

Kingborough



COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the Kingborough Council will be held in the Kingborough Civic Centre, 15 Channel Highway, Kingston on
Monday, 4 September 2023 at 5.30pm

Kingborough Councillors 2022 - 2026



Mayor
Councillor Paula Wriedt



Deputy Mayor
Councillor Clare Glade-Wright



Councillor Aldo Antolli



Councillor David Bain



Councillor Gideon Cordover



Councillor Kaspar Deane



Councillor Flora Fox



Councillor Amanda Midgley



Councillor Mark Richardson



Councillor Christian Street

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 17 to be held on Monday, 4 September 2023 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Tuesday, 29 August 2023

Public Copy

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GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the Local Government (Meeting Procedures) Regulations 2015

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Kingborough Civic Centre, 15 Channel Highway, Kingston
Monday, 4 September 2023 at 5.30pm.

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council’s policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today’s Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

- Deputy Mayor Councillor C Glade-Wright
- Councillor A Antolli
- Councillor D Bain
- Councillor G Cordover
- Councillor K Deane
- Councillor F Fox
- Councillor A Midgley
- Councillor M Richardson
- Councillor C Street



4 APOLOGIES

Mayor, Councillor P Wriedt

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of the Council Meeting No. 16 held on 21 August 2023 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

Date	Topic	Detail
28 August	Tasmania Police	Community safety discussion

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

10.1 Browns River Bridge

Mr Roger Tonge submitted the following question on notice:

1. *Can Council provide one logical reason why the Browns River Bridge is to be demolished?*
2. *Can Council please provide the reasons for the expenditure predicted to be in the vicinity of \$750K on the construction of a new bridge, when a perfectly good one currently exists?*

Officer's Response:

As outlined in previous responses to similar questions on 4 July 2022 and 21 August 2023, condition is not always the only driver in replacing an asset, functionality and capacity are of equal importance. The current commitment is to look at the options for replacing the structure with something more suitable for the needs of the users, in particular this will look at increasing the width of the bridge. The funding of this as a construction project will depend on competing priorities in the future capital work deliberations of Council.

David Reeve, Director Engineering Services

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

12.1 Temporary Food Stall Fees

At the Council meeting held on 21 August 2023, **Cr Midgley** asked the following question without notice to the General Manager, with a response that the question would be taken on notice:

Has there been a change in application fees for temporary food stores? I've heard previously that there was no fee and now there's a \$20 fee for each event?

Officer's Response:

Council introduced a new fee for one off stalls in the 2023-24 financial year. The new fee for a Temporary Food Business permit (non-commercial) is \$20 per day. This fee was introduced to partially cover the administrative costs for assessing and generating charitable temporary food applications. The charitable temporary food fee is a 55% reduced fee when compared to Council's existing commercial temporary food charge of \$44.

If a community/charitable organisation is likely to run multiple stalls/BBQ's etc over the year, they may elect to apply for an annual food licence. Depending on the assessed health risk of the food being sold the fees range from \$79 - \$349 per year. A 50% discount applies to organisations that have a six-month seasonal sports ground lease. Eligible organisations may apply for a fee exemption as per Council's Fee Exemptions and Reductions Policy.

Liz Quinn, Manager Environmental Services

12.2 Bicycle Parking, Kingborough Community Hub

Cr Midgley submitted the following question on notice:

It has been noted that the bicycle parking has been removed from the Kingborough Hub. Will they be replaced? If so, what will they look like and where will they be located?

Officer's Response:

New DDA compliant bicycles racks have been purchased and they will be installed at the front of the Hub within the next two weeks.

Carol Swords, Coordinator Community Services and Hub

12.3 Margate Main Street Master Plan

Cr Midgley submitted the following question on notice:

What will be the approach to engaging and involving community (including traders and residents), and stakeholders in the development of the Margate Main Street Master Plan? Will it be a place making approach similar to Hobart local precincts and Clarence City Heart projects?

Officer's Response:

The intention is to consult with all stakeholders as part of the Master Plan development, this includes Department of State Growth, businesses, residents, community groups and advisory committees. The work will be undertaken by a consultant and the consultation phase will be undertaken as part of the brief with assistance from Council. The study area being considered is more compact than for the Kingston CBD and for similar areas such as Hobart and Clarence where place making studies have occurred, as such although it is intended to include place making it will be undertaken in the context of the study area and site constraints.

