



# COUNCIL MEETING AGENDA

NOTICE is hereby given that an Ordinary meeting of the Kingborough Council will be held in the Kingborough Civic Centre, 15 Channel Highway, Kingston on  
Monday, 17 March 2025 at 5.30pm

# Kingborough Councillors 2022 - 2026



**Mayor**  
**Councillor Paula Wriedt**



**Deputy Mayor**  
**Councillor Clare Glade-Wright**



**Councillor Aldo Antolli**



**Councillor David Bain**



**Councillor Gideon Cordover**



**Councillor Kaspar Deane**



**Councillor Flora Fox**



**Councillor Amanda Midgley**



**Councillor Mark Richardson**



**Councillor Christian Street**

# QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports contained in Council Meeting Agenda No. 5 to be held on Monday, 17 March 2025 contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendations.



Dave Stewart  
CHIEF EXECUTIVE OFFICER  
being the General Manager as appointed by the  
Kingborough Council pursuant to section 61 of the  
*Local Government Act 1993* (TAS)

Tuesday, 11 March 2025

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## **GUIDELINES FOR PUBLIC QUESTIONS**

### **Section 31 of the *Local Government (Meeting Procedures) Regulations 2015***

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Questions from the public may either be submitted to the General Manager in writing or asked verbally at an Ordinary Council meeting. Any question asked must only relate to the activities of Council [Section 31(2)(b)].

This guideline is provided to assist the public with the requirements of Public Question Time as set out in the *Local Government (Meeting Procedures) Regulations 2015* as well as determinations made by Council. You are reminded that the public question forum is designed to accommodate questions only and neither the questions nor answers will be debated.

#### **Questions on Notice**

Written questions on notice must be received at least seven (7) days before an Ordinary Council meeting [Section 31(1)] and must be clearly headed 'Question/s on Notice'. The period of 7 days includes Saturdays, Sundays and statutory holidays but does not include the day on which notice is given or the day of the Ordinary Council meeting [Section 31(8)].

#### **Questions Without Notice**

The Chairperson of an Ordinary Council meeting must ensure that, if required, at least 15 minutes is made available for public questions without notice [Section 31(3)]. A question without notice must not relate to any matter that is listed on the agenda for that meeting.

A question by any member of the public and an answer to that question is not to be debated at the meeting [Section 31(4)]. If a response to a question cannot be provided at the meeting, the question will be taken on notice and will be included in the following Ordinary Council meeting agenda, or as soon as practicable, together with the response to that question.

There is to be no discussion, preamble or embellishment of any question asked without notice, and the Chairperson may require that a member of the public immediately put the question.

The Chairperson can determine whether a question without notice will not be accepted but must provide reasons for refusing to accept the said question [Section 31 (6)]. The Chairperson may require a question without notice to be put on notice and in writing.

The Chairperson may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, offensive or relates to any matter which would normally be considered in Closed Session. The Chairperson may require that a member of the public immediately put the question.

AGENDA of an Ordinary Meeting of Council  
Kingborough Civic Centre, 15 Channel Highway, Kingston  
Monday, 17 March 2025 at 5.30pm

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**1 AUDIO RECORDING**

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The Chairperson will declare the meeting open, welcome all in attendance and advise that Council meetings are recorded and made publicly available on its website. In accordance with Council's policy the Chairperson will request confirmation that the audio recording has commenced.

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**2 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

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The Chairperson will acknowledge the traditional custodians of this land, pay respects to elders past and present, and acknowledge today's Tasmanian Aboriginal community.

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**3 ATTENDEES**

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**Councillors:**

Mayor Councillor P Wriedt  
Deputy Mayor Councillor C Glade-Wright  
Councillor A Antolli  
Councillor D Bain  
Councillor G Cordover  
Councillor K Deane  
Councillor F Fox  
Councillor A Midgley  
Councillor M Richardson

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**4 APOLOGIES**

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Councillor C Street

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**5 CONFIRMATION OF MINUTES**

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**RECOMMENDATION**

That the Minutes of the open session of the Council Meeting No. 4 held on 3 March 2025 be confirmed as a true record.

## 6 WORKSHOPS HELD SINCE LAST COUNCIL MEETING

Date	Topic	Detail
11 March	Financial Sustainability & Annual Budget Approach	A presentation was received from WLF in relation to their recent audit report on Council's financial sustainability. Discussion was also held on the approach to the formulation of Council's 2025/26 budget.

## 7 DECLARATIONS OF INTEREST

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have, a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

## 8 TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

## 9 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

## 10 QUESTIONS ON NOTICE FROM THE PUBLIC

*Council has determined that questions on notice or questions taken on notice from a previous meeting should not contain lengthy preambles or embellishments and should consist of a question only. To this end, Council reserves the right to edit questions for brevity so as to table the question only, with some context if need be, for clarity.*

### 10.1 BIKE WEEK

At the Council meeting on 3 March 2025, **Mr Mark Donnellon** asked the following question without notice to the Chief Executive Officer, with a response that the question would be taken on notice:

*Has the Council been doing anything in the way of initiatives or grants related to bike week this year?*

#### Officer's Response:

For bike week 2025 Council posted four social media posts throughout the week promoting bike riding as a great way to stay active, commute to work and have fun. The posts promoted a particular local bike path or trail and also path etiquette. At its February 2025 meeting the Kingborough Bicycle Advisory Committee discussed opportunities to undertake more initiatives for bike week 2026 and it was recommended that a sub-committee convene to pursue further opportunities.

*Daniel Smee, Acting Director Engineering Services*

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**11 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS**

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**12 QUESTIONS ON NOTICE FROM COUNCILLORS**

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*Council has determined that questions on notice or questions taken on notice from a previous meeting should not contain lengthy preambles or embellishments and should consist of a question only. To this end, Council reserves the right to edit questions for brevity so as to table the question only, with some context if need be, for clarity.*

**12.1 NORTH WEST BAY CEMETERY**

At the Council meeting held on 3 March 2025, **Cr Midgley** asked the following question without notice to the Chief Executive Officer, with a response that the question would be taken on notice:

*In regard to the possible drainage work that needs to happen there, has that occurred, is that at all in the budget plans and any further information in regards to that?*

**Officer's Response:**

We have not received any requests to conduct a natural burial. We have had enquiries and have taken the details of those who have placed an expression of interest in purchasing a plot in the natural burials area and will make contact with these people once the plots are available for purchase. An area of the site has been identified to accommodate natural burials, which does not require any remediation or drainage works. We are working towards surveying and plotting the area identified so it is ready for burials.

*Janelle Kingston, Recreation & Property Services Administration Officer*

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**OPEN SESSION ADJOURNS**

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PLANNING AUTHORITY IN SESSION

13 OFFICERS REPORTS TO PLANNING AUTHORITY

13.1 PROPOSED AMENDMENT TO THE KINGBOROUGH INTERIM PLANNING SCHEME 2015 TO REZONE LAND AT 26 CRESCENT DRIVE (CT146336/1, CT146336/2 AND CT146336/3) AND 21 GEMALLA ROAD (CT187452/1), MARGATE

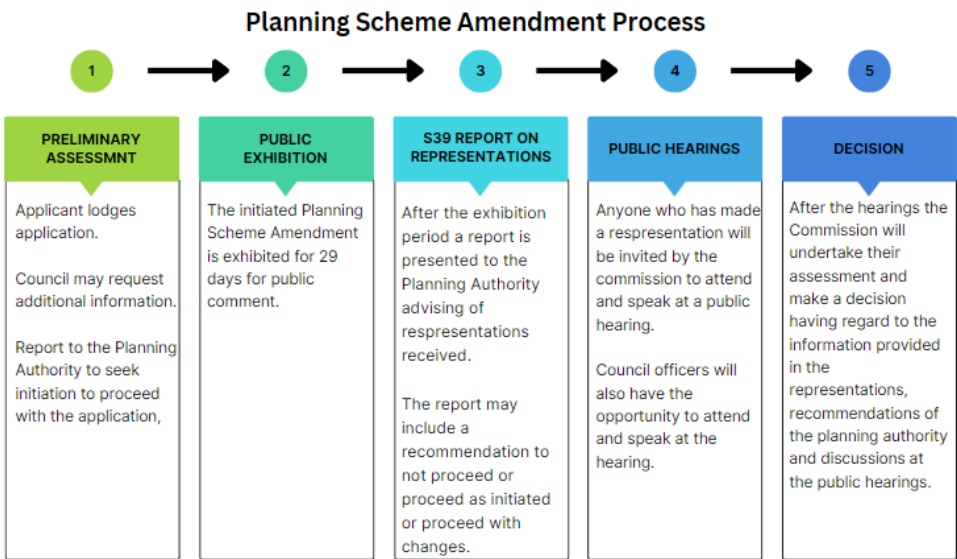
File Number: PSA-2024-1

Author: Adriaan Stander, Senior Strategic Planner

Authoriser: Tasha Tyler-Moore, Manager Development Services

1. EXECUTIVE SUMMARY

- 1.1 At its [meeting on 20 January 2025](#), Council initiated a proposal to amend the *Kingborough Interim Planning Scheme 2015* to:
- rezone land at 26 Crescent Drive (CT146336/1, CT146336/2 and CT146336/3) and 21 Gemalla Road (CT187452/1), Margate from Rural Resource to General Residential;
  - remove the Biodiversity Protection Overlay that applies to the subject site; and
  - introduce a Specific Area Plan (SAP) to facilitate a master planned approach for the future development of the site.
- 1.2 The proposal was exhibited between 25 January 2025 and 26 February 2025. During the exhibition period, 3 representations were received.
- 1.3 The purpose of this report is to consider the representations as per the requirements of s39 of the former provisions of the *Land Use Planning and Approvals Act 1993* (LUPAA).
- 1.4 The Act allows the Planning Authority to include recommendations to the Tasmanian Planning Commission (TPC) to be considered as part of their public hearing process before a decision is made.
- 1.5 A brief overview of the statutory process is provided below.



## 2. PUBLIC EXHIBITION AND REPRESENTATIONS RECEIVED

- 2.1 Section 38 of the former provisions of LUPAA requires that a planning scheme amendment be advertised for a minimum period of 28 days. The proposal was exhibited between 25 January 2025 and 26 February 2025 as follows:
- on the Kingborough Council website;
  - in the Mercury, with one notice on a Saturday;
  - site notices on the subject land during the public exhibition period; and
  - in writing to the applicant, owners of the property, adjoining properties and state agencies (TasWater, Department of State Growth and TasNetworks).
- 2.2 The exhibition material was available for viewing on the Kingborough Council website and at Customer Service at the Civic Centre in Kingston and at the Council Service Centre in Alonnah.
- 2.3 A total of three representations were received during the exhibition period. Copies of the representations are provided in the Attachments. A summary of the representations with Council officers' comments, is provided below.

REPRESENTATION	OFFICER'S RESPONSE
<u>Representation 1 – TasWater</u>	
<ul style="list-style-type: none"> <li>Indicates no objection and does not require to be notified or attend any subsequent TPC hearings.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
<u>Representation 2 – Channel Museum</u>	
<ul style="list-style-type: none"> <li>Requests that the former Sandfly Colliery Tramway route be preserved through the site as a pedestrian/cycle path. It is suggested that the proposed path could link the Snug to Margate Shared Path to Bundalla Road, and potentially to the waterfront at Waterworth Road and the Dave Burrows walk via Gemalla Road, avoiding most of the industrial traffic on Gemalla Road.</li> <li>The representation also suggests interpretative signage, similar to that at Kaoota, telling the history of the coal mine and tramway in a much more accessible place than the former site.</li> </ul>	<ul style="list-style-type: none"> <li>Re-establishing the original heritage Colliery Tramway with interpretative signage would value add to the area and add interest. Provision F6.5 P1(d) of the proposed SAP requires Council to work with the developer as part of a Master Plan approach to establish cycle and footpath connections through the site. It is anticipated that this effectively will result in a re-establishment of the Colliery Tramway route through the land. The exact alignment of the route through the land will have to be considered having regard to other requirements in the planning scheme and broader connections in the location of the subject site.</li> <li>The request for interpretive signage is outside the scope of the proposed planning scheme amendment, however Council welcomes an opportunity to work with the Museum in this regard, noting that there is currently no budget allocation for such work.</li> </ul>

REPRESENTATION	OFFICER'S RESPONSE
<p><b>Representation 3 – Department of State Growth (DSG)</b></p> <ul style="list-style-type: none"> <li>The representation indicates a concern with incremental and uncoordinated growth in the area that will make it difficult to predict and respond to impacts on the road network and transport services over time. The representation indicates a preference for Council to prepare an overarching structure plan for the entire Margate South and Gemalla Road area (encompassing other land parcels that are earmarked for urban growth in the Kingborough Land Use Strategy 2019). As an alternative to the above, the representation requires as a minimum that the master plan for the site should consider how the future development potential of the land to the west within the same landownership and the industrial parcel to the east, would impact the road network.</li> <li>The representation requests a revised Traffic Impact Assessment that addresses: <ul style="list-style-type: none"> <li>the potential impact of industrial traffic should 100 Esplanade be developed, including whether a higher order connection to the Channel Highway would be required;</li> <li>the additional traffic impacts associated with developing land held in the same ownership to the west of the Channel Highway;</li> <li>provision of a roundabout to consolidate and gain access to the Channel Highway, particularly if land to the west is likely to be rezoned; and</li> <li>consideration of a priority change [sic] at Incana Road onto Crescent Drive.</li> </ul> </li> </ul>	
	<ul style="list-style-type: none"> <li>It is agreed that a structure plan for the area south of Margate consistent with the recommendations of Kingborough Land Use Strategy 2019 should be developed. However, limited resources and other priorities within Council's strategic planning unit make it unlikely that Council will be able to undertake that work soon. The proposed SAP aims to bring this work forward through a Master Plan approach for the site. The standard provisions of the General Residential Zone of the Tasmanian Plannings Scheme<sup>1</sup> require consideration of the future subdivision potential of adjoining or adjacent lots.</li> <li>A future development application for the subdivision will have to be supported with a detailed Traffic Assessment Report to demonstrate compliance with the standard subdivision provisions in the planning scheme. The Traffic Assessment Report will identify required upgrades that may include those suggested by the DSG. DSG will have an opportunity to provide comments on the Traffic Assessment findings and recommendations. The <a href="#">standard subdivision provisions of the General Residential Zone</a> and <a href="#">Parking and Sustainable Transport Code</a> of the Tasmanian Planning Scheme include requirements that would trigger consideration of the more detailed suggestions made by the DSG in their representation. To clarify, the suggestions made by the DSG are standard considerations as part of a subdivision application (the proposal does not include a subdivision application).</li> </ul>

<sup>1</sup> The proposed SAP will operate in conjunction with the standard provisions in the planning scheme. Given the timing of this rezoning application and if it is supported by the TPC, any future subdivision application will be assessed against the SAP in conjunction with the standard subdivision provisions of the General Residential Zone in the Tasmanian Planning Scheme.

REPRESENTATION	OFFICER'S RESPONSE
<ul style="list-style-type: none"> <li>The representation also requests that the future subdivision of the land should provide: <ul style="list-style-type: none"> <li>– good active transport connections to existing stops and to central Margate – including via cut-throughs, footpaths and pedestrian crossings;</li> <li>– connection through to Lotus Court; and</li> <li>– provision of road widening along the Channel Highway to allow for future improvement to traffic facilities between Crescent Drive (south) and Gemalla Road, including improved active travel facilities.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Clause 8.6.1 (P1) in the planning scheme requires the following considerations as part of the subdivision that addresses DSG's comments<sup>2</sup>. <p><i>The arrangement and construction of roads within a subdivision must provide an appropriate level of access, connectivity, safety and convenience for vehicles, pedestrians and cyclists, having regard to:</i></p> <ol style="list-style-type: none"> <li><i>any road network plan adopted by the council;</i></li> <li><i>the existing and proposed road hierarchy;</i></li> <li><i>the need for connecting roads and pedestrian and cycling paths, to common boundaries with adjoining land, to facilitate future subdivision potential;</i></li> <li><i>maximising connectivity with the surrounding road, pedestrian, cycling and public transport networks;</i></li> <li><i>minimising the travel distance between key destinations such as shops and services and public transport routes;</i></li> <li><i>access to public transport; the efficient and safe movement of pedestrians, cyclists and public transport;</i></li> <li><i>the need to provide bicycle infrastructure on new arterial and collector roads in accordance with the Guide to Road Design Part 6A: Paths for Walking and Cycling 2016;</i></li> <li><i>the topography of the site; and</i></li> <li><i>the future subdivision potential of any balance lots on adjoining or adjacent land.</i></li> </ol> <p>The impact of development (for subdivision) on the road and transport network is also further considered under the C2.0 Parking and Sustainable Transport Code in clauses C2.6.3 (New accesses) and</p> </li> </ul>

<sup>2</sup> The subdivision provisions will also be considered as part of the Master Plan that will be developed for the site.

REPRESENTATION	OFFICER'S RESPONSE
	well as the C3.0 Road and Railway Code in clauses C3.5.1 (Traffic generation at a vehicle crossing, level crossing or new junction).

### 3. CRITICAL DATES/TIMEFRAMES

- 3.1 Council has 35 days from the close of the notification period (i.e. 26 February 2025) to forward its s39 report (the report on the representations) to the TPC.
- 3.2 The TPC must complete its consideration and decision process within three months of receiving Council's report on the representations, unless an extension of time has been agreed by the Minister.
- 3.3 If the TPC approves the amendment, the amendment takes effect seven days after being signed by the Commission, unless a date is specified.
- 3.4 It is likely that the planning scheme amendment will be finalised before the implementation of the Tasmanian Planning Scheme in Kingborough. The Transitional Provisions under Schedule 6 of LUPAA will be utilised to carry the proposed amendment over to the Kingborough Draft LPS / Tasmanian Planning Scheme if it is approved by the TPC.

### 4. CONCLUSION

- 4.1 A total of three representations were received during the exhibition period of the proposed planning scheme amendment.
- 4.2 The issues raised in the representations can be addressed through the existing provisions of the proposed SAP and/or through the standard provisions of the planning scheme as part of a future subdivision application.
- 4.3 The applicant has been provided with a copy of the representations and their assessment of the representations generally aligns with the officer's comments in this report.

### 5. RECOMMENDATION

That Council resolves:

- (a) Pursuant to s39(1) of the former provisions of the *Land Use Planning and Approvals Act 1993*, note the representations received in relation to Planning Scheme Amendment, PSA-2024-1;
- (b) Pursuant to s39(2)(b)(i) of the former provisions of the *Land Use Planning and Approvals Act 1993*, indicate to the Tasmanian Planning Commission that the Planning Authority does not recommend any changes to the initiated and certified amendment as part of this report; and
- (c) Pursuant to s39(2)(a) of the former provisions of the *Land Use Planning and Approvals Act 1993*, forward a copy of this report, and representations received to the Tasmanian Planning Commission.

### ATTACHMENTS

1. Representation from TasWater
2. Representation from Department of State Growth
3. Representation from Channel Museum



Submission to Planning Authority Notice

Application details

Council Planning Permit No.	PSA-2024-1
Council notice date	23/01/2025
TasWater Reference No.	TWDA 2025/00063-KIN
Date of response	28/01/2025
TasWater Contact	Phil Papps
Phone No.	0474 931 272

Response issued to

Council name	KINGBOROUGH COUNCIL
Contact details	kc@kingborough.tas.gov.au

Development details

Address	21 GEMALLA RD, MARGATE
Property ID (PID)	9159162
Description of development	Draft Amendment Rezoning from Rural Resource to General Residential, Amendment to the Biodiversity Overlay and Gemalla Road Specific Area Plan

Schedule of drawings/documents

Prepared by	Drawing/document No.	Revision No.	Issue date
Gray Planning	Planning Report	V1.0	27/02/2024
Aldanmark Consulting Engineers	Site Servicing Report / 22 E 96-2	V1	13/03/2024

Conditions

Pursuant to the *Water and Sewerage Industry Act 2008* (TAS) Section 56S(2) TasWater makes the following submission:

1. TasWater does not object to the draft amendment to planning scheme and has no formal comments for the Tasmanian Planning Commission in relation to this matter and does not require to be notified of nor attend any subsequent hearings.

Declaration

The drawings/documents and conditions stated above constitute TasWater’s Submission to Planning Authority Notice.

Tasmanian Water & Sewerage Corporation Pty Ltd  
GPO Box 1393 Hobart, TAS 7001  
[development@taswater.com.au](mailto:development@taswater.com.au)  
ABN: 47 162 220 653



## Department of State Growth

Salamanca Building, Parliament Square  
4 Salamanca Place, Hobart TAS 7000  
GPO Box 536, Hobart TAS 7001 Australia  
Phone 1800 030 688 Fax (03) 6233 5800  
Email [info@stategrowth.tas.gov.au](mailto:info@stategrowth.tas.gov.au) Web [www.stategrowth.tas.gov.au](http://www.stategrowth.tas.gov.au)  
Your Ref: / Our Ref:



Mr. Dave Stewart  
Chief Executive Officer  
Kingborough Council  
By email: [kc@kingborough.tas.gov.au](mailto:kc@kingborough.tas.gov.au)

**Draft planning scheme amendment PSA-2024-1**  
**26 Crescent Drive and 21 Gemalla Road, Margate**

Thank you for the opportunity to comment on the above draft amendment to the Kingborough Interim Planning Scheme 2015.

The draft amendment seeks to rezone the site to the General Residential Zone, remove the Biodiversity Protection Area overlay, and insert a new Gemalla Road Specific Area Plan. The application documents indicate the site could be subdivided into 140 lots, should the draft amendment be approved.

The Department of State Growth (State Growth) has reviewed the application documents and provides detailed comments in Attachment 1.

Please contact Claire Armstrong by email at [planningpolicy@stategrowth.tas.gov.au](mailto:planningpolicy@stategrowth.tas.gov.au) or telephone on 6166 4484 for more information.

Yours sincerely

A handwritten signature in blue ink, appearing to read "John Dawson".

John Dawson  
**Director – Policy and Strategy**

20 February 2025

**Strategic context**

The proposed site is located outside the Urban Growth Boundary (UGB) for Greater Hobart under the Southern Tasmania Regional Land Use Strategy (STRLUS). The application therefore relies on regional policy SRD 2.12 of the STRLUS, which allows for land adjacent to but outside the existing UGB to be considered for urban development subject to certain criteria.

The applicant's submission and Council's report indicate the proposal meets the SRD 2.12 criteria.

Council's Kingborough Land Use Strategy 2019 identifies the rezoning of the Margate South and Gemalla Road area (incorporating land within the same ownership on both sides of the Channel Highway) to the Future Urban Zone, recognising that a master planning exercise would be required before any residential zones were applied. This area has also been included in the Tasmanian Government's current proposed changes to the UGB.

The proposed Specific Area Plan (SAP) requires master planning to occur prior to a future subdivision application, however it does not require consideration of the development potential of nearby sites and how that may impact the road and transport network.

Incremental and uncoordinated growth in the area will make it difficult to predict and respond to impacts on the road network and transport services over time, noting upgrades to the Channel Highway at this location and through Margate to cater for traffic growth will be difficult to achieve due to the constrained corridor. While there are regular bus services between Margate and Kingston, the location of the site relative to key employment, service and commercial centres is likely to lead to high car dependence.

In this context, State Growth would prefer Council prepared an overarching structure plan for the entire Margate South and Gemalla Road area.

At a minimum, a master plan for the site should consider how the future development potential of the land to the west, and the industrial parcel to the east, would impact the road network, and required intersection upgrades and treatments with the Channel Highway. It should also consider connections to public transport stops (see below).

State Growth should be engaged in the early stages of developing the master plan.

