



COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the Kingborough Council will be held in the Kingborough Civic Centre, 15 Channel Highway, Kingston on
Monday, 18 December 2023 at 5.30pm

Kingborough Councillors 2022 - 2026



Mayor
Councillor Paula Wriedt



Deputy Mayor
Councillor Clare Glade-Wright



Councillor Aldo Antolli



Councillor David Bain



Councillor Gideon Cordover



Councillor Kaspar Deane



Councillor Flora Fox



Councillor Amanda Midgley



Councillor Mark Richardson



Councillor Christian Street

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 24 to be held on Monday, 18 December 2023 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Gary Arnold
GENERAL MANAGER

Tuesday, 12 December 2023

Public Copy

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GUIDELINES FOR PUBLIC QUESTIONS

Section 31 of the *Local Government (Meeting Procedures) Regulations 2015*

Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

Questions on Notice

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

Questions Without Notice

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council
Kingborough Civic Centre, 15 Channel Highway, Kingston
Monday, 18 December 2023 at 5.30pm

1 AUDIO RECORDING

The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

3 ATTENDEES

Councillors:

Mayor Councillor P Wriedt
Deputy Mayor Councillor C Glade-Wright
Councillor A Antolli
Councillor D Bain
Councillor G Cordover
Councillor K Deane
Councillor F Fox
Councillor A Midgley
Councillor M Richardson
Councillor C Street

4 APOLOGIES

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the open session of the Council Meeting No. 23 held on 4 December 2023 be confirmed as a true record.

6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

Nil.

7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

10 QUESTIONS ON NOTICE FROM THE PUBLIC

10.1 Abatement Notice

Mr Charles Biggins submitted the following question on notice:

If you're served with an abatement notice and a tree is cut down as part of that, that would otherwise attract a penalty under our Biodiversity Offset Policy, does that penalty still have to be paid?

Officer's Response:

Where a planning scheme and/or by-law that regulates tree removal provide an exemption for abatement notices issued under the *Local Government Act 1993* then the biodiversity offset policy would not apply. The abatement notice would need to specifically require the removal of the particular tree for the exemption to be met. The Kingborough Interim Planning Scheme 2015 does have an exemption (5.4.1 (d) related to vegetation removal required in accordance with an abatement notice issued under the *Local Government Act 1993*. The requirement for offsets sits in the regulations not the Policy'

Liz Quinn, Manager Environmental Services

10.2 Biodiversity Offset Policy

Ms Jo Landon submitted the following question on notice:

Has Council ever sought legal advice about any aspect of the Biodiversity Offset Policy? If so could Council share a summary of that advice please? When was that legal advice provided?

Officer's Response:

Section 20(3) of the *Local Government Act 1993* includes in the functions and powers 'A council may do anything necessary or convenient to perform its functions either within or outside its municipal area'; that includes the development of policies that can assist in delivering those functions and powers.

Consistent with other new or revised Council Policies, legal advice was not sought when the Biodiversity Policy was developed or revised. Via the process of planning appeals and Commission hearings, the merits and validity of the policy have been accepted. The Commission has approved application of the policy through references within the Scheme on behalf of the Minister of Planning.

The policy is not the power to request offsets, that is held by the provisions of the Planning Scheme. As the Planning Scheme is an instrument approved by the Minister of Planning, it is not deemed appropriate or necessary to have legal review of its content and application.

Tasha Tyler-Moore, Manager Development Services

10.3 Kingston Park

Ash Towns submitted the following question on notice:

Does Council have a policy or process for limiting the amount of school groups attending Kingston Park simultaneously during the school day? This morning we observed x4 bus loads of primary school children all swarm the Park at the same time, detracting from the experience of the area for local residents. If not, would Council consider establishing such a policy and communicating with schools?

Officer's Response:

Council does not have a policy limiting attendance by schools at Kingston Park. Given that the playground is classified as a regional facility, it is expected that it will attract visitation from a wide range of schools, making a booking system or restrictions on use difficult to implement.

Daniel Smee, Director Governance, Recreation & Property Services

10.4 North West Bay Cemetery

Ms Rebecca Lyons submitted the following question on notice:

On 18th September 2023 I met with Mel Staples and other representative from the Council (John and Janelle?) at the site proposed for natural burial at the North West Bay Cemetery in Margate. At the time we discussed the location, the need to check out the drainage and the investigations to be done around the budget allowance to set up the site, perhaps create a path and do the surveying of the plots. I also offered, as a Churchill Fellow and head of Australia's Natural Death Advocacy Network, to be involved in the discussions and development of policies about how the natural burial would be done and managed. So my questions are –

- 1. Can we have an update as to where the abovementioned investigations and developments are at;*
- 2. Is the Council content to engage me in consulting with them as to the development of policy around natural burial to ensure their adherence to natural burial standards;*
- 3. Will Council consider becoming a natural burial cemetery member of the Natural Death Advocacy Network;*
- 4. How far away will the grid/survey be that will allow the first natural burial to be done at the site; and*
- 5. How many natural burial plots have been pre-purchased to date?*

Officer's Response:

1. Investigations are continuing in relation to required drainage works to ensure that the preferred site is suitable.
2. Council does not intend to develop a formal policy in relation to this matter, however, procedures will be developed to provide guidance for staff.
3. Information regarding the Natural Death Advocacy Network has been received and will be considered, however as there is a cost to become a member, this will need to be considered alongside other operational budget requirements.
4. Once the nominated site is deemed suitable, surveying of the site will be conducted.
5. As the site is not ready to receive burials yet, no plots have been pre-purchased, however we have received five expressions of Interest, who will be invited to pre-pay for a plot once the site is ready.

Daniel Smee, Director Governance, Recreation & Property Services

11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

12 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time the Agenda was compiled there were no Questions on Notice from Councillors.

13 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

14 PETITIONS RECEIVED IN LAST PERIOD

14.1 Snug to Coningham Shared Pathway

A petition containing **256** signatures has been received by Council petitioning Council to:

Prioritise the construction of a shared pathway for walkers and cyclists between Snug and Lower Snug. This is a part of the Channel Trail identified in the Council-endorsed Kingborough Cycling Strategy 2021-2030. This is a short link with major benefits for Lower Snug, Coningham and Snug (pop ~2,500).

RECOMMENDATION

That the petition containing 256 signatures be received and referred to the appropriate Department for a report to Council.

15 OFFICERS REPORTS TO COUNCIL

15.1 MANAGING CONFLICTS OF INTERESTS OF COUNCILLORS

File Number: **Author:** Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.
Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to enable Council to respond to the Office of Local Government (OLG) release of a discussion paper titled Managing conflicts of interest of councillors- framework proposal.

2. BACKGROUND

- 2.1 The OLG is seeking feedback on a proposed draft framework to better manage local government elected officials' conflicts of interest.
- 2.2 The Minister has extended the timeframe for submissions from 22 December 2023 until 12 January 2024.

3. STATUTORY REQUIREMENTS

- 3.1 Currently in Tasmania, pecuniary (financial) conflicts of interest of councillors are regulated through the *Local Government Act 1993* (the Act).
- 3.2 Non-pecuniary (non-financial) interests are regulated through the Code of Conduct (the Code).

4. DISCUSSION

- 4.1 The proposed framework has been developed by a working group comprising representatives from the Local Government Association of Tasmania, council representatives and the Office of Local Government.
- 4.2 The main proposals are focused on classifying types of conflicts of interests, requiring disclosure of interests by councillors and implementing a management system for conflicts.
- 4.3 The discussion paper proposes reforms to the current regulatory framework under which councillors must manage conflicts of interest in the course of their official duties.
- 4.4 The Act, while managing actual pecuniary conflicts of interest, is silent on how perceived pecuniary interests should be managed. Under the Code, non-pecuniary interests are not clearly defined making the Code difficult to interpret and enforce.
- 4.5 A range of reforms are proposed, including:

Changes to the way conflicts of interest are classified.

- 4.6 The framework proposes that the classification of conflicts of interests would change from the current pecuniary interests regulated through the *Local Government Act 1993*,

and non-pecuniary interests which are regulated through the Code of Conduct for Councillors, to actual, perceived, and potential conflicts of interest, all of which would be regulated through the Act. All types of conflict of interest would include both pecuniary and non-pecuniary conflicts of interest.

- 4.7 Whilst it is acknowledged that pecuniary (financial) and non-pecuniary conflicts differ, the intention to combine them is designed to eliminate confusion and provide greater clarity for councillors in the performance of their role.

Similarly, the bundling of actual, perceived, and potential conflicts of interest is also aimed at eliminating confusion and providing greater clarity for councillors in the performance of their role.

- 4.8 In this context both proposed changes appear worthy of support.
- 4.9 The framework proposes that actual, perceived, and potential conflicts of interest must be disclosed.
- 4.10 However, the challenge for the Office of Local Government will be to develop appropriate support materials, particularly a guide to the management of actual, perceived, and potential conflicts of interest, including case studies.

Disclosure of interests by councillors.

- 4.11 The framework proposes that personal interest returns are submitted by all councillors soon after they are elected and thereafter on an annual basis throughout their term.
- 4.12 It is also proposed that personal interest returns will be made publicly available to promote transparency and accountability.
- 4.13 The introduction of Personal Interest Returns is supported noting that Tasmania is the only jurisdiction to not currently require a form of personal interest return.
- 4.14 The proposed framework proposes that councillors will be required to submit an initial personal interest return to the General Manager (or delegated officer) shortly after being elected to council.
- 4.15 "Shortly" and the "allotted time frame" for submitting the initial personal interest disclosure, are not defined in the framework. Although elsewhere in the section headed "Personal Interest Returns" there is reference to 28 days.
- 4.16 A 28-day period is too long as such a period would potentially include two council meetings and two council workshops.
- 4.17 It may also be appropriate to establish two separate personal interest returns to differentiate between actual conflicts and perceived/potential conflicts.
- 4.18 The framework proposes the establishment of a Principal Officer role (either the General Manager or his/her delegate) so that there is one point of contact for councillors to discuss and disclose conflicts of interest.
- 4.19 This approach will assist in consistency and ensure appropriate record keeping.
- 4.20 With the proposed creation of a Principal Officer role the Office of Local Government should clearly state the roles and obligations of the Principal Officer.
- 4.21 For example, if a Principal Officer becomes aware of an undisclosed conflict of interest, are they obliged to report it?

Management of conflicts of interest

- 4.22 It is proposed that councillors will be required to develop a Proactive Management Plan (PMP) in order to manage their conflicts.
- 4.23 A PMP may include pre-determined actions and strategies, developed collaboratively with the councillor, Mayor, and General Manager, within 28 days of the councillor submitting a personal interest return.
- 4.24 It is proposed that PMP's like a personal interest return will also be published.
- 4.25 The framework proposes that when a councillor has an actual conflict of interest (pecuniary or otherwise) they must exclude themselves from attendance of any official council forum (meeting or workshop) while the matter is being discussed.
- 4.26 Additionally, the framework proposes that councillors with an actual conflict of interest will have restricted or no access to deliberative material and information on the matter.
- 4.27 It is noted that legislative amendments will be required to the Act to allow the General Manager to exclude a councillor from accessing information or documents where a conflict of interest has been disclosed.
- 4.28 The proposed framework and any amendment to the Act will need to specify how information or documents can and will be classified and restricted from a particular councillor.
- 4.29 This also raises the question as to whose responsibility it is to restrict access to materials related to a matter on which a councillor has a conflict.
- 4.30 It is suggested that in cases where a councillor has declared an actual conflict of interest there should be an onus on the councillor not to access information or materials and sanctions provided if this is breached.
- 4.31 The Office of Local Government will need to consider, in a practical sense, how a particular councillor can be restricted from accessing certain documents, noting that agendas and minutes are public documents published on council websites.
- 4.32 There may be occasions where a councillor will not be able to determine whether they have a conflict of interest in a matter until they read a council meeting agenda.
- 4.33 For example, at a recent Kingborough council meeting the community grants funding round was listed as an agenda item. However, it was not until a particular councillor read the agenda item that it became apparent that he had a conflict of interest. He duly declared and left the chamber when the item was discussed and determined. However, it does typify the challenge the Office of Local Government will need to address and provide specific guidance on in relation to access to deliberative material and information.
- 4.35 The framework proposes that after disclosing a perceived or potential conflict of interest, councillors must exercise their own reasonable judgement as to whether or not to participate.
- 4.36 The framework proposes that in certain circumstances it may be appropriate for the Council to overturn a councillor's decision to participate (after declaring a potential or perceived conflict of interest).

- 4.37 In a workshop setting the Mayor would be empowered to exercise an interim decision to overturn a councillor's decision to participate. The matter will then be brought to the next council meeting for a decision.
- 4.38 What is not clear is whether the Mayor will be empowered, if of the reasonable belief that a councillor has failed to disclose a potential or perceived conflict of interest, to exclude that councillor from participating.
- 4.39 The proposed framework will need to provide clear direction on when a Mayor can overturn a councillor's decision to participate in a council workshop or council meeting.
- 4.40 A range of other reforms are also proposed, including the development of proactive conflict management plans, the strengthening of penalties for breaches of the Act to bring Tasmania in line with other states, and the development of appropriate guidance material for councillors and council staff.

5. FINANCE

- 5.1 There are no financial implications associated with this report.

6. ENVIRONMENT

- 6.1 There are no environmental implications associated with this report.

7. COMMUNICATION AND CONSULTATION

- 7.1 Submissions are open until 12 January 2024. With a mid-January closing date for comments and typical legislative drafting and related timeframes, these reforms are unlikely to pass Parliament and be introduced until late 2024 at the earliest.

8. RISK

- 8.1 It is unclear at this stage in the consultation process what possible legal implications may arise from the Bill.

9. CONCLUSION

- 9.1 The State Government is seeking feedback on a discussion paper titled Managing conflicts of interest of councillors – framework proposal.
- 9.2 Whilst the general thrust of the framework is recommended for support this report has identified areas requiring further clarification and specific guidance when the Office of Local Government develops support materials for the Bill.

10. RECOMMENDATION

That Council:

- (a) Note the State Government's intention to introduce reforms to manage conflict of interests for councillors; and
- (b) Provide the General Manager with delegation to respond to the framework proposal/discussion paper as outlined in this report.

ATTACHMENTS

Nil

15.2 DRAFT CHILD SAFETY POLICY 6.16 AND STATEMENT OF COMMITMENT.**File Number:** 12.286**Author:** Angie Everingham, Manager People & Safety**Authoriser:** David Spinks, Director People & Finance**Strategic Plan Reference****Key Priority Area:** 1 Encourage and support a safe, healthy and connected community.**Strategic Outcome:** 1.1 A Council that engages with and enables its community.**1. PURPOSE**

- 1.1 The purpose of this report is to adopt a policy and statement of commitment relating to Council's obligations under the *Child and Youth Safe Organisations Act 2023 (Tas)*, which comes into effect on 1 January 2024.

2. BACKGROUND

- 2.1 The *Child and Youth Safe Organisations Act 2023 (Tas)* ('the Act') was passed by the Tasmanian Parliament in June 2023 and comes into effect from 1 January 2024.
- 2.2 The Act creates the Child and Youth Safe Organisations Framework. This Framework comprises:
- 2.2.1 The Child and Youth Safe Standards: Ten principles that organisations must put into practice when they engage with children and young people.
 - 2.2.2 The Reportable Conduct Scheme: A compulsory scheme that requires leaders of certain organisations to report — and investigate — concerns about conduct related to child abuse involving a worker to an independent regulator.
 - 2.2.3 The Independent Regulator: An independent regulatory body that will oversee the Framework, and make sure organisations have the support, advice, and education they need to do the right thing.
 - 2.2.4 Information sharing provisions: Specific rules written into the law that mean leaders of organisations covered by the Framework are permitted to share personal information in certain circumstances.
- 2.3 Broadly speaking, the Framework can be likened to workplace health and safety, in that it represents ongoing best-practice as opposed to a time-limited or temporary set of activities.
- 2.4 Implementing a policy and statement of commitment is one of the first steps in becoming a child safe organisation. Further work is still required in reviewing and updating internal policies and practices, delivering staff training, and embedding child and youth safe practices across the organisation where they do not already exist.
- 2.5 In addition to the Framework, recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse defined a role for Local Government under recommendation 6.12 which states:

With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:

- a) developing child safe messages in local government venues, grounds and facilities,*
- b) assisting local institutions to access online child safe resources,*
- c) providing child safety information and support to local institutions on a needs basis, and*
- d) supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.”*

3. STATUTORY REQUIREMENTS

3.1 Councils are required to comply with the Act.

4. DISCUSSION

4.1 Council is committed to the safety of children and young people.

4.2 The Policy and Statement of Commitment set out council's commitment to creating and maintaining a child safe organisation. The documents describe:

- A statement of commitment by council in relation to the safety and wellbeing of children and young people.
- An overview of Tasmania's Child and Youth Safe Standards and the Reportable Conduct Scheme.
- The policy functions that will be enacted (and need to be adequately resourced) once this policy is adopted by Council.
- The roles and responsibilities across Council in relation to the implementation of the policy.

4.3 As noted above, in addition to the Framework recommendation 6.12 from the Royal Commission gives rise to some further implications to councils. The Local Government Office of the Department of Premier and Cabinet (LGO) and LGAT have been working to define the practical implications of this recommendation and how it may be implemented by councils. A consistent whole of sector approach has been encouraged.

4.4 Council will continue to engage with the LGO and LGAT in the implementation of the Framework and Recommendation 6.12.

5. FINANCE

5.1 There will be financial implications in terms of resources required to fully prepare for full compliance with the Framework and Recommendation 6.12, and then manage and monitor the ongoing compliance to the standards. Additional resources will be required to facilitate training for all staff whose work involves engagement with children and young people and/or provision of services to children and young people.

- 5.2 The quantum of resources cannot be determined at this point in time. It is recommended an internal working group be established to determine the practical implementation impacts on council and at this stage a better understanding of the resourcing impact can be assessed.

6. ENVIRONMENT

- 6.1 There is no direct impact to the environment.

7. COMMUNICATION AND CONSULTATION

- 7.1 The policy and statement of commitment will be available on Council's website.

8. RISK

- 8.1 Risk is associated with ensuring we provide a safe place for children and young people to engage with council and its services in both physical and online environments.
- 8.2 Compliance with the legislation is mandatory.

9. CONCLUSION

- 9.1 Kingborough Council acknowledges it has a leadership role in our community in relation to the safety of children and young people.
- 9.2 The draft Policy and Statement of Commitment outlines council's commitment and responsibilities. It represents the first step in what will be an ongoing commitment to being a child safe organisation.

10. RECOMMENDATION

That Council adopt the Child Safety Policy 6.16 and Statement of Commitment as attached to this report.

ATTACHMENTS

- 1. Draft Child Safety Policy**
- 2. Draft Childsafe Statement of Commitment**



Child Safety Policy

| | |
|----------------------------------|---|
| Policy No: | 6.16 |
| Approved by Council: | December 2023 |
| New Review Date: | December 2025 |
| Minute No: | TBA |
| ECM File No: | 12.286 |
| Version: | 1.0 |
| Responsible Officer: | Manager People & Safety |
| Strategic Plan Reference: | 1.1 A Council that engages with and enables its community |

1. POLICY STATEMENTS

- 1.1 The purpose of the policy is to define Kingborough Council's commitment to creating and maintaining a Child Safe Organisation. This policy outlines Kingborough Council's position and responsibilities toward the safeguarding of children and young people in our physical and online environments.

2. DEFINITIONS

- 2.1 **Abuse** means an act, or a failure to act, towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm which becomes cumulative in nature. Types of abuse include physical, emotional and sexual abuse, and neglect.
- 2.2 **Child/Children/Young Person** means any person under 18 years of age as defined by Children, Young Persons and their Families Act 1997 (TAS).
- 2.3 **Child Safe** means, for this policy, protecting the rights of children and young people to be safe by taking actions which can help prevent harm and abuse.
- 2.4 **Child Safe Organisation** means as defined in the Royal Commission Final Report as an organisation which:
- 2.4.1 creates an environment where children's safety and wellbeing are at the centre of thought, values, and actions,
 - 2.4.2 places emphasis on genuine engagement with and valuing of children and young people,
 - 2.4.3 creates conditions which reduce the likelihood of harm to children and young people,
 - 2.4.4 creates conditions that increase the likelihood of identifying any harm, and
 - 2.4.5 responds to any concerns, disclosures, allegations, or suspicions of harm.

Note: in the context of local governments, this would involve referring concerns to the Independent Regulator and in the case of suspected criminal behaviour, then to TAS Police to respond as appropriate.

Implementation of the Child and Youth Safe Standards (which mirror the National Principles for Child Safe Organisations) give effect to the above.

- 2.5 **Child and Youth Safe Standards** means 10 standards which specific organisations in Tasmania (including Councils) must put into practice in an ongoing and simultaneous manner. These are defined under the legislation and mirror the National Principles for Child Safe Organisations.
- 2.6 **Contractor** means, in the scope of this policy, a person or company used by Council to provide services directly to children and young people, or where the contract's activities will, or are likely to involve contact with children and young people which is a usual part of and more than incidental to, the services.
- 2.7 **Council facilities** means properties, buildings, and facilities including parks and sporting facilities owned and managed by Council including those used by the public or available for hire.
- 2.8 **Council Staff** means Kingborough Council employees, volunteers, students on placement, contractors, consultants, elected representatives, and visitors, and anyone else who undertakes work on behalf of Kingborough Council. This is regardless of their work related to children or young people.
- 2.9 **Harm** means any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance, or a series or combination of acts, omissions, or circumstances.