David Reeve, Director Engineering Services

13 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

14 PETITIONS RECEIVED IN LAST PERIOD

At the time the Agenda was compiled no Petitions had been received.

15 OFFICERS REPORTS TO COUNCIL

15.1 COASTAL HAZARDS POLICY

File Number: 12.284

Author: Rene Raichert, NAB Coordinator

Authoriser: Liz Quinn, Manager Environmental Services

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond.

1. PURPOSE

1.1 The purpose of this report is to seek endorsement of the Coastal Hazards Policy.

2. BACKGROUND

2.1 Kingborough's extensive coastline is one of our municipality's greatest assets. It supports diverse natural ecosystems and biodiversity, provides for recreational and commercial activities, carries an extensive road network, and supports the many communities that reside within it.

2.2 The coast itself is a dynamic system, shaped by wave, wind and tidal movements. Coastal hazards occur because of the negative impacts of these natural processes. When processes such as erosion and inundation threaten to cause harm or damage to manmade or natural assets, the processes are described as hazards.

2.3 A changing climate will continue to drive increased sea levels and extreme weather events, which in turn increases the risk from coastal hazards.

2.4 In recognising this, Council formed an internal Coastal Assets Working Group in 2021 made up of inter-departmental representatives. The primary purpose of the working group is to formulate and implement a coastal hazards policy once endorsed by Council. This will include the management of Council owned and managed assets in the context of current and emerging coastal hazards. One of the key target outcomes for the group was to develop a Coastal Hazards Policy.

3. STATUTORY REQUIREMENTS

3.1 While there are no statutory requirements for Council to implement a Coastal Hazards Policy, many activities, when undertaken within the coastal zone, are subject to legislative requirements including the *Land Use Planning and Approvals Act 1993*, *State Coastal Policy 1996*, the *State Planning Provisions*, and the *Aboriginal Heritage Act 1975*.

4. DISCUSSION

4.1 As a public land manager, Council faces ongoing decisions regarding issues on coastal land, including those involving coastal hazards. In areas where coastal hazards, in particular erosion, are impacting assets, pressure from landowners and the community to create hard engineered defences can be intense.

- 4.2 The objective of the Coastal Hazards Policy is to state Council's position on coastal hazard management and to guide Council's coastal management activities, with the intention of achieving risk reduction and the protection, sustainable use, and enjoyment of coastal public lands under Council management.
- 4.3 The Policy will provide the framework for Council's decision-making approach to risks arising from coastal hazards while working towards best practice management of Council's coastal assets.
- 4.4 An understanding of the associated level of risk and vulnerabilities and the adoption of appropriate responses to coastal asset management is critical for Council to future proof and manage these assets going forward. The Coastal Hazards Policy will help to provide the framework to achieve the next steps in this process.

5. FINANCE

- 5.1 Council recognises the significant cost implications of coastal hazard protection work, the limited resources available to undertake such work and the extensive recovery costs that could occur where hazards are not appropriately managed. By implementing a Coastal Hazards Policy, Council will ensure that activities undertaken in the coastal zone are strategic, prioritised, and cost effective.

6. ENVIRONMENT

- 6.1 The policy aims to encourage good environmental outcomes by providing a decision-making framework and by ensuring Council is working towards best practice when undertaking activities within the Coastal zone.

7. COMMUNICATION AND CONSULTATION

- 7.1 The Coastal Hazards Policy will be available to the public on Council's website.
- 7.2 If endorsed the Policy will be shared with public land managers and utilities owners including the Crown who own a significant portion of the coastline and coastal assets such as roads in Kingborough. The objective of this communication would be to work towards a consistent approach to coastal hazard management where feasible.
- 7.3 Communication of the policy will occur through engagement and implementation of specific climate adaptation planning projects in vulnerable communities and asset locations such as Snug, Kingston Beach and Adventure Bay.

8. RISK

- 8.1 There is reputational risk for Council if it seen to implement poor decision making, if decisions have negative consequence, or if activities have poor outcomes. A policy and decision-making framework can mitigate these risks by demonstrating transparency and consistency during the decision-making process.
- 8.2 There is potential financial risk for Council in failing to implement a Coastal Hazards Policy. By implementing a Coastal Hazards Policy, Council will ensure that activities undertaken in the Coastal zone are strategic, prioritised, and cost effective. The policy also clearly defines Council's roles and responsibilities, and where those roles and responsibilities end.
- 8.3 There is legal risk to Council in not having a clearly defined position and processes to address coastal hazards. To minimise such risk, international and Australian experience suggests that early and proactive decision-making based on the best available information and science is important for coastal hazard management.