**Traffic Impact**

The Traffic Impact Assessment (TIA) addresses how the local road network and intersections with the Channel Highway would operate if the concept subdivision was developed. As noted, State Growth considers that the traffic impacts associated with future development of the area should be considered prior to any subdivision. This would include a revised TIA that addresses

- the potential impact of industrial traffic should 100 Esplanade be developed, including whether a higher order connection to the Channel Highway would be required,
- the additional traffic impacts associated with developing land held in the same ownership to the west of the Channel Highway.



- the provision of a roundabout to consolidate and gain access to the Channel Highway, particularly if land to the west is likely to be rezoned,
- consideration of a priority change at Incana Road onto Crescent Drive.

**Passenger and active transport**

Margate is serviced by Metro Tasmania general access bus services between the Channel and Hobart, travelling via Crescent Drive, Incana Road and Bundalla Road. State Growth also contracts school bus operators to provide student only services in Kingborough which may operate near the subject site.

Bus routes need to be simple and direct to make travel times quicker, which can result in longer walking distances to access a bus stop. State Growth has no plans to alter existing bus services to deviate via the subject site.

Existing bus stops on Crescent Drive, Incana Road and Bundalla Road are located between 300 to 800 metres from the subject site. Any future subdivision should provide good active transport connections to these existing stops – and to central Margate – including via cut-throughs, footpaths and pedestrian crossings. Provision for connection of any future subdivision through to Lotus Court is important.

**Future subdivision planning**

If the proposed subdivision proceeds, consideration should be given to the provision of road widening along the Channel Highway to allow for future improvement to traffic facilities between Crescent Drive (south) and Gemalla Road, including improved active travel facilities.

It is recommended that the road widening be an extension of land set aside south of Gemalla Road for the Margate to Snug Pathway by Council (see Figure 1).

Figure 11114 - recommended road widening parcel



# CHANNEL Museum

1755 Channel Highway, Margate TAS 7054 – Ph: 6267 2333

Email: [secretary@channelmuseum.org.au](mailto:secretary@channelmuseum.org.au)

Mr. Dave Stewart,  
Chief Executive Officer,  
Kingborough Council

## **KINGBOROUGH INTERIM PLANNING SCHEME 2015, PROPOSED AMENDMENT PSA-2024-1**

Dear Mr. Stewart,

I make this representation on behalf of the Channel Historical and Folk Museum Association (Channel Museum) regarding the property east of the Channel Highway at Margate which Council proposes to rezone to General Residential.

As you are probably aware this property is crossed by the formation of the former Sandfly Colliery Tramway. The Association asks that you consider preserving this route as a historically significant site, perhaps as a pedestrian/cycle path in accordance with F6.5 P1 (d) of the Proposed Amendment.

This path could link the Snug to Margate Shared Path to Bundalla Road, and potentially to the waterfront at Waterworth Road and the Dave Burrows walk via Gemalla Road, avoiding most of the industrial traffic on Gemalla Road. Interpretative signage, similar to that at Kaoota, would add interest to the path, telling the history of the coal mine and tramway in a much more accessible place than the former site.

I realise that it may be too early in the process to consider such a detailed proposal, but we wish to get our thoughts on the record.

Thank you for the opportunity to make a representation, and we look forward to a positive response.

Yours sincerely,

David Tulip

On behalf of the Committee,  
Channel Museum and Folk Museum Association

13 February 2025

Page 1 of 1

## OPEN SESSION RESUMES

### 14 PETITIONS STILL BEING ACTIONED

There are no petitions still being actioned.

### 15 PETITIONS RECEIVED IN LAST PERIOD

At the time the Agenda was compiled no Petitions had been received.

### 16 OFFICERS REPORTS TO COUNCIL

#### 16.1 CLIMATE CHANGE POLICY REVIEW

**File Number:** 12.269

**Author:** Padraig Pearce, Climate Change Advisor

**Authoriser:** Liz Quinn, Manager Environmental Services

#### Strategic Plan Reference

Key Priority Area: 1 Encourage and support a safe, healthy and connected community.  
Strategic Outcome: 1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond.

#### 1. PURPOSE

1.1 The purpose of this report is to review Council's Climate Change Policy 6.13.

#### 2. BACKGROUND

2.1 Council's Climate Change Policy (the Policy) was developed in 2019 to expand on the commitment to a climate change response within Council's Strategic Plan and to underpin the Kingborough Council Climate Change Plan (2019 to 2024).

2.2 The Policy sets the guiding principles for action to address the impacts of climate change. It has provided a clear framework to deliver the commitment to respond to climate change within Council's Strategic Plan. It is now due for revision.

2.3 The policy position statements include a target of Net Zero emissions for Council activities by 2035 or earlier.

2.4 The roles and responsibilities of local government in managing climate impacts have continued to evolve since the policy was last reviewed in 2021. The recent Future of Local Government Review completed by the State, highlighted the vital role councils play in planning for and mitigating the impacts of climate change and recommended this role be made explicit in the *Local Government Act 1993* and a new Local Government Charter.

2.5 The key risks to the municipality from a warming climate are well established including, an increase in the number of hot days, more extreme rainfall and erosion events, harsher bushfire weather and a continued increase in the mean sea level.

- 2.6 Since 2021 the Tasmanian Government have undertaken a significant review and update of the *Climate Change Act 2008*. This led to the release of a Climate Change Action Plan in 2023, a Tasmanian climate change risk assessment in 2024 and sector-based Emissions Reduction and Resilience Plans. An update of the 2014 fine scale climate projections is due to be released in 2025 which will support Council's adaptation planning.
- 2.7 This foundational information and knowledge that is now available for Tasmania is greatly enhancing Council's capability to make informed decisions about the risks facing the organisation and our community.
- 2.8 Council has undertaken a broad program of work guided by the Policy and Climate Change Plan. This work focusses on both mitigating the impacts of a warming climate as well as adapting to the unmanageable impacts.
- 2.9 There has been a significant focus on understanding the material risk to Council assets and operations. This work has culminated in a set of climate risk statements for Council operations.
- 2.10 An audit of Council's Climate Change Program by Wise, Lord and Ferguson in 2022 identified four key risks that required investment. The Policy has been amended to reflect these risks.
- 2.11 The employment of a Climate Change Advisor in October 2024 has enabled Council to accelerate the critical work required to both understand the risks and to respond.
- 2.12 Responding to the impacts and opportunities of climate change under the current Policy have included:
  - 2.12.1 Emissions and energy use audits and reporting tools
  - 2.12.2 Emissions reduction initiatives including the installation of LED lighting, solar panels on Council buildings with the highest energy use, purchase of electric vehicles (EVs) and installation of EV chargers.
  - 2.12.3 Developing and implementing a Waste Avoidance and Reduction Plan in response to organic waste entering landfill being the largest emissions contribution of Council's operations.
  - 2.12.4 Embedding climate action and reporting into corporate governance
  - 2.12.5 Developing a Coastal Hazards Policy and program of work to understand the risks and build resilience into assets in these areas.
  - 2.12.6 Detailed risk assessments and community engagement in communities most at risk from impacts
  - 2.12.7 Collaborated on research to understand pathways to fund and finance adaptation actions including managed retreat.
  - 2.12.8 Maintained and enhanced biodiversity and tree cover across Council's natural reserves and planted on average 10 000 plants a year on Council land.

### 3. STATUTORY REQUIREMENTS

- 3.1 There are no statutory issues associated with this matter.
- 3.2 The Future of Local Government Review has recommended the addition of 'mitigating the impacts of climate change' as a core role to be embedded in the *Local Government Act 1993*. The Climate Change Policy will be a key indicator of how Council is meeting the Act requirement.

#### 4. DISCUSSION

- 4.1 The current review of the Policy is administrative only.
- 4.2 The decision to delay a full review of the Policy is to allow informed decision making on the current Net Zero target by providing Council additional information early in 2026. In addition, the full Policy review will align with the development of a new Strategic Plan.
- 4.3 Calculation of Council emissions data for the 2023-24 period and development of an Emissions and Energy Plan that identifies the actions and resources required to reduce emissions to Net Zero by 2035 are currently underway.
- 4.4 This information will inform Council in considering its strategy to meet the net-zero emissions goal.
- 4.5 The current administrative review of the Climate Change Policy has been conducted ahead of this body of work to ensure the Climate Change Program continues to be underpinned by an appropriate governance framework.
- 4.6 The current review has included consideration of relevant legislation, strategies and guidelines such as the *Climate Change Act 2008* and National Greenhouse and Energy Reporting Scheme to ensure compliance with these instruments.
- 4.7 The Policy has been updated to reflect Council's Coastal Hazards Policy that was developed in 2023.
- 4.8 Work to understand and adapt to a warming climate will not be delayed by the Policy review. Adaptation planning including preparing for and responding to natural hazards such as flooding and wildfire, embracing opportunities to utilise renewable energy, supporting and engaging communities in local solutions, and most importantly building the resilience of Council's most at risk assets to climate impacts is ongoing.

#### 5. FINANCE

- 5.1 Council has made significant financial commitments to action on climate change over the years through the operational budget allocation process.
- 5.2 It is critical that Council moves towards embedding climate change considerations into all decision-making to minimise the financial risks associated with climate impacts.
- 5.3 Delaying review of the current Net Zero target until information is available to forecast the cost of the possible emissions reduction pathways is advised.

#### 6. ENVIRONMENT

- 6.1 The clearest impacts of climate change in Australia are seen in the natural environment. They are driven by warming temperatures and increases in the severity of heat waves and extreme weather events such as floods and bushfires. Some of the most vulnerable systems to these changes in Kingborough are wet forests, coastal wetlands and the marine environment.
- 6.2 Higher than average temperatures are currently driving significant changes in ecological systems such as changes in the growth and distribution of plants, animals and insects and the availability of water. This in turn impacts agricultural systems, food security and human health and wellbeing. These current changes are expected to continue and intensify in the future.
- 6.3 The Policy acts to acknowledge these extreme impacts facing local environmental systems and put in place a strategic response.

**7. COMMUNICATION AND CONSULTATION**

- 7.1 The Kingborough Climate Change Plan highlights the importance of communication and engagement.
- 7.2 An annual Climate Change Activity Statement will communicate progress against the Policy and once developed, the Climate Change Strategy.

**8. RISK**

- 8.1 Socially, economically and environmentally the implications of climate change for the municipality are significant. Local Government and the community we support are on the frontline when dealing with these risks.
- 8.2 It is critical that Council continue to prepare the business and the community for the impacts. The Policy is the primary document to guide this important risk mitigation and adaptation work.
- 8.3 Climate change is a driver for three of five “High” unmitigated risks in Council’s Risk Register.

**9. CONCLUSION**

- 9.1 An administrative review of the Climate Change Policy has been undertaken as scheduled, with minor updates recommended for approval.

**10. RECOMMENDATION**

That the update of Council’s Climate Change Policy 6.13 (as attached to this report) be approved.

**ATTACHMENTS**

- 1. **Climate Change Policy (tracked changes)**
- 2. **Climate Change Policy (final)**

## EXISTING POLICY WITH TRACKED CHANGES



## Climate Change Policy

Policy No:	6.13
Approved by Council:	<del>December 2021</del> <u>March 2025</u>
New Review Date:	<del>December 2024</del> <u>January 2026</u> <u>March 2026</u>
Minute No:	<del>C646/24-2021</del> <u>TBA</u>
ECM File No:	12.269
Version:	<del>2-03.0</del>
Responsible Officer:	Manager Environmental Services
Strategic Plan Reference:	1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond



## 1. POLICY STATEMENTS

Kingborough Council:

- 1.1 ~~A~~acknowledges the existence of a climate change and biodiversity emergency and will implement strategies to respond.
- 1.2 ~~R~~ecognises that climate change presents a material risk to Council assets and operations and has the potential to impact the economic, social and environmental viability of the municipality.
- 1.3 ~~A~~acknowledges the critical role of local government in responding to climate change and as such will take a leadership approach.
- 1.4 Will consider the potential implications associated with adapting to and mitigating climate change when making operational, strategic planning and management decisions
- 1.5 ~~I~~s committed to a consistent, informed and risk-based approach in responding to the impacts and opportunities that climate change presents.
- 1.6 Is committed to planning for the economic impact of climate change on its operations.
- 1.7 ~~I~~s committed to facilitating greater community awareness of the causes and effects of climate change as well as potential response actions.
- 1.8 ~~C~~ommits to working with other levels of government and key stakeholders in strategic climate change partnerships, programs and responses.
- 1.9 ~~R~~ecognises that focussing on innovation and early response will facilitate more cost-effective management of climate change risks and see Council and its community well-placed to capitalise on emerging opportunities.
- 1.10 ~~C~~ommits to a climate change program that is progressively implemented in accordance with the Kingborough Council Climate Change Plan (2019 to 2024) and subsequent documents.
- 1.11 ~~I~~s committed to sequentially reducing its carbon footprint and targeting Net Zero Emissions for Council activities by 2035 or earlier.
- 1.12 ~~R~~ecognises the importance and validity of the Intergovernmental Panel on Climate Change (IPCC) as well Special and Assessment Reports periodically released by it.

## 2. DEFINITIONS

Terms within this Policy are defined as follows:

- 2.1 **‘Carbon footprint’** means the total greenhouse gas emissions caused by an individual, event, organization, service, place or product, expressed as carbon dioxide equivalent.
- 2.2 **‘Climate change’** means a change in global or regional climate patterns, in particular a change apparent from the mid to late 20th century onwards and attributed largely to the increased levels of atmospheric carbon dioxide produced by the use of fossil fuels.
- 2.3 **‘Climate change adaptation’** means adjustment in natural or human systems in response to actual or expected climatic stimuli or their effects, which moderates harm or exploits beneficial opportunities.
- ~~1.1 — ‘Climate Futures for Tasmania’ is a Tasmanian Government and UTAS project that provides localised climate information, producing fine scale climate change projections that allow local analysis of climate impacts, changes to seasonality and extreme events.~~
- 2.4 **‘Climate resilient development’** means the systematic inclusion of climate considerations in development decision-making.

- 2.5 **‘Coastal hazards’** means an area subject to significant risk from natural coastal processes and hazards such as flooding, storms, erosion, landslip, littoral drift, dune mobility and sea level rise.
- 2.6 **‘Community resilience’** means the sustained ability of a community to utilise available resources to respond to, withstand, and recover from adverse situations.
- 2.7 **‘Conference of the Parties (COP)’** means the formal meeting of the UNFCCC Parties to assess progress in dealing with climate change, and beginning in the mid-1990s, to negotiate the Kyoto Protocol to establish legally binding obligations for developed countries to reduce their greenhouse gas emissions.
- 2.8 **‘Exposure’** means the state of having no protection from something harmful.
- 2.9 **‘Greenhouse gas emissions’** means any gaseous compound in the atmosphere that is capable of absorbing infrared radiation, thereby trapping and holding heat in the atmosphere. By increasing the heat in the atmosphere, greenhouse gases are responsible for the greenhouse effect, which ultimately leads to global warming.
- 2.10 **‘Intergovernmental Panel on Climate Change (IPCC)’** is an organisation of governments that are members of the United Nations or World Meteorological Organisation with the objective to provide governments at all levels with scientific information that they can use to develop climate policies.
- 2.11 **‘Net Zero Emissions’** means achieving an overall balance between greenhouse gas emissions produced and greenhouse gas emissions taken out of the atmosphere.
- 2.12 **‘Paris Agreement’** means the agreement within the United Nations Framework Convention on Climate Change, dealing with greenhouse-gas-emissions mitigation, adaptation, and finance, signed in 2016.
- 2.13 **‘Planning scheme’** means the Kingborough Planning Scheme.
- 2.14 **‘Regional Climate Change Initiative (RCCI)’** means the body established by the Southern Tasmanian Councils Authority (STCA) to build the capacity of Councils and their communities to reduce greenhouse gas emissions and respond to climate change.
- 2.15 **‘Representative concentration pathways (RCPs)’** means the greenhouse gas concentration trajectory adopted by the IPCC for its fifth Assessment Report in 2014.
- 2.16 **‘Risk Management Policy’** means the Kingborough Risk Management Policy (No.3.10).
- 2.17 **‘Specific Area Plan’** (Kingborough) means a plan that is in place for areas that have a unique character that is desirable to be maintained, is encumbered by a Development, Local Area or Master Plan or has specific use or development requirements that are over and above the Zone or Code provisions
- 2.18 **‘Strategic Risk Register’** means the Strategic Risk Register documented in the Kingborough Risk Management Policy.
- 2.19 **‘UNFCC’** means the United Nations Framework Convention on Climate Change and is an international environmental treaty adopted on 9 May 1992 and opened for signature at the Earth Summit in Rio de Janeiro in 1992.

### 3. OBJECTIVE

- 3.1 The objective of the Climate Change Policy is to underpin the Kingborough Council Climate Change Plan (2019 to 2024) which was developed to clearly articulate the importance that Council places on a meaningful response to climate change.

#### 4. SCOPE

- 4.1 This policy applies to all Council activities and staff.

#### 5. PROCEDURE (POLICY DETAIL)

- 5.1 Council will maintain its focus on responding to climate change through the implementation of the Kingborough Council Climate Change Plan (2019 - 2024) (Plan). ~~which identifies climate change priorities and commitments that can be reported against regularly.~~
- 5.2 Council will maintain organisation-wide accountability, responsibility and reporting for climate objectives.
- 5.3 As identified in the Plan, Council's response will be via three priority objectives:
- Climate Change Strategic Management
  - Energy and Greenhouse Gas Management
  - Climate Change Adaptation
- 5.4 Council will advocate for and participate in programs that focus on key climate related impacts for Kingborough. These have been identified as:
- Wildfire
  - Sea level rise and storm surge
  - Extreme weather events and flooding
  - Heat
- 5.5 ~~Through its risk management policy and risk register process~~ Council will identify the risk that climate change poses to its operations and the community and progressively implement governance measures to maintain the risk at an acceptable level.
- 5.6 Council will use climate risk assessments to inform the prioritisation of climate change actions and initiatives.
- 5.7 Council will implement programs and initiatives that strive to improve the Kingborough community's resilience and understanding of the potential impacts of climate change and maximise opportunities to communicate and consult on critical issues and responses.
- 5.8 Council will progressively improve its climate change asset management programs and procedures to accord with best practice with regards to specific climate predictions for Kingborough. ~~eg: Climate Futures for Tasmania. This will also be progressed through its coastal hazards case study program.~~
- 5.9 Council will emphasise community ~~communications and~~ engagement in its approach to action on climate change ~~actions and projects~~ as well as assisting to reduce the community's carbon footprint.
- 5.10 Council recognises the importance and validity of the Intergovernmental Panel on Climate Change (IPCC) and will review all actions upon the publication of new assessment reports within six months of publication. Council also recognises that global greenhouse gas emissions are at the high-end (worst case) of global projections and as such, as a minimum, Council commits to using the top two global Representative Concentration Pathways (RCPs) during decision-making (these being RCP6 and RCP8.5). These are derived from the top two global greenhouse gas (GHG) projections for warming (2.0 °C – 5.8 °C global average warming above pre-industrial levels by 2100).
- 5.11 Council will undertake relevant adaptation actions to maintain an aligned approach to the UNFCCC Paris Agreement and any relevant information associated with Conference of the Parties (COP) meetings.
- 5.12 Council will actively monitor and report its energy usage and greenhouse gas emissions and develop an Emissions Reduction Plan ~~undertake annual audits to~~ provide a pathway to ascertain

~~progress towards its achieve the~~ Net Zero Emissions 2035 target. ~~— target, milestones and key components including:~~

- ~~• Electricity usage~~
- ~~• Fleet fuel usage~~
- ~~• Street lighting~~
- ~~• Waste disposal~~
- ~~• Solar installations~~

- 5.13 Council will continue to invest in solar energy, energy efficiency and carbon footprint reduction projects at key operational sites.
- 5.14 Council will reduce its greenhouse emissions by progressively transitioning its light vehicle fleet to electric cars as well as its heavy vehicles via electric (where possible) and alternative fuels.
- 5.15 Council's approach to climate change adaptation recognises that a diverse range of roles and responsibilities exist across all levels of Australian governments. As such Council will strive to form strategic partnerships with key stakeholders such as the Regional Climate Change Initiative (~~Southern Tasmanian Councils Authority~~) and the Tasmanian Climate Change Office.
- ~~1.1~~ Council will implement a Coastal hazards program guided by the Coastal Hazards Policy (6.9) in response to the current and future ~~issues and~~ risks that have been identified. ~~This will involve:~~
- ~~(i) 1.1 Development and adoption of Regional and Kingborough Coastal Hazard Strategies.~~
- ~~(ii) 1.1 Progression of risk modelling and identification and response planning at key case study sites.~~
- ~~(b) • Undertaking prioritised coastal protection and risk reduction works / programs identified and designing in accordance with best practice criteria.~~
- 5.16 Council commits to advancing integrated representative case studies in climate change adaptation and community resilience ~~for existing sites as well as greenfield development, for example the Kingston Beach case study.~~
- 5.17 Council will evaluate and where possible strengthen planning and development controls available to it to facilitate risk minimised and resilient developments ~~eg: Specific Area Plans in high risk localities.~~
- 5.18 Council will advocate for and participate in research initiatives and projects to better understand and protect the environmental assets and ecosystems within Kingborough from climate change impacts.
- 5.19 Council will continue to focus on community resilience initiatives with regards its emergency management responsibilities particularly given the profound impact climate change will have on the frequency and severity of climate change related events.

## 6. GUIDELINES

- 6.1 Nil.

## 7. COMMUNICATION

- 7.1 All Councillors and employees will be briefed on this policy as part of induction programs and on an on-going basis.
- 7.2 This policy is publicly accessible via Council's website~~All staff, Councillors and Customers, members of the public.~~

**8. LEGISLATION**

- 8.1 *Local Government Act 1993.*
- 8.2 *Land Use Planning and Approvals Act 1993.*
- 8.3 Kingborough Interim Planning Scheme 2015 and subsequent schemes.
- 8.4 Tasmanian Planning Scheme.
- 8.5 *Environmental Management and Pollution Control Act 1994.*
- 8.6 *Tasmanian Climate Change (State Action) Act 2008.*

**9. RELATED DOCUMENTS**

- 9.1 Coastal Hazards Policy (6.9)
  - 9.2 Kingborough Council Climate Change Plan (2019 – 2024).
  - 1.1 Tasmanian Climate Change Action Plan (2017-2021).
  - 9.3 Tasmanian Climate Change Action Plan (2023-2025).
  - 9.4 National Greenhouse and Energy Reporting (NGER) Scheme
  - ~~1.1 STCA / RCCI Regional Councils Climate Change Adaptation Strategy 2012-2017.~~
  - ~~1.1 Tasmanian Coastal Adaptation Pathways Project: Kingston Beach Final Report, Tasmanian Coastal Adaptation Pathways Project August 2012.~~
  - 9.5 Regional Councils Climate Change Adaptation Strategy.
  - ~~1.1 Tasmanian Coastal Adaptation Decision Pathways Project: Inundation Control Works for the Kingston Beach Area (2012).~~
  - ~~1.1 Triggers for Change Report (2014).~~
  - ~~1.1 Kingston Beach Flood Study (2016).~~
  - ~~1.1 Kingston Beach Integrated Climate Change and Natural Hazards Project (2016).~~
- 10. AUDIENCE**
- 10.1 Council employees and Councillors
  - 10.2 Community ~~Public document.~~

## UPDATED POLICY FOR APPROVAL



## Climate Change Policy

<b>Policy No:</b>	6.13
<b>Approved by Council:</b>	March 2025
<b>New Review Date:</b>	March 2026
<b>Minute No:</b>	TBA
<b>ECM File No:</b>	12.269
<b>Version:</b>	3.0
<b>Responsible Officer:</b>	Manager Environmental Services
<b>Strategic Plan Reference:</b>	1.4 A Council that acknowledges the existence of a climate change and biodiversity emergency and has in place strategies to respond

## 1. POLICY STATEMENTS

Kingborough Council:

- 1.1 Acknowledges the existence of a climate change and biodiversity emergency and will implement strategies to respond.
- 1.2 Recognises that climate change presents a material risk to Council assets and operations and has the potential to impact the economic, social and environmental viability of the municipality.
- 1.3 Acknowledges the critical role of local government in responding to climate change and as such will take a leadership approach.
- 1.4 Will consider the potential implications associated with adapting to and mitigating climate change when making operational, strategic planning and management decisions
- 1.5 Is committed to a consistent, informed and risk-based approach in responding to the impacts and opportunities that climate change presents.
- 1.6 Is committed to planning for the economic impact of climate change on its operations.
- 1.7 Is committed to facilitating greater community awareness of the causes and effects of climate change as well as potential response actions.
- 1.8 Commits to working with other levels of government and key stakeholders in strategic climate change partnerships, programs and responses.
- 1.9 Recognises that focussing on innovation and early response will facilitate more cost-effective management of climate change risks and see Council and its community well-placed to capitalise on emerging opportunities.
- 1.10 Commits to a climate change program that is progressively implemented in accordance with the Kingborough Council Climate Change Plan (2019 to 2024) and subsequent documents.
- 1.11 Is committed to sequentially reducing its carbon footprint and targeting Net Zero Emissions for Council activities by 2035 or earlier.
- 1.12 Recognises the importance and validity of the Intergovernmental Panel on Climate Change (IPCC) as well Special and Assessment Reports periodically released by it.

