sales, +\$18k above budget,
- Salaries, +\$19k below budget,
- Office Expenses, +53k below budget,
- Hire & Maintenance, -\$13k above budget.

Month

KWS made a profit of +\$23k for the month, +\$14k above budget. Income was below budget by +\$16k, being for Green Waste (-\$8k), Reuse Shop Sales (-\$3k), and Metal Sales (-\$5k). Expenses were below budget for the month (-\$30k) due to a timing difference in the Waste Management Budget and lower Disposal Costs.



Financial Reports

Balance Sheet as at October 2021

	CURRENT MONTH	JUNE 2021
Assets		
General Cheque Account	818,254	796,566
Cash on Hand	2,700	2,700
Sundry Debtors	119,296	97,480
Less Provision for Doubtful Debts	(6,344)	(6,344)
Accrued Revenue	0	0
GST Receivable	10,674	0
GST Clearing	0	(5,860)
Workers Comp Recovery	211	0
Property, infrastructure, plant and equi	6,733	6,733
Suspense Account	0	0
Accum Depr - Plant and Equip	(224)	0
Total Assets	951,298	891,274
Liabilities		
Trade Creditors	87,853	143,177
GST Collected	21,322	0
Accrued Expenses	193,600	139,850
Payroll Liabilities	10,330	10,078
Annual Leave Liability	89,036	87,562
Long Service Leave Liability	46,557	41,557
Kingborough Council Loan	0	0
Total Liabilities	448,698	422,224
Net Assets	502,601	469,050
Equity		
Retained Earnings	469,050	244,284
Current Earnings	33,551	224,766
Total Equity	502,601	469,050



Financial Report

Forecast Report for the period ending October 2021

	ACTUAL				YTD										FORECAST	ANNUAL BUDGET	VAR
	JUL	AUG	SEP	OCT	ACTUAL	BUDGET	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
REVENUE																	
USER CHARGES																	
General Waste	59,459	72,989	60,935	68,119	261,502	247,273	64,067	69,905	78,821	59,175	65,724	71,562	68,249	64,225	803,229	789,000	14,229
Tyres / Gas Bottles	1,275	847	1,563	753	4,438	4,400	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	13,238	13,200	38
Green Waste	15,007	13,974	15,341	14,376	58,698	82,500	20,000	22,000	20,000	20,000	22,500	20,500	20,000	19,500	223,198	247,000	(23,802)
Timber	2,782	2,340	3,018	4,152	12,293	9,200	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	30,693	27,600	3,093
Metal	2,280	2,074	1,807	2,304	8,465	10,600	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	29,665	31,800	(2,135)
	80,804	92,225	82,662	89,705	345,396	353,973	90,117	97,955	104,871	85,225	94,274	98,112	94,299	89,775	1,100,023	1,108,600	(8,577)
RECYCLING SALES																	
Reuse Shop Sales	32,674	36,906	32,556	33,855	135,990	139,500	38,000	39,000	41,000	35,000	37,000	35,500	34,000	33,000	428,490	432,000	(3,510)
Non Ferrous Metal Sales	3,555	4,386	3,568	3,415	14,924	10,400	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	35,724	31,200	4,524
Metal Sales	0	0	27,955	0	27,955	10,000	0	0	5,000	0	0	5,000	0	0	37,955	20,000	17,955
Recycling Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	36,228	41,292	64,079	37,270	178,870	159,900	40,600	41,600	48,600	37,600	39,600	43,100	36,600	35,600	502,170	483,200	18,970
COUNCIL RECHARGES																	
Kerbside Collection Charges	52,614	52,545	54,189	53,081	212,428	202,000	55,000	55,000	57,000	52,400	55,250	51,000	49,000	49,000	636,078	625,650	10,428
Bruny Island Disposal Charges	13,246	18,361	13,409	12,104	57,121	40,500	12,000	17,500	19,000	13,500	12,500	11,500	9,000	8,500	160,621	144,000	16,621
Bruny Island Operational Revenue	14,079	14,079	14,079	14,079	56,317	56,316	14,079	14,079	14,079	14,079	14,079	14,079	14,079	14,081	168,951	168,950	1
Free G/Waste - Foregone Revenue	0	0	0	0	0	0	16,500	0	16,500	0	0	0	0	0	33,000	33,000	0
Waste Management	7,100	7,100	7,100	7,100	28,400	28,400	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100	85,200	85,200	0
	87,039	92,086	88,777	86,364	354,266	327,216	104,679	93,679	113,679	87,079	88,929	83,679	79,179	78,681	1,083,850	1,056,800	27,050
SUNDRY CHARGES	639	289	400	241	1,569	1,200	300	300	300	300	300	300	300	300	3,969	3,600	369
TOTAL REVENUE	204,710	225,892	235,919	213,579	880,100	842,289	235,696	233,534	267,450	210,204	223,103	225,191	210,378	204,356	2,690,012	2,652,200	37,812
EXPENSES																	
EMPLOYEE COSTS																	
Salaries	81,813	82,804	83,641	86,123	334,382	347,991	85,065	96,672	87,642	79,912	87,643	85,066	87,643	85,067	1,029,092	1,042,701	13,609
Sundry Staff Expenses	642	209	565	493	1,909	1,800	450	450	450	450	450	450	450	450	5,509	5,400	(109)
Staff Training	441	200	45	0	686	4,332	833	833	833	833	833	833	833	837	7,354	11,000	3,646
Protective Clothing	1,025	237	437	244	1,942	4,300	100	100	4,000	100	100	100	100	100	6,642	9,000	2,358
	83,921	83,450	84,688	86,860	338,920	358,423	86,448	98,065	92,925	81,295	89,026	86,449	89,026	86,454	1,048,598	1,068,101	19,503



Financial Report

	ACTUAL				YTD										FORECAST	ANNUAL BUDGET	VAR
	JUL	AUG	SEP	OCT	ACTUAL	BUDGET	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
DISPOSAL COSTS																	
Disposal Costs - Copping	30,538	26,172	26,702	26,519	109,931	104,936	27,188	29,666	33,450	25,112	27,892	30,369	28,963	27,255	339,827	334,832	(4,995)
Transport Costs - Copping	17,738	21,143	18,387	18,261	75,528	74,384	19,272	21,029	23,711	17,801	19,771	21,527	20,530	19,320	238,490	237,346	(1,144)
Disposal Costs - Recycling	567	595	489	478	2,129	2,340	585	585	585	585	585	585	585	585	6,809	7,020	211
Disposal Costs - Glass/Bottles	412	453	664	488	2,018	2,500	625	625	625	625	625	625	625	625	7,018	7,500	482
Disposal Costs - Cardboard	1,931	2,107	1,816	1,721	7,574	7,600	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	22,774	22,800	26
Disposal Costs - Tyres/Gas Bottles	0	460	453	0	913	4,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	8,913	12,000	3,087
Disposal Costs - Concrete/Cleanfill	0	0	0	0	0	1,200	0	0	0	0	0	1,200	0	0	1,200	2,400	1,200
Disposal Costs - Metal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disposal Costs - Hazardous Waste	18	0	0	0	18	3,200	800	800	800	800	800	800	800	800	6,418	9,600	3,182
	51,204	50,930	48,511	47,467	198,112	200,161	51,371	55,605	62,071	47,823	52,572	58,007	54,403	51,485	631,449	633,498	2,049
GREEN WASTE COSTS																	
Green Waste Mulching	12,000	12,000	12,000	12,000	48,000	48,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	144,000	144,000	0
Timber Mulching	2,500	2,500	2,500	2,500	10,000	10,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	30,000	0
	14,500	14,500	14,500	14,500	58,000	58,000	14,500	14,500	14,500	14,500	14,500	14,500	14,500	14,500	174,000	174,000	0
HIRE & MAINTENANCE																	
Barretta Bin Hire and Movement	5,485	5,290	5,165	5,460	21,400	22,420	6,135	7,535	8,035	5,935	6,035	5,735	5,635	5,535	71,980	73,000	1,020
Bruny Bin Movement & Sundry	10,195	13,550	9,815	8,898	42,458	31,808	10,577	12,577	14,477	11,177	10,577	9,277	8,277	6,377	125,774	115,124	(10,650)
Plant Hire(Council)	6,675	6,675	6,675	6,675	26,700	26,700	6,675	6,675	6,675	6,675	6,675	6,675	6,675	6,675	80,100	80,100	0
Plant Hire External	1,367	1,367	1,367	1,367	5,468	6,680	1,670	1,670	1,670	1,670	1,670	1,670	1,670	1,670	18,828	20,040	1,212
Maintenance	1,937	1,170	1,204	1,485	5,796	2,800	1,200	2,700	700	700	700	1,200	1,200	10,500	24,196	21,200	(2,996)
MV/Plant Fuel	1,597	1,732	1,240	2,056	6,625	4,600	1,150	1,150	1,150	1,150	1,150	1,150	1,150	1,150	15,825	13,800	(2,025)
	27,256	29,784	25,466	25,941	108,447	95,008	27,407	32,307	32,707	27,307	26,807	25,207	24,607	31,907	336,703	323,264	(13,439)
OTHER EXPENSES																	
Office Expenses	4,428	10,683	5,472	4,066	24,649	30,500	6,125	6,125	6,125	6,125	6,475	6,175	6,125	6,125	74,049	79,900	5,851
Advertising	96	0	96	96	289	2,000	500	500	500	500	500	500	500	500	4,289	6,000	1,711
Insurance - Public Liability	16,195	0	0	0	16,195	16,233	0	0	0	0	0	0	0	0	16,195	16,233	38
Insurance - Workers Comp	18,039	(0)	0	0	18,039	18,415	0	0	0	0	0	0	0	0	18,039	18,415	376
Board Expenses	0	0	4,500	0	4,500	4,500	0	4,500	0	0	4,500	0	0	4,500	18,000	18,000	0
Corporate Services Overhead	7,083	7,083	7,083	7,083	28,333	28,332	7,083	7,083	7,083	7,083	7,083	7,083	7,083	7,083	85,001	85,000	(1)
Waste Management Activities	28,484	15,210	3,087	4,061	50,841	96,200	6,550	3,550	1,950	3,550	3,550	3,550	6,550	3,550	83,641	129,000	45,359
Doubtful Debts Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Depreciation	56	56	56	56	224	0	0	0	0	0	0	0	0	0	224	0	(224)
	74,381	33,032	20,295	15,362	143,070	196,180	20,258	21,758	15,658	17,258	22,108	17,308	20,258	21,762	299,438	352,548	53,110
TOTAL EXPENSES	251,262	211,697	193,461	190,129	846,549	907,772	199,984	222,225	217,861	188,183	205,013	201,471	202,794	206,108	2,490,188	2,551,411	61,223
NET PROFIT/(LOSS)	(46,552)	14,196	42,458	23,450	33,551	(65,483)	35,712	11,309	49,590	22,021	18,089	23,721	7,583	(1,753)	199,823	100,789	99,034



