

**Kingborough Community Consultative Forum
ANNUAL GENERAL MEETING**

**Saturday 7 August
9.30am**

**Prior to the General Meeting
Council Chambers – Civic Centre, 15 Channel Highway, Kingston**

MINUTES

Attendees:

Chris Ireland (Chair), Wayne Burgess (Deputy Chair), Kathy Holland (Blackmans Bay Community Association), Roger Walker, Peter Tatham (Bonnet Hill Community Association), Rob Nixey (Bruny Island Community Association), David Bonny, Richard Mount (Conningham and Lower Snug Community Association), June Walker (Howden Progress Association) Peter Laud (Kettering Community Association), John Cox (Kingborough Landcare Advisory Group), Tricia Ramsey (Kingborough Ratepayers Association – as observer), John Reeves (Southern Channel Ratepayers and Residents Association), Rob Crossthwaite (Snug Landcare); Jill Hickie (Taroona Community Association); Warwick Lee (Westwinds); Luca Vanzino (Woodbridge Community Association); Mike Brough, George Taylor (Friends of Longley Area Group).

Councillors: Mayor Paula Wriedt, Cr Sue Bastone, Cr Gideon Cordover, Cr Clare-Glade Wright

Council Officers: Gary Arnold, Katrena Stephenson

The Meeting Opened at 9.35am.

1. Welcome
2. Apologies: Leslie Frost, Cr Jo Westwood, Cr Amanda Midgely, Cr Flora Fox
3. Confirm Minutes of the Annual General Meeting held 5 December 2020: Minutes were confirmed.
4. Chairman's Report:

Thank you for the support I have received since you voted me in as Chair at the previous AGM. In this report I am not mentioning the issues that have been raised both by the Community Representatives and the Council. The reason is, they have been reported in detail in the minutes.

In the General Meeting prior to the December 2020 AGM, Jill Hickie proposed a general review of the Kingborough Forum. As a result, a Forum Workshop was held on the 14th of November and a sub-committee consisting of Jill Hickie, Kathy Holland and Leslie Frost was formed. They circulated a paper before the AGM, recommending a number of changes to the operation of the Forum.

A detailed discussion was held at the AGM on these recommended changes, and it was agreed that any changes that were agreed to would be progressed at the February 2021 General Meeting.

In that meeting a number of the changes to the operation of the Forum were agreed to.

The Forum's name was shortened to Kingborough Community Forum (KCF).

The Forum's "Purpose Statement" was updated and now states that The Kingborough Community Forum:

- has been established to ensure effective and open communication and engagement with Council on matters of significance to the Kingborough Community;

- will consider and contribute to Council priorities, directions and current topics;
- will establish sub-committees as required to consider specific relevant matters; and
- is to ensure adequate and effective consultation and engagement processes.

As the proposed Purpose Statement alterations were confirmed at the February 2021 General Meeting, it was resolved that it is too early to review them again at this AGM. They will be reviewed just prior to the August 2022 AGM.

In February we also introduced new Meeting Procedures. These included the following changes:

- Meeting attendees should submit their Reporting Template to the Secretary at least 5 working days prior to General meetings. This enables them to seek information on the issues raised in the Template prior to the meeting.
- To allow attendees time to raise issues, verbal reports are normally limited to 5 minutes and should be supplementary to the reports detailed on the Template.
- Members agreed that KCF meetings would be held either at the Civic Centre or the Community Hub, as meetings are able to be recorded when required to help with the accuracy of record keeping.

Members were pleased that there would be an extra General Meeting per year. This is because the December general Meeting is held on the same date and prior to the Council AGM. As the meeting will have to be much shorter than a normal General Meeting, it is an ideal time to focus on budget ideas for the upcoming Council budget. The Council will be informed of KCF's budget ideas prior to their budget planning, that commences early in the calendar year.

It has been pleasing to see continued strong attendance at meetings and to welcome a new Member, the Friends of Longley Action Group.

Thank you, Katrena for being such a great communicator, and to Wayne Burgess for helping me understand some technical issues, as well as very successfully Chairing the June General Meeting while I was in self isolation due to Covid rules.

5. Election of Office Bearers

Chris Ireland was re-elected as Chair.
Jill Hickie was elected as Deputy Chair.

Meeting concluded 9.40am.