- 2.10 **Independent Regulator** means an independent oversight body which exists to help organisations understand how to comply with Tasmania's Child and Youth Safe Framework, provide guidance and advice, and monitor compliance.
- 2.11 **Reportable Conduct Scheme** means requiring leaders of specific organisations to notify the Independent Regulator when concerns are raised about conduct related to child abuse.
- 2.12 **Safeguarding** means taking the actions necessary to ensure children and young people feel safe and are safe. This also means if children or young people don't feel safe, steps are taken to restore their safety.
- 2.13 **Universal Principle for Aboriginal Cultural Safety** applies across all 10 Child and Youth Safe Standards and means the right of Aboriginal and Torres Strait Islander children and young people to Cultural Safety must be respected.
- 2.14 **Wellbeing** means the wellbeing of children and young people including the care, development, education, health and safety of children and young people.

3. OBJECTIVE

- 3.1 Council is committed to the safety of Child and Young People. We are legally required to comply with the Child and Youth Safe Organisations Framework, which aims to protect children from abuse and harm.

4. SCOPE

- 4.1 This policy applies to all Kingborough Council employees and representatives including:
 - 4.1.1 Mayor and Councillors.
 - 4.1.2 Full-time, part-time, and casual employees.
 - 4.1.3 Permanent and temporary employees performing work for Council, including work experience students, apprentices, interns, and trainees.
 - 4.1.4 Temporary and casual individuals engaged through an agency.
 - 4.1.5 Staff on secondment from another role or another Council.
 - 4.1.6 Volunteers; and
 - 4.1.7 Contractors, or consultants directly engaged/renumerated by Council.
- 4.2 This is irrespective of their involvement in child-related work. There are no exclusions to the application of this policy.

5. PROCEDURE (POLICY DETAIL)

- 5.1 Kingborough Council will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation:
 - 5.1.1 Providing the necessary resource to prepare and implement policy and procedural changes required to comply with the Child Safe Standards. This work includes:
 - i. Developing a child safe code of conduct,
 - ii. Conducting risk assessments for Council services, programs, or facilities used by children and young people,
 - iii. Developing allegation and complaints handling procedures,
 - iv. Updating relevant HR policies and procedures,
 - v. Updates to contractor/supplier/procurement policy and procedures, and
 - vi. Documenting reporting and record keeping procedures related to this policy.

- 5.1.2 Provide resources for staff awareness and training in relation to this policy.
- 5.1.3 Developing a process to deliver child safe messages at Council venues, grounds, facilities, and events.
- 5.1.4 Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

6. GUIDELINES

6.1 CHILD SAFE STANDARDS

- 6.1.1 The Tasmanian Child and Youth Safe Standards (the Standards) outline how an organisation can develop a culture with child safety and wellbeing at its centre. The Standards contribute to preventing abuse and harm. They require organisations to meet a benchmark which ensures children and young people's rights to safety and wellbeing are respected and upheld.
- 6.1.2 All 10 Child and Youth Safe Standards must be put into practice in accordance with a Universal principle for Aboriginal Cultural Safety. The Universal Principle says organisations must provide an environment ensuring the right to Cultural Safety of Aboriginal and Torres Strait Islander children is respected.
- 6.1.3 Tasmania's 10 Child and Youth Safe Standards mirror the National Principles for Child Safe Organisations which emerged from the work of the Royal Commission into Institutional Responses to Child Sexual Abuse.
- 6.1.4 The Standards are as follows:

| Standard | This means |
|--|--|
| Standard 1: Child safety and wellbeing is embedded in organisational leadership, governance, and culture. | All people in the organisation care about children and young people's safety and wellbeing above everything else, and make sure they act that way and lead others to act that way. |
| Standard 2: Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously. | Children and young people are told about their human rights, have a say in decisions and are taken seriously. |
| Standard 3: Families and communities are informed and involved in promoting child safety and wellbeing. | Families, carers, and communities know about and are involved in the organisation's child and safety and wellbeing activities. |
| Standard 4: Equity is upheld and diverse needs respected in policy and practice. | The rights of every child and young person are being met, and children and young people are treated with dignity, respect, and fairness |
| Standard 5: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice. | People working with children and young people are safe to work with children and young people and are respectful of them. They are taught how to keep children safe and well. |
| Standard 6: Processes to respond to complaints and | Children, young people, families, carers, staff, and volunteers are listened to and |

| Standard | This means |
|---|--|
| concerns are child focused. | can share problems and concerns. |
| Standard 7: Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training. | Staff and volunteers keep learning all the time, so they know how to keep children and young people safe and well. |
| Standard 8: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed. | Children and young people are safe in online and physical spaces. |
| Standard 9: Implementation of the Child and Youth Safe Standards is regularly reviewed and improved. | The organisation keeps reviewing and improving its child safety and wellbeing practices. |
| Standard 10: Policies and procedures document how the organisation is safe for children and young people. | The organisation writes down how it keeps children and young people safe and well, and makes sure everyone can see these documents |

6.2 REPORTABLE CONDUCT SCHEME

- 6.2.1 The Reportable Conduct Scheme (the Scheme) aligns closely with the Standards. The Scheme aims to improve how organisations respond to allegations of certain types of misconduct involving children/young people, committed by their workers and volunteers.
- 6.2.2 The Scheme imposes legal obligations on the General Manager/CEO as head of the organisation to have systems in place to prevent child abuse, and if child abuse is alleged, to ensure allegations are brought to the attention of the appropriate persons for investigation and response, within the required timeframes.
- 6.2.3 Under the Scheme, reportable conduct is broader than suspected criminal behaviour, and includes:
 - i. Sexual offences (against, with or in the presence of, a child),
 - ii. Sexual misconduct (against, with or in the presence of, a child),
 - iii. Physical violence (against, with or in the presence of, a child),
 - iv. Grooming of a child,
 - v. Behaviour which causes significant emotional or psychological harm; and
 - vi. Significant neglect,
 - vii. Relevant offences such as failing to report child abuse.

7. COMMUNICATION

7.1 KINGBOROUGH COUNCIL CHILD SAFE STATEMENT OF COMMITMENT

- 7.1.1 We are committed to the safety and wellbeing of children and young people while enabling their participation as valued members of our community.

- 7.1.2 We have zero tolerance to child abuse and harm. Our people are obligated to prioritise the safety of the children they interact with in the performance of their role and to report conduct of concern.
- 7.1.3 We recognise the importance of child safety in the provision of quality community services. All children who attend services, programs, events, and community spaces (including online environments) which are delivered, owned, contracted, or managed by Council, have the right to feel safe, be safe, and be heard.
- 7.1.4 We recognise our legal and moral responsibilities in keeping children and young people safe and have robust policies and procedures in place to meet this commitment which are aligned with the National Principles for Child Safe Organisations.
- 7.1.5 We want children to thrive, be safe, happy, and empowered, and are dedicated to ensuring their views are listened to and respected, and they are given opportunities to contribute to how we plan and deliver our services which affect them.
- 7.1.6 We are committed to being a Child Safe Organisation.

8. LEGISLATION

- 8.1 This policy relates to Council's obligations under the *Child and Youth Safe Organisations Act 2023 (Tas)*.

9. RELATED DOCUMENTS

- 9.1 Kingborough Council Employee Code of Conduct.
- 9.2 Kingborough Council Workplace Behaviour Administrative Policy.
- 9.3 Kingborough Council Disciplinary Procedures.

10. AUDIENCE

- 10.1 Although Kingborough Council is not legally responsible for providing oversight of compliance with child safe practices outside of this organisation, the Council will take any reasonable steps to engage with persons who utilise Kingborough Council facilities to operate in alignment with this policy.
- 10.2 All staff and Council
- 10.3 ROLES AND RESPONSIBILITIES ACROSS COUNCIL

| Role | Responsibility |
|---------------------|---|
| Elected Members | <p>Model a culture of child safety and wellbeing.</p> <p>Understand and comply with their obligations in relation to child safety and wellbeing.</p> <p>Participate in training/education to identify, prevent, and report child abuse and harm.</p> <p>Report any concerns about child safety and wellbeing.</p> <p>Councillors also have a role in helping to promote Kingborough Council as a Child Safe Organisation, and to direct community members to appropriate information and resources.</p> |
| General Manager/CEO | <p>The General Manager/CEO is the 'head of an entity' under the <i>Child and Youth Safe Organisations Act 2023</i>, and has legal obligations (including timeframes) around sharing of reportable conduct information. This includes reporting to the Independent Regulator any allegations of misconduct</p> |

| Role | Responsibility |
|--------------------------------------|---|
| | <p>involving children and young people by Council staff.</p> <p>Ensure adequate resources and support to enable staff to effectively deliver the Safeguarding Children and Young People Policy.</p> <p>Be the first point of contact in relation to the reportable conduct scheme and investigations.</p> |
| Directors, managers and team leaders | <p>Ensure a culture of safeguarding children and young people is embedded among their team.</p> <p>Ensure safeguarding children and young people policies and procedures, and other relevant policies are implemented within the work areas they are responsible for.</p> <p>Provide team members with induction, support, supervision, and access to ongoing professional development around safeguarding children and young people relevant for each team member's role and duties.</p> <p>Conduct risk assessments, taking reasonable steps to identify any potential risks to the safety and wellbeing of children within the work remit of their team/s and remove or minimise the risks.</p> |
| People and Safety Manager | <p>Ensure all recruitment, selection and onboarding processes meet the requirements of the Child and Youth Safe Standards.</p> <p>Ensure appropriate safety and screening checks are undertaken prior to engagement and maintained according to Council HR policies.</p> <p>Ensure induction of new employees includes the provision of the Safeguarding Children and Young People Policy and Procedures and training to support them to understand their roles and responsibilities relating to child safety.</p> <p>Oversee the implementation of child safety training for new employees and refresher training for all employees on an ongoing basis and keep records of training completed.</p> <p>Manage disciplinary procedures as they relate to child safety and wellbeing.</p> <p>Responsible for providing training, capacity building and awareness-raising initiatives to ensure employees are appropriately equipped to recognise, respond to and report child abuse.</p> |
| Council Staff | <p>Understand and comply with their roles and responsibilities in keeping children safe.</p> <p>Report any concerns about the safety and wellbeing of a child or young person.</p> <p>Obtain and maintain a Working with Vulnerable People Check where required.</p> <p>Participate in training and education in relation to safeguarding children and young people as required.</p> |

| Role | Responsibility |
|-------------------|--|
| | Provide environments for children and young people where they feel safe, empowered, and can participate. Behave safely and appropriately with children and young people. |
| Contract managers | <p>The management of contracts includes, but is not limited to, all agreements, leases, licences, grant recipients, funded partners, and labour hire. Anyone managing these contracts will ensure:</p> <p>All third-party operators are provided with a copy of Council's Child Safe Statement of Commitment; and</p> <p>Contracts contain the relevant child safe clauses, including the requirement for Working with Vulnerable People Checks where relevant; and compliance with the Standards.</p> |

Public Copy

Child Safe Statement of Commitment

Kingborough Council is working towards compliance with the ten Child Safe Standards to create a culture of child safety which reduces the opportunity for harm.

Our Child Safe Statement of Commitment applies to all employees, volunteers, work experience students, contractors, contract employees and councillors.

Statement of Commitment

Kingborough Council is committed to the safety and well-being of children and young people and, as such, is committed to creating and maintaining a child safe organisation.

We have zero tolerance of child abuse and are committed to actively contributing to a child safe municipality where children and young people are protected from abuse.

Our commitment to the safety of children and young people is based on our duty of care and responsibilities to children and young people and always acting in their best interests.

Our commitment will be enacted through the implementation and monitoring of the Child Safe Standards, as specified under the *Child and Youth Safe Organisations Act 2023 (Tas)* and *Tasmania's Child and Youth Safe Organisations Framework (2023)*.

Our commitment to children and young people

We are committed to ensuring children and young people feel safe, empowered and are taken seriously if they raise concerns in relation to their safety and well-being.

We value and support diversity, inclusion and equality. In acknowledgment of the particular vulnerabilities of these groups of children and young people, and in accordance with the Child Safe Standards, we particularly support:

- the cultural safety of Indigenous Australian children and young people and children and young people from culturally and linguistically diverse backgrounds
- the participation and empowerment of children and young people with a disability, Indigenous Australian children and young people, children and young people from culturally and linguistically diverse backgrounds and children and young people who identify with the LGBTIQ+ community.

Processes for responding to and reporting suspected child abuse

Kingborough Council encourages the community to speak up when they are concerned about or suspect child abuse in any of our workplaces and is committed to responding to and reporting suspected child abuse.

Contact Kingborough Council on 6211 8200 for the various ways by which you can report your concerns or speak to a member of Council staff.

15.3 TREASURY MANAGEMENT POLICY 3.8

File Number: 12.86

Author: Tim Jones, Manager Finance

Authoriser: David Spinks, Director People & Finance

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 Council's Treasury Management Policy 3.8 is due for review and the purpose of this report is to consider and adopt the updated policy.

2. BACKGROUND

- 2.1 In September 2021 Council adopted the Treasury Management Policy 3.8.
- 2.2 The Policy covers both investments and borrowings by Council.

3. STATUTORY REQUIREMENTS

- 3.1 Section 75 of the *Local Government Act 1993* outlines the statutory requirements relating to the investment of funds:

75. Investments

A council may invest any money –

in any manner in which a trustee is authorised by law to invest trust funds; and

in any investment the Treasurer approves

- 3.2 Section 78 and 80 of the *Local Government Act 1993* outlines the statutory obligations relating to borrowings:

78. Borrowings

- (1) *A council, for the purpose of raising a loan or obtaining any form of financial accommodation, may decide by an absolute majority to provide any of the following forms of security:*

(a) *Debentures;*

(b) *Bills of sale, mortgage or other charges;*

(c) *Inscribed stock;*

(d) *Guarantees;*

(e) *Any other document evidencing indebtedness other than bearer instruments.*

- (2) *A council may not raise a loan in any financial year exceeding any amount the Treasurer determines for that financial year.*
- (3) *In this section, loan includes any financing arrangement as determined by the Treasurer.*

80. Limit on borrowings

- (1) *Except with the approval of the Minister, a council may not borrow additional money for any purpose if the annual payment required to service the total borrowings would exceed 30% of its revenue of the proceeding financial year.*
- (2) *Grants made to a council for specific purposes are to be excluded in calculating 30% of revenue of the council.*

4. DISCUSSION

- 4.1 Council takes a risk-based approach to managing its investment portfolio. The main risks covered are credit risk, liquidity risk, refinancing risk, interest rate risk and sustainability risk. These risks are covered in section 5.1 to 5.5.
- 4.2 There are several minor formatting, and wording, changes to the Policy for accuracy and clarification. The major change is the synchronising of the signatories for cheques, investments and electronic funds transfer payments.
- 4.3 The borrowing request/reporting section in 5.9.4 has been modified to specify Council approval is required prior to any new borrowing. This will not be required for renewal of borrowings providing the loan is still within the originally approved term.
- 4.4 Changes have been made to reflect the title change of the Chief Financial Officer to Director People and Finance.
- 4.5 Except for these minor changes it is considered the policy remains appropriate.
- 4.6 A track changes version of the policy is attached as well as the new policy in an updated format.

5. FINANCE

- 5.1 The policy guides Council in regulating the management of investments and borrowings to maximise return and to minimise costs.

6. ENVIRONMENT

- 6.1 By recognising sustainability risk, Council is supporting the environment.

7. COMMUNICATION AND CONSULTATION

- 7.1 The policy will be placed on Council's website after approval.

8. RISK

- 8.1 The policy is aimed at reducing Council's risks in relation to the investment of surplus funds and the undertaking of borrowings.

9. CONCLUSION

- 9.1 The renewal of the policy will continue to aid Council in regulating the investment of surplus or reserved funds and the use of borrowings.

10. RECOMMENDATION

That the updated Treasury Management Policy 3.8 be approved.

ATTACHMENTS

- 1. Existing Policy with Track Changes**
- 2. Updated Policy for Approval**

Public Copy

EXISTING POLICY WITH TRACK CHANGES



| | | | |
|----------------------|---|--------------|-------------------|
| Policy No: | 3.8 | Minute No: | TBA |
| Approved by Council | September 2021 December 2023 | ECM File No: | 12.86 |
| New Review Date: | September 2023 December 2025 | Version: | 3.04.0 |
| Responsible Officer: | Manager Finance | | |

Treasury Management Policy

1. POLICY STATEMENTS

- 1.1 The policy outlines the risks associated with treasury management and provides a framework that allows the Finance Department to manage those risks whilst minimising the cost of debt and maximising returns on surplus funds.
- 1.2 The policy outlines how required borrowings will be raised and how cash and investments will be managed to fund Council operations.
- 1.3 The policy ensures that all of Council's bank instruments and authorities are appropriately authorised and signed by authorised Council Officers.

2. DEFINITIONS

2.1 Credit Rating

A credit rating is an evaluation of the credit risk of an institution, predicting their ability to pay back debt, and an implicit forecast of the likelihood of the debtor defaulting.

The credit rating represents an evaluation by a credit rating agency of the qualitative and quantitative information for a prospective debtor, including information provided by the prospective debtor and other non-public information obtained by the credit rating agency's analysts.

2.2 Credit Risk

Credit risk is the risk of potential loss associated from default or insolvency of a financial institution. The Council's credit risk arises from transactions entered into with financial institutions.

2.3 Funding Risk

Funding Risk is the risk that Council has not, or is unable to arrange, adequate debt finance to fund future financial commitments.

2.4 Interest Rate Risk

Interest rate risk is the impact of volatility in net interest income / expense on the financial position of Council.

2.5 Interest Rate Swaps

An interest rate swap is a derivative transaction that ~~provides~~~~gives you~~ the ability to swap a stream of floating interest rate interest payments for interest payments at a fixed rate. The swap allows ~~you to manage~~ interest rate risk to be managed independently of ~~your~~ floating rate debt facility.

2.6 Liquidity Risk

Liquidity risk is the risk that Council does not have access to sufficient available funds to enable it to make all payments as they become due.

2.7 Refinancing Risk

Refinancing risk is the inability to rollover existing facilities as they mature.

2.8 Sustainability Risk

Sustainability risk is the inability to sustain financial outcomes while preserving the environment.

3. OBJECTIVE

- 3.1 The objective of this policy is to set the principles and criteria with regards to Council's treasury (cash) management in the context of its Strategic Plan, Long Term Financial Plan ([LTFP](#)) and Annual Budget with its associated projected cash receipts and expenditure.

4. SCOPE

- 4.1 This Policy will apply to all bank accounts, investment funds and loan funds controlled by Council and administered through the Finance Department.

5. PROCEDURE (POLICY DETAIL)

Risk Management

5.1 Credit Risk

Objective: To manage the overall level of credit exposure to individual financial institutions to acceptable levels of credit risk through institutional selection and diversification.

Management: Bank deposits must be invested within the allocation constraints outlined in the 'Funds for Investment' section.

Prior to any bank deposit transaction being placed, the current exposure to a counterparty must be checked to ensure the new transaction will not result in a breach of policy.

5.2 Short Term Liquidity Risk

Objective: To ensure the Council has the financial flexibility to meet all financial obligations as they fall due with surplus cash held specifically for this reason.

Management: The Council will hold a minimum level of liquidity in cash or cash equivalents in line with its statutory reserves.

5.3 Funding and Refinancing Risk

Objective: To ensure the Council can obtain new debt and roll over existing debt in order to meet its financial requirements in a timely manner.

Management: The long term financial plan will identify the possible need for debt funding, while the annual plan will detail the amount required during the next twelve months.

The [Director People & Finance \(DPF\)](#)~~Chief Financial Officer (CFO)~~ is required to develop and maintain management procedures relating to debt facilities.

The [DPF](#)~~CFO~~ is to identify annual debt funding requirements with Treasury in the Loan Council Allocation survey.

5.4 Interest Rate Risk

Objective: To monitor and manage interest income and expense volatility to acceptable levels.

Management: Council manages its interest rate risk on deposits by investing in short-term maturities.

Council will seek to minimise the interest rate risk of borrowings by taking debt for the minimum amount of time or utilising interest rate swaps to reduce the level of risk.

5.5 Sustainability Risk

Council gives preference to fossil fuel free Authorised Deposit-Taking Institutions when making deposits if:

- a) the rate of return on investment is greater than or equal to the rates of other Authorised Deposit-Taking Institutions which comply with Council's investment policy;
- b) the financial institution and product is otherwise compliant with Council policy.

Investment Guidelines

Funds for Investment

5.6 Council's Direct Investments

Council may deposit funds with any Commonwealth, State or Financial Institution having a rating as prescribed in Section 6.1.2.

5.6.1 Quotations on Investments

Not less than three quotations shall be obtained from authorised deposit-taking institutions whenever an investment is proposed. The best quote will be successful after allowing for administrative and banking costs, as well as having regard to the limits set in the Policy.

5.6.2 Credit Rating

With the exception of investments for which the principal and interest are guaranteed by the Federal Government or a State Government, the amount invested with any one financial institution shall not exceed 50% of the total funds invested, subject to the following spread of credit risk across the whole portfolio.

| Short Term Rating (Standard & Poors) | Long Term Rating (Standard & Poors) | Maximum Percentage of Total Investment |
|---|--|---|
| A1+ | AAA to AA- | 100%, <u>max. 50% for any one institution</u> |
| A1 | A+ to A- | 50% |
| A2 | BBB+ to BBB | 30% |

If any of the financial institutions are downgraded such that they no longer fall within Council's Investment Policy guidelines, they will be divested as soon as practicable, and in any case within 30 days of Council becoming aware of the downgrade.