Operational Report

Operational Report

1. Site Management

- The transfer station lighting has been upgraded to LED lights.
- The new compactor ram has arrived and is scheduled for installation in November.
- The transfer station and Re-Use shop were closed to the general public for three days from 15 October due to the three day Southern Tasmanian Coronavirus lockdown.

2. Advertising

- September and October Re-Use shop adverts in the Chronicle promoting the Concept Garden.
- Currently liaising with the Glenorchy City Council, the Cleanaway recycling centre and Claremont College on the creation of a short film on the recycling process from collection to manufacturing of new products.
- Frequently asked questions page regarding the FOGO service included on the Council website.
- Short video created for the Council website on the transition the difficult to recycle items unit.
- Short video created for the Council website on the transition to FOGO.
- Printing and distribution of a kitchen caddy flyer.
- Sponsorship of the Salvaged Art competition.
- Facebook posts on the transition to FOGO.



Operational Report

3. Environmental Management

CMA Eco-cycle – 217kg of household batteries were recycled through the Eco-cycle program during September and October 2021.

Marine Flares - The Barretta Waste Transfer Station is registered as a collection point for expired marine flares. 420 eligible flares were surrendered and processed through the scheme over the past two months.

Civic Centre Recycling Unit – The follow quantities of items have been collected and recycled through the recycling unit at the civic Centre.

Coffee Pods – 39kg (5,200 Capsules)

Books & magazines – 35kg

Household Batteries – 28kg

Light globes – 9kg

Small E-Waste – 11kg

Printer Cartridges – 19kg

X-Rays – 25kg

Mobile phones – 2kg

Stationary - 3kg

Drum Muster - The Barretta Waste Transfer Station is set up to register Drum Muster collections electronically. This enables greater accuracy with reporting and when processing claims and invoices through the scheme. 315 eligible containers were collected and processed through the scheme over the past twelve months.

Paintback - Collections of unwanted paint through the Paintback stewardship scheme continued with 600kg collected during September and a further 1,690 kg collected during October for a total of 16,000kg over the past 12 months enabling a saving of \$88,000 over the previous arrangement. The KWS agreement with Paintback has now been extended until 31 July 2031.

E-Waste - The Tech Collect E-Waste stewardship program continued with a total of 2,500kg collected during September and a further 2,450kg during October for a total of 32,520kg over the past 12 months.

Green Waste – Green waste disposal weekends have been scheduled for Bruny Island and Barretta on 20-21 November and 27-28 November 2021. The weekends will again be split by postcodes to make sure we are protecting the community and staff, as well as complying with distance requirements.

Metal Waste – Scrap metal collections are scheduled to commence during November.



Operational Report

4. Waste Received and Diverted Statistics

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
Product Received	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In
General Waste	473.18	577.58	470.90	530.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2051.79
Kerbside General Waste	463.00	462.40	476.86	467.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1869.37
Kerbside Recycling	178.76	174.28	178.26	177.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	708.97
Kerbside Green Waste	118.00	124.81	172.57	265.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	681.37
Weight from Sawtooth	116.88	117.11	115.09	115.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	465.02
Shop In	18.59	16.92	18.58	21.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.38
Green Waste	150.75	139.78	158.51	146.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	595.31
Timber Waste	24.66	20.01	25.62	35.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.86
Diverted X-Ray/L-Glo/H-Bat/Mob	0.00	0.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.45
Diverted Non Ferrous	2.28	11.24	2.85	7.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.90
Diverted Oil	3.20	1.70	2.65	2.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.80
Diverted Paint	1.44	1.64	0.60	1.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.37
Diverted Tyre/Gas	0.55	0.72	0.42	0.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.20
Diverted E-Waste	2.53	3.06	2.50	2.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.54
Monthly Total In	1553.82	1651.70	1625.41	1774.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6605.33
To Copping	871.14	880.09	903.10	907.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3561.36