9. CONCLUSION

- 9.1 The objective of the Coastal Hazards Policy is to state Council's position on coastal hazard management.
- 9.2 The adoption of the Coastal Hazards Policy is a critical step towards putting in place a framework for Council's decision-making approach on potential risks from coastal hazards on land within the coastal zone and guiding Council's coastal management activities.
- 9.3 The intent of the policy is to achieve risk reduction and the protection, sustainable use, and enjoyment of coastal public lands under Council management while working towards the best practice management of Council's coastal assets.

10. RECOMMENDATION

That Council endorse the Coastal Hazards Policy 6.9 as attached to this report.

ATTACHMENTS

- 1. Coastal Hazards Policy 6.9

Public Copy



Coastal Hazards Policy

Policy No:	6.9
Approved by Council:	September 2023
New Review Date:	September 2025
Minute No:	TBA
ECM File No:	12.284
Version:	1.0
Responsible Officer:	Manager Environmental Services
Strategic Plan Reference:	1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond

1. POLICY STATEMENTS

- 1.1 This policy provides the framework for Council's decision-making approach to risks arising from coastal hazards, working towards best practice management of Council's coastal assets and an associated risk reduction.
- 1.2 Coastal hazards such as erosion and inundation are natural processes that affect the coastal zone. A changing climate will continue to lead to increased sea levels and extreme weather events, which in turn increases the risk from coastal hazards.
- 1.3 Council recognises the significant cost implications of coastal hazard protection work and the limited resources available to undertake such work.
- 1.4 Intervention will only be considered where and when the public benefit outweighs the costs.
- 1.5 Natural processes will be allowed to occur, without intervention, unless risk to public safety or Council assets becomes intolerable.
- 1.6 Council will aim to achieve a balance between providing asset protection, safe access to public land and recreational amenity in coastal areas, while allowing natural processes to occur.
- 1.7 Council will consider impacts on ecological, biodiversity and cultural values when assessing and responding to coastal hazards.
- 1.8 Council will aim to ensure that Council owned, coastal dependent development and community infrastructure is resilient to coastal hazards.
- 1.9 Council will consider the impact of all work undertaken within the coastal area in regard to the potential for creating or intensifying the impacts of coastal hazards.
- 1.10 Council does not accept any obligation to repair or reduce the impacts of natural coastal hazards on non-Council owned or managed assets sited on Council land. Protection of private coastal assets is not the responsibility of Council, including privately owned land.
- 1.11 Council will support individuals and organisations to understand the risks associated with coastal processes and hazards through the provision of information.

2. DEFINITIONS

In the context of this policy, the following definitions apply:

- 2.1 **Adaptation** means the process of adjustment to actual, or expected, climate and its effects. In human systems, adaptation seeks to moderate or avoid harm, or exploit beneficial opportunities.
- 2.2 **Asset** means something that has potential or actual value to the decision-maker, community and stakeholders. Assets may be natural or man-made and may include, but are not limited to; the beach, foreshore reserve, dunes, flora and fauna, reserve amenities, car parks, paths, public ablutions, playgrounds and other recreational equipment, infrastructure for public safety and pedestrian access, structures such as ramps, stairs and paths, recreational boating facilities and protection structures such as groynes and seawalls.
- 2.3 **Coastal dependent development** means those assets or developments for which there is a demonstrated need to be located at a coastal location, including but not limited to boat storage, marine facilities, marine-related public open space & recreation facilities, roads and jetties.
- 2.4 **Coastal hazard** means a source of potential harm. An area subject to significant risk from natural coastal processes such as flooding, storms, erosion, land slip, littoral drift, dune mobility and sea level rise.
- 2.5 **Coastal processes** means natural processes including ecological, waves, tides and tidal currents, estuaries and sand movement.

- 2.6 **Coastal zone** means the area of land that is influenced by coastal processes and hazards.
- 2.7 **Intervention** means any form of activity or work which aims to reduce the impact of coastal hazards on land within the coastal zone, including but not limited to, dune stabilisation, revetments, seawalls and groynes.
- 2.8 **Risk** means the probability or likelihood of harm occurring, including injury to or loss of life, damage to or loss of assets, economic loss, or any other undesirable consequence relating to a hazard. Factors which influence risk include the nature of the hazard, degree of exposure and severity of the effect.