Debt security definitions are the criteria given by Standard & Poors and are as follows:

| Short Term Rating | Definition |
|-------------------|--|
| A1+ | Extremely strong degree of safety regarding timely payment |
| A1 | A strong degree of safety for timely repayment |
| A2 | A satisfactory capacity for timely repayment |

| Long Term Rating | Definition |
|------------------|---|
| AAA to AA- | <u>Very strong to</u> Extremely strong capacity to repay |
| A+ to A- | A strong capacity to repay |
| BBB+ to BBB- | An adequate capacity to repay |

5.6.3 Term to Maturity

The term to maturity of any of Council's direct investments may range from "at call" to 1 Year.

5.6.4 Performance Benchmarks

| Type of Fund | Benchmark |
|----------------|----------------------------|
| Cash | 11am Cash Rate |
| Cash Enhanced | UBS 90 Day Bank Bill Index |
| Fixed Interest | UBS Composite Bond Index |

| Type of Fund | Minimum Time Horizon | Maximum Percentage of Total Available Investment |
|----------------|----------------------|--|
| Cash | 0 – 90 days | 100% |
| Cash Enhanced | 3 – 12 months | 100% |
| Fixed Interest | 3 – 12 months | 25% |

5.7 Reporting

A report on the performance of each investment shall when practicable form part of the monthly financial report presented to Council.

5.8 Borrowing Guidelines

5.8.1 Council manages its income and expenditure to ensure there is sufficient cash to service its operating requirements. Borrowings can be utilised to fund significant capital projects and should be repaid over a defined period.

5.9.1 Need for Borrowings

The need for borrowings will be identified in Council's LTFP, while the specific amount required for the financial year will be included in the annual budget. The annual borrowing requirements will be included in the Loan Council Allocation survey to be determined by the Treasurer.

5.9.2 7.3 Regulations

Council shall at all times conduct its borrowings in accordance with the requirements of the Local Government Act 1993, PART 8 – Financial Management, Division 2 – Borrowings. The Act places a maximum limit on Council borrowings of repayments of 30% of its revenue in the preceding financial year.

5.9.3 Borrowing Terms

1. In undertaking borrowings Council will consider the period over which the funds are required and the potential future movements in interest rates in determining the loan term. Council recognises the importance of balancing risk management and costs and in an effort to minimise both risk and interest cost, may utilise various borrowing mechanisms including:

- Fixed interest borrowings (including credit foncier and interest only)
- Variable interest borrowings including cash advances and long term interest only).
- Interest rate swaps.

5.9.4 Reporting

• Where additional borrowings are required, prior to any borrowing, the request will be included with the budget papers, or, a separate report will be prepared for Council's approval, highlighting the following: The Council will receive a report at the beginning of each financial year recommending the borrowing program for the next 12 months. The report will highlight the following:

- the reason behind the need for additional cash
- level of borrowings required
- Council's overall debt maturity profile and mix
- an assessment of future interest rate movements
- the period over which cash is likely to be required and subsequently repaid
- cost of the borrowings.

5.9 Signatories Guidelines

5.9.1 Cheques

The authorising signatories for the signing of cheques shall be any two of the General Manager, [Director People & Finance](#)~~Chief Financial Officer~~, Manager Finance or the Senior Finance Officer.

The authorising signatories for the counter-signing of cheques shall be any of the other authorised signatories or ~~the any Executive Management Team member~~[Chief Information Officer](#). Selected Departmental Managers [or Systems Officer](#) may also be used.

5.9.2 Investments

The authorising signatories for the signing of investment documents and the withdrawal of investments shall be the General Manager, [Director People & Finance](#)~~Chief Financial Officer~~, Manager Finance or the Senior Finance Officer.

The authorising signatories for the counter-signing of investment documents and the withdrawal of investments shall be any of the other authorised signatories or ~~any Executive Management Team member~~. [Selected Departmental Managers or Systems Officer may also be used](#). Investments may only be undertaken in accordance with this Policy.

5.9.3 Electronic Funds Transfer Payments

The authorising officers for the approval of electronic funds transfer payments shall be the General Manager, [Director People & Finance](#)~~Chief Financial Officer~~, Manager Finance or the Senior Finance Officer.

The authorising officers for the counter-approval of electronic funds transfer payments shall be any of the other authorised signatories [or any Executive Management Team member](#). [Selected Departmental Managers or Systems Officer may also be used](#). ~~or the Chief Information Officer, selected Executive Management Team member and the Payroll Officer.~~

5.9.4 Loan Borrowings

Any loan borrowings can only be approved by the Council. The following signatories may sign loan borrowings documents, the General Manager~~,~~ the [Director People & Finance](#)~~Chief Financial Officer~~ or the Manager Finance. All loan documents must incorporate the placement of the Council seal.

5.9.5 Any Other Bank Instruments

Any other bank instruments can only be approved by the Council. The following signatories may sign the documents associated with any other bank instruments, the General Manager, the [Director People & Finance](#)~~Chief Financial Officer~~ or the Manager Finance.

5.9.6 Other Officers

No other Council Officer is authorised to sign any form of bank instrument or authority.

5.10 Policy Variations

The General Manager and the [Director People & Finance](#)~~Chief Financial Officer~~ are authorised to approve temporary variations to this policy in exceptional circumstances, if the investment is to Council's advantage and/or also due to revised legislation.

Such variation will be reported to Council as soon as practicable. Any major variations to this policy will be submitted to Council for approval.

6. GUIDELINES

6.1 There is no specific section of the Local Government Act 1993 requiring Council to make this policy, however the following will be taken into consideration:

6.1.1 Funds for Investment

Investments of Council's funds are to be in accordance with Council's power of investment under:

- Local Government Act 1993 - Section 75.
- The Trustee Amendment (Investment Powers) Act 1997

6.1.2 Borrowing of Funds

Borrowings by Council will be in accordance with the following:

- Local Government Act 1993 - Section 78-80.

7. COMMUNICATION

7.1 Kingborough Councillors are informed of this policy.

7.2 A copy of the policy is available.

8. LEGISLATION

8.1 *Local Government Act 1993.*

8.2 The Trustee Amendment (Investment Powers) Act 1997.

9. AUDIENCE

9.1 Councillors.

9.2 Public.

UPDATED POLICY FOR APPROVAL



Treasury Management Policy

| | |
|----------------------------------|--|
| Policy No: | 3.8 |
| Approved by Council: | December 2023 |
| New Review Date: | December 2025 |
| Minute No: | TBA |
| ECM File No: | 12.86 |
| Version: | 4.0 |
| Responsible Officer: | Manager Finance |
| Strategic Plan Reference: | The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability. |

1. POLICY STATEMENTS

- 1.1 The policy outlines the risks associated with treasury management and provides a framework that allows the Finance Department to manage those risks whilst minimising the cost of debt and maximising returns on surplus funds.
- 1.2 The policy outlines how required borrowings will be raised and how cash and investments will be managed to fund Council operations.
- 1.3 The policy ensures that all of Council's bank instruments and authorities are appropriately authorised and signed by authorised Council Officers.

2. DEFINITIONS**2.1 Credit Rating**

A credit rating is an evaluation of the credit risk of an institution, predicting their ability to pay back debt, and an implicit forecast of the likelihood of the debtor defaulting.

The credit rating represents an evaluation by a credit rating agency of the qualitative and quantitative information for a prospective debtor, including information provided by the prospective debtor and other non-public information obtained by the credit rating agency's analysts.

2.2 Credit Risk

Credit risk is the risk of potential loss associated from default or insolvency of a financial institution. The Council's credit risk arises from transactions entered into with financial institutions.

2.3 Funding Risk

Funding Risk is the risk that Council has not, or is unable to arrange, adequate debt finance to fund future financial commitments.

2.4 Interest Rate Risk

Interest rate risk is the impact of volatility in net interest income / expense on the financial position of Council.

2.5 Interest Rate Swaps

An interest rate swap is a derivative transaction that provides the ability to swap a stream of floating interest rate interest payments for interest payments at a fixed rate. The swap allows interest rate risk to be managed independently of a floating rate debt facility.

2.6 Liquidity Risk

Liquidity risk is the risk that Council does not have access to sufficient available funds to enable it to make all payments as they become due.

2.7 Refinancing Risk

Refinancing risk is the inability to rollover existing facilities as they mature.

2.8 Sustainability Risk

Sustainability risk is the inability to sustain financial outcomes while preserving the environment.

3. OBJECTIVE

- 3.1 The objective of this policy is to set the principles and criteria with regards to Council's treasury (cash) management in the context of its Strategic Plan, Long Term Financial Plan (LTFP) and Annual Budget with its associated projected cash receipts and expenditure.

4. SCOPE

- 4.1 This Policy will apply to all bank accounts, investment funds and loan funds controlled by Council and administered through the Finance Department.

5. PROCEDURE (POLICY DETAIL)**5.1 Risk Management****5.1.1 Credit Risk**

Objective: To manage the overall level of credit exposure to individual financial institutions to acceptable levels of credit risk through institutional selection and diversification.

Management: Bank deposits must be invested within the allocation constraints outlined in the 'Funds for Investment' section.

Prior to any bank deposit transaction being placed, the current exposure to a counterparty must be checked to ensure the new transaction will not result in a breach of policy.

5.1.2 Short Term Liquidity Risk

Objective: To ensure the Council has the financial flexibility to meet all financial obligations as they fall due with surplus cash held specifically for this reason.

Management: The Council will hold a minimum level of liquidity in cash or cash equivalents in line with its statutory reserves.

5.1.3 Funding and Refinancing Risk

Objective: To ensure the Council can obtain new debt and roll over existing debt in order to meet its financial requirements in a timely manner.

Management: The long-term financial plan will identify the possible need for debt funding, while the annual plan will detail the amount required during the next twelve months.

The Director People & Finance (DPF) is required to develop and maintain management procedures relating to debt facilities.

The DPF is to identify annual debt funding requirements with Treasury in the Loan Council Allocation survey.

5.1.4 Interest Rate Risk

Objective: To monitor and manage interest income and expense volatility to acceptable levels.

Management: Council manages its interest rate risk on deposits by investing in short-term maturities.

Council will seek to minimise the interest rate risk of borrowings by taking debt for the minimum amount of time or utilising interest rate swaps to reduce the level of risk.

5.1.5 Sustainability Risk

Council gives preference to fossil fuel free Authorised Deposit-Taking Institutions when making deposits if:

- i. the rate of return on investment is greater than or equal to the rates of other Authorised Deposit-Taking Institutions which comply with Council's investment policy;
- ii. the financial institution and product is otherwise compliant with Council policy.

5.2 Investment Guidelines

Funds for Investment

5.2.1 Council's Direct Investments

Council may deposit funds with any Commonwealth, State or Financial Institution having a rating as prescribed in Section 6.1.2.

i. Quotations on Investments

Not less than three quotations shall be obtained from authorised deposit-taking institutions whenever an investment is proposed. The best quote will be successful after allowing for administrative and banking costs, as well as having regard to the limits set in the Policy.

ii. Credit Rating

With the exception of investments for which the principal and interest are guaranteed by the Federal Government or a State Government, the amount invested with any one financial institution shall not exceed 50% of the total funds invested, subject to the following spread of credit risk across the whole portfolio.

| Short Term Rating (Standard & Poors) | Long Term Rating (Standard & Poors) | Maximum Percentage of Total Investment |
|---|--|---|
| A1+ | AAA to AA- | 100%, max. 50% for any one institution |
| A1 | A+ to A- | 50% |
| A2 | BBB+ to BBB | 30% |

If any of the financial institutions are downgraded such that they no longer fall within Council's Investment Policy guidelines, they will be divested as soon as practicable, and in any case within 30 days of Council becoming aware of the downgrade.

Debt security definitions are the criteria given by Standard & Poors and are as follows:

| Short Term Rating | Definition |
|-------------------|--|
| A1+ | Extremely strong degree of safety regarding timely payment |
| A1 | A strong degree of safety for timely repayment |
| A2 | A satisfactory capacity for timely repayment |

| Long Term Rating | Definition |
|------------------|---|
| AAA to AA- | Very strong to extremely strong capacity to repay |
| A+ to A- | A strong capacity to repay |
| BBB+ to BBB- | An adequate capacity to repay |

iii. Term to Maturity

The term to maturity of any of Council's direct investments may range from "at call" to 1 Year.

iv. Performance Benchmarks

| Type of Fund | Benchmark |
|----------------|----------------------------|
| Cash | 11am Cash Rate |
| Cash Enhanced | UBS 90 Day Bank Bill Index |
| Fixed Interest | UBS Composite Bond Index |

| Type of Fund | Minimum Time Horizon | Maximum Percentage of Total Available Investment |
|----------------|----------------------|--|
| Cash | 0 – 90 days | 100% |
| Cash Enhanced | 3 – 12 months | 100% |
| Fixed Interest | 3 – 12 months | 25% |

5.2.2 Reporting

A report on the performance of each investment shall when practicable form part of the monthly financial report presented to Council.

5.2.3 Borrowing Guidelines

Council manages its income and expenditure to ensure there is sufficient cash to service its operating requirements. Borrowings can be utilised to fund significant capital projects and should be repaid over a defined period.

i. Need for Borrowings

The need for borrowings will be identified in Council's LTFP, while the specific amount required for the financial year will be included in the annual budget. The annual borrowing requirements will be included in the Loan Council Allocation survey to be determined by the Treasurer.

ii. Regulations

Council shall at all times conduct its borrowings in accordance with the requirements of the *Local Government Act 1993*, PART 8 – Financial Management, Division 2 – Borrowings. The Act places a maximum limit on Council borrowings of repayments of 30% of its revenue in the preceding financial year.

iii. Borrowing Terms

In undertaking borrowings Council will consider the period over which the funds are required and the potential future movements in interest rates in determining the loan term. Council recognises the importance of balancing risk management and costs and in an effort to minimise both risk and interest cost, may utilise various borrowing mechanisms including:

- Fixed interest borrowings (including credit foncier and interest only)
- Variable interest borrowings including cash advances and long-term interest only).
- Interest rate swaps.

5.2.4 Reporting

Where additional borrowings are required, prior to any borrowing, the request will be included with the budget papers, or, a separate report will be prepared for Council's approval, highlighting the following:

- the reason behind the need for additional cash
- level of borrowings required
- Council's overall debt maturity profile and mix
- an assessment of future interest rate movements
- the period over which cash is likely to be required and subsequently repaid
- cost of the borrowings.

5.2.5 Signatories Guidelines

i. Cheques

- The authorising signatories for the signing of cheques shall be any two of the General Manager, Director People & Finance, Manager Finance or the Senior Finance Officer.
- The authorising signatories for the countersigning of cheques shall be any of the other authorised signatories or any Executive Management Team member. Selected Departmental Managers or Systems Officer may also be used.

ii. Investments

- The authorising signatories for the signing of investment documents and the withdrawal of investments shall be the General Manager, Director People & Finance, Manager Finance or the Senior Finance Officer.
- The authorising signatories for the countersigning of investment documents and the withdrawal of investments shall be any of the other authorised signatories or any Executive Management Team member. Selected Departmental Managers or Systems Officer may also be used. Investments may only be undertaken in accordance with this Policy.

iii. Electronic Funds Transfer Payments

- The authorising officers for the approval of electronic funds transfer payments shall be the General Manager, Director People & Finance, Manager Finance or the Senior Finance Officer.
- The authorising officers for the counter-approval of electronic funds transfer payments shall be any of the other authorised signatories or any Executive Management Team member. Selected Departmental Managers or Systems Officer may also be used. .

iv. Loan Borrowings

- Any loan borrowings can only be approved by the Council. The following signatories may sign loan borrowings documents, the General Manager, the Director People & Finance or the Manager Finance. All loan documents must incorporate the placement of the Council seal.

v. Any Other Bank Instruments

- Any other bank instruments can only be approved by the Council. The following signatories may sign the documents associated with any other

bank instruments, the General Manager, the Director People & Finance or the Manager Finance.

vi. Other Officers

- No other Council Officer is authorised to sign any form of bank instrument or authority.

5.2.5 Policy Variations

The General Manager and the Director People & Finance are authorised to approve temporary variations to this policy in exceptional circumstances, if the investment is to Council's advantage and/or also due to revised legislation.

Such variation will be reported to Council as soon as practicable. Any major variations to this policy will be submitted to Council for approval.

6. GUIDELINES

6.1 There is no specific section of the Local Government Act 1993 requiring Council to make this policy, however the following will be taken into consideration:

6.1.1 Funds for Investment

Investments of Council's funds are to be in accordance with Council's power of investment under:

- Local Government Act 1993 - Section 75.*
- The Trustee Amendment (Investment Powers) Act 1997*

6.1.2 Borrowing of Funds

Borrowings by Council will be in accordance with the following:

- Local Government Act 1993 - Section 78-80.*

7. COMMUNICATION

7.1 Kingborough Councillors are informed of this policy.

7.2 A copy of the policy is available.

8. LEGISLATION

8.1 *Local Government Act 1993.*

8.2 *The Trustee Amendment (Investment Powers) Act 1997.*

9. RELATED DOCUMENTS

9.1 Nil.

10. AUDIENCE

10.1 Councillors.

10.2 Public.

15.4 AGM MOTION - ENVIRONMENTAL REPORTS

File Number:

Author: Tasha Tyler-Moore, Manager Development Services

Authoriser: Deleeze Chetcuti, Director Environment, Development & Community Services

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to enable Council to consider a motion that was supported at the recent AGM.

2. BACKGROUND

- 2.1 At the Annual General Meeting held on Saturday 2 December 2023, a motion was as moved by Georgina Kirkpatrick (member of the community) and seconded by Charles Biggins. The motion was:
- (a) *That Council when requiring an environmental report for a DA from a suitably qualified and insured consultant that the Council honour the findings of the report unless it can be proven to be sub-standard.*
 - (b) *If Council wish to challenge the findings of an independent report commissioned by the land owner, Council must provide two alternative reports at Council's expense from two other independent environmental consultants with equal or higher qualifications to the one provided by the land owner.*

3. STATUTORY REQUIREMENTS

- 3.1 The relevant Act for this subject is the *Land Use Planning and Approvals Act 1993* (the Act). Each municipality has a Planning Scheme, that sets out the requirements for use or development of land in accordance with the Act; the provisions of the Scheme should be read together with the Act.
- 3.2 Pursuant to Planning Schemes, there are several zones and overlay codes that require an applicant to submit an 'environmental report'. The motion above does not define 'environmental report', for the purpose of this report we consider the following types of reports as 'environmental':
- Natural Values Assessment
 - Geo-technical Landslide Report
 - Bushfire Assessment Report
 - Environmental Management Plan
 - Contaminated Land Assessment
 - Coastal Processes Assessment

- Hydraulic Report
 - Coastal Works Management Plan
 - Coastal Erosion Hazard Assessment Report
 - Acid Sulfate Soils or Dispersive Soils Assessment Report
 - Onsite Waste-Water Report
 - Arboriculture Report
- 3.3 There is no statutory requirement in the Scheme or Act to have reports reviewed by an expert outside of Local Government.
- 3.4 Officer delegations granted by the Planning Authority that authorises an officer to enact the Act and Scheme are stipulated in the Planning Authority Delegations Policy (Policy 1.1A).

4. DISCUSSION

- 4.1 The motion put forward is referring to environmental reports associated with Planning Permit applications. Required environmental reports should be submitted with an application at the time of lodgement in response to the requirements of the Planning Scheme (as specified in the zone, codes or as part of application requirements at the front of the scheme).
- 4.2 However, if they are not provided at the time of lodgement, they may be requested by Council as part of a Section 54 'further information request'. Such requests align with the requirements of the Scheme in the zones and codes.
- 4.3 The practice currently is that when a report is submitted, it is reviewed by the relevant subject experts, including officers in Environmental Services, Environmental Planning, Environmental Health, Engineering Service, Stormwater Engineers and Planners. The review of a plan or report is to ensure that the report addresses the requirements of the scheme and is referencing or including plans that correctly correlate with other documents (such as the design drawings, site plan and other documents or reports).
- 4.4 On occasions, reports are not satisfactory for various reasons. Examples include the report not being for the correct building or area of the site; inconsistent numbering/reference of trees (inconsistent with another report such as arborist report); incorrect species/community identification; incorrect methodology; omissions in scheme requirements; changes in the scope of the application since the report was undertaken. If such a request is made, the s54 further information request includes reasons why the report is not acceptable and what is required to satisfy the request.
- 4.5 In the abovementioned situation, there are occasions where there is referral to another agency for clarification of interpretation or expert opinion, such as Tasmania Fire Service, Department of Natural Resources and Environment, Forest Practices, Mineral Resources Tasmania or Heritage Tasmania.
- 4.6 In some instances, where there is a potential disagreement about opinion of what is an acceptable recommendation or methodology, or if there is limited internal expert opinion in a particular field a peer review may be commissioned.
- 4.7 Kingborough's approach to assessing reports and requests for further information is consistent with all other Southern Councils.

5. FINANCE

- 5.1 If the motion is supported the cost to Council to obtain to alternative reports depends on the scale of the development and complexity of the site; it is likely that each assessment would be \$2,000 - \$8,000, depending on the type and complexity of the report.

6. ENVIRONMENT

- 6.1 There is no direct impact on the environment through the appointment of consultants to write reports.

7. COMMUNICATION AND CONSULTATION

- 7.1 The decision outcome of this report will be communicated to the public by way of meeting minutes, and the actions required communicated directly to staff that are affected.