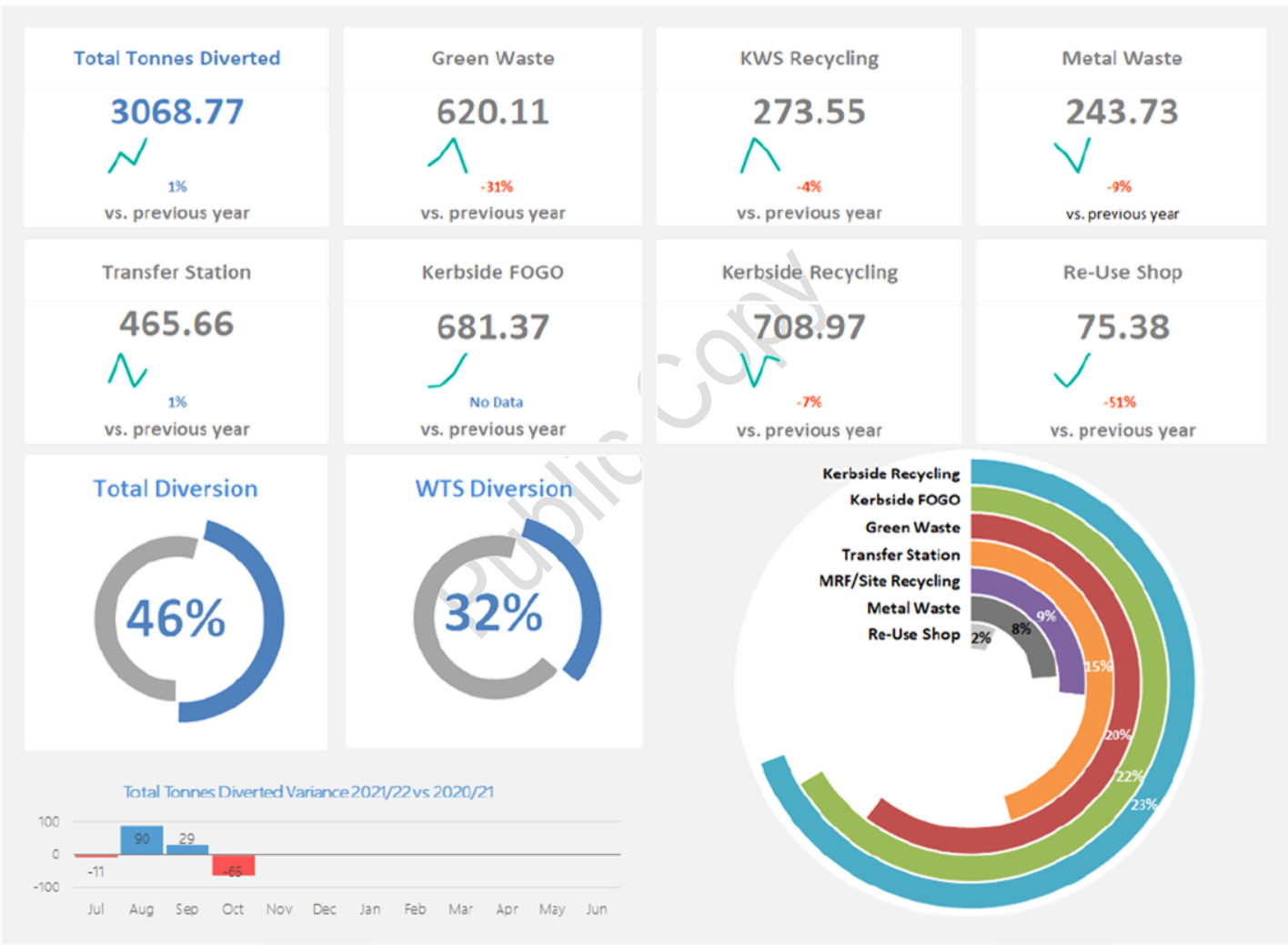
Operational Report

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In	Tonnes In
Product Diverted													
Kerbside Recycling	178.76	174.28	178.26	177.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	708.97
Kerbside Green Waste	118.00	124.81	172.57	265.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	681.37
Diverted WTS	89.70	179.90	70.28	125.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	465.66
Diverted Metal	64.52	59.41	52.68	66.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.54
Diverted MRF	32.31	34.89	31.30	28.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.17
Diverted Glass	20.05	22.81	31.11	20.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.31
Diverted Shop	18.59	16.92	18.58	21.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.38
Diverted Green Waste	150.75	139.78	158.51	146.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	595.31
Diverted X-Ray/L-Glo/H-Bat/Mob	0.00	0.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.45
Diverted Non Ferrous	2.28	11.24	2.85	7.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.90
Diverted Oil	3.20	1.70	2.65	2.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.80
Diverted Paint	1.44	1.64	0.60	1.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.37
Diverted Tyre/Gas Bottle	0.55	0.72	0.42	0.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.20
Diverted E-Waste	2.53	3.06	2.50	2.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.54
Total Diverted	682.68	771.61	722.31	867.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3043.97
Diverted (%)	44%	47%	44%	49%	0%	0%	0%	0%	0%	0%	0%	0%	46%



Operational Report

DIVERSION STATISTICS YTD OCTOBER 2021





Operational Report

5. Waste Transfer Station Statistics

September's diversion from the WTS area of steel, non-ferrous metals, Re-Use Shop items and the sawtooth area items along with the diversion from the MRF and metal heap was 375.31 tonnes which is around 29% diversion.

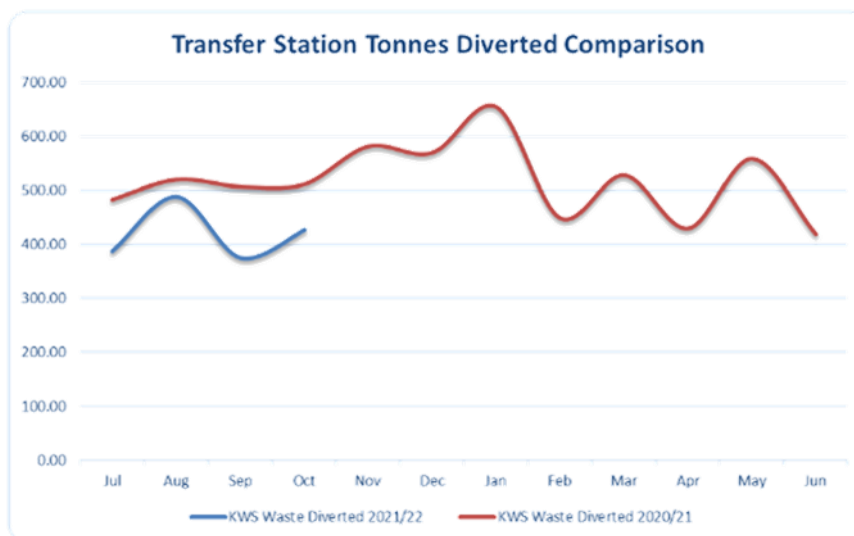
October's diversion from the WTS area of steel, non-ferrous metals, Re-Use Shop items and the sawtooth area items along with the diversion from the MRF and metal heap was 427.30 tonnes which is around 32% diversion.

WTS Diverted Statistics are all Diversion figures less Kerbside Recycling & Kerbside Green Waste

5.1. Waste Handled Statistics

Product Handled	Sep Tonnes	Oct Tonnes
General Waste	470.90	530.13
Kerbside General Waste	476.86	467.11
Timber Waste	25.62	35.567
Green Waste	162.34	149.85
Total	1135.72	1182.66

Product Sent	Sep	Oct
Tonnes to Copping	903.1	907.027
Average Tonnage per Load	17.04	17.44



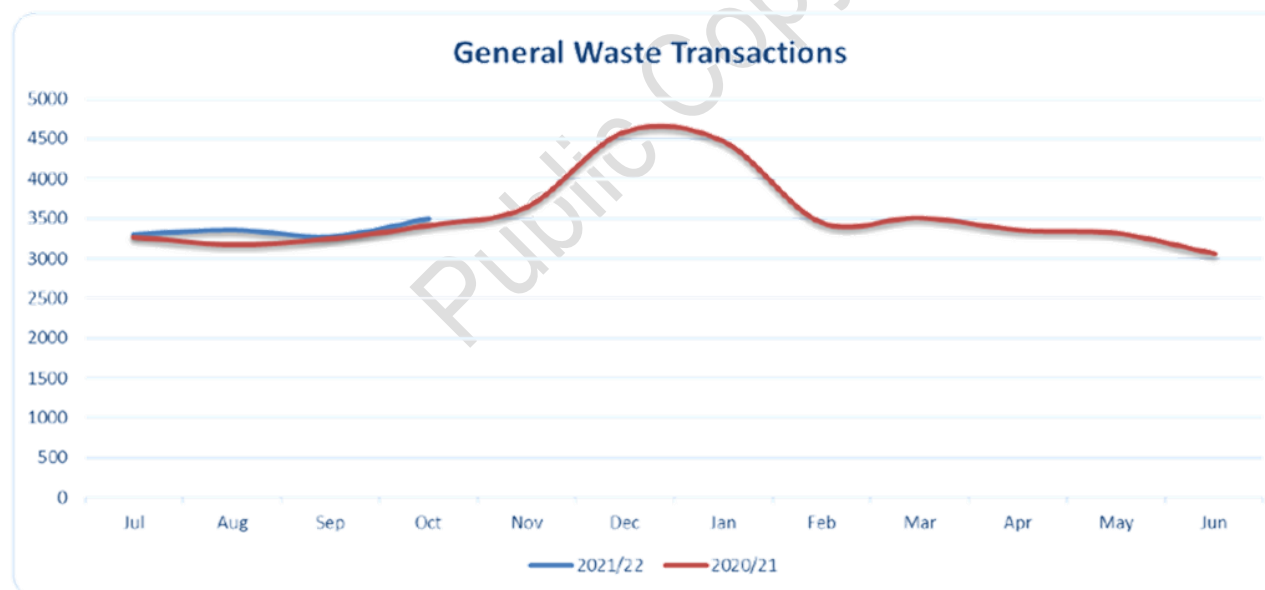


Operational Report

6. General Waste Transaction Statistics

2021/22 General Waste Transactions Compared to 2020/21 Transactions

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
2021/22	3304	3363	3282	3500									13449
2020/21	3270	3177	3247	3416	3647	4593	4473	3452	3513	3360	3318	3059	42525
Variance	34	186	35	84									-29076



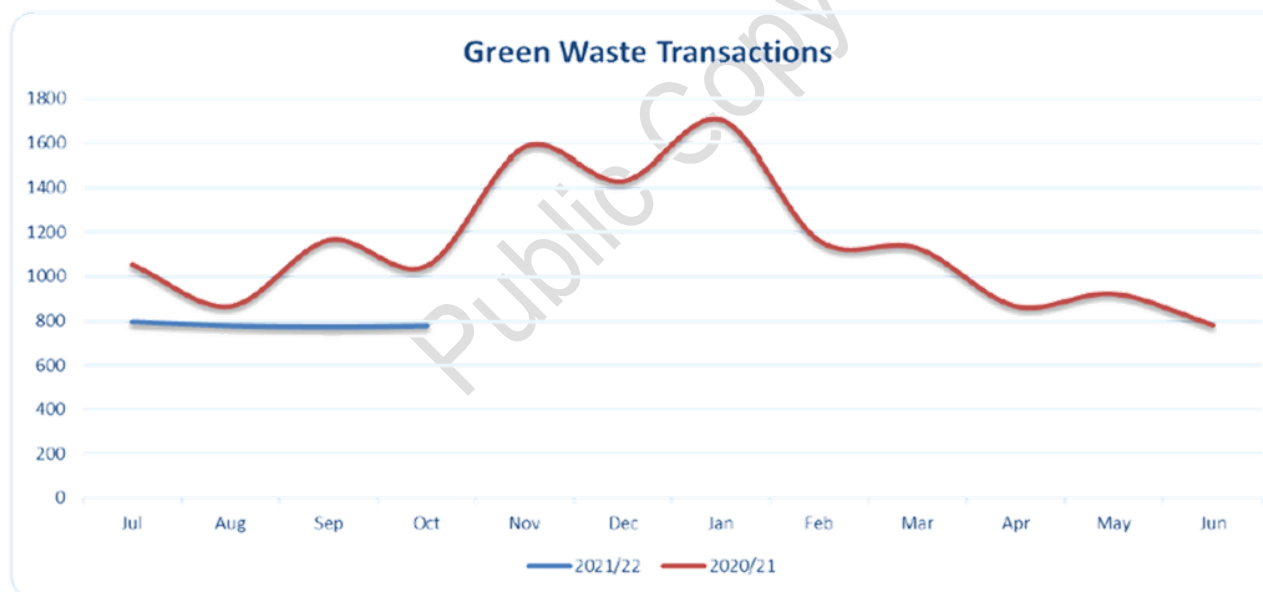


Operational Report

6.1. Green Waste Transaction Statistics

2021/22 Green Waste Transactions Compared to 2020/21 Transactions

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
2021/22	794	780	774	780									3128
2020/21	1053	866	1164	1048	1581	1431	1703	1161	1128	866	922	780	13703
Variance	-259	-86	-390	-268									-10575

