

# Kingborough



## MINUTES

### Kingborough Community Forum

Saturday 4 December 2021  
9.30am – 10.30am

MINUTES of the Kingborough Community Forum  
Council Chambers – Civic Centre  
Saturday, 4 December 2021 at 9.30am

## 1 WELCOME

The Chairperson declared the meeting open, welcomed all in attendance. Noted discussion at KCA on climate change.

## 2 APOLOGIES

As per attendance list

## 3 MINUTES

Minutes of the Meeting held 9 October 2021 confirmed and carried

## 4 ACTION FROM PREVIOUS MEETING

TASK	ACTION
4.1. Subcommittee to draft TOR for KCF	Jill H, Rob C, John M (for first meeting of 2022)  Chris outlined request from Julian Punch and his reply
4.2. Provide advice on By-Law re: roadside reserves  <i>Please note: due to WHS/Insurance risks it is difficult for Council to support sporadic volunteer work on roadsides. For example, when working within a certain distance to a roadside (normally 3 – 5 metres) a full traffic management plan must be written and implemented. This includes placing traffic management signs, which you have to have undertaken the 'implement traffic management plan course' (stop/slow batt). If a number of groups want to work on roadsides this could be a significant resource impost on Council to pay for the signage, training (about \$300/person) and staff to audit the worksites for what is a high risk activity. If a working-bee is to take place on a roadside without a traffic management plan and someone becomes injured, the person who has organised the working bee would be liable for the incident, knowing that it is illegal to work on roadsides without a traffic management plan. Insurance could also become a very complicated issue.</i> Katrena (Completed)	
4.3. Works Manager to present at forum next year on service levels and maintenance program	Katrena (in train)
4.4. Circulate documents and template to support budget inputs via December meeting	Katrena (Completed)

## 5 BUSINESS ARISING THIS MEETING

Katrena to circulate NPR submission.
Terms of Reference/Membership Subcommittee to Report Back at first meeting 2022.

**6 PROPOSED MEETING DATES FOR 2022**

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- 26 February
- 7 May
- 16 July
- 24 September (to include AGM and General Meeting)
- 3 December (budget session and pending confirmation of AGM)

It was noted that there may be issues related to COVID affecting attendance.  
Proposed meeting dates for 2022 accepted.

**5 BUDGET SUBMISSIONS**

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See attachment – Budget submissions.

Katrena outlined CAPEX expenditure and timetable. Gary outlined assumption, LTFFP and 5-year capital plan. Other points of consideration and discussion:

- Must consider the services being delivered
- 5 year program discussed at every budget workshop – often need to phase capital, design, cost estimations etc.
- What to do if there is a safety issue not covered in budget? Everything to be considered on a risk basis, under legislation obligation for WHS, one of the highest priorities is safety of community. If there is a risk we are not aware of, let us know. In an extreme example, it might be necessary to call a special council meeting.
- There was a fair bit of discussion about failure of builders – vexed issue of contracting out of building approvals – would we recapture rather than private sector? Katrena provided brief. Can send members submission re No Planning Permit Required.
- FLAG – had extensive process discussion and prioritised based on community feedback – Toilet a priority. Others might consider similar process.
- Gary’s challenge is about prioritising e.g. need next budget to include costs of LG elections - \$200K. 1 percent increase on general rate = \$240K
- Oxley’s road – high risk if walking because it is a busy and bendy highway so we want to reduce the risk to pedestrians.
- Can Council raise money along with communities through fundraising? Unlikely, vexed issue.
- How do we increase rate base, alternative revenue opportunities e.g. COPPING

**8. OTHER BUSINESS**

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- FLAG — Picnic in Paddock
- Kettering – Climate Change and Carbon Reduction discussion
- Howden – Fire Management - Subcommittee?

**9. NEXT MEETING: 26 FEBRUARY, 2022**

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