8. RISK

- 8.1 The risk in adopting point (b) of the motion is increasing assessment timeframes for applications.
- 8.2 Under Section 48 of LUPAA, Council as Planning Authority has a legal obligation to observe and enforce the planning scheme. This requires the Planning Authority to form an independent view on the conclusions and recommendations in an Environmental Report that they meet the requirements of the planning scheme. There is a risk that accepting consultant reports without the relevant subject Council experts undertaking a review, the Planning Authority is in breach of Section 48 of LUPAA.

9. CONCLUSION

- 9.1 Point (a) of the motion is already in practice. Point (b) of the motion is already occurring in part, however unless for an exceptional circumstance, only a single peer review by a suitably qualified person is commissioned.

10. RECOMMENDATION

That Council resolve that:

- (a) The processes for application assessment including review of proposed plans and supporting documents be continued in the same manner as currently;
- (b) The mover of the motion be advised of Council's decision.

ATTACHMENTS

Nil

15.5 CONSIDERATION OF AGM RESOLUTION - STAKEHOLDER ENGAGEMENT

File Number: 25.63

Author: Daniel Smee, Director Governance, Recreation & Property Services

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to consider a motion passed at Council's 2023 Annual General Meeting in relation to community engagement.

2. BACKGROUND

- 2.1 At Council's Annual General Meeting was held on 2 December 2023, the following resolution was moved by Charlie Biggins and seconded by Mrs Katrina Biggins and carried with 11 votes in favour and two against:

(a) That Council investigate and prepare a report to be included with the Council's officers' recommendations following an official community engagement process identifying submissions for and against received from actual stakeholders directly affected by the proposed Council decision. Stakeholders will have the definition as per Kingborough Council's Communications and Engagement Policy Guidelines definitions.

(b) That unless the majority of stakeholders whose properties will be directly affected by Council's proposal and who have made submissions through a community engagement process actually support the Council proposal then Council doesn't proceed against the will of the stakeholders whose properties will be affected.

(c) That stakeholders that have been verified as being directly affected by a Council community engagement process are invited to develop the Council proposal further as per the definition of public participation in the Council's Communications and Engagement Policy Guidelines.

(d) That the recent Trees on Private Property Bylaw be among the first community engagements to be investigated, reported and developed in accordance with the three previous principles of stakeholder engagement, endorsement and development of Council proposals.

3. STATUTORY REQUIREMENTS

- 3.1 Pursuant to Section 72b(6) of the *Local Government Act 1993*, a motion passed at an Annual General Meeting is to be considered at the next meeting of Council.

4. DISCUSSION

- 4.1 Council has a Communication and Engagement Policy Framework that was developed in 2022 to provide a consistent approach to the manner in which we communicate, consult and engage with stakeholders.

- 4.2 The Framework is underpinned by a policy that outlines Council's commitment to communicating and engaging with our community.
- 4.3 The action identified in part (a) of the resolution of the AGM (ie reporting of results for and against a proposal) is covered within the framework and is standard procedure following a formal engagement activity.
- 4.4 The notion in part (b) of the resolution that Council only proceeds with a proposal if it receives majority support from stakeholders on face value appears logical but is not without its flaws.
- 4.5 The numbers for and against a proposal are a valid consideration for Council but are not the sole factor in determining whether to proceed or not.
- 4.6 The relative merits of all issues raised during an engagement process need to be assessed and it may be the case that a point made by a small number of respondents carries significantly more weight than the majority view (eg legal issues or additional information that was unknown at the start of the engagement process).
- 4.7 Locking Council into a policy position in which the determination of the outcome of an engagement process was based simply on numbers opens up the potential for vote stacking by those with vested interests and is at odds with Council's vision of the community being at the heart of everything we do.
- 4.8 The definition of public participation in Council's Communication and Engagement Policy (as referenced in part (c) of the AGM resolution) is that "public participation means the involvement of those affected by a decision-making process".
- 4.9 This does not mean that that stakeholders will be invited to develop a proposal further in all instances. The IAP2 Spectrum of Public Participation upon which Council's Engagement Framework is based identifies a continuum of community involvement from "inform" to "empower".
- 4.10 There will be different levels of community involvement in decision making processes depending on the situation, whereas the resolution from the Council AGM implies that all engagement processes will result in stakeholders being involved at the collaborate and empower end of the spectrum.
- 4.11 Part (d) of the AGM resolution calls for the outcome of the engagement process associated with the Tree-By Law to be subject to the three principles outlined above. This provides an opportunity to highlight some of the shortcomings associated with the resolution.
- 4.12 In reading the submissions received following the advertising of the Draft By-Law, it is evident that some residents have provided lengthy responses, raising many relevant issues. In contrast, some submissions simply contain one line – for example "I support the proposed By-Law".
- 4.13 If the decision to proceed with the introduction of the By-Law was to be determined solely on numbers for and against, these would be simply added up without any consideration or weight given to the content of the submissions. Clearly, this would not be doing justice to the time and effort put in by those making a representation and would not be utilising the intelligence of the community as part of Council's decision-making process.
- 4.14 Part (c) of the AGM resolution suggests that only those stakeholders who are verified as being directly impacted by a proposal should be invited to participate further in the decision making process.

- 4.15 The flaws in this suggestion can be seen by using the Tree By-Law as an example, with the vast majority of Kingborough property owners arguably being directly affected by this regulation.
- 4.16 The task of trying to determine who is a directly affected stakeholder could potentially be both onerous and divisive. In addition, it is noted that Council received submissions from people who are not Kingborough residents but who are subject matter experts in areas such as forestry and biodiversity conservation.
- 4.17 Whilst not directly impacted stakeholders, the views of these people are nonetheless valid and provide valuable input into the discussion. Some have offered their expertise in assisting with the process going forward and it would be remiss of Council to adopt a policy position that excludes them simply on the basis that they are not a directly impacted stakeholder.

5. FINANCE

- 5.1 There are no financial implications associated with this matter.

6. ENVIRONMENT

- 6.1 Whilst the resolution from the AGM references the Kingborough Tree By-Law, the focus of the motion is on engagement processes rather than environmental outcomes.

7. COMMUNICATION AND CONSULTATION

- 7.1 Council's Communications and Engagement Framework was developed using best practice processes, including the internationally renowned IAP2 spectrum of public participation to help clarify the role of the community in planning and decision-making.

8. RISK

- 8.1 As noted in the report to Council in April 2022 that sought endorsement of the Communications and Engagement Policy, the risks associated with this issue relate to the difficult balancing act between the understanding of the benefits of best practice engagement and the realities of time and resourcing pressures.

9. CONCLUSION

- 9.1 Whilst the intent of the resolution from the AGM is well-intended, it is not considered that they are equitable, best practice or feasible to implement.
- 9.2 Accordingly, it is recommended that Council does not adopt the proposals as part of its community engagement processes.

10. RECOMMENDATION

That:

- a) Council resolves not to adopt the proposed actions identified in the resolution of its 2023 Annual General Meeting in relation to community engagement processes; and
- b) The mover and seconder of the motion be advised of Council's decision and thanked for their suggestions in relation to this matter.

ATTACHMENTS

Nil

15.6 NOMINATIONS FOR COMMUNITY REPRESENTATION ON THE KINGBOROUGH COMMUNITY SAFETY COMMITTEE

File Number: 5.476

Author: Anthony Verdouw, Executive Officer Engineering Services

Authoriser: David Reeve, Director Engineering Services

Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.

Strategic Outcome: 1.1 A Council that engages with and enables its community.

1. PURPOSE

- 1.1 The purpose of this report is to consider nominations received from the Kingborough community for representation on the Kingborough Community Safety Committee (KCSC).

2. BACKGROUND

- 2.1 The terms for current KCSC community representatives will end on 31 December 2023.
- 2.2 Council have requested nominations for new representatives for the next two-year term for 2024 and 2025.

3. STATUTORY REQUIREMENTS

- 3.1 The Committee is appointed in accordance with Section 24 of the *Local Government Act 1993* and therefore Council is required to approve the appointment of members.

4. DISCUSSION

- 4.1 There was limited community interest to join KCSC this year with only six (6) nominations received (see attached nominations).
- 4.2 Requests for nominations were advertised in *The Mercury*, *The Kingborough Chronicle*, twice on social media, and on Council's website, however, response was limited to current members with several members opting not to reapply for the Committee. For reference, in 2021 eleven (11) community nominations were received, and eight (8) community members were elected to the Committee by Council.
- 4.3 Under the Committee Terms of Reference up to 8 community representatives can be endorsed by Council.
- 4.4 The Committee can operate with six (6) members; however, a lower number of Committee members is less than ideal.
- 4.5 As there were a low number of community nominations and no nominations from potentially new community representatives it would be worthwhile to review the Committee's strategic outcomes and goals, terms of reference, and ways to encourage more community engagement to better provide ongoing value to both the community and Council.

4.6 A synopsis for each of the six (6) community nominations is provided below:

- 4.6.1 **Michael Brough** from Longley is involved with the Friends of Longley Area Group and local road safety is a key interest. He has served as a safety committee member for an initial term of two years. During that time he has actively participated in meetings and has sought to proactively bring safety issues forward, including proposed solutions, for consideration by the Committee. He has expertise in safety and risk management and a range of other relevant skills including representing community and other interests with government and communicating with stakeholders.
- 4.6.2 **Jarrold Coad** from Blackmans Bay has worked in the areas of safety and risk management for almost 20 years through his career at UTAS. He has enjoyed being part of the Committee for the last two years and has been involved in progressing public lighting improvements and road safety issues.
- 4.6.3 **Dr Don Hempton** from Blackmans Bay has been a member of the DIAAC for the last two years and also as their representative on the Safety Committee. He is a retired GP active in the Blackmans Bay area, in particular regarding issues of equality of access and safety.
- 4.6.4 **Kate Lucas** from Coningham is a member of the Coningham and Lower Snug Community Association and has previous experience in road safety as a motorcycle rider training instructor. She was a Business Manager at Margate Primary School giving her an understanding of the requirements of the safety of school children and the communities they live in.
- 4.6.5 **David Mcloughlin** from Blackmans Bay was born and raised in Kingborough and would be honoured to continue to support Kingborough Council and the people of Kingborough as an active member on this valued KCSC Committee for the next 2-year term.
- 4.6.6 **Keith Pardoe** from Kingston has been on the Community Safety Committee for the previous 2-year term and previously on the Kiama Council Road Safety Committee. He has represented the older (70+) residents of the community and Redwood Village. Road Safety has also been a subject of interest, including footpaths and cycleways.

4.7 In reviewing the nominations, the following criteria are recommended to be considered:

- 4.7.1 Previous experience in community and road safety matters (with particular emphasis on professional training, qualifications or association with professional bodies);
- 4.7.2 Community representation should include all areas of Kingborough; and
- 4.7.3 Demonstration of an active involvement in the community.

5. FINANCE

5.1 There are no financial matters requiring consideration.

6. ENVIRONMENT

6.1 There are no relevant environmental issues to consider.

7. COMMUNICATION AND CONSULTATION

- 7.1 Requests for community nominations opened on 23 October 2023 and were advertised in *The Mercury*, *The Kingborough Chronicle*, on social media, and on Council's website with nominations closing 24 November 2023.

8. RISK

- 8.1 There are no known risks associated with this report.

9. CONCLUSION

- 9.1 A total of six (6) nominations were received for the KCSC community representative positions. A synopsis of the applications has been provided for Council endorsement.
- 9.2 As there were a low number of community nominations and no nominations from potentially new community representatives it would be worthwhile to review the Committee's strategic outcomes and goals, terms of reference, and ways to encourage more community engagement to better provide ongoing value to both the community and Council.

10. RECOMMENDATION

That:

- (a) 1
2
3
4
5
6

be appointed as members of the Kingborough Community Safety Committee; and

- (b) The Committee meet over the next 12 months to review the Committee's roles and objectives, review the Terms of Reference, and provide clear goals and functions for the Committee going forward; and
- (c) A report be brought to Council in late 2024 outlining recommendations regarding the ongoing operation of the Committee for Council endorsement.

ATTACHMENTS

1. KCSC Community Nominations

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 7 Nov 2023 16:45:42 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

CAUTION: This email is from an external source. Do not click links or open attachments unless you recognise the **sender email address** and **know the content is safe**.

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Nominee's Name

Michael Brough

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Nominee's statement

I have served as a safety committee member for an initial term of two years. During that time I have actively participated in meetings and have sought to proactively bring safety issues forward, including proposed solutions, for consideration by the committee.

I have expertise in safety and risk management and a range of other relevant skills including representing community and other interests with government and communicating with stakeholders.

While I am retired from full-time work, I have a range of interests and hold a range of relevant positions, including Chair and convenor of the Friends of Longley-Area Group and board director of Tasmanian-based charity Water for a Village which provides clean water assets/sources in Ethiopia. I also chair the Council's Community Consultative Forum.

I am a Fellow of CPA Australia and hold a bachelor of business and teaching qualifications. My work career included roles in teaching, industrial relations and government (senior executive).

Privacy Statement

- I have read and understood the privacy statement

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 23 Oct 2023 09:44:54 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

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Nominee's Name

Jarrod Coad

Organisation representing

N/A

Nominee's statement

I would like to continue on the Community Safety Committee to bring my experience and knowledge of health and safety to the service of my community. I have enjoyed being part of the Committee for the last two years and have been involved in progressing public lighting improvements and road safety issues, as well as bringing my knowledge to other discussions and considerations of the committee. I feel that I have been a valuable member of the Committee and as a Work Health and Safety manager at CSIRO I have the qualifications and experience to bring in the service of the Kingborough community.

Privacy Statement

- I have read and understood the privacy statement

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 23 Oct 2023 07:15:04 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

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Nominee's Name

Don Hempton

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Organisation representing

DIAAC Kingborough

Nominee's statement

been a member of the DIAAC for the last two years and also as their representative on the safety committee, A retired G/P active in the Blackmans Bay area in particular about issues of equality pf access and safety

Privacy Statement

- I have read and understood the privacy statement

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 26 Oct 2023 10:58:48 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

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Nominee's Name

Kate Lucas

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Organisation representing

CALSCA

Nominee's statement

I am a retired Margate Primary School Business Manager giving me a good understanding of the requirements of the safety of school children and the communities they live in. I also have a good rapport with other public schools in Kingborough. I am the vice president of CALSCA so I represent the local community which seems to also include Snug in more recent times. This has been due to an increase in local residents attending Snug Primary raising concerns on the safety of getting to school along the Channel Highway. As most of the current committee are mainly from Blackmans Bay and Kingston I see myself as a representative of areas south on Kingston. My road safety experience extends to being a motorcycle rider training instructor.

Privacy Statement

- I have read and understood the privacy statement

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 18 Nov 2023 07:01:40 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

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Nominee's Name

David Mcloughlin

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Nominee's statement

Would be honoured to continue to support Kingborough Council and the people of Kingborough as an active member on this valued KCSC Committee for the next 2 year term. Kind regards...David Mcloughlin

Privacy Statement

- I have read and understood the privacy statement

From: no-reply=kingborough.tas.gov.au@mailgun.kingborough.tas.gov.au on behalf of Kingborough Council
Sent: 11 Nov 2023 14:20:03 +1100
To: KC Mail
Subject: New submission from Kingborough Community Safety Committee Nomination Form

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Nominee's Name

KEITH PARDOE

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Nominee's statement

I have been on the Community Safety Committee for the last 2 years and previously on the Kiama Council Road Safety Committee.

I have represented the older (70+) residents of the community and Redwood Village.

Road Safety has also been a subject of my interest, this includes footpaths and Cycleways

I would like to continue on the committee in the future

Privacy Statement

- I have read and understood the privacy statement

15.7 AUDIT PANEL APPOINTMENT

File Number: 12.195

Author: David Spinks, Director People & Finance

Authoriser: Gary Arnold, General Manager

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to recommend the re-appointment on an independent member of the Audit Panel.

2. BACKGROUND

- 2.1 The term of office of independent Audit Panel member Ms Colette Millar expires in December.
- 2.2 The Audit Panel's Charter states that "Audit Panel members may be re-appointed at the approval of the Council" and that "Audit Panel members are appointed for a period of not less than one year, and not exceeding four years".

3. STATUTORY REQUIREMENTS

- 3.1 An Audit Panel is created under Division 4 of the *Local Government Act 1993*. The Audit Panel Charter stipulates that Council must have three independent members on the Audit Panel.

4. DISCUSSION

- 4.1 Ms Millar has written to the General Manager seeking re-appointment to the Audit Panel.
- 4.2 The two other independent members, including the Chair, have expressed their support to Ms Millar's re-appointment.
- 4.3 Ms Millar's re-appointment will maintain an appropriate skill balance on the Panel as well as provide for succession planning.

5. FINANCE

- 5.1 Independent Audit Panel members are paid a sitting fee which is fully budgeted. There is no additional financial implication from this report.

6. ENVIRONMENT

- 6.1 Nil

7. COMMUNICATION AND CONSULTATION

7.1 Details of the membership of the Audit Panel are included on the Council website.

8. RISK

8.1 No significant risk has been identified in relation to this report.

9. CONCLUSION

9.1 Ms Colette Millar's term as an independent member of the Audit Panel expires in December and it is recommended she be re-appointed for another four year term.

10. RECOMMENDATION

That Ms Colette Millar be re-appointed to the Audit Panel as an independent member for a period of four years.

ATTACHMENTS

Nil

Public Copy

15.8 FINANCIAL REPORT - NOVEMBER 2023

File Number: 10.47

Author: Tim Jones, Manager Finance

Authoriser: David Spinks, Director People & Finance

Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

1. PURPOSE

- 1.1 The purpose of this report is to provide the November 2023 financial report information to Council for review.

2. BACKGROUND

- 2.1 The attached report has been prepared based on current information with estimates being used where final information is not available.
- 2.2 There are a number of significant timing variances in the accounts due to the seasonal nature of some expenditure, where expenditure is yet to occur, or where expenditure for the full year is made early in the year. For example, significant road maintenance work is being undertaken with capital works to be undertaken in the upcoming months which should see many over budget variances reduce. Additionally high costs are incurred maintaining sports fields between sport seasons.

3. STATUTORY REQUIREMENTS

- 3.1 There are no specific requirements under the *Local Government Act* 1993 regarding financial reporting, however best practice would indicate that a monthly financial report is required to enable adequate governance of financial information.

4. DISCUSSION

- 4.1 The Summary Operating Statement contains several variances to the original budget. The following are the major variances and explanations:
- Rates are \$47k under budget due to the number of supplementary rate assessments being below the level expected. This lower level is expected to continue, and the year-end forecast has been adjusted to reflect the expected \$100k shortfall for the 2023/24 year.
 - Statutory Fees and Fines are \$38k under budget due to revenue from Compliance (-\$24k all areas), and Finance (-\$20k property transfer certificates) being below budget. Planning fees had been below budget but in November a one off fee of \$132k for subdivision approval was received. However, planning fees are expected to remain below budget and the full year forecast revenue has been reduced by \$150k to reflect this. Compliance is also expected to remain below budget and the annual fee revenue forecast has been reduced by \$40k. A total forecast of \$190 below budget results for fees and fines.

- User fees are \$114k over budget due to greater than expected income from KSC (+\$77k) and Property Management (+\$23k various hall rental). KSC revenue will reduce during the school holiday period over Christmas.
 - Grants Recurrent are \$52k over budget due to grants received by Community Services.
 - Cash contributions are \$295k better than budget due primarily to a reimbursement from TasWater of costs associated with works on their infrastructure completed by Council as part of the Channel Highway CBD works.
 - Reimbursements are \$87k better than budget due to pensioner rate remission reimbursements from the State Government being higher than YTD budget.
 - Other income is \$117k over budget primarily due to private works revenue which is the recovery of incurred expenditure.
 - Employee Costs are \$92k over budget however these are expected to be timing differences which will reduce over the year as well as vacant positions.
 - Materials and Services are \$220k over budget due primarily to timing differences. These relate to road maintenance work \$470k unfavourable and costs of sport field maintenance \$93k unfavourable.
 - Other Expenses are \$116k over budget primarily due to the YTD pensioner rate remissions which are matched by over budget income.
 - Depreciation is \$345k over budget due to the impact of increased asset valuations. Stormwater assets were revalued in 2022/23 resulting in a 50% increase in value and indexation of other infrastructure assets at year-end resulted in large increases in asset values which in turn increases depreciation expense. An unfavourable adjustment of \$950k has been made to the end of year forecast.
 - Profit on sale of assets is \$251k over budget with \$177k relating to income received from the revenue share agreement on the sale of the first stage in Kingston Park. The remaining difference reflects the higher sale prices received in the healthy used vehicle market.
- 4.2 Grants Capital is over budget by \$1.0m due to grants carried over from 2022/23, the largest being \$0.7m for the Transform Kingston project.
- 4.3 Council's cash and investments amount to \$8.7m at the end of the month, which is a reduction on the October figure. Borrowings of \$13.9 million offset this amount. Council will reborrow funds as they fall due.

5. FINANCE

- 5.1 Council's underlying result for YTD November 2023 is a \$19.38 million underlying surplus, which is a \$388k unfavourable variance on the budget for 2023/24.
- 5.2 The forecast result for 2023/24 is now an underlying deficit of \$978k due primarily to the depreciation impacts of infrastructure asset revaluations and indexations and lower planning applications and supplementary property rates. The significant increases in asset values at the end of June 2023 are due to the stormwater asset class revaluation and the year-end indexation of valuations of the other asset classes has resulted in a much higher depreciation expense going forward. Inflationary pressures mean there

will likely be another significant increase at June 2024, affecting 2024/25 depreciation expense.

6. ENVIRONMENT

6.1 There are no environmental issues associated with this matter.

7. COMMUNICATION AND CONSULTATION

7.1 The financial results for November 2023 are available for public scrutiny in the Council meeting agenda.

8. RISK

8.1 The Council financials are projected to be below budget for the financial year mainly due to the depreciation impact of revaluations, see 4.1 above.