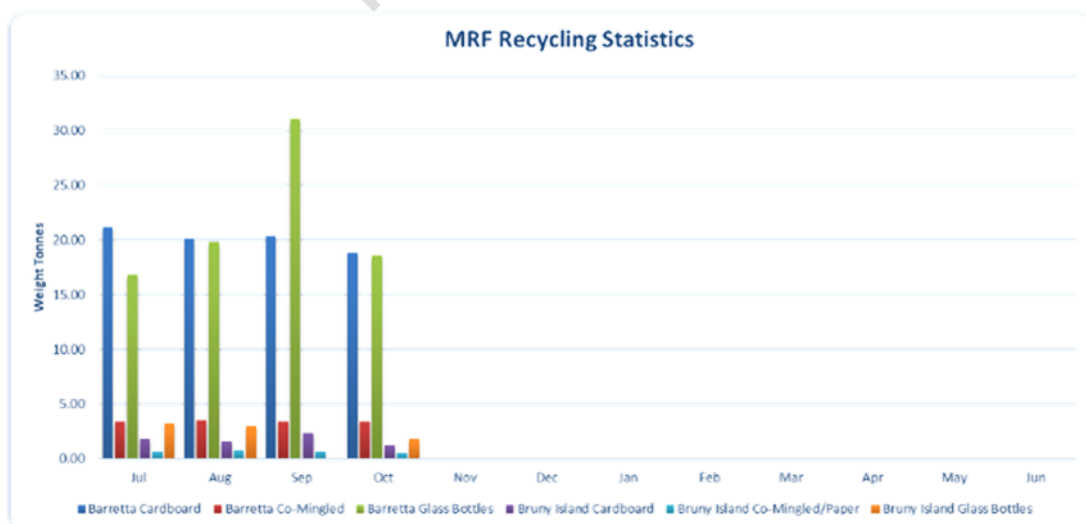




Operational Report

6.2. MRF Recycling Statistics

Product	Month	Loads	Weight tonnes
Barretta Cardboard	Sep	17	20.39
Barretta Paper	Sep	1	4.50
Barretta Co-Mingled	Sep	4	3.41
Barretta Glass Bottles	Sep	3	31.11
Bruny Island Cardboard	Sep	5	2.33
Bruny Island Co-Mingled/Paper	Sep	1	0.67
Bruny Island Glass Bottles	Sep	0	0
Barretta Cardboard	Oct	15	18.84
Barretta Paper	Oct	1	4.63
Barretta Co-Mingled	Oct	4	3.42
Barretta Glass Bottles	Oct	2	18.53
Bruny Island Cardboard	Oct	3	1.24
Bruny Island Co-Mingled/Paper	Oct	1	0.54
Bruny Island Glass Bottles	Oct	1	1.81





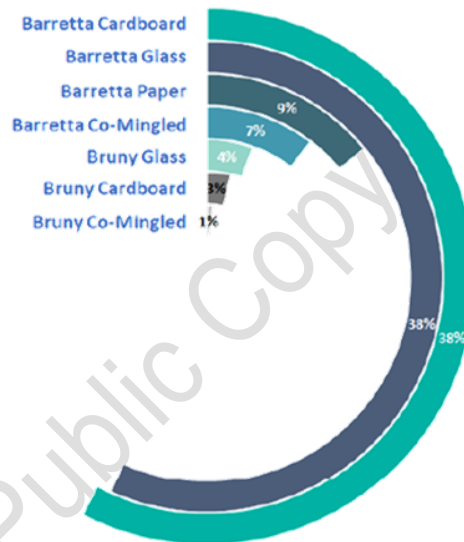
Operational Report

MRF Tonnage Year to Date October 2021

Barretta MRF

Cardboard	Cardboard Avg Load
80.46 8% vs previous year	1.19 13% vs previous year
Paper	Paper Avg Load
23.45 -12% vs previous year	4.74 -28% vs previous year
Co-Mingled	Co-Mingled Avg Load
13.76 8% vs previous year	0.77 3% vs previous year
Glass	Glass Avg Load
86.29 6% vs previous year	9.49 -7% vs previous year

Tonnage Breakdown



MRF Tonnage Variance: 2021/22 vs 2020/21



Bruny Island MRF

Cardboard	Cardboard Avg Load
6.91 15% vs previous year	0.46 -49% vs previous year
Co-Mingled	Co-Mingled Avg Load
2.59 -38% vs previous year	0.65 -38% vs previous year
Glass	Glass Avg Load
8.02 -47% vs previous year	2.67 -9% vs previous year



Operational Report

7. Re-Use Shop Business Activity

September resulted in 2,697 transactions through the shop with sales of \$32,559 which is -\$2,941 under budget and a -\$5,553 decrease on September 2020/21. October resulted in 2,643 transactions with sales of \$33,857 which is -\$3,143 under budget and a -\$3,076 decrease on October 2020/21. During October 2021 the Re-Use Shop was closed for 3 Days due to COVID lockdown restrictions.

2021/22 Sales Compared to Budget

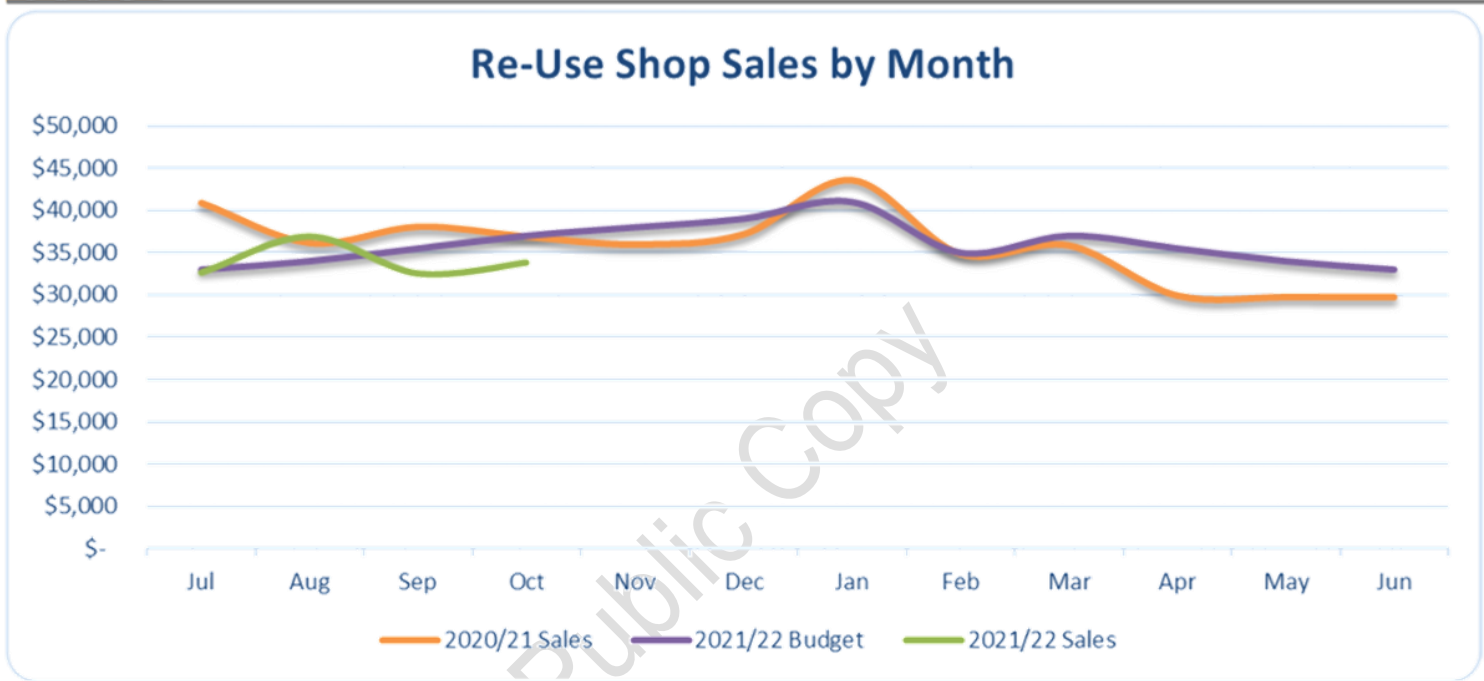
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Comp Total
Sales	\$ 32,676	\$ 36,908	\$ 32,559	\$ 33,857									\$ 135,999
Budget	\$ 33,000	\$ 34,000	\$ 35,500	\$ 37,000	\$ 38,000	\$ 39,000	\$ 41,000	\$ 35,000	\$ 37,000	\$ 35,500	\$ 34,000	\$ 33,000	\$ 139,500
Variance	-\$ 324	\$ 2,908	-\$ 2,941	-\$ 3,143									-\$ 3,501