## 2. DEFINITIONS

- 2.1 **‘Carbon footprint’** means the total greenhouse gas emissions caused by an individual, event, organization, service, place or product, expressed as carbon dioxide equivalent.
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Protocol to establish legally binding obligations for developed countries to reduce their greenhouse gas emissions.

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- 2.19 **‘UNFCC’** means the United Nations Framework Convention on Climate Change and is an international environmental treaty adopted on 9 May 1992 and opened for signature at the Earth Summit in Rio de Janeiro in 1992.

### 3. OBJECTIVE

- 3.1 The objective of the Climate Change Policy is to underpin the Kingborough Council Climate Change Plan (2019 to 2024) which was developed to clearly articulate the importance that Council places on a meaningful response to climate change.

### 4. SCOPE

- 4.1 This policy applies to all Council activities and staff.

### 5. PROCEDURE (POLICY DETAIL)

- 5.1 Council will maintain its focus on responding to climate change through the implementation of the Kingborough Council Climate Change Plan (2019 - 2024) (Plan).
- 5.2 Council will maintain organisation-wide accountability, responsibility and reporting for climate objectives.



- 5.3 As identified in the Plan, Council's response will be via three priority objectives:
- Climate Change Strategic Management
  - Energy and Greenhouse Gas Management
  - Climate Change Adaptation
- 5.4 Council will advocate for and participate in programs that focus on key climate related impacts for Kingborough. These have been identified as:
- Wildfire
  - Sea level rise and storm surge
  - Extreme weather events and flooding
  - Heat
- 5.5 Council will identify the risk that climate change poses to its operations and the community and progressively implement governance measures to maintain the risk at an acceptable level.
- 5.6 Council will use climate risk assessments to inform the prioritisation of climate change actions and initiatives.
- 5.7 Council will implement programs and initiatives that strive to improve the Kingborough community's resilience and understanding of the potential impacts of climate change and maximise opportunities to communicate and consult on critical issues and responses.
- 5.8 Council will progressively improve its climate change asset management programs and procedures to accord with best practice with regards to specific climate predictions for Kingborough.
- 5.9 Council will emphasise community engagement in its approach to action on climate change as well as assisting to reduce the community's carbon footprint.
- 5.10 Council recognises the importance and validity of the Intergovernmental Panel on Climate Change (IPCC) and will review all actions upon the publication of new assessment reports within six months of publication. Council also recognises that global greenhouse gas emissions are at the high-end (worst case) of global projections and as such, as a minimum, Council commits to using the top two global Representative Concentration Pathways (RCPs) during decision-making (these being RCP6 and RCP8.5). These are derived from the top two global greenhouse gas (GHG) projections for warming (2.0 °C – 5.8 °C global average warming above pre-industrial levels by 2100).
- 5.11 Council will undertake relevant adaptation actions to maintain an aligned approach to the UNFCCC Paris Agreement and any relevant information associated with Conference of the Parties (COP) meetings.
- 5.12 Council will actively monitor and report its energy usage and greenhouse gas emissions and develop an Emissions Reduction Plan to provide a pathway to achieve the Net Zero Emissions 2035 target.
- 5.13 Council will continue to invest in solar energy, energy efficiency and carbon footprint reduction projects at key operational sites.
- 5.14 Council will reduce its greenhouse emissions by progressively transitioning its light vehicle fleet to electric cars as well as its heavy vehicles via electric (where possible) and alternative fuels.
- 5.15 Council's approach to climate change adaptation recognises that a diverse range of roles and responsibilities exist across all levels of Australian governments. As such Council will strive to form strategic partnerships with key stakeholders such as the Regional Climate Change and the Tasmanian Climate Change Office.

- 5.16 Council will implement a Coastal hazards program guided by the Coastal Hazards Policy (6.9) in response to the current and future risks that have been identified. Council commits to advancing integrated representative case studies in climate change adaptation and community resilience.
- 5.17 Council will evaluate and where possible strengthen planning and development controls available to it to facilitate risk minimised and resilient developments.
- 5.18 Council will advocate for and participate in research initiatives and projects to better understand and protect the environmental assets and ecosystems within Kingborough from climate change impacts.
- 5.19 Council will continue to focus on community resilience initiatives with regards its emergency management responsibilities particularly given the profound impact climate change will have on the frequency and severity of climate change related events.

## **6. GUIDELINES**

- 6.1 Nil.

## **7. COMMUNICATION**

- 7.1 All Councillors and employees will be briefed on this policy as part of induction programs and on an on-going basis.
- 7.2 This policy is publicly accessible via Council's website.

## **8. LEGISLATION**

- 8.1 *Local Government Act 1993.*
- 8.2 *Land Use Planning and Approvals Act 1993.*
- 8.3 Kingborough Interim Planning Scheme 2015 and subsequent schemes.
- 8.4 Tasmanian Planning Scheme.
- 8.5 *Environmental Management and Pollution Control Act 1994.*
- 8.6 *Tasmanian Climate Change (State Action) Act 2008.*

## **9. RELATED DOCUMENTS**

- 9.1 Coastal Hazards Policy (6.9)
- 9.2 Kingborough Council Climate Change Plan (2019 – 2024).
- 9.3 Tasmanian Climate Change Action Plan (2023-2025).
- 9.4 National Greenhouse and Energy Reporting (NGER) Scheme
- 9.5 Regional Councils Climate Change Adaptation Strategy.

## **10. AUDIENCE**

- 10.1 Council employees and Councillors
- 10.2 Community

**16.2 REMAKING LOCAL GOVERNMENT REGULATIONS DISCUSSION PAPER**

**File Number:** 12.163

**Author:** Dr Katrena Stephenson, Acting Director Governance, Recreation & Property Services

**Authoriser:** Dave Stewart, Chief Executive Officer

**Strategic Plan Reference**

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

**1. PURPOSE**

- 1.1 The purpose of this report is to obtain a Council position on the proposed changes to the Local Government Regulations to inform a whole of sector position being prepared by the Local Government Association of Tasmania (LGAT).

**2. BACKGROUND**

- 2.1 The *Local Government (Meeting Procedures) Regulations 2015* and the *Local Government (General) Regulations 2015* are due to expire in June 2025 and need to be remade.
- 2.2 While most provisions will be carried forward into the remade regulations, the government is proposing changes aimed at improving transparency, accountability, inclusivity and fairness in councils. Some of the proposed changes would also require changes to the *Local Government Act*.
- 2.3 Feedback can also be provided through an online survey or direct to the Office of Local Government via email. Unless otherwise indicated feedback is public information.
- 2.4 Consultation closes on 1 April 2025.

**3. STATUTORY REQUIREMENTS**

- 3.1 If progressed, councils would be bound by the changes proposed through legislation.

**4. DISCUSSION**

- 4.1 The draft regulations can be viewed on the Office of Local Government website: [Department of Premier and Cabinet - Public Consultation on remake of Local Government \(General\) Regulations 2015 and Local Government \(Meeting Procedures\) Regulations 2015](#)
- 4.2 A brief summary of the changes is outlined below, with detailed officers' comments and recommendations in the table Attachment 1. The discussion paper is at Attachment 2. A table outlining where there have been changes in provisions is at Attachment 3.
- 4.2.1 Requirement to audio record meeting and publish recordings.
- 4.2.2 Ability for councillors to attend meetings remotely under certain circumstances.
- 4.2.3 Requirement to include in Minutes: name of councillors attending remotely, questions asked without notice and answers; details of declarations of interest.
- 4.2.4 Introduction of the right to six months parental leave for councillors.
- 4.2.5 Consistent rules and procedures for questions, motions and minutes.

4.2.6 Mandated reporting of councillor training.

4.2.7 Updating of councillor allowances to address the increase in Australia's superannuation guarantee.

4.2.8 Changes to 337 Certificates to include weed management requirements and Major Projects.

4.3 Council may wish to raise other matters they would like to see addressed in the remaking of the Meeting Procedures and General regulations.

## 5. FINANCE

5.1 No significant financial impacts are anticipated in relation to the proposed changes.

## 6. ENVIRONMENT

6.1 The proposal to consider the impact of weeds on private land is a positive step, however, due to a lack of weed data held by councils, it is considered to be largely impractical.

6.2 Council does not have a complete or accurate dataset on the presence of weeds on private land. This includes scant information about whether a previously mapped weed has been adequately controlled.

6.3 There is no requirement for local government to manage such a dataset. The intent of listing declared weeds is unclear. The answer to this question will be largely ineffective as either an education tool or as a mechanism to leverage action on weed control. There are much more effective means to achieve these goals.

6.4 In relation to weed enforcement measures, Council is not the only agency with Authorised Officers under the Biosecurity Act, therefore a comprehensive answer to this question on a 337 certificate could not be provided. Council will only be aware of enforcement measures served by Council officers within the municipality.

## 7. COMMUNICATION AND CONSULTATION

7.1 The Local Government Association of Tasmania is preparing a whole of sector response and is seeking input from member councils by 28 March 2025.

## 8. RISK

8.1 No risks to Council have been identified in relation to this matter.

## 9. CONCLUSION

9.1 The proposed changes to the *Local Government (Meeting Procedures) Regulations* and the *Local Government (General) Regulations* are aligned with contemporary governance principles and also reflect improvements suggested by councils. Some proposed changes may need additional consideration or detail provided.

## 10. RECOMMENDATION

That Council agree that Appendix A be provided to the Local Government Association of Tasmania as reflective of Council's position on the regulatory changes proposed as part of the required remaking of the *Local Government (Meeting Procedures)* and *Local Government (General) Regulations*.

## ATTACHMENTS

1. LG Regs KC Response
2. Discussion Paper: Remaking Local Government Regulations
3. Table showing where regulatory changes proposed

## Attachment A: Remaking Local Government Regulations Discussion Paper

*Local Government (Meeting Procedures) Regulations*

Regulation	Proposed Change	Council Officer Comment	Officer Recommendation
<b>43</b>	Requirement to audio record council meetings (currently optional) and make publicly available on Council's website, within 5 business days, for 12 months. Enable recordings to be edited before publishing (to allow for but not limited to removal of defamatory or offensive material). With protections if there are technical issues affecting recordings and a transition period.	<ul style="list-style-type: none"> <li>Kingborough Council already complies with this proposed change and additionally live streams council meetings via Facebook.</li> </ul>	<ul style="list-style-type: none"> <li>Support this change.</li> </ul>
<b>39</b>	Require the following to be recorded in the minutes: <ul style="list-style-type: none"> <li>Name of councillors attending remotely.</li> <li>Any QWON asked by a councillor and a summary of answer given or reasons for refusal of question to be accepted.</li> <li>In relation to declarations of pecuniary interest, record the name of the councillor, nature of the interest and the period the councillor left and returned to the meeting.</li> </ul> Also ability to withhold questions from the agendas and minutes if they are defamatory, offensive or unlawful.	<ul style="list-style-type: none"> <li>Kinborough Council already records councillor QWON and responses.</li> <li>Changes to capturing attendance have minimal impact.</li> <li>The changes to how we currently capture declarations of interest are minimal.</li> </ul>	<ul style="list-style-type: none"> <li>Support this change.</li> </ul>
<b>46,47,48</b>	Allow councillors to attend meetings remotely by request and authorisation of the chair if they cannot attend due to: safety reasons (natural disaster, severe weather event), road closure, being outside of Tasmania in relation to ordinary employment, if in person-attendance would risk the health of themselves or others in attendance, supporting spouse, partner or other family member to	<ul style="list-style-type: none"> <li>The intent is to support inclusivity and flexibility and the provisions align with what was enacted during the COVID 19 pandemic.</li> <li>It is worth noting however that chairing hybrid meetings can be challenging, and consideration would need to be given to</li> </ul>	<ul style="list-style-type: none"> <li>Support but suggest a 4 hour notice period.</li> <li>Council would need to make a determination as to whether to apply the</li> </ul>

Regulation	Proposed Change	Council Officer Comment	Officer Recommendation
	<p>travel for medical treatment, a requirement to travel for compassionate reasons, a requirement to provide care or support to a member of the councillor's family including spouse/partner, the councillor has an injury.</p> <p>A councillor attending remotely must ensure that no other person, other than attendees of the meeting can hear closed council meeting conversations or see materials presented in closed council meetings.</p> <p>Further a councillor must be able to provide their complete attention when attending a meeting remotely and if the Chair is not satisfied that is occurring they can revoke authorisation with immediate effect.</p> <p>A councillor may not attend more than 1/3 of scheduled meetings in a calendar year by audio visual link.</p> <p>The Mayor is able to determine that a meeting is to be conducted only by audio or audio visual link (such as in relation to COVID).</p>	<p>how to enhance the visibility of remote attendees for the Chair.</p> <ul style="list-style-type: none"> <li>– Sometimes technical issues occur, and IT staff are not available to trouble shoot.</li> <li>– The current proposition is 2 hours notice before a meeting. It is suggested that a longer period would allow time to check connectivity prior to the meeting.</li> </ul>	<p>same principles to workshops.</p>
<b>51</b>	<p>Provides for a leave of absence for parental leave for up to 6 months for when a councillor or their spouse/partner give birth, adopt or become a guardian to a minor. Written notice of intent is required. Can't be taken concurrently with a leave of absence under regulation 50 (current provisions).</p>	<ul style="list-style-type: none"> <li>– The draft regulations are silent on the matter of allowance in relation to the parental leave of absence so it is assumed a councillor would continue to receive their allowance over the leave period.</li> <li>– While it is unlikely to have multiple application for parental leave at the same time, the regulations are also silent on this and any risk to quorum.</li> <li>– This is drafted as an entitlement with no council approval required.</li> </ul>	<ul style="list-style-type: none"> <li>– Six months within a 4 - year term is not considered excessive. While there may be some concern about allowances continuing to be paid, parental leave reflects contemporary and inclusive governance arrangements.</li> <li>– Support this change.</li> </ul>
<b>Division 2 Motions</b>	Change to clarify:	<ul style="list-style-type: none"> <li>– The Chair regularly reminds those asking questions or putting motions to be concise,</li> </ul>	<ul style="list-style-type: none"> <li>– Support this change.</li> </ul>

Regulation	Proposed Change	Council Officer Comment	Officer Recommendation
<b>Division 4</b> <b>Questions</b> <b>Division 5</b> <b>Minutes</b>	<ul style="list-style-type: none"> <li>• A requirement for straightforward questions from councillors and the public, concise and directly relevant to council activities.</li> <li>• Questions focused on seeking information not making statements.</li> <li>• When and why questions and motions can be refused (should not be defamatory, unlawful, or offensive and must relate to the activities or functions of the council).</li> <li>• Who can decide to refuse a question or motion. Includes provision for the CEO in consultation with the Mayor to decide a QON can be refused before the meeting.</li> <li>• What must be recorded in the agenda and minutes in relation to refusal.</li> </ul>	<p>avoid statements and ensure relevance to council. This would provide legislative weight to such requests. Enabling a QON to be refused would reduce the need to respond, manage etc non-compliant questions ahead of the meeting.</p>	

**Local Government (General) Regulations**

Regulation	Proposed Change	Council Officer Comment	Officer Recommendation
<b>37d</b>	Mandate the reporting of core learning activities undertaken by each councillor in Annual Reports.	<ul style="list-style-type: none"> <li>– The proposed format of the report is not articulated in the draft or discussion paper, not what constitutes core learning and development activities.</li> <li>– It is noted the change was initiated at the Premier's Local Government Council Meeting of December 23.</li> <li>– Reporting learning and development can demonstrate that councillors have contemporary knowledge to support decision making and may enhance council's reputation as well as minimising criticism about investment in councillor training.</li> </ul>	<ul style="list-style-type: none"> <li>– Further information should be sought on what constitutes learning and development (eg do certain workshops, induction processes qualify) and the format of the report.</li> <li>– Support in principle, further information required.</li> </ul>
<b>Schedule 4</b>	<p>Two updates are proposed:</p> <ol style="list-style-type: none"> <li>1. Movement of 3 councils into the next category based on a straightforward recalculation under current provisions (Clarence, Devonport, Glamorgan Spring Bay)</li> <li>2. An adjustment to reflect that the Australian superannuation guarantee is now at 12%.</li> </ol>	<ul style="list-style-type: none"> <li>– Councillors do not receive superannuation directly a part of their allowances. In 2004 a 9% increase to allowances was implemented to compensate for this. Given the upward movement in the superannuation guarantee the allowance proposed in Division 4 have been adjusted to incorporate the equivalent. This is separate to the provisions for indexation that already exist. For Kingborough the allowance for councillors would be \$35,473.</li> <li>– Adjusting for superannuation is a fair approach that supports continued interest in people standing for council.</li> </ul>	<ul style="list-style-type: none"> <li>– Support this change.</li> </ul>



Regulation	Proposed Change	Council Officer Comment	Officer Recommendation
		<ul style="list-style-type: none"> <li>Note that the Government has committed to a comprehensive review of allowances and councillor numbers at a future date.</li> </ul>	
<b>Schedule 6</b>	<p>Relates to 337 Certificates based on suggestions from councils and the State Planning Officers. Two specific areas for consideration.</p> <ol style="list-style-type: none"> <li>Is the land related to a major project?</li> <li>Are there any weed species declared as a pest under the Biosecurity Act or Regulations (what are they, any enforcement measures).</li> </ol>	<ul style="list-style-type: none"> <li>No issue with the question relating to major projects.</li> <li>Support the intent to consider the impact of weeds on private land as a key issue, however Council's in Tasmania don't hold robust enough weed data to make the intent effective. Council has nearly 18,000 data points in the weed layer with only 445 points on private land reflecting the strategic focus on council land.</li> <li>The intent of listing declared weeds is unclear. The answer to this question will be largely ineffective as either an education tool or as a mechanism to leverage action on weed control. There are much more effective means to achieve these goals. Despite this, the only significant disadvantage of adding these questions is the time required by Council to access the data and provide a response (which will have a high likelihood of being 'no data available') on most certificates.</li> </ul>	<ul style="list-style-type: none"> <li>Not supported without further information</li> </ul>

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# Discussion paper: remaking local government regulations

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## Contents

**Part A:** introduction and overview of Regulations remake and consultation process

**Part B:** proposed changes to the *Local Government (Meeting Procedures) Regulations 2015*

**Part C:** proposed changes to the *Local Government (General) Regulations 2015*

## Part A: introduction and overview of regulations remake and consultation process

### Introduction

The *Local Government (Meeting Procedures) Regulations 2015* (the Meeting Regulations) and the *Local Government (General) Regulations 2015* (the General Regulations) are important parts of the local government legislative framework in Tasmania. The General and Meeting Regulations are made under the *Local Government Act 1993* (the Act).

Regulations last for 10 years and are then required to be 'rewritten' (or remade). This requirement is set out under section 11(2) of the *Subordinate Legislation Act 1992*. The current Meeting Regulations and General Regulations are due to expire in June 2025 and so need to be remade.

The process of remaking the regulations provides an opportunity for the Tasmanian Government to review them and seek feedback and input from councils, the community and other stakeholders to ensure the regulations remain up to date and relevant.

### Proposed changes to the regulations

It is proposed most provisions contained in the existing General Regulations and Meeting Regulations will be remade without change. In other words, they will stay the same. There are also proposed changes to the regulations aimed at improving transparency, accountability, inclusivity and fairness in councils.

These include:

- enhancing **transparency**, such as requiring ordinary council meetings be recorded and by updating requirements for disclosure of councillor interests
- promoting **accountability**, such as through updated reporting requirements
- encouraging **inclusivity**, such as by allowing councillors to attend meetings virtually or remotely where appropriate and improving community access to recorded meetings
- ensuring **fairness**, such as updating council categories that determine councillor allowances and ensuring consistency of approach to councillor leave arrangements.

These changes were previously identified through feedback from a range of review processes, including most recently the Future of Local Government Review. The proposed changes align with

the broader aims of the Local Government Priority Reform Program 2024-26. Getting feedback on the proposed changes will help to make sure the regulations are fit for purpose.

## How to provide feedback and have your say

You can give feedback on the proposed changes through a range of options, including an online survey, email or by post.

Questions are in each section of this discussion paper to help you think about the proposed changes and to guide your feedback. A copy of the draft Local Government (Meeting Procedures) Regulations 2025 (Attachment 1) and Local Government (General) Regulations 2025 (Attachment 2) are also provided for you to review.

### Online survey

Access the online survey on the Office of Local Government website.

### Email

Send your feedback to [LG.consultation@dpac.tas.gov.au](mailto:LG.consultation@dpac.tas.gov.au).

Include in the subject line: Feedback on General Regulations and Meeting Regulations.

### Post

Send your feedback to:

Subject: Feedback on General Regulations and Meeting Regulations

Office of Local Government  
Department of Premier and Cabinet  
PO Box 123  
Tasmania 7001

In the absence of a clear indication that your submission is intended to be treated as confidential (or parts of your submission), it will be treated as public information.

It will be published on our website at [www.dpac.tas.gov.au](http://www.dpac.tas.gov.au) later in 2025 after the consultation has finished. Your name, or the name of your organisation giving feedback, and your feedback will be published. No other personal information will be published.

If you would like your submission to be treated as confidential, whether in whole or in part, please indicate this in writing at the time of making your submission. Clearly identify the parts of your submission you want to remain confidential and the reasons why. In this case, your submission will not be published to the extent of that request.

For more information contact [localgovernment@dpac.tas.gov.au](mailto:localgovernment@dpac.tas.gov.au).

## Consultation period

The consultation period runs from **25 February 2025 until 1 April 2025**.

### What happens after consultation?

Once consultation closes, the Government will consider submissions and, if required, make changes to the draft regulations. Some of the proposed changes discussed in this paper may require changes to the *Local Government Act 1993* prior to their implementation, but the Government is interested in consulting on these matters now to ensure we have a holistic view of

stakeholder perspectives. The remade regulations will then be finalised for approval by the Minister for Local Government, ready to commence in June 2025.

