



Sport and Recreation Strategy Reference Group

Terms of Reference, April 2023

1. Background

- Council acknowledges the importance of sport and recreation within the community.
- Key priorities as outlined in the Kingborough Council Strategic Plan 2020-25, include:
 - 1.1 A Council that engages with and enables its community.
 - 1.2 An inclusive community that has a strong sense of pride and local identity.
 - 1.5 An active and healthy community, with vibrant, clean local areas that provide social, recreational and economic opportunities.
 - 2.1 Service provision that meets the current and future requirements of residents and visitors.
 - 2.2 Infrastructure development and service delivery are underpinned by strategic planning to cater for the needs of a growing population.
 - 2.3 Community facilities that are safe, accessible and meet contemporary standards.
- A strategic approach to the provision of sport and recreation facilities by Council is necessary to assist with the prioritisation of resources that are limited.

2 Aims & Purpose

The primary role of the group is to assist in the review and update of the 2013 Kingborough Sport and Recreation Strategy. This will include but is not limited to:

- Determination of the most appropriate framework for the strategy;
- Advice on the structure and content of the strategy;
- Identification of stakeholder groups;
- Input into the design of engagement activities;
- Assistance in communication with stakeholders;
- Analysis of data from engagement activities; and
- Advice on recommendations, actions and priorities contained within the strategy.

3 Roles and Responsibilities

To achieve the above goals, the membership of the Reference Group will commit to:

- Actively participating in meeting discussions in a respectful manner;
- Maintaining an open mind in relation to the thoughts and ideas of others;
- Acting in the best interests of the Kingborough community as a whole;
- Maintaining confidentiality in relation to any information provided that is personal or sensitive in nature; and
- Acknowledging and declaring any conflicts of interest.



4 Membership

The Working Group will comprise of the following members, selected through an expression of interest process to provide broad coverage of sport and recreation interests in Kingborough:

- Cr Kaspar Deane (Chair)
- Adrian Hatten
- Andrew Meredith
- Brian Downes
- Connell Maskrey
- Don Knapp
- Mark Cubit
- Mark Moncur
- Michael Griffiths
- Peter Pitt
- Rachael Goetzke
- Wayne Morgan

- Cr Aldo Antolli (Proxy)
- Cr Amanda Midgley (Proxy)

- Staff from relevant Council departments will attend meetings as required.

5 Meetings

- Meetings will be chaired by Cr Kaspar Deane, or in his absence, Cr Aldo Antolli or Cr Amanda Midgley
- Meetings will be structured, with an Agenda prepared and provided to members prior to each meeting.
- Decisions will be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of members.
- Decisions made by the Reference Group are not binding on Council. They are only advisory in nature.
- Secretariat support, including the preparation of Meeting Agendas and Minutes will be provided by Council staff.
- Subcommittees may be formed if required, at the discretion of the Chair.

6 Timeframe

It is expected that the development of the strategy will be completed by December 2023.

7 Tenure

Unless otherwise agreed by Council, the Reference Group will be disbanded once the strategy has been completed.