8.2 Council is forecasting an underlying deficit for the full year.

9. CONCLUSION

9.1 Council is on track to deliver a result that will be unfavourable to budget for 2023/24.

10. RECOMMENDATION

That Council endorses the attached Financial Report as at 30 November 2023.

ATTACHMENTS

1. Financials YTD Nov 2023
2. Capital Report Nov 2023

Kingborough



FINANCIAL REPORT

FOR THE PERIOD

1ST JULY, 2023

TO

30TH NOVEMBER, 2023

SUBMITTED TO COUNCIL

18TH DECEMBER, 2023

KINGBOROUGH COUNCIL - November 2023

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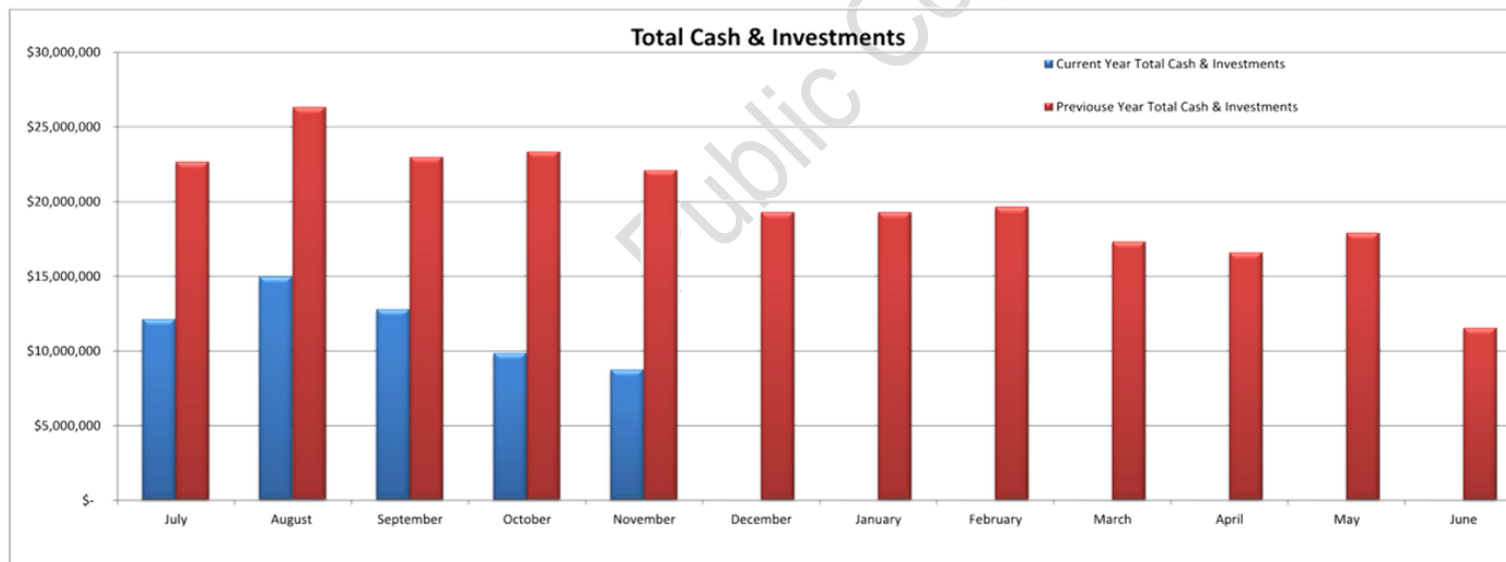
Public Copy

KINGBOROUGH COUNCIL - November 2023

CASH BALANCES

| Balance Type | July | August | September | October | November | December | January | February | March | April | May | June |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Reserves | \$ 2,860,736 | \$ 2,397,463 | \$ 2,212,000 | \$ 2,220,674 | \$ 2,224,311 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Held in Trust | \$ 1,719,474 | \$ 1,717,674 | \$ 1,717,674 | \$ 1,662,385 | \$ 1,722,331 | | | | | | | |
| Unexpended Capital Works* | \$ 1,222,745 | \$ 2,709,463 | \$ 3,651,964 | \$ 4,586,897 | \$ 5,502,984 | | | | | | | |
| Current Year Total Committed Cash | \$ 5,802,955 | \$ 6,824,600 | \$ 7,581,638 | \$ 8,469,956 | \$ 9,449,626 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Previous Year Total Committed Cash | \$ 5,840,016 | \$ 6,789,199 | \$ 7,416,397 | \$ 7,418,967 | \$ 8,185,092 | \$ 8,642,614 | \$ 9,726,462 | \$ 11,129,005 | \$ 11,581,182 | \$ 11,613,482 | \$ 13,439,938 | \$ 13,174,545 |
| Uncommitted Funds | \$ 6,330,309 | \$ 8,136,991 | \$ 5,213,192 | \$ 1,396,404 | \$ 700,152 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Current Year Total Cash | \$ 12,133,264 | \$ 14,961,591 | \$ 12,794,831 | \$ 9,866,360 | \$ 8,749,474 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Previous Year Total Cash | \$ 22,650,806 | \$ 26,297,444 | \$ 22,991,651 | \$ 23,355,485 | \$ 22,118,994 | \$ 19,292,435 | \$ 19,279,548 | \$ 19,625,884 | \$ 17,306,239 | \$ 16,581,339 | \$ 17,891,355 | \$ 11,541,718 |

*Unexpended Capital Works excludes Kingston Park expenditure



KINGBOROUGH COUNCIL - November 2023

CASH, INVESTMENTS & BORROWINGS

| CASH ACCOUNTS | Interest Rate | Maturity Date | July | August | September | October | November | December | January | February | March | April | May | June |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| BA - Overdraft Account | 3.85% | Ongoing | \$ 2,105,067 | \$ 1,206,057 | \$ 397,407 | \$ 2,272,885 | \$ 747,054 | | | | | | | |
| BA - Applications Account | 3.85% | Ongoing | \$ 3,495 | \$ 58,198 | \$ 6,392 | \$ 123,591 | \$ 280,725 | | | | | | | |
| BA - AR Account | 3.85% | Ongoing | \$ 3,947 | \$ 17,943 | \$ 2,169 | \$ 179,517 | \$ 402,591 | | | | | | | |
| BA - Business Online Saver | 4.15% | Ongoing | \$ 4,648,933 | \$ 8,299,147 | \$ 7,000,436 | \$ 4,926,007 | \$ 4,946,133 | | | | | | | |
| Total Cash | | | \$ 6,761,442 | \$ 9,581,345 | \$ 7,406,404 | \$ 7,502,000 | \$ 6,376,502 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| INVESTMENTS | | | | | | | | | | | | | | |
| Endigo 5 | 5.00% | 09-Oct-23 | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 | | | | | | | | | |
| Wystate 5 | 5.10% | 09-Oct-23 | \$ 1,532,548 | \$ 1,532,548 | \$ 1,532,548 | | | | | | | | | |
| ascorp HT | 4.29% | Managed Trust | \$ 161,123 | \$ 161,684 | \$ 162,229 | \$ 162,793 | \$ 163,368 | | | | | | | |
| ascorp Cash Indexed | 4.44% | Managed Trust | \$ 2,178,151 | \$ 2,186,014 | \$ 2,193,650 | \$ 2,201,567 | \$ 2,209,604 | | | | | | | |
| Total Investments | | | \$ 5,371,822 | \$ 5,380,245 | \$ 5,388,426 | \$ 2,364,360 | \$ 2,372,972 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Current Year Total Cash & Investments | | | \$ 12,133,264 | \$ 14,961,591 | \$ 12,794,831 | \$ 9,866,360 | \$ 8,749,474 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Previous Year Cash & Investments | | | \$ 22,650,806 | \$ 26,297,444 | \$ 22,991,651 | \$ 23,355,485 | \$ 22,118,994 | \$ 19,292,435 | \$ 19,279,548 | \$ 19,625,884 | \$ 17,306,239 | \$ 16,581,339 | \$ 17,891,355 | \$ 11,541,718 |
| Borrowings | | | | | | | | | | | | | | |
| ascorp | 3.47% | 11-Oct-23 | \$2,800,000 | \$2,800,000 | \$2,800,000 | | | | | | | | | |
| ascorp (Grant Funded) | 2.13% | 27-Jun-24 | \$2,400,000 | \$2,400,000 | \$2,400,000 | \$2,400,000 | \$2,400,000 | | | | | | | |
| ascorp (Grant Funded) | 1.99% | 21-Jan-25 | \$2,100,000 | \$2,100,000 | \$2,100,000 | \$2,100,000 | \$2,100,000 | | | | | | | |
| ascorp (Grant Funded) | 1.10% | 19-Jun-24 | \$9,422,500 | \$9,422,500 | \$9,422,500 | \$9,422,500 | \$9,422,500 | | | | | | | |
| | | | \$ 16,722,500 | \$ 16,722,500 | \$ 16,722,500 | \$ 13,922,500 | \$ 13,922,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

KINGBOROUGH COUNCIL - November 2023

RESERVES

| Accounts | July | August | September | October | November | December | January | February | March | April | May | June |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Boronia Hill Reserve | \$ 10,733 | \$ 10,733 | \$ 10,733 | \$ 10,733 | \$ 10,733 | | | | | | | |
| Car Parking | \$ 46,248 | \$ 46,248 | \$ 46,248 | \$ 46,248 | \$ 46,248 | | | | | | | |
| Ball Equipment Replacement | \$ 72,416 | \$ 72,416 | \$ 72,416 | \$ 72,416 | \$ 72,416 | | | | | | | |
| T Equipment Replacement | \$ 220,711 | \$ 220,711 | \$ 220,711 | \$ 220,711 | \$ 220,711 | | | | | | | |
| SC Equipment Replacement | \$ 145,367 | \$ 145,367 | \$ 145,367 | \$ 145,367 | \$ 145,367 | | | | | | | |
| WS Replacement Reserve | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | | | | | | | |
| Office Equipment Replacement | \$ 120,013 | \$ 120,013 | \$ 120,013 | \$ 120,013 | \$ 120,013 | | | | | | | |
| Plant & Equipment Replacement | \$ 372,850 | \$ 372,850 | \$ 372,850 | \$ 372,850 | \$ 372,850 | | | | | | | |
| Public Open Space | \$ 711,421 | \$ 232,171 | \$ 58,571 | \$ 77,321 | \$ 110,556 | | | | | | | |
| Tree Preservation Reserve | \$ 760,976 | \$ 776,953 | \$ 765,090 | \$ 755,014 | \$ 725,417 | | | | | | | |
| Current Year Total Reserve | \$ 2,860,736 | \$ 2,397,463 | \$ 2,212,000 | \$ 2,220,674 | \$ 2,224,311 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Previous Year Total Reserve | \$ 3,171,178 | \$ 3,371,968 | \$ 2,992,671 | \$ 2,997,893 | \$ 3,078,821 | \$ 2,879,919 | \$ 2,881,967 | \$ 2,888,160 | \$ 2,889,055 | \$ 2,738,651 | \$ 2,728,574 | \$ 3,866,525 |

KINGBOROUGH COUNCIL - November 2023 YTD

PUBLIC OPEN SPACE FUNDS

| | | | |
|--|---|----|-----------------------|
| Opening Balance 01/11/2023 | | \$ | 77,321 |
| <u>Add Contributions Received</u> | | | |
| Date | Details | | |
| 9/11/2023 | Contribution: Jill Mannering re: 137 Beach Rd, 60 & 62 Esplanade, 3, 4 & 8 Quince Rd DAS#2018-25, Rec#2167776 | \$ | 10,000 |
| 10/11/2023 | Contribution: Jill Mannering re: 137 Beach Rd, 60 & 62 Esplanade, 3, 4 & 8 Quince Rd DAS#2018-25, Rec#2167791 | \$ | 1,735 |
| 10/11/2023 | Contribution: Jill Mannering re: 137 Beach Rd, 60 & 62 Esplanade, 3, 4 & 8 Quince Rd DAS#2018-25, Rec#2167790 | \$ | 1,500 |
| | | | <u>33,235</u> |
| <u>Less Funds Allocated 2023/24 Capital Projects</u> | | | |
| Date | Details | | |
| Closing Balance 30/11/2023 | | \$ | <u>110,556</u> |
| Public Open Space Uncommitted Balance | | \$ | <u><u>110,556</u></u> |

KINGBOROUGH COUNCIL - November 2023

BUDGET NOTES

| | |
|--|------------------|
| RECONCILIATION OF ORIGINAL TO FORECAST BUDGET | |
| BUDGET UNDERLYING RESULT | 11,950 |
| Forecast Changes: | |
| Grants - FA Grants above budget | 250,000 |
| Depreciation - Stormwater assets revaluation and infrastructure indexation | (950,000) |
| Rates - Revenue Reduction | (100,000) |
| Statutory Fees & Fines - Compliance & Planning Revenue Reduction | (190,000) |
| FORECAST UNDERLYING RESULT | (978,050) |
| Adjustments not affecting the Underlying Surplus: | |
| Net Surplus. | 1,721,950 |

KINGBOROUGH COUNCIL - November 2023

Summary Operating Statement All

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Budget | Forecast Variance |
|--|-------------------|-------------------|------------------|--------------------|--------------------|----------------------|
| Income | | | | | | |
| Rates | 36,309,268 | 36,356,540 | (47,272) | 36,490,000 | 36,390,000 | (100,000) |
| Income Levies | 2,010,016 | 1,972,000 | 38,016 | 1,972,000 | 1,972,000 | 0 |
| Statutory Fees & Fines | 936,364 | 971,000 | (34,636) | 2,279,000 | 2,089,000 | (190,000) |
| User Fees | 784,721 | 670,235 | 114,486 | 1,604,720 | 1,604,720 | 0 |
| Grants Recurrent | 213,285 | 160,760 | 52,525 | 3,094,100 | 3,344,100 | 250,000 |
| Contributions - Cash | 388,346 | 92,950 | 295,396 | 223,000 | 223,000 | 0 |
| Reimbursements | 1,324,972 | 1,237,520 | 87,452 | 1,240,000 | 1,240,000 | 0 |
| Other Income | 301,434 | 184,750 | 116,684 | 784,200 | 784,200 | 0 |
| Internal Charges Income | 91,665 | 91,650 | 15 | 220,000 | 220,000 | 0 |
| Total Income | 42,360,071 | 41,737,405 | 622,666 | 47,907,020 | 47,867,020 | (40,000) |
| Expenses | | | | | | |
| Employee Costs | 8,212,755 | 8,120,677 | (92,078) | 18,067,965 | 18,067,965 | 0 |
| Expenses Levies | 499,429 | 493,000 | (6,429) | 1,972,000 | 1,972,000 | 0 |
| Loan Interest | 40,994 | 33,000 | (7,994) | 33,000 | 33,000 | 0 |
| Materials and Services | 5,618,727 | 5,398,940 | (219,787) | 12,239,525 | 12,239,525 | 0 |
| Other Expenses | 3,130,579 | 3,014,730 | (115,849) | 4,370,580 | 4,370,580 | 0 |
| Internal Charges Expense | 91,665 | 91,650 | (15) | 220,000 | 220,000 | 0 |
| Total Expenses | 17,594,149 | 17,151,997 | (442,151) | 36,903,070 | 36,903,070 | 0 |
| Net Operating Surplus/(Deficit) before: | 24,765,922 | 24,585,408 | 180,514 | 11,003,950 | 10,963,950 | (40,000) |
| Depreciation | 5,739,155 | 5,393,480 | (345,675) | 12,902,000 | 13,852,000 | (950,000) |
| (Profit)/Loss on Disposal of Assets | (251,240) | 0 | 251,240 | 500,000 | 500,000 | 0 |
| Net Operating Surplus/(Deficit) before: | 19,278,007 | 19,191,928 | 86,079 | (2,398,050) | (3,388,050) | (990,000) |
| Interest | 210,790 | 216,650 | (5,860) | 520,000 | 520,000 | 0 |
| Dividends | 308,000 | 360,000 | (52,000) | 1,440,000 | 1,440,000 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 100,000 | 100,000 | 0 |
| Investment Copping | 0 | 0 | 0 | 350,000 | 350,000 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | 19,796,797 | 19,768,578 | 28,219 | 11,950 | (978,050) | (990,000) |
| Grants Capital | 1,084,472 | 0 | 1,084,472 | 1,700,000 | 1,700,000 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 1,000,000 | 1,000,000 | 0 |
| NET SURPLUS/(DEFICIT) | 20,881,269 | 19,768,578 | 1,112,691 | 2,711,950 | 1,721,950 | (990,000) |
| Underlying Result | | | | | | |
| Profit on Sale of Land | (177,000) | 0 | (177,000) | 0 | | |
| Contributions Cash for Capital | (239,000) | 0 | (239,000) | 0 | | |
| UNDERLYING RESULT | 19,380,797 | 19,768,578 | (387,781) | 11,950 | (978,050) | |
| TOTAL CASH GENERATED | 14,057,642 | 14,375,098 | (317,456) | 12,913,950 | 12,873,950 | (40,000) |

KINGBOROUGH COUNCIL - November 2023

Summary Operating Statement Governance

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Budget | Forecast Variance |
|--|-------------------|-------------------|------------------|-------------------|--------------------|----------------------|
| Income | | | | | | |
| Rates | 29,402,419 | 29,488,000 | (85,581) | 29,580,000 | 29,480,000 | (100,000) |
| Income Levies | 2,010,016 | 1,972,000 | 38,016 | 1,972,000 | 1,972,000 | 0 |
| Statutory Fees & Fines | 0 | 0 | 0 | 0 | 0 | 0 |
| User Fees | 41,000 | 39,600 | 1,400 | 95,000 | 95,000 | 0 |
| Grants Recurrent | 56,611 | 56,610 | 1 | 2,760,000 | 3,010,000 | 250,000 |
| Contributions - Cash | 359,920 | 58,350 | 301,570 | 140,000 | 368,000 | 228,000 |
| Reimbursements | 1,324,972 | 1,237,520 | 87,452 | 1,240,000 | 1,240,000 | 0 |
| Other Income | 34,186 | 18,350 | 15,836 | 352,000 | 352,000 | 0 |
| Internal Charges Income | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 33,229,125 | 32,870,430 | 358,695 | 36,139,000 | 36,517,000 | 378,000 |
| Expenses | | | | | | |
| Employee Costs | 187,533 | 178,430 | (9,103) | 419,260 | 419,260 | 0 |
| Expenses Levies | 499,429 | 493,000 | (6,429) | 1,972,000 | 1,972,000 | 0 |
| Loan Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Materials and Services | 74,694 | 136,000 | 61,306 | 211,200 | 211,200 | 0 |
| Other Expenses | 1,869,167 | 1,783,850 | (85,317) | 2,434,000 | 2,434,000 | 0 |
| Internal Charges Expense | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 2,752,058 | 2,591,280 | (160,778) | 5,036,460 | 5,036,460 | 0 |
| Net Operating Surplus/(Deficit) before: | 30,477,067 | 30,279,150 | 197,917 | 31,102,540 | 31,480,540 | 378,000 |
| Depreciation | 23,513 | 98,220 | 74,707 | 235,000 | 235,000 | 0 |
| Loss/(Profit) on Disposal of Assets | (251,240) | 0 | 251,240 | 500,000 | 324,000 | 176,000 |
| Net Operating Surplus/(Deficit) before: | 30,704,793 | 30,180,930 | 523,863 | 30,367,540 | 30,921,540 | 554,000 |
| Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Dividends | 308,000 | 360,000 | (52,000) | 1,440,000 | 1,440,000 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 100,000 | 100,000 | 0 |
| Investment Copping | 0 | 0 | 0 | 350,000 | 350,000 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | 31,012,793 | 30,540,930 | 471,863 | 32,257,540 | 32,811,540 | 554,000 |
| Grants Capital | 1,084,472 | 0 | 1,084,472 | 1,700,000 | 1,700,000 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 1,000,000 | 1,000,000 | 0 |
| Initial Recognition of Infrastructure Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| NET SUPRPLUS/(DEFICIT) | 32,097,265 | 30,540,930 | 1,556,335 | 34,957,540 | 35,511,540 | 554,000 |
| TOTAL CASH GENERATED | 30,989,280 | 30,442,710 | 546,570 | 32,022,540 | 32,576,540 | (554,000) |

KINGBOROUGH COUNCIL - November 2023

Summary Operating Statement Business Services

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Budget | Forecast Variance |
|--|--------------------|--------------------|-----------------|--------------------|--------------------|----------------------|
| Income | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 |
| Income Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Fees & Fines | 96,995 | 116,650 | (19,655) | 280,000 | 280,000 | 0 |
| User Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants Recurrent | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions - Cash | 0 | 0 | 0 | 0 | 0 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Income | 41,249 | 44,650 | (3,401) | 136,000 | 136,000 | 0 |
| Internal Charges Income | 62,500 | 62,500 | 0 | 150,000 | 150,000 | 0 |
| Total Income | 200,745 | 223,800 | (23,055) | 566,000 | 566,000 | 0 |
| Expenses | | | | | | |
| Employee Costs | 1,376,677 | 1,345,730 | (30,947) | 3,143,180 | 3,143,180 | 0 |
| Expenses Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Loan Interest | 40,994 | 33,000 | (7,994) | 33,000 | 33,000 | 0 |
| Materials and Services | 549,971 | 506,050 | (43,921) | 890,700 | 890,700 | 0 |
| Other Expenses | 797,319 | 879,450 | 82,131 | 1,257,800 | 1,257,800 | 0 |
| Internal Charges Expense | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 2,764,961 | 2,764,230 | (731) | 5,324,680 | 5,324,680 | 0 |
| Net Operating Surplus/(Deficit) before: | (2,564,216) | (2,540,430) | (23,786) | (4,758,680) | (4,758,680) | 0 |
| Depreciation | 108,781 | 108,830 | 49 | 260,400 | 260,400 | 0 |
| Loss/(Profit) on Disposal of Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Operating Surplus/(Deficit) before: | (2,672,997) | (2,649,260) | (23,737) | (5,019,080) | (5,019,080) | 0 |
| Interest | 210,790 | 216,650 | (5,860) | 520,000 | 520,000 | 0 |
| Dividends | 0 | 0 | 0 | 0 | 0 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 0 | 0 | 0 |
| Investment Copping | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | (2,462,207) | (2,432,610) | (29,597) | (4,499,080) | (4,499,080) | 0 |
| Grants Capital | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Initial Recognition of Infrastructure Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| NET SUPRPLUS/(DEFICIT) | (2,462,207) | (2,432,610) | (29,597) | (4,499,080) | (4,499,080) | 0 |
| TOTAL CASH GENERATED | (2,353,426) | (2,323,780) | (29,646) | (4,238,680) | (4,238,680) | 0 |