### Scope of this feedback process

Given the short timeframes available to remake both the General Regulations and Meeting Regulations, amendments to the regulations *will likely be limited to proposed changes as set out in this discussion paper and the draft regulations*. However, you are still welcome to provide your feedback about other provisions in these regulations. We will keep a record of these and consider them at a later date.

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## Part B: proposed changes to the Local Government (Meeting Procedures) Regulations 2015

The way Tasmanian councils are required to hold their meetings is set out in the *Local Government (Meeting Procedures) Regulations 2015* (the Meeting Regulations). The Meeting Regulations are prescribed under the *Local Government Act 1993* (the Act) as follows:

- section 18(3) of the Act: 'a meeting of a council is to be conducted in accordance with prescribed procedures'
- section 23(3) of the Act: 'a meeting of a council committee is to be conducted in accordance with prescribed procedures'.

Many of the provisions remain unchanged in the proposed remade Meeting Regulations (refer to Attachment 1). The proposed changes to existing regulations and new regulations are outlined below.

### Snapshot of changes

1. Include new regulations to:
  - o enable councillors to attend meetings remotely
  - o provide greater flexibility for councillor leave
  - o clarify requirements for recording interests in minutes
  - o mandate the audio or audio-visual recording of council meetings.
2. Make the rules and procedures for questions and motions consistent, and easier to understand and manage.

## Proposed changes

### Improve public access to council meetings

#### Mandatory recordings of council meetings

##### *Regulation 43 – Audio recording of meetings*

Currently the use of audio recordings for council meetings is optional. A change to this regulation proposes council meetings must be electronically recorded using either audio or audio-visual devices. This will:

- enhance transparency
- be more inclusive
- improve public access to council meetings.

This will also build public trust by:

- providing an accurate and accessible record of council decisions
- efficiently informing community members about council activities and decisions.

Mandatory use of audio or audio-visual electronic recording will provide a complete record of meetings that is more accessible to some people than written minutes. Recordings of meetings are

also useful for resolving questions about the accuracy of written minutes or events that occurred during a meeting.

To support this change there will be other new regulations including:

- the chairperson will tell attendees at the start of the meeting that it is being recorded
- recordings will be publicly available for 12 months
- enabling recordings to be edited before they are published. This will enable councils to remove defamatory or offensive material
- protections for a council if it has technical difficulties and cannot record
- a transition period for councils to enable them to record.

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## Questions

**How can any possible operational or logistical matters be managed in relation to the recording of council meetings?**

**How long do you think councils should keep recordings of meetings and how long should they be published on council websites?**

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### Changes to what is included in meeting minutes

#### *Regulation 39 - Minutes*

The changes to meeting minutes aim to improve the transparency of council meetings and the accuracy of minutes for the community.

In addition to current requirements, meeting minutes will need to include:

- the name of councillors attending meetings remotely
- any questions asked without notice by a councillor and a summary of any answer given
- declarations of interest are to record the:
  - name of the councillor
  - nature of the interest
  - the period in which the councillor left and returned to the meeting.

A change to the regulations will also allow councils to withhold questions from the agendas and minutes if they are defamatory, offensive or unlawful.

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## Question

**Do you have any concerns about the proposed changes to minutes?**

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### Allow councillors to attend meetings remotely

#### *Regulation 46 – Participation in meetings by audio or visual link*

#### *Regulation 47 – Whole council meeting by audio link or audio visual link*

*Regulation 48 – Maximum attendance at meetings by audio link*

Changes that enable councillors to attend meetings remotely will support inclusivity and flexibility in councils. Currently, Tasmanian councils are restricted from allowing councillors to participate in meetings by any means other than in person, even in emergencies.

During the COVID-19 pandemic, the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020* authorised remote attendance at council meetings. However, this was a temporary measure specific to the pandemic response. This is out of step with other Australian councils, all of which allow flexible attendance.

The Meeting Regulations will be amended to enable councils to meet remotely in limited circumstances, such as a natural disaster or public health emergency.

It is also proposed the chairperson of council can authorise individual councillors to attend meetings remotely due to limited circumstances. In these cases, where councillors are participating in a meeting remotely, they must be able to be fully engaged and provide their full attention to the meeting and provide assurances of the appropriate management of confidentiality where necessary. Circumstances that may prevent a councillor attending a meeting in person and are acceptable reasons for participating remotely include:

- ill health or incapacity
- caregiving responsibilities
- localised natural disasters or emergencies.

These provisions will be helpful in regional and remote areas where councillors may need to travel for specialist medical treatment or other critical reasons and can't attend council meetings in person. It may also encourage people from diverse backgrounds to run for council by removing barriers. For example, people with caring responsibilities, that periodically inhibit travel to meetings, could attend a meeting remotely (with the clear expectation of undivided attention during meeting proceedings). It would also support business continuity in emergencies. Councillors attending remotely would still be counted as part of the quorum (a quorum is more than half of the elected councillors).

However, it is also recognised and critical that councillors must participate fully in meetings. Approval to attend remotely will not be provided if a councillor:

- is not able to provide their full attention to the council meeting
- cannot maintain the confidentiality of a closed meeting
- does not provide a suitable reason.

To balance remote and face-to-face participation in meetings, it is proposed councillors cannot utilise remote meeting provisions to attend more than one-third of meetings each year. This amendment will help to maintain current expectations around engagement with the council while still allowing for some flexibility.

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## Questions

**Do you agree with the limited circumstances in which a councillor can attend a meeting remotely?**

**Do you believe the circumstances in which remote attendance may be refused are sufficient?**

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**Do you think there needs to be a restriction or cap on the number of meetings a councillor can attend remotely each year and, if so, what should this be?**

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**Parental leave for councillors***Regulation 51 – Parental leave*

The Meeting Regulations currently include a provision that enables a councillor to request a leave of absence. That leave is not restricted to specific conditions and is on approval of the council.

An additional provision to the regulations would allow councillors *a right* to take extended parental leave for up to six months. This includes for birth or adoption of a child as well as adopting or becoming a guardian. This leave would not require approval by the council.

Having parental leave will help councillors to take time off without risking their position.

Allowing remote meeting attendance and more options for councillor leave will:

- foster a more inclusive environment
- encourage greater participation from people with caregiving responsibilities or living in remote areas
- strengthen governance by having more people from different backgrounds
- promote continuity in council operations, even in challenging circumstances.

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**Questions****Do you agree with the circumstances in which a councillor can have parental leave? Is there anything that should be removed or added?**

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**Consistent rules and procedures for questions, motions and minutes***Division 2 – Motions, Division 4 – Questions and Division 5 - Minutes*

The proposed changes will help people understand and comply with the Meeting Regulations by making sure there are similar and clear rules where possible. They will also help the chairperson to manage meetings.

The changes will clarify:

- Questions from both councillors and the public should be straightforward, concise and directly relevant to council activities.
- Questions should focus on asking for information, not making statements, and should include minimal background details.
- When and why questions and motions can be refused. For example, they should not be defamatory, unlawful or offensive and must relate to the activities or functions of the council.
- Who makes the decision to refuse a question or motion and when. For example, the general manager, in consultation with the mayor, can decide if a question on notice is to be refused before a meeting. The chairperson will decide if a question or motion is to be refused at a meeting.



- What needs to be recorded in the agenda and minutes if a question is refused because it is offensive, unlawful, defamatory, excessively personal or does not relate to council activities. In such cases, it is proposed the person's name, the date the question was received and the reason for refusal is recorded rather than printing the original question.

These measures aim to:

- create a clearer process for handling questions, motions and minutes
- maintain respectful questions and motions during meetings
- ensure consistency across council meeting procedures.

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## Questions

**Do you think the suggested changes will provide clarity for people attending council meetings and asking questions?**

**Do you think the changes will help the chairperson manage questions and motions in meetings?**

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Public Copy

## Part C: proposed changes to the Local Government (General) Regulations 2015

The current format of the General Regulations and most of the provisions will remain unchanged (refer to Attachment 2). The changes discussed below include one new provision and two amended provisions.

### Snapshot of changes

1. Introduce mandatory reporting of councillor training activities in council annual reports. This will enhance transparency and promote ongoing professional development.
2. Update and increase councillor allowances. The increase will provide a financial contribution to compensate for the lack of superannuation.
3. Introduce two new sets of questions related to 337 land information certificates.

## Proposed changes

### Mandate the reporting of councillor training

#### *Subregulation 37(d)*

Under this proposal, councils must include in their annual reports details of core learning activities undertaken by each councillor. This will:

- improve transparency for the community
- reinforce the importance of ongoing training to increase councillor capability
- support good governance
- signal council commitment to providing councillors with the skills and knowledge needed to address complex challenges and serve their communities effectively.

This change was initiated at the December 2023 Premier's Local Government Council meeting. The regulations will require councillors to publicly report on the completion of core learning and development activities as determined by the Director of Local Government. This will be documented in councils' annual reports.

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### Question

**Are there other learning and development activities that should also be recorded publicly?**

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### Updated councillor allowances

#### *Schedule 4 – Allowances for elected members*

Section 340A of the Act provides that councillors are entitled to an allowance as prescribed. They are prescribed in regulation 42 and schedule 4 of the General Regulations.

Tasmania's 29 councils are varied, and allowances payable to councillors are set in a way to ensure good governance while balancing councils' financial sustainability and the interests of the ratepayers. There are currently seven council categories based on the number of voters and

revenue base for each council. Using this relatively simple methodology, allowances are set and aligned with council categories.

The base amount payable to councillors is specified in the General Regulations. These amounts are adjusted for inflation each November using an indexation process. The council categories were reviewed and updated in 2016. Consistent with the Government's Priority Reform Program, a straightforward recalculation of allowances has been undertaken as part of the remaking of the Regulations, by reapplying the existing methodology (i.e. recalculating allowances on the basis of current numbers of voters and revenue basis) – this has seen three councils move up to the next category (Clarence City, Devonport City and Glamorgan-Spring Bay Councils).

Further to this, the matter of superannuation has been reviewed. In 2004, a 9% increase in allowances was provided to compensate for the lack of councillor superannuation. Australia's superannuation guarantee is currently sitting at 11.5% and will increase to 12% in July 2025. Therefore, councillor allowances as proposed in the draft General Regulations have been adjusted to incorporate the equivalent of a 12% superannuation compensation component.

To ensure councillor allowances are fair and equitable in all respects however, the Government has also committed to a comprehensive review of councillor allowances and councillor numbers at a future date.

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## Question

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### Do you have any comments about the updated councillor allowances?

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## 337 certificate questions

### *Schedule 6 - Questions*

Under section 337 of the Act, a certificate is provided by general managers to people on request. The certificate may be requested by people buying, selling or developing land. The certificate is provided with answers to a number of prescribed questions from schedule 6 of the General Regulations.

These questions have been updated to include new questions as suggested by councils and the State Planning Office. These questions relate to:

- weed management (or invasive plant species) to ensure landowners are aware of significant weed issues on properties
- land that is subject to the 'Major Projects' provisions in the *Land Use Planning and Approvals Act 1993*.

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## Questions

**Are questions 56 and 57 on weed management necessary or appropriate? Why?**

**Is the set of questions (no. 21) on land subject to Major Projects necessary or appropriate? Why?**

**There are now a number of 337 questions, which in turn create a burden for councils. Could questions be simplified or would this lead to information not being provided?**

**An example of simplified questions are:**

- **‘Have approvals been granted under any relevant Act to perform plumbing work? Are they still in force and is the completion of any required work still outstanding?’**
  - **‘Have any compliance actions (such as notices or orders) been served in relation to the land that are still outstanding?’**
- 

#### **Attachments**

Attachment 1 – draft Local Government (Meeting Procedures) Regulations 2025

Attachment 2 – draft Local Government (General) Regulations 2025

Public Copy

## Tables showing changes to consultation versions of the Local Government Meeting Procedures and General Regulations 2025

Table 1: Changes between *Local Government (Meeting Procedures) Regulations 2015* and draft *Local Government (Meeting Procedures) Regulations 2025* (consultation version)

Regulation number in Meeting Procedures 2015	Regulation number in draft Meeting Procedures 2025	Title	Change
		<b>PART 1 - PRELIMINARY</b>	
1	1	Short title	No change
2	2	Commencement	Amended
3	3	Interpretation	New interpretations
Schedule 1	4	Fees	Moved, no change
		<b>PART 2 - MEETINGS</b>	
		<b>Division 1 — Convening and agendas</b>	
4	5	Convening council meetings	Amended
5	6	Convening meetings of council committee	No change
6	7	Times of meetings	No change
-	8	Statement to be made at meetings	New
7	9	Notice of meetings	No change
8	10	Agenda	Amended
9	11	Public access to documents	No change
10	12	Chairperson	No change
11	13	Quorum	Amended
12	14	Abandoned meetings	No change
13	15	Adjournments	No change
14	16	Open meetings	No change
15	17	Closed meetings	Amended
		<b>Division 2 — Motions</b>	
16	18	Motions generally	Restructured and amended
19	19	Written notice of motion	Restructured and amended
20	20	Motions without notice	Restructured and amended
17	21	Motions to amend motions	No change
18	22	Motion to overturn decision	No change
19	23	Discussion of resolved matter	No change
20	24	Procedural motions	No change

Regulation number in Meeting Procedures 2015	Regulation number in draft Meeting Procedures 2025	Title	Change
21	25	Addressing council meeting	No change
22	26	Debate at council meeting	No change
23	27	Point of order at meeting	No change
24	28	Personal explanation at meeting	No change
25	29	Acting as planning authority	No change
		<b>Division 3 – Voting</b>	
26	30	Votes	No change
27	31	Voting procedure	No change
28	32	Determination of voting	No change
		<b>Division 4 – Questions</b>	
-	33	Questions generally	New
29	34	Questions without notice by councillor	Restructured
30	35	Questions on notice by councillor	Restructured
-	36	Questions by member of the public	Restructured
-	37	Questions without notice by member of the public	Restructured
-	38	Questions on notice by member of the public	Restructured
		<b>Division 5 – Minutes</b>	
32	39	Minutes	Amended
34	40	Minutes of closed meeting	No change
35	41	Circulation and inspection of minutes of open meeting	No change
36	42	Confirming minutes	No change
		<b>PART 3 – GENERAL PROVISIONS</b>	
33	43	Audio recording of meetings	Amended
37	44	Other procedures	No change
-	45	Requirement to attend meetings in-person	New
-	46	Participation in meetings by audio or audio visual link	New
-	47	Whole meeting by audio link or audio visual link	New
-	48	Maximum attendance at meetings by audio link &c.	New
38	49	Invitations to address meeting	No change
39	50	Leave of absence	Amended
-	51	Parental leave	New

Regulation number in Meeting Procedures 2015	Regulation number in draft Meeting Procedures 2025	Title	Change
40	52	Suspension from meeting	No change
41	53	Offences	No change
42	54	Powers and functions of regulations to commissioner under section 232	Amended

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Table 2: Changes between *Local Government (General) Regulations 2015* and draft *Local Government (General) Regulations 2025* (consultation version)

Regulation number in General Regulations 2015	Regulation number in draft General Regulations 2025	Title	Change
		<b>PART 1 – PRELIMINARY</b>	
1	1	Short title	No change
2	2	Commencement	Amended
3	3	Interpretation	No change
		<b>PART 2 – ELECTIONS</b>	
		<b>Division 1 – Elections of mayor and deputy mayor by councillors</b>	
4	4	Nominations for mayor and deputy mayor	No change
5	5	Ballots	No change
6	6	Voting	No change
7	7	Counting of votes	No change
8	8	Declaration of result of ballot	No change
		<b>Division 2 – Hearing and determination of election disputes</b>	
9	9	Parties to election dispute	No change
10	10	Hearings	No change
11	11	Evidence	No change
12	12	Witnesses	No change
13	13	Expenses	No change
14	14	Orders of Court	No change
15	15	Immaterial errors	No change
16	16	Costs	No change
17	17	Rules of Court	No change
		<b>Division 3 – Drawing or casting of lots</b>	
18	18	Order of names on batch of ballot papers	No change
19	19	Exclusion and election of candidates	No change
20	20	Procedure for drawing or casting lots	No change
		<b>Division 4 – Electoral advertising</b>	
21	21	Posters and signs	No change
22	22	Advertising	No change
22A	23	Total expenditure for advertising	No change
		<b>PART 3 – TENDERING AND CONTRACTING</b>	



Regulation number in General Regulations 2015	Regulation number in draft General Regulations 2025	Title	Change
		<b>Division 1 – Tenders for goods and services</b>	
23	24	Public tenders	No change
24	25	Open tenders	No change
25	26	Multiple-use register	No change
26	27	Multiple-stage tender	No change
27	28	Non-application of public tender process	No change
		<b>Division 2 – Code for tenders and contracts</b>	
28	29	Code for tenders and contracts	No change
		<b>Division 3 – Annual reporting requirements in relation to tenders and contracts</b>	
29	30	Annual reporting requirements in relation to tenders and contracts	No change
<b>Part 3A</b>		<b>PART 3 – GIFTS AND DONATIONS</b>	
29A	31	Gifts or donations	No change
29B	32	Details to be contained in notice	No change
29C	33	Timeframe for provision of notice	No change
29D	34	Information to be included in register	No change
		<b>PART 4 – MISCELLANEOUS</b>	
30	35	Incapacity to perform duties as councillor	No change
30A	36	Prescribed information, &c., for dispute resolution policies	No change
30B	37	Prescribed matters for annual reports	Amended
31	38	Customer service charter	No change
32	39	Service rate	No change
33	40	Variation factors	No change
34	41	Amount of rates below which council may decide rates not payable by instalments	No change
35	42	Details of register of money that are to be published	No change
36	43	Notice of proposed by-law	No change
37	44	Purposes for which land may be compulsorily acquired	No change
38	45	Criteria for city status	No change
39	46	Plan of boundaries of towns	No change

Regulation number in General Regulations 2015	Regulation number in draft General Regulations 2025	Title	Change
40	47	Declaration of office	No change
41	48	Fees	No change
42	49	Allowances for elected members	No change
43	50	Expenses for councillors	No change
44	51	Prescribed newspapers	No change
45	52	Council land information certificate	No change
Schedule 1	Schedule 1	ORDER OF NAMES ON BATCH OF BALLOT PAPERS	No change
Schedule 2	Schedule 2	DECLARATION OF OFFICE	No change
Schedule 3	Schedule 3	FEES	No change
Schedule 4	Schedule 4	ALLOWANCES FOR ELECTED MEMBERS	Amended
Schedule 5	Schedule 5	COUNCIL LAND INFORMATION CERTIFICATE	No change
Schedule 6	Schedule 6	QUESTIONS	Amended

## 16.3 SUNCOAST DRIVE, BLACKMANS BAY - LICENCE TO TASNETWORKS FOR COMMUNITY BATTERY PROJECT

**File Number:** 20.166

**Author:** David Rosen, Legal Officer

**Authoriser:** Scott Basham, Manager Legal & Property

### Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.1 Service provision meets the current and future requirements of residents and visitors.

### 1. PURPOSE

- 1.1 The purpose of this report is to consider issuing a licence to TasNetworks for a Community Battery at Suncoast Drive in Blackmans Bay.

### 2. BACKGROUND

- 2.1 Council has received an approach from TasNetworks for a licence agreement or easement in favour of TasNetworks for the installation of a Community Battery at the Council owned Suncoast Drive Reserve at Blackmans Bay, (CT11570/66).

### 3. STATUTORY REQUIREMENTS

- 3.1 The Reserve is classified as Public Land under the definitions of the *Local Government Act 1993 (TAS)* ('Act') and in accordance with the provisions of clause 15.3(c) of the *Local Government (Meeting Procedures) Regulations 2015 (TAS)*, it is necessary to consider the proposal in Open Session of Council.
- 3.2 The licencing of public land is subject to the provisions of Section 178 of the Act.
- 3.3 On first review, the proposal and application for the installation of the Community Battery would be exempt from having to obtain a planning permit.

### 4. DISCUSSION

- 4.1 The purpose of the Community Battery is to allow electricity to be stored locally in a neighbourhood and to essentially strengthen the electricity grid by making it more reliable.
- 4.2 Whilst not yet confirmed, TasNetworks have advised that the likely dimensions of the proposed battery would be 3m wide x 2.4m deep x 2.6m tall.
- 4.3 The location of the proposed Community Battery is shown in the image below with the proposed likely installation being adjacent to and adjoining the existing TasNetworks infrastructure located at the Reserve as shown in the image below.



- 4.4 Attached is a TasNetworks fact sheet of the proposed Community Battery.
- 4.5 It is recommended that the preferred option for the Council is to enter into a licence with TasNetworks rather than create an easement in favour of TasNetworks. By entering into a licence, the Council maintains control over the terms and the conditions of the installation of the Community Battery.
- 4.6 Given that the proposed location of the Community Battery would be at the corner of the Reserve and in an area that already has TasNetworks infrastructure, it is envisaged that there would be no negative impacts upon the use of the Reserve as a result of the Community Battery sitting in this location.
- 4.7 At this stage, it is recommended that the Council advertises its intent to enter into a licence with TasNetworks. A further report would be provided in due course following the public consultation period and for the Council to consider any objections to the proposal along with any relevant licence terms and conditions.

## 5. FINANCE

- 5.1 TasNetworks would pay an annual licence fee to the Council which has not yet been discussed or determined but given the location and the size of the Community Battery, the licence fee amount would likely be a minimal amount.

## 6. ENVIRONMENT

- 6.1 The Council's Environmental Health Officer has advised that there is potential for noise issues given that the battery would be cooled by air conditioners and the site is surrounded by residential properties although only one property is in close proximity to the proposed location.
- 6.2 As part of the terms and conditions of the licence, there would be conditions inserted into the licence agreement in respect of noise testing to ensure that there were no noise issues that was in breach of any applicable legislation.
- 6.3 The storage of power may also have environmental benefits.

**7. COMMUNICATION AND CONSULTATION**

- 7.1 As the Reserve is public land, the public consultation process prescribed in Section 178 of the Act will need to be followed.
- 7.2 TasNetworks have also undertaken some initial consultation by holding a community breakfast at the Reserve to answer any questions from the community as well as undertaking some door knocking on the houses in the immediate vicinity of the proposed location.

**8. RISK**

- 8.1 There is a risk that some residents in the immediate vicinity of the proposed location may raise an objection based on concerns as to possible noise, increased fire risk or other issues emanating from the Community Battery.

**9. CONCLUSION**

- 9.1 The proposed installation of a Community Battery at the Reserve is considered to be beneficial to both the Council and to the community.
- 9.2 It is recommended that the Council proceeds to advertise its intent to enter into a licence with TasNetworks for the purpose of the installation of a Community Battery, with a further report to be provided in due course to consider any objections received before making a final decision on the matter.

**10. RECOMMENDATION**

That Council advertises its intent to licence part of the land at Suncoast Drive Reserve at Blackmans Bay to TasNetworks for the purpose of installing a Community Battery in accordance with Section 178 of the *Local Government Act 1993 (TAS)*.

**ATTACHMENTS**

1. TasNetworks factual sheet

## Blackmans Bay Community Battery

Community batteries allow electricity to be stored locally in a neighbourhood. Excess solar energy generated from rooftop solar panels nearby charge the battery during the day and power households in the evening. This strengthens the electricity grid by making it more reliable and environmentally friendly.