3. OBJECTIVE

- 3.1 To state Council's position on coastal hazard management and guide Council's coastal management activities, including capital, operational and emergency works, with the objective of achieving risk reduction and the protection, sustainable use and enjoyment of coastal public lands under Council management.
- 3.2 Establish a framework to guide Council officer decision making in relation to risks arising from coastal hazards.
- 3.3 To understand and proactively plan for the impacts of coastal hazards on Council assets.
- 3.4 To ensure Council investment in community infrastructure is cost effective and appropriate.
- 3.5 To source relevant information to allow Council to map coastal hazard vulnerability and risk.
- 3.6 To further a shared understanding of coastal hazard management and the need for adaptation planning in order to minimise the impact on assets in the coastal zone.
- 3.7 To ensure trigger indicators are monitored and the results used to determine when intervention should be implemented, and that performance indicators are utilised to track the success of coastal management and hazard protection work.
- 3.8 To build climate and disaster resilience for our community.

4. SCOPE

- 4.1 This policy applies to land in the coastal zone that is influenced by coastal processes and hazards.

5. PROCEDURE (POLICY DETAIL)

5.1 Decision Making Framework

Council will use defined evidence and risk-based approaches to decision making in coastal hazard areas. The decision-making framework is to be used when considering coastal hazard mitigation and protection works and land use planning in coastal areas and will consider both the short and longer-term consequences of planning and land use decisions.

5.2 Prioritisation

Council will use a prioritised approach to the protection of coastal assets arising from coastal hazards in the coastal zone.

5.3 Coastal Management Plans

Council will develop local area coastal management plans for areas requiring long term coordinated responses to coastal hazards. Coastal management plans will be based on coastline monitoring, evidence-based local and national data and expert knowledge.

5.4 Risk Register

Council will maintain a register of assets that are assessed as vulnerable to coastal hazards to ensure appropriate management and monitoring is undertaken.

5.5 **Monitoring**

Council will monitor coastal hazard risks for Council owned land and assets. Council may provide guidance to other land and asset managers to plan and implement risk mitigation in a coordinated way in the coastal zone.

6. **GUIDELINES**

6.1 **Decision Making Framework**

Council will assess coastal hazards and sites against a framework which includes five categories of adaptation response in the coastal zone:

6.1.1 Avoidance

Locate new public infrastructure outside the coastal hazard area. Unless there is significant public benefit, or assets are determined to be low cost or short life cycle, Council will generally avoid intensifying the use or development of coastal hazard areas and will progressively reduce vulnerable infrastructure as resources permit.

6.1.2 Managed retreat

Where existing public infrastructure is at risk, consideration is given to permanently remove or relocate hard infrastructure outside the coastal hazard area and natural processes are allowed to continue without intervention.

6.1.3 Infrastructure modification

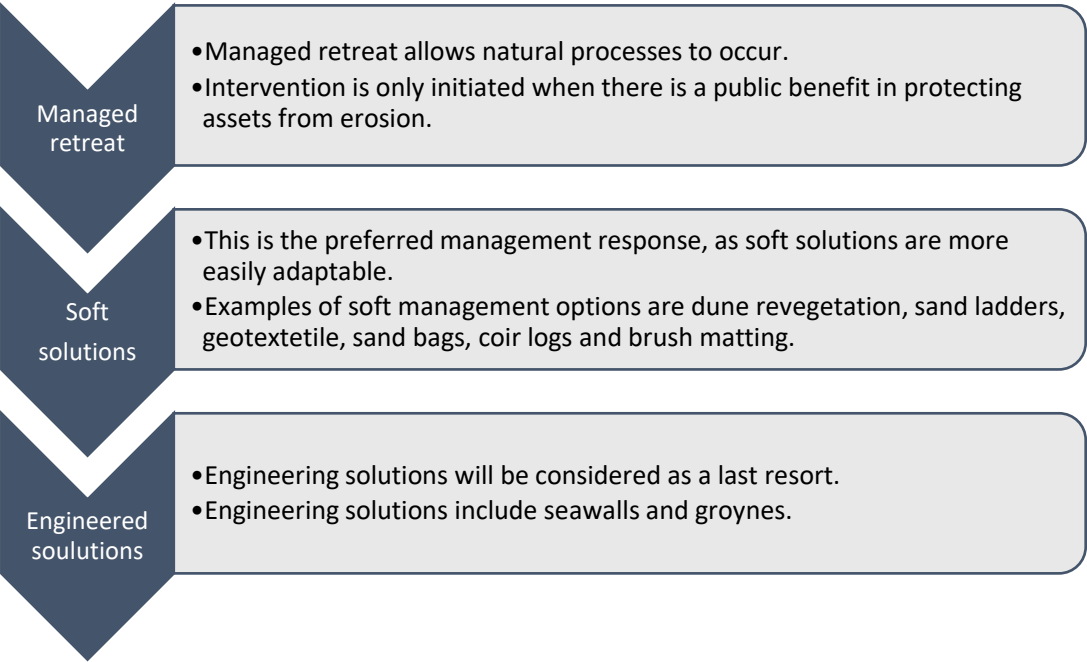
Where removal or relocation is not feasible, consideration is given to accommodating public infrastructure within the coastal hazard area by modifying infrastructure to be removable and/ or making infrastructure more resilient to coastal hazards.