2021/22 Sales Compared to 2020/21 Sales

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Comp Total
2021/22	\$ 32,676	\$ 36,908	\$ 32,559	\$ 33,857									\$ 135,999
2020/21	\$ 40,952	\$ 36,176	\$ 38,111	\$ 36,933	\$ 35,991	\$ 37,194	\$ 43,659	\$ 34,872	\$ 35,882	\$ 29,902	\$ 29,714	\$ 29,711	\$ 152,173
Variance	-\$ 8,276	\$ 732	-\$ 5,553	-\$ 3,076									-\$ 16,173



Operational Report

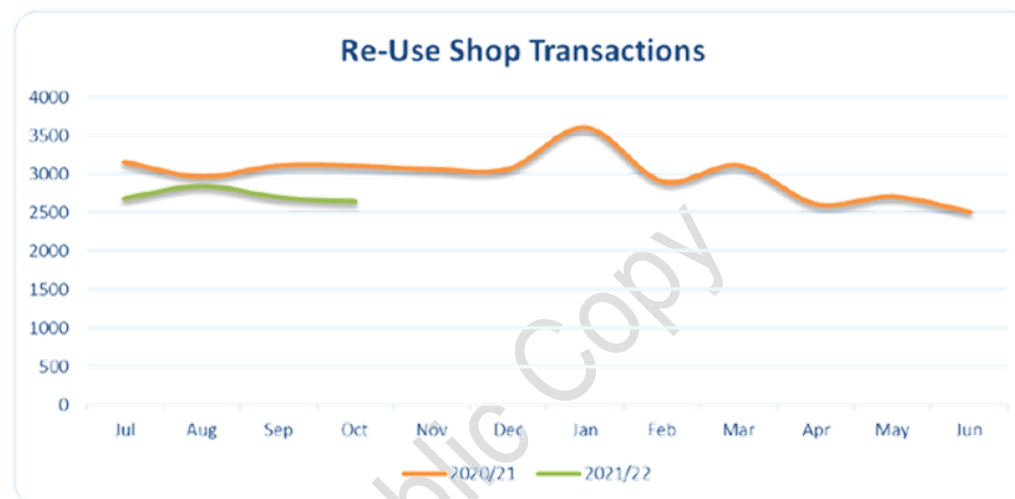


The above graph highlights the Re-Use Shop sales by month for the 2021-22 financial year compared to the same period for 2020-21 year and the 2021-22 Budget.



Operational Report

7.1. Re-Use Shop Transaction Statistics



2021/22 Transactions Compared to 2020/21 Transactions

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Comp Total
2021/22	2682	2839	2697	2643									10861
2020/21	3158	2969	3111	3109	3067	3070	3605	2906	3113	2611	2707	2510	12347
Variance	-476	-130	-414	-466									-1486



Operational Report



The above graph highlights the total Re-Use Shop sales for the period ending 31 October 2021 compared to the 2021-22 Budget and the 2020-21 sales result for the same period. The graph shows a result of -\$3,501 under budget and a decrease of sales by -\$16,173 over the same period in 2020-21.



Collection Statistics

Kerbside General Waste													
Month	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Bin Lifts	52733	53689	53739	51611									211,772
Tonnage	461.39	459.44	474.88	466.61									1,862.32
Avge Kg/Lift	8.7	8.6	8.8	9.0									8.8

Kerbside Recycling													
Month	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Bin Lifts	26118	25818	25964	24848									102,748
Tonnage	178.76	174.28	178.26	177.67									708.97
Avge Kg/Lift	6.8	6.8	6.9	7.2									6.9

Kerbside FOGO													
Month	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Bin Lifts	5845	6251	7660	9491									29,247
Tonnage	118	124.81	172.57	265.99									681.37
Avge Kg/Lift	20.2	20.0	22.5	28.0									23.3

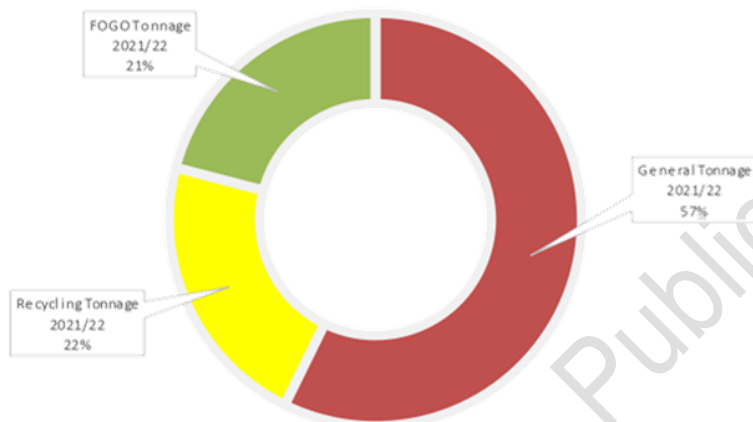
Service Requests													
Month	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
New Service	68	91	88	98									345
Damaged Bins	53	67	92	63									275
Missed Collections	34	29	45	30									138
Upgrade Bin Size	44	20	21	22									107
Missing Bin	28	34	29	33									124
Total	263	273	321	279									1136



Collection Statistics

Kebside Tonnage Year to Date October 2021

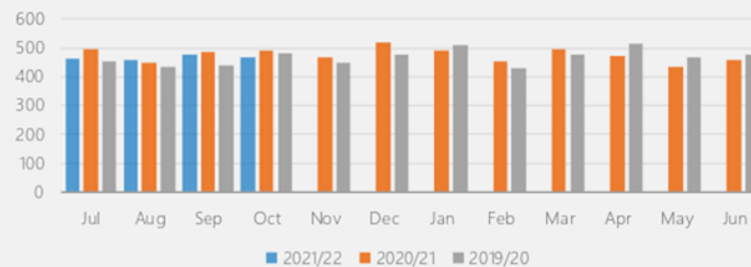
General	Recycling	FOGO
1862.32	708.97	681.37
-3% vs. previous year	-7% vs. previous year	187% vs. previous year



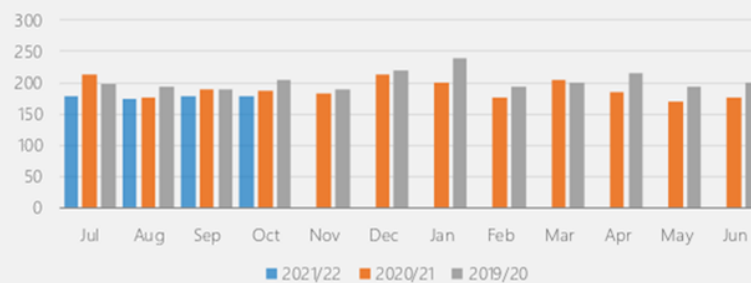
Average Bin Weigh Kg

General	Recycling	FOGO
8.8	6.9	22.7
-4% vs. previous year	-7% vs. previous year	-22% vs. previous year

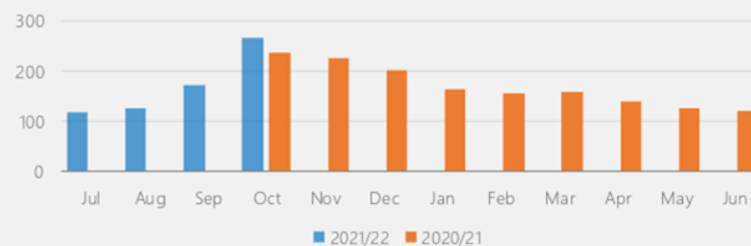
General Waste Tonnage



Recycling Tonnage



FOGO Tonnage





Waste Management Strategy

8. Waste Management Strategy Progress Report

Actions										Priority		Status						
1. Increased waste avoidance and reduction										2017/18	2018/19	2019/20	2020/21	2021/22				
A	Develop and deliver an awareness raising campaign to increase public understanding and engagement of waste avoidance														High	Complete & Ongoing		
Summary																		
<ul style="list-style-type: none">• Design, printing and distribution of Waste and Recycling Guides.• Creation of a Waste Avoidance page on the website.• Production of short film clips on waste avoidance and Home composting for the website.• Design, printing and distribution of recycling and FOGO bin lid labels.• kerbside waste, recycling and organics bin audits in 2020 and 2021.• Launch and advertising of the Recyclemate app.• kerbside bin audits for waste recycling and Organics in 2020 and 2021.																		
B	Implement a food waste avoidance program (e.g. Love Food Hate Waste) and target to specific sections of the community (e.g. schools)														Medium	Ongoing		
Summary																		
<ul style="list-style-type: none">• School educational program on waste avoidance is being developed with presentations to commence in November.• School tours of the Barretta transfer station and Re-Use Shop.• Recycling support for school and community group run events.<ul style="list-style-type: none">• transition to a kerbside FOGO service from 4 October 2021.																		