### What are the benefits?

- Batteries can help support the ongoing uptake of rooftop solar panel installations
- Batteries can reduce emissions through local storage and generation of electricity
- Batteries will help reduce TasNetworks operating costs, reducing overall electricity costs for Tasmanians

### How will it impact me?

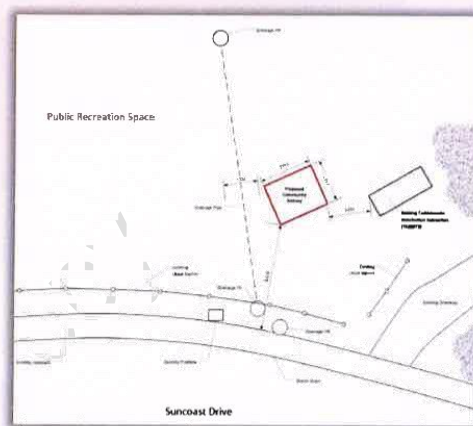
TasNetworks are actively looking to minimising impacts and take into consideration the views of the local community:

- The battery hardware will be designed to limit noise output in accordance with EPA Tasmania guidelines
- We will work with the Tasmania Fire Service to ensure the battery meets all fire and safety related requirements
- We will work with the community and council to place the battery in a suitable location and incorporate a positive aesthetic design (examples below)



### Proposed location

Suncoast Drive Blackmans Bay  
Title No: 11570/600



Battery size and exact location is indicative at this stage

For any questions, please reach out to:

[alex.duffy@tasnetworks.com.au](mailto:alex.duffy@tasnetworks.com.au)



Powering a  
Bright Future

## 16.4 AUDIT PANEL - INDEPENDENT MEMBERS REMUNERATION

**File Number:** 12.195

**Author:** David Spinks, Director People & Finance

**Authoriser:** Dave Stewart, Chief Executive Officer

### Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

### 1. PURPOSE

- 1.1 The purpose of this report is to recommend an increase in the remuneration paid to independent members of the Audit Panel, and to amend the Panel Charter to provide for annual increases.

### 2. BACKGROUND

- 2.1 Council has an Audit Panel to assist with its governance oversight.
- 2.2 The activities of the Panel are set out in the Audit Panel Charter.
- 2.3 The Panel includes independent members and pursuant to the Charter the independent members are paid a sitting fee per meeting attended. Currently this is \$630 per meeting. The Chair receives a further fee of \$2,518 per annum.

### 3. STATUTORY REQUIREMENTS

- 3.1 Pursuant to S85 of the Local Government Act 1993, Council is required to have an Audit Panel. Pursuant to the Local Government (Audit Panels) Order 2014, the Panel is to include independent members and one of those independent members is to be the Chair.

### 4. DISCUSSION

- 4.1 The Audit Panel Charter is silent on the issue of increases in the sitting fee levels.
- 4.2 The Charter previously contained the following clause: Fees will increase in line with CPI (Hobart March quarter annual figure) on 1 July each year. It appears this clause was removed in 2022 in the update of the Charter. It is recommended this clause be re-inserted.
- 4.3 The most recent Hobart CPI is for the December 2024 quarter with annual CPI at 1.5%.
- 4.4 Based on this it is recommended the fee per sitting be increased to \$640 with an additional \$2,556 for the Chair. It is proposed this increase apply from the next meeting in May through to June 2026.

### 5. FINANCE

- 5.1 The additional cost to Council based on the Panel undertaking five meetings per year is \$188.

**6. ENVIRONMENT**

6.1 There are no environmental considerations arising from this report.

**7. COMMUNICATION AND CONSULTATION**

7.1 The Audit Panel Charter is a public document available on Council's website.

**8. RISK**

8.1 There are no risks identified as a result of this report.

**9. CONCLUSION**

9.1 It is recommended the sitting fees paid to independent Audit Panel members be increased to \$640 per annum, with the Chair receiving a further \$2,556, with effect from the May 2025 Panel meeting through to June 2026, and that the Charter be amended to include provision for annual increases based on the Hobart March annual CPI.

**10. RECOMMENDATION**

That the updated Audit Panel Charter, as attached, be adopted with the sitting fees for independent Audit Panel members be increased with effect from the May 2025 Panel meeting through to June 2026.

**ATTACHMENTS**

1. Existing Charter with tracked changes
2. Updated Charter





# Kingborough Council

## Audit Panel

### Charter

Marchy 20254

The Kingborough Council (the Council) has established the Audit Panel in compliance with Division 4 of the *Local Government Act 1993* (the Act), the *Local Government (Audit Panels) Order 2014* (the Audit Panels Order) and the *Local Government (Audit Panels) Amendment Order 2015*.

This charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

## Objective

The objective of the Audit Panel is to review the Council's performance under section 85A of the Act and report to the Council its conclusions and recommendations.

## Authority

The Council authorises the Audit Panel, within its responsibilities, to:

- obtain any information it requires from any employee or external party (subject to any legal obligation to protect information);
- discuss any matters with the Tasmanian Audit Office (TAO), or other external parties (subject to confidentiality considerations);
- request the attendance of any employee, including members of the Council, at Audit Panel meetings; and
- obtain legal or other professional advice, as considered necessary to meet its responsibilities, and in consultation with the Chief Executive Officer.

## Composition and tenure

The Audit Panel comprises two councillors and three independent members, appointed by the Council.

A person who is an employee, or the Chief Executive Officer, or the Mayor of the Council is not eligible for appointment as a member of the Panel.

A person who is an employee or councillor of another municipal council is not eligible for appointment as a member of the Panel.

If a Commissioner is appointed to the Council, he or she may be appointed as a member of the Panel.

The Council will appoint an independent member as the Chairperson of the Panel.

Audit Panel members are appointed for a period of not less than one year, and not exceeding four years.

Audit Panel members may be re-appointed at the approval of the Council.

## Functions

To comply with the Audit Panels Order, when reviewing the Council's performance the Audit Panel is to consider:

- the Council's financial system, financial governance arrangements and financial management;
- whether the annual financial statements of the Council accurately represent the state of affairs of the council;
- whether and how the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plans of the Council are integrated and the processes by which, and assumptions under which, those plans were prepared;
- the annual budget's alignment with the long-term financial management plan;
- the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position;
- whether the Council is complying with the provisions of the Act and any other relevant legislation; and
- whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council and, if it has so taken action, what that action was and its effectiveness; and
- any other activities within the Panel's remit, as determined by the Panel.

### Key areas

In fulfilling its functions, the Audit Panel should consider the following key areas:

- corporate governance;
- systems of internal control;
- risk management frameworks;
- human resource management, including policies, procedures and enterprise agreements;
- procurement;
- information and communications technology governance;
- management and governance of the use of data, information and knowledge; and
- internal and external reporting requirements.

### Responsibilities of Panel members

Members of the Audit Panel are expected to understand and observe the legal requirements of the Act and the Audit Panels Order. Members are also expected to:

- act in the best interests of the Council;
- apply sound analytical skills, objectivity and judgment;
- express opinions constructively and openly;

- raise issues that relate to the Audit Panel's functions and pursue independent lines of enquiry within the Panel's deliberations and meetings; and
- contribute the time required to review the papers provided.

## Reporting

The Audit Panel is to provide a copy of its meeting minutes to the Council as soon as practicable after each Audit Panel meeting.

If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council as soon as practicable after the review is completed.

The Audit Panel must provide an annual report to the Council that comprises, at least:

- a summary of the work undertaken and significant findings during the past year;
- a review of the Panel's Charter and, if required, recommended changes to the Council for its approval;
- an update on the membership of the Panel, in particular if there have been or may be change;
- the significant aspects of the Panel's deliberations for the coming year, together with a proposed work plan for the coming year; and
- any other matters deemed, by the Panel, as requiring the Council's attention.

## Administrative arrangements

### 1. Meetings

The Audit Panel will meet at least four times per year.

The Audit Panel is to regulate its own proceedings in accordance with this Charter.

The Chairperson may determine that a meeting is to be held in private.

The Chief Executive Officer and Director People and Finance, or their delegates, are to attend Audit Panel meetings unless the Chairperson determines a meeting is to be held in private.

The Audit Panel may invite or allow any councillor and/or employee of the Council and/or representative of the TAO to attend meetings of the Audit Panel.

### 2. Quorum

A quorum of the Audit Panel meeting is three members, including at least one independent member.

### 3. Work plan

The Audit Panel is to develop an annual work plan that includes, but is not limited to, a schedule of meetings and the known objectives for each meeting.

All discretionary items referred to the Audit Panel that fit within its remit should be brought before the Panel so it can determine which items will be prioritised for inclusion in the work plan.

The forward meeting schedule should include the dates, location, and proposed agenda items for each meeting.

#### 4. Secretariat

The Council, in consultation with the Audit Panel, will appoint a person to provide secretariat support to the Audit Panel. The secretariat will:

- ensure the agenda for each meeting is approved by the Chairperson;
- ensure the agenda and supporting papers are circulated at least one week prior to the meeting; and
- ensure the minutes of the meetings are prepared and submitted to the Council as soon as practicable after each meeting.

#### 5. Resources

The Audit Panel will hold at least annual discussions with the Chief Executive Officer in relation to the resources to be made available to enable the Panel to meet its requisite functions and achieve its objectives.

#### 6. Interests

Audit Panel members must declare any real, potential or perceived pecuniary or non-pecuniary interests that may affect them in carrying out their functions. The Audit Panel member with the interest must also notify the Chief Executive Officer of the Council, in writing, of the interest within seven days of declaring the interest. The register of interest is to be available at all Audit Panel meetings.

Independent members are to consider past employment, consultancy arrangements and related party issues in making these declarations.

A standing item for declarations of interests should be included in all Panel meeting agendas.

The Chairperson of the Audit Panel is to ensure that the declaration of an interest is recorded in the minutes of the meeting and any relevant written report.

#### 7. Confidentiality

Panel members must maintain the confidentiality of any information, documents and communication that the Council or Panel has designated as being in confidence, and only access Council information in order to perform their role as a Panel member.

#### 8. Code of conduct

Audit Panel members are to abide by the behaviour in the *Code of Conduct* which is attached to this Charter.

## 9. Induction

The Council will provide new Audit Panel members with relevant information and briefings on their appointment to assist them to meet their Audit Panel responsibilities.

## 10. Remuneration

Independent members of the Audit Panel shall be paid *a sitting fee of \$6~~43~~0* per meeting attended.

The Chairperson of the Audit Panel shall be paid an annual fee of \$2,5~~56~~18.

Fees will increase in line with CPI (Hobart March quarter annual figure) with effect from 1 July each year.

## 11. Review of Charter

The Council will review this charter at least annually and submit its recommended charter to the Council for approval.

Approved by Council

Date:

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Attachment A

# Kingborough Council Audit Panel

## Code of Conduct

This code of conduct sets out the standards of behaviour expected of the Kingborough Council's Audit Panel members (members). The standards support the characteristics of good governance outlined in the *Good Governance Guide for Local Government in Tasmania* (reference below).

As an independent source of scrutiny in the interests of the community, the Audit Panel provides checks and balances on key Council activities and a means of highlighting issues that require strategic attention.

Councillors who are members of the Audit Panel are in a unique position and have an obligation to maintain an Audit Panel perspective in the interests of the community when they discharge their duties as Panel members, ie they must display independence of mind, separate from their role as a councillor.

In performing their role on the Kingborough Council's Audit Panel, and in acting in the best interests of the community, all members of the Audit Panel commit to the following standards.

### 1. Effective management of conflicts of interest

Members avoid conflicts of interest that arise between their personal interests and their public duty as an Audit Panel member, as far as reasonably possible. This includes pecuniary and non-pecuniary conflicts of interest (actual, potential or perceived). Where avoidance is not possible, members appropriately manage conflicts of interest. Members are responsible for acting in good faith and exercising reasonable judgment to manage conflicts of interest, including the offer or receipt of gifts and benefits.

Council members may at times deal with conflicts of interest as a consequence of their dual roles as an Audit Panel member and a councillor. This may present as a conflict between the interests of the community (as seen from the Audit Panel perspective).

All members will regularly provide advice of their actual, potential and perceived conflicts to the Panel.

### 2. Proper use of Council information

Members maintain the confidentiality of any information, documents and communication that the Council or Panel has designated as being in confidence. Members only access Council information needed for them to perform their role as a Panel member and not for personal interests or reasons.

### 3. Proper use of position

Members perform their role in the best interests of the Council and the community. Members operate within the intended scope of the Audit Panel (as outlined in the Audit Panel Charter) and adhere to relevant Council policies and procedures.

### 4. Appropriate interactions

Members act ethically and treat all persons with fairness and respect. Members conduct themselves in a way that positively represents the Panel and is in the best interests of the Council and the community. Members interact appropriately with fellow members, councillors, Council staff and the community, and give full respect and consideration of to all relevant information known to them. Members should not interact directly with council staff without the prior approval of the Panel and the Chief Executive Officer.

The Council has policies and procedures to provide additional guidance for members. All Council policies are available on the Council website.

Further information on the ethical standards covered in this code of conduct, and the terminology used, can be found in the *Good Governance Guide for Local Government in Tasmania*: ([www.dpac.tas.gov.au/divisions/local\\_government](http://www.dpac.tas.gov.au/divisions/local_government)).

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# **Kingborough Council Audit Panel**

## **Charter**

March 2025

The Kingborough Council (the Council) has established the Audit Panel in compliance with Division 4 of the *Local Government Act 1993* (the Act), the *Local Government (Audit Panels) Order 2014* (the Audit Panels Order) and the *Local Government (Audit Panels) Amendment Order 2015*.

This charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

## **OBJECTIVE**

The objective of the Audit Panel is to review the Council's performance under section 85A of the Act and report to the Council its conclusions and recommendations.

## **AUTHORITY**

The Council authorises the Audit Panel, within its responsibilities, to:

- obtain any information it requires from any employee or external party (subject to any legal obligation to protect information);
- discuss any matters with the Tasmanian Audit Office (TAO), or other external parties (subject to confidentiality considerations);
- request the attendance of any employee, including members of the Council, at Audit Panel meetings; and
- obtain legal or other professional advice, as considered necessary to meet its responsibilities, and in consultation with the Chief Executive Officer.

## **COMPOSITION AND TENURE**

The Audit Panel comprises two councillors and three independent members, appointed by the Council.

A person who is an employee, or the Chief Executive Officer, or the Mayor of the Council is not eligible for appointment as a member of the Panel.

A person who is an employee or councillor of another municipal council is not eligible for appointment as a member of the Panel.

If a Commissioner is appointed to the Council, he or she may be appointed as a member of the Panel.

The Council will appoint an independent member as the Chairperson of the Panel.

Audit Panel members are appointed for a period of not less than one year, and not exceeding four years.

Audit Panel members may be re-appointed at the approval of the Council.

## **FUNCTIONS**

To comply with the Audit Panels Order, when reviewing the Council's performance the Audit Panel is to consider:

- the Council's financial system, financial governance arrangements and financial management;
- whether the annual financial statements of the Council accurately represent the state of affairs of the council;
- whether and how the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plans of the Council are integrated and the processes by which, and assumptions under which, those plans were prepared;

- the annual budget's alignment with the long-term financial management plan;
- the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position;
- whether the Council is complying with the provisions of the Act and any other relevant legislation; and
- whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council and, if it has so taken action, what that action was and its effectiveness; and
- any other activities within the Panel's remit, as determined by the Panel.

### KEY AREAS

In fulfilling its functions, the Audit Panel should consider the following key areas:

- corporate governance;
- systems of internal control;
- risk management frameworks;
- human resource management, including policies, procedures and enterprise agreements;
- procurement;
- information and communications technology governance;
- management and governance of the use of data, information and knowledge; and
- internal and external reporting requirements.

### RESPONSIBILITIES OF PANEL MEMBERS

Members of the Audit Panel are expected to understand and observe the legal requirements of the Act and the Audit Panels Order. Members are also expected to:

- act in the best interests of the Council;
- apply sound analytical skills, objectivity and judgment;
- express opinions constructively and openly;
- raise issues that relate to the Audit Panel's functions and pursue independent lines of enquiry within the Panel's deliberations and meetings; and
- contribute the time required to review the papers provided.

### REPORTING

The Audit Panel is to provide a copy of its meeting minutes to the Council as soon as practicable after each Audit Panel meeting.

If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council as soon as practicable after the review is completed.

The Audit Panel must provide an annual report to the Council that comprises, at least:

- a summary of the work undertaken and significant findings during the past year;

- a review of the Panel's Charter and, if required, recommended changes to the Council for its approval;
- an update on the membership of the Panel, in particular if there have been or may be change;
- the significant aspects of the Panel's deliberations for the coming year, together with a proposed work plan for the coming year; and
- any other matters deemed, by the Panel, as requiring the Council's attention.

## **ADMINISTRATIVE ARRANGEMENTS**

### **Meetings**

The Audit Panel will meet at least four times per year.

The Audit Panel is to regulate its own proceedings in accordance with this Charter.

The Chairperson may determine that a meeting is to be held in private.

The Chief Executive Officer and Director People and Finance, or their delegates, are to attend Audit Panel meetings unless the Chairperson determines a meeting is to be held in private.

The Audit Panel may invite or allow any councillor and/or employee of the Council and/or representative of the TAO to attend meetings of the Audit Panel.

### **Quorum**

A quorum of the Audit Panel meeting is three members, including at least one independent member.

### **Work plan**

The Audit Panel is to develop an annual work plan that includes, but is not limited to, a schedule of meetings and the known objectives for each meeting.

All discretionary items referred to the Audit Panel that fit within its remit should be brought before the Panel so it can determine which items will be prioritised for inclusion in the work plan.

The forward meeting schedule should include the dates, location, and proposed agenda items for each meeting.

### **Secretariat**

The Council, in consultation with the Audit Panel, will appoint a person to provide secretariat support to the Audit Panel. The secretariat will:

- ensure the agenda for each meeting is approved by the Chairperson;
- ensure the agenda and supporting papers are circulated at least one week prior to the meeting; and
- ensure the minutes of the meetings are prepared and submitted to the Council as soon as practicable after each meeting.

### **Resources**

The Audit Panel will hold at least annual discussions with the Chief Executive Officer in relation to the resources to be made available to enable the Panel to meet its requisite functions and achieve its objectives.

### **Interests**

Audit Panel members must declare any real, potential or perceived pecuniary or non-pecuniary interests that

may affect them in carrying out their functions. The Audit Panel member with the interest must also notify the Chief Executive Officer of the Council, in writing, of the interest within seven days of declaring the interest. The register of interest is to be available at all Audit Panel meetings.

Independent members are to consider past employment, consultancy arrangements and related party issues in making these declarations.

A standing item for declarations of interests should be included in all Panel meeting agendas.

The Chairperson of the Audit Panel is to ensure that the declaration of an interest is recorded in the minutes of the meeting and any relevant written report.

### **Confidentiality**

Panel members must maintain the confidentiality of any information, documents and communication that the Council or Panel has designated as being in confidence, and only access Council information in order to perform their role as a Panel member.

### **Code of conduct**

Audit Panel members are to abide by the behaviour in the *Code of Conduct* which is attached to this Charter.

### **Induction**

The Council will provide new Audit Panel members with relevant information and briefings on their appointment to assist them to meet their Audit Panel responsibilities.

### **Remuneration**

Independent members of the Audit Panel shall be paid *a sitting fee of* \$640 per meeting attended.

The Chairperson of the Audit Panel shall be paid an annual fee of \$2,556.

Fees will increase in line with CPI (Hobart March quarter annual figure) with effect from 1 July each year.

### **Review of Charter**

The Council will review this charter at least annually and submit its recommended charter to the Council for approval.

Approved by Council

Date:

## Attachment A

**Kingborough Council Audit Panel****Code of Conduct**

This code of conduct sets out the standards of behaviour expected of the Kingborough Council's Audit Panel members (members). The standards support the characteristics of good governance outlined in the *Good Governance Guide for Local Government in Tasmania* (reference below).

As an independent source of scrutiny in the interests of the community, the Audit Panel provides checks and balances on key Council activities and a means of highlighting issues that require strategic attention.

Councillors who are members of the Audit Panel are in a unique position and have an obligation to maintain an Audit Panel perspective in the interests of the community when they discharge their duties as Panel members, ie they must display independence of mind, separate from their role as a councillor.

In performing their role on the Kingborough Council's Audit Panel, and in acting in the best interests of the community, all members of the Audit Panel commit to the following standards.

**1. Effective management of conflicts of interest**

Members avoid conflicts of interest that arise between their personal interests and their public duty as an Audit Panel member, as far as reasonably possible. This includes pecuniary and non-pecuniary conflicts of interest (actual, potential or perceived). Where avoidance is not possible, members appropriately manage conflicts of interest. Members are responsible for acting in good faith and exercising reasonable judgment to manage conflicts of interest, including the offer or receipt of gifts and benefits.

Council members may at times deal with conflicts of interest as a consequence of their dual roles as an Audit Panel member and a councillor. This may present as a conflict between the interests of the community (as seen from the Audit Panel perspective).

All members will regularly provide advice of their actual, potential and perceived conflicts to the Panel.

**2. Proper use of Council information**

Members maintain the confidentiality of any information, documents and communication that the Council or Panel has designated as being in confidence. Members only access Council information needed for them to perform their role as a Panel member and not for personal interests or reasons.

**3. Proper use of position**

Members perform their role in the best interests of the Council and the community. Members operate within the intended scope of the Audit Panel (as outlined in the Audit Panel Charter) and adhere to relevant Council policies and procedures.

**4. Appropriate interactions**

Members act ethically and treat all persons with fairness and respect. Members conduct themselves in a way that positively represents the Panel and is in the best interests of the Council and the community. Members interact appropriately with fellow members, councillors, Council staff and the community, and give full respect and consideration of to all relevant information known to them. Members should not interact directly with council staff without the prior approval of the Panel and the Chief Executive Officer.

The Council has policies and procedures to provide additional guidance for members. All Council policies are available on the Council website.

Further information on the ethical standards covered in this code of conduct, and the terminology used, can be found in the *Good Governance Guide for Local Government in Tasmania*: ([www.dpac.tas.gov.au/divisions/local\\_government](http://www.dpac.tas.gov.au/divisions/local_government)).

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## 16.5 FINANCIAL REPORT - FEBRUARY 2025

**File Number:** 10.47

**Author:** Laura Eaton, Assistant Finance Manager

**Authoriser:** David Spinks, Director People & Finance

### Strategic Plan Reference

Key Priority Area: 2 Deliver quality infrastructure and services.

Strategic Outcome: 2.4 The organisation has a corporate culture that delivers quality customer service, encourages innovation and has high standards of accountability.

### 1. PURPOSE

- 1.1 The purpose of this report is to provide the February 2025 financial report information to Council for review.

### 2. BACKGROUND

- 2.1 The attached report has been prepared based on current information with estimates being used where final information is not available.

### 3. STATUTORY REQUIREMENTS

- 3.1 There are no specific requirements under the *Local Government Act 1993* regarding financial reporting, however good practice would indicate that a monthly financial report is required to enable adequate governance of financial information.

### 4. DISCUSSION

#### Operating Revenue and Expenditure

- 4.1 The Summary Operating Statement contains several variances to the original budget. Revenue is favourable to budget and expenditure slightly over budget. The following are the major variances and explanations:

#### REVENUE

- Rates are \$112,000 over budget due primarily to a late supplementary rate assessment received in May 2024 after the 2024/25 budget had been set. This meant that the initial rate assessment for 2024/25 was greater than forecast. This may be offset by supplementary rates received during 2024/25 being lower than budgeted however a forecast revision of \$100,000 has been made.
- Statutory Fees and Fines are \$50,000 over budget mainly due to a large development application received in late August. A forecast revision of \$100,000 has been made to reflect this income.
- User Fees are \$126,000 over budget primarily from the Kingborough Sports Centre, where fitness centre memberships are over budget. A forecast increase of \$50,000 has been made previously, with an additional \$50,000 being made this month reflecting the increased gym membership.
- Grants Recurrent income is \$125,000 over budget due to the timing of the receipt of the Financial Assistance Grants. This year we are receiving quarterly payments and so far two payments have been received. The forecast has been updated to reflect two grants received for Community Services and Waste Management totalling \$80,000, and the relevant expenditure has also been updated.