6.1.4 Hold the line

If intervention or protection measures are required, a range of coastal management and engineering solutions are considered on a site-by-site basis, with consideration given to the coastal protection hierarchy.

6.2 **Coastal protection hierarchy**

When undertaking coastal protection work, consideration to the coastal protection hierarchy will be:



- 6.3 Coastal protection works are designed, managed and renewed to be fit-for-purpose and minimise risk or cost for full asset life cycle.
- 6.4 Planning and development in the coastal hazard area provide for resilient communities and infrastructure.

7. COMMUNICATION

- 7.1 This Policy is intended for Council Employees and Councillors.
- 7.2 The policy is publicly accessible via Council's website.
- 7.3 Council's coastal hazards decision making framework will be publicly available via Council's website.

8. LEGISLATION

- 8.1 *Land Use Planning and Approvals Act 1993.*
- 8.2 *Tasmanian State Coastal Policy 1996.*
- 8.3 *Aboriginal Heritage Act 1975*
- 8.4 *Local Government Act 1993*

9. RELATED DOCUMENTS

- 9.1 Kingborough Interim Planning Scheme 2015 or subsequent scheme.
- 9.2 Regional Strategy – Adapting to a changing coastline in Tasmania.
- 9.3 Tasmanian Coastal Works Manual
- 9.4 CoastAdapt

10. AUDIENCE

- 10.1 Council employees and Councillors.
- 10.2 The public on Council's website.

15.2 NATURAL BURIALS

File Number: 3.14

Author: Daniel Smee, Director Governance, Recreation & Property Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.1 Service provision meets the current and future requirements of residents and visitors.

1. PURPOSE

- 1.1 The purpose of this report is to recommend the establishment of an area for natural burials in Council's cemeteries.

2. BACKGROUND

- 2.1 Natural burials involve burying the deceased in a way that promotes natural decomposition and minimises harm to the environment.
- 2.2 Graves for natural burials are dug to a depth of one metre (to allow greater decomposition of the body by worms and soil bacteria), as opposed to a depth of 1.82m in a traditional grave.

3. STATUTORY REQUIREMENTS

- 3.1 Burials are governed by the *Burial and Cremation Act 2019* and the associated *Burial and Cremation Regulations 2015*, which is State legislation. Council, as the owner and operator of a number of cemeteries, is required to comply with the requirements of a cemetery manager under this legislation.
- 3.2 Natural burials are permitted under the above legislation, subject to conditions to safeguard public health.

4. DISCUSSION

- 4.1 A number of Councils in Tasmania have cemeteries that allow natural burials, with Burnie City Council being the first to allow this practice in 2016.
- 4.2 The Kingston Cemetery (operated by Millingtons) has a section in which burials are integrated into native bushland, with coffins made of untreated and unpainted timber. Whilst this is a more environmentally sustainable option than a traditional burial, it does not meet all the criteria for a natural burial.
- 4.3 Kingborough Council has never formally considered the matter and is yet to receive an application for a natural burial.
- 4.4 There has recently been an increase in community interest in pursuing natural burials in Kingborough, in part prompted by an information session held at the Community Hub earlier this year.
- 4.5 Given the community interest in having the option of natural burials available and legislative provision to allow this to occur, it is considered appropriate that Council provides a dedicated site to enable the practice.