KINGBOROUGH COUNCIL - November 2023

Summary Operating Statement Governance & Property Services

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Variance |
|--|--------------------|--------------------|------------------|--------------------|----------------------|
| Income | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 |
| Income Levies | 0 | 0 | 0 | 0 | 0 |
| Statutory Fees & Fines | 192,836 | 216,900 | (24,064) | 469,000 | (40,000) |
| User Fees | 656,800 | 557,435 | 99,365 | 1,334,120 | 0 |
| Grants Recurrent | 77,056 | 104,150 | (27,094) | 250,000 | 0 |
| Contributions - Cash | 0 | 0 | 0 | 0 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 | 0 |
| Other Income | 34,250 | 34,150 | 100 | 82,000 | 0 |
| Internal Charges Income | 0 | 0 | 0 | 0 | 0 |
| Total Income | 960,941 | 912,635 | 48,306 | 2,135,120 | (40,000) |
| Expenses | | | | | |
| Employee Costs | 1,574,448 | 1,487,037 | (87,411) | 3,466,061 | 0 |
| Expenses Levies | 0 | 0 | 0 | 0 | 0 |
| Loan Interest | 0 | 0 | 0 | 0 | 0 |
| Materials and Services | 659,592 | 597,470 | (62,122) | 1,404,050 | 0 |
| Other Expenses | 106,080 | 62,500 | (43,580) | 136,900 | 0 |
| Internal Charges Expense | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 2,340,120 | 2,147,007 | (193,112) | 5,007,011 | 0 |
| Net Operating Surplus/(Deficit) before: | (1,379,178) | (1,234,372) | (144,806) | (2,871,891) | (40,000) |
| Depreciation | 514,287 | 427,870 | (86,417) | 1,023,600 | 0 |
| Loss/(Profit) on Disposal of Assets | 0 | 0 | 0 | 0 | 0 |
| Net Operating Surplus/(Deficit) before: | (1,893,465) | (1,662,242) | (231,223) | (3,895,491) | (40,000) |
| Interest | 0 | 0 | 0 | 0 | 0 |
| Dividends | 0 | 0 | 0 | 0 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 0 | 0 |
| Investment Copping | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | (1,893,465) | (1,662,242) | (231,223) | (3,895,491) | (40,000) |
| Grants Capital | 0 | 0 | 0 | 0 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 0 | 0 |
| Initial Recognition of Infrastructure Assets | 0 | 0 | 0 | 0 | 0 |
| NET SUPRPLUS/(DEFICIT) | (1,893,465) | (1,662,242) | (231,223) | (3,895,491) | (40,000) |
| TOTAL CASH GENERATED | (1,379,178) | (1,234,372) | (317,639) | (2,871,891) | (40,000) |

KINGBOROUGH COUNCIL - November 2023

Summary Operating Statement Environment, Development & Community Services

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Budget | Forecast Variance |
|--|--------------------|--------------------|-----------------|--------------------|--------------------|----------------------|
| Income | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 |
| Income Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Fees & Fines | 646,533 | 637,450 | 9,083 | 1,530,000 | 1,380,000 | (150,000) |
| User Fees | 47,063 | 34,250 | 12,813 | 82,200 | 82,200 | 0 |
| Grants Recurrent | 79,618 | 0 | 79,618 | 84,100 | 84,100 | 0 |
| Contributions - Cash | 28,426 | 33,350 | (4,924) | 80,000 | 80,000 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Income | 41,773 | 22,900 | 18,873 | 55,000 | 55,000 | 0 |
| Internal Charges Income | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 843,412 | 727,950 | 115,462 | 1,831,300 | 1,681,300 | (150,000) |
| Expenses | | | | | | |
| Employee Costs | 2,455,586 | 2,556,890 | 101,304 | 5,972,081 | 5,972,081 | 0 |
| Expenses Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Loan Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Materials and Services | 299,844 | 475,620 | 175,776 | 1,094,000 | 1,094,000 | 0 |
| Other Expenses | 190,958 | 186,280 | (4,678) | 376,680 | 376,680 | 0 |
| Internal Charges Expense | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenses | 2,974,814 | 3,218,790 | 243,976 | 7,442,761 | 7,442,761 | 0 |
| Net Operating Surplus/(Deficit) before: | (2,131,402) | (2,490,840) | 359,438 | (5,611,461) | (5,761,461) | (150,000) |
| Depreciation | 90,090 | 71,960 | (18,130) | 172,000 | 172,000 | 0 |
| Loss/(Profit) on Disposal of Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Operating Surplus/(Deficit) before: | (2,221,492) | (2,562,800) | 341,308 | (5,783,461) | (5,933,461) | (150,000) |
| Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Dividends | 0 | 0 | 0 | 0 | 0 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 0 | 0 | 0 |
| Investment Copping | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | (2,221,492) | (2,562,800) | 341,308 | (5,783,461) | (5,933,461) | (150,000) |
| Grants Capital | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Initial Recognition of Infrastructure Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| NET SUPRPLUS/(DEFICIT) | (2,221,492) | (2,562,800) | 341,308 | (5,783,461) | (5,933,461) | (150,000) |
| TOTAL CASH GENERATED | (2,131,402) | (2,490,840) | 359,438 | (5,611,461) | (5,761,461) | (150,000) |

KINGBOROUGH COUNCIL - November 2023

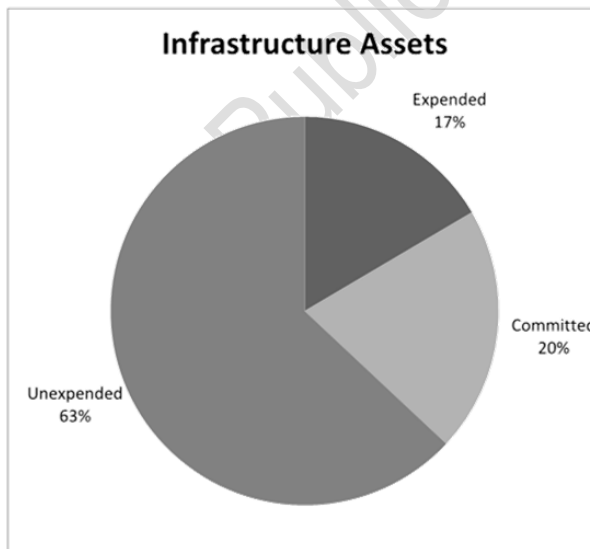
Summary Operating Statement Infrastructure Services

| | YTD Actuals | YTD Budget | YTD Variance | Annual Budget | Forecast Budget | Forecast Variance |
|--|--------------------|--------------------|------------------|---------------------|---------------------|----------------------|
| Income | | | | | | |
| Rates | 6,906,849 | 6,868,540 | 38,309 | 6,910,000 | 6,910,000 | 0 |
| Income Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Fees & Fines | 0 | 0 | 0 | 0 | 0 | 0 |
| User Fees | 39,858 | 38,950 | 908 | 93,400 | 93,400 | 0 |
| Grants Recurrent | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions - Cash | 0 | 1,250 | (1,250) | 3,000 | 3,000 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Income | 149,976 | 64,700 | 85,276 | 159,200 | 159,200 | 0 |
| Internal Charges Income | 29,165 | 29,150 | 15 | 70,000 | 70,000 | 0 |
| Total Income | 7,125,847 | 7,002,590 | 123,257 | 7,235,600 | 7,235,600 | 0 |
| Expenses | | | | | | |
| Employee Costs | 2,618,511 | 2,552,590 | (65,921) | 5,070,432 | 5,070,432 | 0 |
| Expenses Levies | 0 | 0 | 0 | 0 | 0 | 0 |
| Loan Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Materials and Services | 4,034,627 | 3,683,800 | (350,827) | 8,641,526 | 8,641,526 | 0 |
| Other Expenses | 167,054 | 102,650 | (64,404) | 165,200 | 165,200 | 0 |
| Internal Charges Expense | 91,665 | 91,650 | (15) | 220,000 | 220,000 | 0 |
| Total Expenses | 6,911,856 | 6,430,690 | (481,166) | 14,097,158 | 14,097,158 | 0 |
| Net Operating Surplus/(Deficit) before: | 213,991 | 571,900 | (357,909) | (6,861,558) | (6,861,558) | 0 |
| Depreciation | 5,002,483 | 4,686,600 | (315,883) | 11,211,000 | 12,161,000 | (950,000) |
| Loss/(Profit) on Disposal of Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Operating Surplus/(Deficit) before: | (4,788,492) | (4,114,700) | (673,792) | (18,072,558) | (19,022,558) | (950,000) |
| Interest | 0 | 0 | 0 | 0 | 0 | 0 |
| Dividends | 0 | 0 | 0 | 0 | 0 | 0 |
| Share of Profits/(Losses) of Invest. In Assoc | 0 | 0 | 0 | 0 | 0 | 0 |
| Investment Copping | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING SURPLUS/(DEFICIT) | (4,788,492) | (4,114,700) | (673,792) | (18,072,558) | (19,022,558) | (950,000) |
| Grants Capital | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions - Non Monetary Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Initial Recognition of Infrastructure Assets | 0 | 0 | 0 | 0 | 0 | 0 |
| NET SUPRPLUS/(DEFICIT) | (4,788,492) | (4,114,700) | (673,792) | (18,072,558) | (19,022,558) | (950,000) |
| TOTAL CASH GENERATED | (9,790,975) | (8,801,300) | (989,675) | (6,861,558) | (6,861,558) | 0 |

**KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023**

EXPENDITURE BY ASSET TYPE

| | Budget | | | | | Actual | | | Remaining |
|---|---------------|---------------|-----------------|-----------------|-------------|-----------|-------------|------------|-------------|
| | Carry Forward | Annual Budget | Grants/ Council | IMG Adjustments | Total | Actual | Commitments | Total | |
| Roads | 4,696,493 | 6,992,500 | - | 230,388 | 11,919,381 | 2,208,294 | 2,722,725 | 4,931,019 | 6,988,362 |
| Stormwater | 1,340,416 | 1,776,500 | - | 31,383 | 3,148,299 | 368,149 | 1,811 | 369,961 | 2,778,338 |
| Property | 2,740,209 | 4,044,200 | 234,100 | 105,371 | 7,123,880 | 1,022,932 | 1,731,076 | 2,754,008 | 4,369,872 |
| Other | 60,406 | - | - | (367,142) | (306,736) | 16,317 | 22,661 | 38,978 | (345,714) |
| Sub total | 8,837,524 | 12,813,200 | 234,100 | - | 21,884,824 | 3,615,693 | 4,478,273 | 8,093,966 | 13,790,858 |
| Kingston Park | (1,367,667) | - | - | - | (1,367,667) | 363,051 | 319,488 | 682,539 | (2,050,206) |
| City Deal Funding | 174,884 | - | 227,908 | - | 402,792 | 2,873,938 | 158,688 | 3,032,626 | (2,629,834) |
| Kingston Multi-storey Car Park feasibility | - | - | 300,000 | - | 300,000 | - | - | - | 300,000 |
| Local Roads and Community Infrastructure to Operational Expenditure | - | - | - | - | - | - | - | - | - |
| Grand Total | 7,644,741 | 12,813,200 | 762,008 | - | 21,219,949 | 6,852,682 | 4,956,449 | 11,809,131 | 9,410,818 |



KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|--|---------------------|--|---|--------------------------|---------------|---------------|---|--------------------|-----------------|-------------|-------------------------------|-------------|-----------|-------------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| KINGSTON PARK | | | | | | | | | | | | | | |
| 1 | KP | Overall Project budget | Kingston Park | New | - | | | | | - | - | - | - | |
| 2 | FALSE C00689 | KP Pardalote Parade Design & Construction | Kingston Park | New | - | | | - | | - | 311 | - | 311 | (311) |
| 3 | FALSE C01627 | KP Site - Land Release Strategy | Kingston Park | New | (4,439) | | | - | | (4,439) | 43,613 | - | 43,613 | (48,052) |
| 4 | FALSE C01628 | KP Site - General Expenditure | Kingston Park | New | (26,666) | | | - | | (26,666) | 63,205 | - | 63,205 | (89,871) |
| 5 | TRUE C03068 | Kingston Park Operational Expenditure | Kingston Park | New | - | | | - | | - | - | - | - | - |
| 6 | TRUE C03173 | KP Public Open Space - Playground | Kingston Park | New | (15,741) | | | - | | (15,741) | 414 | 1,566 | 1,980 | (17,721) |
| 7 | TRUE C03277 | KP Public Open Space - Stage 2 | Kingston Park | New | (636,066) | | | - | | (636,066) | 47,473 | 22,717 | 70,191 | (706,257) |
| 8 | KP3 | KP Playground Stage 2 Security Cameras | Kingston Park | New | 70,000 | | | | | 70,000 | - | - | - | 70,000 |
| 9 | TRUE C03504 | KP Playground Security Cameras | Kingston Park | New | - | | | - | | - | - | - | - | - |
| 10 | TRUE C03293 | Pardalote Parade Northern Section (TIP) | Kingston Park | New | 9,529 | | | - | | 9,529 | - | - | - | 9,529 |
| 11 | TRUE C03279 | KP Goshawk Way Stage 1B | Kingston Park | New | 41,828 | | | - | | 41,828 | 123,111 | 255,591 | 378,702 | (336,874) |
| 12 | FALSE C03532 | John St Roundabout Upgrade (T'ferrd to C03279) | Kingston Park | New | - | | | - | | - | - | - | - | - |
| 13 | TRUE C03306 | KP Sparrowhawk St Design and Construct | Kingston Park | New | - | | | - | | - | - | 30,003 | 30,003 | (30,003) |
| 14 | TRUE C03280 | KP Stormwater wetlands | Kingston Park | New | (806,112) | | | - | | (806,112) | 84,924 | 9,610 | 94,534 | (900,646) |
| 15 | | | | | - | | | - | | - | - | - | - | - |
| 16 | | | | | (1,367,667) | - | - | - | - | (1,367,667) | 363,051 | 319,488 | 682,539 | (2,050,206) |
| 17 | | | | | | | | | | | | | | |
| CITY DEAL FUNDING | | | | | | | | | | | | | | |
| 19 | | | | | | | | | | | | | | |
| | G10034 | City Deal Funding - \$0.5m to come (Funding \$7,900,000 to come \$5.9m - paid 2020/21 \$2.0m, 2021/22 \$2m, 2022/23 \$3.4, 2023/24 \$0.5m) | | | 2,569,280 | | | - | | 2,569,280 | - | - | - | 2,569,280 |
| 21 | Place | Place Strategy development | Expenditure in C03107 Channel Hwy 2019/20 | | - | | | - | | - | - | - | - | - |
| 22 | FALSE C03530 | Kingston Bus Interchange | New | | 788,950 | | | - | | 788,950 | - | - | - | 788,950 |
| 23 | CD2 | Other initiatives to be determined | | | - | | | - | | - | - | - | - | - |
| 24 | CD3 | Whitewater Creek Track - construct | | | - | | | - | | - | - | - | - | - |
| 25 | FALSE C03524 | Channel Highway Vic 15-45 - Design | Upgrade | | (187,576) | | | - | | (187,576) | 68,749 | 27,949 | 96,698 | (284,274) |
| 26 | FALSE C03525 | Channel Highway Vic 15-45 - Construct | 80% R / 20% N | | (2,455,992) | | 227,908 | - | | (2,228,084) | 2,804,777 | 130,739 | 2,935,516 | (5,163,600) |
| 27 | FALSE C03526 | Fantail Parade Walkway - design | New | | 50,000 | | | - | | 50,000 | - | - | - | 50,000 |
| 28 | FALSE C03523 | Property purchase - 40 Channel Hwy | New | | (589,778) | | | - | | (589,778) | 412 | - | 412 | (590,190) |
| 29 | G80001 | Transform Kingston Program | in Operational expenditure | | - | | | - | | - | in Operational expenditure | | | |
| 30 | CD8 | John St Roundabout Upgrade | | | - | | | - | | - | in Kingston Park above C03532 | | | |
| 31 | G80002 | Kingborough Bicycle Plan | in Operational expenditure | | - | | | - | | - | in Operational expenditure | | | |
| 32 | | | | | - | | | - | | - | - | - | - | - |
| 33 | | | | | 174,884 | - | 227,908 | - | - | 402,792 | 2,873,938 | 158,688 | 3,032,626 | (2,629,834) |
| 34 | | | | | | | | | | | | | | |
| LOCAL ROADS & COMMUNITY INFRASTRUCTURE Phase 3 | | | | | | | | | | | | | | |
| 36 | | | | | | | | | | | | | | |
| 37 | | | | | - | | | - | - | - | - | - | - | - |
| 38 | | | | | - | | | - | - | - | - | - | - | - |
| 39 | | | | | | | | | | | | | | |
| 40 | | | | | - | - | - | - | - | - | - | - | - | - |
| 41 | | | | | | | | | | | | | | |