- Reimbursements are \$17,000 over budget due to rate remission timing differences between remissions being given and reimbursement being received from the State Government.

#### EXPENDITURE

- Employee Costs are close to budget. January and February saw substantial leave taken and the provision movement reduced. There are unders and overs however with most departments favourable to budget, but Infrastructure unfavourable. This is because there has been a lower level of capital work performed (capital wage costs are capitalised) so far this year. This capital work has increased more recently with transport employees moving into capital works and so this unfavourable variance is expected to reduce.
  - Materials and Services are \$39,000 under budget due primarily to timing differences in relation to when expenditure is made against the budget. Areas that are below budget expenditure are NAB, Community Services and Governance. This is offset by increased kerbside garbage volumes and timing differences in expenditure by the Transport department. The forecast has been increased by \$80,000 reflecting expenditures associated with grants received.
  - Other expenses are \$121,000 unfavourable to budget. This is mainly due to land tax and pensioner remission costs but both are timing variances.
  - Depreciation is \$249,000 under budget. This favourable variance has arisen due to the revaluation of Open Space assets in 2023/24 not having the impact on Depreciation expense anticipated. The revaluation also meant the budgeted indexation increase in depreciation did not occur. Accordingly, the forecast depreciation expense has been reduced by \$450,000.
  - Profit on sale of assets is \$395,000 over budget due to the profit on sale of plant disposed. A forecast revision of \$250,000 has been made to reflect this.
- 4.2 Capital Grants are over budget by \$3.16m due to grants carried over from 2023/24, LRCI grants, Better Active Transport and Election Commitment grants received. Those carried forward include the Summerleas Road Underpass, the Taroona Bike Lane and the change rooms at Kingston Beach Oval. During December \$564,000 was received for Local Government Community Infrastructure Grant 4 which will be used for Kingston Beach Foreshore Rehabilitation. We have received \$718,000 in Election Commitment funding during January and February for various projects, including Disability Toilets and Access Ramps, Re-Asphalting Dennes Point Tennis Court and a Half Court Basketball Facility at Dru Point.
- 4.3 Council's cash and investments amount to \$12.17m at the end of the month, which is a slight reduction from the January balance. Borrowings of \$13.92 million offset this amount.

## 5. FINANCE

- 5.1 The year to date underlying result is \$1.34M favourable to budget. Forecast revisions of \$1M have been made.
- 5.2 The initial full year Budgeted Underlying Loss of \$2.935m has been reduced to a Forecast Underlying Loss of \$1.935m. Of this \$1M improvement \$650,000 relates to recurrent savings and will favourably impact future years' budgets.

**6. ENVIRONMENT**

6.1 There are no environmental issues associated with this matter.

**7. COMMUNICATION AND CONSULTATION**

7.1 The financial results for February 2025 are available for public scrutiny in the Council meeting agenda.

**8. RISK**

8.1 The Council financials are favourable to budget for the first eight months of the financial year.

8.2 Council is forecasting an underlying deficit for the full year.

**9. RECOMMENDATION**

That Council endorses the attached Financial Report as at 28 February 2025.

**ATTACHMENTS**

1. Financials February 2025
2. Capital Report February 2025

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## **FINANCIAL REPORT**

**FOR THE PERIOD**

**1ST JULY, 2024**

**TO**

**28TH FEBRUARY, 2025**

**SUBMITTED TO COUNCIL**

**17TH MARCH, 2025**

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**KINGBOROUGH COUNCIL - February 2025**

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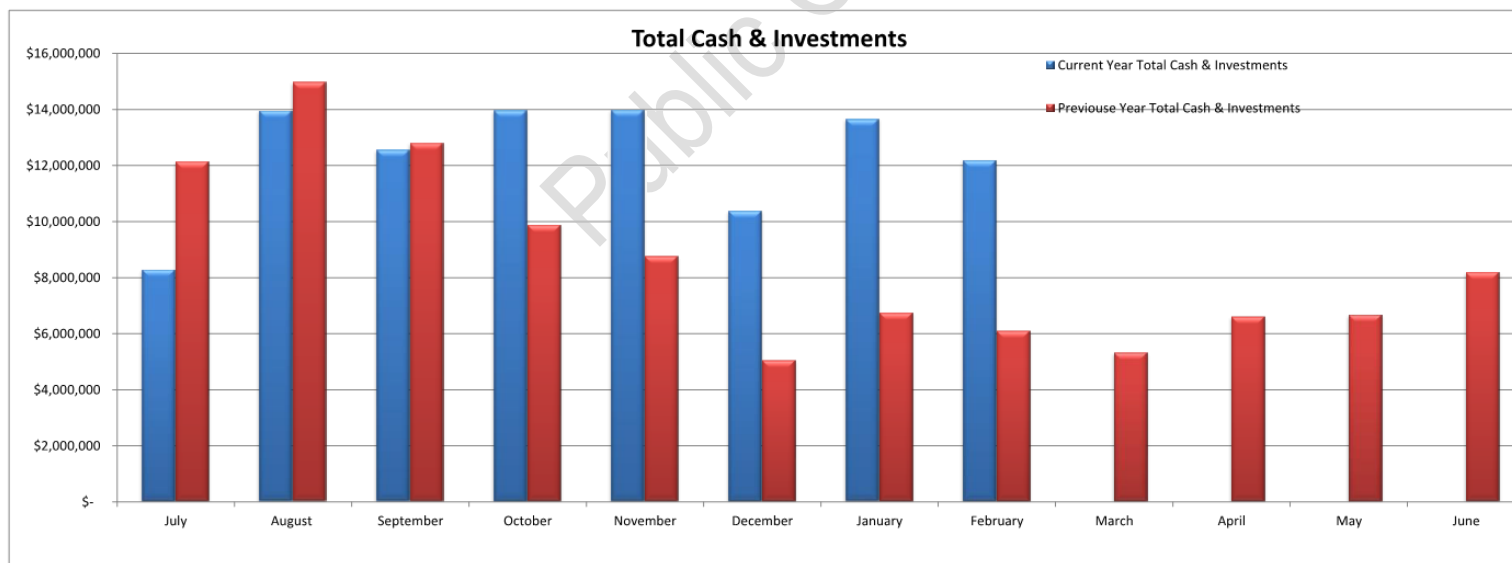
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## KINGBOROUGH COUNCIL - February 2025

### CASH BALANCES

Balance Type	July	August	September	October	November	December	January	February	March	April	May	June
Reserves	\$ 3,213,968	\$ 3,214,557	\$ 3,250,054	\$ 3,265,371	\$ 3,275,427	\$ 3,257,630	\$ 3,340,947	\$ 4,362,437				
Held in Trust	\$ 1,569,384	\$ 1,604,111	\$ 1,609,256	\$ 1,603,256	\$ 1,603,306	\$ 1,559,556	\$ 1,559,556	\$ 1,861,981				
Unexpended Capital Works*	\$ 1,558,821	\$ 2,914,766	\$ 3,508,514	\$ 4,071,557	\$ 4,320,102	\$ 4,697,498	\$ 6,016,294	\$ 7,500,977				
<b>Current Year Total Committed Cash</b>	\$ 6,342,173	\$ 7,733,433	\$ 8,367,823	\$ 8,940,184	\$ 9,198,835	\$ 9,514,684	\$ 10,916,797	\$ 13,725,395	\$ -	\$ -	\$ -	\$ -
<b>Previous Year Total Committed Cash</b>	\$ 5,081,841	\$ 6,568,559	\$ 7,511,060	\$ 8,445,993	\$ 9,362,080	\$ 9,687,080	\$ 10,878,618	\$ 12,488,352	\$ 13,462,080	\$ 13,968,025	\$ 14,444,103	\$ 15,051,130
Uncommitted Funds	\$ 1,935,608	\$ 6,211,143	\$ 4,178,418	\$ 5,019,490	\$ 4,769,056	\$ 849,214	\$ 2,723,515	\$ 1,553,153	\$ -	\$ -	\$ -	\$ -
<b>Current Year Total Cash</b>	\$ 8,277,781	\$ 13,944,576	\$ 12,546,242	\$ 13,959,674	\$ 13,967,891	\$ 10,363,898	\$ 13,640,312	\$ 12,172,242	\$ -	\$ -	\$ -	
<b>Previous Year Total Cash</b>	\$ 12,133,264	\$ 14,961,591	\$ 12,794,831	\$ 9,866,360	\$ 8,749,474	\$ 5,043,130	\$ 6,736,903	\$ 6,090,954	\$ 5,318,002	\$ 6,602,117	\$ 6,666,200	\$ 8,183,556

\*Unexpended Capital Works excludes Kingston Park expenditure



## KINGBOROUGH COUNCIL - February 2025

## CASH, INVESTMENTS &amp; BORROWINGS

CASH ACCOUNTS	Interest Rate	Maturity Date	July	August	September	October	November	December	January	February	March	April	May	June
CBA - Overdraft Account	3.85%	Ongoing	\$ 917,963	\$ 456,379	\$ 699,661	\$ 3,252,211	\$ 2,495,487	\$ 966,506	\$ 4,143,675	\$ 1,684,917				
CBA - Applications Account	3.85%	Ongoing	\$ 91,665	\$ 4,104	\$ 116,186	\$ 59,462	\$ 149,926	\$ 24,645	\$ 92,193	\$ 217,106				
CBA - AR Account	3.85%	Ongoing	\$ 448,895	\$ 3,626	\$ 88,674	\$ 108,879	\$ 740,681	\$ 163,015	\$ 131,324	\$ 975,722				
CBA - Business Online Saver	4.35%	Ongoing	\$ 4,374,128	\$ 11,026,013	\$ 9,178,814	\$ 3,064,550	\$ 3,090,942	\$ 1,701,993	\$ 1,711,380	\$ 1,717,702				
<b>Total Cash</b>			\$ 5,832,651	\$ 11,490,122	\$ 10,083,335	\$ 6,485,101	\$ 6,477,037	\$ 2,856,158	\$ 6,078,572	\$ 4,595,448	\$ -	\$ -	\$ -	\$ -
<b>INVESTMENTS</b>														
Tascorp HT - At Call	4.23%	Managed Trust	\$ 168,179	\$ 168,801	\$ 168,801	\$ 2,171,698	\$ 2,179,463	\$ 2,187,515	\$ 2,195,597	\$ 2,202,773				
Tascorp CG - 45 Day Wdl term on funds	4.41%	Managed Trust	\$ 2,276,951	\$ 2,285,653	\$ 2,294,106	\$ 2,302,874	\$ 2,311,391	\$ 2,320,224	\$ 2,329,091	\$ 2,336,969				
Westpac TD	4.83%	23/04/2025				\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,037,052	\$ 3,037,052				
<b>Total Investments</b>			\$ 2,445,130	\$ 2,454,454	\$ 2,462,907	\$ 7,474,572	\$ 7,490,854	\$ 7,507,739	\$ 7,561,740	\$ 7,576,795	\$ -	\$ -	\$ -	\$ -
<b>Current Year Total Cash &amp; Investments</b>			\$ 8,277,781	\$ 13,944,576	\$ 12,546,242	\$ 13,959,674	\$ 13,967,891	\$ 10,363,898	\$ 13,640,312	\$ 12,172,242	\$ -	\$ -	\$ -	\$ -
<b>Previous Year Cash &amp; Investments</b>			\$ 12,133,264	\$ 14,961,591	\$ 12,794,831	\$ 9,866,360	\$ 8,749,474	\$ 5,043,130	\$ 6,736,903	\$ 6,090,954	\$ 5,318,002	\$ 6,602,117	\$ 6,666,200	\$ 8,183,556
<b>Borrowings</b>														
Tascorp	4.88%	27-Jun-27	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000				
Tascorp	5.25%	21-Jan-27	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000				
Tascorp	4.70%	19-Feb-26	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500	\$9,422,500				
			\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ 13,922,500	\$ -	\$ -	\$ -	\$ -

## KINGBOROUGH COUNCIL - February 2025

### RESERVES

Accounts	July	August	September	October	November	December	January	February	March	April	May	June
Boronia Hill Reserve	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733	\$ 10,733				
Car Parking	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248	\$ 46,248				
Infrastructure Replacement Reserve	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000				
Hall Equipment Replacement	\$ 74,531	\$ 74,531	\$ 74,531	\$ 74,531	\$ 74,531	\$ 74,531	\$ 74,531	\$ 74,531				
IT Equipment Replacement	\$ 366,951	\$ 366,951	\$ 366,951	\$ 366,951	\$ 366,951	\$ 366,951	\$ 366,951	\$ 366,951				
KSC Equipment Replacement	\$ 161,050	\$ 161,050	\$ 161,050	\$ 161,050	\$ 161,050	\$ 161,050	\$ 161,050	\$ 161,050				
KWS Replacement Reserve	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000				
Office Equipment Replacement	\$ 105,986	\$ 105,986	\$ 105,986	\$ 105,986	\$ 105,986	\$ 105,986	\$ 105,986	\$ 105,986				
Plant & Equipment Replacement	\$ 147,095	\$ 147,095	\$ 147,095	\$ 147,095	\$ 147,095	\$ 147,095	\$ 147,095	\$ 147,095				
Public Open Space	\$ 218,306	\$ 222,706	\$ 243,956	\$ 243,956	\$ 254,706	\$ 238,706	\$ 253,456	\$ 273,456				
Tree Preservation Reserve	\$ 683,068	\$ 679,256	\$ 693,504	\$ 708,820	\$ 708,126	\$ 706,329	\$ 774,896	\$ 776,387				
<b>Current Year Total Reserve</b>	<b>\$ 3,213,968</b>	<b>\$ 3,214,557</b>	<b>\$ 3,250,054</b>	<b>\$ 3,265,371</b>	<b>\$ 3,275,427</b>	<b>\$ 3,257,630</b>	<b>\$ 3,340,947</b>	<b>\$ 4,362,437</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Previous Year Total Reserve</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>	<b>\$ 2,289,712</b>

KINGBOROUGH COUNCIL - February 2025 YTD

PUBLIC OPEN SPACE FUNDS

Opening Balance 01/02/2025	\$ 253,456
Closing Balance 28/02/2025	<u>\$ 253,456</u>
Public Open Space Uncommitted Balance	<u><u>\$ 253,456</u></u>

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## KINGBOROUGH COUNCIL - February 2025

### FORECAST CHANGES TO BUDGET NOTES

<b>RECONCILIATION OF ORIGINAL TO FORECAST BUDGET</b>	
<b>BUDGET UNDERLYING RESULT</b>	<b>(2,934,645)</b>
<b>Forecast Changes:</b>	
Additional Rates Revenue	100,000
Statutory Fees & Fines - One off large planning fee**	100,000
User Fees - KSC Higher Gym membership fees	100,000
(Profit)/Loss on Disposal of Assets - Higher sales prices received**	250,000
Grants Recurrent	
Grants received - Community Services & Waste Management**	80,000
Costs associated with grants (Contractor)**	(80,000)
Depreciation Adjustment	450,000
<b>FORECAST UNDERLYING RESULT</b>	<b>(1,934,645)</b>

The Underlying Surplus/(Deficit) is the measure which is accepted as the primary local government operating result measure. It removes capital income, and other one off or non-recurring items, to derive a result (surplus or deficit) which is considered more representative of ongoing or recurring operations and thus sustainability.

\*\* These forecast changes are "one off" and are unlikely to be repeated in future years.

## KINGBOROUGH COUNCIL - February 2025

## Summary Operating Statement All

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	40,598,168	40,486,347	111,821	40,556,847	40,656,847	100,000
Income Levies	2,146,791	2,130,715	16,076	2,130,715	2,130,715	0
Statutory Fees & Fines	1,267,437	1,217,480	49,957	1,875,100	1,975,100	100,000
User Fees	1,262,705	1,136,340	126,365	1,723,370	1,823,370	100,000
Grants Recurrent	495,008	367,566	127,442	3,294,000	3,374,000	80,000
Contributions - Cash	269,314	151,360	117,954	227,000	227,000	0
Reimbursements	1,341,200	1,324,330	16,870	1,325,100	1,325,100	0
Other Income	369,772	280,470	89,302	464,260	464,260	0
Internal Charges Income	146,664	146,640	24	220,000	220,000	0
<b>Total Income</b>	<b>47,897,058</b>	<b>47,241,248</b>	<b>655,810</b>	<b>51,816,392</b>	<b>52,196,392</b>	<b>380,000</b>
<b>Expenses</b>						
Employee Costs	13,521,415	13,519,079	(2,336)	19,830,576	19,830,576	0
Expenses Levies	1,065,358	1,065,358	0	2,130,715	2,130,715	0
Loan Interest	354,771	406,640	51,869	610,000	610,000	0
Materials and Services	9,142,577	9,181,640	39,063	13,402,310	13,482,310	(80,000)
Other Expenses	3,851,155	3,729,846	(121,309)	4,550,436	4,550,436	0
Internal Charges Expense	146,664	146,640	(24)	220,000	220,000	0
<b>Total Expenses</b>	<b>28,081,941</b>	<b>28,049,203</b>	<b>(32,738)</b>	<b>40,744,037</b>	<b>40,824,037</b>	<b>(80,000)</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>19,815,117</b>	<b>19,192,045</b>	<b>623,071</b>	<b>11,072,355</b>	<b>11,372,355</b>	<b>300,000</b>
Depreciation	10,744,227	10,993,200	248,973	16,490,000	16,040,000	450,000
(Profit)/Loss on Disposal of Assets	(395,113)	0	395,113	500,000	250,000	250,000
<b>Net Operating Surplus/(Deficit) before:</b>	<b>9,466,003</b>	<b>8,198,845</b>	<b>1,267,157</b>	<b>(5,917,645)</b>	<b>(4,917,645)</b>	<b>1,000,000</b>
Interest	339,832	266,640	73,192	400,000	400,000	0
Dividends	616,000	616,000	0	1,478,000	1,478,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	105,000	105,000	0
Investment Copping	0	0	0	1,000,000	1,000,000	0
<b>NET UNDERLYING SURPLUS/(DEFICIT)</b>	<b>10,421,835</b>	<b>9,081,485</b>	<b>1,340,350</b>	<b>(2,934,645)</b>	<b>(1,934,645)</b>	<b>1,000,000</b>
<b>NON UNDERLYING SURPLUS TRANSACTIONS</b>						
Grants Capital	3,161,284	0	3,161,284	596,000	3,161,284	2,565,284
Contributions - Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
<b>NET SURPLUS/(DEFICIT)</b>	<b>13,583,119</b>	<b>9,081,485</b>	<b>4,501,634</b>	<b>(1,338,645)</b>	<b>2,226,639</b>	<b>3,565,284</b>

## KINGBOROUGH COUNCIL - February 2025

## Summary Operating Statement Governance

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	32,669,685	32,635,882	33,803	32,688,382	32,788,382	100,000
Income Levies	2,146,791	2,130,715	16,076	2,130,715	2,130,715	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	68,267	66,480	1,787	99,750	99,750	0
Grants Recurrent	369,567	367,566	2,001	3,294,000	3,294,000	0
Contributions - Cash	124,900	98,000	26,900	147,000	147,000	0
Reimbursements	1,341,200	1,324,330	16,870	1,325,100	1,325,100	0
Other Income	78,900	38,190	40,710	75,600	75,600	0
Internal Charges Income	0	0	0	0	0	0
<b>Total Income</b>	<b>36,799,310</b>	<b>36,661,163</b>	<b>138,147</b>	<b>39,760,547</b>	<b>39,860,547</b>	<b>100,000</b>
<b>Expenses</b>						
Employee Costs	366,106	397,494	31,388	605,384	605,384	0
Expenses Levies	1,065,358	1,065,358	0	2,130,715	2,130,715	0
Loan Interest	0	0	0	0	0	0
Materials and Services	159,912	183,980	24,068	228,900	228,900	0
Other Expenses	2,416,183	2,176,210	(239,973)	2,580,500	2,580,500	0
Internal Charges Expense	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,132,458</b>	<b>3,823,042</b>	<b>(309,417)</b>	<b>5,545,499</b>	<b>5,545,499</b>	<b>0</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>32,666,851</b>	<b>32,838,122</b>	<b>(171,270)</b>	<b>34,215,048</b>	<b>34,315,048</b>	<b>100,000</b>
Depreciation	800	1,330	530	2,000	2,000	0
Loss/(Profit) on Disposal of Assets	(395,113)	0	395,113	500,000	250,000	250,000
<b>Net Operating Surplus/(Deficit) before:</b>	<b>33,061,165</b>	<b>32,836,792</b>	<b>224,373</b>	<b>33,713,048</b>	<b>34,063,048</b>	<b>350,000</b>
Interest	0	0	0	0	0	0
Dividends	616,000	616,000	0	1,478,000	1,478,000	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	105,000	105,000	0
Investment Copping	0	0	0	1,000,000	1,000,000	0
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>33,677,165</b>	<b>33,452,792</b>	<b>224,373</b>	<b>36,296,048</b>	<b>36,646,048</b>	<b>350,000</b>
Grants Capital	3,161,284	0	3,161,284	596,000	3,161,284	2,565,284
Contributions - Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	1,000,000	1,000,000	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
<b>NET SUPRPLUS/(DEFICIT)</b>	<b>36,838,449</b>	<b>33,452,792</b>	<b>3,385,657</b>	<b>37,892,048</b>	<b>40,807,332</b>	<b>2,915,284</b>

## KINGBOROUGH COUNCIL - February 2025

## Summary Operating Statement Business Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	181,047	180,000	1,047	270,000	270,000	0
User Fees	0	0	0	0	0	0
Grants Recurrent	0	0	0	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	83,368	84,680	(1,312)	148,200	148,200	0
Internal Charges Income	100,000	100,000	0	150,000	150,000	0
<b>Total Income</b>	<b>364,415</b>	<b>364,680</b>	<b>(265)</b>	<b>568,200</b>	<b>568,200</b>	<b>0</b>
<b>Expenses</b>						
Employee Costs	1,820,222	1,858,326	38,104	2,908,176	2,908,176	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	354,771	406,640	51,869	610,000	610,000	0
Materials and Services	828,235	832,220	3,985	1,086,000	1,086,000	0
Other Expenses	957,823	1,050,970	93,147	1,287,300	1,287,300	0
Internal Charges Expense	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,961,051</b>	<b>4,148,156</b>	<b>187,105</b>	<b>5,891,476</b>	<b>5,891,476</b>	<b>0</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,596,636)</b>	<b>(3,783,476)</b>	<b>186,840</b>	<b>(5,323,276)</b>	<b>(5,323,276)</b>	<b>0</b>
Depreciation	117,600	179,310	61,710	269,000	269,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,714,236)</b>	<b>(3,962,786)</b>	<b>248,550</b>	<b>(5,592,276)</b>	<b>(5,592,276)</b>	<b>0</b>
Interest	339,832	266,640	73,192	400,000	400,000	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,374,404)</b>	<b>(3,696,146)</b>	<b>321,742</b>	<b>(5,192,276)</b>	<b>(5,192,276)</b>	<b>0</b>
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
<b>NET SUPRPLUS/(DEFICIT)</b>	<b>(3,374,404)</b>	<b>(3,696,146)</b>	<b>321,742</b>	<b>(5,192,276)</b>	<b>(5,192,276)</b>	<b>0</b>