Waste Management Strategy

C	Support and promote community gardens and at home composting.							Low	Complete & Ongoing
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Summary

- Home Composting workshops were held during September, October and November 2019. A Home Composting guide has been developed and printed with further workshops held in October 2020 and March 2021. The workshops were attended by a total of over 240 residents and a home composting page has been created for the Council website. Two short videos on Home Composting and Worm Farms have been developed for the Council website.
- Consultation was undertaken during October 2019 with the Taroona, Kingston and Margate Community Gardens on a range of topics and how Council could best support and promote their gardens.
- The construction of an educational concept garden at Barretta.

D	Engage with businesses on waste avoidance and implement a business waste reduction program (e.g. Bin Trim3 , Halve Waste4) to assist businesses to reduce waste.							Medium	Ongoing
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Summary

- The Launch of the ASPIRE platform in Kingborough to connect businesses on waste avoidance and resource exchanges.

2. Increased Recycling Rates						2017/18	2018/19	2019/20	2020/21	2021/22					
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Waste Management Strategy

A	Introduce new kerbside services: <ul style="list-style-type: none"> • Fortnightly 240l comingled recycling bin; and • Fortnightly GO bin. 							High	Complete
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Summary

• The transition to a standard 240 litre recycling bin will commence from 1 July 2021. All future properties added to the kerbside collection service will be supplied with a 240 Litre Recycling bin.

• Investigations in to a 240 litre kerbside collection green waste service commenced during January 2019 with a Council workshop held on 15 July 2019 to clarify the potential service options available and the costs associated with these options.

A recommendation to implement a green waste service was resolved at the 12 August 2019 Council meeting. Council resolved to not implement a green waste collection service in 2019/20 as Councillors had concerns over the cost of the service, and the lack of adequate opt-out provisions and downstream processing.

A Notice of Motion (NoM) on an amended service was presented and was carried unanimously at the 23 September 2019 Council meeting. The fortnightly 240 litre bin garden organics service was scheduled to commence on 6 July 2020 with the bins being serviced on the same day as the residents current kerbside recycling bin but on the opposite week. There were no restrictions on property owners opting out of the service for the 2020-21 financial year provided the request is received in writing by Council prior to 16 December 2019.

A tender process for bin procurement and a service provider commenced in January 2020 with Veolia Environmental Services the successful collection contractor and Trident Australia being awarded the contract for bin supply. The fortnightly 240 litre bin garden organics service was scheduled to commence on 6 July 2020 with the bins scheduled for delivery to households commencing early June 2020.

Due to the Coronavirus restrictions with the bin roll out and collection vehicle delivery the contractor requested a postponement of the commencement date. A report was prepared for Council recommending delaying the commencement of the service until 1 January 2021. Council resolved at the 11 May 2020 meeting an amended motion to delay the commencement of the service until October 2020.

The kerbside green waste collection service commenced on 5 October 2020 with currently 7,526 properties registered for the service with 1,936 tonnes of organics collected and processed in the first 12 months of the service. The service transitioned to a full FOGO service from 4 October 2021.

B	Expand new kerbside service collection area to include Kettering.							High	Complete
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Summary



Waste Management Strategy

- In conjunction with the kerbside collection contractor an inspection of the Kettering area was conducted in January 2019 to ascertain the suitability of roads for the kerbside collection service. From this investigation an area encompassing 410 properties was identified for a possible expansion to the collection service.

An expression of interest letter was delivered in early February 2019 to all residents on the proposed collection route requesting feedback on the extension of service. The letter informed the residents of the charges involved with this service and provided an opportunity for them to provide feedback.

The replies from the expression of interest letters were that 82 residents were in favour of the extension, 191 responses were against the extension and 137 residents did not respond to the expression of interest letter. As 137 owners had not responded to the expression of interest letter a further letter was sent to these residents on 5 March 2019 again requesting their feedback. An additional 8 residents answered in favour of the extension and a further 30 replied they were against extending the service.

The result of the survey was that 22% of the responses were in favour of extending the service, 54% are against and the remaining 24% did not provide a response.

Due to the clear majority of residents who responded being against the extension of the kerbside collection service Council resolved at the 25 March 2019 Council meeting that the kerbside collection service is not extended to the Kettering area.

C	Review remote sites and upgrade community access to secure garbage and recycling drop off points.							High	Complete & Ongoing
Summary									

- Installation of Public place bin encloses for waste and Recycling along Kingston Beach, Kingston Hub and Bruny Island. Installation of waste and recycling enclosures for the Blackmans Bay beach foreshore is scheduled for the 2021-22 financial year.
- A trial drop off area for food waste at Barretta is scheduled to commence in January 2022.

D	Collaborate with neighbouring councils seeking to establish regional organics processing solutions.							Medium	In Progress
Summary									



Waste Management Strategy

- Investigations were undertaken with the City of Hobart and Glenorchy City on a joint Expression of Interest (EOI) to identify a suitable regional FOGO processing facility. An EOI was advertised on 17 August 2019 with nine service providers with differing processing methods responding to the EOI. All potential service providers were invited to present their proposal to Council officers during January 2020 with a shortlist of companies invited to tender for the services based on these proposals.

Due to the impact of COVID-19 on the respective Councils causing substantial disruption to the evaluation process the Councils made the decision to formally suspend evaluations for the foreseeable future and will convene again once the threat from COVID-19 has passed.

The State Government is currently developing a State wide Organic Strategy as a priority area identified in the State Waste Action Plan.

The City of Hobart, Glenorchy City and Kingborough Councils have recently jointly tendered for a two year FOGO processing contract.

E	Review viability of implementing kerbside FOGO collections.							Medium	Complete & Ongoing
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Summary

- A fortnightly 240L kerbside green waste service was introduced in October 2020 as part of a two step process recommended in the 2017 Waste Management Strategy.
- Investigations have been ongoing since the commencement of the service to transition to a full FOGO service commencing 1 July 2022.

The State Government announcement of a Waste to Landfill Levy commencing in November 2021 has brought forward the commencement date of the service to 4 October 2021. The levy has since been postponed until 1 July 2022.

The contractors for processing and collecting the FOGO have been consulted and an introduction letter and information flyer was posted to all properties on the current green waste service in August and the transition to a FOGO service commenced 4 October 2021.

F	Expand participation in product stewardship (takeback) schemes at Council facilities.							Low	Complete & Ongoing
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Summary

- The Introduction of the Ecocycle recycling program to the Barretta transfer station for recycling of household batteries, fluorescent tubes and globes and x-rays.
- Construction and installation of a "Difficult to Recycle Items" station now allows residents to recycle household batteries, X-rays, coffee pods, toner cartridges, light globes,



Waste Management Strategy

- small e-waste pens, markers and highlighters and books and magazines at the Council Civic Centre.
- Introduction of a program for recycling of Flares at the Bruny Island and Barretta transfer stations.

Public Copy



Waste Management Strategy

3. Best practice waste and resource recovery infrastructure		2017/18	2018/19	2019/20	2020/21	2021/22			
A	Review and assess transfer stations against best practice (including tip shop)						High	Ongoing	
Summary									
• Waste Transfer Station and Re-use shop visits and benchmarking to ensure best practise outcomes.									
B	Review viable options for Barretta transfer station to consolidate new kerbside services and best practice recommendation (including tip shop services)						High	Ongoing	
Summary									
• Waste Transfer Station and Re-use shop visits and benchmarking to ensure best practise outcomes.									
C	Upgrade Barretta transfer station to support new kerbside services						High	Complete	
Summary									
• Expansion of the hard stand area at Barretta for processing kerbside green waste until a facility is secured.									
D	Upgrade transfer stations to support best practice recommendations						High	Ongoing	
Summary									
• Construction of an extra recycling drop off bay, Installation of Flammable, Toxic substances and Corrosives storage lockers. Planning stages of expanding the undercover area of the Re-Use Shop. Reconfiguration of the shop yard to minimise fork lift interaction with Re-Use Shop customers.									



Waste Management Strategy

E	Perform public place litter and recycling bin stations audits across municipality and review against best practice.							Medium	Ongoing
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Summary

- Ongoing, public litter and recycling bins are monitored weekly through contractor reports. To help reduce contamination additional recycling signage has been applied to all recycling bins.

F	Install additional stations and/or upgrade existing bin installations at priority sites, identified through audits.							Medium	Ongoing
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Summary

- Public place waste recycling enclosures have been installed to the Kingston Beach foreshore, Bruny Island and the Kingston Park precinct. The waste enclosures along the Blackmans Bay Beach foreshore are scheduled to be replaced with new waste and recycling enclosures during the 2021-22 financial year.