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|---------|---------------------|---------------------------------------|---|--------------------------|---------------|---------------|---|--------------------|-----------------|---------|---------|-------------|---------|-----------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| 42 | | KINGSTON MULTI-STOREY CAR PARK | | | | | | | | | | | | |
| 43 | FALSE | C03692 | Kingston Multi-storey Car Park feasibility | Property | New | - | 300,000 | - | - | 300,000 | - | - | - | 300,000 |
| 44 | | | | | | - | - | - | - | - | - | - | - | - |
| 45 | | | | | | | | | | | | | | |
| 46 | | | | | | - | 300,000 | - | - | 300,000 | - | - | - | 300,000 |
| 47 | | | | | | | | | | | | | | |
| 48 | FALSE | C03326 | Kingston Beach Oval Changerooms Upgrade | Property | Upgrade | 451,216 | - | - | - | 451,216 | 12,775 | 3,475 | 16,250 | 434,966 |
| 49 | FALSE | C03341 | Woodbridge Hall Toilet Upgrade | Property | Renewal | 78,489 | - | - | - | 78,489 | 55,351 | 38,182 | 93,532 | (15,043) |
| 50 | FALSE | C03455 | Alamo Close Play Space and Parkland Works | Property | New | 216,008 | - | - | - | 216,008 | 7,493 | 1,205 | 8,698 | 207,311 |
| 51 | FALSE | C03460 | Dru Point Playground Upgrade | Property | 50% R / 50% U | 255,568 | - | - | - | 255,568 | 12,626 | 134,897 | 147,523 | 108,045 |
| 52 | FALSE | C03468 | Margate Hall Disability Toilet | Property | Upgrade | (5,742) | - | - | 5,742 | - | 437 | - | 437 | (437) |
| 53 | FALSE | C03469 | Margate Hall Access Ramp | Property | New | 16,000 | - | - | - | 16,000 | - | - | - | 16,000 |
| 54 | FALSE | C03470 | North West Bay River Multi-Use Trail - Stage 1 | Property | New | 1,349 | - | - | - | 1,349 | 15,749 | - | 15,749 | (14,400) |
| 55 | FALSE | C03472 | Taroona Hall Upgrade | Property | Upgrade | - | 21,500 | - | - | 21,500 | 13,110 | - | 13,110 | 8,390 |
| 56 | FALSE | C03475 | Willowbend Park Playground Upgrade | Property | Upgrade | 137,115 | - | - | - | 137,115 | 4,953 | - | 4,953 | 132,162 |
| 57 | FALSE | C03476 | Public Place Recycling - Blackmans Bay Beach | Property | New | (119) | - | - | 119 | - | 6,490 | - | 6,490 | (6,490) |
| 58 | TRUE | C03425 | Whitewater Creek Track Rehabilitation - Stage 1 | Property | 50% R / 50% U | (9,253) | - | - | 9,253 | - | 6,468 | 24,088 | 30,556 | (30,556) |
| 59 | TRUE | C03458 | Works Depot Toilet & Washroom Facilities | Property | Renewal | (2,500) | 30,000 | - | 2,500 | 30,000 | - | - | - | 30,000 |
| 60 | FALSE | C03473 | Taroona Beach Foreshore Toilet | Property | Renewal | 301,108 | - | - | - | 301,108 | 247,436 | 81,007 | 328,442 | (27,334) |
| 61 | TRUE | C03529 | Longley Reserve Toilet Block Replacement | Property | Renewal | - | - | - | - | - | 1,123 | 135 | 1,258 | (1,258) |
| 62 | FALSE | C03546 | Civic Centre HVAC System Upgrade - Design Only | Property | Renewal | 30,000 | 550,000 | - | - | 580,000 | 3,016 | - | 3,016 | 576,984 |
| 63 | FALSE | C03547 | Gormley Park Changerooms Upgrade | Property | New | 100,000 | - | - | - | 100,000 | 18,845 | - | 18,845 | 81,155 |
| 64 | FALSE | C03550 | Gormley Park Oval Upgrade | Property | New | (6,497) | - | - | 6,497 | - | 4,287 | - | 4,287 | (4,287) |
| 65 | FALSE | C03521 | Leslie Vale Oval Upgrade | Property | New | 7,835 | - | - | - | 7,835 | 10,512 | - | 10,512 | (2,677) |
| 66 | FALSE | C03552 | Kingston Mountain Bike Park Carpark | Property | Renewal | 39,216 | - | - | - | 39,216 | - | - | - | 39,216 |
| 67 | FALSE | C03553 | Dog Bag Dispenser Renewal | Property | Renewal | 46,533 | - | - | - | 46,533 | 7,517 | - | 7,517 | 39,016 |
| 68 | FALSE | C03314 | Silverwater Park Upgrade | Property | Upgrade | 277,610 | - | - | - | 277,610 | 56,137 | 39,196 | 95,333 | 182,277 |
| 69 | FALSE | C03554 | Twin Ovals to Spring Farm Connector Track | Property | New | 127,434 | - | 27,000 | - | 154,434 | 5,202 | 144,682 | 149,884 | 4,550 |
| 70 | FALSE | C03555 | Spring Farm Track to Whitewater Creek | Property | New | 238,848 | - | 207,100 | - | 445,948 | 2,568 | 423,129 | 425,697 | 20,251 |
| 71 | FALSE | C03595 | Playground at Spring Farm or Whitewater Park | Property | New | 189,065 | - | - | - | 189,065 | 17,039 | 50,525 | 67,564 | 121,501 |
| 72 | TRUE | C03596 | Electric Vehicle Charging Station Civic Centre | Property | New | 30,000 | - | - | - | 30,000 | 21,000 | - | 21,000 | 9,000 |
| 73 | FALSE | C03610 | Mt Royal Park Upgrade | Property | Upgrade | 178,422 | - | - | - | 178,422 | 1,749 | 24,230 | 25,979 | 152,443 |
| 74 | FALSE | C03612 | Works Depot Native Nursery upgrade | Property | Upgrade | - | 25,000 | - | - | 25,000 | 5,599 | 20,425 | 26,024 | (1,024) |
| 75 | FALSE | C03613 | KSC Fitness Centre Access DDA Compliant - Design Only | Property | Upgrade | - | 25,000 | - | - | 25,000 | 4,340 | - | 4,340 | 20,660 |
| 76 | FALSE | C03614 | Snug Foreshore Toilet Upgrade | Property | Upgrade | - | 250,000 | - | 45,000 | 295,000 | 100,903 | 177,870 | 278,773 | 16,227 |
| 77 | FALSE | C03615 | Kellaway Park Clubrooms Electrical Upgrade | Property | Upgrade | - | 10,200 | - | - | 10,200 | - | - | - | 10,200 |
| 78 | FALSE | C03616 | Kingborough Community Hub Upgrade & Signage | Property | Upgrade | - | 250,000 | - | - | 250,000 | - | 15,070 | 15,070 | 234,930 |
| 79 | FALSE | C03617 | KSC Fitness Centre Multi-Access Toilet Upgrade | Property | Upgrade | - | 356,400 | - | - | 356,400 | 13,888 | 378,204 | 392,091 | (35,691) |
| 80 | FALSE | C03618 | KSC Rear Landscaping & Accessibility Upgrade | Property | Upgrade | - | 360,000 | - | - | 360,000 | 3,423 | - | 3,423 | 356,578 |
| 81 | FALSE | C03619 | KSC Ground Floor Multi-Access Toilet Upgrade | Property | Upgrade | - | 50,000 | - | - | 50,000 | - | - | - | 50,000 |
| 82 | FALSE | C03620 | Kingston Mountain Bike Toilet | Property | New | - | 110,000 | - | 15,000 | 125,000 | 40,406 | 89,251 | 129,657 | (4,657) |
| 83 | FALSE | C03621 | Twin Ovals Machinery Shed | Property | New | - | 70,000 | - | - | 70,000 | 210 | - | 210 | 69,790 |
| 84 | FALSE | C03622 | Barretta Transfer Station Vehicle Storage Shed | Property | New | - | 374,000 | - | - | 374,000 | 5,522 | - | 5,522 | 368,478 |
| 85 | FALSE | C03623 | Adventure Bay Community Hall Kitchen Upgrade | Property | Upgrade | - | 6,000 | - | - | 6,000 | 2,709 | - | 2,709 | 3,291 |
| 86 | FALSE | C03624 | Snug Community Hall Upgrade | Property | Upgrade | - | 250,000 | - | - | 250,000 | 1,155 | 6,555 | 7,710 | 242,290 |
| 87 | FALSE | C03625 | Kettering Cricket Club Changerooms | Property | Upgrade | - | 10,000 | - | - | 10,000 | - | - | - | 10,000 |
| 88 | FALSE | C03626 | Kingston Beach Accessibility Matting | Reserves | Upgrade | - | 16,000 | - | - | 16,000 | - | 14,388 | 14,388 | 1,612 |
| 89 | FALSE | C03627 | Woodbridge Oval Upgrade | Reserves | Upgrade | - | 200,000 | - | - | 200,000 | 5,377 | - | 5,377 | 194,623 |
| 90 | FALSE | C03628 | Snug Oval Cricket Net Replacement | Reserves | Renewal | - | 80,000 | - | - | 80,000 | 64,966 | 33,163 | 98,129 | (18,129) |

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|---------|---------------------|-------------|---|--------------------------|---------------|---------------|---|--------------------|-----------------|-----------|-----------|-------------|-----------|-----------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| 91 | FALSE | C03629 | Snug Foreshore tennis court refurbishment (POS) | Reserves | Renewal | - | 39,000 | - | - | 39,000 | - | - | - | 39,000 |
| 92 | FALSE | C03630 | McKenzies Road - Leslie Vale Track Upgrade - Stage 2 (P | Reserves | Upgrade | - | 96,000 | - | - | 96,000 | 96,000 | - | 96,000 | - |
| 93 | FALSE | C03631 | Picket Hill Track Upgrade (POS) | Reserves | Upgrade | - | 57,000 | - | - | 57,000 | 56,995 | - | 56,995 | 5 |
| 94 | FALSE | C03632 | North West Bay Trail Feasibility - Stage 2 | Reserves | New | - | 20,800 | - | - | 20,800 | - | 4,226 | 4,226 | 16,574 |
| 95 | FALSE | C03633 | KSC Connector Track from Coop Court - DA | Reserves | New | - | 10,000 | - | - | 10,000 | - | - | - | 10,000 |
| 96 | FALSE | C03634 | Kelvedon Park Drainage Upgrade | Reserves | Upgrade | - | 208,800 | - | - | 208,800 | 2,686 | - | 2,686 | 206,114 |
| 97 | FALSE | C03635 | Kingston Beach RSL Memorial | Reserves | Renewal | - | 7,500 | - | - | 7,500 | 2,880 | 4,320 | 7,200 | 300 |
| 98 | FALSE | C03636 | Taroona Foreshore Track Upgrade (POS) | Reserves | Upgrade | - | 12,000 | - | - | 12,000 | 15,000 | - | 15,000 | (3,000) |
| 99 | FALSE | C03637 | Barretta Reserve Parking Upgrade (POS) | Reserves | Upgrade | - | 15,000 | - | - | 15,000 | 185 | - | 185 | 14,815 |
| 100 | FALSE | C03638 | Hinsby Road Foreshore Access Upgrade - Design Only | Reserves | Upgrade | - | 30,000 | - | - | 30,000 | 9 | - | 9 | 29,991 |
| 101 | FALSE | C03639 | Kingston Wetlands Access Upgrade (POS) | Reserves | Upgrade | - | 269,000 | - | - | 269,000 | 10,009 | - | 10,009 | 258,992 |
| 102 | FALSE | C03640 | Sherburd Oval cricket net replacement | Reserves | Renewal | - | 100,000 | - | - | 100,000 | - | - | - | 100,000 |
| 103 | FALSE | C03641 | Kingston Netball Access Road Improvements | Reserves | Renewal | - | 65,000 | - | - | 65,000 | 54,154 | - | 54,154 | 10,847 |
| 104 | FALSE | C03642 | Taroona Bowls & Tennis Club Carpark - Design | Reserves | Renewal | - | 30,000 | - | - | 30,000 | 167 | - | 167 | 29,833 |
| 105 | FALSE | C03643 | KSC Netball Court Resurfacing | Reserves | Renewal | - | 40,000 | - | - | 40,000 | - | - | - | 40,000 |
| 106 | FALSE | C03690 | Lightwood Park Water Supply | Reserves | New | - | - | - | 10,000 | 10,000 | 1,360 | - | 1,360 | 8,640 |
| 107 | FALSE | C03694 | Civic Centre Security Upgrade | Property | Upgrade | - | - | - | - | - | 3,110 | - | 3,110 | (3,110) |
| 108 | | | | | | | | | | | | | | |
| 109 | TRUE | C90016 | Community Halls Security Systems Upgrade | Property | Upgrade | 25,000 | - | - | - | 25,000 | - | - | - | 25,000 |
| 110 | FALSE | C03599 | Kingston Beach Hall Security Upgrade | Property | Upgrade | 9,640 | - | - | - | 9,640 | - | 9,640 | 9,640 | - |
| 111 | FALSE | C03600 | Blackmans Bay Hall Security Upgrade | Property | Upgrade | (260) | - | - | 260 | - | - | 5,090 | 5,090 | (5,090) |
| 112 | FALSE | C03601 | Margate Hall Security Upgrade | Property | Upgrade | 3,706 | - | - | - | 3,706 | - | 3,706 | 3,706 | - |
| 113 | FALSE | C03602 | Sandfly Hall Security Upgrade | Property | Upgrade | 4,418 | - | - | - | 4,418 | - | 4,419 | 4,419 | (1) |
| 114 | FALSE | C03693 | Woodbridge Hall Stage | Property | New | - | - | - | 11,000 | 11,000 | - | - | - | 11,000 |
| 115 | | | | | | | | | | | | | | |
| 116 | | | | | 2,740,209 | 4,044,200 | 234,100 | - | 105,371 | 7,123,880 | 1,022,932 | 1,731,076 | 2,754,008 | 4,369,872 |
| 117 | | | | | | | | | | | | | | |
| 118 | FALSE | C03130 | Multi-function devices - CC, Depot, KSC etc | IT | Renewal | - | - | - | - | - | - | - | - | - |
| 119 | FALSE | C00613 | Purchase IT Equipment | IT | New | - | - | - | - | - | 3,492 | 1,945 | 5,437 | (5,437) |
| 120 | FALSE | C00672 | Digital Local Government Program | IT | New | 60,406 | - | - | - | 60,406 | - | - | - | 60,406 |
| 121 | FALSE | C01602 | Financial Systems Replacement | IT | Renewal | - | - | - | - | - | - | 20,716 | 20,716 | (20,716) |
| 122 | FALSE | C03405 | Wireless networking | IT | Renewal | - | - | - | - | - | - | - | - | - |
| 123 | | | | | | | | | | | | | | |
| 124 | | | | | 60,406 | - | - | - | - | 60,406 | 3,492 | 22,661 | 26,153 | 34,253 |
| 125 | | | | | | | | | | | | | | |
| 126 | TRUE | C90003 | Design/survey for future works | Design | Renewal | - | 80,000 | - | (8,000) | 72,000 | - | - | - | 72,000 |
| 127 | FALSE | C03537 | Recreation Street Carpark Rehabilitation | Design | Renewal | 3,851 | - | - | - | 3,851 | 6,416 | - | 6,416 | (2,565) |
| 128 | FALSE | C03645 | Belhaven Avenue (vic.2-16) Design | Design | Renewal | - | 30,000 | - | - | 30,000 | 8,642 | 5,120 | 13,762 | 16,238 |
| 129 | FALSE | C03689 | Margate Museum retaining wall - design | Design | New | - | - | - | 8,000 | 8,000 | 2,566 | 11,434 | 14,000 | (6,000) |
| 130 | | | | Design | | | | | - | - | - | - | - | - |
| 131 | | | | | 3,851 | 110,000 | - | - | - | 113,851 | 17,624 | 16,554 | 34,178 | 79,673 |
| 132 | | | | | | | | | | | | | | |
| 133 | | | | | - | - | - | - | - | - | - | - | - | - |
| 134 | | | | | - | - | - | - | - | - | - | - | - | - |
| 135 | | | | | - | - | - | - | - | - | - | - | - | - |

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|---------|---------------------|-------------|--|--------------------------|---------------|---------------|---|--------------------|-----------------|-----------|---------|-------------|-----------|-----------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| 136 | | | | | | | | | | | | | | |
| 137 | FALSE | C03276 | Upgrade Street Lighting to LED | Roads | Upgrade | 242,542 | - | - | - | 242,542 | 3,072 | - | 3,072 | 239,470 |
| 138 | FALSE | C03199 | Snug Tiers Reconstruction | Roads | Upgrade | (36,350) | - | - | 126,350 | 90,000 | 85,793 | - | 85,793 | 4,207 |
| 139 | FALSE | C03284 | Adventure Bay Road road safety measures - BI Tourism | Roads | New | 16,650 | - | - | - | 16,650 | 22,396 | - | 22,396 | (5,746) |
| 140 | TRUE | C03311 | Browns Road Upgrade | Roads | Upgrade | 27,364 | - | 1,368 | - | 28,732 | 28,732 | - | 28,732 | - |
| 141 | FALSE | C03499 | Wyburton Place and Clare Street Reconstruction | Roads | Upgrade | 23,548 | - | - | - | 23,548 | 23,892 | - | 23,892 | (344) |
| 142 | FALSE | C03508 | Pelverata Road Slope Failure Repair | Roads | New | 18,209 | 320,000 | - | - | 338,209 | 6,788 | 115 | 6,903 | 331,306 |
| 143 | TRUE | C03494 | Harvey Street Sealing | Roads | 30% R / 70% N | 39,548 | - | - | - | 39,548 | 31,703 | 72,989 | 104,692 | (65,144) |
| 144 | FALSE | C03566 | Jamieson Road (vic23) Passing Lane | Roads | New | 12,353 | - | - | - | 12,353 | 22,239 | - | 22,239 | (9,886) |
| 145 | TRUE | C03567 | Olivia Court to Whitewater Track Link | Roads | Upgrade | 32,200 | - | - | - | 32,200 | 579 | 14,044 | 14,622 | 17,578 |
| 146 | FALSE | C03528 | Wells Parade (vic37-59) Footpath | Roads | 50% R / 50% N | 190,000 | - | - | - | 190,000 | 92,288 | 81,001 | 173,289 | 16,711 |
| 147 | FALSE | C03517 | Nierinna Track Bridge 28604 & 28605 Replacement | Roads | Renewal | 116,800 | - | - | 70,000 | 186,800 | 169,750 | - | 169,750 | 17,050 |
| 148 | TRUE | C03519 | Summerleas Rd Bridge 28599 Safety Barrier Upgrade | Roads | Upgrade | 5,000 | - | - | - | 5,000 | 1,846 | - | 1,846 | 3,154 |
| 149 | FALSE | C03569 | Whitewater Ck pedestrian Underpass Summerleas Rd | Roads | New | 1,543,946 | - | - | - | 1,543,946 | 135,300 | 48,595 | 183,895 | 1,360,051 |
| 150 | FALSE | C03571 | Auburn Road Reconstruction | Roads | Renewal | 2,797 | - | - | - | 2,797 | 34,404 | - | 34,404 | (31,607) |
| 151 | FALSE | C03527 | Blowhole Road (vic5-59) Reconstruction | Roads | Renewal | 73,846 | 1,300,000 | - | - | 1,373,846 | 93,959 | 27,234 | 121,193 | 1,252,653 |
| 152 | TRUE | C03541 | Browns River Pedestrian Bridge Replacement | Roads | Renewal | 34,488 | - | - | - | 34,488 | 8,627 | 1,273 | 9,900 | 24,588 |
| 153 | FALSE | C03572 | Browns Road Stg2 (vic1-19) Reconstruction | Roads | Renewal | 685,456 | 1,000,000 | - | - | 1,685,456 | 12,234 | 1,635,361 | 1,647,595 | 37,861 |
| 154 | FALSE | C03574 | Taroona Bike Lanes Upgrade | Roads | New | 24,067 | 250,000 | - | - | 274,067 | 5,201 | - | 5,201 | 268,866 |
| 155 | FALSE | C03575 | Gemalla Road (vic37-Wharf) Reconstruction | Roads | Renewal | 1,094,104 | - | - | - | 1,094,104 | 695,417 | 512,474 | 1,207,891 | (113,787) |
| 156 | FALSE | C03577 | Kingston Beach Precinct LATM - Stage 1 | Roads | New | 150,000 | 200,000 | - | - | 350,000 | 2,502 | - | 2,502 | 347,498 |
| 157 | FALSE | C03579 | Lawless Road Extension & Carpark Facilities | Roads | New | 314,669 | - | - | - | 314,669 | 65,017 | 53,905 | 118,922 | 195,747 |
| 158 | FALSE | C03644 | Crescent Drive shared path | Roads | New | - | 20,000 | - | - | 20,000 | 3,981 | 3,490 | 7,471 | 12,529 |
| 159 | FALSE | C03342 | Pelverata Road (vic 609) Reconstruction - Design | Roads | Upgrade | 30,635 | 635,000 | - | - | 665,635 | 14,120 | - | 14,120 | 651,515 |
| 160 | FALSE | C03646 | Margate Main Street Master Plan | Roads | New | - | 100,000 | - | - | 100,000 | 83 | - | 83 | 99,917 |
| 161 | FALSE | C03647 | Chandlers Road Bridge Approaches Sealing | Roads | New | - | 40,000 | - | - | 40,000 | 17,424 | - | 17,424 | 22,576 |
| 162 | FALSE | C03648 | Proctors Rd (vicHinman Dr) Slip Failure | Roads | Upgrade | - | 130,000 | - | - | 130,000 | 9,080 | 3,200 | 12,280 | 117,720 |
| 163 | FALSE | C03649 | Sandfly Road (vic923) Slip Failure | Roads | Upgrade | - | 70,000 | - | - | 70,000 | 480 | - | 480 | 69,520 |
| 164 | FALSE | C03650 | Nebraska Road (vic93) Slip Failure | Roads | Upgrade | - | 80,000 | - | - | 80,000 | - | - | - | 80,000 |
| 165 | FALSE | C03651 | Huon Road (vic295) Slip Failure | Roads | Upgrade | - | 40,000 | - | - | 40,000 | 480 | - | 480 | 39,520 |
| 166 | FALSE | C03652 | Palmers Road (vic80) Slip Failure | Roads | Upgrade | - | 65,000 | - | - | 65,000 | 8,484 | - | 8,484 | 56,516 |
| 167 | FALSE | C03653 | Kregors Road (vic260) Slip Failure | Roads | Upgrade | - | 52,700 | - | - | 52,700 | 7,080 | 34,080 | 41,160 | 11,540 |
| 168 | FALSE | C03654 | Old Bernies Road Bridge Approaches Sealing | Roads | New | - | 35,000 | - | - | 35,000 | 15,342 | - | 15,342 | 19,658 |
| 169 | FALSE | C03655 | Maranoa Road - Denison Street Black Spot Project (Grar | Roads | Upgrade | - | 210,000 | - | - | 210,000 | 3,836 | - | 3,836 | 206,164 |
| 170 | FALSE | C03664 | Channel Hwy (Vic2216-2236) Snug Footpath - Design Or | Footpaths | New | - | 30,000 | - | - | 30,000 | 1,824 | 2,560 | 4,384 | 25,616 |
| 171 | FALSE | C03665 | Channel Hwy (vic157-197) Kingston Footpath | Footpaths | New | - | 142,000 | - | - | 142,000 | 8,090 | 1,110 | 9,200 | 132,800 |
| 172 | FALSE | C03666 | Channel Hwy (vic170-182) Kingston Footpath | Footpaths | New | - | 142,200 | - | - | 142,200 | 906 | 272 | 1,178 | 141,022 |
| 173 | FALSE | C03667 | Summerleas Road (vic106-170) Footpath Upgrade | Footpaths | Upgrade | - | 220,000 | - | - | 220,000 | 14,133 | 168,927 | 183,060 | 36,940 |
| 174 | FALSE | C03668 | Summerleas Road to Firthside Connector Paths | Footpaths | New | - | 150,000 | - | - | 150,000 | 167 | - | 167 | 149,833 |
| 175 | FALSE | C03669 | Kingston Beach Oval Carpark Upgrade | Carparks | Upgrade | - | 80,500 | - | - | 80,500 | - | - | - | 80,500 |
| 176 | FALSE | C03670 | Kingston Beach Oval Drainage Upgrade | Carparks | Upgrade | - | 52,100 | - | - | 52,100 | 3,348 | - | 3,348 | 48,752 |
| 177 | FALSE | C03671 | Major Bridge Rehabilitation (Cathedral Rd, Spring Farm | Bridges | Renewal | - | 50,000 | - | - | 50,000 | - | - | - | 50,000 |
| 178 | FALSE | C03672 | North West Bay Bridge Replacement - Design Only | Bridges | Renewal | - | 40,000 | - | - | 40,000 | - | - | - | 40,000 |
| 179 | | | | Roads | | - | - | - | - | - | - | - | - | - |
| 180 | TRUE | C90006 | Access ramps | Roads | New | - | 20,000 | - | - | 20,000 | - | - | - | 20,000 |
| 181 | TRUE | C03598 | Access Ramp Kingston Heights | Roads | New | - | - | - | - | - | - | - | - | - |
| 182 | | | | | | | | | | | | | | |
| 183 | TRUE | C90002 | 2023/24 Resheeting Program | Roads | Renewal | - | - | - | - | - | - | - | - | - |
| 184 | | C03564 | Lighthouse Road (vic1-1000) Resheet | Roads | Renewal | - | - | - | - | - | - | - | - | - |
| 185 | FALSE | C03565 | Van Morey Road (vic233-311) Resheet | Roads | Renewal | 74,808 | - | - | - | 74,808 | - | - | - | 74,808 |