## KINGBOROUGH COUNCIL - February 2025

## Summary Operating Statement Governance &amp; Property Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	229,831	268,120	(38,289)	451,100	451,100	0
User Fees	1,057,819	947,620	110,199	1,440,320	1,540,320	100,000
Grants Recurrent	13,500	0	13,500	0	0	0
Contributions - Cash	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	59,071	43,440	15,631	65,160	65,160	0
Internal Charges Income	0	0	0	0	0	0
<b>Total Income</b>	<b>1,339,221</b>	<b>1,238,180</b>	<b>101,041</b>	<b>1,914,580</b>	<b>2,014,580</b>	<b>100,000</b>
<b>Expenses</b>						
Employee Costs	2,907,486	2,982,665	75,179	4,532,253	4,532,253	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	1,030,170	1,059,610	29,440	1,539,004	1,539,004	0
Other Expenses	133,827	124,950	(8,877)	182,400	182,400	0
Internal Charges Expense	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,071,482</b>	<b>4,167,225</b>	<b>95,743</b>	<b>6,253,657</b>	<b>6,253,657</b>	<b>0</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(2,732,261)</b>	<b>(2,929,045)</b>	<b>196,784</b>	<b>(4,339,077)</b>	<b>(4,239,077)</b>	<b>100,000</b>
Depreciation	1,139,488	1,232,610	93,122	1,849,000	1,849,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,871,749)</b>	<b>(4,161,655)</b>	<b>289,906</b>	<b>(6,188,077)</b>	<b>(6,088,077)</b>	<b>100,000</b>
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,871,749)</b>	<b>(4,161,655)</b>	<b>289,906</b>	<b>(6,188,077)</b>	<b>(6,088,077)</b>	<b>100,000</b>
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
<b>NET SUPRPLUS/(DEFICIT)</b>	<b>(3,871,749)</b>	<b>(4,161,655)</b>	<b>289,906</b>	<b>(6,188,077)</b>	<b>(6,088,077)</b>	<b>100,000</b>

## KINGBOROUGH COUNCIL - February 2025

## Summary Operating Statement Environment, Development &amp; Community Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	0	0	0	0	0	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	856,559	769,360	87,199	1,154,000	1,254,000	100,000
User Fees	65,759	59,520	6,239	89,200	89,200	0
Grants Recurrent	66,944	0	66,944	0	40,000	40,000
Contributions - Cash	112,748	53,360	59,388	80,000	80,000	0
Reimbursements	0	0	0	0	0	0
Other Income	47,236	37,360	9,876	56,100	56,100	0
Internal Charges Income	0	0	0	0	0	0
<b>Total Income</b>	<b>1,149,246</b>	<b>919,600</b>	<b>229,646</b>	<b>1,379,300</b>	<b>1,519,300</b>	<b>140,000</b>
<b>Expenses</b>						
Employee Costs	4,067,214	4,057,333	(9,881)	6,219,590	6,219,590	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	383,891	785,250	401,359	1,152,900	1,192,900	(40,000)
Other Expenses	236,136	229,560	(6,576)	306,000	306,000	0
Internal Charges Expense	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,799,988</b>	<b>5,072,143</b>	<b>272,155</b>	<b>7,678,490</b>	<b>7,718,490</b>	<b>(40,000)</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,650,742)</b>	<b>(4,152,543)</b>	<b>501,801</b>	<b>(6,299,190)</b>	<b>(6,199,190)</b>	<b>100,000</b>
Depreciation	152,100	163,990	11,890	246,000	246,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,802,842)</b>	<b>(4,316,533)</b>	<b>513,691</b>	<b>(6,545,190)</b>	<b>(6,445,190)</b>	<b>100,000</b>
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,802,842)</b>	<b>(4,316,533)</b>	<b>513,691</b>	<b>(6,545,190)</b>	<b>(6,445,190)</b>	<b>100,000</b>
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
<b>NET SUPRPLUS/(DEFICIT)</b>	<b>(3,802,842)</b>	<b>(4,316,533)</b>	<b>513,691</b>	<b>(6,545,190)</b>	<b>(6,445,190)</b>	<b>100,000</b>

## KINGBOROUGH COUNCIL - February 2025

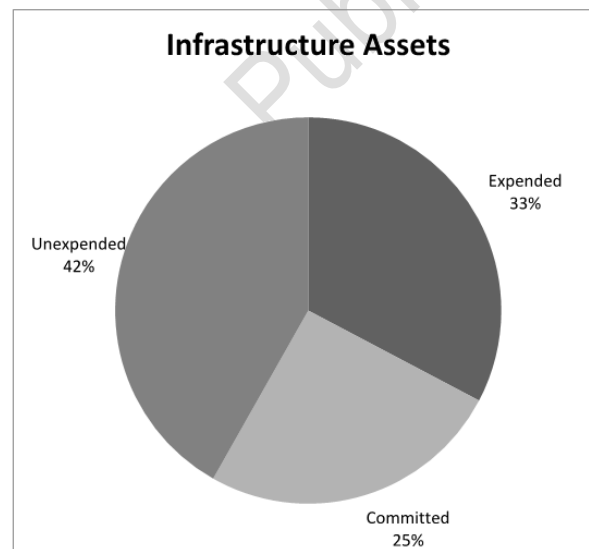
## Summary Operating Statement Infrastructure Services

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Forecast Budget	Forecast Variance
<b>Income</b>						
Rates	7,928,482	7,850,465	78,017	7,868,465	7,868,465	0
Income Levies	0	0	0	0	0	0
Statutory Fees & Fines	0	0	0	0	0	0
User Fees	70,860	62,720	8,140	94,100	94,100	0
Grants Recurrent	44,997	0	44,997	0	40,000	40,000
Contributions - Cash	31,666	0	31,666	0	0	0
Reimbursements	0	0	0	0	0	0
Other Income	101,197	76,800	24,397	119,200	119,200	0
Internal Charges Income	46,664	46,640	24	70,000	70,000	0
<b>Total Income</b>	<b>8,244,866</b>	<b>8,057,625</b>	<b>187,241</b>	<b>8,193,765</b>	<b>8,233,765</b>	<b>40,000</b>
<b>Expenses</b>						
Employee Costs	4,360,388	4,223,261	(137,127)	5,565,173	5,565,173	0
Expenses Levies	0	0	0	0	0	0
Loan Interest	0	0	0	0	0	0
Materials and Services	6,740,370	6,320,580	(419,790)	9,395,506	9,435,506	(40,000)
Other Expenses	107,186	148,156	40,970	194,236	194,236	0
Internal Charges Expense	146,664	146,640	(24)	220,000	220,000	0
<b>Total Expenses</b>	<b>11,354,608</b>	<b>10,838,637</b>	<b>(515,971)</b>	<b>15,374,915</b>	<b>15,414,915</b>	<b>(40,000)</b>
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(3,109,742)</b>	<b>(2,781,012)</b>	<b>(328,730)</b>	<b>(7,181,150)</b>	<b>(7,181,150)</b>	<b>0</b>
Depreciation	9,334,239	9,415,960	81,721	14,124,000	14,124,000	0
Loss/(Profit) on Disposal of Assets	0	0	0	0	0	0
<b>Net Operating Surplus/(Deficit) before:</b>	<b>(12,443,982)</b>	<b>(12,196,972)</b>	<b>(247,010)</b>	<b>(21,305,150)</b>	<b>(21,305,150)</b>	<b>0</b>
Interest	0	0	0	0	0	0
Dividends	0	0	0	0	0	0
Share of Profits/(Losses) of Invest. In Assoc	0	0	0	0	0	0
Investment Copping	0	0	0	0	0	0
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(12,443,982)</b>	<b>(12,196,972)</b>	<b>(247,010)</b>	<b>(21,305,150)</b>	<b>(21,305,150)</b>	<b>0</b>
Grants Capital	0	0	0	0	0	0
Contributions - Non Monetary Assets	0	0	0	0	0	0
Initial Recognition of Infrastructure Assets	0	0	0	0	0	0
<b>NET SUPRPLUS/(DEFICIT)</b>	<b>(12,443,982)</b>	<b>(12,196,972)</b>	<b>(247,010)</b>	<b>(21,305,150)</b>	<b>(21,305,150)</b>	<b>0</b>

**KINGBOROUGH COUNCIL  
CAPITAL EXPENDITURE TO 28/02/2025**

**EXPENDITURE BY ASSET TYPE**

Roads	6,598,034	4,696,300	323,408	(102,050)	11,515,692	4,210,570	3,439,024	7,649,594	3,866,098
Stormwater	1,419,088	1,477,750	-	30,100	2,926,938	437,180	152,640	589,821	2,337,117
Property	3,447,493	3,039,200	1,028,320	398,106	7,913,119	2,480,740	2,004,228	4,484,968	3,428,151
Other	65,396	-	-	(326,156)	(260,760)	100,525	33,186	133,712	(394,472)
Sub total	11,530,011	9,213,250	1,351,728	-	22,094,989	7,229,016	5,629,079	12,858,094	9,236,895
Kingston Park	(1,965,166)	-	-	-	(1,965,166)	9,641	28,467	38,108	(2,003,274)
City Deal Funding	(1,724,202)	-	-	-	(1,724,202)	6,943	71,465	78,408	(1,802,610)
LRCI 4	-	-	563,969	-	563,969	32,338	195,267	227,605	336,364
Kingston Multi-storey Car Park feasibility study to Operational Expenditure	104,664	-	-	-	104,664	105,283	-	105,283	(619)
Grand Total	7,945,307	9,213,250	1,915,697	-	19,074,254	7,383,221	5,924,278	13,307,499	5,766,755





KINGBOROUGH COUNCIL  
CAPITAL EXPENDITURE TO 28/02/2025

Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commit- ments	Total	
KINGSTON PARK														
1	KP	Overall Project budget	Kingston Park	New						-	-	-	-	-
2	TRUE	C01627	KP Site - Land Release Strategy	Kingston Park	New	(63,405)			-	(63,405)	-	-	-	(63,405)
3	FALSE	C01628	KP Site - General Expenditure	Kingston Park	New	(109,660)			-	(109,660)	9,005	-	9,005	(118,665)
4	TRUE	C03173	KP Public Open Space - Playground	Kingston Park	New	(15,741)			-	(15,741)	-	-	-	(15,741)
5	TRUE	C03277	KP Public Open Space - Stage 2	Kingston Park	New	(939,200)			15	(939,185)	636	18,857	19,494	(958,679)
6		KP3	KP Playground Stage 2 Security Cameras	Kingston Park	New	70,000				70,000	-	-	-	70,000
7	TRUE	C03293	Pardalote Parade Northern Section (TIP)	Kingston Park	New	9,529			-	9,529	-	-	-	9,529
8	TRUE	C03279	KP Goshawk Way Stage 1B	Kingston Park	New	(16,797)			-	(16,797)	-	-	-	(16,797)
9	TRUE	C03280	KP Stormwater wetlands	Kingston Park	New	(899,892)			-	(899,892)	-	9,610	9,610	(909,502)
10										-	-	-	-	-
11					(1,965,166)	-	-	15	-	(1,965,151)	9,641	28,467	38,108	(2,003,259)
12														
13	CITY DEAL FUNDING													
14														
15	G10034	City Deal Funding - all funds received (Funding \$7,900,000 - paid 2020/21 \$2.0m, 2021/22 \$2m, 2022/23 \$3.4, 2023/24 \$0.5m)						-		-	-	-	-	-
16	Place	Place Strategy development	Expenditure in C03107 Channel Hwy 2019/20					-		-	-	-	-	-
17	FALSE	C03530	Kingston Bus Interchange	New	783,250	-		-	(735,000)	48,250	2,932	70,263	73,195	(24,945)
18	CD2	Other initiatives to be determined						-		-	-	-	-	-
19	CD3	Whitewater Creek Track - construct						-		-	-	-	-	-
20	FALSE	C03524	Channel Highway Vic 15-45 - Design	80% R / 20% N	(181,685)	-		-	181,685	(0)	-	-	-	(0)
21	TRUE	C03525	Channel Highway Vic 15-45 - Construct	80% R / 20% N	(1,785,577)	-		98	(36,875)	(1,822,354)	4,011	1,202	5,213	(1,827,567)
22	FALSE	C03526	Fantail Parade Walkway - design	New	50,000	-		-		50,000	-	-	-	50,000
23	TRUE	C03523	Property purchase - 40 Channel Hwy	New	(590,190)	-		-	590,190	0	-	-	-	0
24								-		-	-	-	-	-
25					(1,724,202)	-	-	98	-	(1,724,104)	6,943	71,465	78,408	(1,802,512)
26														
27	KINGSTON MULTI-STOREY CAR PARK													
28	FALSE	C03692	Kingston Multi-storey Car Park feasibility	New	104,664			-	-	104,664	105,283	-	105,283	(619)
29								-	-	-	-	-	-	-
30														
31					104,664	-	-	-	-	104,664	105,283	-	105,283	(619)
32	LOCAL ROADS AND COMMUNITY INFRASTRUCTURE 4													
33	G10095	Total Grant \$939,947 - payable 2024/25 \$563,969 and 2025/26 \$375,978					(375,978)	-	-	(375,978)	-	-	-	(375,978)
34	FALSE	C03775	KB & Osborne Esp Foreshore Rehab - footpath, pedestrian ramps, etc	New		596,102		-	-	596,102	22,874	-	22,874	573,229
35	FALSE	C03776	Kingston Beach LATM - Stage 2 Beach Rd	New		320,000		-	-	320,000	9,465	195,267	204,732	115,268
36	FALSE	C03777	KB & Osborne Esp Foreshore Rehab - Kerb extensions	New		23,845		-	-	23,845	-	-	-	23,845
37														
38					-	-	563,969	-	-	563,969	32,338	195,267	227,605	336,364
39														

KINGBOROUGH COUNCIL  
CAPITAL EXPENDITURE TO 28/02/2025

						Budget						Actual			
	Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commit- ments	Total	Remaining
40	FALSE	C03326	Kingston Beach Oval Changerooms Upgrade	Property	Upgrade	595,058	-		-	-	595,058	516,388	216,132	732,520	(137,462)
41	FALSE	C03455	Alamo Close Play Space and Parkland Works	Property	New	158,516	-		-	-	158,516	-	1,205	1,205	157,311
42	FALSE	C03460	Dru Point Playground Upgrade	Property	50% R / 50% U	79,877	-		-	-	79,877	78,942	3,845	82,787	(2,910)
43	FALSE	C03475	Willowbend Park Playground Upgrade	Property	Upgrade	2,249	-		-	-	2,249	1,093	3,008	4,101	(1,852)
44	TRUE	C03473	Taroona Beach Foreshore Toilet	Property	Renewal	(3,336)	-		297	-	(3,039)	6,243	-	6,243	(9,282)
45	FALSE	C03546	Civic Centre HVAC System Upgrade, Design & Install	Property	Renewal	327,709	-		-	80,000	407,709	19,707	1,006	20,713	386,996
46	FALSE	C03547	Gormley Park Changerooms Upgrade	Property	New	(73)	-		-	-	(73)	-	-	-	(73)
47	FALSE	C03552	Kingston Mountain Bike Park Carpark	Property	Renewal	39,216	-		-	(39,000)	216	-	-	-	216
48	FALSE	C03314	Silverwater Park Upgrade	Property	New	214,341	-		-	197,000	411,341	6,255	507,972	514,227	(102,886)
49	FALSE	C03555	Spring Farm Track to Whitewater Creek	Property	New	98,598	-		-	-	98,598	-	87,427	87,427	11,172
50	FALSE	C03595	Spring Farm Playground	Property	New	(6,783)	-	16,000	-	15,500	24,717	24,296	200	24,496	222
51	FALSE	C03610	Mt Royal Park Upgrade	Property	Upgrade	156,858	-		-	-	156,858	97,405	6,910	104,315	52,543
52	FALSE	C03612	Works Depot Native Nursery upgrade	Property	Renewal	(7,931)	25,000		-	-	17,069	11,241	12,900	24,141	(7,072)
53	TRUE	C03614	Snug Foreshore Toilet Upgrade	Property	Renewal	8,902	-		51	-	8,953	1,062	-	1,062	7,891
54	TRUE	C03615	Kellaway Park Clubrooms Electrical Upgrade	Property	Renewal	10,200	-		353	-	10,553	7,419	-	7,419	3,134
55	TRUE	C03617	KSC Fitness Centre Multi-Access Toilet Upgrade	Property	50% R / 50% U	(11,400)	-		1,446	-	(9,954)	30,376	-	30,376	(40,330)
56	TRUE	C03618	KSC Rear Landscaping & Accessibility Upgrade	Property	Upgrade	214,549	-		8,365	-	222,914	175,667	-	175,667	47,247
57	TRUE	C03620	Kingston Mountain Bike Toilet	Property	New	(6,461)	-		28	-	(6,433)	588	-	588	(7,021)
58	TRUE	C03621	Twin Ovals Machinery Shed	Property	New	34,538	-		2,000	-	36,538	41,995	-	41,995	(5,457)
59	FALSE	C03622	Barretta Transfer Station Vehicle Storage Shed	Property	New	346,240	-		-	-	346,240	5,017	9,700	14,717	331,523
60	FALSE	C03624	Snug Community Hall Upgrade	Property	Upgrade	222,238	-		-	-	222,238	12,505	189,470	201,975	20,263
61	TRUE	C03627	Woodbridge Oval Upgrade	Reserves	50% R / 50% U	171,016	-		9,352	-	180,368	196,409	-	196,409	(16,041)
62	FALSE	C03632	North West Bay River Trail - Stage 2	Reserves	New	5,761	199,000		-	-	204,761	12,807	2,098	14,905	189,856
63	FALSE	C03633	KSC Connector Track from Coop Court - DA	Reserves	New	248,030	-		-	-	248,030	374,244	43,992	418,235	(170,206)
64	FALSE	C03634	Kelvedon Park Drainage Upgrade	Reserves	Upgrade	54,701	-		-	-	54,701	7,707	12,800	20,507	34,194
65	FALSE	C03639	Kingston Wetlands Access Upgrade (POS)	Reserves	30% R / 70% U	178,208	-		-	-	178,208	93,706	16,926	110,632	67,576
66	FALSE	C03640	Sherburd Oval cricket net replacement	Reserves	Renewal	100,000	-		-	-	100,000	449	-	449	99,551
67	FALSE	C03642	Taroona Bowls & Tennis Club Carpark - Design	Reserves	Renewal	(3,539)	-		-	-	(3,539)	660	-	660	(4,199)
68	FALSE	C03643	KSC Netball Court Resurfacing	Reserves	Renewal	40,000	-		-	-	40,000	40,362	65,923	106,285	(66,285)
69	FALSE	C03694	Civic Centre Security Upgrade	Property	Upgrade	(28,579)	-		-	28,566	(13)	558	-	558	(571)
70	TRUE	C03696	Civic Centre lighting upgrade to LED panels	Property	Upgrade	11,689	-		272	-	11,961	5,710	-	5,710	6,251
71	FALSE	C03704	CC Customer Service area alteration	Property	Upgrade	89,719	-		-	-	89,719	-	-	-	89,719
72	FALSE	C03705	Review of long-term accommodation options	Property	New	65,165	-		-	-	65,165	-	-	-	65,165
73	FALSE	C03711	Trial Bay Foreshore Toilet Replacement	Property	Renewal		331,000		-	-	331,000	102,848	138,704	241,552	89,448
74	FALSE	C03712	Silverwater Park Toilet Replacement	Property	Renewal		331,000		-	-	331,000	28,223	233,064	261,287	69,713
75	FALSE	C03713	KSC Main Stadium Fire Detection System Replacement	Property	Renewal		308,000		-	-	308,000	4,942	187,456	192,398	115,602
76	FALSE	C03714	KSC Main Stadium Security Upgrade	Property	Upgrade		43,500		-	15,500	59,000	54,000	-	54,000	5,000
77	TRUE	C03715	Bruny Island Community Halls Heat Pump Upgrade	Property	Upgrade		23,500		1,047	-	24,547	21,987	-	21,987	2,560
78	TRUE	C03716	Kingston Beach Community Hall Roof Replacement	Property	Renewal		68,800		3,028	-	71,828	63,581	-	63,581	8,247
79	TRUE	C03717	Kingston Beach Community Hall Heat Pumps	Property	New		36,500		1,303	-	37,803	27,368	-	27,368	10,435
80	FALSE	C03718	KWS Concrete Trailer Bays	Property	New		12,000		-	-	12,000	10,960	-	10,960	1,040
81	FALSE	C03719	Sherberd Park Clubrooms Upgrade	Property	Upgrade		466,000		-	-	466,000	7,061	-	7,061	458,939
82	FALSE	C03720	Civic Centre First Floor Counter Renovation	Property	Renewal		120,000		-	-	120,000	-	-	-	120,000
83	FALSE	C03721	Y Space Project Office Renovation	Property	Renewal		180,000		-	-	180,000	3,901	127,253	131,154	48,846
84	TRUE	C03722	Alum Cliffs Track Upgrade	Reserves	Upgrade		36,000		1,800	-	37,800	37,800	-	37,800	-
85	TRUE	C03723	Boronia Hill Royce Thompson Track Upgrade	Reserves	Upgrade		84,500		3,774	-	88,274	79,254	-	79,254	9,020
86	FALSE	C03724	KSC Lightwood Park 2 Safe Access	Reserves	Upgrade		46,200		-	-	46,200	-	-	-	46,200
87	FALSE	C03725	Kingston Mountain Bike Park Jump Ramps	Reserves	Renewal		61,000		-	(61,000)	-	-	-	-	-
88	FALSE	C03726	Works Depot Main Gate No 2 Replacement	Reserves	Renewal		20,700		-	-	20,700	-	17,100	17,100	3,600
89	FALSE	C03727	Snug River (North) Track Upgrade	Reserves	Upgrade		41,400		-	-	41,400	42,426	260	42,686	(1,286)
90	FALSE	C03728	Margate Tramway Track Upgrade	Reserves	Upgrade		27,000		-	-	27,000	27,460	-	27,460	(460)
91	FALSE	C03729	Adventure Bay Cemetery Columbarium Wall	Reserves	Renewal		10,000		-	-	10,000	-	6,500	6,500	3,500