- 4.6 At this point in time, it is proposed that an area of the North West Bay cemetery in Margate be set aside for natural burials, with additional sites to be made available in the future following a review of the success of the initiative.

5. FINANCE

- 5.1 Whilst natural burials are a more cost-effective option than standard burials, from a Council perspective the standard fee for the purchase of a plot would remain the same (currently \$1,150).
- 5.2 It should also be noted that double depth plots (currently \$1,285) are not an option with natural burials.

6. ENVIRONMENT

- 6.1 In the natural burial process, no chemicals are used in the preparation of the human remains and if a burial container is used, it must be made entirely of biodegradable materials. Alternatively, the remains can be wrapped in a shroud made of biodegradable fabric.

7. COMMUNICATION AND CONSULTATION

- 7.1 The availability of a dedicated site for natural burials in Kingborough will be communicated to the community.

8. RISK

- 8.1 No risks to Council are identified in relation to this matter.

9. CONCLUSION

- 9.1 The request from the community for consideration to be given to natural burials in Kingborough can be accommodated through existing legislation and it is proposed that a dedicated area be set aside in the North West Bay cemetery for people wishing to take up this option.

10. RECOMMENDATION

That Council approve natural burials in a dedicated area of the North West Bay cemetery subject to legislative requirements being met and standard fees for a single burial plot to apply.

ATTACHMENTS

Nil

15.3 APPENDICES

RECOMMENDATION

That the Appendices attached to the Agenda be received and noted.

16 NOTICES OF MOTION

At the time the Agenda was compiled there were no Notices of Motion received.

17 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

AB2307 Supply of Road Sweeper Truck

Regulation 15(2)(d) *contracts, and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal.*

Kingston Park Commercial Tenancy Lease

Regulation 15(2)(f) *proposals for the council to acquire land or an interest in the land or for the disposal of land.*

Current Court Matters

Regulation 15(2)(i) *relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES

RECOMMENDATION

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	
AB2307 Supply of Road Sweeper Truck	
Kingston Park Commercial Tenancy Lease	
Current Court Matters	

CLOSURE

Public Copy

APPENDIX

- A Minutes Disability Inclusion & Access Advisory Committee August

Public Copy

A MINUTES DISABILITY INCLUSION & ACCESS ADVISORY COMMITTEE AUGUST

File Number: 5.539

Author: Julie Alderfox, Community Development Officer

Authoriser: Heather Salisbury, Acting Director Environment, Development & Community Services

MINUTES

KINGBOROUGH DISABILITY INCLUSION & ACCESS ADVISORY COMMITTEE

Meeting No. 2023-4

Wednesday 9 August 2023

The logo for Kingborough, featuring the word "Kingborough" in a serif font with a green underline.

Minutes of a Meeting of the Kingborough Disability Inclusion & Access Advisory Committee held at the Kingborough Civic Centre, Kingston, on Wednesday 14 June 2023 2.00pm.

PRESENT

		PRESENT	APOLOGY
Chairperson	Cr Paula Wriedt	✓	
Deputy Chairperson	Cr Flora Fox		
	David Vickery		
	Di Carter	✓	
	Fran Thompson	✓	
	Wendy Nielsen		☐
	Heather Anderson	✓	
	David McQuillan	☐	
	Don Hempton	✓	
	Bob Schnierer		
	Anne Rathjen		
Staff	Julie Alderfox (Community Development Officer)	✓	
	Heather Salisbury (Acting Director Environment, Development and Community)	☐	
	Dan Kaimatsoglu (Project Manager Transform Kingston)	☐	
	Sam Adams (Media and Communications Advisor)	✓	

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of the land on which the Committee met and acknowledged elders past and present.

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

MOVED: Don Hempton

SECONDED: David McQuillan

That the Minutes of the Committee meeting held on 24 April 2023 as circulated, be confirmed.
CARRIED

BUSINESS ARISING

1. Summerleas Road Underpass

Information was provided on the Summerleas Road underpass. The aim in building the underpass is to create a link between Kingston Park and the Whitewater Creek development in which no road crossings are required. The underpass will discourage people from crossing Summerleas Rd. The gradient, height and width of the underpass/path were provided. The gradient on the approach ramps are slightly under the DDA requirements. Landings were unable to be included due to site constraints. Pullover bays or respite spots have been included in the longer approach path to provide rest spaces for those requiring them.