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|---------|---------------------|---------------------------|--|--------------------------|---------------|---------------|---|--------------------|-----------------|------------|-----------|-------------|-----------|-----------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| 186 | FALSE | C03604 | Van Morey Road (Petterd Rd to end) Resheet | Roads | Renewal | 10,000 | - | - | - | 10,000 | - | - | - | 10,000 |
| 187 | FALSE | C03660 | Halls Track Road Resheet | Roads | Renewal | - | 233,000 | - | - | 233,000 | 4,760 | 41,209 | 45,969 | 187,032 |
| 188 | FALSE | C03661 | Snug Tiers Road Resheet | Roads | Renewal | - | 244,000 | - | - | 244,000 | 126,898 | - | 126,898 | 117,102 |
| 189 | FALSE | C03662 | Sproules Road Resheet | Roads | Renewal | - | 55,000 | - | - | 55,000 | 56,291 | - | 56,291 | (1,291) |
| 190 | FALSE | C03663 | Llantwit Road Resheet | Roads | Renewal | - | 155,000 | - | - | 155,000 | 162,324 | 151 | 162,475 | (7,475) |
| 191 | | | | | - | - | - | - | - | - | - | - | - | - |
| 192 | RS | 2023/24 Resealing Program | Roads | Renewal | - | - | - | - | - | - | - | - | - | - |
| 193 | FALSE | C03656 | Wells Parade (vic78-104) Reseal | Roads | Renewal | - | 98,000 | - | - | 98,000 | 57,833 | - | 57,833 | 40,167 |
| 194 | FALSE | C03657 | Balm Court Reseal | Roads | Renewal | - | 63,000 | - | - | 63,000 | 39,420 | - | 39,420 | 23,580 |
| 195 | FALSE | C03658 | Pengana Place Reseal | Roads | Renewal | - | 53,000 | - | - | 53,000 | 53,230 | - | 53,230 | (230) |
| 196 | FALSE | C03611 | Cloudy Bay Road Reseal | Roads | Renewal | (34,038) | 257,000 | - | 34,038 | 257,000 | 39,319 | 4,181 | 43,501 | 213,499 |
| 197 | | | | | - | - | - | - | - | - | - | - | - | - |
| 198 | TRUE | C90001 | Prep works 2023/24 | Roads | Renewal | - | 250,000 | - | - | 250,000 | - | - | - | 250,000 |
| 199 | | | | | - | - | - | - | - | - | - | - | - | - |
| 200 | | | | | - | - | - | - | - | - | - | - | - | - |
| 201 | | | | | 4,692,642 | 6,882,500 | - | 1,368 | 230,388 | 11,806,898 | 2,190,670 | 2,706,171 | 4,896,841 | 6,910,057 |
| 202 | | | | | - | - | - | - | - | - | - | - | - | - |
| 203 | FALSE | C03691 | Upgrade Leica Survey Equip to 4G | Other | Renewal | - | - | - | 12,825 | 12,825 | 12,825 | - | 12,825 | - |
| 204 | | | | | - | - | - | - | - | - | - | - | - | - |
| 205 | | | | | - | - | - | - | - | - | - | - | - | - |
| 206 | | | | | - | - | - | - | 12,825 | 12,825 | 12,825 | - | 12,825 | - |
| 207 | | | | | - | - | - | - | - | - | - | - | - | - |
| 208 | FALSE | C03242 | Leslie Road Stormwater Upgrade | Stormwater | New | 76,964 | - | - | - | 76,964 | 1,853 | - | 1,853 | 75,111 |
| 209 | TRUE | C03163 | Stormwater Regional Flood Gauge Network | Stormwater | Renewal | - | - | - | 6,500 | 6,500 | - | - | - | 6,500 |
| 210 | FALSE | C03447 | Woodlands-View-Hazell Catchment Invest incl Survey | Stormwater | New | 10,000 | - | - | - | 10,000 | 10,392 | - | 10,392 | (392) |
| 211 | FALSE | C03543 | Oakleigh Avenue, Taroona SW Upgrade | Stormwater | Upgrade | 109,442 | - | - | - | 109,442 | 133,189 | - | 133,189 | (23,747) |
| 212 | FALSE | C03445 | Van Morey Rd / Frosts Rd Intersection SW Upgrade | Stormwater | Upgrade | 9,000 | - | - | - | 9,000 | - | - | - | 9,000 |
| 213 | FALSE | C03582 | Victoria Avenue Dennes Point Erosion Investigation | Stormwater | New | 35,000 | - | - | - | 35,000 | - | - | - | 35,000 |
| 214 | FALSE | C03121 | Wetlands Beach Road Kingston Litter Trap | Stormwater | New | 96,501 | - | - | - | 96,501 | 294 | - | 294 | 96,207 |
| 215 | FALSE | C03583 | Roslyn Ave / James Ave Stormwater Investigation | Stormwater | New | 55,196 | - | - | - | 55,196 | 20,642 | - | 20,642 | 34,554 |
| 216 | FALSE | C03252 | Willowbend Catchment Investigation | Stormwater | New | 12,088 | - | - | - | 12,088 | 42 | - | 42 | 12,046 |
| 217 | FALSE | C03444 | Roslyn, Pearsall & Wells Catchment Investigation | Stormwater | New | 5,000 | - | - | - | 5,000 | 9,446 | - | 9,446 | (4,446) |
| 218 | FALSE | C03584 | CBD/Wetlands High Flow Bypass | Stormwater | New | (15,283) | - | - | 15,283 | - | 44,720 | - | 44,720 | (44,720) |
| 219 | FALSE | C03544 | Illawong to Hinsby Stormwater Upgrade | Stormwater | Upgrade | 487,069 | - | - | - | 487,069 | 7,396 | - | 7,396 | 479,673 |
| 220 | FALSE | C03585 | Atunga Street Stormwater Upgrade - relining | Stormwater | Renewal | 119,926 | - | - | - | 119,926 | - | - | - | 119,926 |
| 221 | FALSE | C03587 | Bruny Island Works Depot SW Upgrade | Stormwater | Upgrade | 47,457 | - | - | - | 47,457 | 3,224 | - | 3,224 | 44,233 |
| 222 | FALSE | C03590 | Roslyn ave (vic42) Stormwater Upgrade | Stormwater | New | 152,921 | - | - | - | 152,921 | 4,104 | 1,110 | 5,214 | 147,707 |
| 223 | FALSE | C03591 | Davies Road (vic8-20) SW Investigation | Stormwater | New | 5,000 | - | - | - | 5,000 | 1,502 | - | 1,502 | 3,498 |
| 224 | FALSE | C03592 | Old Bernies Road (vic 102) SW Upgrade | Stormwater | Upgrade | 17,000 | - | - | - | 17,000 | - | - | - | 17,000 |
| 225 | FALSE | C03593 | Stanfields Road (vic25) Sw Upgrade | Stormwater | Upgrade | 117,135 | - | - | - | 117,135 | 87,232 | - | 87,232 | 29,903 |
| 226 | FALSE | C03673 | Adelle Place (vic18) SW Upgrade | Stormwater | Upgrade | - | 53,000 | - | - | 53,000 | - | - | - | 53,000 |
| 227 | FALSE | C03674 | Suncoast Catchment Investigation | Stormwater | New | - | 24,000 | - | - | 24,000 | - | - | - | 24,000 |
| 228 | FALSE | C03675 | KSC Stormwater Strategy - Design Only | Stormwater | New | - | 40,000 | - | - | 40,000 | 7,609 | - | 7,609 | 32,391 |
| 229 | FALSE | C03676 | Albion Heights Drive (vic51-69) SW Upgrade | Stormwater | Upgrade | - | 60,000 | - | - | 60,000 | - | - | - | 60,000 |
| 230 | FALSE | C03677 | Baringa / Wanella Road SW Upgrade - Design Only | Stormwater | Upgrade | - | 35,000 | - | - | 35,000 | - | - | - | 35,000 |
| 231 | FALSE | C03678 | Campbell Street SW Upgrade - Design Only | Stormwater | Upgrade | - | 30,000 | - | - | 30,000 | - | - | - | 30,000 |
| 232 | FALSE | C03679 | Denehey / Hackford SW Upgrade | Stormwater | Upgrade | - | 85,000 | - | - | 85,000 | 89 | - | 89 | 84,911 |
| 233 | FALSE | C03680 | Drysdale / Whitewater SW Upgrade | Stormwater | Upgrade | - | 520,000 | - | - | 520,000 | 25,005 | - | 25,005 | 494,995 |
| 234 | FALSE | C03681 | Hutchins Street SW Upgrade | Stormwater | Upgrade | - | 550,000 | - | - | 550,000 | - | - | - | 550,000 |
| 235 | FALSE | C03682 | Huon Road (vic1514) SW Upgrade | Stormwater | Upgrade | - | 58,500 | - | - | 58,500 | - | - | - | 58,500 |

KINGBOROUGH COUNCIL
CAPITAL EXPENDITURE TO 30/11/2023

| Closed? | Capital Project No. | Description | Department | Renewal, Upgrade, or New | Budget | | | | | | Actual | | | Remaining |
|----------------------------------|---------------------|-------------|--|--------------------------|------------------|-------------------|---|--------------------|-----------------|-------------------|------------------|------------------|-------------------|------------------|
| | | | | | Carry Forward | Annual Budget | Grants Rec., POS Funding Council decision | On costs allocated | IMG Adjustments | Total | Actual | Commitments | Total | |
| 236 | FALSE | C03683 | Huon Road (vic1271) SW Upgrade | Stormwater | Upgrade | - | 29,500 | - | - | 29,500 | - | - | - | 29,500 |
| 237 | FALSE | C03684 | Huon Road (vic1316) SW Upgrade | Stormwater | Upgrade | - | 38,000 | - | - | 38,000 | - | - | - | 38,000 |
| 238 | FALSE | C03685 | Mona Street (vic3) SW Upgrade | Stormwater | Upgrade | - | 47,500 | - | - | 47,500 | - | - | - | 47,500 |
| 239 | FALSE | C03686 | Nicholas Drive (vic31) SW Upgrade | Stormwater | Upgrade | - | 35,000 | - | - | 35,000 | 11,410 | 701 | 12,111 | 22,889 |
| 240 | FALSE | C03687 | Olive / Mona SW Upgrade | Stormwater | Upgrade | - | 110,500 | - | - | 110,500 | - | - | - | 110,500 |
| 241 | FALSE | C03688 | Tinderbox Road (vic508) SW Upgrade | Stormwater | Upgrade | - | 60,500 | - | - | 60,500 | - | - | - | 60,500 |
| 242 | FALSE | C03695 | Nicholas Drive - major stormwater pipe repairs | Stormwater | Upgrade | - | - | - | 9,600 | 9,600 | - | - | - | 9,600 |
| 243 | | | | | | | | | | - | - | - | - | - |
| 244 | | | | | | 1,340,416 | 1,776,500 | - | - | 31,383 | 3,148,299 | 368,149 | 1,811 | 369,961 |
| 245 | | B00000 | Capital Balancing Account | Other | | | | | | (379,967) | (379,967) | - | - | (379,967) |
| 246 | | OC | On costs on capital project | | | | | | (1,368) | (1,368) | | | | (1,368) |
| TOTAL CAPITAL EXPENDITURE | | | | | 7,644,741 | 12,813,200 | 762,008 | - | - | 21,219,949 | 6,852,682 | 4,956,449 | 11,809,131 | 9,410,818 |

| | Budget | Actual incl Commitments |
|--|-------------|-------------------------|
| Renewal | 7,750,138 | 4,630,577 |
| Upgrade | 8,249,582 | 1,895,307 |
| New | 5,885,104 | 1,568,089 |
| | 21,884,824 | 8,093,973 |
| Kingston Park New | (1,367,667) | 682,539 |
| City Deal funding | 402,792 | 3,032,626 |
| Kingston Multi-storey Car Park feasibility | 300,000 | - |
| Local Roads and Community Infrastructure | - | - |
| | 21,219,949 | 11,809,138 |

NOTE: Classification is an estimate at the start of a project and may change on completion of job.

15.9 APPENDICES**RECOMMENDATION**

That the Appendices attached to the Agenda be received and noted.

16 NOTICES OF MOTION

At the time the Agenda was compiled there were no Notices of Motion received.

17 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION

RECOMMENDATION

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

Confirmation of Minutes

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

Applications for Leave of Absence

Regulation 15(2)(h) *applications by councillors for a leave of absence*

Recruitment of Chief Executive Officer

Regulation 15(2)(a) *personnel matters, including complaints against an employee of the council and industrial relations matters.*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

OPEN SESSION ADJOURNS

OPEN SESSION RESUMES

RECOMMENDATION

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

| Item | Decision |
|--|----------|
| Confirmation of Minutes | |
| Applications for Leave of Absence | |
| Recruitment of Chief Executive Officer | |

CLOSURE

Public Copy

APPENDICES

- A Draft Audit Panel Minutes 13 October 2023

Public Copy

A DRAFT AUDIT PANEL MINUTES 13 OCTOBER 2023



DRAFT AUDIT PANEL MINUTES

13 October 2023

MINUTES of the Kingborough Council Audit Panel held at the Council Chambers on Friday, 13 October 2023 at 8.00 am.

PRESENT:

| | | PRESENT | APOLOGY |
|-------|-------------------|---------|---------|
| Chair | Mr P McTaggart | Y | |
| | Mr P Viney | Y | |
| | Ms C Millar | Y | |
| | Cr C Glade-Wright | Y | |
| | Cr D Bain | | Y |

IN ATTENDANCE

General Manager
 Chief Financial Officer
 Manager Finance
 Internal Auditor
 WLF
 TAO
 Crowe
 Coordinator Community Resilience/
 Municipal Emergency Management
 Coordinator
 Director Governance, Recreation and
 Property Management

Mr G Arnold
 Mr D Spinks
 Mr T Jones

 Ms A Leis, Ms A Merridew
 Mr David Bond
 Ms A Flakemore

 Ms B Loxley
 Mr D Smee

Cr F Fox

WELCOME:

The Chair welcomed the Panel.

APOLOGIES

Cr Bain.

DECLARATIONS OF INTEREST

Nil.

CONFIRMATION OF MINUTES

The Panel endorsed the minutes of the Kingborough Council Audit Panel meeting of 11 August 2023, as a true and correct record.

ACTION LIST

Action List

The one item on the Action List was noted as completed.

INTERNAL AUDIT

Ms A Leis and Ms A Merridew from WLF joined the meeting.

Consultation and engagement report

Ms Merridew and Ms Leis took the Panel through the report noting that consultation is generally well done, and a lot is achieved from a small team and from across the organisation generally.

Two low level recommendations were made to improve consultation maturity. These were to develop an overarching strategy to determine when individual project consultation, or more wholistic consultation that may inform multiple projects, would be undertaken. Similarly, it was recommended council develops processes to centrally collate data and insights from consultation projects to enable insights to be built up over time and applied to multiple purposes.

The Panel noted the report also contained some opportunities for enhancement. Ms Leis explained these are not risks, and thus not recommendations for future reporting to the Panel.

The Panel requested an update report or presentation in 12 months time on council's consultation and engagement processes including opportunities for enhancement.

The management audit effectiveness survey results were noted as high.

Emergency management and recovery arrangements

Ms Leis took the Panel through the report following the review undertaken jointly with Huon Valley Council. It was noted that the Department of Premier and Cabinet (DPAC) and Local Government Association (LGAT) were also now taking an interest in the area and the sector's capacity to respond. The review found that council was meeting its obligations under the Tasmanian Emergency Management Act 2006 and the Tasmanian Emergency Management Arrangements (TEMA).

There were six findings relevant to Kingborough council – three relevant to both Kingborough and Huon Valley and three specific to Kingborough. These are;

- a Memorandum of Understanding (MOU) between Huon Valley and Kingborough;
- opportunities for improvements in cost capture and damage assessments and accessing grant funds;
- clarity of roles between state and local government;
- improving the reporting and visibility of emergency management within council;
- council resourcing; and
- damage assessment processes.

The Panel noted the less than ideal outcomes from a disaster response to the recent Coles Bay fires and asked if improvements and learnings from that event would be adapted to the Kingborough and Huon Valley response plans. Council staff noted that there was already awareness regarding the potential for communities in the region to be isolated and cut off from road access due to fire and said that emergency supplies were already in place to cover such events in the region. Council staff also confirmed statewide cooperation plans were in place between councils given that events rarely affect both ends of the state at the same time.

Internal Audit Recommendations Tracker

The CFO outlined the status of the audit actions in the tracker. Actions are being progressed. The project reporting recommendation in relation to reporting project risks in project status reports was noted as completed.

Internal audit status report

The Panel noted the status report.

Ms Leis and Ms Merridew left the meeting.

EXTERNAL AUDIT

Mr Bond and Ms Flakemore joined the meeting.

Financial statements and audit

The final financial statements, unqualified audit opinion, Report to those charged with Governance, and Memorandum of Audit Findings were circulated out of session. Ms Flakemore spoke to the documents. It was noted there were no new audit findings and that six of the nine brought forward items have been closed.

There was discussion about further improvements necessary in relation to audit delays and audit recommendations (new or brought forward) to be discussed at the interim audit stage.

Panel meeting with the external auditors without management present

The General Manager, CFO and Manager Finance left the meeting to allow Panel discussion with audit.

Upon return the Chair indicated there were no significant items raised.

TAO Recommendations Tracker

The Panel noted the number of outstanding items had been reduced to three. The Panel discussed the ongoing matter of the work in progress balance and requested an update report to the next meeting. The Panel also noted the assessment of property leases issue, that TAO are yet to determine their position, and requested a status report to the next meeting if possible.

Mr Bond and Ms Flakemore left the meeting.

KEY MATTERS – COUNCIL MEETINGS OVERVIEW

The General Manager (GM) informed the Panel of the following matters:

- Draft Fire and Emergency Services Bill and new funding model;
- Review of council's dog management policy;
- Status of Local Government Reform; and
- GM recruitment.

RISK MANAGEMENT & BUSINESS CONTINUITY UPDATE**Detailed Risk Review – Legislative and regulatory compliance**

Mr Smee joined the meeting and spoke to the processes in place to ensure and monitor compliance. The Panel noted the annual compliance checklist process. The Panel were satisfied with the processes in place.

Mr Smee left the meeting.

IT Security and Policy Breaches

The Panel were advised of the following:

- Processes put in place regarding the use of USB drives;

- Some purchasing policy breaches in relation to a purchase order not being used, and two instances of the required number of quotes not being obtained.

The Panel were advised that these had been discussed at a management meeting with reminders to go back to respective teams on the adherence to policy.

REGULATORY/GOVERNANCE UPDATES:

Insurance Matters / Emerging Risks / Legal Claims

The Manager Finance updated the Panel on the issue of the sovereign citizen challenge.

Financial report August 2023

The Panel noted the August finance report tabled at Council in September. It was noted an underlying deficit is forecast. There was discussion around review of the long-term financial plan (scheduled for next meeting), rate increases and Kingston Park. In relation to Kingston Park, an update was requested for the next meeting.

Chairman's annual report to Council

The Chairman's report was noted.

Annual Work Plan and Timetable

The Annual Work Program 2023 was noted. It was noted the review of operational risks due this meeting would be tabled at the December meeting. Mr Viney questioned whether risk was being considered sufficiently by the Panel.

The Chair noted that it was an Audit meeting, but that if it was felt necessary, the Charter could be reconsidered and broadened to include Risk matters.

Audit Panel annual performance review

It was resolved to conduct a performance review survey. It was agreed to add a question in relation to the Panel's code of conduct.

Gift register

The councillor register for the six month period ended 30 June was tabled. It was noted there were no entries in the staff register for the same period. The General Manager noted the change in culture in the organisation regarding the acceptance of gifts and the number of instances had reduced significantly.

Employee leave entitlements

It was noted the number of employees with excessive annual leave had reduced from the same period last year. The number with long service leave in excess of 78 days (12 years accrual) had increased.

Eftsure vendor verification update

The Panel noted that some issues were being experienced in the use of Eftsure and that a review of its continued use was underway.

Meeting dates 2024

The Panel agreed that dates for 2024 would be February 16, May 17, August 9, October 11 and December 6.

Upcoming Education Events

Nil

OTHER BUSINESS

Nil.

ACTION SHEET

| Item | Responsibility | Due Date |
|---|--|------------------------------|
| Consultation and engagement processes including opportunities for improvement update report in 12 months time (October 2024 meeting). | Director Governance, Recreation and Property Management and Coordinator Community Resilience / Municipal Emergency Management Coordinator | October 2024 |
| TAO tracker – WIP balance – update report. | Director Engineering Services | December 2023 |
| TAO tracker – assessment of property leases | CFO | December 2023 if possible |
| Kingston Park status update | Director Governance, Recreation and Property Management | December 2023 |

CLOSURE

There being no further business the Chair declared the meeting closed at 10.37 am.

Confirmed as a true and correct record:

.....
Chair,
Audit Panel