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	Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
						Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
92	FALSE	C03689	Channel Heritage Museum Rockface Rehabilitation	Reserves	New	(548)	200,000		-	-	199,452	44,606	51,383	95,989	103,463
93	FALSE	C03730	Adventure Bay Exercise Equipment Replacement	Reserves	Renewal		116,000		-	-	116,000	-	-	-	116,000
94	FALSE	C03731	Taroona Bowls Club Disability Parking - Design	Reserves	Renewal		20,000		-	40,000	60,000	3,307	-	3,307	56,693
95	FALSE	C03784	Kelvedon Park Ground Lighting	Reserves	New			150,000	-	-	150,000	-	-	-	150,000
96	FALSE	C03789	Dru Point Basketball Court	Reserves	New			150,000	-	-	150,000	-	-	-	150,000
97	FALSE	C03732	Kingston Park Basketball Court Lighting	Playgrounds	Upgrade		15,000		-	-	15,000	-	-	-	15,000
98	FALSE	C03733	Alonnah Playground Renewal	Playgrounds	Renewal		69,000		-	-	69,000	-	-	-	69,000
99	FALSE	C03734	Spring Farm Playground Fence	Playgrounds	Renewal		15,500		-	(15,500)	-	-	-	-	-
100	FALSE	C03735	Dru Point Timber Play Ship	Playgrounds	Renewal		132,600		-	-	132,600	56,859	55,000	111,859	20,741
101	FALSE	C03769	Old Station Rd to Davies Rd Shared Path	Reserves	New			200,000	-	50,000	250,000	11,285	5,995	17,280	232,720
102	TRUE	C03778	Civic Centre Auto Door Control Gear Upgrade	Reserves	Renewal				1,843	28,500	30,343	38,707	-	38,707	(8,364)
103	FALSE	C03779	110 Channel Hwy, Taroona prepare for sale	Property	New				-	-	-	12,048	-	12,048	(12,048)
104	FALSE	C03782	Hub Indoor Cinema Screen Replacement	Property	Renewal				-	8,540	8,540	8,540	-	8,540	-
105	FALSE	C03780	Taroona Foreshore Retaining Structure (AC Path)	Reserves	Upgrade				-	50,000	50,000	-	-	-	50,000
106	FALSE	C03783	Re-Ashphalting Dennes Point Tennis Court	Property	Upgrade			50,000	-	-	50,000	-	-	-	50,000
107	FALSE	C03785	Margate Hall Disability Access Ramp	Property	Upgrade			30,000	-	-	30,000	-	-	-	30,000
108	FALSE	C03786	Blackmans Bay Hall Disability Toilet	Property	New			150,000	-	-	150,000	-	-	-	150,000
109	FALSE	C03787	Kettering Hall Disability Toilet	Property	New			150,000	-	-	150,000	-	-	-	150,000
110	FALSE	C03788	Kingston Beach Disability Toilet	Property	Upgrade			88,000	-	-	88,000	-	-	-	88,000
111	FALSE	C03790	Alonnah Hall Emergency Equipment (G10102)	Property	New			29,930	-	-	29,930	-	-	-	29,930
112	FALSE	C03791	Middleton Hall Emergency Equipment (G10103)	Property	New			14,390	-	-	14,390	-	-	-	14,390
113									-	-	-	-	-	-	-
114	TRUE	C90016	Community Halls Security Systems Upgrade	Property	Upgrade	25,000	-		-	-	25,000	-	-	-	25,000
115	TRUE	C03599	Kingston Beach Hall Security Upgrade	Property	Upgrade	9,640	-		422	-	10,062	8,861	-	8,861	1,201
116	TRUE	C03600	Blackmans Bay Hall Security Upgrade	Property	Upgrade	-	-		175	-	175	3,675	-	3,675	(3,500)
117	TRUE	C03601	Margate Hall Security Upgrade	Property	Upgrade	3,706	-		98	-	3,804	2,064	-	2,064	1,740
118	TRUE	C03602	Sandfly Hall Security Upgrade	Property	Upgrade	4,418	-		484	-	4,902	10,163	-	10,163	(5,261)
119									-	-	-	-	-	-	-
120						3,447,493	3,039,200	1,028,320	36,138	398,106	7,949,257	2,480,740	2,004,228	4,484,968	3,464,289
121															
122	FALSE	C03130	Multi-function devices - CC, Depot, KSC etc	IT	Renewal	-	-		-	-	-	-	-	-	-
123	FALSE	C00613	Purchase IT Equipment	IT	New		-		-	-	-	37,674	13,594	51,268	(51,268)
124	FALSE	C00672	Digital Local Government Program	IT	New	60,406	-		-	-	60,406	62,851	3,176	66,027	(5,621)
125	TRUE	C01602	Financial Systems Replacement	IT	Renewal		-		-	-	-	-	16,416	16,416	(16,416)
126	FALSE	C03405	Wireless networking	IT	Renewal		-		-	-	-	-	-	-	-
127	FALSE	C03709	KSC POS System Hardware	IT	New	4,990	-		-	-	4,990	-	-	-	4,990
128									-	-	-	-	-	-	-
129						65,396	-	-	-	-	65,396	100,525	33,186	133,712	(68,316)
130															
131	TRUE	C90003	Design/survey for future works	Design	Renewal		150,000		-	-	150,000	-	-	-	150,000
132	FALSE	C03537	Recreation Street Carpark Rehabilitation	Design	Renewal	(3,733)	-		-	-	(3,733)	-	-	-	(3,733)
133	FALSE	C03645	Belhaven Avenue (vic.2-16) Design	Design	Renewal	12,400	-		-	-	12,400	3,841	-	3,841	8,559
134	FALSE	C03706	Simpson Bay Boat Ramp - Design	Design	Renewal	30,000	-		-	-	30,000	9,600	2,500	12,100	17,900
135						38,666	150,000	-	-	-	188,666	13,441	2,500	15,941	172,725
136															
137							-		-	-	-	-	-	-	-
138							-		-	-	-	-	-	-	-
139						-	-	-	-	-	-	-	-	-	-

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	Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget					Actual			Remaining	
						Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments		Total
140															
141	FALSE	C03276	Upgrade Street Lighting to LED	Roads	Upgrade	228,803	-	-	27,950	256,753	244,653	-	244,653	12,100	
142	FALSE	C03499	Wyburton Place and Clare Street Reconstruction	Roads	Upgrade	173	-	-	-	173	9,227	6,000	15,227	(15,055)	
143	FALSE	C03508	Pelverata Road Slope Failure Repair	Roads	New	240,000	-	-	-	240,000	9,550	176,154	185,704	54,296	
144	FALSE	C03569	Whitewater Ck pedestrian Underpass Summerleas Rd	Roads	New	1,646,932	-	55,908	-	1,702,840	1,335,600	593,526	1,929,126	(226,285)	
145	FALSE	C03571	Auburn Road Reconstruction	Roads	Renewal	(34,223)	-	-	-	(34,223)	167	-	167	(34,390)	
146	TRUE	C03527	Blowhole Road (vic5-59) Reconstruction	Roads	Renewal	1,069,509	-	45,181	-	1,114,690	948,795	31,327	980,122	134,568	
147	FALSE	C03541	Browns River Pedestrian Bridge Replacement	Roads	Renewal	15,238	-	-	-	15,238	2,000	-	2,000	13,238	
148	FALSE	C03572	Browns Road Stg2 (vic1-19) Reconstruction	Roads	Renewal	1,661,039	-	-	-	1,661,039	29,290	1,648,438	1,677,728	(16,689)	
149	FALSE	C03574	Taroona Bike Lanes Upgrade	Roads	New	591,520	-	-	-	591,520	47,573	-	47,573	543,947	
150	FALSE	C03577	Kingston Beach Precinct LATM - Stage 1	Roads	New	316,582	-	-	-	316,582	16,392	200,690	217,082	99,500	
151	FALSE	C03644	Crescent Drive shared path	Roads	50% R / 50% N	11,820	-	-	-	11,820	7,380	-	7,380	4,440	
152	FALSE	C03342	Pelverata Road (vic 609) Rehabilitation	Roads	Upgrade	11,504	820,000	-	-	831,504	10,920	494,068	504,988	326,517	
153	FALSE	C03646	Margate Main Street Master Plan	Roads	New	10,000	-	-	-	10,000	2,327	61	2,388	7,612	
154	FALSE	C03648	Proctors Rd (vicHinman Dr) Slip Failure	Roads	New	10,000	-	-	-	10,000	-	-	-	10,000	
155	FALSE	C03649	Sandfly Road (vic923) Slip Failure	Roads	New	38,575	-	-	-	38,575	-	-	-	38,575	
156	FALSE	C03655	Maranoa Road - Denison Street Black Spot Project (Gra	Roads	Upgrade	207,687	-	-	-	207,687	218,487	43,604	262,091	(54,404)	
157	FALSE	C03664	Channel Hwy (Vic2216-2236) Snug Footpath - Design Or	Footpaths	New	23,417	425,000	-	(150,000)	298,417	45,506	9,054	54,560	243,857	
158	FALSE	C03665	Channel Hwy (vic157-197) Kingston Footpath	Footpaths	New	231,242	-	102,500	-	333,742	360,176	43,025	403,201	(69,459)	
159	FALSE	C03669	Kingston Beach Oval Carpark Upgrade	Carparks	Upgrade	78,573	-	-	-	78,573	1,628	-	1,628	76,945	
160	FALSE	C03670	Kingston Beach Oval Drainage Upgrade	Carparks	Upgrade	41,763	-	-	-	41,763	61,620	-	61,620	(19,857)	
161	TRUE	C03671	Major Bridge Rehabilitation (Cathedral Rd, Spring Farm	Bridges	Renewal	46,159	-	1,123	-	47,282	46,048	-	46,048	1,234	
162	FALSE	C03672	North West Bay Bridge Replacement - Design Only	Bridges	Renewal	36,000	-	-	-	36,000	21,640	-	21,640	14,360	
163	FALSE	C03736	Redwood Road/Lewan Avenue Access Ramps	Roads	New		24,000	-	-	24,000	-	-	-	24,000	
164	FALSE	C03737	Stewart Crescent Reconstruction	Roads	Renewal		40,000	-	-	40,000	11,822	-	11,822	28,178	
165	FALSE	C03738	Wells Parade (Illawarra-Suncoast) Reconstruction	Roads	Renewal		20,000	-	-	20,000	8,760	-	8,760	11,240	
166	FALSE	C03591	Davies Road Rehabilitation	Roads	Renewal	(17,328)	825,000	-	-	807,672	40,183	2,568	42,752	764,920	
167	FALSE	C03739	Snug Tiers Road (vic166) Bridge Approach Sealing	Roads	Renewal		23,000	-	-	23,000	-	-	-	23,000	
168	FALSE	C03740	Rowleys Road (vic21) Bridge Approach Sealing	Roads	Renewal		20,500	-	-	20,500	-	-	-	20,500	
169	FALSE	C03741	Church St/Beach Rd Junction Signalisation	Roads	New		250,000	-	-	250,000	-	-	-	250,000	
170	FALSE	C03758	Algonoa Road Shared Path feasibility Study	Roads	New		40,000	40,000	-	80,000	17,863	10,627	28,490	51,510	
171	FALSE	C03759	Baynton St/Bowral Court Footpath Replacement	Roads	Renewal		35,800	-	-	35,800	19,265	665	19,930	15,870	
172	FALSE	C03773	Whitewater Creek Path (KFC-Underpass) Upgrade	Roads	Upgrade		150,000	125,000	-	275,000	-	-	-	275,000	
173	TRUE	C03760	Three Hut Point Carpark Upgrade	Roads	Upgrade		25,000	-	(25,000)	-	-	-	-	-	
174	FALSE	C03761	Barretta Re-Use Yard Upgrade	Roads	Upgrade		220,000	-	-	220,000	1,014	-	1,014	218,986	
175	FALSE	C03774	Sandfly Road Sealed Shoulders	Roads	Renewal		-	-	100,000	100,000	12,210	-	12,210	87,790	
176				Roads			-	-	-	-	-	-	-	-	
177	TRUE	C90006	Access ramps	Roads	New		-	-	-	-	-	-	-	-	
178											-	-	-		
179	TRUE	C90002	2023/24 Resheeting Program	Roads	Renewal		-	-	-	-	-	-	-	-	
180	FALSE	C03565	Van Morey Road (vic233-311) Resheet	Roads	Renewal	61,421	-	-	-	61,421	35,378	-	35,378	26,044	
181	FALSE	C03755	Thomas Road (vic4-110) Resheet	Roads	Renewal		107,000	-	-	107,000	109,506	7,221	116,728	(9,728)	
182	FALSE	C03756	Leslie Road (vic192-436) Resheet	Roads	Renewal		221,000	-	-	221,000	109,774	49,581	159,356	61,644	
183	FALSE	C03757	Cloudy Bay Road (vic202-884) Resheet	Roads	Renewal		469,000	-	-	469,000	271,071	119,702	390,773	78,227	
184											-	-	-	-	
185	RS		2023/24 Resealing Program	Roads	Renewal		-	-	-	-	-	-	-	-	
186	FALSE	C03742	Kingston View Drive (vic6) Asphalt Reseal	Roads	Renewal		160,000	-	(160,000)	-	-	-	-	-	
187	FALSE	C03743	Sturt Close (vic1-11) Asphalt Reseal	Roads	Renewal		35,000	-	-	35,000	46,070	-	46,070	(11,070)	
188	FALSE	C03699	Binya Court (vic1-7) Asphalt Reseal	Roads	Renewal	1,879	20,000	-	-	21,879	24,255	-	24,255	(2,376)	
189	FALSE	C03698	Harrow Place (vic2-18) Asphalt Reseal	Roads	Renewal	22,330	43,000	-	-	65,330	-	-	-	65,330	
190	FALSE	C03700	Hackford Drive (vic15-61) Spray Seal	Roads	Renewal	9,011	84,000	-	-	93,011	-	-	-	93,011	
191	FALSE	C03747	Fergusson Avenue (vic24-52) Spray Seal	Roads	Renewal		39,000	-	-	39,000	6,697	-	6,697	32,303	

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						Budget					Actual				
	Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	Remaining
192	FALSE	C03748	Brook Lane (vic6-16) Spray Seal	Roads	Renewal		19,000		-	22,000	41,000	14,655	-	14,655	26,345
193	FALSE	C03749	Dayspring Drive (vic15-19) Spray Seal	Roads	Renewal		3,000		-	-	3,000	-	-	-	3,000
194	FALSE	C03703	Manuka Road (vic110-122) Spray Seal	Roads	Renewal	(11,742)	24,000		-	-	12,258	434	-	434	11,824
195	FALSE	C03751	Bruchs Road (vic38) Spray Seal	Roads	Renewal		5,000		-	-	5,000	4,779	-	4,779	221
196	FALSE	C03752	Corbys Road (vic4) Spray Seal	Roads	Renewal		10,000		-	-	10,000	2,193	-	2,193	7,807
197	FALSE	C03753	Rada Road (vic5-15) Spray Seal	Roads	Renewal		24,000		-	-	24,000	3,202	-	3,202	20,798
198	FALSE	C03702	Pelverata Road (vic239-379) Spray Seal	Roads	Renewal	(18,318)	115,000		-	-	96,682	-	212	212	96,470
199	FALSE	C03701	Adventure Bay Road reseal	Roads	Renewal	29,800	-		-	105,000	134,800	39,015	-	39,015	95,785
200				Roads	Renewal		-		-	-	-	-	-	-	-
201	TRUE	C90001	Prep works 2024/25	Roads	Renewal		250,000		-	(22,000)	228,000	-	-	-	228,000
202				Roads	Renewal		-		-	-	-	-	-	-	-
203										-	-	-	-	-	-
204						6,559,368	4,546,300	323,408	46,304	(102,050)	11,373,330	4,197,129	3,436,524	7,633,653	3,739,677
205															
206				Other	Upgrade		-		-	-	-	-	-	-	-
207				Other	Renewal		-		-	-	-	-	-	-	-
208											-	-	-	-	-
209											-	-	-	-	-
210															
211	FALSE	C03242	Leslie Road Stormwater Upgrade	Stormwater	New	69,272	-		-	-	69,272	1,983	-	1,983	67,289
212	FALSE	C03447	Woodlands-View-Hazell Catchment Invest incl Survey	Stormwater	50% R / 50% N	(4,181)	-		-	-	(4,181)	-	-	-	(4,181)
213	FALSE	C03445	Van Morey Rd / Frosts Rd Intersection SW Upgrade	Stormwater	Upgrade	9,000	-		-	-	9,000	-	-	-	9,000
214	FALSE	C03582	Victoria Avenue Dennes Point Erosion Investigation	Stormwater	50% R / 50% N	6,601	-		-	-	6,601	15,543	-	15,543	(8,943)
215	TRUE	C03121	Wetlands Beach Road Kingston Litter Trap	Stormwater	New	96,207	-		-	-	96,207	-	-	-	96,207
216	FALSE	C03583	Roslyn Ave / James Ave Stormwater Investigation	Stormwater	50% R / 50% N	5,000	-		-	-	5,000	-	-	-	5,000
217	FALSE	C03252	Willowbend Catchment Investigation	Stormwater	50% R / 50% N	3,268	-		-	-	3,268	-	-	-	3,268
218	FALSE	C03444	Roslyn, Pearsall & Wells Catchment Investigation	Stormwater	50% R / 50% N	(7,852)	-		-	-	(7,852)	1,983	-	1,983	(9,834)
219	TRUE	C03584	CBD/Wetlands High Flow Bypass	Stormwater	New	(44,720)	-		-	-	(44,720)	-	-	-	(44,720)
220	FALSE	C03544	Illawong to Hinsby Storwater Upgrade	Stormwater	Upgrade	478,112	-		-	-	478,112	98,128	8,659	106,787	371,324
221	FALSE	C03585	Atunga Street Stormwater Upgrade - relining	Stormwater	Renewal	43,748	-		-	-	43,748	28,547	-	28,547	15,201
222	FALSE	C03587	Bruny Island Works Depot SW Upgrade	Stormwater	Upgrade	25,859	-		-	-	25,859	4,699	-	4,699	21,160
223	FALSE	C03590	Roslyn ave (vic42) Stormwater Upgrade	Stormwater	New	141,920	-		-	-	141,920	180,256	30,762	211,018	(69,098)
224	FALSE	C03592	Old Bernies Road (vic 102) SW Upgrade	Stormwater	Upgrade	17,000	-		-	-	17,000	-	-	-	17,000
225	FALSE	C03673	Adelie Place (vic18) SW Upgrade	Stormwater	Upgrade	14,500	-		-	-	14,500	-	-	-	14,500
226	FALSE	C03674	Suncoast Catchment Investigation	Stormwater	50% R / 50% N	3,500	-		-	-	3,500	6,985	-	6,985	(3,485)
227	FALSE	C03675	KSC Stormwater Strategy - Design Only	Stormwater	New	15,000	-		-	-	15,000	16,260	-	16,260	(1,260)
228	TRUE	C03677	Baringa / Wandella Road SW Upgrade - Design Only	Stormwater	Upgrade	35,000	-		-	(35,000)	-	-	-	-	-
229	FALSE	C03678	Campbell Street SW Upgrade - Design Only	Stormwater	Upgrade	29,689	-		-	-	29,689	4,976	-	4,976	24,714
230	FALSE	C03680	Drysdale / Whitewater SW Upgrade	Stormwater	Upgrade	456,458	-		-	-	456,458	417	-	417	456,041
231	FALSE	C03707	Whitewater-Boddy Creek Flood Investigation	Stormwater	Upgrade	25,708	68,000		-	-	93,708	32,139	22,090	54,229	39,479
232	FALSE	C03762	Sophia Street (vic12) SW Upgrade	Stormwater	Upgrade		54,250			-	54,250	462	-	462	53,788
233	FALSE	C03763	Baringa / Wandella Road SW Upgrade	Stormwater	Upgrade		400,000			35,000	435,000	9,817	-	9,817	425,183
234	FALSE	C03764	Kingston Heights (vic37) SW Upgrade	Stormwater	Upgrade		36,000			-	36,000	-	-	-	36,000
235	FALSE	C03765	Ewing Ave (vic2) SW Upgrade	Stormwater	Upgrade		388,500			-	388,500	13,183	2,630	15,813	372,687
236	FALSE	C03766	Kelvedon Ave (vic1-3) SW Upgrade	Stormwater	Upgrade		75,000			-	75,000	2,240	-	2,240	72,760
237	FALSE	C03767	Esplanade Middleton Culvert Upgrade	Stormwater	Upgrade		166,000			-	166,000	13,621	1,636	15,257	150,743
238	FALSE	C03768	Kingston Beach/Boriona Hill Flood Investigation	Stormwater	Upgrade		60,000			-	60,000	461	-	461	59,539
239	FALSE	C03770	O'Connor Dr SW Improvements	Stormwater	Upgrade		50,000			-	50,000	1,195	34,880	36,075	13,925
240	FALSE	C03771	Saffron Dr SW Improvements	Stormwater	Upgrade		29,000			-	29,000	968	-	968	28,032
241	FALSE	C03772	Stirling Ave (vic22-24) SW Upgrade	Stormwater	Upgrade		151,000			-	151,000	3,318	51,984	55,302	95,698
242	FALSE	C03676	Albion Heights SW Upgrade	Stormwater	Upgrade					30,100	30,100	-	-	-	30,100
243										-	-	-	-	-	-

KINGBOROUGH COUNCIL  
CAPITAL EXPENDITURE TO 28/02/2025

Closed?	Capital Project No.	Description	Department	Renewal, Upgrade, or New	Budget						Actual			Remaining
					Carry Forward	Annual Budget	Grants Rec., POS Funding Council decision	On costs allocated	IMG Adjustments	Total	Actual	Commitments	Total	
244					1,419,088	1,477,750	-	-	30,100	2,926,938	437,180	152,640	589,821	2,337,117
245	B00000	Capital Balancing Account	Other						(326,156)	(326,156)	-	-	-	(326,156)
246	OC	On costs on capital project							(82,555)	(82,555)				(82,555)
TOTAL CAPITAL EXPENDITURE					7,945,307	9,213,250	1,915,697	-	-	19,074,254	7,383,221	5,924,278	13,307,499	5,766,755

	Budget	Actual incl Commitments
Renewal	8,151,225	5,174,708
Upgrade	7,075,737	3,171,315
New	6,867,910	4,512,066
	22,094,872	12,858,089
Kingston Park New	(1,965,151)	38,109
City Deal funding	(1,724,104)	78,408
LRCI 4	563,969	227,605
Kingston Multi-storey Car Park feasibility	104,664	105,283
	19,074,250	13,307,494
NOTE: Classification is an estimate at the start of a project and may change on completion of job.		

**16.6 APPENDICES****RECOMMENDATION**

That the Appendices attached to the Agenda be received and noted.

**17 NOTICES OF MOTION**

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At the time the Agenda was compiled there were no Notices of Motion received.

**18 CONFIRMATION OF ITEMS TO BE DEALT WITH IN CLOSED SESSION**

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**RECOMMENDATION**

That in accordance with the *Local Government (Meeting Procedures) Regulations 2015* Council, by absolute majority, move into closed session to consider the following items:

**Confirmation of Minutes**

Regulation 34(6) *In confirming the minutes of a meeting, debate is allowed only in respect of the accuracy of the minutes.*

**Applications for Leave of Absence**

Regulation 15(2)(h) *applications by councillors for a leave of absence*

In accordance with the Kingborough Council *Meetings Audio Recording Guidelines Policy*, recording of the open session of the meeting will now cease.

Open Session of Council adjourned at

**OPEN SESSION ADJOURNS**

## OPEN SESSION RESUMES

### RECOMMENDATION

The Closed Session of Council having met and dealt with its business resolves to report that it has determined the following:

Item	Decision
Confirmation of Minutes	
Applications for Leave of Absence	

### CLOSURE

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Public Copy



## APPENDICES

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- A Mayor's Activities 12 December 2024 to 28 January 2025

Public Copy

**A MAYOR'S ACTIVITIES 12 DECEMBER 2024 TO 28 JANUARY 2025**

<b>DATE</b>	<b>LOCATION</b>	<b>ITEM</b>
29 January	Kingston	Presided over Citizenship Ceremony
31 January	Blackmans Bay	Attended Blackmans Bay Skate Park community event
	Margate	Attended community meeting re fire update and emergency preparedness
3 February	Civic Centre	Chaired Council meeting
5 February	Hobart	Chaired Greater Hobart Mayor's Forum
	Kingston	Met with representatives of OneCare re Bishop Davey Court residential aged care
9 February	Glenorchy	Attended Anything Goes production by Old Nick Summer School
12 February	Melbourne	Attended ALGA Board Strategic Planning meeting
12 February	Melbourne	Attended ALGA Board dinner
13 February	Melbourne	Attended ALGA Board Strategic Planning Meeting
17 – 26 February		Annual Leave
28 February	Civic Centre	Met with David O'Bryne, MP – Member for Franklin
3 March	Civic Centre	Met with Brendan Blomeley – Federal candidate for Franklin
	Civic Centre	Chaired Council meeting
5 March	Kingston	Attended Kingborough and Huon Business Enterprise Centre International Women's Day Dinner
6 March	Hobart	Attended Tassie Devils Football Club Stakeholder Breakfast
10 March	Kingston	Attended a Day in the Park, Kingston
12 March	Sydney	Attended ALGA Cyber Security Conference
	Sydney	Attended ALGA Board meeting