Waste Management Strategy

4. Effective and Sustainable Governance		2017/18	2018/19	2019/20	2020/21	2021/22			
A	Adopt KPI's and targets for the operation and management of Council transfer stations.						Medium	Complete & Ongoing	
Summary									
• Developed as part of the Council service level agreement.									
B	Establish Council policy and implement procedures for setting waste gate fees aligned with the user pays principle						Low	Complete & Ongoing	
Summary									
• Fees and charges set as part of the budget process for Council approval.									
C	Implement waste data system, to record and report key performance indicators, inform decision making and provide greater transparency to the community. (e.g. waste data from facilities, kerbside service providers and audits)						High	Complete & Ongoing	
Summary									
• Six bi-monthly Board Reports, two Service Level Agreement meetings with Council									



Waste Management Strategy

5. Effective Community Engagement		2017/18	2018/19	2019/20	2020/21	2021/22			
A	Roll out ongoing and periodic measurement of community satisfaction with waste services.						High	Complete & Ongoing	
Summary									
<ul style="list-style-type: none">• Community engagement on the roll out of the kerbside Green waste and FOGO service.• Community consultation on the extension of the kerbside collection service.• Howden bin strap trial survey.• Social media and website updates.• Expansion of the Howden bin lid strap trial to kerbside recycling bins in Barretta, Electrona, Snug, Lower Snug and Conningham.• Launch and advertising of the Recyclemate app.									
B	Develop a community waste avoidance and new/expanded services education program.						Medium	Complete & Ongoing	
Summary									
<ul style="list-style-type: none">• Design, printing and distribution of Waste and Recycling Guide.• Design and printing of Home composting guide.• Creation of a Waste Avoidance page on the website.• Production of short film clips on waste avoidance and Home composting for the website.• Design, printing and distribution of recycling and FOGO bin lid labels.• School support for the Salvaged Art from Waste Exhibition.• Design, printing and distribution of recycling and FOGO bin lid labels.• Launch and advertising of the Recyclemate app.									
C	Expand participation in product stewardship (takeback) schemes at Council facilities.						Medium	Complete & Ongoing	



Waste Management Strategy

Summary

- The Introduction of the Ecocycle recycling program to the Barretta transfer station for recycling of household batteries, fluorescent tubes and globes and x-rays.
- Construction and installation of a "Difficult to Recycle Items" station now allows residents to recycle household batteries, X-rays, coffee pods, toner cartridges, light globes, small e-waste pens, markers and highlighters and books and magazines at the Council Civic Centre.
- Introduction of a program for recycling of Flares at the Bruny Island and Barretta transfer stations.

D	Investigate the causes and effects of illegal dumping and littering across the municipality.						Low	Ongoing
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Summary

- Ongoing communication with the Council Compliance unit to address illegal dumping.
- Installation of littering signage at identified problem areas.
- Fees and charges benchmarked against neighbouring Councils to minimise illegal dumping.
- Expansion of the Howden bin lid strap trial to kerbside recycling bins in Barretta, Electrona, Snug, Lower Snug and Conningham.

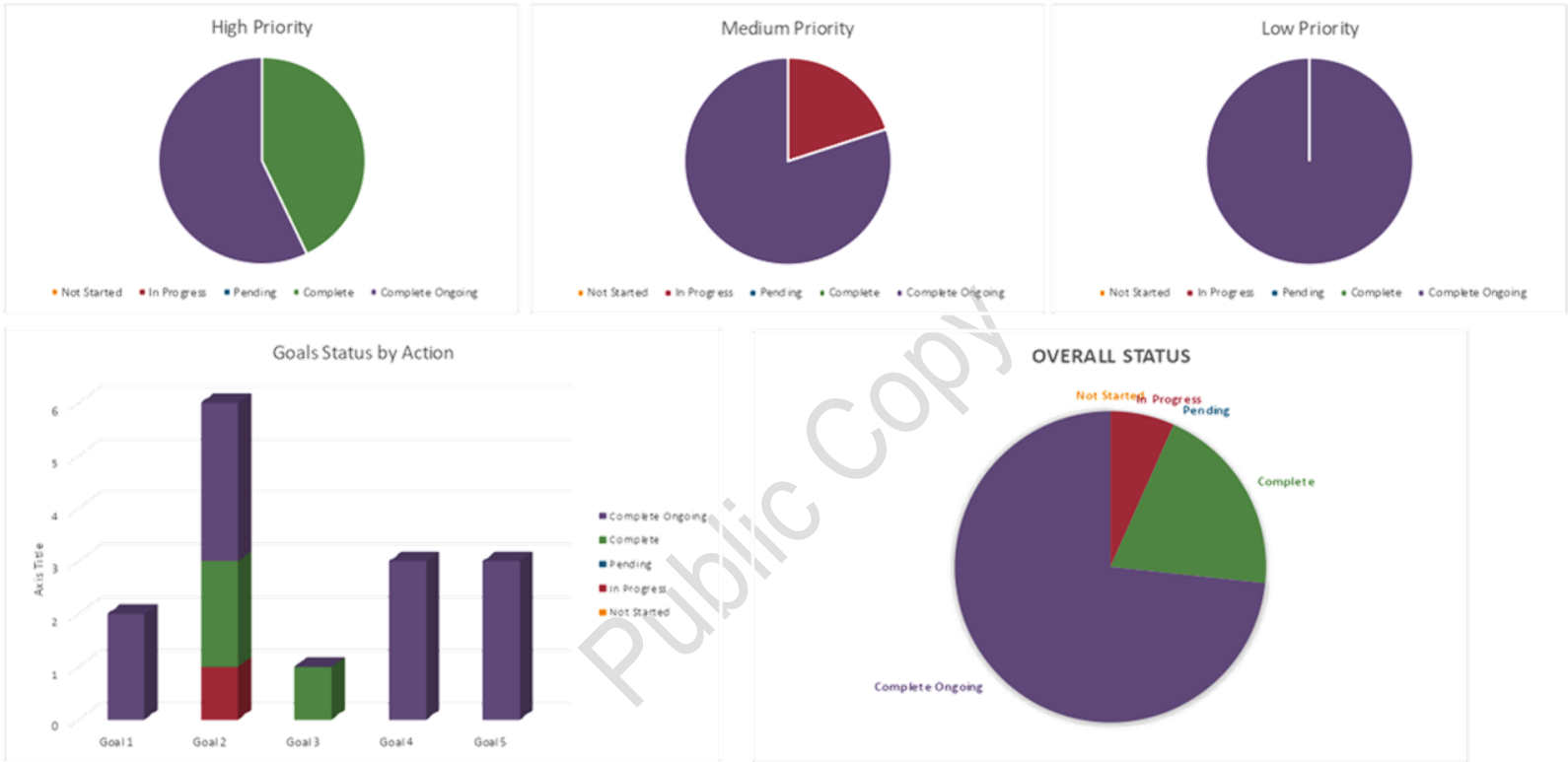
E	Expand and improve recycling at council run or supported events.						Medium	Ongoing
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Summary

- Ongoing, continue to support and promote the Waste Wise Policy at Council run events.
- Purchase of 240 litre bin lids for general waste, recycling and organics collection at Council events.



Waste Management Strategy





Previous Minutes

KINGBOROUGH WASTE SERVICES PTY LTD

AGENDA DIRECTOR'S MEETING NO. 62

Friday 26 November 2021

Notice is hereby given that a meeting of Directors of Kingborough Waste Services Pty Ltd
will be held at the Company Offices
15 Channel Highway, Kingston on
Friday 26 November 2021 at 9.00 a.m.

DEBRA MACKEEN
CHAIRPERSON

*Kingborough Waste Services Pty Ltd acting as Trustee for Kingborough Waste Services Unit Trust
ABN 42151309563*



Previous Minutes

1. Opening

A Meeting of the Directors of Kingborough Waste Services Pty Ltd will be held on Friday 26 November 2021 at the Company Offices, 15 Channel Highway, Kingston commencing at 9.00 a.m. unless resolved otherwise.

2. Attendance

- d. Present:
- e. Apologies:
- f. Non-Director Attendees:

3. Declarations of Interest

Pursuant to Clause 22.10 of the Constitution, Directors are invited, where applicable, to declare an interest in any matter listed on the Agenda, nominating the specific item(s) in which the Director declares interest. The following Standing Declarations are noted:

- c. David Reeve, in his position as Director Engineering Services with the Kingborough Council; and
- d. Tim Jones, in his position as Manager Finance with the Kingborough Council.

4. Approval of the Agenda

Director's attending are invited to nominate items of General Business for discussion and/or decision and to request changes to the Order of Business for the meeting.

5. Previous Minutes

The Minutes of Board Meeting No. 61 of Friday 24 September 2021 are attached.

Recommendation: That the Minutes of Board Meeting No. 61 of Friday 24 September 2021 be confirmed.

6. Business Arising from the Minutes

The Board Action List is attached.

7. General Business

7.1. Financial Reports for Kingborough Waste Services Pty Ltd

The September 2021 and October 2021 Profit and Loss Financial Reports, Balance Sheet and the Budget Forecast are attached.

Recommendation: That the Profit and Loss Financial reports for Kingborough Waste Services Pty Ltd for September 2021 and October 2021, the Balance Sheet as of 31 October 2021 and the Budget Forecast for the period be received and noted.

7.2. Operational Report

The September 2021 and October 2021 operational report from the Manager KWS is attached for discussion.