Safety has been a major consideration in the design of the underpass with appropriate lighting and beginning-to-end visibility being part of the design.

A question was asked as to whether the path would eventually provide a pedestrian connection to Spring Farm. The question is to be referred to Council's Recreation

Officer.

Dan Kaimatsoglu left the meeting at 2.20pm.

2. Website Accessibility

Council's Media and Communications Advisor attended the meeting to discuss accessibility of the website. Feedback indicated agendas and policies were easy to locate however cross referencing of events could help to boost awareness e.g. tracks and trails linking to organised walks or events.

Feedback indicated that menu structure could be improved. It was noted that Disability Voices Tasmania has a website that conforms to current Web Content Accessibility Guidelines (WCAG). The site can be used as a sample of font contrast and other inclusive features.

A suggestion was made that Customer Service staff be informed of each of the current surveys to encourage engagement.

Sam Adams and Heather Salisbury left the meeting at 2.45pm

3. Beach Matting

The committee was informed that the purchase of beach matting is being progressed. Quotes for fabrication of a storage facility are being sought. It is expected that the matting will be ready for use by December 2023.

4. Diversity and Inclusion Statement

The committee was informed that the Diversity & Inclusion Statement developed by the Disability Inclusion & Access Advisory Committee is now displayed in the Civic Centre entrance. The statement is to be included in the new staff recruitment system and will be added to the careers page on the website. The updated staff induction pack will include the statement as will the staff intranet. The statement is also included under the 'Community' tab on the Council website.

5. Upgrades to Community Hub

Funding was approved within the 2023/2024 Council budget for a variety of upgrades at the Community Hub. This will include improved signage.

6. Disability Awareness Flag

The disability awareness flag was flown throughout the month of July for Disability Awareness month. Information was shared on social media

7. Changes to Maxi-Taxi Regulations

Information was received regarding changes to the Taxi and Hire Vehicle Industries Regulations. The state government has doubled the fee it pays to wheelchair accessible taxis in a bid to incentivise more drivers to enter the industry.

It was noted that there are still questions around return trip guarantees and wait times. It was suggested that a 12-month check-in with the minister be arranged to gauge if the incentives are having the desired effect. It was also suggested that Disability Voices Tasmania (DVT) be contacted to give support to any ongoing lobbying and work they may be conducting to ensure the transport issues for people with disabilities are being addressed.

A letter to be written to DVT regarding the above.

8. Dementia Advocacy in Local Government Planning

Correspondence was received from Dementia Australia outlining the rationale behind efforts to include dementia as a “relevant consideration” in Council policies and plans which may directly impact those living with dementia. The example given was that of a complaint about a tree that was dropping leaves. The tree was on the property of a person living with dementia and the council was considering removing the tree. The tree was quite large and provided much shade and comfort to the person with dementia. The episode went on for several months, causing distress. The council was advised that the property owner was living with dementia and was experiencing anxiety over the possible removal of the tree. The council resolved not to remove the tree. However much damage had already been done in terms of the distress and agitation caused.

It was noted that council currently pays special attention to keeping a clear chain of emails regarding issues which may be of significance to a resident who is known to be living with dementia.

It was further noted that relationships with Council can be impacted by invisible disabilities such as neurodiversity and dementia. It was suggested that it may be helpful for staff to be made aware of such conditions.

OTHER BUSINESS

Spring Farm Shopping Centre

Cr Paula Wriedt reported that a meeting with the developer of the shopping centre has been arranged where accessibility will be discussed along with other issues.

Transform Kingston – Road Markings

It was noted that for those using mobility aids, crossing at Hutchins Street is now possible due to the flush pavements. There is however some confusion about road markings for pedestrians.

Blackmans Bay Area Footpath/Gravel Opposite Beach Restaurant

It was reported that minor work had been undertaken by Council adjacent to the footpath opposite the Beach Restaurant. A question was asked about what the final finish treatment of the area will be. The relevant staff will be contacted to provide details.

NEXT MEETING

The next meeting of the Access Advisory Committee is scheduled to take place on Wednesday 11 October 2023 2pm at the Council Chambers.

CLOSURE: There being no further business, the Chairperson declared the meeting closed at 3.10pm.

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