Previous Minutes

Recommendation: *That the September 2021 and October 2021 operational report of the Manager Kingborough Waste Services be received and noted*

7.3. Service Level Agreement Report

The September 2021 and October 2021 Service Level Agreement Report from the Manager KWS is attached for discussion.

Recommendation: *That the September 2021 and October 2021 Service Level Agreement Report of the Manager Kingborough Waste Services be received and noted.*

8. Other Business

8.1. Update On Urban EP Report Surrounding GHG Strategies

8.2. Update on Regional State Initiatives Draft Waste Avoidance and Reduction Plan

9. Date and Place of Next Meeting

The arrangements for the next meeting are to be confirmed.

10. Closure

G KINGBOROUGH BICYCLE ADVISORY COMMITTEE - MINUTES 10 DECEMBER 2021

MINUTES

Kingborough Bicycle Advisory Committee

Meeting No. 2021-5

Friday 10 December 2021

Public Copy



MINUTES of a Meeting of the Kingborough Bicycle Advisory Committee held at the Kingborough Civic Centre, Kingston, on Friday 8 October 2021 at 9:00a.m.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Amanda Midgley	✓	
Members:	Ms Kate Allingham		✓
	Ms Suzanne Betts	✓	
	Mr Isaac Forster		✓
	Mr David McQuillen		✓
	Mr Dylan Robbins	✓	
	Mr Rob Sheers	✓	
	Mr Peter Tuft		✓
	Ms Angela Wilson	✓	
	Ms Ros Woodburn	✓	
Cycling South	Ms Mary McParland	✓	
Bicycle Network	Ms Alison Hetherington	✓	
Council Officers In Attendance:			
Executive Officer	Mr Anthony Verdouw	✓	
Director Engineering Services	Mr David Reeve	✓	
Observers:			
	Mr Gordon Keith	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which we meet and acknowledged elders past and present.

LEAVE OF ABSENCE

Kate Allingham has resigned from the Committee for 2022.

DECLARATIONS OF INTEREST

There were no declarations of interest.

CONFIRMATION OF MINUTES

MOVED: Angela Wilson

SECONDED: Rob Sheers

That the Minutes of the Committee meeting held on Friday 8 October 2021, as circulated be confirmed.

Carried

BUSINESS ARISING FROM PREVIOUS MINUTES

1. Review of action items from previous meeting (Cr Midgely)

Council Midgely reviewed progress on action items generated from the previous Committee meeting.

2. Kingborough Cycling Strategy (Anthony Verdouw)

The Draft Cycling Strategy was endorsed by Council on 18 October 2021 and the consultation period then commenced. The consultation will end on 20 December 2021.

Anthony provided a brief update on consultation to-date, with over 200 responses received so far.

3. Cycling South Report (Mary McParland)

Mary provided a brief update on Cycling South activities:

- The AGM was held on 16 November. Cr Amanda Midgely is Chair and Cr Flora Fox is Secretary.
- I have been working with the Hobart City Deal Regional Transport Group on a priority list for cycling projects across the region to guide funding from State and Federal Government. The Whitewater Creek Trail underpass is near the top of the list due to the 'readiness' of the project, the road safety benefits and proximity to a large activity centre.

CORRESPONDENCE

4. Inward

- a) Response to KBAC regarding Margate to Huntingfield Path – Minister for Infrastructure and Transport – 1 December 2021

5. Outward

- a. KBAC Letter – Margate Huntingfield Path – Minister for Infrastructure and Transport – 15 October 2021
- b. KBAC Letter of Support – Spring Farm to Whitewater Shared Use Path – 15 October 2021

GENERAL BUSINESS

6. Tracks and Trails Update

Staff provided an update on tracks and trails projects and projects they will submit for grant and capital funding opportunities.

Snug to Coningham Study – Mtn Trails have prepared a concept design for a Class 2 trail linking Snug Esplanade to Old Station Road via a 1.8m wide bridge across Snug Creek. Concepts have been forwarded to CALSCA (local community group).

Action Item 1: Anthony to forward Snug to Lower Snug trail concepts to Committee members.

Action Item 2: Cr Midgley to write a letter of thanks to Council's Recreation Officer Su Sprott for her work and advocacy for tracks and trails projects.

7. Infrastructure Priorities – Capital Bids 2022-2023

The Committee discussed potential 2022-23 capital works bids, including:

- **Whitewater Creek Track to Spring Farm link** – Construct
- **Spring Farm to Twin Ovals link** – Stage 1 – Construct
- **Taroona bike lane upgrades** – Construct
- **Firthside to Summerleas link** – Construct – surface existing corridors and install wayfinding signage
- **Snug to Lower Snug trail** – Construct – Class 2 trail and footbridge linking Esplanade to Old Station Rd
- **Channel Hwy between Algona Rd and Summerleas Rd** – Concept plan – incorporating protected bike lanes, footpaths and access to bus stops, pedestrian refuges
- **Roslyn Ave** – Design – incorporate uphill bike lane – with upgraded footpath on western side of the road a future stage
- **Sandfly Rd** – Design – prepare design for uphill sealed shoulders, particularly on the approach to blind corners or crests.

Action Item 3: Staff to progress carparking restrictions through the Taroona corridor.

Action Item 4: Staff to send the list of potential bid projects to KBAC for members to rank via a survey.

OTHER BUSINESS

8. KBAC Meeting Dates 2022

Proposed meeting dates for 2022 confirmed.

MATTERS OF GENERAL INTEREST

9. Current community engagements

Two significant community engagements for the municipality were noted:

- Transform Kingston – CBD Upgrade Consultation - Kingborough Council
- Kingston Bypass Duplication and Algona Roundabout Consultation - State Growth

Action Item 5: Staff to email the Committee links to the Transform Kingston survey and the State Growth Kingston Bypass Duplication and Algona Roundabout engagement.

10. KBUG

Angela provided a brief update on KBUG activities, with a successful Christmas ride held recently.

NEXT MEETING

The next meeting of the Committee is scheduled to be held on Friday 18 February 2022 at 9:00am.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 10:30am.

Public Copy

Kingborough Bicycle Advisory Committee

Proposed Meeting Dates for 2022

*Note meetings are held bi-monthly on Fridays at 9:00am
in the Council Chambers, Kingston*

18 February

8 April

17 June

19 August

21 October

16 December

Public Copy

Kingborough Bicycle Advisory Committee

Action List

Action Item #	Meeting Date	Meeting	Details	Responsible Officer	Progress	Due Date
1	10/12/21	2021-05	Staff to forward Snug to Lower Snug trail concepts to Committee members.	Anthony Verdouw	Done	20/12/21
2	10/12/21	2021-05	Cr Midgley to write a letter of thanks to Council's Recreation Officer Su Sprott for her work and advocacy for tracks and trails projects.	Cr Midgley	Done	16/12/21
3	10/12/21	2021-05	Staff to progress carparking restrictions through the Taroona corridor	David Reeve/Renai Clark		18/02/22
4	10/12/21	2021-05	Staff to send the list of potential bid projects to KBAC for members to prioritise via a survey	Anthony Verdouw	Done	16/12/21
5	10/12/21	2021-05	Staff to email the Committee links to the Transform Kingston survey and the State Growth Kingston Bypass Duplication and Algona Roundabout engagement.	Anthony Verdouw	Done	16/12/21
1	8/10/21	Kingston CBD Update	Daniel to arrange concept rendered drawings with parking removed and separated bicycle lanes installed.	Daniel Kaimatsoglu	Done	25/10/21
2	8/10/21	Kingborough Cycling Strategy	Anthony to amend the phrasing of Action 24 in the Draft Cycling Strategy to include considerations for an uphill bike lane.	Anthony Verdouw	Done – 12/10/21	12/10/21
3	8/10/21	Snug to Coningham Study Update	Anthony to update CALSCA on progress of the study.	Anthony Verdouw	Done	12/10/21

Kingborough Bicycle Advisory Committee

Action List

Action Item #	Meeting Date	Meeting	Details	Responsible Officer	Progress	Due Date
4	8/10/21	KBAC Webpage	Committee members to contact Anthony if they have any recommendations for items to include on the website.	Committee	Done	10/12/21
5	8/10/21	Bike Storage Units	Anthony to advise the Works Manager and Urban Designer of the Committee's suggestions for bike storage locations.	Anthony Verdouw	Done – 12/10/21	12/10/21
3	11/6/21	Linemarking – Brightwater Road and Howden Road	Cr Midgley to meet with staff regarding linemarking queries and provide a response to the resident.	Cr Midgley	Done	13/8/21
4	11/6/21	Kingborough Chronicle Article	Cr Midgley to follow up Chronicle article opportunities.	Cr Midgley		13/8/21
1	13/8/21	Snug to Coningham Shared Path Feasibility Study	Cr Midgley to write letter to the Department of State Growth on behalf of KBAC requesting an update on the Huntingfield to Margate shared path and Channel Hwy shoulder improvements between Margate and Kingston.	Cr Midgley	Done 13/10/21	8/10/21
1	11/6/21	Kingborough Cycling Strategy Review	Staff to distribute Draft Cycling Strategy to Committee members for review and feedback.	Anthony Verdouw	Done 11/6/21	11/6/21

Public Copy